

I. CALL TO ORDER; ROLL CALL

A meeting of the Matanuska-Susitna Borough Board of Adjustment and Appeals was called to order at 10 a.m. by Acting Chair Terry Nicodemus for the purpose of conducting an appeal hearing for BOAA Case No. 18-02.

Board members present and establishing a quorum were:

Mr. Terry Nicodemus,
Mr. Glen Price
Ms. Tina Crawford
Ms. Claudia Roberts
Mr. Larry Schmidt

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Borough Clerk
Ms. Trina Sears, Assistant Borough Attorney
Ms. Peggy Horton, Platting Technician

Acting Chair Nicodemus called the appeal hearing to order at 10 a.m.

II. APPROVAL OF AGENDA

Ms. Henry:

- noted that code does not provide for witnesses to provide testimony at BOAA hearings;
- stated that both parties had submitted witness lists;
- related that it is up to the Board whether they want to hear from witnesses or not.

MOTION: Ms. Roberts moved to allow the witnesses to provide testimony.

VOTE: The motion failed with Ms. Crawford and Mr. Price in support.

Acting Chair Nicodemus queried if there were any additional changes to the agenda.

VOTE: The agenda was approved as amended without objection.

III. APPROVAL OF MINUTES

A. September 22, 2017

MOTION: Mr. Price moved to approve the minutes.

VOTE: The minutes were approved as presented without objection.

IV. ITEMS OF BUSINESS

A. Election of Officers

1. Elect Chair

MOTION: Ms. Crawford moved to nominate Mr. Nicodemus as Chair.

VOTE: The motion passed without objection.

2. Elect Vice Chair

MOTION: Ms. Roberts moved to nominate Ms. Crawford as Vice Chair.

VOTE: The motion passed without objection.

B. Appeal Hearing - BOAA Case No. 18-02 – Appeal the approval of the Preliminary Plat Identified as the Klinefelt & PUE, Matanuska-Susitna Borough, Appellant

1. Borough Staff (*10 Minutes To Present The Decision Below And To Set Forth The Evidence And Rationale Of The Decision Maker.*)

a. Peggy Horton, Platting Technician

Ms. Horton summarized the decision of the Platting Board

Mr. Nicodemus asked questions of Ms. Horton.

Mr. Price asked questions of Ms. Horton.

Ms. Crawford asked questions of Ms. Horton.

Mr. Schmidt asked questions of Ms. Horton.

2. Appellant (*15 minutes*)

a. Trina Sears, Assistant Borough Attorney

Ms. Sears provided her points on appeal.

Mr. Price asked questions of Ms. Sears.

Ms. Roberts asked questions of Ms. Sears.

3. Entitlement Applicant (*15 minutes*)

a. Rebecca Lipson, Attorney for Entitlement Applicant

Ms. Lipson provided her points on appeal.

Ms. Crawford asked questions of Ms. Lipson.

4. Interested Parties (*5 Minutes Each*)
 - a. Gary LoRusso

Mr. LoRusso did not appear and did not provide testimony.

- b. Sean Frazier

Mr. Frazier spoke in opposition to the appeal.

5. Witnesses (*Not provided for by Borough Code and must be approved by the BOAA, if called, witnesses will have 5 minutes each*)
 - a. Don Cuthbert for Appellant
 - b. Ellery Gibbs for Entitlement Applicant
 - c. Curt Holler for Entitlement Applicant
 - d. Other Witnesses as Approved by BOAA

No witness provided testimony.

6. Appellant For Rebuttal (*5 minutes*)
 - a. Trina Sears, Assistant Borough Attorney

Ms. Sears provided her rebuttal.

7. Entitlement Applicant For Rebuttal (*5 minutes*)
 - a. Rebecca Lipson, Attorney for Entitlement Applicant

Ms. Lipson provided her rebuttal.

V. ADJUDICATORY SESSION FOR BOAA 18-02

MOTION: Mr. Price moved to enter into adjudicatory session.

VOTE: The motion passed without objection and the Board moved into adjudicatory session at 11:28 a.m.

MOTION: Ms. Roberts moved to exit adjudicatory session.

VOTE: The motion passed without objection and the Board exited adjudicatory session at 1:36 p.m.

Chair Nicodemus requested that Ms. Henry read the final decision into the record.

Ms. Henry read the final decision into the record.

MOTION: Ms. Crawford moved to approve the final decision as read into the record by the Clerk.

VOTE: The motion passed without objection.

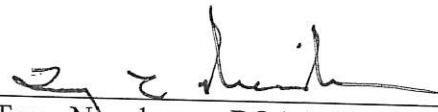
VI. BOARD COMMENTS

There were no comments provided.

VII. ADJOURNMENT

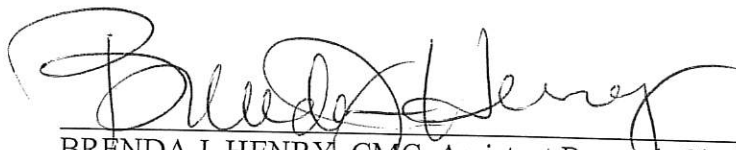
The hearing adjourned at 1:39 p.m.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS



Terry Nicodemus, BOAA Chairperson

ATTEST:



BRENDA J. HENRY, CMC, Assistant Borough Clerk

Minutes Approved: 03/14/19

MATANUSKA-SUSITNA BOROUGH

BOARD OF ADJUSTMENT AND APPEALS

IN RE:)
)
Denial of a conditional use permit)
Located at 7430 West Sunrise Drive)
Tax Id. No. 6405000L006)
)
Dewayne Creech) BOAA Case No. 19-01
Appellant)
)
_____)

NOTICE OF RIGHT TO APPEAL AND FINAL DECISION

NOTICE IS HEREBY GIVEN, that the Matanuska-Susitna Borough Board of Adjustment and Appeals, on March 14, 2019, rendered the following final decision regarding the appeal filed in the above captioned matter. This final decision may be appealed within 30 days of the date of this decision, pursuant to MSB 15.39.250 and the Alaska Rules of Appellate Procedure, Part 600.

FINDINGS

1. This appeal was filed in a timely manner.
2. The Board of Adjustment and Appeals (BOAA) has jurisdiction over this matter pursuant to MSB 15.39.030(A)(2).
3. According to the appellant, he has been operating a junkyard at 7430 West Sunrise Drive since approximately 2004.
4. The subject property is located in a mixed use area with a significant number of residential homes; topographical

information for the area shows that the property slopes down from the northeast to the southeast and that there are wetlands and a creek that abut the property on its southeast corner.

5. The Borough received a complaint about the subject property and its now proposed use on September 12, 2016.
6. From November 2016 through September 2018, nine site visits of the subject property were conducted by a code compliance officer. Eight of those visits revealed the applicant was storing junk vehicles within the public right-of-way of West Sunrise Drive.
7. On June 20, 2018, a code compliance officer took a photograph that shows at least six vehicles and the appellant's two tow trucks in the public right-of-way on West Sunrise Drive.
8. During a site visit on November 16, 2018, staff found that the subject property was full of vehicles and as a result, there was still one vehicle being stored in the right-of-way by the appellant.
9. During that same site visit, staff found that there was no space for customers to park onsite, as all three driveways and the area on the site plan labeled customer parking were

completely occupied by junk vehicles, as well as personal vehicles utilized by the appellant and his employees.

10. At the time of appellant's application for a conditional use permit, there are no applications for driveway permits on file with the Borough for any of the three driveways on the subject property.
11. During the site visit on November 16, 2018, staff found that all three driveways to the subject property were littered with oil and grease spills. The driveway nearest the shop was the most contaminated and emitting an odor of oil that could be detected as staff was walking down the driveway.
12. During that same site visit, staff discovered two 55-gallon drums, which the applicant advised were used for the collection of used oil. The drums were situated on the gravel driveway approximately 20-feet from the shop facility.
13. on November 9 2016, the appellant was issued a written warning for operating a junkyard without a permit, causing a public nuisance regarding junk and trash, and unauthorized encroachment by storing junk vehicles within the public right-of-way.

14. On July 12, 2017, the appellant was issued citation no. P00444057 for operating a junkyard without a permit, to which he entered a "no contest" plea to on October 4, 2017.
15. According to the appellant's application material, there are connex structures located within the center driveway and they are approximately 10-feet from the public right-of-way, which is not consistent with the Borough's requirement for a 25-foot setback.
16. In the application for a conditional use permit at the West Sunrise Drive location, the appellant stated that he has a conditional use permit for a separate property that is located on Machen Road.
17. The appellant notes that there have been no incidents at the Machen Road location, except being required to construct a fence and the need to move vehicles that were too close to the road. The appellant states that both issues were immediately resolved.
18. During a March 2017 inspection of the Machen Road property, a code compliance officer discovered that junk vehicles were viewable from and within the public right-of-way; this issue was resolved by May 2017.
19. During the July 2017 inspection of the Machen Road property, a Code Compliance Officer discovered that junk

vehicles were viewable from and within the public right-of-way.

20. During the August 2017 inspection of the Machen Road property, a Code Compliance Officer discovered 14 vehicles in the public right-of-way, all of which were tagged with impound notices; this issue was resolved within two days.
21. During the October 2017 inspection of the Machen Road property, a Code Compliance Officer again found the appellant to be storing junk vehicles within the public right-of-way; this issue was not resolved until November 2017.
22. Six site visits were conducted on the Machen Road property between March and November of 2017, four of which revealed violations of the conditional use permit issued for that location.
23. The Machen Road property and associated conditional use permit are not the subject of this appeal, but the history of violations do provide a factual history of the appellant's inability to comply with the conditions of a permit that he has already been issued.
24. The appellant's activities on the subject property, reflect that he has not been in compliance with Borough code by not having a conditional use permit for the business nor a

driveway permit for each of the three driveways on the subject property.

25. The appellant's record of noncompliance on the subject property goes back as far as 2004 as indicated in his application, by stating that he has operated his business on the subject property since 2004 without a conditional use permit.
26. The appellant had knowledge of the requirements to have a conditional use permit as he had previously obtained one for his Machen Road property.
27. The BOAA finds that although the Machen Road property is discussed in this final decision, it is not the subject of the appeal in the captioned case.

CONCLUSIONS

Based upon the above findings, the Board of Adjustment and Appeals makes the following conclusions:

1. One of the appellant's points on appeal alleges that the appellant's due process rights were violated under the United States and Alaska constitutions.
2. The BOAA does not have purview to decide on issues of constitutionality. The BOAA has jurisdiction to decide matters relating to Borough Code per MSB 15.39.(A)(1) through (5).

3. The Assembly adopted Ordinance Serial No. 18-030 on August 21, 2018. In part, the title of that ordinance states "adding standards required by state law."
4. The appellant submitted his application for a conditional use permit for the subject property on September 20, 2017.
5. The conditional use permit application was deemed complete in October, 2018 and scheduled for public hearing before the Planning Commission.
6. The Planning Commission hearing for the appellant's request for a conditional use permit for the subject property was held on December 17, 2018.
7. The Planning Commission has a duty to apply Borough code as it is codified on the date of any hearing before them. The Planning Commission does not have the authority to "grandfather" any requests by an appellant or to apply code retroactively.
8. The appellant signed the owner statement on page 3 of 3 of the application for a conditional use permit. In the fourth paragraph in the Owner Statement, it reads: "I understand that it is my responsibility to identify and comply with all applicable rules and conditions, covenants, plat notes, and deed restrictions, including changes that may occur in such requirements."

9. The Borough has a duty to exercise the powers bestowed upon them by Alaska Statute Title 29; the Borough can be more strict, but not less strict, than what the state requires.
10. Junkyards and refuse areas, correctional community residential centers, and marijuana retail and cultivation facilities are subject to state law.
11. The State requires the Borough to take into account the nature and development of surrounding property; the need to protect the local economy, adjacent land owners, and the motoring public from economically depressing and unsightly roadside locations; the proximity of churches, schools, hospitals, public buildings, recreation areas, or other places of public gatherings; the sufficiency in number of other similar business establishments in the vicinity; the adequacy of fences and other types of enclosures to prevent the unsightly display of a junk yard; the health, safety, and general welfare of the public; and the suitability of the applicant to establish, maintain, or operate the business.
12. MSB 17.60.030(B) states that operating a junkyard/refuse area without a permit is declared a public nuisance.

13. MSB 11.10.020(A) states that any person desiring to construct or cause an encroachment shall apply for an encroachment permit to the public works director.
14. MSB 11.10.030(C) states that unauthorized encroachments shall be deemed a public nuisance.
15. MSB 17.55.010(A) requires that no structures or building shall be placed within 25-feet from the public right-of-way.
16. By applying MSB 17.60.100(B)(1), the BOAA concludes that the Planning Commission properly determined that the proposed use will detract from the value, character, and integrity of the surrounding area.
17. By applying MSB 17.60.100(B)(2), the BOAA concludes that the Planning Commission properly determined that the proposed use will be harmful to the public health, safety, convenience, and welfare.
18. By applying MSB 17.60.100(B)(3), the BOAA concludes that the Planning Commission properly determined that the proposed use does not have sufficient setback, lot area, buffers, or other safeguards being provided to meet the conditions listed in MSB 17.60.100(B)(1) through (3).
19. By applying MSB 17.60.110(C), the BOAA concludes that the Planning Commission properly determined that the applicant

is not suitable to establish, maintain, or operate the proposed use under the requirements outlined in Borough code.

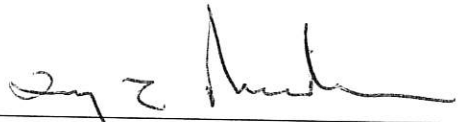
20. By applying MSB 17.60.110(D), the BOAA concludes that the Planning Commission properly determined that there were not adequate controls in place to prevent contamination of soil, surface water, and groundwater.
21. The BOAA concludes that the subject property meets the definition of junkyard as in MSB 17.125 and reads: "Junkyard/refuse area" means a location which is commercially used for the purpose of the outdoor storage, handling, dismantling, wrecking, keeping or sale of used, discarded, wrecked or abandoned airplanes, appliances, vehicles, boats, building and building materials, machinery, equipment, or parts thereof, including, but not limited to, scrap metals, wood, lumber, plastic, fiber, or other tangible materials."

FINAL DECISION

Based upon the above Findings and Conclusions, the Matanuska-Susitna Borough Board of Adjustment and Appeals affirms the Planning Commission decision dated December 17, 2018.

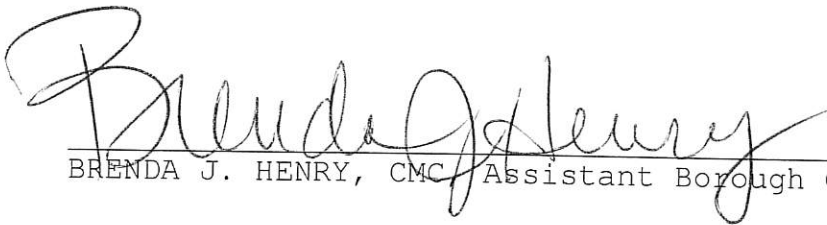
Dated this 14 day of March, 2019.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS



TERRY NICODEMUS, Chair

Attest:



BRENDA J. HENRY, CMC Assistant Borough Clerk

JOINT WEST LAKES FSA & CENTRAL MAT-SU FSA

BOARD OF SUPERVISORS MEETING

West Lakes Public Safety Building Station 73

10073 W. Parks Hwy.

Wasilla, AK 99623

February 11, 2019

MEETING MINUTES

RECEIVED

MAR 13 2019

CLERKS OFFICE

I. CALL TO ORDER

Chairman William Browne called the meeting of the West Lakes Fire Service Area Board of Supervisors and Central Mat-Su Board of Supervisors to order at 7:00 pm at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy. Wasilla, Alaska on February 11, 2019.

II. ROLL CALL AND DETERMINATION IF QUORUM

Board members present and establishing quorums for West Lakes FSA:
Bill Browne - Chairman, Cathi Kramer – Vice Chair (Via Telephone),
Cindy Michaelson and Steve Simpson.

Board members present and establishing quorums for Central Mat-Su FSA:
Dave Eller- Chairman, Jim Jameson- Vice Chair, and Brian Davis. Dan Tucker was excused.

Also, Present:

Ken Barkley- Director 2- Department of Emergency Services,
From West Lakes: Chief John Fairchild, Chief James Keel, Capt. Jeff Stout, Lt. Tyler Buff,
FF Mike Flowers, and Admin Assistant Roxxanne Puckett.

From Central: Chief James Steele and Chief Michael Keenan.

Also Present: Tamara Boeve – Assembly

III. PLEDGE OF ALLEGIANCE

Mr. Browne led the “Pledge of Allegiance.”

IV. APPROVAL OF AGENDA

MOTION: Bill Browne motion to approve the agenda as written.

VOTE: Motion passed unanimously

V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

West Lakes FSA

MOTION: Bill Browne moved to approve West Lakes FSA minutes as written.

VOTE: Motion passed unanimously.

JOINT WEST LAKES FSA & CENTRAL MAT-SU FSA

BOARD OF SUPERVISORS MEETING

Central Mat-Su FSA

MOTION: Dave Eller moved to approve Central Mat-Su FSA minutes as written.

VOTE: Motion passed unanimously.

VI. REPORTS

Chief Fairchild reported for West Lakes FSA:

Run Report: 42 total runs: 1 building fire, 1 trash fire, 1 vehicle fire, 5 medical assists, 2 motor vehicle with no injuries, 1 gas leak, 3 CO incidents, 1 power line down, 5 public service calls, 3 standby /move up calls, 1 good intent calls, 6 cancelled in-route, 4 no incident found on arrival, 1 smoke detector activation due to malfunction, 1 alarm system activation due to malfunction, 3 CO alarm activation due to malfunction, 2 smoke detector activation-no fire unintentional, and 1 Alarm system activation- no fire unintentional.

Training:

- 1/1/19: No training due to New Year's Holiday
- 1/8/19: RPPQ and finished handing out awards
- 1/15/19: Single station training, Truck familiarization, Tool cleaning and checks, tabletop scenarios on fire attack.
- 1/22/19: Single station training, Hose deployment drills
- 1/29/19: Single Station training, Donning drills, and first due drills
- Rescue Training: 1/28/18 Patient packaging into Argo and snow machine trailer
- HMO class that started 1/4/19. There are 13 students signed up for the class - Seven from West Lakes, four from Willow and two from Talkeetna. Completed class on 1/27/19. All students passed the practical exam. We had some issues with the re-test and C.O. Gary Davis spoke with Gordon to help resolve the issues on the tests.
- We will be starting the FF I class on Friday February 1st. It will be another full class with two from Talkeetna, two from Willow and eight from West Lakes. Kuparuk Oil Field contacted us and asked if they could possibly send down five folks to test out with us on April 5 & 6.

Prevention:

- WLFD has completed the installation of smoke alarms and CO monitors in three residences.
- WLFD has installed or provided 11 CO monitors and two combination alarms.
- WLFD sold one house number sign.
- WLFD participated in the Mat-Su homeless event and distributed free toothbrushes, floss and toothpaste. All supplies were donated. WLFD also provided education on CO monitors and generated two referrals to Houston Fire, one referral to Willow fire and one for WLFD. Follow up on all referrals completed.

JOINT WEST LAKES FSA & CENTRAL MAT-SU FSA

BOARD OF SUPERVISORS MEETING

- WLFD also provided safety-crossing coverage for the Midnight Sun students walking from the Lions Club to the library.

Mechanic:

- Load manager failed on Rescue 71, replacement a special order because of the age of the unit and Rescue is still in service until we get the new electronics.
- Repaired main waterway valve on TK-73.
- Replaced eroded plumbing on PT-81
- Installing equipment into new CV-81

Operations:

- New CV-81 is lettered and is at AK Safety for lighting package.
- Developing the training plan for ISO this summer. Not date yet for when ISO will be here to evaluate us.
- Station 73 issues with the heating system in the bays on the fleet side. We have foamed the outer walls and it seems to have stopped the freezing issues. Lenox system issues with the door locks not operating,
- 50% inspection is complete on the new engine 72. See email attachment for the action items found in the inspection
- Received all the parts needed for changing over to the G-1. We will start the training on them this month and change over to the new SCBAs on the first out equipment.
- Turned in grant application for State of Alaska DOF grants for this year. \$7500.00 with us providing a 10% match for the equipment.
- 2019 State of Alaska Fire department registration complete and submitted to the state.
- Work out room water heater at Station 81 replaced and back in service from the earthquake damage.
- MSA classes scheduled for the G-1 care class certifications for late February and early March. We will have five MSA technicians certified after these classes are complete to do repair and maintenance on the new SCBAs
- We received a confirmation letter from First Alert that they will donate 25 new CO monitors to WLFD again this year for our use as-needed in the service area.
- Station 79 possible boiler replacement bid for \$15,000. We will discuss this, no decision made by WLFD yet on this replacement.
- WLFD finance numbers are not in yet; I have a new report thanks to Talia at DES that shows what numbers are added to the budget to date, I will discuss this at the meeting Monday. It is not attached to your reports for the month.

Chief Steel reported for Central Mat-Su FSA:

- Agenda Tracking Report monthly update for station 5-2 and 62
- I have replied to the new Project Manager for DOT assigned to the Bogard / Engstrom project, Cynthia Ferguson. She had asked for the dimensions of the station 5-2 apparatus and the distance requirements for the tarmac. She is aware of some of the issues and

JOINT WEST LAKES FSA & CENTRAL MAT-SU FSA

BOARD OF SUPERVISORS MEETING

concerns we have from experience. We don't have any concrete date for the project. Cynthia has been good to us in the past. She did not mention anything about the possibility of having that 3 million in the budget yet for that station.

- Station 6-2: All of the steel, electric/mechanical rough in, and paving is complete. Interior finishes and fixtures are in progress. We received word about a month and a half ago that instead of a September final review of station 62, it will be July. A week and a half ago that date changed to a final walk through in May. We still need to confirm with the contractors if the turnover will be complete and if that will include the burn tower for our pack test with the upgrades and certifications.
- Central Mat-Su responded to 151 calls in January. We are still having computer glitches. We may need some support from West Lakes.
- The Fire Life Safety Division received 21 new plan reviews and applications for the month of January, so our workload and building continues to be very steady for us. We approved 5 of those plans. Provided 21 fire and life safety inspections. We continued to do multiple follow up inspections regarding the earthquake. There are quite a few buildings affected that we continue to re-inspect to make sure that fixes are being accomplished as needed. They submitted 19 comments regarding planning actions and planning committee.
- Fire Prevention: We continue to participate in a radio program on 100.9. It is called Fire Friday Spots. We are doing fire prevention education for the public through those messaging spots.
- Deputy Chief Keenan recently made a trip to Nevada, and he did inspections on our two tenders that have been out for 14 months getting refurbished and rehabbed. They should be on their way back up here within the next 2 weeks
- ISO- I contacted the representative that is covering this area now for the ISO reviews. She sent some forms and wanted some signatures and more information on a few of our water supplies that she was going to certify. We are hoping we hear something back from them within the next 60 days.
- We had a mutual aid fire with Palmer about 2 weeks ago. A huge garage was on fire. We had just purchased some new turnouts and 7 of those incurred major damage by some hazardous materials on this fire. The materials absorbed into the turnouts. We are working with North West Safety Clean to remove contaminates. Captain Tawnya Hightower has sent 3 of those turnout sets to North West Safety Clean to be put through some extra cleaning processes, and see if they can remove the contaminates and stains. If NWSC is not able to remove them, we will have to take 7 sets of turnout gear out of service. We are looking into the possibility of recouping the cost of those through property insurance.
- During the same mutual aid fire in Palmer, we had some damage to our water fill site at station 51. We broke the main pipe that came out. We just got that repaired. It only cost \$350.00 because we have a firefighter who is very good with sprinklers. He is one of our fire code officials, so the cost was in-house. In addition, the fire pump that provides that water fill has been reprogrammed to slowly build up and push water through. This will minimize water hammer.
- All of our G1 air packs are in service. We made the switch over January 3, 2019 and removed all of the M7's.

JOINT WEST LAKES FSA & CENTRAL MAT-SU FSA

BOARD OF SUPERVISORS MEETING

- We are going to refurb one of our rescue trucks, rescue 61, as an air and light unit. We are refurbing it with a new compressor to ensure we have the capacity for the G1's

Dave Eller asked Chief Steele if the light tower on rescue 61 is the same one it has always been, or if it has that been refitted with LED's.

Steele replied- Yes, we are going to be replacing the original light tower.

VII. UNFINISHED BUSINESS

Bill Browne asked if there was any unfinished business, and no one replied.

VIII. NEW BUSINESS

Bill Browne asked if there was any new business, and no one replied.

Bill Browne: Does anyone have anything else?

Chief Steele -

Some of you are aware, and some of you are not, but this will be my last joint board meeting. I will be retiring April 30, 2019. I just wanted to say that it has been an honor to work with each of you. Seeing where Central, West Lakes and the other departments have gone over the last 10-12 years has just been phenomenal. We have a very good working relationship between our two boards and the departments. West Lakes board, you are very lucky to have the responders and staff that you have, and you have an excellent chief. We have the support of the administration and we are headed in a very good direction. This is a good time to retire. Thank you very much.

Ken Barkley-

As you know, we are hiring for the Willow & Caswell fire chief position, and we will be hiring for Chief Steele's position. Chief Steele's position interviews start on Valentine's Day. We did some interviews previously for Willow / Caswell, but we are going to repost it. We are going to put it out on the Fire Chief's Association webpage. We think it will be best to repost it and get it out to more candidates.

Changes are coming up with Forestry. These changes are being enforced nationally. In the past, we sign up our vehicles and our fire trucks, Argo's, four wheelers, etc. are on a list. We used a software program that listed all of the vehicles with the listed price. We rent the vehicles out, and an automatic price is assigned per day. They have changed this system. Now we can only do the fire trucks on there, and we cannot include any four wheelers, side by sides, etc. The only thing that we have come up with to explain why they are doing this is that in the lower 48, if you use this system, you are preselecting companies that you are going to rent the equipment from, and not giving the other vendors an opportunity. That issue doesn't apply here, but it doesn't matter because the standard is changing regardless. If we have a major incident, then we all get together, sign the contract, put the paper work together, and then issue out what was requested. We are going to lean forward, get this stuff out there, and get the paper work done.

JOINT WEST LAKES FSA & CENTRAL MAT-SU FSA

BOARD OF SUPERVISORS MEETING

FEMA is here. They have two location in the valley. One is the Menard Center and the other one is in Palmer. If you have anyone in your community that has earthquake damage or needs advice, they can go to those locations. FEMA is at those two locations every day during business hours. I have talked to some of these folks, and they are very helpful, knowledgeable, and good to work with.

One of the things we are going to be moving forward with and introduce to the Assembly on the February 19, 2019 will be full time positions. We are requesting 17 EMT II, four paramedics, and four Battalion chiefs. That will be eight paramedics split up with supervisors. Right now, we have four full-time 24/7 ambulance crews in the valley. These full time positions will bring us to six fully staffed ambulance crews 24/7. The problem is that the paid on call system has worked for the last 30 years, but it is fading on us, and we cannot predict when someone is going to pick up the ambulance and go. It's a little different with fire because when we get a fire, we are pulling from at least one or two different areas to cover or assist. With medics, it is not as easy. The Assembly will discuss this March 5, 2019.

IX. ADJOURNMENT

MOTION: Steve Simpson made a motion to adjourn the meeting.

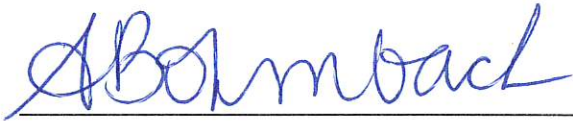
VOTE: Motion passed unanimously. Meeting adjourned at **7:31 pm.**

JOINT WEST LAKES FSA & CENTRAL MAT-SU FSA
BOARD OF SUPERVISORS MEETING



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



AMY BOHMBACH, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: 3.11.2019

RECEIVED
MAR 15 2019
CLERKS OFFICE

Meeting minutes RSA 27 Meadow lakes

Held October 16, 2018 at station 71

Meeting called to order at 6:40pm

Attending was Steve Edwards, Bob Cassel, quorum was met. Borough staff Scott. Public attendee Owen Dicks (owendicks@gmail.com)

Minutes from earlier meeting (June) was read and approved.

Scott reported on several recent projects small and capital list and progress to date. Striping for Beverly lakes, Johnson, Vine.

Scott provided a proposed 2019 Capital list which included about 100K in paving to access the match money from dust control. Paddy, Foothills, Roca.

Board held an extended discussion on adding more paving to access more match money and on reducing funding from capital projects which were unlikely to move forward in 2019 due to ROW issues.. Specifically, Charlene and Forest park have large funding values attached even tho they are both held up for ROW. The board wanted most of the money moved to projects further down the list which could move forward if funded. Especially more paving as the match money may be limited in future years.

In the end, the board members asked Scott to work with Alex and rework the capital list to be in line with the recommendations and did not sign the resolution at this meeting. It was agreed an additional meeting would be held as soon as possible after the list was revised.

Public member Owen Dicks asked about getting maintenance on Bluebird/Robin since it is a borough ROW and is developed into a useable road. Scott indicated he would not add it to maintenance because it was not certified for maintenance. Owen was unhappy with this outcome and requested contact info for other staff members to contact. Scott provided additional staff contacts.

Steve mentioned that he would like to see certain "uncertified" roads added for maintenance as long as they were in good condition and within a ROW. Steve added that the borough was unwilling to consider adding any roads without a full upgrade(in his past experience).

Meeting adjourned at about 8:25 pm.

Approved:



3-15-19

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Meeting minutes RSA 27 Meadow lakes

Held November 14, 2018 at station 71

Meeting called to order at 6:30pm

Attending was Steve Edwards, Bob Cassel, quorum was met. Borough staff Scott.

Minutes from earlier meeting (October) was read and approved.

A resolution was read and voted on regarding approval of the new capital projects list as presented by Alex and Scott after amendment and consultation with the board. Both Steve and Bob voted to approve the list so the resolution passed unanimously.

Meeting adjourned at about 7:00 pm.

Approved:


3-15-19

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on February 4, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Mary Anderson, Assembly District #1
- Ms. Eileen Patterson, Assembly District #2
- Ms. Patricia Chesbro, Assembly District #3
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Stafford Glashan, Assembly District #6
- Mr. Sassan Mossanen, Assembly District #7

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Staff in attendance:

- Ms. Eileen Probasco, Planning and Land Use Department Director
- Ms. Trina Sears, Assistant Borough Attorney
- Ms. Susie Lemon, Assistant Borough Attorney
- Ms. Brianne Blackburn, Environmental Planner III
- Mr. Ted Eischeid, Planner II
- Ms. Karol Riese, Planning Division Administrative Specialist
- Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Brianne Blackburn, a member of Planning Staff.

IV. CONSENT AGENDA

A. Minutes

- 1. January 21, 2019, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

(There were no introductions for quasi-judicial matters.)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

(There were no introductions for legislative matters.)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

(The meeting recessed at 6:08 p.m., and reconvened at 6:15 p.m.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

(There were no quasi-judicial public hearings.)

X. PUBLIC HEARING LEGISLATIVE MATTERS

- A. **Resolution 18-29**, recommending Assembly adoption of an ordinance repealing MSB 8.30 Environmental Protection; repealing MSB 8.33 Air Quality Alerts and Emergencies, adopting MSB 8.75 Air Quality; Amending MSB 1.45.100 schedule of fines for infractions; and amending 15.24.030 adopting the Matanuska-Susitna Borough Air Quality Management Plan. Public Hearing Continued from December 3, 2018. *(Staff: Brianne Blackburn & Ted Eischeid)*

Chair Vague read the resolution title into the record.

Mr. Ted Eischeid provided a Power Point Presentation and a staff report:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- clarification of non-attainment and how it relates to borough air quality;
- what are the consequences if the borough goes into non-attainment;
- how many people attended the Butte Open House and were there other concerns besides wood stoves;
- clarification of a Butte Air Quality District;
- how many days is air quality affected during a normal winter;
- how many days a year do we have dust warnings;
- clarification of the trash disposal coupon program;
- whether there was any consideration of a borough-wide open burn ban instead of just targeting the Butte; and
- at what point will the EPA step in.

Chair Vague continued the public hearing from December 3, 2018.

The following persons spoke in favor of Resolution 18-29: Ms. Ashley Peltier, Director of Health Promotions with the Alaska American Lung Association; Mr. Jarrid Hixson; Mr. Adrian Baer of the Alaska Center; Ms. Beth Fitzgerald; Mr. Charles Laird; Ms. Helen Woodings; and Mr. Mark Masteller.

The following person spoke in support of Resolution 18-29, but wants to make sure it's not too overreaching: Mr. Jim Kelley.

The following persons spoke in opposition of Resolution 18-29: Mr. Eugene Carl Haberman and Mr. Bruce Edwards.

Chair Vague invited staff to respond to questions and statements from the audience.

Ms. Probasco and Ms. Blackburn responded to questions and statements made by members of the audience.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Patterson moved to approve Resolution 18-29. The motion was seconded.

Commissioners Patterson, Glashan, and Chesbro, spoke in favor of Resolution 18-29.

Chair Vague noted that there is no mention of woodstoves in this legislation other than the suggestion to voluntary upgrade to more efficient burning stoves.

VOTE: The main motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

- A. Adjudicatory *(if needed)*
- B. Upcoming Planning Commission Agenda Items *(Staff: Eileen Probasco)*

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Mr. Eischeid:

- noted that the air quality legislation has been a long and difficult process with lots of learning;
- thanked the commission and members of the public that attended the meeting; and
- is looking forward to going forward to the Assembly.

Ms. Blackburn:

- stated her appreciation for the great questions commissioners asked and their attention to detail;
- thanked the commission for the opportunity to continue the conversation past December;
- opined that that was the right decision since very few people were focusing on air quality a few days after the earthquake;
- pleased with the attendance at the open house and with all of the folks that participated; and
- feels like everyone came away with a better understanding of the issues.

Ms. Probasco:

- reminded commissioners that staff brought the Core Area Community Council Boundary Review before the PC in January of this year;
- it was her suggestion to bring it back in June to allow staff to schedule open houses to inform the public;
- staff received information from the Census Bureau regarding the PSAP (Participant Statistical Area Program) which is the preparatory section of the census that allows the borough to make changes to Census Dedicated Places (CDP);
- the Census Bureau needs the borough's recommended boundary changes by the end of May and so staff will bring the Core Area Community Council Boundary Review back before the commission between March and early May;
- stated that staff has been doing a robust public outreach regarding this and will be sending out notifications to everyone within the core area;

- noted that she had a discussion with a couple of key borough directors and the borough attorney today regarding updating the Capital Improvement Program (CIP) process and what it will look like;
- informed the commission that staff is moving ahead and making positive progress with the Subdivision Construction Manual;
- Fred Wagner, MSB Platting Officer, is leading a group of very dedicated and professional developers;
- they are meeting every Tuesday for 6 hours to pull this together and will have a draft to bring before the commission; and
- stated that we will really miss Brianne when she leaves, but we are looking forward to hearing about her next great adventure.

Commissioner Mossanen:

- thanked staff for working on Resolution 18-29; and
- stated that he initially had a lot of questions and concerns noting that they have all been answered.

Commissioner Patterson:

- opined that her silence regarding an issue that was brought up during audience participation has been misconstrued;
- she feels obligated to address the issue of the Chair denying her request to question a member of the audience;
- stated that she was not happy about it, but acknowledged that the Chair was not being a dictator;
- she understands that she is empowered to speak; and
- opined that this is a healthy commission that does good work.

Chair Vague:

- stated her appreciation for staff's hard work and willingness to do additional outreach regarding the air quality legislation;
- also appreciates staff reaching out to all members of community councils and providing information regarding boundary changes; and
- stated her desire that staff somehow reach out to those individuals that are not represented by a community council.


Ms. Probasco stated that every resident in the MSB Core Area will receive notification by mail.

Commissioner Anderson:

- opined that changing community council boundaries has the potential of causing conflict;
- suggested that staff be sensitive to this;
- thanked staff for taking the time to meet with the community council and community members regarding air quality legislation;
- acknowledged that there can be a lot of misinformation during times of change;
- stated that it is important that the public has face to face contact with someone who can provide answers to their questions; and
- they need to feel like they have a voice.

XVI. ADJOURNMENT

The regular meeting adjourned at 8:49 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: March 4, 2019

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Talkeetna Community Council, Inc.

Meeting of the Talkeetna Community Council, Inc.

Monday, February 4, 2019 at 7:00pm @ the Talkeetna Public Library

Draft Minutes

1. **Call to order:** 7:00pm. Quorum established. Six of seven Board Members present: Paul Button, Walter Kloefer, Joe McAneney, Sarah Russell, Karl Swanson, Peg Vos. Absent: Ali Lee
2. **Minutes:** Walter agreed to take the minutes.
3. **Approval of Agenda:** Peg made a motion to approve the agenda; Sarah 2nd. Motion passed unanimously (5/5).
4. **Approval of January 7, 2019 minutes.** Peg made a motion to approve the minutes as written; Paul 2nd. Motion passed unanimously (5/5).
5. **Treasurer's Report:** The Annual Report was made to the council by the past treasurer, Karl. It was pointed out that due to the receipt of the bank statements, at a date after the monthly meeting, it is difficult to try and provide an up-to-date report. The signature cards are at the credit union and ready for signature. The TPAC account has been closed due to non-use.
6. **Out-of-town guests:** Alexander Schumann, representing Microcom, discussed the plans for a Talkeetna Gateway Facility at the old AT&T site on ComSat Road. There were questions and answers concerning lighting, hiring of personnel, use of the building and land, etc.
7. **Correspondence:**
 - a. Paul introduced a response to TCCI's letter regarding Old Lake Road access and changing of the routing. The regulations do not require public notice if a new route is established provided the new route provides the same quality as the original. At this point, the gate will be left open on the original route until decisions regarding the new route are made.
 - b. Sarah introduced a certified letter giving the council an opportunity to comment on Fanny Quipley and Bousie properties because they are considered historic sites.
 - c. A letter from the State Department of Education and Early Development discussed the food program. It is possible it was sent to the wrong group.
8. **Persons to be heard:**
 - a. Lee Hart discussed the Confluence Rendezvous – Rural Economic Development for people who made things, guides, sports on public lands. There is a meeting scheduled for 7-9pm at the Beer Hall on 2/5/2019 with the Community Economic Development.
 - b. Jock suggest the council look into having a sign posted that states "Welcome to Talkeetna" so that people visiting would continue into the town and not turn around at the vista site. Also it would allow people to become more knowledgeable about the anti-dam information.
9. **Assembly Update:** Representative Tam Boeve gave an update on a number of issues of interest to the community. The proposed rail project from Alaska to Alberta, Canada is still being considered. Talkeetna/Susitna flood control is being discussed by the borough. The borough has approved \$1.6m load for the sewerage work. The timber removal regulations

have been approved. There is an ordinance pertaining to the Talkeetna sales tax being introduced. This ordinance would remove the sales tax on electric, gas, and water. The borough is beginning to enforce driveway regulations which require permitting when putting in a driveway. The borough is not "grandfathering" this regulation and it is creating a hardship on a number of people.

10. Committee/Board Reports:

- a. **TPAC:** Howard Carbonne gave a report concerning the loss of 60 feet from the end of Main Street by the river. He said they are looking for volunteers to help with planning the future of land use and river erosion problems.
- b. **Recycling:** Minutes were provided. CC pointed out that Channel 11 was coming out to film the recycling plant. There was a question about volunteers needing to be insured. Since the bailer was turned over to the borough, there was a question as to who should pay for the insurance. Karl will work with the committee on this.
- c. **Community Assistance Program:** A written report was submitted.
- d. **Skatepark:** No report submitted.
- e. **Playground:** No report submitted.
- f. **RSA:** John provided a report which included the road maintenance costs seemed high compared to other communities. Money has been set aside for dust control. The assembly is considering the funds for their use and the committee is concerned. Tam Boeve agreed the money should be kept and only used for dust control.
- g. **TSWB:** The TSWB committee met with engineers who discussed the treatment facility. Desludging is scheduled to begin in the spring. Equipment is staged and ready to begin work. There is no record of prior desludging the entire system.
- h. **Community Watch:** A written report was submitted.


11. Unfinished Business:

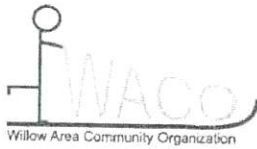
- a. **Website Maintenance:** A recommendation was made to change the contract to hourly charges instead of annual in order to save money. It was determined there wasn't as much work required to maintain the TCCI's internet site as in the past. No action taken.

12. New Business:

- a. **Community Watch disbursements:** Sarah made a motion to allow the Community Watch Committee to spend their grant as they agreed. This would include starter kits on hand to be dispersed by April. Paul 2nd. Motion passed unanimously (5/5).
- b. **AMCO licensing:** Four local businesses are being processed for renewals of liquor licenses. It was determined this was for notification and no motions were made.
- c. **Transfer Station:** Concern was brought up regarding the change at the transfer station pertaining to appliances. A motion will be entertained at the next meeting.

13. Adjourn: The meeting was adjourned at 9:00pm.

Approved by: 
Attested to: Sarah Russell



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Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: December 5, 2018
Occasion: General Meeting
Called to Order: 7:06 PM

Quorum: Board Quorum present. No Community Quorum.

Agenda: Approved as amended.

Minutes: November 7th, 2018 minutes approved as written.

Borough Assembly Report: MSB is working to improve communication after the earthquake and improve flow of information. Upper valley was minimally impacted but lower valley had extensive damage. Willow ice rink was damaged and is being assessed. Assembly tried to get free dump after quake for clean-up but it did not pass. Will try again at next Tuesday meeting. There was a fire in the geothermal unit at WCC. WACO and MSB have 50/50 split in financial responsibility for the repair. Attended meeting about beetle killed trees. This is an issue in the State Parks as several may not be open if they aren't removed. Need funding to get trees cleared. Private entity from Canada is interested in putting a rail line to the Port. Hearing is December 18th.

Officer Reports:

1. **Secretary:** Would like WACO to consider consent agendas to make better use of meeting time. Passed out information for future discussion. WACO received a thank you card from Willow Food Pantry for Revenue Share funds received from WACO.
2. **Treasurer:** Checks are available for Revenue Share. Received a grant for neighborhood watch program. Funds are stable and Pioneer Lodge is selling more pull-tabs. \$135,000 in unrestricted funds available.
3. **Vice Chair:** Floor cleaner was repaired. Making progress on key and lock system. No report on moose head investigation. Mat Su Community Council mental health first aid course. Began cleaning upstairs with volunteers. Found a lot of Christmas decorations for the holiday dinner on December 8th. All damage from earthquake was superficial and sent to the MSB for repair.
4. **Chair:** Holiday dinner postponed until Dec. 8th. Welcome to Chris Stitt, our new At-Large Representative.

At-Large Representative Reports:

1. Bill Mailer – Rassmussen Foundation for library project funding of \$500,000 application is pending.

Old Business

- 1.

New Business

1. Chris Stitt – WDMA sponsoring Willow Junior 100 on February, 8th. WDMA is seeking continued sponsorship from WACO for \$500.
MOTION: Support WDMA with a contribution of \$500 for the Willow Junior 100.
VOTE: Approved
2. Iditarod Contract Update – Vince will pursue it. WACO earned \$7,000 from that event in 2018. Old Log building will not be available.
3. Julie Mitchel – Willow Library Association (WLA) would like to use WACO gaming permit for a raffle after Carnival.
MOTION: WACO will allow WLA to use WACO gaming permit.
VOTE: Approved.

Committee Reports:

1. **Carnival:** Raffle tickets are available for sale. Next meeting is December 17th at 6:00 PM.
2. **Trails:** Ice on lakes are unsafe with cracks from earthquake. Maintenance grants are in place and

- committee is waiting for trails to firm up.
3. **Youth Forum:** Dog waste bag dispenser arrived but can't be installed until spring. They will pursue becoming a 501(c)(3) non-profit.
 4. **CERT:** Was not activated following earthquake but team members were on standby, ready to help. Last month CERT helped with Thanksgiving blessing, attended Upper Susitna Health Fair.
 5. **Fire Service:** 18 calls for service from airplane crashes to vehicle fires. Earthquake response included school inspections, staffed engine and tender in Caswell and Willow for calls and, support for lower Valley. Interviewing for several new recruits now.
 6. **Recycling:** Over 40 households recycled at last opening.

Community Groups/Clubs


1. **Chamber of Commerce:** No meeting this month but may have a combined Christmas party with WHWF instead.
2. **Community Enrichment:** Guitar classes and Kangoo exercise will be available.
3. **Willow Dog Musers Association:** None
4. **Library:** Received a \$2500 grant from Three Bears for library upgrade. Storytime and Willow Tots Fridays are at 11am. Library Closed Monday December 24th and Tuesday December 25th for Christmas and Tuesday January 1st for New Years. Fiber Arts class is 12/19 11am – 1pm. Read what you want, share what you've read is on 12/26 at 11:30 am. Writer's Group is 12/28 at 1:00 pm. Computer Classes will be coming in January! Let Library staff know if you want to be notified when the schedule is published!
5. **Lion's Club:** Tags on the giving tree are available until 12/16 if you want to buy a gift for a Willow child. Pig raffle tickets are available and drawing will be at WCC on Dec. 20th. Lions will help with set-up for Holiday dinner Thursday and any who want to help are welcome.
6. **PTA:** None
7. **Willow Health Organization:** None
8. **Willow Historical Wildlife Foundation:** Working to research and gather history about early Willow homesteaders. Next meeting is December 12th. Progress with MSB on Old Log Building is slow but Madeline is in communication with Eric Phillips at MSB.
9. **Garden Club:** Christmas floral arrangement event is December 15th.
10. **SheMonSun:** None

Persons to be Heard/Announcements:

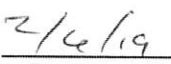
1. Tom Phillips spoke about the Waldron Pond Community Cemetery. The fifteen acre parcel at mile 64.5 was donated by the Waldron Family. Tom presented a map of the "green" (trees are not removed) cemetery. They are exploring marketing channels. Grant funds are not available to the organization as a 501(c)(14) non-profit.
2. Jake Almeda from Senator Mike Shower's office reported that the team is headed back to Juneau and will focus on crime, PFD, and Budget.
3. Jerad McClure from David Eastman's office introduced himself and is available to answer questions.
4. John Nelson with Diamond Willow Financial has info on investments in qualified opportunity zones. There is an Open House next week at the Heart of Willow building.

Adjourned 8:12 PM. Next meeting scheduled for January 2nd, 2018.

SUBMITTED:

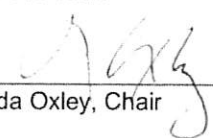


 Teri Petram, Secretary

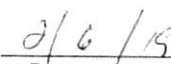


 Date

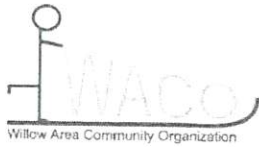
APPROVED:



 Linda Oxley, Chair



 Date



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Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: January 2, 2019
Occasion: General/Board Meeting
Called to Order: 7:13 PM

Quorum: Board Quorum present. No Community Quorum.
Agenda: Approved as amended.
Minutes: December 5th, 2018 minutes approved as amended.

Borough Assembly Report: Suggests all Community Councils write letters of appreciation for community assistance (revenue sharing) grants to David Eastman and Mike Shower. Willow transfer station hours are scheduled to be reduced in July to just Friday, Saturday and Sunday. This will also impact recycling hours.

Officer Reports:

Secretary: A Legislative Town Hall with the valley delegation is scheduled for Saturday, January 5th from 1-3 PM at Mat-Su Senior Services. Call (907) 376-4866 for more information. Working on Winter Carnival marketing, banners, flyers, schedules, website, social media. Tested our Square merchant services account sending invoices via email. We can use this to collect payment for button sales versus waiting for checks in the mail.

Treasurer: None

Vice Chair: Moose head vandalism investigation pending. Tentative plan is to replace the mount. Snow in gravel portion of parking lot was transported for free to Newman Memorial Park for Sno-X course. Will have to contract this portion of plowing in the future. Vince and Talon met with the Iditarod committee. Drafted agreement with a higher rental fee, not signed yet but in the works. Will get the kitchen stove serviced prior to carnival.

Chair: Busy with carnival planning just a few days away.

At-Large Representative Reports:

Bill Mailer – Tomorrow MSB representatives meet with legislative delegation. Library Association sent a letter asking for funds to be appropriated to the Library and Community Center Upgrade Project.

Old Business

1. Share pull tab sales revenue with Willow Library Association for Library and Community Center upgrade project.
MOTION: WACO donate ½ the earnings from the Trading Post pull tabs to the Willow Library Association for the replacement and community center upgrade project.
VOTE: Tabled until February 6th, 2019 meeting.

New Business

1. Using consent agendas to streamline and shorten meetings.
MOTION: WACO begin using consent agendas for Officer, At-Large Representative and Committee reports next month. Officers and At-Large Reps and Committees will submit reports 10 days in advance of monthly meetings for compilation and posting in agenda 1 week prior to meeting.
VOTE: Approved.
2. Tim Zalinger, Mat-Su Valley Rebuild Materials Center – Provided information about a used and surplus building materials recycling service and sales. Non-profit status is pending. Mission statement and goals are posted on their Facebook page. He presented a letter of support for WACO to sign.
3. Nominations committee needs to be formed for Treasurer, Vice Chair and two At-Large-Representative seats. Potential candidates will be presented at the March 6, 2019 meeting. Elections are held at the April 3rd, 2019 meeting.

Committee Reports:

1. **Carnival:** Next meeting is January 7th at 6:00 PM. Lake Ice will be suitable with colder temperatures

- expected over the next few weeks. Volunteers are welcome for various duties.
2. **Trails:** Groomed West Gateway trails are soft but fine and will freeze again soon. Thank you to volunteers and the work they have done over the last few months. HN trails are being mulched and making slow progress.
 3. **Youth Forum:** Planning a new softball field and researching bylaws for 501(c)3 status.
 4. **CERT:** MSB is offering a full day CDC training event next Saturday for a mass inoculation type event. 21 CERT members signed up to attend. A CERT member training course is available in Talkeetna offered in conjunction with Willow CERT, MSB and Red Cross on the 9th, 10th, 16th & 17th of March.
 5. **Fire Service:** 22 calls for service in December. Team switched from responding with 4-wheelers to snow machines. Hired 3 new trainees. Still experiencing IT issues and emails are hit and miss. Caswell station does not have internet. Willow-Caswell Chief Boothby was offered and accepted the State Fire Marshal position.
 6. **Recycling:** At the Willow Transfer Station on the 2nd Saturday and last Tuesday of the month 11 -1:30. Community is making progress in cleanliness of items being dropped off.

Community Groups/Clubs


1. **Chamber of Commerce:** None
2. **Community Enrichment:** None
3. **Willow Dog Musers Association:** None
4. **Library:** Fridays at 11:00 AM Storytime and Playgroup. Computer Classes are starting. First class is full but more are coming. Jan. 8, 6:30 PM is Mystery Book Club. Jan. 13th 2:00 PM Valley Arts Alliance Presents The Alaska Home Companion. If Willow residents want to participate in a skit or telling a story contact Julie Mitchell. Jan. 16th from 11 AM – 1 PM is Fiber Arts Group. Jan. 18th writers club is at 1:30 on the 18th instead of the 25th. When you apply for your PFD, you can donate to the Building Project with Pick, Click, Give. We truly appreciate it. An Adult Reading Program, Willow Reads, starts this month with monthly and grand prizes and opportunities to review and discuss books with other readers in Willow. Stop by the Library to pick up your list and information.
5. **Lion's Club:** None
6. **PTA:** None
7. **Willow Health Organization:** Look for an Annual Report soon on website and Facebook page.
8. **Willow Historical Wildlife Foundation:** None
9. **Garden Club:** None
10. **SheMonSun:** None

Persons to be Heard/Announcements:

1. Jim Spain from Willow Equipment Rental is opening in the Spring. Will have variety of tools, dozers, trailers, skid steer, etc. Website is willowequipmentrental.com, please visit their website and submit comments.
2. Marion Charles thanked the WACO Board members for their time.
3. Brenda McCain announced nominations for King and Queen close tonight and ballot cans will be out in the community.
4. Jake Alameda with Senator Shower's office announced he will support funding for the Willow Library Upgrade project. Legislative Town Hall will be live on Senator Showers Facebook Page if you don't want to drive to Palmer.

Adjourned 8:33 PM. Next meeting scheduled for February 6th, 2019.

SUBMITTED:

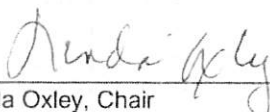


 Teri Petram, Secretary

3/6/2019

 Date

APPROVED:



 Linda Oxley, Chair

3/6/19

 Date



Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: February 6th, 2019
Occasion: General/Board Meeting

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- A. **Called to Order:** 7:04 PM
- B. **Quorum:** Board Quorum present. No Community Quorum
- C. **Pledge of Allegiance**
- D. **Approval of Minutes:** January minutes were not available. Will approve in March.
- E. **Approve Agenda:** Approved as ammended
- F. **Approve Consent Agenda Items:** Approved
- G. **Borough Assembly Report:** No Report
- H. **CONSENT AGENDA ITEMS**

Board Officers' Report - Additions to Consent Agenda Items

Secretary: None

Treasurer: See attached spreadsheets. Carnival numbers are cash only. Will have more details with credit card transactions, etc. ready for March meeting.

Vice-Chair: Wolf Refrigeration looked at oven & stove and fixed a small gas leak. Thank you to Newman's for clearing snow and Fire Department for helping set up exterior of building, sign, parking booth.

Chair: Thank you card from Willow Library Association. Sarah Miller recommended WACO get a Costco credit card for WACO for purchases with cash back options less expense reimbursement submissions. Discussion was held about credit card guarantor, cards used for deposits, 2-signature requirements and bylaw revisions. Sarah Miller will run kitchen for Iditarod on March 3rd, 2019 and volunteers are needed.

At-Large Representative 1 - MSB is considering an increase in their budget for Willow Library & Community Center Project in addition to the \$1.9 million already allocated.

Committee Report - Additions to Consent Agenda Items

Carnival: None

Trails: None

Youth Forum: None

CERT: None

Recycling: None

- I. **UNFINISHED BUSINESS**
 - 1. **Nominating Committee:** Talon Boeve will lead a nominations committee with Robert Montavon and Teri Petram. Positions to fill are Treasurer, Vice Chair and two At-Large positions.
- J. **NEW BUSINESS**
 - 1. **Community Center Security System:** Information on re-keying the building has been sent to the MSB and it is in the works. Video storage and destruction details have to be outlined to meet legal requirements. Motion sensors are an alternative to handling the video. We accepted

\$2900 from the MSB for neighborhood watch programs and can discuss using a portion for community center watch. Another option raised was to consider asking State Troopers to occupy space here at the Community Center

MOTION: Remove the TV and put it in storage until another event requires it.

VOTE: Approved.

K. COMMUNITY GROUPS/CLUBS

Fire Service Area: 11 calls for service in January. New emergency reporting system. Have hired new recruits. Willow has 22 and Caswell has 11 responders now. Chief Green is the Interim Acting Chief position now. Participated in snowshoe softball and outhouse race. Both Willow and Caswell have a full staff of board members now. Fire Department encourages residents to participate in Fire Board meetings.

Chamber of Commerce: None

Community Enrichment: None

WDMA: None

Lion's Club: Next meeting is February 14th. Lions are assisting 5th grade class with raffle fundraiser for their field trip. Family skate night is scheduled for February 15th.

PTA: Thank you for the community support with the Pancake Breakfast. Thank Sunshine Clinic for the Kids Games.

WHO: None

WHWF: None

Garden Club: None

L. ANNOUNCEMENTS/PERSONS TO BE HEARD

None

M. ADJOURN

Adjourned 8:05 PM. Next meeting scheduled for March 6th, 2019.

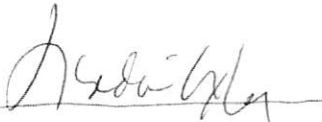
SUBMITTED:



Teri Peterson, Secretary

3/6/19

Date



Linda Oxley, Chair

3/6/19

Date

Willow Carnival books 2019

	1st Weekend		2nd Weekend		Totals		
	Income	Expense	Income	Expense	Income	Expense	Net profit
Sponsors/donations	5,573				5,573	-	5,573
Vendors	3,835	119			3,835	119	3,716
Races (dep. Separately)					-	-	-
Fireworks		2,000			-	2,000	(2,000)
Raffle	1,210	412	1,886		3,096	412	2,684
Kitchen	3,854	2,196	1,800	2,413	5,654	4,609	1,045
General- T-shirts	572	1,580	1,214		1,786	1,580	206
General - Misc/events	330	702	200		530	702	(172)
Pins	810	1,549	1,126		1,936	1,549	387
Mini-affle	1,156		985	639	2,141	-	2,141
Pie Auction			639		639	-	639
Kick-off dinner		36			-	36	(36)
Art Auction	2,949				2,949	-	2,949
Advertising					-	-	-
Bingo	1,885	1,250	1,857	1,000	3,742	2,250	1,492
Pull-tabs	465	500	316		781	500	281
Gate	539		224		763	-	763
Misc supplies/advertisement		717		1,452	-	2,169	(2,169)
	<u>23,178</u>	<u>11,061</u>	<u>10,247</u>	<u>4,865</u>	<u>33,425</u>	<u>15,926</u>	<u>17,499</u>

Iditarod books 2019

	1st Weekend		Profit
	Income	Expense	
Kitchen	2711	515	
Rent income	8000	200	
	<u>10,711.00</u>	<u>715.00</u>	<u>9,996.00</u>

BOARD MEMBER REPORTS

Secretary Report: Ecommerce sales have been smooth with 5K Ski race, Sven Tour and Kick-off Dinner as our first products. Website traffic has been high, 100-150 visits per day with over 4700 pageviews in January. Top pages are Carnival & Trail Committee pages. Most website visitors are not from Willow. See attachment.

Treasurer Report: None.

Vice-Chair: No new items.

Chair Report: Board members and a super group of other community members have developed a great 58th Willow State Winter Carnival! The first weekend saw wonderful turnout & it sure seemed that everyone was having a great time this past weekend enjoying a long list of events. Great food from the kitchen, music from the stage & beautiful items at the vendor tables rounded out a full menu of things to do. One last Carnival Fri, Feb 1, Bingo at 7p and one more Sat, Feb 2, a full day of events. Please see the website for specifics. See you at Carnival. Next WACO meeting: Feb 6, 7pm. Please attend.

At-Large Representative 1: On January, 26, I sold parking tickets for the Carnival. We had a completely full lot that day which frustrated some folks wanting to park or just get to the library. In future WACO may want to have a person assigned to keeping track of where vacant parking spaces may be and directing arrivals to them. On January 3 Carol Goltz, Marian Charles and I attended the Joint Assembly / State Legislative Delegation Work Session at the Wasilla Legislative Information Office. We presented a capital ask of \$1,000,000 consisting of a reappropriation of \$ 423,000 from the Talkeetna Library construction project and \$577,000 in state general funds. There was some supportive comments and a request from Senator Wilson for more information on what would be upgraded in the Community Center. A response was provided to him. The Willow Library Association wishes to thank WACO for the contribution to be building fund from the Kick Off Dinner.

At-Large Representative 2: None

At-Large Representative 4: No new items

COMMITTEE REPORTS

Carnival: See Chair report.

Trails: The best part of winter is coming soon. The Willow Winter Carnival, Susitna 100 and of course the Iditarod will soon be here using our local trails. Despite the lack of snow, the trails are as good as they can be thanks to our dedicated volunteers. Dependable access to the Susitna River this year has been via Rolly Creek as trail conditions on the slough and river ice off Corral Hill Trail are poor. Travel with care on the river. The Haessler/Norris Trails east of the Parks Hwy have been undergoing big time improvements with a new trailhead, brush cutting and mulching. Watch for construction signs along the trail and stay clear of the equipment and flying debris. H/N trail users, thank you for your patience. When completed, the trails will be the best ever. Thank you donors Daryl & Kelly Royce, David & Tane' Bathke and Alaska Winter Wilderness Races (Susitna 100 organizers) for your generous donations this month. A good way to get to know the trails is to volunteer. Whether it is trail grooming, brushing, trail guarding, equipment repairing, staking, event organizing or whatever you're welcome to join us. Email trails@waco-ak.org if you are interested or would like more info. The Willow Trail Committee meets the 3rd Wednesday of each month, 7pm and the Willow Community Center. All are welcome. Join us on Facebook: Willow Trail Committee.

Youth Forum (40-acre park): Alaska State Sno-Cross Lions Club has cleared most of the area in Newman's Memorial Park next to Willow Creek Parkway ('front of the park') that will become a wonderful softball field. They have built a sno-cross terrain and plan several teaching/racing events there this winter for kids. See the WACO website for info on your kids being able to join. Next meeting: Feb 7, 7p with main agenda items: 1. Finish bylaws (goal is 501C3 tax status) 2. Work on funding options for the softball field. See you there!

CERT: In January, 20 members of Willow CERT attended a full day CDC course "The Point of Dispensing (POD) Essentials." The training by MSB Emergency Services was provided so CERT members can assist MSB And State of Alaska Public Health in setting up a POD in Willow to distribute vaccines or medication in a public health emergency as a result of events such as a pandemic flu epidemic or a biological terrorism attack. Willow CERT is partnering with MSB and the Red Cross to bring the 20 hour CERT Basic FEMA training to the upper Susitna Valley over two week ends in March. This course is a requirement for being a member of a CERT team. Willow CERT is participating so that our neighbors to the North will have the skills to form a CERT team in their community. The course has limited seating. For more info contact: Kathy Watkins at (907) 795-0969. Willow CERT will be offering the same 20 CERT course Nov 9-10, 16-17 in Willow. Contact Kathy Watkins at number above if interested. 13 members of Willow CERT volunteered during Carnival in many different areas.

Recycling: No Report

COMMUNITY GROUP/CLUB REPORTS

Library: Storytime and Playgroup happening every Friday starting at 11:00am. Digital photo class is scheduled for Feb. 1 at 1:00 PM. More computer classes are forthcoming but not scheduled yet. Next subjects will likely be word processing and Facebook. Please contact LeaAnn if you want to be notified of next class dates. Willow Library Association raffle tickets on sale Feb 3rd for a "Framed Alaska Statehood Stamp" photo of DeeDee Jonrowe by Jeff Schultz, signed by both, plus an additional framed autographed photo of DeeDee. Flyer attached. Library will be closed 2/18 for President's day. Willow Reads, Adult Reading Program continues. It is an opportunity to read or re-read great books and win prizes! Information and reading list is available in the Library and display case. The Willow Library Association is looking for new members. Applications are available in the Library or from current members. Mystery Book Club 2/12 @ 6:30 pm. Fiber Arts 2/16, 11am- 1pm. Writer's Group 2/22 @ 1:30. Share what you've read book group 2/27 @ 11:30am

WACO WEBSITE TRAFFIC - Jan 1 - Jan 30, 2019

All Users
100.00% Users

+ Add Segment

Jan 1, 2019 - Jan 30, 2019

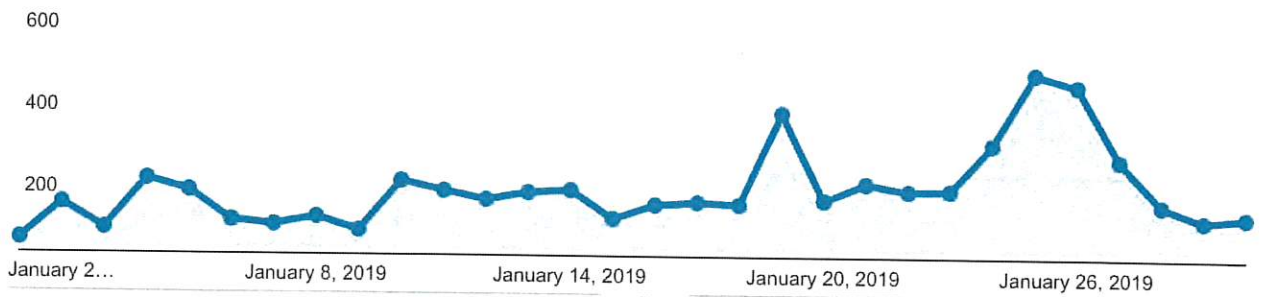
TRAFFIC VOLUME (By day)

Overview

Pageviews vs. Select a metric

Hourly Day Week Month

● Pageviews



TRAFFIC LOCATION (Where are they from?)

Primary Dimension: Country City Continent Sub Continent

Secondary dimension

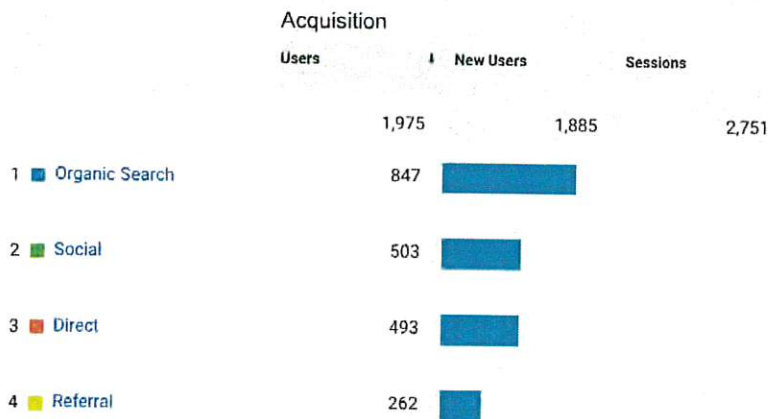
advanced

City	Users	Users	Contribution to total: Users
	1,975 % of Total: 100.00% (1,975)	1,975 % of Total: 100.00% (1,975)	
1. Anchorage	451	21.15%	
2. Seattle	451	21.15%	
3. Knik-Fairview	385	18.06%	
4. Wasilla	358	16.79%	
5. New York	46	2.16%	
6. Palmer	36	1.69%	
7. Ashburn	36	1.69%	
8. Chicago	35	1.64%	
9. (not set)	28	1.31%	
10. Fresno	24	1.13%	

Show rows: 10 Go to: 1 1 - 10 of 164

This report was generated on 1/31/19 at 9:48:21 AM - Refresh Report

TRAFFIC ACQUISITION (How did they find us?)



TRAFFIC BEHAVIOR (What are they interested in?)

Page	Pageviews	% Pageviews
1. /committees/carnival/	1,133	23.30%
2. /	765	15.73%
3. /committees/trails/	463	9.52%
4. /waco-events/	412	8.47%
5. /product/128428462	271	5.57%
6. /calendar/	174	3.58%
7. /store/Entry-Fee-Sven-Eriksson-25K-Tour-Bike-Ski-or-Run-p128428462	155	3.19%
8. /king-queen/	141	2.90%
9. /product/128171244	120	2.47%
10. /bag	96	1.97%

SUMMARY

- 1,975 Website visitors
- ~50% Search visitors
- 4,862 Pageviews
- Web traffic peaks around weekends
- Top days were Jan. 24-27th
- Most visitors are NOT from Willow
- Top pages are Carnival related or Trails.