


SUBJECT: Award of bid number 24-064B to Matanuska Telecom Association (MTA) Inc. for the contract amount of \$1,172,964.60 to Provide Metro Ethernet Circuits.

AGENDA OF: March 5, 2024

ASSEMBLY ACTION: Approved under the consent agenda 03/05/24 - BJH

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Officer	X  Signed by: Russ Kraft 2/20/2024
Information Technology Director	X Leah Jones Signed by: Leah Jones 2/21/2024
Finance Director	X Cheyenne Heindel Signed by: Cheyenne Heindel 2/21/2024
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos 2/21/2024
Borough Manager	X Michael Brown Signed by: Michael Brown 2/22/2024
Borough Clerk	X Lonnie McKeechie Signed by: Lonnie McKeechie 2/22/2024

ATTACHMENT (S): Analysis Sheet (1p)
Scope of Work (3p)

SUMMARY STATEMENT: On December 13, 2023, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to provide labor, equipment and materials to provide Metro Ethernet Circuits. Information Technology purchased will support All Departments and all assembly districts.

In response to the advertisement, one bid was received. Award recommendation is being made to MTA as the lowest responsive and responsible bidder.

The term length for this agreement is for three years with two additional one-year renewals (potentially five-year contract), subject to annual appropriation of funds by the Borough Assembly.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: March 5, 2024

SUBJECT: Award of bid number 24-064B to MTA for the contract amount of \$1,172,964.60 to Provide Metro Ethernet Circuits.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$1,172,964.60 *	FUNDING SOURCE AW/NAW/FSAs/RSAs/CLF Operating Funds
FROM ACCOUNT # 100/200/249-265/510.000.000 4xx.xxx	PROJECT
TO ACCOUNT :	PROJECT #
VERIFIED BY: <div><div>X</div><div>Liese l W e i l a n d</div><div>Signed by: Liese l W e i l a n d</div></div> <div>2 / 2 1 / 2 0 2 4</div>	CERTIFIED BY:
DATE: 02/21/2024	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Personnel Services						
Travel						
Contractual		1,173.0				
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING		1 173 0				

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund		*				
State/Federal Funds						
Other		*				
TOTAL		1 173 0				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *Funding is dependent on passage of the FY2025 budget.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

2 / 2 1 / 2 0 2 4

X

C h e y e n n e H e i n d e l

APPROVED BY: _____ DATE: _____

Signed by: C h e y e n n e H e i n d e l

Introduction

The Matanuska-Susitna Borough is a government agency headquartered in Palmer, Alaska. There are over 100,000 residents serviced by the Borough's 800 employees. Numerous Metro Ethernet circuits are required to support high speed data network connectivity between the Borough's fifty-two physical locations that are attached to the MSB wide-area network environment.

A copy of the circuit locations showing current and projected speeds is attached to the Scope of Services.

A term length for this agreement is for three years with two additional one-year renewal periods (potentially five-year contract), subject to annual appropriation of funds by the Borough Assembly. The initial contract period of performance begins upon contract execution, July 1, 2024, and will end on June 30, 2027.

Scope of Services

It is the overall intent of this proposal to provide a Wide Area Network (WAN) that meets the Borough's current level of service and is scalable as demands for bandwidth and quality of service increase. The Mat-Su Borough prefers that the service be delivered on a Virtual Private LAN Service (VPLS) running over a Multiprotocol Label Switching (MPLS) network, supporting Q-in-Q.

Refer to Attachment 1 for a list of current sites, and their corresponding current and desired speeds. Note that anticipated needs for FY25 are projections only and are subject to change. We do understand that all the speeds listed below may not be available at all sites. The proposer shall furnish a list of minimum and maximum available speeds by site.

The Mat-Su Borough reserves the right to negotiate interim smaller circuits with the successful proposer to accommodate a phased installation approach. Please provide pricing for the speeds indicated in the table below in the space provided in the bid form.

The proposer shall be responsible for the installation and removal of all vendor equipment, which excludes the MSB-owned equipment being retained by the MSB. All costs related to such removal at the end of the contract shall be the responsibility of the contractor.

Complete specifications must be provided on all equipment or software offered. The MSB will provide adequate space and power in Main Distribution Facility or designated location.

The service provider will notify MSB of any occurrence whereby a data breach or leak may have resulted from any possible misconfiguration, equipment failure, or known compromise on the transport network.

The Engagement will include but is not limited to

1. Project Communication
 - a. Status reporting and project communications.
 - b. Review of existing hardware to verify capabilities.
 - c. Coordination of all circuit upgrades to minimize downtime.
2. Documentation
 - a. Complete network diagram showing Borough facilities and all related metro ethernet connections.

Deliverables

1. Metro ethernet connectivity at all requested Borough facilities.
2. Provider-owned equipment at the demarcation point to provide an interface to customer equipment for wide area network connectivity.

Special Requirements

1. Security documentation of the carrier's network as it relates to the proposed Metro Ethernet Circuits Services.
2. Reliability and Network performance documentation as it relates to the proposed Metro Ethernet Circuits Services.
3. List currently supported bandwidth tiers for each Borough facility, if bandwidth can only be provided at specific speeds.
4. When requested by MSB the apparent low bidder shall submit a description of implementation process specifically addressing any outages or cutover time.
5. When requested by MSB the apparent low bidder shall submit documentation related to performance guarantees, including uptime and response time.

Software for this SOW:

- SharePoint Online
- OneDrive
- Office 365
- Visio

The MSB will provide access to all networks and required for completion of the Scope of Services.

Schedule

This contract will begin on July 1, 2024 and end on June 30, 2027 for the initial 3-year term. There will be an option to renew for two additional one-year periods through June 30, 2029. Components may be developed and installed separately during the course of the services contract.

Cost

The bid amount for each Metro Ethernet Circuit needs to be provided to the Borough. These costs will include all recurring and non-recurring charges related to the circuits. Pricing should be presented based on a three-year contract.

Disclaimer

The Borough shall have unrestricted rights to all delivered data and reports. All documentation and reports will be delivered electronically in an editable Microsoft format.

---- End of Scope of Services----



MATANUSKA-SUSITNA BOROUGH PURCHASING DIVISION

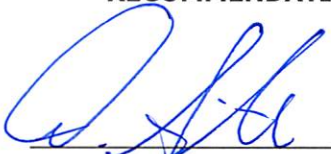
BID OPENING PRELIMINARY RESULTS

24-064B Provide Metro Ethernet Circuits

BIDDER		<i>MTA Inc.</i>		
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Receipt of Addendum -		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
BID ITEM	DESCRIPTION	TOTAL BID AMOUNT	TOTAL BID AMOUNT	TOTAL BID AMOUNT
1.	Base Bid	\$ <i>1,130,801.40</i>	\$	\$
2.	Additive Alternate #1	\$ <i>37,827.00</i>	\$	\$
3.	Additive Alternate #2	\$ <i>137,511.00</i>	\$	\$

RECOMMENDATION: ALL BIDS ARE TAKEN UNDER ADVISEMENT

Friday, January 12, 2024
DATE


PURCHASING OFFICER


PURCHASING REPRESENTATIVE


WITNESS