

SUBJECT: Award of bid number 25-190B to Bradley Son Enterprises LLC for the annual contract amount of \$123,760.00 to Provide Equipment Maintenance for Solid Waste.

AGENDA OF: July 15, 2025

ASSEMBLY ACTION:

Approved under the consent agenda 07/15/25 - EMW

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Officer	<div>6/30/2025</div> <div>X Rustin Krafft</div> <div>Signed by: Rustin Krafft</div>
Public Works Director	<div>Recoverable Signature</div> <div>X Tom Adams, P.E.</div> <div>Signed by: Tom Adams</div>
Finance Director	<div>Recoverable Signature</div> <div>X Cheyenne Heindel</div> <div>Signed by: Cheyenne Heindel</div>
Borough Attorney	<div>7/1/2025</div> <div>X Nicholas Spiropoulos</div> <div>Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div>7/1/2025</div> <div>X Michael Brown</div> <div>Signed by: Mike Brown</div>
Borough Clerk	<div>Recoverable Signature</div> <div>X Lonnie McKechnie</div> <div>Signed by: Lonnie McKechnie</div>

ATTACHMENT (S) : Analysis Sheet (1p)
Scope of Work (4p)

SUMMARY STATEMENT: On May 22, 2025, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to provide all necessary equipment maintenance, repairs, and preventative services for Central Landfill's fleet of heavy machinery and vehicles. The Services purchased will support the Public Works Department in assembly district #2.

In response to the advertisement, three bids were received. Award recommendation is being made to Bradley Son Enterprises LLC as the lowest responsive and responsible bidder based on Total Bid Amount.

The term length for this agreement is for three years with two additional one-year renewals (potentially a five-year contract), subject to annual appropriation of funds by the Borough Assembly.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Public Works Department, Solid Waste Division, will be administering the contract.


RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: July 15, 2025

SUBJECT: Award of bid number 25-190B to Bradley Son Enterprises LLC for the contract amount of \$123,760.00 to Provide Equipment Maintenance Services for Solid Waste.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$123,760	FUNDING SOURCE FY26 Solid Waste Operating Budget
FROM ACCOUNT # 510.150.401 426.900	PROJECT
TO ACCOUNT :	PROJECT #
VERIFIED BY:  Recoverable Signature X Liesel Zanto Signed by: Liesel W. Zanto	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual		123.8				
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING		123.8				

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		123.8				
TOTAL		123.8				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____



Recoverable Signature

X

Cheyenne Heindel

APPROVED BY: _____ DATE: _____

Signed by: Cheyenne Heindel



MATANUSKA-SUSITNA BOROUGH PURCHASING DIVISION

BID OPENING PRELIMINARY RESULTS

25-190B Provide Equipment Maintenance Services for Solid Waste

BIDDER		Summit Fleet and Equipment	Bradley & Son Enterprises	Inline Services LLC
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Receipt of Addendum – 1		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
BID ITEM	DESCRIPTION	BID AMOUNT	BID AMOUNT	BID AMOUNT
1.	BID AMOUNT FOR SCHEDULE A	\$21,571.58	\$32,185.00	\$46,810.00
2.	BID AMOUNT FOR SCHEDULE B	\$3,125.00	\$7,000.00	\$22,050.00
3.	BID AMOUNT FOR SCHEDULE C	\$4,000.00	\$9,500.00	\$45,930.00
4.	BID AMOUNT FOR SCHEDULE D	\$100,984.00	\$75,075.00	\$107,750.00
5.	TOTAL BID AMOUNT (Schedule A + B + C + D)	\$129,680.58	\$123,760.00	\$222,540.00

RECOMMENDATION: ALL BIDS ARE TAKEN UNDER ADVISEMENT

Friday, June 6, 2025
DATE

PURCHASING OFFICER

PURCHASING REPRESENTATIVE

PROJECT MANAGER/WITNESS

BID 25-190B
PROVIDE EQUIPMENT MAINTENANCE SERVICES FOR SOLID WASTE
SPECIFICATIONS/SCOPE OF SERVICES

1) INTRODUCTION:

The Matanuska-Susitna Borough (MSB) is soliciting bids from qualified contractors to provide Equipment Maintenance Services for its fleet of equipment located mainly at the Central Landfill (CLF).

2) BACKGROUND INFORMATION:

The Central Landfill is located at 1201 North 49th State Street, Palmer, Alaska 99645.

It is the intention of the Mat-Su Borough, to have one contractor provide maintenance and repair services for all listed equipment. The consolidation of services should provide cost efficiencies and eliminate time required getting quotes and processing purchase orders.

3) SCHEDULE:

The contract / period of performance will run from July 1, 2025 through June 30, 2028 to coincide with the Borough's fiscal year, with the option to renew the contract for two (2) additional one (1) year periods at the discretion of the Borough.

4) EQUIPMENT LIST:

<u>YEAR</u>	<u>TRUCKS-WASTE HAULING</u>	<u>MILES</u>	<u>COMMENTS</u>
2021	Peterbilt, 389	51,215	
2018	Freightliner, 114SD	82,829	
2018	Freightliner, 114SD Roll-off	153,545	
2020	Freightliner, 114SD, Roll-off	146,000	
2004	Western Star, 4900 1	146,000	
2020	Galbreath, PUP		
2021	Galbreath, PUP		

<u>YEAR</u>	<u>WALKING FLOOR WASTE HAULING TRAILERS</u>	<u>DOT INSPECTION DATE</u>	<u>COMMENTS</u>
2001	(#14) CNST, 120 cubic yard	June 2025	Refurbished 2018
2002	(#15) Wilkens, 120 cubic yard	N/A	Confined to landfill
2004	(#16) CTSP, 120 cubic yard	N/A	Confined to landfill
2006	(#18) Wilkens, 120 cubic yard	October 2024	Confined to landfill
2012	(#19) Wilkens, 120 cubic yard	June 2025	
2012	(#20) Wilkens, 120 cubic yard	July 2024	
2006	(#21) Wilkens, 120 cubic yard	April 2025	Refurbished 2018
2019	(#22) 120 cubic yard July 2025		
2019	(#23) 120 cubic yard March 2025		
2020	(#24) Wilkens, 120 cubic yard	September 2025	

<u>YEAR</u>	<u>EQUIPMENT</u>	<u>HOURS</u>	<u>COMMENTS</u>
2019	Manitou 55XT Truck Mounted Forklift	213	

<u>YEAR</u>	<u>MISC LIGHT EQUIPMENT</u>	<u>HOURS</u>	<u>COMMENTS</u>
2008	Light Plant, Allman	6,190	
2017	Light Plant, Allman	2,919	
2015	Hotsy Pressure Washer	288	
2008	Hydro seeder, Finn	2.6	
2010	Tilt Deck Trailer		
2022	7x16 21,000LB Dump Trailer		

All equipment info as of (1/29/2025)

5) SCOPE OF WORK:

- A. Under this agreement, the Borough requires the equipment to be maintained in good working order. The required level of maintenance services includes Department of Transportation (DOT) annual inspections, periodic service and inspections as outlined in maintenance schedules published by the original equipment manufacturers and found in Appendix A including scheduled service and repairs and the replacement of parts. Emergency repairs will be made when necessary whenever the equipment becomes inoperable unexpectedly after consultation with contract manager.
- B. Maintenance services required by the Borough:
 - a. Equipment shall be inspected and repaired on a regular basis, in accordance with the requirements provided in the equipment maintenance manual supplied by the manufacturer for each specific piece of equipment and any special maintenance procedure designated by the Solid Waste Division Central Landfill mechanic and supervisor. Appendix A (Minimum Annual Service requirements).
 - b. Borough Solid Waste Division (SWD) vehicles and equipment listed within this contract will be the contractor's priority. Within 72 hours of vehicle or equipment dropped off for service, the contractor will perform service-based bid schedule. Equipment dropped off for repair will be trouble shot within 72 hours and an estimate provided for repair based on the vendors Standardized labor times using one of the many software's available (i.e. Truck Series, all data, pro demand, identifix etc.). The estimate will be emailed to the OPS Unit Supervisor for approval.
 - c. Contractor shall respond to requests for emergency repairs in the core area within 3 hours of the request. The core area extends from the Central Landfill to Sutton on the Glenn Highway and back into the Sutton Transfer Station at 15625 North Glenn Highway and along the Parks Highway to Big Lake and back into the area of the Big Lake Transfer Site at 13507 Hollywood Road.
 - d. Vehicles and equipment are used Borough wide with the furthest locations being on the Denali Highway (McLaren River Lodge and Clearwater Creek Lodge (formerly Gracious House). Contractor shall respond to requests for emergency roadside repairs outside the core area within 8 hours of the request. Outside of core area is the area beyond Sutton to the east/north and west/north of Big Lake.
 - e. Contractor shall ensure that all services are performed by properly trained and certified mechanics. The individuals performing the services should have received a certification by an accredited school or official manufacturer's training program relative to the specific equipment or systems being serviced at some point in their career.
- C. Emergency repairs will be billed at the hourly rate per the Bid Form. If emergency repairs cannot be made on the side of road or away from Central Landfill, the contractor will provide towing services to their repair facility per the mile cost quoted on the Bid Form. Roadside repairs will first consider safety

of the individuals performing the repairs. Traffic control, proper lighting, cones, flares, and PPE will be worn. Roadside repairs will be paid at the mechanic – hourly rate as quoted per the Bid Form.

- D. The contractor certifies that all employees maintaining the Borough's equipment are legally eligible to work in the United States and that the contractor is in compliance with all Federal and State wage and employment laws and with any additional applicable laws and regulations that are required to administer the above-mentioned services to the Borough.
- E. Billing by the contractor will be structured as follows:
 - a. The contractor will provide an Invoice within 7 days of service completion. Separate Invoices are required, one invoice for just labor based on the estimate, and another invoice for parts and supplies for each vehicle or piece of equipment.
 - b. Parts, supplies, and other material supplied by the contractor, shall at a minimum, meet the specifications described by the manufacturer for that specific piece of equipment.
- F. The Borough shall pay each invoice received within thirty days of the date of the invoice. The bill to close out the fiscal year must be submitted by the 10th of July for all charges through June 30th of the prior fiscal year.

6) WORKDAYS AND HOURS:

Workdays: Sunday through Saturday

Work hours: 8:00 am to 5:00 pm daily.

Note: Access may be allowed for special cases as early as 7am and departing as late as 6pm Monday – Saturday.

7) OWNER RESPONSIBILITIES:

- A. Provide information and access to sites
- B. Conduct Daily inspection on all vehicles and equipment. Inspection forms will be available for contractors use upon request.

8) CONTRACTORS RESPONSIBILITIES:

- A. It will be the Contractors' responsibility to schedule the appropriate man-hours and personnel to accomplish the repairs and services as needed on daily, weekly, and monthly basis.
- B. Provide work plan/schedule.
- C. Be familiar with all job requirements, prior to submission of bid, changes or substitutions will not be accepted thereafter.
- D. Provide all the required tools to complete the required services and repairs.
- E. Transport equipment to and from their facility for service and repairs.

- F. Ensure that work is done in strict compliance with all applicable standards.
- G. Ensure that all personnel shall, in all cases, yield to public traffic upon ingress and egress.
- H. Ensure that all applicable safety measures are enforced in connection with the work, when onsite.

A pre-bid meeting will be held on May 27, 2025 @ 10:00 am at the Central Landfill, administration building, conference room. The prospective contractors will have an opportunity to view some of the equipment and warm storage facility and ask contract related questions. Prospective contractors are highly encouraged to attend.