

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Vern Halter

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
John Moosey

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Jim Sykes, District 1  
Matthew Beck, District 2  
George McKee, District 3  
Ted Leonard, District 4  
Dan Mayfield, District 5  
Jesse Sumner, District 6  
Tam Boeve, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 4, 2019

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### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. APPROVAL OF AGENDA**

### **IV. PLEDGE OF ALLEGIANCE**

### **V. MINUTES OF PRECEDING MEETINGS**

### **VI. REPORTS/CORRESPONDENCE**

#### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

##### **1. Reports From Cities**

##### **2. Matanuska-Susitna Borough School District**

#### **B. COMMITTEE REPORTS**

##### **1. Joint Assembly/School Board Committee On School Issues**

##### **2. Assembly Public Relations**

#### **C. MANAGER COMMENTS**

1. State/Federal Legislation
2. Strategic Planning Issues
3. Governor Dunleavy's Office Update

**D. ATTORNEY COMMENTS**

**E. CLERK COMMENTS**

**F. CITIZEN AND OTHER CORRESPONDENCE**

- [19-084](#)
1. Local Road Service Area Advisory Board: 03/21/19
  2. MSB Fish and Wildlife Commission: 04/04/19, 04/18/19, Resolution Nos. 19-01, 19-02, 19-03
  3. Planning Commission: 05/06/19, Resolution No. 19-14
  4. Sutton Community Council: 02/27/19, 03/27/19
  5. Talkeetna Community Council: 04/01/19, 04/18/19

**Attachments:** [06/04/19 - Citizen and Other Correspondence](#)

**G. INFORMATIONAL MEMORANDUMS**

**VII. SPECIAL ORDERS**

**A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

**B. PUBLIC HEARINGS (Three Minutes Per Person.)**

- [OR 19-022](#) An Ordinance Approving An Appropriation Of \$2,702,500 From The Reserve For Match For Paving And Calcium Chloride To Fund 430, Project No. 35467, For Public Works Road Improvement Projects And City Allocation.

**Attachments:** [2019-OR-022](#)  
[2019-IM-028](#)

[OR 19-029](#) An Ordinance Approving An Appropriation Of \$154,736 From The Enhanced 911 Fund Balance, Fund 202, To Project No. 45283, Fund 480, To Allow The City Of Wasilla To Obtain Reimbursement From Enhanced 911 Surcharge Funding For E-911 Equipment, Software, And Professional Services And Training.  
RS 19-021: A Resolution Approving The Scopes Of Work And Budgets For Project No. 45283, Fund 480, To Allow The City Of Wasilla To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For E-911 Equipment, Software, And Professional Services And Training.

**Attachments:** [2019-OR-029](#)  
[2019-RS-021](#)  
[2019-IM-037](#)

[OR 19-034](#) An Ordinance Amending MSB 3.24, Distribution Of Motor Vehicle Registration Tax Revenues.

**Sponsors:** Leonard

**Attachments:** [2019-OR-034](#)  
[2019-IM-042](#)

[OR 19-067](#) An Ordinance Accepting And Appropriating \$25,000 From The Alaska State Department Of Natural Resources, Division Of Parks And Outdoor Recreation, Office Of History And Archaeology; And Reappropriating Match Funding Of \$16,667, From The Areawide Grant Match Account, Fund 480, To Fund 440, Project No. 20203, For The Historic Preservation Plan, Phase 1 Certified Local Government Grant.  
RS 19-051: A Resolution Establishing The Scope Of Work And Budget For The Historic Preservation Plan, Phase 1 Certified Local Government Grant.

**Attachments:** [2019-OR-067](#)  
[2019-RS-051](#)  
[2019-IM-090](#)

[OR 19-070](#) An Ordinance Providing For The Sale Of Certain Boroughwide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2011 And Prior; 2012 And Prior; And Not Needed For Public Purpose.

**Attachments:** [2019-OR-070](#)  
[2019-IM-095](#)

[OR 19-071](#) An Ordinance Amending MSB 3.04.046 Local Education Funding. - Pulled from Agenda at approval of agenda and no action taken.

**Attachments:** [OR 19-071](#)  
[IM 19-098](#)

[OR 19-072](#) An Ordinance Accepting And Appropriating \$32,610.07 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program, And Appropriating \$3,623.33 In Matching Funds To Project Nos. 20144, 20150, 20145, 20151, And 20146, All Fund 405, For Firefighter Equipment, Supplies, Clothing, And Communications Equipment.

RS 19-055: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of Butte, Fund 405, Project No. 20144; Caswell Lakes, Fund 405, Project No. 20150; Talkeenta, Fund 405, Project No. 20145; West Lakes, Fund 405, Project No. 20151; And Willow, Fund 405, Project No. 20146.

**Attachments:** [2019-OR-072](#)  
[2019-RS-055](#)  
[2019-IM-099](#)

[OR 19-073](#) An Ordinance Reappropriating \$171,291 From The Planning Department Fiscal Year 2019 Operating Budget, Fund 100, To Fund 480, Project No. 20280, Transportation Planning - Operating Transfer - Update Of Long Range Transportation Plan and Official Streets And Highway Plan.

RS 19-056: A Resolution Approving The Amended Scope Of Work And Budget For Project No. 20280, Transportation Planning - Operating Transfer - Update Of Long Range Transportation Plan and Official Streets And Highway Plan.

**Attachments:** [2019-OR-073](#)  
[2019-RS-056](#)  
[2019-IM-101](#)

[OR 19-074](#) An Ordinance Approving An Appropriation Of \$66,194 From The Enhanced 911 Fund Balance, Fund 202, To Project No. 45184, Fund 480, For Upgrades To Field Com 1 To Allow For Backup 911 Dispatch Capabilities.

RS 19-057: A Resolution Approving The Scope Of Work And Budget For Project No. 45184, Fund 480, For Upgrades To Field Com 1 To Allow For Backup 911 Dispatch Capabilities.

**Attachments:** [2019-OR-074](#)  
[2019-RS-057](#)  
[2019-IM-102](#)

[OR 19-075](#) An Ordinance Accepting And Appropriating \$17,113 From The Mat-Su Trails And Parks Foundation; and Reappropriating \$4,419 From The 2015 Legislative Grant Match To Fund 430, Project No. 35299, For The Connecting Pathway From Folsom Drive To The Bogard Road Extension East Pathway.

RS 19-058: A Resolution Approving The Scope Of Work And Budget For The Connecting Pathway Along Folsom Drive To Bogard Road East Pathway.

**Attachments:** [2019-OR-075](#)  
[2019-RS-058](#)  
[2019-IM-103](#)

[OR 19-076](#) An Ordinance Reappropriating \$40,000 From The Human Resources Division's Fiscal Year 2019 Operating Budget, Fund 100, To Fund 480, Project No. 20316, Implementation Of A New Human Resources Information System.

RS 19-059: A Resolution Approving The Amended Scope Of Work And Budget For Project No. 20316, Implementation Of A New Human Resources Information System.

**Attachments:** [2019-OR-076](#)  
[2019-RS-059](#)  
[2019-IM-104](#)

## **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

## **D. CONSENT AGENDA**

### **1. RESOLUTIONS**

[RS 19-061](#) A Resolution Directing All Excess School Bond Project Funds Be Transferred To The School Facilities Debt Service Fund Upon Project Termination With The Department Of Education And Early Development (DEED); Funds Will Be Used For Future Debt Service Payments.

**Attachments:** [2019-RS-061](#)  
[2019-IM-108](#)

## 2. ACTION MEMORANDUMS

[AM 19-044](#) Approval Of Change Order No. 3 To Contract No. 19-020P With PDC Engineers, Big Lake Transfer Station Upgrades Design To Extend The Completion Of Time To June 30, 2020.

**Attachments:** [2019-AM-044](#)

[AM 19-045](#) Award Of Bid No. 19-103B To Western Construction & Equipment In The Contract Amount Of \$407,453 To Provide Labor, Equipment, And Materials For Reclamation And Paving Of 7,875 Linear Feet On Seldon Road.

**Attachments:** [2019-AM-045](#)

[AM 19-046](#) Award Of Bid No. 19-076B To Jim Psenak Construction, LLC. In The Contract Amount Of \$551,050 For The Yoder Dike Repair And Riprap Replacement.

**Attachments:** [2019-AM-046](#)

[AM 19-047](#) Award Of Bid No. 19-075B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$208,120 For Kenny Boulevard Repairs Due To The September 2012 Flood Event.

**Attachments:** [2019-AM-047](#)

[AM 19-048](#) Vacate Portions Of The 50-Foot Wide Section Line Easements Each Side Of The Section Line Common With Sections 1 And 12, Township 2 North, Range 10 West, Seward Meridian.

**Attachments:** [2019-AM-048](#)

[AM 19-049](#) Approval Of Contract Change Order No. 3 To Contract No. 18-016P With HDR Alaska, Inc. To Extend The Project Completion Time To December 31, 2019, For Central Landfill Cell 4 Design And Construction Management.

**Attachments:** [2019-AM-049](#)

[AM 19-050](#) Approval Of A Contract Change Order To Contract No. 17-085P With HDR Alaska, Inc. For Construction Management Services - To Add \$44,822 For Leachate And Septage Facility Funded By The Central Area Mat-Su Wastewater Facility Fund, Project No. 25013, Fund 415.

**Attachments:** [2019-AM-050](#)

[AM 19-051](#) Award Of Bid No. 19-090B To Big Dipper Construction In The Annual Contract Amount Of \$294,197.69 For Road Service Area No. 14 Fairview Annual Road Maintenance.

**Attachments:** [2019-AM-051](#)

[AM 19-052](#) Award Of Bid No. 19-091B To Big Dipper Construction In The Annual Contract Amount Of \$885,064.17 For Road Service Area No. 17 Knik Annual Road Maintenance.

**Attachments:** [2019-AM-052](#)

[AM 19-053](#) Award Of Bid No. 19-092B To D & S Road Services In The Annual Contract Amount Of \$330,989.12 For Road Service Area No. 20 Greater Willow Annual Road Maintenance.

**Attachments:** [2019-AM-053](#)

[AM 19-054](#) Award of Bid No. 19-095B To Northern Asphalt Construction In The Annual Contract Amount Of \$509,745 For Road Service Area No. 27 Meadow Lakes Annual Road Maintenance.

**Attachments:** [2019-AM-054](#)

[AM 19-055](#) Award Of Bid No. 19-096B To Northern Asphalt Construction In The Contract Amount Of \$561,051 For Road Service Area No. 28 Gold Trail Annual Road Maintenance.

**Attachments:** [2019-AM-055](#)

[AM 19-056](#) Award Of Bid No. 19-097B To D & S Road Services In The Annual Contract Amount Of \$377,045.84 Road Service Area No. 29 Talkeetna Annual Road Maintenance.

**Attachments:** [2019-AM-056](#)

[AM 19-057](#) Approval Of A Contract Amendment To Contract No. 18-108B With Southcentral Construction, Inc. To Add \$75,371 In Order To Add Construction Tasks On The Central Landfill Cell 4 Project, Project No. 25055, Fund 420; And To Approve Additional Change Order Authority.

**Attachments:** [2019-AM-057](#)

## VIII. UNFINISHED BUSINESS

## IX. VETO

### A. Motion To Override Any Possible Mayoral Veto on Fiscal Year 2020 Budget Items (Ordinance Serial No. 19-019)

[OR 19-019](#) An Ordinance Appropriating Monies From The Central Treasury For The Borough Operating Funds, Enterprise Funds, Education Operating Fund And Capital Funds, Establishing The Rate Of Levy For All Borough Functions For The Fiscal Year Beginning July 1, 2019 And Ending June 30, 2020; And Setting The Surcharge Rate For The Wireline And Wireless Enhanced 911 Systems For The Period Of July 1, 2019 Through June 30, 2020.

**Attachments:** [OR 19-019](#)  
[All Budget Amendments as Adopted](#)

## X. NEW BUSINESS

### A. INTRODUCTIONS (For Public Hearing 06/11/19, Assembly Chambers)

[OR 19-078](#) An Ordinance Reappropriating \$21,298.15 From Solid Waste Capital Project No. 25020, Fund 420; And \$6,000 From Project No. 25048, Fund 420, To Project No. 25001, Fund 420 For The Purchase Of A Waste Container Roll Off Trailer Pup.  
RS 19-060: A Resolution Amending The Budgets For The Landfill Vehicle Purchase Waste Container Roll Off Trailer Pup, Project No. 25001, Fund 420.

**Attachments:** [OR 19-078](#)  
[RS 19-060](#)  
[IM 19-105](#)



[OR 19-079](#) An Ordinance Approving An Appropriation Of \$431,775 From The Enhanced 911 Fund Balance, Fund 202, To Project No. 45283, Fund 480, To Allow The City Of Wasilla To Obtain Reimbursement From Enhanced 911 Surcharge Funding For Call Taking Wages And Benefits.

RS 19-062: A Resolution Approving The Scope Of Work And Budget For Project No. 45283, Fund 480, To Allow The City Of Wasilla To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For Call Taker Wages And Benefits.

**Attachments:** [OR 19-079](#)

[RS 19-062](#)

[IM 19-109](#)

[OR 19-080](#) An Ordinance Approving The Sale Of Boroughowned Real Property Identified As Lot 1, Smith Extension, Y2K Addition Subdivision Located At 553 East Auklet Avenue, Palmer (Tax Id #5053000L001); And Authorization For The Borough Manager To Negotiate The Fair Market Value Sale Of The Property (MSB007351).

**Attachments:** [OR 19-080](#)

[IM 19-110](#)

[OR 19-081](#) An Ordinance To Accept And Appropriate Additional Funds In The Amount Of \$300,000 For Revision No. 6, Up To 23 Culvert Replacements As Part Of The Fish Passage Improvement Project, Project No. 30114; And Requesting A Reappropriating Of \$300,000 From The Community Transportation Grant, Fund 480, To Fund 410, Project No. 30114.

RS19-063: A Resolution Approving The Scope Of Work And Amended Budget For The Replacement Of 23 Culverts For The Fish Passage Improvements, Fund 410, Project No. 30114.

**Attachments:** [OR 19-081](#)

[RS 19-063](#)

[IM 19-111](#)

[OR 19-082](#) An Ordinance Approving A Reappropriation Of \$100,000 From The Emergency Services Telecommunications Fiscal Year 2019 Operating Budget, Fund 100, To Project No. 47525, Fund 480, To Transition The Telecommunications Site From Bald Mountain To A More Suitable Location.

RS 19-064: A Resolution Approving The Scope Of Work And Budget For Project No. 47525, Fund 480, To Transition The Telecommunications Site From Bald Mountain To A More Suitable Location.

**Attachments:** [OR 19-082](#)

[RS 19-064](#)

[IM 19-112](#)

[OR 19-083](#) An Ordinance Approving A Loan Offer From The Alaska State Department Of Environmental Conservation Clean Water Fund, Project No. 561131; Authorizing The Manager To Incur Debt In The Amount Of \$5,152,000; And Accept And Appropriate The Loan Proceeds To Upgrade Talkeetna Wastewater Treatment Facility Project.

RS 19-065: A Resolution Approving The Amended Scope Of Work And Budget For The Talkeetna Wastewater Treatment Facility Upgrade Project.

**Attachments:** [OR 19-083](#)

[RS 19-065](#)

[IM 19-113](#)

[OR 19-084](#) An Ordinance Approving A Reappropriation Of A Public Donation In The Amount Of \$2,500 To The Animal Care And Regulation Division Fund 480, Project No. 45276, Sub Project No. 6101, For Cat Kennel Enhancements.

**Attachments:** [OR 19-084](#)

[IM 19-114](#)

[OR 19-085](#) An Ordinance Approving And Accepting A Supplemental Appropriation Of Revenues In The Amount Of \$1,618 Received From Public Donations To The Animal Care And Regulation Division Fund 480, Project No. 45276, Sub Project No. 6101, For Cat Kennels.

**Attachments:** [OR 19-085](#)

[IM 19-115](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[19-085](#) Vacancy Report

**Sponsors:** Halter

**Attachments:** [06/04/19 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

### **1. Any Possible Amendments To Mill Rates for Fiscal Year 2020 Budget**

## **D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XI. RECONSIDERATION**

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**