

SUBJECT: ACCEPT AND APPROPRIATE A GRANT OF \$30,079 FROM THE US FISH AND WILDLIFE SERVICE, AND REQUIRED MATCH FUNDING FROM THE FY23 AREAWIDE BUDGET APPROPRIATION, APPROVING THE SCOPE OF WORK AND BUDGET, AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT FOR NEKLASON LAKE FISH PASSAGE AND APPROVING THE TIME EXTENSION OF THE FY23 AREAWIDE BUDGET APPROPRIATION FOR FISH PASSAGE IMPROVEMENTS MATCH FUNDS.

AGENDA OF: October 1, 2024

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator - M. Campfield	<input checked="" type="checkbox"/> <small>Recoverable signature</small> M i c h a e l C a m p f i e l d <small>Signed by: Mike Campfield</small>
Pre-Design and Engineering Division Manager	<input checked="" type="checkbox"/> B r a d S w o r t s <small>Signed by: Brad Sworts</small>
Department Director	<input checked="" type="checkbox"/> T o m A d a m s, P E <small>Signed by: Tom Adams</small>
Purchasing Director	<input checked="" type="checkbox"/> R u s t i n K r a f f t <small>Signed by: Russ Krafft</small>
Finance Director	<input checked="" type="checkbox"/> C h e y e n n e H e i n d e l <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	<input checked="" type="checkbox"/> N i c h o l a s S p i r o p o u l o s <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	<input checked="" type="checkbox"/> M i c h a e l B r o w n <small>Signed by: Mike Brown</small>
Borough Clerk	<input checked="" type="checkbox"/> L o n n i e M c K e c h n i e <small>Signed by: Lonnie McKechnie</small>

ATTACHMENT (S) : Fiscal Note: Yes NO
 NFHP Grant #F24AAC02942-00 (19 pp)
 Ordinance Serial No. 24-098 (2 pp)
 Resolution Serial No. 24-103 (2 pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough (MSB) has been notified by the US Fish and Wildlife Service (USFWS), National Fish Habitat Partnership (NFHP) that the Borough's grant application has been approved for a total amount of \$30,079 to improve the fish passage at Neklason Lake.

The Neklason Lake Fish Passage project would improve fish passage where a stream connects two sections of Neklason Lake that crosses Homebuilt Circle. The project will restore unimpeded access to Neklason Lake and 3.4 miles of upstream habitat and 102.4 acres of lake. This project is a part of a larger effort to improve fish passage throughout the Cottonwood Creek system.

This grant requires the Borough to match funds in the amount of \$30,079. Full match funding is available from the FY23 Areawide Budget Appropriation for fish passage improvement matching funds.

This match funding is scheduled to expire 6/30/2025. We would like the expiration date of the match funding to coincide with the expiration date of the grant funding. The grant funding is scheduled to expire 06/01/2026.

RECOMMENDATION OF ADMINISTRATION: Recommend adoption of legislation as presented.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: October 1, 2024

SUBJECT: ACCEPT AND APPROPRIATE A GRANT OF \$30,079 FROM THE US FISH AND WILDLIFE SERVICE, AND REQUIRED MATCH FUNDING FROM THE FY23 AREAWIDE BUDGET APPROPRIATION, APPROVING THE SCOPE OF WORK AND BUDGET, AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT FOR NEKLASON LAKE FISH PASSAGE AND APPROVING THE TIME EXTENSION OF THE FY23 AREAWIDE BUDGET APPROPRIATION FOR FISH PASSAGE IMPROVEMENTS MATCH FUNDS.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$60,158	FUNDING SOURCE Misc Cap Projects & US Fish and Wildlife
FROM ACCOUNT # 480.000.000 4XX.XXX	PROJECT# 99999
TO ACCOUNT: 410.000.000 3XX.XXX	PROJECT # 30114
VERIFIED BY: _____ 9 / 1 3 / 2 0 2 4 X M e r i s s a C a r r e l l Signed by: M e r i s s a C a r r e l l	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		60.2				
---------	--	------	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds		30.1				
Other		30.1				
TOTAL		60.2				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	9 / 1 3 / 2 0 2 4
	X C h e y e n n e H e i n d e l

Signed by: C h e y e n n e H e i n d e l

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 9	DATE ISSUED 08/22/2024
GRANT NO. F24AC02942-00	

SCOPE OF WORK

1. Project Description

The Service hereby incorporates the recipient's application submitted to and approved by the Service into these award terms and conditions.

This project would improve fish passage where a stream connects two sections of Neklason Lake that crosses Homebuilt Circle. This crossing at Homebuilt Circle has been identified as a 'gray' culvert by Alaska Department of Fish and Game (ADFG) Fish Passage Improvement Program. This project will restore unimpeded access to Neklason Lake and 3.4 miles of upstream habitat and 102.4 acres of lake. This is a part of a larger effort to improve fish passage throughout the Cottonwood Creek system.

U.S Fish and Wildlife Service will:

1. Serve as the primary point of contact for all administrative questions regarding FWS funding terms and conditions, exclusions and reporting.
2. Assist partnership with project development through regular coordination.
3. Provide technical assistance with survey, design, drafting and oversight of final construction.
4. Ensure compliance with the National Environmental Policy Act, Section 7 of the Endangered Species Act, and Section 106 of the National Preservation Act.

The Matanuska-Susitna Borough will:

1. Ensure funding is used efficiently and effectively in fulfillment of this agreement and according to Federal Financial Assistance guidelines.
2. Provide administrative support (i.e., including filing all appropriate reports, serve as agreement administrator, and assign funds as appropriate to pay cooperator and to fund project operations) and work cooperatively with the Service and its Partners to discuss and prioritize projects which are mutually beneficial to all parties involved.

PAYMENTS

1. Domestic Recipients Enrolled in Treasury's ASAP System

The recipient will request payments under this award in the [U.S. Treasury's Automated Standard Application for Payment \(ASAP\)](#) system. When requesting payment in ASAP, your Payment Requestor will be required to enter an Account ID. The number assigned to this award is the partial Account ID in ASAP. When entering the Account ID in ASAP, the Payment Requestor should enter the award number identified in the notice of award, followed by a percent sign (%). Refer to the ASAP.gov Help menu for detailed instructions on requesting payments in ASAP.

REPORT

1. Small Grants - Interim Financial Reports

The recipient is required to submit interim financial reports on an annual basis directly to the FWS Project Officer identified in the Notice of Award. The recipient must follow the financial reporting periods and due dates provided in the Notice of Award. The SF-425 Federal Financial Report form is available at grants.gov/forms/forms-repository/post-award-reporting-forms. See also our instructional video on "[Completing the Federal Financial Report \(SF-425\)](#)"

2. Small Grants - Interim Performance Reports

The recipient is required to submit interim performance reports on an annual basis by email to the FWS Project Officer identified in the Notice of Award. The recipient must follow the performance reporting periods and due dates provided in the Notice of

NOTICE OF AWARD (Continuation Sheet)

PAGE 3 of 9	DATE ISSUED 08/22/2024
GRANT NO. F24AC02942-00	

Award.

3. Small Grants - Final Reports

The recipient must liquidate all obligations incurred under the award and submit a final financial report no later than 120 calendar days after the award period of performance end date. The SF-425 Federal Financial Report form can be found here grants.gov/forms/forms-repository/post-award-reporting-forms. See also our instructional video on “[Completing the Federal Financial Report \(SF-425\)](#)”

The recipient must submit a *final* performance report no later than 120 calendar days after the award period of performance end date. Performance reports must contain: 1) a comparison of actual accomplishments with the goals and objectives of the award as detailed in the approved scope of work; 2) a description of reasons why established goals were not met, if appropriate; and 3) any other pertinent information relevant to the project results. Please include the Service award number on all reports.

The recipient must follow the final Federal Financial Report and the final Performance Report reporting period end dates and due dates provided in the Notice of Award. The Final Federal Financial Report and the Final Performance Report must be submitted by to the FWS Project Officer identified in the Notice of Award.

4. Small Grants - Reporting Due Date Extensions

Reporting due dates may be extended for an award upon request to the FWS Project Officer identified in the notice of award. The request should be sent by email to the FWS Project Officer and must include the type of report to be extended, the requested revised due date, and a justification for the extension. The Service may approve an additional extension if justified by a catastrophe that significantly impairs the award Recipient’s operations. The recipient must submit reporting due date extension requests to the FWS Project Officer before the original due date. The FWS Project Officer will respond to the recipient after approval or denial of the extension request.

5. Small Grants - Reporting Due Dates

Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
06/21/2024	12/31/2024	Interim Financial Report	03/31/2025
01/01/2025	12/31/2025	Interim Financial Report	03/31/2026
01/01/2026	06/01/2026	Final Financial Report	09/29/2026

Federal Performance Report Cycle

NOTICE OF AWARD (Continuation Sheet)

PAGE 4 of 9	DATE ISSUED 08/22/2024
GRANT NO. F24AC02942-00	

Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
06/21/2024	12/31/2024	Interim Performance Report	03/31/2025
01/01/2025	12/31/2025	Interim Performance Report	03/31/2026
01/01/2026	06/01/2026	Final Performance Report	09/29/2026

STAFF CONTACTS

1. FWS Program Officer Contact Information

Anna Senecal
Fish and Wildlife Biologist
907-267-9675
anna_senecal@fws.gov

Terms and Conditions

1. Buy America Provision for Infrastructure

Required Use of American Iron, Steel, Manufactured Products, and Construction Materials for Infrastructure

Per 2 CFR Part 184, none of the funds provided under this award may be used for a project for infrastructure unless:

1. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States,
2. All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation, and
3. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States. For construction material standards, see 2 CFR §184.6.

This Buy America preference only applies to articles, materials, and supplies consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, used at or within the finished

NOTICE OF AWARD (Continuation Sheet)

PAGE 5 of 9	DATE ISSUED 08/22/2024
GRANT NO. F24AC02942-00	

infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Department of the Interior (DOI) General Applicability Waivers

There may be instances where an award qualifies, in whole or in part, for an existing DOI general applicability waiver. Recipients are responsible for determining if an approved waiver applies to their project. A list of active waivers is available at: www.doi.gov/grants/BuyAmerica/GeneralApplicabilityWaivers. As new waivers may be issued at any time, we recommend Recipients frequently check this web page through the life of their project. If an active waiver applies to the project, the Recipient must retain a record of the applicable waiver per 2 CFR §200.334 recordkeeping requirements. If the specific financial assistance agreement, infrastructure project, or non-domestic materials meets the criteria of an existing general applicability waiver within the limitations defined within the waiver, the Recipient does not need to request a separate waiver for non-domestic materials.

Waiver Requests

When necessary, recipients may apply for, and the DOI may grant, a waiver from these requirements, subject to review by the Made in America Office. Per 2 CFR §184.7, the DOI may waive the application of the domestic content procurement preference in any case in which it is determined that one of the below circumstances applies:

1. Non-availability Waiver: the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality,
2. Unreasonable Cost Waiver: the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent, or
3. Public Interest Waiver: applying the domestic content procurement preference would be inconsistent with the public interest.

If a general applicability waiver does not already apply, and the Recipient believes that one of the above circumstances applies to an award, the Recipient may submit a request to waive the application of the domestic content procurement preference.

Waiver Submission Instructions

Recipients must submit all waiver requests to the Service in writing. Email all waiver requests to fwhqfasupport@fws.gov. Please use the subject line: "Buy America Waiver Request". Include the following information with each waiver request:

1. Type of waiver requested (non-availability, unreasonable cost, or public interest)
2. Requesting entity name and Unique Entity Identifier (UEI)
3. Federal awarding agency: U.S. Fish and Wildlife Service, DOI
4. Awarding program Assistance Listing number and title (Notice of Award, Block 2)
5. Project title (Notice of Award, Block 8)
6. Federal Award Identification Number (Notice of Award, Block 4)
7. Federal award amount (Notice of Award, Block 11)
8. Total estimated infrastructure costs, to the extent know (federal and non-federal funds)
9. Infrastructure project description and location, to the extent known

IM 24-185
OR 24-098
RS 24-103

NOTICE OF AWARD (Continuation Sheet)

PAGE 6 of 9	DATE ISSUED 08/22/2024
GRANT NO. F24AC02942-00	

10. List of iron or steel item(s), manufactured goods, and construction material(s) proposed to be waived from the Buy America requirements. Include the name, cost, country of origin, if known, and relevant PSC or NAICS code for each (see <https://psctool.us/> and <https://www.census.gov/naics/>).
11. A certification that the Recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and nonproprietary communications with the prime contractor.
12. A statement of waiver justification, including a description of the Recipient's efforts (e.g., market research, industry outreach) to avoid the need for a waiver. Such a justification may cite, if applicable, the absence of any Buy America-compliant bids received in response to a solicitation. For market research conducted, provide details on when it was conducted, and the sources and methods used.
13. Anticipated impact if no waiver is issued.

Do not include any Privacy Act information, sensitive data, or proprietary information with the waiver request.

Waiver Review Process

The Department will post waiver requests to www.doi.gov/grants/buyamerica for the required 15-day public comment period. The Made in America Office will also review all waiver requests. The Department will post approved waivers at www.doi.gov/grants/BuyAmerica/ApprovedWaivers. The Service will notify Recipients of waiver request determinations by email. Waivers may be granted after an award has been issued. However, an approved waiver will not retroactively apply to expenditures already incurred under the award before the effective date of the waiver. Any such expenditures are subject to the Buy America preferences for infrastructure.

Definitions

The terms used in this provision have the meanings given in 2 CFR §184.3.

2. U.S. Fish and Wildlife Service

General Award Terms and Conditions

Recipients of U.S. Fish and Wildlife Service (Service) grant and cooperative agreement awards (hereafter referred to as 'awards') are subject to the terms and conditions incorporated into their Notice of Award either by direct citation or by reference to Federal regulations; program legislation or regulation; and special award terms and conditions. Award terms and conditions are applicable unless and until the USFWS removes or revises them in written notice to the recipient. The Service will make such changes by issuing a written notice that describes the change and provides the effective date.

Recipients indicate their acceptance of an award by starting work, drawing down funds, or accepting the award via electronic means. Recipient acceptance of an award carries with it the responsibility to be aware of and comply with all terms and conditions applicable to the award. Recipients are responsible for ensuring that their subrecipients and contractors are aware of and comply with applicable award statutes, regulations, and terms and conditions. Recipient failure to comply with award terms and conditions can result in the Service taking one or more of the remedies and actions described in Title 2 of the Code of Federal Regulations (CFR) §§200.339—343.

A library of the Service's general award terms and conditions with embedded links to all regulations is available on the Service's website at: <https://www.fws.gov/library/collections/financial-assistance-general-award-terms-and-conditions>. Refer to the general terms and conditions in this library in effect as of the signature date on your award. See also the Department of the Interior's General Award Terms and Conditions on their website at: <https://www.doi.gov/grants/doi-standard-terms-and-conditions>.

Administrative Requirements, Cost Principles, and Audit Requirements

IM 24-185
OR 24-098
RS 24-103

NOTICE OF AWARD (Continuation Sheet)

PAGE 7 of 9	DATE ISSUED 08/22/2024
GRANT NO. F24AC02942-00	

These requirements and cost principles are applicable to all awards except those to individuals receiving the award separate from any business or organization they may own or operate. Foreign public entities and foreign organizations must comply with special considerations and requirements specific to their entity type, unless otherwise stated in this section. Foreign public entities must comply with those for states.

2 CFR Part 200, Subparts A—D, as supplemented by 2 CFR Part 1402

Foreign public entities must follow payment procedures in 2 CFR §200.305(b). For foreign public entities and foreign organizations, the requirements in 2 CFR §§200.321—323 do not apply.

Appendix XII to 2 CFR Part 200—Recipient Integrity and Performance Matters

Applicable to awards with a total Federal share of more than \$500,000 except for awards of any amount to foreign public entities.

2 CFR Part 200, Subpart E—Cost Principles

Applicable to all domestic and foreign non-Federal entities except non-profit organizations identified in Appendix VIII to 2 CFR Part 200. Non-Federal entities include for-profit organizations.

48 CFR Subpart 31.2—Contracts with Commercial Organizations

Applicable to non-profit organizations identified in Appendix VIII to 2 CFR Part 200.

Indirect Cost Proposals

Requirements for development and submission of indirect cost rate proposals are contained in Appendix III (Institutions of Higher Education), Appendix IV (Nonprofit organizations), and Appendix VII (States, local government agencies, and Indian tribes) to 2 CFR Part 200. See also the DOI negotiated indirect cost rate deviation policies at 2 CFR §1402.414. For-profit entities should contact the DOI National Business Center, Office of Indirect Cost Rate Services at: <https://ibc.doi.gov/ICS/indirect-cost>.

2 CFR Part 200, Subpart F—Audit Requirements

Applicable to U.S. states, local governments, Indian tribes, institutions of higher education, and nonprofit organizations. Not applicable to foreign public entities, foreign organizations, or for-profit entities.

Statutory and National Policy Requirements

These requirements are applicable to all awards, including those to individuals, for-profits, foreign public entities, and foreign organizations, unless otherwise stated in this section.

Appendix A to 2 CFR Part 25—Universal Identifier and System for Award Management

Not applicable to individuals or any entity exempted by the awarding bureau or office prior to award per 2 CFR §25.110(c)(2) and bureau or office policy.

Appendix A to 2 CFR Part 170—Award term for reporting subaward and executive compensation

Not applicable to individuals. See 2 CFR 170 for other exceptions.

2 CFR §175.15—Award Term for Trafficking in Persons

NOTICE OF AWARD (Continuation Sheet)

PAGE 8 of 9	DATE ISSUED 08/22/2024
GRANT NO. F24AC02942-00	

Applicable to private entities as defined in 2 CFR §175.25(d), states, local governments, and Indian tribes. Applicable to foreign public entities if funding could be provided to a private entity as a subrecipient under the award.

2 CFR Part 184—Buy America Preference for Infrastructure Projects

None of the funds under a Federal award may be obligated for an infrastructure project unless all the iron, steel, manufactured products, and construction materials used in the project are produced in the United States, unless subject to an approved waiver. This part applies to an entire infrastructure project even if funded by Federal and non-Federal funds under one or more awards. Recipients must include this preference in all subawards, contracts, and purchase orders related to infrastructure projects under Federal awards. Service awards subject to this preference will include a Buy America Provision for Infrastructure.

2 CFR Part 1400—Nonprocurement Debarment and Suspension

All recipients must ensure they do not enter into any covered transaction with an excluded or disqualified participant or principal. See also 2 CFR Part 180—OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement). 2 CFR §180.215 defines nonprocurement transactions that are not covered transactions.

2 CFR Part 1401—Requirements for Drug-Free Workplace (Financial Assistance)

Not applicable to foreign public entities or foreign organizations.

43 CFR Part 18—New Restrictions on Lobbying

Recipients are prohibited from using any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, or an officer or employee of a Member of the U.S. Congress in connection with the award.

41 U.S.C. §4712—Whistleblower Protection for Contractor and Grantee Employees

41 U.S.C. §6306—Prohibition on Members of Congress Making contracts with Federal Government

Mandatory Disclosures

Failure to make required disclosures may result in any of the remedies for noncompliance described in 2 CFR §200.339, including suspension or debarment (see also 2 CFR Part 180).

Conflicts of interest: Per 2 CFR §1402.112, non-Federal entities and their employees must take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements. In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the provisions in 2 CFR §200.318 apply. Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR §200.112. Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Service Project Officer identified in their notice of award in writing of any conflicts of interest that may arise during the life of the award, including those that reported by subrecipients. The Service will examine each disclosure to determine whether a significant potential conflict exists and, if it does, work with the applicant or recipient to develop an appropriate resolution. Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award.

Lobbying: If the Federal share of the award is more than \$100,000, recipients must disclose making or agreeing to make any

NOTICE OF AWARD (Continuation Sheet)

PAGE 9 of 9	DATE ISSUED 08/22/2024
GRANT NO. F24AC02942-00	

payment using non-appropriated funds for lobbying in connection with the award. To make such disclosures, recipients must complete and submit the SF-LLL, "Disclosure of Lobbying Activities" form to the USFWS. This form is available at: <https://www.grants.gov/forms/forms-repository/post-award-reporting-forms>. For more information on when additional submission of this form is required, see 43 CFR, Subpart 18.100. These restrictions are not applicable to such expenditures by Indian tribe, tribal organization, or any other Indian organization that is specifically permitted by other Federal law.

Other Mandatory Disclosures: Recipients and subrecipients must disclose, in a timely manner, in writing to the Service Project Officer identified in their notice of award or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities subject to the 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM.

National Policy Encouragements

Executive Order 13043—Increasing Seat Belt Use in the United States

Non-Federal entities are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles. Individuals are encouraged to use seat belts while driving in connection with award activities.

E. O. 13513—Federal Leadership on Reducing Text Messaging While Driving

Non-Federal entities are encouraged to adopt and enforce policies that ban text messaging while driving, including conducting initiatives of the type described in section 3(a) of the order. Individuals are encouraged to not text message while driving in connection with award activities.

AWARD ATTACHMENTS

MATANUSKA-SUSITNA BOROUGH

F24AC02942-00

1. Small Grant Application

IM 24-185
OR 24-098
RS 24-103



USFWS Small Grant Process

Submission Instructions:

The complete project proposal must be submitted to the USFWS Program Officer associated with your application.

Before submitting an application, please review the following requirements:

Obtain Unique Entity Identifier (UEI): A UEI is a unique, 12-character alphanumeric ID assigned by the System for Award Management (SAM.gov) that allows the applicant to do business with the Federal government. An applicant can begin the process of obtaining a new UEI by following the instructions provided here: <https://sam.gov/content/entity-registration>.

Register in SAM.gov: All applicants other than individuals, must be registered in SAM.gov before submitting a formal application for Federal funding to a Federal awarding agency. Applicants must maintain an active registration by annually updating information with SAM.gov. If your SAM.gov registration expires, the USFWS will be unable to approve financial amendments to your grant until your registration is reactivated. New applicants can find further information on registering in SAM.gov here: <https://sam.gov/content/entity-registration>.

Enroll in ASAP: Applicants who receive a USFWS grant will be required to enroll in the U.S. Treasury's Automated Standard Application for Payments (ASAP) to receive payments under their grant. Applicants that have not previously registered with ASAP should contact the USFWS Project Officer to obtain the ASAP Enrollment Form. This form must be completed and submitted with your application package if applicable. Applicants with projects approved for funding will be initiated for enrollment in the ASAP system with further instructions provided by Treasury on completing the enrollment process. Please note, any recipient of federal funding may only draw down funding from ASAP on an as needed basis. Payments must minimize the time between requesting funds and your subsequent disbursement of those funds to pay for allowable costs on a reimbursable basis.

Assistance is available to all applicants needing to register with SAM.gov and/or enroll in ASAP by emailing fwfqfasupport@fws.gov.

Small Grant Application and Project Details:

Applicant Name: Matanuska-Susitna Borough
Opportunity Number: F-FWS-FAC-23-030
Descriptive Project Title: Necklason Lake Fish Passage
USFWS Grant Program: National Fish Habitat Partnership

Project Abstract Summary/Public Description:

The Project Abstract is a concise (*4,000 characters or less*) summary of a grant project. The summary typically describes the mission and goals of the project, the population it will serve, and what impact it may have on the community.

IM 24-185
OR 24-098
RS 24-103

NOTE: In accordance with OMB Memorandum M-22-02, DOI recommends use of the listed minimum OMB project description elements within the GS Project Abstract Summary. Reference core elements below:

- Should avoid acronyms or Federal or agency-specific terminology, and
- Include a plain language description Award purpose, and
- Activities to be performed,
- Deliverables and Expected Outcomes, and
- Intended beneficiary(ies) as well as
- Subrecipient activities if known or specified at the time of award

This project would improve fish passage where a stream connects two sections of Neklason Lake that crosses Homebuilt Circle. This crossing at Homebuilt Circle has been identified as a 'gray' culvert by Alaska Department of Fish and Game (ADFG) Fish Passage Improvement Program. This project will restore unimpeded access to Neklason Lake and 3.4 miles of upstream habitat and 102.4 acres of lake. This is a part of a larger effort to improve fish passage throughout the Cottonwood Creek system

Project Narrative Critical Elements:

Need – This section identifies an eligible issue, problem, or opportunity that must be addressed in order to ensure the conservation of fish, wildlife, or habitat.

- Explain why the project is necessary for funding under the respective grant program and how completion of the project helps to fulfill the purpose for which the program was established by Congress.
- Provide a brief summary of any data or evidence to support the need statement (i.e., fish/wildlife/habitat surveys, population metrics, angler/hunter/wildlife watcher surveys) and why the proposed project is necessary for funding.
- Articulate the null alternative (the consequence of not funding and completing the project).

This site at Neklason Lake and Homebuilt Circle represents an undersized and poorly designed culvert that is disrupting stream and floodplain ecological functions such as sediment transport, woody debris transport, nutrient cycling, and floodplain connectivity. A constriction ratio was not calculated in the ADFG survey as the culvert connects two lakes, thus the overall culvert rating is gray. This project is part of a larger effort to remove barriers in the Cottonwood Creek System. The availability of overwintering lake habitat is often a factor that drives juvenile salmon survival. Connecting these two lakes with an ecologically functioning crossing will help to ensure juvenile salmon have access to overwintering habitat for the Cottonwood Creek system. Cottonwood Creek is predicted to be very sensitive to warming air temperatures associated with climate change. Re-establishing connections to all parts of the Cottonwood Creek watershed is critical for salmon populations to persist in a warming climate with access to diverse habitats with cold-water refugia during peak summer temperatures.

Fish passage improvement or reconnecting fragmented habitats is not only identified in the Mat- Su Salmon Habitat Partnership Strategic Plan, but also identified as a regional priority in the following planning documents:

- Alaska Sustainable Salmon Fund – High Priority Objectives for the Central Region. Goals, Objectives, and High Priority Information Needs/Actions for South Central Region 2012: Objective 1B. Restore and protect habitat and fish passage.
- The 2009 ADFG Division of Sport Fish Strategic Plan 2010-2014. Goal 6, Objective 2; Improve or restore degraded fish habitat; conduct high priority projects to protect, enhance and/or rehabilitate degraded habitat.

Objective(s)

- State the outcome(s) of the proposed project in terms, to the best of your ability, that are specific and quantifiable.
- The stated outcome(s) should be specific to what will be achieved by the end of the proposed project (not the outcomes that happen 2, 5, or 10-years later).
- The proposed project may have one or more objectives.

This proposed project at Neklason Lake and Homebuilt Circle will improve fish passage in both the upstream and downstream directions, improving access to lake and stream habitat for juvenile salmonid rearing, foraging and over-wintering. Ensures smolt outmigration during periods of low flow.

This project restores access to 5.5 km (3.4 miles) of upstream habitat, 41.4 upstream hectares (102.4 acres) of lake habitat and will increase the ability of Coho and Sockeye salmon to survive and smolt.

Approach

- Describe the methods and activities that will be funded and implemented to achieve each of the stated objectives of the proposed project.
- The approach section should clearly articulate the full scope of the proposed project to include:
 - Who will be involved in completing the various aspects of the project. Please include information about potential or identified contractors or subrecipients will be involved in the project.
 - Where will the project be completed. Please describe all project areas.
 - When will the project be completed.
 - How will the project be completed. Please describe all activities (from start to finish) to include earth moving activities, equipment utilized, sampling methods.
- The approach section must be written to include a level of detail so that USFWS staff are fully aware of and understand the proposed project. This is important for USFWS staff to review and document the proposed project activities are compliant with various Federal statutes such as the National Environmental Policy Act, Endangered Species Act, and National Historic Preservation Act.

Install new embedded culvert with a low slope and roughened riffle to reduce velocity and provide resting areas for juvenile salmon. A low flow channel will be constructed through the culvert that mimics natural low flow channel dimensions at a reference reach located in the Cottonwood Creek system or in a nearby reference reach with similar hydrologic and geomorphic characteristics.

Timeline

- State the desired time period during which work on the proposed project will begin and end.

Estimated Timeline:
Survey and design work began in 2022 and has progressed to the Plans-In-Hand Level. Several properties have been identified for easement acquisition and the property negotiations are scheduled to complete in 2024. The project will advertise for bids in the winter of '24/'25 and the culvert will be constructed in 2025.

Project Budget:

Enter dollar amounts needed in each category to complete award activities.

Expenses	Project Costs
Personnel	
Fringe (___%)	
Travel	
Supplies	
Equipment	
Contractual (Total)	\$60,158
Other (Specify)	
<i>Subtotal</i>	
Total Direct Costs	
Indirect Costs*(___% MTDC)	
Total Expenses	\$60,158

Budget Narrative:

Explain all requested budget items/costs in the Budget Narrative. Demonstrate a clear connection between costs and the proposed project activities. Describe how cost estimates for your project were determined.

Equipment is defined as tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost, which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. If requesting equipment costs, the applicant must provide a statement explaining the nature and purpose of the equipment to be purchased along with a per unit cost.

Design and Construction services are both contracted out. The design effort is currently in progress and was funded by a separate grant. The NFHP grant will go towards the construction costs along with other grant funding received from NOAA and the USFWS and match money provided by the MSB.

Required Statements:

Indirect Cost Rate Statement: USFWS requires all applicants except individuals to submit an applicable statement with their application describing the nature of their indirect cost rate request. Please include an applicable statement from the list below in the Required Statements section of your application. Please also include any related indirect cost documentation, such as a negotiated indirect cost rate agreement (NICRA) to the application. Please note, an organization with a current negotiated (including provisional) rate may not elect to charge the 10% de minimis rate of Modified Total Direct Costs during the period covered by their current negotiated rate. *Individuals applying for grant funding are ineligible to receive reimbursement for indirect costs and must not include them in the proposed budget.*

- We are an organization with a current negotiated indirect cost rate. In the event we receive an award, we will charge indirect costs per our current negotiated rate agreement. Attached is a copy of our current rate agreement.
- We are an organization with a negotiated indirect cost rate that has expired. Attached is copy of our most recently negotiated rate agreement. If we receive an award, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award date. We understand we must provide the Service a copy of our approved rate agreement before charging indirect costs to the Federal award.
- We are an organization that has never negotiated an indirect cost rate with our cognizant agency. Our indirect cost rate is [insert rate], which is charged against [insert a complete description of the direct cost base used to distribute indirect costs to the award]. If we receive an award, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award date. We understand we must provide the Service a copy of our approved rate agreement before charging indirect costs to the Federal award.
- We are an organization that does not have a current negotiated (including provisional) rate. In the event an award is made, we elect to charge the de minimis rate of 10% of Modified Total Direct Costs as defined in 2 CFR 200.1. We understand we must use this methodology consistently for all Federal awards until such time as we negotiate a different rate with our cognizant agency. We understand that we must notify the Service in writing if during the award period we establish a rate that changes the methodology used to charge indirect costs to the award. We understand that additional Federal funds may not be available to support an unexpected increase in indirect costs and that such changes are subject to review, negotiation, and prior approval by the Service.
- We are an organization submitting a [insert either “Cooperative Fish and Wildlife Research Unit Program” or “Cooperative Ecosystem Studies Unit Network”] project proposal, which has an indirect cost rate cap of [insert rate; CRU is currently 15%; CESU is currently 17.5%]. In the event we receive an award, we understand that if we have a current negotiated (including provisional) rate we must charge the program’s capped indirect cost rate to the same base identified in our approved indirect cost rate agreement, per 2 CFR §1402.414. If we do not have current negotiated (including provisional) rate, we understand we must charge the capped indirect cost rate against Modified Total Direct Costs (MTDC) as defined in 2 CFR 200.1.
- We are an organization that will charge all costs directly.

We are an organization that does not have a current negotiated (including provisional) rate. In the event an award is made, we elect to charge the de minimis rate of 10% of Modified Total Direct Costs as defined in 2 CFR 200.1. We understand we must use this methodology consistently for all Federal awards until such time as we negotiate a different rate with our cognizant agency. We understand that we must notify the Service in writing if during the award period we establish a rate that changes the methodology used to charge indirect costs to the award. We understand that additional Federal funds may not be available to support an unexpected increase in indirect costs and that such changes are subject to review, negotiation, and prior approval by the Service.

Single Audit Reporting Statements (2 CFR 200-Subpart F):

All U.S. states, local governments, Indian tribes, institutions of higher education, and non-profit organizations expending \$750,000 USD or more in Federal award funds in the applicant’s fiscal year must submit a Single Audit report for that year through the Federal Audit Clearinghouse’s Internet Data Entry System, in accordance with [2 CFR 200 subpart F](#). Applicants are required to include in the Project Narrative if they are required to submit a Single Audit report. If required, the applicant must also include the Employer Identification Number (EIN) and state if the report is available through the [Federal Audit Clearinghouse](#) website.

The MSB is required to submit a Single Audit Report. The report is available through the Federal Audit Clearinghouse.

EIN ~ 92-0030816

UEI ~ QRK7LJ2Y3RJ1

Overlap/Duplication Statement:

Applicants must provide a statement indicating if there is any overlap between this Federal application and any other Federal application, or funded project, in activities, costs, or time commitment of key personnel. If no such overlap or duplication exists, state, “There are no overlaps or duplication between this application and any of our other Federal applications or funded projects, including in regard to activities, costs, or time commitment of key personnel”. If any overlap exists, provide a complete description of overlaps or duplications between this proposal and any other federally funded project or application regarding activities, costs, and time commitment of key personnel, as applicable. Provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity and identify when that proposal was submitted, to whom (entity name and program), and when you anticipate being notified of their funding decision. When overlap exists, your statement must end with “We understand that if at any time we receive funding from another source that is duplicative of the funding we are requesting from the USFWS in this application, we will immediately notify the USUSFWS in writing.”

There are no overlaps or duplication between this application and any of our other Federal applications or funded projects, including in regard to activities, costs, or time commitment of key personnel.

Pre-award Costs:

To qualify for pre-award cost reimbursement, an applicant must demonstrate in the application that the pre-award activities are necessary and reasonable for accomplishing the overall program objectives and would have been approved had they occurred within the project period. Applicants should include in the Required Statements section of the application a statement on whether or not pre-award costs are requested. Should a recipient request pre-award costs, a detailed explanation of why pre-award costs are necessary must be included.

not requested.

Applicant Contact Information:

Principal Investigator

Name: Michael Campfield
Title: Environmental Engineer
Phone: 907-861-7719
Email: mike.campfield@matsugov.us

Authorized Representative

Name: Mike Brown
Title: Borough Manager
Phone: 907-861-8689
Email: mike.brown@matsugov.us

USFWS Contact Information:

Program Officer

Name: Anna Senecal
Title: Fish and Wildlife Biologist
Phone: 907-267-9675
Email: anna_senecal@fws.gov

By signing this application, I certify that I am authorized so apply for federal financial assistance on behalf of this organization. I also certify that all statements contained in this application are true, complete and accurate to the best of my knowledge.

Signature of Authorized Representative: Michael Brown Digitally signed by Michael Brown
Date: 2024.07.23 17:00:56 -08'00'