

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 19, 2018

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. SPECIAL ORDERS OF THE DAY

[18-076](#) Mayoral Proclamation In Recognition Of Secure Your Load Day

Sponsors: Halter

Attachments: [Secure Your Load Day Proclamation.pdf](#)

[18-077](#) Mayoral Proclamation In Recognition Of The Achievements of Clare Baldwin.

Sponsors: Halter

Attachments: [Clare Baldwin Proclamation.pdf](#)

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

[18-084](#) Mat-Su Health Foundation Presentation

Sponsors: Borough Manager

Attachments: [Mat-Su Health Foundation Presentation 061918 RM.pdf](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[18-078](#)

1. Agriculture Advisory Board: 04/18/18, Resolution No. 18-02
2. Fairview RSA Board of Supervisors: 02/13/18
3. Greater Butte RSA Board of Supervisors: 04/12/18
4. Greater Palmer Consolidated FSA Board of Supervisors: 01/09/18
5. Historical Preservation Commission: 04/19/18, Resolution No. 18-03
6. Local Road Service Area Advisory Board: 04/19/18
7. MSB Fish and Wildlife Commission: 04/19/18
8. Planning Commission: 05/07/18, Resolutions Nos. 18-14, 18-15, 18-16, 18-17, 18-18, 18-19
9. Platting Board: 04/19/18
10. Port Commission: 01/15/18, 04/02/18, 04/23/18, Resolution No. 18-02
11. Transportation Advisory Board: 03/08/18, 03/15/18, 04/26/18
12. Meadow Lakes Community Council: 04/11/18
13. South Knik River Community Council: 11/16/17, 02/15/18, 03/15/18, 04/19/18
14. Talkeetna Community Council: 02/05/18, 04/02/18
15. Trapper Creek Community Council: 03/15/18
16. Willow Area Community Organization: 04/04/18, 05/02/18, 05/25/18

Attachments: [061918 - Citizen and Other Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

[IM 18-110](#) Progress Report Of The Subdivision Construction Manual Update.

Attachments: [2018-IM-110.pdf](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 18-013](#) An Ordinance Changing The Threshold For MSB 17.73, Multifamily Development Design Standards, Requiring A Domestic Wastewater System Plan Review For New Multifamily Developments; And Updating Definitions Within MSB 17.125, Definitions.

OR 18-013 (SUB): An Ordinance Changing The Threshold For MSB 17.73, Multifamily Development Design Standards, Requiring A Domestic Wastewater System Plan Review For New Multifamily Developments, And Updating Definitions Within MSB 17.125.

Attachments: [OR 18-013.pdf](#)
[OR 18-013 SUB.pdf](#)
[IM 18-030.pdf](#)

[OR 18-027](#) An Ordinance Changing The Applicability And Amending Definitions Related To Marijuana Within MSB 17.60.

Attachments: [2018-OR-027.pdf](#)
[2018-IM-054.pdf](#)

[OR 18-028](#) An Ordinance Adopting MSB 17.09, Amendments And Changes To Land Use Regulations.

Attachments: [OR 18-028.pdf](#)
[IM 18-056.pdf](#)

[OR 18-050](#) An Ordinance Adopting The Settler's Bay Coastal Park Recreation Development Plan.

Attachments: [2018-OR-050.pdf](#)
[2018-IM-082.pdf](#)

[OR 18-061](#) An Ordinance Adopting MSB 17.10, Overlay Districts.

Attachments: [OR 18-061.pdf](#)
[IM 18-097.pdf](#)

[OR 18-062](#) An Ordinance Authorizing The Borough Manager To Enter Into A Long-Term Management Agreement With The City Of Wasilla For Purpose Of Expansion Of The Wasilla Library Parking Lot.

Attachments: [2018-OR-062.pdf](#)
[2018-IM-098.pdf](#)

[OR 18-063](#) An Ordinance Approving The Removal Of Deed Restrictions Invoked Under Ordinance Serial No. 15-133, In Order To Allow The Veteran's Wall Of Honor Memorial To Be Moved From Tract B, Best View Subdivision, And To Allow The Owner Of Tract B, Valley Hospital Association, Inc. D/B/A Mat-Su Health Foundation, The Ability To Determine The Highest And Best Use For Tract B (MSB007064).

Attachments: [2018-OR-063.pdf](#)
[2018-IM-099.pdf](#)

[OR 18-064](#) An Ordinance Approving A Reappropriation Of \$473,000 From Fund 100 To Project No. 47045, Fund 480, For A Pager Upgrade Project.
RS 18-044: A Resolution Approving The Scope Of Work And Budget For Project No. 47045, Fund 480, For A Pager Upgrade Project.

Attachments: [2018-OR-064.pdf](#)
[2018-RS-044.pdf](#)
[2018-IM-100.pdf](#)

[OR 18-065](#) An Ordinance Amending MSB 3.04.110, To Allow The School District To Carry Over 100 Percent Of The Unassigned Fund Balance At The End Of The Fiscal Year.

Sponsors: Beck

Attachments: [2018-OR-065.pdf](#)
[2018-IM-101.pdf](#)

[OR 18-066](#) An Ordinance Reappropriating \$38,000 From The Fiscal Year 2018 Accounting Division Operating Budget, Fund 100, To Fund 435, Project No. 10063, For The Accounting Area Renovation.
RS 18-045: A Resolution Approving the Scope Of Work And Budget For the Accounting Area Renovation, Project No. 10063.

Attachments: [2018-OR-066.pdf](#)
[2018-RS-045.pdf](#)
[2018-IM-102.pdf](#)

[OR 18-067](#) An Ordinance Amending Title 25, Elections; To Conduct A Mailing To Voters Directing Them To The Borough's Website For Election Information Rather Than Mailing An Election Brochure.

Sponsors: Kowalke

Attachments: [2018-OR-067.pdf](#)
[2018-IM-103.pdf](#)

[OR 18-068](#) An Ordinance Reappropriating \$370,857 From The Planning Department Fiscal Year 2018 Operating Budget Fund 100, To Fund 480, To Project Nos. 47513, Records Management; 45002, Census; 47052, Public Outreach, Education And Incentives; 47041, Business License/Permit System; 47520, Flood Outreach And Mitigation, Planning Department Office Modifications, Borough-Wide Comprehensive Plan Update; And MSB Zoning Code Update; And 47522 U-Med District Plan.

RS 18-046: A Resolution Approving The Scope Of Work And Budget For Project Nos. 47513, Records Management; 45002, Census; 47052, Air Quality Public Outreach, Education And Incentives; 47041, Business License/Permit System; 47520, Flood Outreach And Mitigation, Planning Department Office Modifications, Borough-Wide Comprehensive Plan Update, And MSB Zoning Code Update; And 47522 U-Med District Plan.

Attachments: [2018-OR-068.pdf](#)
[2018-RS-046.pdf](#)
[2018-IM-104.pdf](#)

[OR 18-069](#) An Ordinance Approving A Reappropriation Of \$36,000 From The Fiscal Year 2018 Community Development Department Operating Budget 100-170-142 To Fund 440, Project No. 15015, For Electronic Payment Kiosks At The Jim Creek, West Butte, And Government Peak Trailheads.

RS 18-047: A Resolution Approving The Scope Of Work And Budget For The Electronic Payment Kiosk Project At The Jim Creek, West Butte, And Government Peak Trailheads For Fund 440, Project No. 15015.

Attachments: [2018-OR-069.pdf](#)
[2018-RS-047.pdf](#)
[2018-IM-105.pdf](#)

[OR 18-071](#) An Ordinance Submitting An Advisory Question To The Voters Outside The Cities On The Issue Of Police Powers.

Sponsors: Sykes

Attachments: [OR 18-071.pdf](#)
[IM 18-108.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 18-049](#) A Resolution Expressing Gratitude To The Many Volunteers And Staff Involved Since 1998 In The Borough's Volunteer Lake Monitoring Program That Is Being Retired After 20-Years Of Service To The Citizens Of The Matanuska-Susitna Borough.

Attachments: [2018-RS-049.pdf](#)
[2018-IM-112.pdf](#)

2. ACTION MEMORANDUMS

[AM 18-054](#) Award Of Proposal No. 18-104P To BDO USA, LLP In The Contract Amount Of \$1,388,700 For Certified Public Accountant Audit Services.

Attachments: [2018-AM-054.pdf](#)

[AM 18-055](#) Award Of Bid 18-134B To JGH Plumbing And Heating In The Contract Amount Of \$298,332 For Colony Middle School Heat Exchangers.

Attachments: [2018-AM-055.pdf](#)

[AM 18-056](#) Award Of Proposal No. 18-136P To Diversified Construction, Inc. In The Contract Amount Of \$1,375,000 For The Design Build Of The Department Of Emergency Services Building, Station 11-9, In Talkeetna.

Attachments: [2018-AM-056.pdf](#)

[AM 18-057](#) Authorization To Enter Into A 4-Year Contract Renewal With Tyler Technologies In The Amount Of \$359,159.60 For The Enterprise Finance Software LOGOS.

Attachments: [2018-AM-057.pdf](#)

[AM 18-058](#) Award Of Bid No. 18-139B To Western Construction and Equipment, LLC In The Contract Amount Of \$387,916 For Foothill Boulevard Improvements.

Attachments: [2018-AM-058.pdf](#)

[AM 18-059](#) Award Of Proposal No. 18-133P To The Boutet Company, Inc. In The Contract Amount Not To Exceed \$600,000 For The Management Of Mitigation Acquisition Program.

Attachments: [2018-AM-059.pdf](#)

[AM 18-060](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [2018-AM-060.pdf](#)

[AM 18-061](#) Award Of Bid No. 18-140B To Tutka, LLC In The Contract Amount Of \$754,544.50 For West Susitna Parkway Turn Lanes At Jade Lane And South Burma Road.

Attachments: [2018-AM-061.pdf](#)

[AM 18-062](#) Award Of Proposal No. 18-113P To Northern Adjusters Inc. For The Annual Contract Amount Not To Exceed \$60,000 For Workers Compensation Claims Adjusting And Management Services.

Attachments: [2018-AM-062.pdf](#)

[AM 18-063](#) Award Of Bid 18-138B To Western Construction And Equipment, LLC In The Contract Amount Of \$756,165.41 For Summer 2018 Road Paving.

Attachments: [2018-AM-063.pdf](#)

VIII. UNFINISHED BUSINESS

[AM 18-051](#) Matanuska-Susitna Convention And Visitors Bureau Grant Agreement For Fiscal Year 2019.

Attachments: [2018-AM-051.pdf](#)

[PENDING AMENDMENT TO AM 18-051.pdf](#)

[PROPOSED AMENDMENT TO AM 18-051.pdf](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing August 7, 2018, Assembly Chambers)

[OR 18-073](#) An Ordinance Reappropriating \$16,667 From The Fiscal Year 2016 Capital Projects Budget, Fund 480, To Fund 440, Project No. 20203, For The Rebarchek Colony Farm Certified Local Government Grant.

Attachments: [OR 18-073.pdf](#)
[IM 18-111.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[18-079](#) 06/19/18 - Vacancy Report

Sponsors: Halter

Attachments: [061918 - Vacancy Report.pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.