

**SUBJECT:**AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO ACCEPT, APPROPRIATE AND APPROVE THE AMENDED SCOPE OF WORK AND BUDGET FOR THE NOVEMBER 2018 COOK INLET EARTHQUAKE.

**AGENDA OF:**October 7, 2025

**ASSEMBLY ACTION:** Adopted without objection 10/21/25 - BJH

**AGENDA ACTION REQUESTED:** Introduce and set for public hearing.

Route To	Signatures
Originator	<div>9 / 24 / 2025</div> <div>X T o n y a L o y e r</div> <div>Signed by: Tonya Loyer</div>
Finance Director	<div> Recoverable Signature</div> <div>X C h e y e n n e H e i n d e l</div> <div>Signed by: Cheyenne Heindel</div>
Borough Attorney	<div>9 / 24 / 2025</div> <div>X N i c h o l a s S p i r o p o u l o s</div> <div>Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div>9 / 24 / 2025</div> <div>X M i c h a e l B r o w n</div> <div>Signed by: Mike Brown</div>
Borough Clerk	<div>9 / 29 / 2025</div> <div>X B r e n d a J . H e n r y f o r</div> <div>Signed by: Brenda Henry</div>

**ATTACHMENT (S) :** Fiscal Note: YES

PW325 Amendment 6 (4 pp)

Ordinance Serial No. 25-116 (2 pp)

Resolution Serial No. 25-100 (2 pp)

**SUMMARY STATEMENT:** On November 30, 2018, the Matanuska-Susitna Borough sustained damage to infrastructure due to a magnitude 7.0 earthquake. A borough, state and federal disaster declaration was issued for November 30, 2018. Allowed costs are eligible for 90% federal and 10% state funding assistance.

As a result of the earthquake, the Matanuska-Susitna Borough sustained severe damage to borough roads, bridges, schools, public facilities and infrastructure. PW (Project Worksheet) 325 was awarded for the MSB Road Bridges project in the amount of \$143,148.00. Additional costs have been identified totaling \$447,459.00. FEMA and the state have issued Amendment No. 6 for

the amended scope of work increased costs as well as extending the project to December 31, 2025.


**RECOMMENDATION OF ADMINISTRATION:** Respectfully request adoption of the legislation to accept, appropriate, and approve the amended budget for the November 2018 Cook Inlet Earthquake.

## MATANUSKA-SUSITNA BOROUGH

## FISCAL NOTE

Agenda Date: October 7, 2025

SUBJECT: Accept, appropriate, and approve the amended scope of work and budget for funds for MSB Road Bridges and the period of performance extension for November 2018 Cook Inlet Earthquake disaster relief funds; Fund 445, Project No. 55027

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED \$ 447,459.00	FUNDING SOURCE FEMA
FROM ACCOUNT #	PROJECT# 55027
TO ACCOUNT: 445.000.000 3XX.XXX	PROJECT # 55027
VERIFIED BY: <div style="text-align: right;">9 / 2 4 / 2 0 2 5</div> <div style="text-align: center;">  <span style="font-family: monospace;">L i e s e l Z a n t o</span> </div> <div style="text-align: center; font-size: small;">S i g n e d b y : L i e s e l Z a n t o</div>	

## EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		447.5				
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REVENUE						
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## FUNDING:



(Thousands of Dollars)

General Fund						
State/Federal Funds		447.5				
Other						
TOTAL		447.5				

## POSITIONS:

Full-Time						
Part-Time						
Temporary						

## ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	 <span style="color: red; font-size: small;">Recoverable Signature</span>
	<div style="text-align: center;">  <span style="font-family: monospace;">C h e y e n n e H e i n d e l</span> </div> <div style="text-align: center; font-size: small;">S i g n e d b y : C h e y e n n e H e i n d e l</div>



**DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
DIVISION OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**  
Obligating Award Document for  
**Disaster - Public Assistance Presidentially Declared**

FAIN: (Disaster Number) DR-4413-AK      CFDA No. 97.036    Date of Disaster Declaration 01/31/2019

1. Project Worksheet # <b>0325</b>	2. Category <b>C</b>	3. U.E.I. # <b>QRK7LJ2Y3RJ1</b>	4. Award <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> <b>Amendment Number 6</b>	5. Employer Tax ID # <b>90-0030816</b>										
6. Subrecipient Name and Address Matanuska-Susitna Borough 350 E. Dahlia Ave Palmer, AK 99645			7. Issuing Office and Address Department of Military and Veterans Affairs Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 <a href="http://www.ready.alaska.gov">http://www.ready.alaska.gov</a>											
8. PW Obligation Date <b>11/04/2020</b>			Agency: Federal Emergency Management Agency (FEMA)											
9. Purpose of Award/Amendment: <b>Time Extension Granted Through: 12/31/2025 / Cost Adjustment (Increase by \$447,459.00)</b>														
10. Grant Award and Terms and Conditions: (see attached Grant Terms and Conditions)														
<table> <tr> <td>Total Approved Amount:</td> <td>\$ 590,607.00</td> </tr> <tr> <td>Total Awarded Amount:</td> <td>\$ 590,607.00</td> </tr> <tr> <td>Federal Share:</td> <td>\$ 531,546.30</td> </tr> <tr> <td>State Share:</td> <td>\$ 59,060.70</td> </tr> <tr> <td>Subrecipient Share:</td> <td>\$ 0.00</td> </tr> </table>					Total Approved Amount:	\$ 590,607.00	Total Awarded Amount:	\$ 590,607.00	Federal Share:	\$ 531,546.30	State Share:	\$ 59,060.70	Subrecipient Share:	\$ 0.00
Total Approved Amount:	\$ 590,607.00													
Total Awarded Amount:	\$ 590,607.00													
Federal Share:	\$ 531,546.30													
State Share:	\$ 59,060.70													
Subrecipient Share:	\$ 0.00													
See attached: Approved PAGP Project Worksheet      Grant Budget/Performance Period: 01/31/2019 through 12/31/2025														
11. Grant Requirements, Assurances and Agreements: (see attached Grant Requirements, Assurances and Agreements) The acceptance of a grant from the United States creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the grant. (GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8[c]). Federal awarding agency is the Federal Emergency Management Agency (FEMA).														
12. Project Award Title: <b>MSB Road Bridges</b>														
13. Subrecipient is required to sign and return one (1) copy of this document with the terms and conditions to the issuing address in Block 7, within 30 days from the date in Block 17.														
14. DHS&EM Project Manager			Phone: (907) 428-7068											
Printed Name of SPAO: Peggy Kemler <i>PK</i>			Fax:											
			Email: <a href="mailto:peggy.kemler@alaska.gov">peggy.kemler@alaska.gov</a>											
15. Signature of Jurisdiction Project Manager			Phone: (907) 861-8689											
Printed Name: Michael Brown			Fax: (907) 861-8669											
			Email: <a href="mailto:mike.brown@matsugov.us">mike.brown@matsugov.us</a>											
16. Signature of Jurisdiction Chief Financial Officer			Phone: (907) 861-8630											
Printed Name: Cheyenne Heindel			Fax: (907) 861-8592											
			Email: <a href="mailto:cheyenne.heindel@matsugov.us">cheyenne.heindel@matsugov.us</a>											
17. Signature of Jurisdiction Signatory Official			Date:											
Printed Name and Title: Liesel Weiland, Comptroller			Phone: (907) 861-8624											
			Fax: (907) 861-8150											
			Email: <a href="mailto:liesel.weiland@matsugov.us">liesel.weiland@matsugov.us</a>											
18. DHS&EM Signatory Official			Date:											
Tiffany D. Peltier <i>[Signature]</i>			Phone: (907) 428-7000											
Alternate Governor's Authorized Representative			Fax: (907) 428-7009											
			Email: <a href="mailto:tiffany.peltier@alaska.gov">tiffany.peltier@alaska.gov</a>											

Turn over to complete instruction acknowledgement.

IM 25-224  
OR 25-116  
RS 25-100

## Grant Award Instructions

As a subrecipient, you are only entitled to costs that are eligible. All eligible work must conform to the Scope of Work as specified in the applicable Project Worksheet (PW). Do not assume all costs or changes will be allowed at project completion. Any change request must contain justification for the eligibility of additional costs or work.

All Emergency Work PWs (Category A and B: "Emergency Work") must be complete six months from the date of the Disaster Declaration. All Permanent Work PWs (Categories C-G, "Permanent Work") must be complete 18 months from the date of the Disaster Declaration. If more time is required, contact your Division Representative before the associated deadline to request a Time Extension. Ample justification is required for approval of any Time Extension Request.

Please carefully review the Damage Description and Dimensions, Scope of Work, and Cost Estimate. If you do not agree with the PW as written, or determinations regarding project eligibility, Scope of Work, time limits, funding, or other determinations, an appeal process is available. This process requires written correspondence identifying the action under appeal with an appropriate justification within 60 days of receipt of this Award. Please attach all pertinent documentation supporting your appeal and mail to:

Bryan J. Fisher, Director  
Division of Homeland Security  
and Emergency Management  
PO Box 5750  
JBER, AK 99505

Failure to follow these guidelines will jeopardize project funds and may impact future disaster assistance. Additional PWs pending approval will be transmitted in future correspondence. Please review all PWs and ask us about pending PWs to ensure all damaged sites or facilities are identified.

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As the Authorized Representative of the Matanuska-Susitna Borough,  
I have reviewed these instructions and acknowledge our appeal rights and responsibilities under the  
Public Assistance Program.

Liesel Weiland, Comptroller  
Printed Name and Title of Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

IM 25-224  
OR 25-116  
RS 25-100



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Military and  
Veterans Affairs**

Division of Homeland Security and  
Emergency Management

P.O. Box 5750  
JBER, AK 99505-0800  
Main: 907.428.7000  
Fax: 907.428.7009  
ready.alaska.gov

September 22, 2025

Michael Brown, Borough Manager  
Matanuska-Susitna Borough  
350 E. Dahlia Ave  
Palmer, AK 99645

RE: Obligating Award Document Amendment - Scope of Work Change and Time Extension Approval  
Disaster: DR-4413-AK, Alaska Earthquake  
Subrecipient: Matanuska-Susitna Borough  
PA ID: 170-006F3-00  
Project Worksheet: 0325

Michael Brown:

This letter is in response to the Matanuska-Susitna Borough's correspondence requesting a time extension for completion of work under DR-4413-AK, Alaska Earthquake for Project Worksheet (PW) 0325. The completion deadline is extended to December 31, 2025.

This letter is also in response to a September 16, 2024 correspondence requesting a Scope of Work Change and Cost Adjustment for PW 0325. Your requested Scope of Work Change and subsequent cost alignment has been approved in the amount of \$447,459.00 for a total new obligated amount of \$590,607.00.

When the work is completed, you have 90 days from the work completion date to submit your closeout documentation. You are encouraged to complete the required work for this project as soon as possible, but no later than the extension date.

If you are unable to complete the work under this PW by the extended deadline, an additional time extension request must be submitted prior to the extended deadline.

Enclosed is the amended Obligating Award Document (OAD) for PW 0325. The OAD reflects an extension of the Work Performance Period and reflects a cost increase as a result of the approved scope of work change. The remainder of the document is consistent with the previously awarded version.

Please collect all required signatures and return the signed form to our office within two weeks of the date of receipt of this letter by fax, mail or email.

IM 25-224  
OR 25-116  
RS 25-100

Michael Brown  
September 22, 2025  
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Note the OAD form requires three subrecipient signatures on the front page plus one sub-recipient signature on the back page.

No payments will be processed until we receive the signed form.

If you have any questions, please contact Peggy Kemler at (907) 428-7068 or by email at [peggy.kemler@alaska.gov](mailto:peggy.kemler@alaska.gov).

Sincerely,



Tiffany Peltier  
Alternate Governor's Authorized Representative

Enclosure(s):   Obligating Award Document Amendment #6  
                    PW 0325 FEMA Grants Portal Project Report

**IM 25-224  
OR 25-116  
RS 25-100**