

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 16, 2021

20-073

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others.
- As of November 4, 2020, masks are currently required to be worn over your nose and mouth while you are indoors in any Borough facility, unless you have a medical or mental health condition making wearing a face covering contrary to your health and safety.

IN WRITING: You can submit written comments to

leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. OMB State Revenue Update - West Susitna Update**

D. ATTORNEY COMMENTS

[21-069](#) Presentation Under Attorney's Comments

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[21-061](#)

1. Fairview RSA Board of Supervisors: 11/09/20
2. MSB Fish and Wildlife Commission: 01/21/21
3. North Lakes Community Council: 01/21/21, 01/28/21
4. Parks, Recreation, and Trails Advisory Board: 11/23/20, Resolution No. 21-01
5. Platting Board: 12/17/20, 01/07/21
6. Sutton Community Council: 01/27/21
7. Willow Area Community Organization: 01/06/21

Attachments: [Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-019](#) A Resolution Endorsing A Septage Treatment Facility Feasibility Study To Include Evaluation Of The City Of Palmer's Wastewater Treatment Plant For Septage Disposal; And Suspending Application For Construction Funding Of A Septage Treatment Facility Until The Feasibility Study Is Complete And The Assembly Decides To Proceed.

Attachments: [RS 21-019](#)
[IM 21-045](#)

[RS 21-024](#) A Resolution Approving An Amended Scope Of Work For Project No. 15035, Fund 480, Point Mackenzie Community Council Grant.

Attachments: [RS 21-024](#)
[IM 21-054](#)

2. ACTION MEMORANDUMS

[AM 21-020](#) Amending The Scope Of Work And Budgets For Contract 19-061P With NV5 Geospatial (Formerly Quantum Spatial) To Supplement Funding For The Acquisition Of Aerial Imagery For 401 Square Miles Surrounding The Core Palmer, Wasilla, And Houston Populated Areas.

Attachments: [AM 21-020](#)

[AM 21-021](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [AM 21-021](#)

[AM 21-022](#) Award Of Bid No. 21-105B To Steppers Construction, Inc. In The Contract Amount Of \$178,509.10 For Julie Marie And Morgan Circle Improvements.

Attachments: [AM 21-022](#)

[AM 21-024](#) Award Of Bid No. 21-137B To Valley General Construction, LLC. In The Contract Amount Of \$251,837 For Holland Avenue Improvements.

Attachments: [AM 21-024](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 04/06/21, Assembly Chambers)

[OR 21-013](#) An Ordinance Amending MSB 17.73.095, Domestic Wastewater System Plan Review.

Attachments: [OR 21-013](#)
[IM 21-020](#)

[OR 21-022](#) An Ordinance Reappropriating \$150,000 From The Fiscal Year 2021 Information Technology Department Operating Budget Fund 100, To The Human Resources Information System Project No. 20316-4204, Fund 480, For The Procurement Of A New Human Resources Information Management System.
RS 21-021: A Resolution Approving The Scope Of Work And Budget For The Human Resources Information Management System Project No. 20316-4204.

Attachments: [OR 21-022](#)
[RS 21-021](#)
[IM 21-049](#)

[OR 21-023](#) An Ordinance Amending MSB 18.04.035 (A), Port Commission Membership.

Attachments: [OR 21-023](#)
[IM 21-050](#)

[OR 21-024](#) An Ordinance Accepting And Appropriating \$4,380.48 In Interest Income To Fund 475, Project No. 47532, Federal Cares Relief Act.
RS 21-023: A Resolution Amending The Budget For Capital And Operating Expenditures Utilizing Cares Act Money.

Attachments: [OR 21-024](#)
[RS 21-023](#)
[IM 21-052](#)

[OR 21-026](#) An Ordinance Approving A Sale To Adjacent Property Owners Of Substandard Tax Foreclosed Properties That Have Been Held By The Borough For Over 10 Years In Which Repurchase Rights Of Former Record Owners Have Been Extinguished (MSB007706).

Attachments: [OR 21-026](#)
[IM 21-053](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-059](#) Mayoral Requests for Confirmation

Attachments: [Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.