

Matanuska-Susitna Borough  
Caswell Lakes Road Service Area #15  
Board of Supervisors  
January 6th, 2021  
Meeting Minutes

RECEIVED  
MAY 05 2021  
CLERKS OFFICE

I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:34 PM during a Team Meeting by Chairperson, DJ McBride.

II. ROLL CALL – DETERMINATOR OF QUORUM

Board of Supervisors in attendance: DJ McBride and Sheena Fort. Roll was called, a quorum was established and due notice has been published.

Also present: Stacy Johnson, Secretary; Mike Lachelt, MSB Road Superintendent; Tam Boeve, MSB Assembly Member;.

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

Minutes of the October 7th meeting were reviewed, no changes were noted.

MOTION: DJ McBride moved to accept the minutes. Sheena Fort seconded the motion. October 7th minutes were approved.

V. STAFF REPORT

- A. Road Grade: Road grade conditioning cost \$120K, especially pertains to Landlock; Spring site visit with board member and residents to identify cost of overlay/overfabric and a dig-out; additional maintenance cost is almost \$100K.
- B. Sand & Chip Storage Development: Budget is \$10K, expects actual cost to be under. Need to set aside and identify a piece of property for future use and needs which also should allow storage for materials, culverts, pipes for repair and patching equipment.

VI. REPORTS OF OFFICERS

- A. Budget Report  
Budget was discussed.

VII. OLD BUSINESS

- A. Still need a new board member  
Jim Gordon is interested in becoming a board member.
- B. Road Acceptance Status  
Denali View Estates acceptance has not been completed. Still awaiting borough paperwork to be submitted for platting.

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C. Willow Airpark Subdivision

Site visit performed. In preliminary status. Maintenance is not accepted and the one year warranty has not started.

Concerns: Soil samples need to be taken in multiple areas. No secondary egress.

D. School Bus Stop Ahead Sign

Sign installed quickly and properly.

E. Hidden Hills Fish Passage

Design and scheduled for construction is 2022. Our board wants to put it on record that we should have been contacted and that we would like to see the design, permitting, traffic control plans and any such matters before the road is dug up. Mike Lachelt will make the proper contacts with the appropriate people in regard to concerns and also advised us to contact the appropriate people as well.

MOTION: To email in regard to construction of fish passage. DJ McBride motioned to email. Sheena Fort seconded the motion.

VIII. NEW BUSINESS

A. RIP List

List was discussed.

B. RIP Resolution

Resolution was approved.

C. AM 20-124

An email from our board has been sent to the Assembly in regard to this amendment.

IX. PERSONS TO BE HEARD

No Persons to be heard.

X. BOARD COMMENTS

A. New Contractor

DJ McBride, Sheena Fort and Stacy Johnson both believe that this is the best contractor so far. Sheena Fort has heard that the Montana Creek area doesn't think that the snow maintenance is as good as it has been in the past. Mike Lachelt drove the Montana Creek area and didn't see any issues.

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B. RIP List Consideration

Leroy Davies Rd (Montana Creek) and Oil Well Rd (Trapper Creek) are needing parking space for residents and construction contractors. These needs will be addressed at the next RIP season.

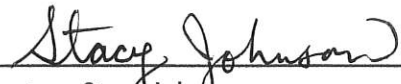
XI. NEXT MEETING

Next scheduled meeting is April 7, 6:30 PM. Location/Contact TBD.

XII. ADJOURNMENT

Meeting was adjourned at 7:23 PM.

  
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Chairperson, DJ McBride

  
\_\_\_\_\_  
Secretary, Stacy Johnson

Matanuska-Susitna Borough  
Caswell Lakes Road Service Area #15  
Board of Supervisors  
February 8th, 2021  
Supplemental Meeting Minutes

RECEIVED  
MAY 05 2021  
CLERKS OFFICE

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I. CALL TO ORDER

The supplemental meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:30 PM by Chairperson, DJ McBride.

II. ROLL CALL – DETERMINATOR OF QUORUM

Board of Supervisors in attendance: DJ McBride and Sheena Fort. Roll was called, a quorum was established and due notice has been published.

Also present: Mike Lachelt, MSB Road Superintendent; Tam Boeve, MSB Assembly Member; Stacy Johnson, Secretary; Linda Cline, Resident; Larry Cline, Resident; Jim Grayden, Resident.

III. NEW BUSINESS

Sand and Chip Storage Building - Research & Development

- A. RIP List: Borough population has grown and permitting will be needed which is a MS4 Permit. The MS4 Permit requires that the RSAs not put salt in the sand and chips. If the RSAs cannot use salt, then a warm storage building will be needed. All RSAs decided to earmark \$10K on all budgets for Research & Development to find a property that the borough owns for this storage. It went before the Assembly and Assembly member, Mokie Tew, took away the earmark and put it aside saying that it was a waste of funds. The Assembly then voted the earmark out of the budgets. Our board disagrees with this arbitrary decision for all the RSAs and believes that it should have only been done for just the Big Lake area, which Mr. Tew represents.
- B. Calcium Chloride: Mr. Tew took out two of the roads in Big Lake for future paving to do calcium chloride. In regards to our RSA, we do not have enough organic materials in the road bed to hold this chemical in our roads. Our RSA board believes and agrees that this action does not accurately represent dust control for our roads.

IV. PERSONS TO BE HEARD

Jim Grayden, Resident: Jim is concerned that the one Big Lake board member took it upon himself to speak to the Assembly on behalf of all the RSAs concerning this \$10K budget earmark. Whether this goes on next year's RIP List, he can vote either way. His main concern is that Assembly Member Tew took it upon himself to take away this earmark without contacting other RSA board members to get their opinions. He would like to see that this does not happen in the future and believes we should write up a strongly worded letter in regard to this for the Assembly.



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Mike Lachelt, MSB Road Superintendent: The Borough decided to find a piece of property to designate for each RSA, rural and core. We would like to take advantage of this in-house work which is forward-thinking and at no cost to us by utilizing the Plan/Development and Platting Departments. This land dedication from the Borough is important. There is a future possibility with different Assembly or management that they may need funds and have to sell property, leaving RSA 15 with no borough owned options.

Larry Cline, Resident: Reminded the Board of the trouble they had getting a lot set up for the fire station. Now that there is one, no one disagrees with the importance of it. So, if we need a Sand & Chip Storage lot and have to go out and find it ourselves, we'd be in a difficult situation.

Tam Boeve, MSB Assembly Member: It is important to have this on the RIP List because we cannot move forward with this unless it is on the list. In order for us to have the conversation, we have to agree as a board that this is a priority.

Linda Cline, Resident: If this earmark has been removed, can we, as individual RSAs, earmark this ourselves? Also, it looks as if the Board has the same issues, regarding the removal of the earmark. During their next meeting, they are going to put in a Resolution. This obviously shows that the other RSAs have this same concern.

V. BOARD COMMENTS

DJ McBride: Big Lake Assembly member Mr. Tew arbitrarily took something away from all the RSAs without consulting them. This is a problem. There is no point in having an advisory board if we cannot advise. DJ agrees with everyone that we need to draft a Resolution.

MOTION: DJ McBride moved to make a Resolution. Sheena Fort seconded the motion.

VI. NEXT MEETING

Next scheduled meeting is April 21, 6:30 PM. Teams Meeting.

VII. ADJOURNMENT

Meeting was adjourned at 7:45 PM.

  
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Chairperson, DJ McBride

  
\_\_\_\_\_  
Secretary, Stacy Johnson

ROAD SERVICE AREA 15

**RESOLUTION 21-01**

A RESOLUTION BY THE MATANUSKA-SUSITNA BOROUGH RSA 15 ADVISORY BOARD TO THE BOROUGH ASSEMBLY IN RESPONSE TO ASSEMBLY ACTIONS TO DATE ON MR. TEW'S AMENDMENTS TO AM 20-124

WHEREAS: RSA 15 prepared their Road Improvement Project (RIP) List for 2021 and approved it *by vote in public meetings* in October 2020, for presentation to the Assembly, following the process established by code; and

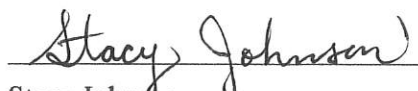
WHEREAS: Assembly Member Tew offered two Amendments to the List-approved AM 20-124 at your January 5 meeting; one affecting only RSA 21, and one affecting all RSAs, with no written justification for either and without providing any opportunity to this Board to review and comment. The AM was continued to January 19 for reconsideration; and

WHEREAS: This delay in the RIP List approval process could result in putting a portion of RSA 15's 2021 RIP projects at risk of being postponed to 2022; now

THEREFORE LET BE IT RESOLVED: The RSA 15 Advisory Board must express its extreme frustration and disappointment at being circumvented by this action. We are your RSA 15 Advisory Board and would appreciate being able to perform our duties. Although, we recognize that Assembly Member Tew is a representative, he is not the representative for our District. In addition, we would prefer that Assembly Member Tew attend our meetings or contact RSA 15's Assembly Member so they can inform the Board of any issues in order to avoid misrepresentation.

Approved by unanimous vote on February 10, 2021.

 Board Chair  
D.J. McBride

 Board Secretary  
Stacy Johnson

CC: Borough Mayor  
Borough Manager  
Public Works Director

2/10/21

MATANUSKA-SUSITNA BOROUGH  
*Enhanced 911 ADVISORY BOARD MINUTES*

February 9, 2021

RECEIVED  
APR 22 2021  
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Rebecca Turney, Palmer Police;  
Joel Butcher, Wasilla Police;  
Casey Cook, MSB DES; and

Jacob Butcher, Wasilla Police;  
Brent Johnson, AST;  
Christian Hartley, Houston Fire

Also in attendance were: Eric Goudy, MSB GIS; Christine O'Connor, Alaska Telecom Association; Alecha Travis, MTA; Dan Robinson, Mat-Com; Eric Wyatt, MSB IT; John Rockwell, DPS; and Stephanie Nowers, Borough Assembly.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the December 8th, 2020 minutes as presented.

PERSONS TO BE HEARD

REPORTS

GIS

Mr. Goudy stated:

- 1) Regarding the aerial imagery project, we have identified approximately a 400 mile square area within the core area where the most development has happened. Quantum Spatial provided a bid of \$80,000 to fly the core area for this spring. There is enough funding in the current project to cover those costs and will leave a remaining balance of approximately \$60,000. They are aiming to begin when the snow is gone, but before the leaves come out, which is a very tight window of time.
- 2) They are completing year three of the current three year aerial imagery program this spring. They would like to plan for another three year program (2022 – 2024) and based on 1,000 square miles per year, he anticipates a cost increase to about \$150,000 per year. He is bringing this before the board now because this time next year is when they will want to be able to sign a contract and begin the work. To sign a contract, they would need funding available in the amount of \$450,000. He would like to encourage the board to fund this project so that we can maintain a consistent program and get the updated imagery available for dispatch and other users. Ms.

Laughlin recommended that Mr. Goudy put a scope of work together for this additional funding and bring it before the board for review and approval. She explained that if approved by the board, it would be a matter of creating legislation for the assembly to review and give final approval on the funding.

Mr. Wyatt stated that in the past we have received funding through the CIP process through the assembly for imaging projects and have other departments that are willing to contribute to the cost. We will continue to work with other departments to come up with joint funding for this project.

Ms. Laughlin asked Mr. Goudy if the GEO-COMM addressing inadequacies project was still moving forward. He said they are working together on that project now.

Chairman Cook asked Mr. Wyatt if they are still looking for overtime wages for the sub-addressing information project as requested by Ms. Palmer. Mr. Wyatt stated that he has done some research and determined that sub-addressing is not going to be mandatory and the state is not going to be adopting some of these efforts. If sub-addressing is something that you think will help, we can look into it but it would be very difficult to maintain accuracy in this area. If this group thinks they would like to pursue it, he suggests putting workgroup together from the interested parties. In terms of if we will need the overtime for a GIS person, we need to know if and what the need is first.

#### Addressing Campaign

No Report

#### Smart 911 / Community Connect

Mr. Jacob Butcher stated: They passed out about 800 flyers at Trunk or Treat and they are hoping to get out and do more community involvement outreach at the schools and such. Based on the profiles that have been entered, the biggest benefit they have seen is the much quicker and more accurate caller location information. Palmer and 9 GBase are still waiting on the installation of Smart911 and we should be doing that in conjunction with the Solacom installation in the next 4-6 weeks.

#### NEW BUSINESS

#### HB215 Discussion

Mr. Jacob Butcher stated: In regard to the VoIP multiline phone systems, he wonders if it's worth looking into the Mat-Su Borough creating an ordinance to govern the install of multiline phone systems to properly deliver the location information. At this time providers will install multiline phone systems with a third party answering service (or other agencies). When 911 calls are transferred from those third parties, they are coming over without ANI/ALI information. Another issue is when a multiline phone system is installed and it registers numbers from other locations (satellite offices), any calls that come in to 911 generate the home office location rather than the actual location the call is coming from. Mr. Rockwell stated that he would be in favor of a local municipality creating a governing ordinance and recommended a workgroup be started to review all pertinent data and determine if we should move forward.



## OLD BUSINESS

### FY22 Proposed Budget Approval

Revenue: The estimated FY22 revenue of \$2,116,981 is based on an average of 117,332 subscribers @ 1.50 per month per subscriber unit, and the estimated interest revenue of \$5,000.

Expenditures: The Fiscal Year 2022 expenses that were discussed:

• 411.100 - 411.400 Salaries & Wages	\$ 155,071.00
• 412.100 - 412.990 Benefits	\$ 87,803.00
• 413.100 - 413.400 Mileage Expense w/in Borough	\$ 200.00
• 414.100 - 414.900 Expenses Outside Borough	\$ 12,670.00
• 421.100 - Communications	\$ 10,000.00*
• 421.200 - Postage	\$ 15,000.00
• 422.000 - Advertising	\$ 27,000.00
• 423.000 - Printing	\$ 6,000.00
• 426.300 - Dues & Fees	\$ 2,500.00
• 426.600 - Computer Software	\$ 29,500.00
• 427.100 - 427.500 Property/Liability Insurance	\$ 350.00
• 429.200 - Training Reimb/Conf Fees	\$ 14,400.00
• 429.210 - Training/Instructor Fees	\$ 10,000.00
• 429.900 - Other Contractual	\$1,280,000.00
• 433.300 - Books/Subscriptions	\$ 250.00
Total expenses	\$1,650,744.00

\*421.100 Communications – Added \$10,000 for Ethernet cable service from Station 5-1 to Mat-Com.

MOTION: Mr. Johnson moved, and Mr. Joel Butcher seconded, to approve the proposed FY22 budget as presented. All were in favor, none were opposed.

### AST Dispatch Contract Transfer

Mr. Rockwell stated: The Department of Public Safety is looking forward to a renewed contract with Mat-Com and Soldotna for dispatch services into the future.

### Call Location Inconsistencies / VoIP

This was discussed above under HB215.

### E-911 Surcharge Legislative Amendments

No report. Move this to the Legislative Actions Workgroup for the future.



## INFORMATIONAL ITEMS

- FY21 Surcharge Revenue Chart
  - No questions heard.
- FY21 E-911 Budget Performance Report
  - No questions heard.
- 911 Quarterly Dispatch Call Report
  - There is a steady increase in the call volume.

## COMMENTS

Ms. O'Connor stated that: She would like to be kept in the loop on the Legislative Workgroup issues and lend support in areas that she can.

## NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be April 13, 2021.

## ADJOURNMENT

  
\_\_\_\_\_  
Casey Cook, Chairman

## ATTEST:

  
\_\_\_\_\_  
Casey Laughlin, Secretary

**MATANUSKA-SUSITNA BOROUGH  
LIBRARY BOARD**

**Chairperson** – Diane Holl-Rambo -- Talkeetna    Big Lake – Paige Moore    Sutton -- Vacant  
**Vice Chair** – Georgia Knazovich – Wasilla    Trapper Creek – Ann Yadon    At Large 2 -- Vacant  
**Secretary** – Susan Pougher -- Palmer    Willow – Carol Goltz    At Large 1 – Vacant

**Minutes**

**REGULAR MEETING  
Zoom**

**JANUARY 16, 2021  
10:00 am**

- I.     **CALL TO ORDER** The meeting was called to order by Ms. Diane Holl-Rambo at 10:00 a.m.
- II.    **ROLL CALL – DETERMINATION OF QUORUM** Roll call was taken with all members' present. Ms. Carol Goltz will be excused from the meeting at 10:30 a.m.
- III.   **APPROVAL OF AGENDA** Member Paige Moore requested a CIP discussion be added to Unfinished Business. The amended agenda was moved by Ms. Carol Goltz and seconded by Ms. Paige Moore The motion was passed unanimously.
- IV.    **PLEDGE OF ALLEGIANCE** The pledge was led by Ms. Paige Moore.
- V.     **MINUTES OF PRECEDING MEETING**  
A. November 21, 2020. Minor adjustments to spelling and grammar of meeting minutes were recommended. Motion to approve the amended meeting minutes by Ms. Georgia Knazovich and seconded by Ms. Ann Yadon. Unanimously passed.

A short discussion about the calendar of meetings for 2021. It was agreed the Library listed as hosting is the host of the zoom meeting.

**VI.    BOROUGH STAFF REPORT**

A. Hugh Leslie: Recreation and Library Services Manager. Draft of budgets turned in by Librarians this week. The Library Board will have a chance to view them before the next meeting in February. Budgets were status quo but with minor increases projected for staff, utilities, etc. Please feel free to call Mr. Leslie if you have questions, or we can discuss them at future meetings. The draft budgets eventually go to the Borough Manager then up the chain to the Assembly for approval. Librarians did a good job putting together the budgets with all the variables involved. Mr. Leslie reported some staffing issues, and budget estimating difficulties due to closures and unusual past year's expenses

B. Librarians Anya Kean, new Librarian at Big Lake. Introduced herself. Ms. Kean reported some staffing issues having two staff members with health issues, and one resignation to go back to school, they are working short. Looking for employees, but may be up to 4 weeks until they get a position filled. They may close on Monday and have short hours on Saturday, it's not ideal but will work. Student artists work on display this month at the library. Big Lake library will have a different artist's work displayed each month.

Juli Buzby Sutton Librarian. Sutton Library is continuing to provide as many distance services as possible while continuing in building services.

Zane Treesh Wasilla Librarian. The Wasilla Library opened January 4 to the public with a mask mandate in place. They have near two thirds of the patrons as previous to the closure. Draft City of Wasilla budget includes small increase for staff and utilities. The Library has added a 20 hour position in July. Library business is going well. They have no in person programming, or room rentals for now.

Beth Skow Palmer Library Director. Palmer Library is hiring for a part time position. The Library is opening too short hours very soon. The Library will begin checking out laptops to patrons, for patron use filling out PFD's, and completing job searches. The Palmer Library has four electronic children's programs each week, and plans until in person programming is possible.

#### **VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person**

Paige Moore guest Marguerite Bogert is the Chairperson for Big Lake Library Advocates.

#### **VIII. UNFINISHED BUSINESS**

A. Assembly report Ms. Diane Holl-Rambo has visited with most of the Librarians in preparation for the Assembly Report and now has Sutton, Willow and the cities yet to visit. We want to showcase what the libraries have done during the pandemic, how we have met the needs of our communities. We received a nice letter from the previous Sutton Librarian and have permission to use her words for the presentation. If board members have anything to add please contact Ms. Diane Holl-Rambo. The report to the Assembly is in February. Mr. Leslie recommended the report and information is into Alyssia 3 weeks before the meeting.

B. CIP discussion Hugh has put a 50,000 request in the capital budget, to start the pre development process on Big Lake renovations. This will be the first time the Assembly will see a request to renovate Big Lake Library.

After the Assembly's approval we are hoping a nonprofit will step in and help facilitate next steps, as has been the pattern. It was suggested to keep Mr. Leslie in the loop and that it's a good idea to keep your Assembly representative informed, Mr Tew is the Assembly representative for Big Lake.

Discussion ensued regarding history of nonprofit funding for Libraries in the Borough, and Borough funding in general.

#### IX. NEW BUSINESS

A. Review MSBLB Handbook Review of the Handbook. We reviewed last year and decided to not make changes.

There was concern about the wording for hosting the meeting physically at the libraries. Do we want to change the wording? Discussion ensued. It was decided to add wording similar to --2 times a year (and) “in unusual circumstances an electronic meeting is appropriate”

Changes will be made and brought to the next meeting for approval. This document is for our board, and does not necessarily need to go to the assembly. We can inform the assembly if we choose.

#### X. ADVOCACY

A. Webinar from Web Junction on advocacy. Video is available now. Alaska Library Champions Facebook page, is looking for a person to help with the page.

AKLA Conference is virtual, Board Members and Trustees are welcome. The AKLA Legislative priorities are listed on the website.

#### XI. CORRESPONDENCE

None noted.

#### XII. MEMBER COMMENTS

Ms. Georgia Knazovich Reported the Wasilla Library opened on January 4<sup>th</sup>.

Ms. Paige Moore. Announced the online STEAM project lead electronically every other week, a kit is made available to participants to follow along. Other borough libraries are participating and distributing kits to their patrons. Peggy is reorganizing the shelving of genres. Book and materials sort has been backed up at UAA, with a few pallets of totes that are supposed to get to Mat-Su. Librarians are hauling in their own cars, and sort is getting caught up. The Library has started a review board for patrons to post what they thought of the books they are reading.

Ms. Susan Pougher. Palmer has many weekly children’s programming online. 2 Children’s story times a week. Health, and craft program. Friends of Library meeting in December that’s the first one for months. The Palmer Library is doing a great job meeting the needs of the community.

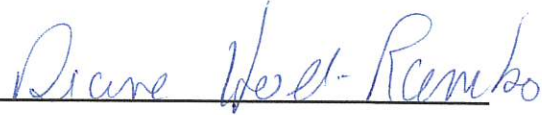
Ms. Ann Yadon Families have been coming in and keeping in their bubble. Summer plans include Grab and Go again. The borough electrician fixed emergency lights, and the handicap doors are in and working.

Ms. Diane Holl-Rambo reported Talkeetna started a bird feeding project, and a list of the birds’ patrons see and has been a success. They are disappointed with the attendance online for story time.

XIII. NEXT MEETING

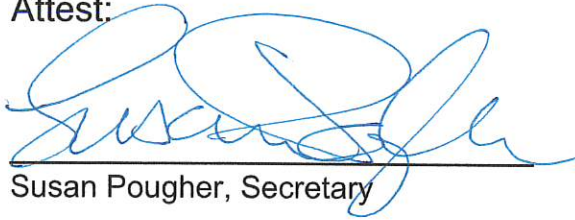
A. February 20, 2021 at 10:00 a.m. Zoom meeting Hosted by Talkeetna Library

XIV. ADJOURNMENT Motion to adjourn by Ms. Paige Moore, and seconded by Ms. Georgia Knazovich. Passed unanimously.



Diane Holl-Rambo, Chairperson

Attest:



Susan Pougher, Secretary

A.



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APR 28 2021

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH  
LIBRARY BOARD**

**Chairperson** – Diane Holl-Rambo -- Talkeetna      Big Lake – Paige Moore      Sutton -- Vacant  
**Vice Chair** – Georgia Knazovich – Wasilla      Trapper Creek – Ann Yadon      At Large 2 -- Vacant  
**Secretary** – Susan Pougher -- Palmer      Willow – Carol Goltz      At Large 1 – Vacant

**Minutes**

**REGULAR MEETING  
Zoom**

**FEBRUARY 20, 2021  
10:00 am**

- I. CALL TO ORDER at 10:00a.m. By President.
- II. ROLL CALL – DETERMINATION OF QUORUM All members in attendance. Ms. Goltz to be excused at 10:30 a.m.
- III. APPROVAL OF AGENDA Moved by Ms. Moore, seconded by Ms. Carol Goltz. Addition of Library Budgets added to new Business. Amended agenda unanimously passed.
- IV. PLEDGE OF ALLEGIANCE Lead by Ms. Moore.
- V. MINUTES OF PRECEDING MEETING
  - A. January 16, 2021. Minor edits were made not affecting the content of the notes. Accept minutes of January meeting as amended. Moved by Ms. Moore, seconded by Ms. Kanzovich, passed unanimously.
- VI. VI. BOROUGH STAFF REPORT
  - A. Hugh Leslie Borough reporting. New Borough Manager, Mr. Mike Brown, asked for library usage numbers to be included as part of the Borough budget presentation. Librarians put together the information for the past 2 years. Mr. Leslie stated they were interesting numbers that showed a decrease due to COVID but that the numbers reinforce continual usage of libraries annually, and attests to the adaptability of Libraries that continue to have programming during COVID. He will send out the raw numbers and the brochure that Alyssia put together to the Board next week.
  - B. Librarians  
Mr. Zane Treesh report for Wasilla Library. He met with the City of Wasilla Finance Director and the Mayor, the next step for their budget is to present to the City Council in April. They have a small increase mostly due to increases in

salary, wages and utilities. Their handicap door is a problem but they hope to have it fixed soon. Numbers are continuing to go up with 250 to 300 visits a day. They have a 20-hour position open internally and a full time staff member will be retiring in April. The Wasilla Library website now has a News bank for Alaska newspapers online. In March the 5 major American newspapers will be available through the Wasilla Library Website.

Ms. Julie Mitchell reports the Willow Library likes the newspapers online but it's a big bite in the budget. The upside is that they get the news when it's still current. Beams for the new building construction arrived by air. Some of the walls are up. The Library Association will supply pizza for the day they put the roof on to celebrate. Numbers are low as people think they are closed; they are working from the hallway with about 10% of the collection available. Carol Goltz added that Julie has 10 years of service and was recognized by the Borough.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person

There were no persons to be heard.

Ms. Goltz was excused.

VIII. UNFINISHED BUSINESS

A. Assembly report. Ms. Holl-Rambo plans to ask for space on the Borough Assembly agenda March 16, 2021. If Board Members have any additions to the presentation they should get them to her soon. Diane is in the process of completing the presentation soon.

B.

C. Review MSBLB Handbook. It was decided to make a change in the Handbook to include "in unusual circumstances an electronic meeting is appropriate". Ms. Holl-Rambo will make the changes and bring the amended Handbook to the next meeting for a vote.

IX. NEW BUSINESS

A. Borough Library Budgets. Mr. Leslie presented the budget information and what is included, as well as an overview of the differences in the 5 borough libraries and their differing needs. Willow's budget is different this year due to COVID and construction of the new building that is almost two times as big. The mileage reimbursement for the Board to attend meetings continues to be funded as a one line budget. If there are any questions that come up the Board should feel free to call Mr. Leslie anytime. Librarians do most of the work on the budgets, some of the differences are the longevity of staff, on call employee hours, hours of operation, size and age of building, utility costs, energy efficiency. The Library Boards main function is advocacy.

X. ADVOCACY

A. Current needs ALA encouraging letters to our Senators to cosponsor a bill with Senator Reed from RI to add money for libraries into the COVID relief bill. Discussion about a grant program at the Federal level for library construction. Ms. Yadon will forward the information to the Board. AKLA.org is having a virtual conference March 18, Board's are welcome to attend.

XI. CORRESPONDENCE

None

XII. MEMBER COMMENTS

- A. Ms. Moore, bi weekly STEAM, and weekly story time are going ahead. Thanks Julie for editing. Craft displays submitted in January by children were great, four children won prizes from a drawing. New artist in February displaying work, who has sold a piece already. Interviews are going well for new employees. IT spent a day here, getting everything fixed. Numbers are pretty good considering COVID.
- B. Ms. Pougher. Palmer Library opened on the 18th of February to in person patrons. Children's programming is continuing online. Patrons have been able to check out computers. I know the Library staff are happy to see patrons in the Library.
- C. Ms. Knazovich reports Wasilla has the Newspaper program that we heard about from Zane, it will be interesting to see how it goes and the usage.
- D. Ms. Ann Yadon Trapper Creek. People are coming in and are very glad to use computers and hook up to wifi, and are making two separate plans for summer reading. In person and not.
- E. Ms. Diane Holl-Rambo. Talkeetna is about the same, an online children's program is continuing. Tasha (on call) is getting a certification as a library support person.

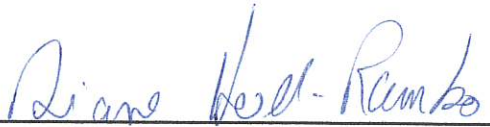
XIII. NEXT MEETING

- A. March 20, 2021 - Palmer Library & Zoom meeting .

D. XIV. ADJOURNMENT

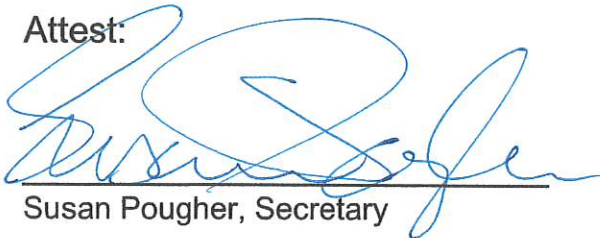
- E. Move to adjourn Ms. Knazovich, seconded by Ms. Holl-Rambo, motion passed unanimously.

F.



Diane Holl-Rambo, Chairperson

Attest:



Susan Pougher, Secretary



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CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH  
LIBRARY BOARD  
RESOLUTION NO. 21-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LIBRARY BOARD  
RECOMMENDING THE ASSEMBLY APPROVE THE NON-AREAWIDE FISCAL  
YEAR 2022 RECOMMENDED BUDGET FOR THE LIBRARY BOARD, BIG LAKE,  
SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW LIBRARIES.

WHEREAS, the Matanuska-Susitna Borough Library Board  
reviewed the proposed Non-Areawide fiscal year 2022 operating  
budgets for the Library Board, Big Lake, Sutton, Talkeetna,  
Trapper Creek, and Willow Libraries; and

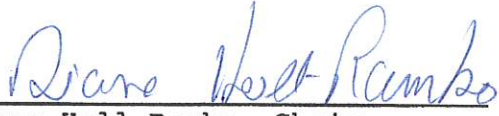
WHEREAS, each community's library provides unique and  
critical services to the community it serves; and

WHEREAS, the proposed fiscal year 2022 operating budgets  
are the minimum needed to continue the level of service  
currently provided to each community; and

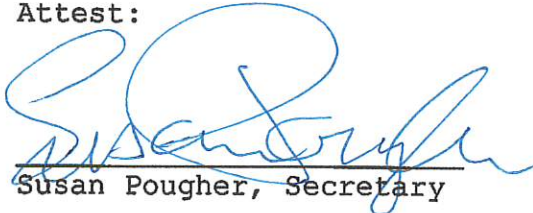
WHEREAS, a decrease in funding will affect the library  
patrons through potential loss in services, circulation  
materials, and hours of operation.

NOW THEREFORE, BE IT RESOLVED, that the Matanuska-  
Susitna Borough Library Board hereby recommends the  
Matanuska-Susitna Borough Assembly adopt the Non-Areawide  
fiscal year 2022 proposed operating budgets for the Library  
Board, Big Lake, Sutton, Talkeetna, Trapper Creek, and Willow  
Libraries.

ADOPTED by the Matanuska-Susitna Borough Library Board  
this 20th day of March, 2022.

  
Diane Holl-Rambo, Chair

Attest:

  
Susan Pougher, Secretary



MATANUSKA-SUSITNA BOROUGH  
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

January 20, 2021

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The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order at 5:30 p.m. via Teams.

Advisory Board members in attendance establishing a quorum were:

Micah Weinstein,	Mike Chmielewski,
Daniel Hansen,	Kara Cahill,
Bill Morrow,	Bea Adler,
Norm Straub,	Kevin Munson,
Casey Cook,	Bryen Bartgis,
Scott Bell,	Kathy Watkins, and
Ken Hudson.	

Also in attendance were: Talon Boeve and Kiela Cott, MSB EM; Christian Hartley, Houston Fire; Kathy Cappa Palmer/Wasilla CERT; and Brenda McCain, Willow CERT.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the October 21, 2020 minutes as presented.

PERSONS TO BE HEARD

None

REPORTS

MSB Emergency Management

Chairman Cook stated:

- 1) Emergency Management has moved into their new permanent EOC space, which is the old Wasilla Police Department (1<sup>st</sup> floor of the Mat-Com Building). They are getting things up and running and hopefully will have all of their infrastructure done and be fully functional by the first part of March.
- 2) The last two weeks they have been working on our Points of Dispensing Plans and Medical Countermeasures. They have already done around 1,000 doses [of vaccine] and are scheduled to do 800 more tomorrow.
- 3) They are still dealing with issues from the 2012 flood, the 2018 earthquake, and the fires from 2019.

- 4) The EOC is still staffed at a Level 3, but the COVID related logistics supply requests have tapered off immensely.
- 5) They will begin looking at getting their training up and going again soon now that they are established in the new EOC.
- 6) Per the DHSS press release, there have now been more vaccinations given than positive cases of COVID in Alaska.

Mr. Chmielewski asked if there will be SAT phones coming back into use during emergency situations. Chairman Cook said he is looking into the possibilities.

#### Public Health

No report from Public Health.

#### Willow/Talkeena/Glacier View CERT

Ms. McCain stated:

- 1) She thanked Talon Boeve for putting the Teams meetings and trainings together. The last training had all the CERT teams from the Valley in attendance. It was well attended and everyone enjoyed it. They meet by monthly conference calls and that is going well.
- 2) The clinic at the Fairgrounds went well since they were all well trained for it.

Ms. Watkins stated:

- 1) The quarterly CERT news letter was sent out on the 1<sup>st</sup> and it gives an update on what the statewide CERT teams have been doing.
- 2) The class in December was opened up to districts outside the Mat-Su Borough and they had Delta Junction and Greely in attendance.
- 3) Talon has been working on another HIPAA class that will be sponsored by Talkeetna CERT and will be open to other CERT groups in the state.
- 4) The Sunshine Clinic has given them full access to Zoom so they have been using that for some of their meetings and trainings. They appreciate the clinic's support.
- 5) They are looking forward to the possibility of doing some POD's up in the Willow area in the next couple of months.

#### Palmer/Wasilla CERT

Ms. Cappa stated:

- 1) We have been doing the same types of things the other CERT reports have covered: meetings, trainings, vaccination clinics, etc. She has been receiving a lot of positive feedback from the community on how clean their POD is and how well it is working.

#### Mat-Su Regional

Ms. Cahill stated:

- 1) There is currently a low census of COVID. There has been a dramatic drop since December and the hospital is averaging 2-3 COVID patients per day. They haven't had any COVID patients in ICU for 15 days.
- 2) It's been very busy with all the vaccinations going on. 400 hospital employees so far have received first and second doses, and 90 more will be getting their first dose with

their second coming in February. The state is pulling back the rest of their vaccine allocation and they are not sure when they will get more.

- 3) They have had time to restock and prepare now that vendors are starting to open back up. Their front line staff is now getting a bit of a break from working overtime.
- 4) With the pandemic measures in place, they have seen almost no flu or RSV cases.
- 5) They have been assisting public health with staffing the PODs.
- 6) She sang praises for Rene Dillow at Public Health, as well as the staff of the EOC in how efficient and well run the PODs have been.

### Preparedness Events

Ms. Boeve stated:

- 1) They postponed the 2021 Emergency Expo planning meeting and are looking at rescheduling for the first week of February.
- 2) The virtual preparedness site is back to being front and center on the MSB website. She hopes to add some new content soon.
- 3) The Anchorage virtual Emergency Management Conference will be held April 13<sup>th</sup> - 15<sup>th</sup>. They will be participating as usual.

### OLD BUSINESS

#### EOP Review

Chairman Cook stated: They need to go through the planning review again. Norm asked for the current copy of the EOP be sent to the workgroup.

### NEW BUSINESS

#### AKEMA Testing

Chairman Cook stated: The Alaska Emergency Management Association (AKEMA) has been trying to bring an Emergency Manager credentialing system with different levels to Alaska. They are looking for their test bank, and if your agency feels like they have anything that emergency managers should know or questions they should be able to answer, please send the information to him. You can send him as many questions as you want.

### INFORMATIONAL ITEMS

#### Membership

Ms. Laughlin stated that:

- 1) Dawn Hicks has resigned as the Public Health representative. That seat is now open.
- 2) Ruthan Josten has completed an application for the City of Wasilla Law Enforcement seat. It needs to go through the Mayoral/Assembly approval process.

#### Other Informational Items

Ms. Adler stated: Back in December she attended a virtual conference held by the Colorado Emergency Preparedness Partnership specifically aimed at LEPC audiences. The perspective was "how do you engage your entire community in hazard mitigation planning/preparing and

what is the role of the public in being partners with the emergency management agency that is leading the planning”. She will be happy to type up the notes and send them out to everyone.

Mr. Bell stated: The Menard Center is back up and operating. They are beginning to do events again. They may be able to do the Preparedness Event this year.

Mr. Bartgis stated: They are giving on the average, about 150 vaccines daily. They are backfilling the staff in Anchorage for vaccine clinics so that is posing a challenge for them.

Chairman Cook asked that everyone provide reports on the daily numbers of vaccines that are administered.

Mr. Munson stated: They will be holding a mass point of distribution center at the Menard Center on Saturday. They are trying to work through the backlog of people which includes seniors, healthcare workers, and law enforcement personnel. They are hoping to do over 300 vaccinations on Saturday.

Mr. Weinstein stated: They are beginning to open up residential installs again. They have had that on hold for the last 6 weeks.

Mr. Chmielewski stated:

- 1) They have begun doing their interview series with non-profits who are listed with Pick-Click-Give. The station invites them to call in and talk about their agency.
- 2) Twice daily (7:00 a.m. and 11:30 a.m.), Monday – Friday, they do reports on the radio, so if there is any useful and accurate information that you would like to get out to the public, please send it to him at [radiofreepalmer.org](http://radiofreepalmer.org).

Ms. Cott stated: the vaccine clinic at the Fairground is going very, very well. All the participants/agencies that are working together as a team are doing a great job.

Mr. Morrow stated:

- 1) It was great to have so many people come together and participate in the Shelter Fundamentals class. He is looking forward to doing more of them.
- 2) They are honored to be a part of the vaccine clinics and they are going very well.
- 3) They are partnering with the West Lakes Fire Department to install smoke alarms.

Ms. Boeve stated:

- 1) She wants to recognize Bill Morrow from the Red Cross and Daniel Hansen from Enstar for the CERT virtual trainings
- 2) She thanked all of the members of the vaccination clinics and said they are going very well. They have done over 1,500 vaccinations.
- 3) The LEPC Preparedness Calendars should be done and available soon to hand out. The artwork from the Preparedness event will be featured in the calendars.

Ms. Cappa stated: She is happy to be working together with the other team members on the vaccination clinics, and working with Talon Boeve. They will be doing more training this summer.

Ms. Adler stated: She sends her appreciation for everything that everyone is doing on the preparedness side.

Chairman Cook stated: It's interesting to see something happen that you planned and prepared for, but never expected to happen. He appreciated all the efforts that have gone into the planning and preparing (POD, Medical Countermeasures, LEPC).


#### NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be April 13, 2021 via Teams or telephonically only.

#### ADJOURNMENT

  
\_\_\_\_\_  
Casey Cook, Chairman

ATTEST:

  
\_\_\_\_\_  
Casey Laughlin, Secretary



MSB FISH AND WILDLIFE COMMISSION Regular Meeting: March 18, 2021 – Minutes

MSB Lower Level Conference Room //TEAMS Remote Participation Option

Minutes prepared by Ted Eischeid, Planner II

**REGULAR MEETING**

**4 P.M.**

**March 18, 2021**

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APR 23 2021

CLERKS OFFICE

I. CALL TO ORDER; ROLL CALL; ESTABLISH QUORUM

Meeting called to order at 4:05 PM.

Roll Call:

Present: Howard Delo (HD), Tam Boeve (TB), Andy Couch (AC), Larry Engel (LE), Pete Probasco (PP), Kendra Zamzow (KZ).

Absent: Mike Wood (excused), Tim Hale

Quorum established.

II. APPROVAL OF AGENDA

- Motion: Moved to approve; AC
- Second: LE
- Discussion: None
- Action: Passed unanimously without objection.

III. APPROVAL OF MINUTES

a. Feb. 18, 2021

- Motion: Moved to approve by AC
- Second: LE
- Discussion: Change Pet to PETE on p. 3
- Action: Passed as corrected without objection.

IV. AUDIENCE INTRODUCTIONS & PARTICIPATION (3 min./person, chair's discretion)

1. Bill Stoltze, Birchwood:

- Gave AK Legislative update.

2. Becky Long, Talkeetna, via phone: SB 97 – is opposed to this bill, especially the rec rivers repeal; feels FWC should weigh in on this issue; this bill is similar to last year's SB 204; a review of the rec river plan by an advisory group would take care of any issues; repeal of rec rivers would result in damaged rivers.

3. Steve Braund, Northern District Set Netters Association of Cook Inlet.

4. Jessica Speed, Mat-Su Basin Salmon Habitat Partnership.

V. STAFF/AGENCY REPORTS & PRESENTATIONS

- a. West Susitna Access Road Project Update – Brad Sworts and Jesse Peterson
- b. Staff report/correspondence- Ted Eischeid
- c. Supplemental Wetland Mitigation Ordinance presentation – Ted Eischeid
- d. Senator Scott Kawasaki – SB 44
  - i. Described SB 44.
  - ii. In Senate Resources committee; faces an uphill battle.
  - iii. We have been getting letters of support/comments. Need more, and need to continue this every year.

VI. ITEMS OF BUSINESS

1. West Susitna Access Road Project – Brad Sworts and Jesse Peterson

1. New docs on WSAR Project web site.
2. Provided update to Assembly last Tuesday on Phase 2
3. Have several deliverables up on project web page.
4. Have a recording of the virtual open house online.
5. Highlights of engineering:
  - a. Road about 100 miles long;
  - b. Parallels Donlin Pipeline route in part.
  - c. Cost ranges identified for project.
  - d. Working on phase 3 scope of work to present to Assembly in May.
  - e. Road corridor is an early proposal subject to change, especially due to environmental permitting requirements. Early stage work.
  - f. Will learn more if phase 3 goes forward.

2. Supplemental Wetland Mitigation Ordinance (SWMO)

1. PUBLIC HEARING – opened at 5:50 PM.
  - No Comments
    - Public hearing closed at 5:55 PM.
  - AC Moved resolution FWC 21-01 in support of the draft ; PP second.
  - Discussion:

- Amendment: PP moved an amendment to add the phrase “and other fish and wildlife” whenever the word Salmon/salmonid was used in resolution FWC 21-01; AC seconded.
  - Amendment passes unanimously
- Amendment: AC moved to add word “commercial” to packet p. 74, after the word “subsistence” on line two of the third WHEREAS on that page; PP seconded.
  - Amendment passed unanimously.
- Resolution FWC 21-01 passed unanimously as amended.

### 3. Federal Subsistence Board upcoming wildlife regulatory cycle/proposals

- Discussion: Shared GMU 13/14 federal subsistence board hunting reg maps;
  - PP did overview of federal subsistence board.
  - HD reviewed information from our February minutes regarding this issue.
  - AC: subsistence regulations are complicated; we have never had anyone from the public ask us to take this issue on as a commission; since these are oftentimes contentious issues I’d prefer we not deal with this.
  - PP: I concur with AC; we need to know specifics on South Central issues that impact the MSB before pursuing any actions.
  - HD: I don’t know I’d write it off as a topic to explore in the future; it is something we should keep an eye on it.
- Motion:
- Second:
- Discussion:
- Action:

## VII. MEMBER COMMENTS

1. LE: none.
2. KZ: none.
3. TB: thank you to Ted for SWMO presentation; wasn’t able to listen to SB 97 testimony, but told by a constituent that the testimony by AC was excellent.
4. AC: referred to blue p. 25 in handout on UCI PU fishery harvest estimates for 2020; has info on the Susitna River PU fishery; also, talked to MW and wants to add agenda item: a consideration of how the emergency order to expand the set net fishery for coho is developed; wants to have a further discussion on this at our April meeting; had mentioned the desire to get

FWC members out on local rivers fishing this year; might have to use small groups due to COVID and OMA.

5. PP: good meeting.

6. HD: MW went to Farewell Burn area for bison hunting.

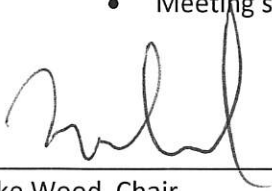
7. TE: will send new FWC orientation document I developed for new members to the whole FWC.

VIII. NEXT REGULAR MEETING – April, 2021, 4 PM – AGENDA AND PRESENTATION IDEAS?

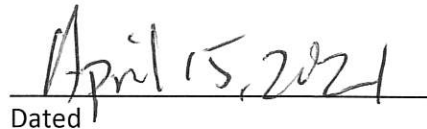
1. AC's Comment. Invite Brian Marston to present on this. AC will provide materials to Ted ahead of time.

IX. ADJOURNMENT

- LE: moved to adjourn;
- PP: second
- Motion passed without objection.
- Meeting stands adjourned at 6:33 PM.



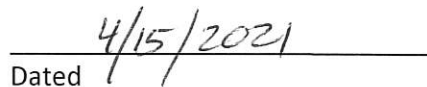
Mike Wood, Chair

  
Dated

ATTEST:



Ted Eischeid, Planner II Staff

  
Dated

**MATANUSKA-SUSITNA BOROUGH  
FISH & WILDLIFE COMMISSION RESOLUTION SERIAL NO. FWC 21-02**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH FISH AND WILDLIFE COMMISSION EXPRESSING ITS SUPPORT FOR NOMINEES TO BE CONFIRMED FOR SERVICE ON THE ALASKA STATE BOARD OF FISHERIES.

WHEREAS, the Matanuska-Susitna Borough Fish and Wildlife Commission was created in 2007 to represent the interests of the borough in the conservation and allocation of fish, wildlife, and habitat; and

WHEREAS, the Fish and Wildlife Commission has been effective in representing these interests to political leaders, government regulators, and boards of fish and game; and

WHEREAS, a key component in the Commission's advocacy has been effective dialogue with the Board Of Fisheries and other stakeholders interested in the conservation and management of a robust local fishery; and

WHEREAS, the citizens of the Matanuska-Susitna Borough are best served by a Board Of Fisheries that is staffed by high quality nominees who are thoughtful, open minded, and data driven; and

WHEREAS, the Commission has actively engaged the Board Of Fisheries during the Upper Cook Inlet meeting cycle in 2011, 2014, 2017, and 2020; and

WHEREAS, the Commission has worked with many Board Of Fisheries members and has developed a good sense of the qualities



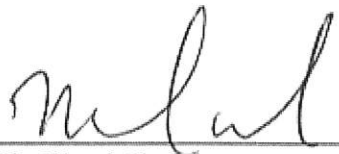
a good Board Of Fisheries member exhibits; and

WHEREAS, the Commission has two former Board Of Fisheries members serving on it and brings their experience and knowledge to bear.

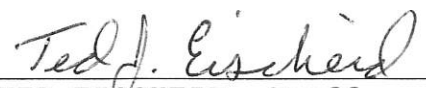
NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Fish and Wildlife Commission recommends the following nominees for confirmation to the Alaska Board of Fisheries: John Jensen, Marit Carlson-Van Dort, John Wood, McKenzie Mitchell.

NOW, THEREFORE, IT BE FURTHER RESOLVED, that the Matanuska-Susitna Fish and Wildlife Commission takes no position in opposition or support for nominee Abe Williams due to the need for more information.

ADOPTED by the Matanuska-Susitna Fish and Wildlife Commission  
this 22<sup>nd</sup> day of April, 2021.

  
\_\_\_\_\_  
Mike Wood, Chair

ATTEST:

  
\_\_\_\_\_  
TED EISCHEID, Staff

(SEAL)

**MATANUSKA-SUSITNA BOROUGH  
FISH & WILDLIFE COMMISSION RESOLUTION SERIAL NO. FWC 21-03**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH FISH AND WILDLIFE COMMISSION EXPRESSING ITS CONCERN ABOUT THE REPEAL OF THE RECREATONAL RIVERS ACT IN ALASKA SENATE BILL 97 AND HOUSE BILL 120.

---

WHEREAS, the Matanuska-Susitna Borough Fish and Wildlife Commission was created in 2007 to represent the interests of the borough in the conservation and allocation of fish, wildlife, and habitat; and

WHEREAS, the Fish and Wildlife Commission has been effective in representing these interests to political leaders, government regulators, and boards of fish and game; and

WHEREAS, a key component in the Commission's advocacy has been effective dialogue with stakeholders interested in the conservation and management of a robust local fishery; and

WHEREAS, the Matanuska-Susitna Borough has a vested interest in utilizing science-based standards and forward looking policies to help ensure a balance between the critical fish and wildlife resources of the region with other needs of the population, including responsible resource development; and

WHEREAS, the Matanuska-Susitna Borough is home to roughly 15% of the state's population and covers over 25,000 square miles. In addition to encompassing the two major river systems, the Matanuska and the Susitna, the borough also contains a multitude of lakes,

rivers, and streams; and

WHEREAS, the Matanuska-Susitna Borough has spent over \$20 million on fish habitat restoration in the borough, replacing more than 100 culverts that have restored 67 streams miles and 6,224 lake acres of anadromous fish habitat; and

WHEREAS, healthy habitat not only supports our fish and wildlife, but ensures clean water for our communities and key economic opportunities for Alaskans; and

WHEREAS, the Matanuska-Susitna Borough Fish and Wildlife Commission was successful in convincing the Alaska Board of Fisheries at their February 2020 meeting to adopt a number of policies that will enhance returns of salmon to area waters; and

WHEREAS, economic studies in our region in 2007 and 2017 show the significant positive economic impact returning salmon have on the economy of the Matanuska-Susitna Borough; and

WHEREAS, in 1991 the Matanuska-Susitna Borough approved the Susitna Basin Recreation Rivers Management Plan that had been developed with extensive public input, which was produced under the authority of the 1988 Alaska Recreation Rivers Act; and

WHEREAS, maintaining Alaska's aquatic habitat laws and Matanuska-Susitna Borough regulations and standards can help us avoid the long-term costs of restoration and mitigation, while supporting returning salmon and the economic and cultural benefits they bring to the citizenry of the Matanuska-Susitna Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Fish and Wildlife Commission recommends that the Matanuska-Susitna Assembly support a resolution opposing the sections in both Senate Bill 97 and House Bill 120 that would repeal the establishment of recreation rivers and recreation river corridors under the Alaska Recreation Rivers Act.

ADOPTED by the Matanuska-Susitna Fish and Wildlife Commission this 22<sup>nd</sup> day of April, 2021.

  
Mike Wood, Chair

ATTEST:

  
TED EISCHEID, Staff

(SEAL)

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MAY 03 2021

CLERKS OFFICE

## NORTH LAKES COMMUNITY COUNCIL MINUTES

Boys & Girls Club

Zoom Meeting

Meeting ID: 810 9636 2044

Passcode: 021562

Regular Meeting March 25, 2021 | 7:00 P.M.

- I. **CALL TO ORDER/DETERMINATION OF QUORUM | 7:00 P.M.**
  - a. Determination of a Quorum- Quorum was established.
  - b. Pledge of Allegiance
- II. **AGENDA APPROVAL**

No changes proposed. Rachel Sayen Lambert made a motion to approve agenda as stands, Abraham Sayen seconded. All in favor, none opposed.
- III. **MINUTES APPROVAL February 25, 2021**

Discussed date of future meeting on bottom to be changed from February to March. Kirsten Koivunen made a motion to approve minutes with discussed amendment, Rachel Sayen Lambert seconded. All in favor, none opposed.
- IV. **OFFICERS/COMMITTEE REPORTS**
  - a. President's Report- President absent, Vice President conducting meeting. No President's report given.
  - b. Treasurer's Report- Rachel Sayen discussed current balance sheet and new funds request submitted to MSB. Also discussed the possibility of needed Directors and Officers Insurance due to new regulations. Louie Calandri will obtain a quote and this item will be added to next month's agenda for further discussion and vote.
  - c. Mat-Su Community Council for Public Safety Report- No report given. Meetings are currently not being held due to Covid, representative will discuss new developments with the Meadow Lakes Community Council.
  - d. Finance Committee- Kirsten Koivunen reported the Finance Committee met last week and discussed applications received for grant funding. Application recommendations by the Committee to be devoted on tonight are \$20,000 to Families for the Improvement of Safety and Health, \$19,000 to Cottonwood Lake Improvement project, \$5,556 to Valley Transit, \$4,800 for Speed radar signs, and \$1,000 to Skeetawk. Louie Calandri made a motion to approve all recommendations as stands, Abraham Sayen seconded. All in favor, none opposed.
  - e. By-Laws Committee- No new meeting since By-Laws amendment at special meeting 1/21/21. Master word document of by-laws was corrected to show the amendment and document will be posted on NLCC website.
  - f. Marketing Committee- Discussed Boys & Girls club signage. Will proceed with quote from Broadway signs, requires half of funds paid now and half after completion. Project will commence once CAP funds have been distributed.
- V. **OLD BUSINESS 7:30**
  - a. Boys & Girls Club Signage Update- Discussed during Marketing Committee report.

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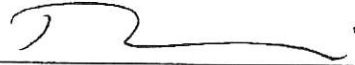
**VI. NEW BUSINESS**

- a. Regular Meeting Schedule- Meeting schedule of March 25, April 29, May 27, September 30, October 28, November 18, December 16 was approved at 01/28/2021 meeting and MSB has been notified.


**VII. AUDIENCE PARTICIPATION**

Discussed potential NLCC Spring Clean-up. This had been attempted in the past but with poor turnout. NLCC will pick up collection bags for members to use at will.

**VIII. ADJOURN | 7:26 PM**

Signed by:   
\_\_\_\_\_  
President, Theron Bair

29 APR 2021  
Date Signed

Attested by:   
\_\_\_\_\_  
Secretary, Brittany Rhodes

4/29/21  
Date Signed

NEXT MTG: April 29, 2021 - AT 7:00 P.M. AT THE BOYS AND GIRLS CLUB, WASILLA, AK

**MATANUSKA-SUSITNA BOROUGH  
PARKS, RECREATION, AND TRAILS ADVISORY BOARD**

**Chairperson** – Roy Wahl – District 4  
**Vice Chair** – Chris Wilson – District 2  
Pat Owens – District 1  
Jessica Kelsch – At Large 2

Vacant - District 3  
Keni Linden – At Large 3  
Nickel LaFleur – At Large 1  
Vacant – At Large 4

Cindy Bettine - District 5  
Vacant – District 6  
Thomas Phillips - District 7

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APR 28 2021

CLERKS OFFICE

**Minutes**

**REGULAR MEETING  
Lower Level Conference Room**

**January 25<sup>th</sup>, 2021  
6:00 P.M.**

**I. CALL TO ORDER**

Meeting called to order by Mr. Wahl at 6:05 pm.

**II. ROLL CALL – DETERMINATION OF QUORUM**

**III. Members Present: Mr. Wahl, Mr. Wilson**

Members Attending Virtually: Mr. Phillips, Ms. Owens, Ms. Linden, Ms. LaFleur, Ms. Kelsch

Members Absent: Ms. Bettine

**IV. APPROVAL OF AGENDA**

Motion: Mr. Phillips moved to accept the agenda as written, Ms. LaFleur, 2<sup>nd</sup>. All in favor.

**V. PLEDGE OF ALLEGIANCE**

Mr. Wahl led the pledge of allegiance.

**VI. MINUTES OF PRECEDING MEETING**

A. November 23<sup>rd</sup>, 2020

Motion: Mr. Wilson moved to accept the minutes as amended, Mr. Phillips, 2<sup>nd</sup>. All in favor.

**VII. BOROUGH STAFF REPORT**

A. Hugh Leslie, Recreation & Library Services Manager

Mr. Leslie stated that for February's meeting he would like to present Lazy Mountain Community Council.

**VIII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person**

A. Mr. Schifflea, owner of Alaska Electric Bike, is interested in joining the board, and owns property in the Hatcher Pass area.

B. Ms. Seater, owner of Functional Therapy of Alaska, recommends using EBikes for therapy.

**IX. UNFINISHED BUSINESS**

A. Avigation Easement Report (no report)

None.

B. Back Country Horsemen – Pioneer Loop Trail at GPRA

X. NEW BUSINESS

A. E Bikes

Mr. Leslie stated that EBikes have gained popularity. The State of Alaska gave the OK for use of EBikes.

Mr. Schifflea explained the 3 tier system of bikes for speed and surfaces each one is used on.

Motion: Ms. Owens motioned for the borough staff to make rules, Mr. Phillips 2<sup>nd</sup>. All in favor.

Motion: Mr. Wilson moved to make an amendment to rules to include speed, type of surface, and direction of trail EBikes use, Ms. Linden 2<sup>nd</sup>. All in favor.

B. FY22 Budget

Motion: Mr. Phillips moved to accept the FY22 Budget, Mr. Wilson 2<sup>nd</sup>. All in favor.

C. RESO 21-01

Motion: Mr. Phillips moved to approve RESO 21-01, Ms. Owens 2<sup>nd</sup>. All in favor.

XI. VOLUNTEER NOMINATIONS

XII. CORRESPONDENCE

XIII. MEMBER COMMENTS

Mr. Wahl – No comments.

Mr. Wilson – Hearing reports from neighbors that there have been break-ins at Crevasse Moraine Trail.

Ms. Owens – On planning team for Mat-Su Greenbelt group.

Ms. Kelsch – No comments.

Ms. Linden – Public comments for Jonesville Public Use Area had been tabled till August.

Ms. LaFleur – You should be able to see the Northern Lights tonight.

Mr. Phillips: Went to the Willow Library and spoke to the Forman about construction and they will be able to make the October deadline.

XIV. NEXT MEETING

- February 22<sup>nd</sup>, 2020

XV. ADJOURNMENT

Motion: Mr. Wilson moved to adjourn the meeting, Mr. Phillips 2<sup>nd</sup>. All in favor.  
Meeting adjourned at 7:45 pm



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Roy Wahl, Chairperson

ATTEST:



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Alyssia Jones, Recreation and Library Services Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on April 19, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

**I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM**

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1, Vice-Chair  
Mr. Jason Ortiz, Assembly District #2  
Ms. Patricia Chesbro, Assembly District #3  
Ms. Colleen Vague, Assembly District #4, Chair  
Mr. Chris Elder, Assembly District #5\*  
Mr. Stafford Glashan, Assembly District #6\*  
Mr. Sassan Mossanen, Assembly District #7\*

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Staff in attendance:

Mr. Alex Strawn, Planning & Land Use Director  
Ms. Shannon Bodolay, Assistant Borough Attorney  
Mr. Mark Whisenhunt, Acting Development Services Manager/Planner II  
Ms. Kim Sollien, Planning Services Manager  
Ms. Kelsey Anderson, Planner II  
Ms. Karol Riese, Planning Commission Clerk

\*Indicates that the individual attended telephonically due to COVID safety protocols.

**II. APPROVAL OF AGENDA**

Chair Vague inquired if there were any changes to the agenda.

Commissioner Anderson made a motion to postpone Resolutions PC 21-08 and PC 21-09 to May 3, 2021 meeting. Motion Seconded. Seconded by Commisioner Chesbro.

GENERAL CONSENT: The agenda was approved as corrected without objection.  
Commissioner Mossanen recused.

**III. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Kelsey Anderson.

**IV. CONSENT AGENDA**

A. Minutes

1. April 5, 2021, regular meeting minutes



- B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS  
*(None)*
- C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS
- 1. **Resolution PC 21-07**, A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Assembly Adoption Of An Ordinance Adopting Msb 17.31 - Supplemental Wetlands Mitigation Provisions For Large-Scale Projects Requiring United States Army Corps Of Engineers Individual Permits Under Section 404 Of The Clean Water Act; And Amending MSB 1.45.100 Schedule Of Fines For Infractions. Public Hearing: May 3, 2021 (Staff: Ted Eischeid).

GENERAL CONSENT: The consent agenda was approved without objection.

**V. COMMITTEE REPORTS**  
*(There were no committee reports.)*

**VI. AGENCY/STAFF REPORTS**

- A. Lake Mangement Plan Update (Staff: Kelsey Anderson)  
Ms. Anderson provided a brief presentation of the Lake Management Plan process.

**VII. LAND USE CLASSIFICATIONS**  
*(There were no land use classifications.)*

**VIII. AUDIENCE PARTICIPATION (Three minutes per person.)**

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

**IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS**

- A. **Resolution PC 21-08**, A Request to modify a conditional use permit in accordance with MSB 17.70 – Regulation of Aloholic Beverages Uses, for the expansion of an existing alcoholic beverage dispensary (Talkeetna Restaurant), Located at 13605 E. Main Street; Tax ID #8088B12L014A-1; within township 26 north, range 5 West, Section 24, Seward Meridian. (This item was moved to Planning Commission meeting dated May 3, 2021).
- B. **Resolution PC 21-09**, A Request to modify a conditional use permit in accordance with MSB 17.25 – Special Land Use District, For the Expansion of an existing commercial use (Talkeetna Restaurant) Greater than 4,000 square feet in size, located at 13605 E. Main Street; Tax ID #8088B12L014A-1; within township 26 north, range 5 West, Section 24, Seward Meridian. (This item was moved to Planning Commission meeting dated May 3, 2021).

**X. PUBLIC HEARING LEGISLATIVE MATTERS**  
*(There were no legislative public hearings.)*

**XI. CORRESPONDENCE AND INFORMATION**

*(There was no correspondence and information.)*

**XII. UNFINISHED BUSINESS**

*(There was no unfinished business.)*

**XIII. NEW BUSINESS - *(There was no new business.)***

**XIV. COMMISSION BUSINESS**

A. Adjudicatory

B. Upcoming Planning Commission Agenda Items *(Staff: Alex Strawn)*

Mr. Strawn gave an overview regarding Comsat site in Talkeetna. Advised Commissioners that this may become a Conditional Use Permit matter so refrain from research or discussions related to Comsat. Canceling the November 1 meeting. The Borough Manager has lifted the mask mandate in borough buildings for May 1<sup>st</sup>, so the May 3<sup>rd</sup> meeting, no masks are required.

**XV. DIRECTOR AND COMMISSIONER COMMENTS**

Commissioner Anderson: Commissioner Anderson provided an overview of the School Site Selection Committee meetings and process. Next meeting is in June. Looking for a good transition since her Planning Commission term ends this December. Thank you for the map and could you send out the link.

Commissioner Ortiz: To the Planning Department, the video on Wetlands was really good.


Commissioner Glashan: I understand the LMP is complicated and I get the reason to streamline the process; but there is a lot of details to figure out and unintended consequences that may come about it so, I hope we can get it right.

Commissioner Mossanan: Thank you to Commissioner Anderson for the update on the School Site Selection Committee it is nice to have representation on there. And thank you to staff for the report.

Commissioner Vague: Thank you for the LMP report; I remember when there was a flurry of LMP. I appreciate all the work that you do. I am so glad to see the nice weather.

**XVI. ADJOURNMENT**

The regular meeting adjourned at 6:44 p.m.

  
\_\_\_\_\_  
COLLEEN VAGUE, Planning Commission  
Chair

ATTEST:

  
\_\_\_\_\_  
KAROL RIESE, Planning Commission Clerk

*Minutes approved: May 3, 2021*

By: Mark Whisenhunt  
Introduced: April 5, 2021  
Public Hearing: May 3, 2021  
Action: **ADOPTED**

**RECEIVED**

**MAY 05 2021**

**CLERKS OFFICE**

**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION NO. PC 21-08**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A MODIFICATION OF A CONDITIONAL USE PERMIT FOR THE EXPANSION OF AN ALCOHOLIC BEVERAGE DISPENSARY, LOCATED AT 13605 E. MAIN STREET (TAX ID #8088B12L014A-1); WITHIN TOWNSHIP 26 NORTH, RANGE 5 WEST, SECTION 24, SEWARD MERIDIAN.

WHEREAS, an application has been received from Sassan Mossanen, dba Talkeetna Restaurant, requesting the modification for a conditional use permit for the expansion of an existing of an alcoholic beverage dispensary known as Talkeetna Restaurant, at 13605 E. Main Street (Tax ID #8088B12L014A-1); within Township 26 North, Range 5 West, Section 24, Seward Meridian; and

WHEREAS, MSB 17.70.030 allows a property owner to apply for a modification of a conditional use permit; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, an alcoholic beverage dispensary is declared to be a public nuisance; and

WHEREAS, Talkeetna Restaurant has been operating on Main Street in downtown Talkeetna since 2009; and

WHEREAS, downtown Talkeetna is a mix of commercial and residential uses; and

WHEREAS, according to the application material, the proposed commercial expansion does not involve physically expanding the building footprint, changing signage, or lighting; and

WHEREAS, Talkeetna Restaurant conforms to all applicable development standards of the Main Street Talkeetna District; and

WHEREAS, according to the application material, an interior remodel project will improve the usability of areas on the second floor of the building; and

WHEREAS, according to the application material, an interior remodel project will allow for the second floor, including a deck on the east side of the building, to be used for serving customers; and

WHEREAS, according to the application material, an interior remodel project will create an office on the second floor where there is currently an open stairwell area; and

WHEREAS, the subject building was in existence prior to adoption of the Talkeetna Special Land Use District; and

WHEREAS, according to the application material, a new entry roof will be constructed on the east side of the cabin portion of the structure portion of the structure; and

WHEREAS, the operation currently has an outdoor service area on ground level decking; and



WHEREAS, the operation must comply with the maximum permissible sound level limits allowed in MSB 8.52 - Noise, Amplified Sound, and Vibration; and

WHEREAS, in 2013, the applicant obtained two Conditional Use Permits. One permit was to operate a commercial use greater than 4,000 square feet in size in the Main Street Talkeetna District. The second permit was to operate alcoholic beverage dispensary at the restaurant; and

WHEREAS, MSB Staff conducted a review of the existing Conditional Use Permits and found the operation to be in full compliance with MSB code; and

WHEREAS, a Matanuska-Susitna Borough Driveway Permit was issued for the property in 2013; and

WHEREAS, the operation is in full compliance with the State of Alaska Fire Code; and

WHEREAS, Alaska Statute 04.16.030 specifically prohibits the sale of alcoholic beverages to drunken persons; and

WHEREAS, according to the application material, the hours of operation are 11:00 a.m. to 12:00 a.m., daily; and

WHEREAS, the building is set back approximately 26 feet from the front (south) lot line, 14.1 feet from the east side lot line, 11.8 feet from the west side lot line, and 11.15 feet from the rear (north) lot line; and

WHEREAS, the subject lot has double frontage; and

WHEREAS, a variance was approved in 2002 by Planning Commission Resolution 02-22(AM), allowing the structure to be 11.15 feet from the rear (north) lot line; and

WHEREAS, according to the site plan, two off-street parking spaces measuring 9 feet wide and 20 feet long are provided for employees at the rear of the building; and

WHEREAS, according to the site plan, a total of eight parking spaces are provided at the subject property; and

WHEREAS, the parking areas in the front and side of the building are paved; and

WHEREAS, there is one building mounted sign on the front side of the building. There is a pole sign in the southwest corner of the lot and another pole sign located in the planter on the front side of the lot; and

WHEREAS, Talkeetna Restaurant is located on Main Street in downtown Talkeetna; and

WHEREAS, traffic congestion occurs in the downtown area because of the narrow streets and because there is no perceived route to and through the downtown area or to parking areas; and

WHEREAS, according to the application material, the proposed commercial expansion does not involve changing any access points to the subject property; and

WHEREAS, according to the applicant, the proposed commercial expansion is intended to better serve an existing customer base during the tourist season; and

WHEREAS, a significant number of customers arrive in Talkeetna by tour bus or train; and

WHEREAS, according to the application material, the eave for the new entry roof will be approximately nine feet from the east side lot line; and

WHEREAS, according to the application material, one customer parking space designated for persons with disabilities is provided; and

WHEREAS, the speed limit for Main Street is listed as 10 miles per hour (MPH); and

WHEREAS, the Alcohol & Marijuana Control Office (AMCO) has no record of violations by the applicants within the last 12 months; and

WHEREAS, the operator of the proposed commercial expansion is required to operate in accordance with Alaska laws and statutes, which include but are not limited to, mandatory alcohol server education; and

WHEREAS, persons under the age of 21 are prohibited from being served alcoholic beverages; and

WHEREAS, there has been no information submitted indicating the applicant, Sassan Mossanen of the Talkeetna Restaurant, is

untrustworthy or unfit to conduct business in the borough or that the applicant is a potential source of harm to the public; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.70.100 and 17.70.110; and

WHEREAS, the Planning Commission conducted a public hearing on May 3, 2021 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 21-08:

1. The proposed commercial expansion is compatible with and will preserve or not materially detract from the value, character and integrity of the surrounding area (MSB 17.70.100(A)(1)(a)).
2. The proposed commercial expansion will not be harmful to the public health, safety, convenience, and welfare (MSB 17.70.100(A)(1)(b)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.70.100(A)(1)(c)).
4. There will not be any negative effects upon the properties in the area due to such factors as dust, noise, obtrusive advertising and glare (MSB 17.70.100(A)(2)(a)).



5. The proposed commercial expansion will not negatively affect the safe, efficient flow of traffic on any highway, arterial, collector or street from which access to and from the establishment is obtained (MSB 17.70.100(A)(2)(b)).
6. Measures are in place to reduce any negative effect upon adjacent and nearby properties (MSB 17.70.100(A)(2)(c)).
7. Adequate parking is provided (MSB 17.70.100(A)(2)(d)).
8. Access to the premises will not create an unreasonable traffic hazard (MSB 17.70.100(A)(2)(e)).
9. Traffic will not overtax existing road systems (MSB 17.70.100(A)(2)(f)).
10. The proposed commercial expansion is compatible with the character of the surrounding area (MSB 17.70.100(A)(2)(g)).
11. The proposed commercial expansion will not increase the crime rate in the area or increase alcohol-related accidents (MSB 17.70.110(B)(1)).
12. The applicant has not had a liquor license suspended or revoked in the 12 months preceding the application (MSB 17.70.110(B)(2)).
13. The applicant is trustworthy or fit to conduct business in the borough and the applicant is not a potential source of harm to the public (MSB 17.70.110(B)(3)).



BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.70 and hereby approves the modification of conditional use permit #177020130004, allowing for the expansion of an existing alcoholic beverage dispensary, with the following conditions:

1. The operation shall comply with all applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. The operation shall comply with the maximum permissible sound level limits allowed per the requirements of MSB 8.52 - Noise, Amplified Sound, and Vibration.
4. The conditions of Conditional Use Permit #177020130004 shall remain in effect.
5. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at a minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to

Borough staff shall be a violation of this Conditional  
Use Permit.

ADOPTED by the Matanuska-Susitna Borough Planning Commission  
this 3<sup>rd</sup> day of May, 2021.

  
\_\_\_\_\_  
COLLEEN VAGUE, Chair

ATTEST

  
\_\_\_\_\_  
KAROL RIESE, Acting Planning  
Clerk

(SEAL)

YES: (6) Commissioners Glashan, Vague, Anderson, Chesbro, Elder and Ortiz

NO: (0)

Commissioner Mossanen - Abstained

By: Mark Whisenhunt  
Introduced: April 5, 2021  
Public Hearing: May 3, 2021  
Action: ADOPTED

**MATANUSKA-SUSITNA BOROUGH**  
**PLANNING COMMISSION RESOLUTION NO. PC 21-09**

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A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A MODIFICATION OF A CONDITIONAL USE PERMIT FOR A COMMERCIAL USE LARGER THAN 4,000 SQUARE FEET IN SIZE, LOCATED AT 13605 E. MAIN STREET (TAX ID #8088B12L014A-1); WITHIN TOWNSHIP 26 NORTH, RANGE 5 WEST, SECTION 24, SEWARD MERIDIAN.

WHEREAS, an application has been received from Sassan Mossanen, dba Talkeetna Restaurant, requesting the modification for a conditional use permit for a commercial use larger than 4,000 square feet in size, known as Talkeetna Restaurant, at 13605 E. Main Street (Tax ID #8088B12L014A-1); within Township 26 North, Range 5 West, Section 24, Seward Meridian; and

WHEREAS, MSB 17.25.050(D) requires a commercial uses larger than 4,000 square feet in size to obtain a Conditional Use Permit; and

WHEREAS, According to the application material, the height of the existing building is approximately 23.1 feet; and

WHEREAS, There is only one building on the subject property; and

WHEREAS, According to the application material, the current floor area ratio is .52; and

WHEREAS, According to the application material, the proposed floor area ratio is .552; and

WHEREAS, There are no proposed flashing lights; and

WHEREAS, No design guidelines have been adopted by the Talkeetna Community Council for the Main Street Talkeetna District; and

WHEREAS, The Talkeetna Special Land Use District was created to guide development to be consistent with the Talkeetna Comprehensive Plan (1999); and

WHEREAS, One Talkeetna Comprehensive Plan Land Use Goal states: Keep Talkeetna a pleasant place to live, work, and visit; and

WHEREAS, One Talkeetna Comprehensive Plan Land Use Goal states: Plan and provide for population growth which can be adequately absorbed by the area, without negative impacts on the sense of community, services, the environment, or the quality of life; and

WHEREAS, One Talkeetna Comprehensive Plan Land Use Goal states: Maintain the community's small town atmosphere, sense of community, and high quality of life; and

WHEREAS, One Talkeetna Comprehensive Plan Historic Goal states: Respect, preserve, and enhance the historic essence of Talkeetna, which contributes to the identity and special sense of place which form an integral part of Talkeetna's appeal; and

WHEREAS, The subject property is within the Talkeetna Historic District, also known as Alaska Heritage Resources Survey (AHRS) Site number TAL-033; and

WHEREAS, The subject structure is listed as a "non-contributing building" within the Talkeetna Historic District; and

WHEREAS, The property has been used commercially since at least the early 1990's; and

WHEREAS, The proposed commercial expansion is not a public use or public structure; and

WHEREAS, The proposed commercial expansion is not a light industrial use; and

WHEREAS, Talkeetna Restaurant has been operating on Main Street in downtown Talkeetna since 2009; and

WHEREAS, downtown Talkeetna is a mix of commercial and residential uses; and

WHEREAS, according to the application material, the proposed commercial expansion does not involve physically expanding the building footprint, changing signage, or lighting; and

WHEREAS, Talkeetna Restaurant conforms to all applicable development standards of the Main Street Talkeetna District; and

WHEREAS, according to the application material, an interior remodel project will improve the usability of areas on the second floor of the building; and



WHEREAS, according to the application material, an interior remodel project will allow for the second floor, including a deck on the east side of the building, to be used for serving customers; and

WHEREAS, according to the application material, an interior remodel project will create an office on the second floor where there is currently an open stairwell area; and

WHEREAS, the subject building was in existence prior to adoption of the Talkeetna Special Land Use District; and

WHEREAS, according to the application material, a new entry roof will be constructed on the east side of the cabin portion of the structure portion of the structure; and

WHEREAS, the operation currently has an outdoor service area on ground level decking; and

WHEREAS, the operation must comply with the maximum permissible sound level limits allowed in MSB 8.52 - Noise, Amplified Sound, and Vibration; and

WHEREAS, in 2013, the applicant obtained two Conditional Use Permits. One permit was to operate a commercial use greater than 4,000 square feet in size in the Main Street Talkeetna District. The second permit was to operate alcoholic beverage dispensary at the restaurant; and

WHEREAS, MSB Staff conducted a review of the existing Conditional Use Permits and found the operation to be in full compliance with MSB code; and

WHEREAS, a Matanuska-Susitna Borough Driveway Permit was issued for the property in 2013; and

WHEREAS, the operation is in full compliance with the State of Alaska Fire Code; and

WHEREAS, the building is set back approximately 26 feet from the front (south) lot line, 14.1 feet from the east side lot line, 11.8 feet from the west side lot line, and 11.15 feet from the rear (north) lot line; and

WHEREAS, the subject lot has double frontage; and

WHEREAS, a variance was approved in 2002 by Planning Commission Resolution 02-22(AM), allowing the structure to be 11.15 feet from the rear (north) lot line; and

WHEREAS, according to the site plan, two off-street parking spaces measuring 9 feet wide and 20 feet long are provided for employees at the rear of the building; and

WHEREAS, according to the site plan, a total of eight parking spaces are provided at the subject property; and

WHEREAS, according to the application material, the eave for the new entry roof will be approximately nine feet from the east side lot line; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.70.100 and 17.70.110; and

WHEREAS, the Planning Commission conducted a public hearing on May 3, 2021 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 21-09:

1. The proposed commercial expansion is in full compliance with the setback requirements of the Talkeetna Special Land Use District (MSB 17.25.045).
2. The proposed commercial expansion meets the district's maximum building height requirement (MSB 17.25.050(F)(1)).
3. The district's maximum building footprint requirement does not apply (MSB 17.25.050(F)(2)).
4. The proposed commercial expansion meets the building mass standard (MSB 17.25.050(F)(3)).
5. The building is in compliance with the district's setback requirements (MSB 17.25.050(F)(4)).
6. A sufficient number of spaces are being provided to meet the parking standard (MSB 17.25.050(F)(5)).

7. The lighting standards are being met (MSB 17.25.050(F)(6)).
8. The existing signage meets the sign standards (MSB 17.25.050(F)(7)).
9. MSB 17.25.050(F)(8) is not applicable to the proposed commercial expansion.
10. The proposed commercial expansion will preserve and not detract from the value, character, and integrity of the Talkeetna community (MSB 17.25.130(B)(1)).
11. The proposed commercial expansion is consistent with the Talkeetna Comprehensive Plan (1999) (MSB 17.25.130(B)(2)).
12. The proposed commercial expansion will not be harmful to the public health, safety, convenience and welfare (MSB 17.25.130(B)(3)).
13. Sufficient access, setbacks, lot area, parking space, buffers, and other safeguards have been provided (MSB 17.25.130(B)(4)).
14. MSB 17.25.130(B)(5) is not applicable to the proposed commercial expansion.
15. MSB 17.25.130(B)(6) is not applicable to the proposed use.

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the applicable standards of MSB 17.25



and hereby approves the modification of conditional use permit #172520130001, allowing for the expansion of the commercial use, with the following conditions:

1. The operation shall comply with all applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. The operation shall comply with the maximum permissible sound level limits allowed per the requirements of MSB 8.52 - Noise, Amplified Sound, and Vibration.
4. The conditions of Conditional Use Permit #172520130001 shall remain in effect.
5. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at a minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.



ADOPTED by the Matanuska-Susitna Borough Planning Commission  
this 3<sup>rd</sup> day of May, 2021.

  
\_\_\_\_\_  
COLLEEN VAGUE, Chair

ATTEST

  
\_\_\_\_\_  
KAROL RIESE, Acting Planning  
Clerk

(SEAL)

YES: (6) Commissioners Vague, Anderson, Chesbro, Glashan, Ortiz, and Elder

NO: (0)

Commissioner Mossanen Abstained

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## Minutes

RSA 16 South Colony Way Service Area  
January 13, 2021 3:00 p.m.

**Meeting called to order** - Phil called meeting to order at 3:13

**Pledge of Allegiance** –

**Roll Call** – Phil Cobb, Kathy Donmeyer, Rhonda Stark, Will Barrickman, Alex Senta will step in later

**Agenda** – Rhonda moved we accept the agenda for January 13.

**Minutes** – Phil moved to accept both sets, January 8, 2020, and October 21, 2021. Kathy seconded

No persons to be heard

**Staff Reports** –

Will Barrickman –

Additional maintenances – Glenary off of Colleen – cleaned out ditches and hauled off, bladed road, compacted and crowned for better drainage 6435.

Haul off on Bogard for snow, no place to put nearby so hauled away. \$1350 for snow removal.

New contractor doing well. Still learning. Very responsive. Five year contracts.

Alex –

RIP list presented last month to assembly. Two new assembly members. One has asked for a bunch of amendments and delayed approval of list. One amendment did get voted in and was adopted but ended up delayed again. This affects RIP list. Call assembly rep and get this moving forward. Discussion. No delays on anything

Joanne – bid opened today, January 13 – Western got contract 169,000 – est. was 202,000 so that is good and will be done this summer.

Grandview – ready to go – bid opens next Friday. Discussion. Moving outside of railroad right of way. Cost estimate 170,000.ish. Small paving job and no utility conflict.

These will be done early summer.

Hot Showers – hooking into RSA 23 – but only job and they are trying to save up for it. Need \$500,000 or so. Some money might come from vehicle tax funds as eligible. Several 100 yards and is now cleared. Hermon to Showers. Design at about 95%.

Next would be connecting over to Boyd in next couple years.

Bel Air & Monte Carlo – ready – design complete, easement acquisition complete. Next waiting on money so can put out to bid.

Hermon Rd job – very small part in RSA 16.

Boyd Rd connection to Showers and Norman – discussion – egress, safety

#### **Unfinished Business -**

Driveway ordinance & road Construction manual – Road construction manual passed. Possibly Driveway ordinance as well. Can call planning and find out. Discussion about differences in requirement changes for driveways that are not in construction manual.

Three-minute rule – already in borough meeting bylaws. Roberts Rules.

#### **New Business –**

Last assembly meeting Tew proposed amendment. To be discussed at big board. Phil wanted to send a letter to Nowers thanking her for her stand. Phil sending thank you letter on behalf of board.

**Next meeting April 14 3:00**

**Adjourned 4:11.**

Rhonda L StanL  
Phil Cahh

April 26 2021  
April 28, 2021

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## Minutes

RSA 16 South Colony Way Service Area  
Special Meeting – Glenn Hwy Ph II lighting  
March 9, 2021 3:00 p.m.

**Meeting called to order** - 3:07 PM, Phil called to order

**Pledge of Allegiance** –

**Roll Call** – Phil Cobb, Rhonda Stark, Shawn Baski, Stephanie Nowers, Jim Jensen, Will Barrickman, George Rauscher, Lisa Hart, Andrew Gallagher, Alex Senta

**Shawn Baski** –

Overview – Ph II takes us from south inner springer to Parks hwy interchange. Project will continue the four lane all the way to inter-change connecting with the four lanes already in place. This all began in the 90's and has been going on all along the Glenn Highway. Borough will already be taking on operational costs of signaling at Grandview to give additional outlet.

Lighting policy about 10 years ago began to look at – full lighting for flats to Anchorage. Very expensive operationally. Revised the lighting policy. Can't continue with funding to operate as just don't have funding. Other jurisdictions have recently begun to share operational cost – Kenai, Jewel Lake Rd. Talkeetna – pedestrian undercrossing lighting would not fund as concerns about board members liability.

This discussion has been going on with numerous communities across the state regarding the sharing of cost. Every highway project is a federally funded project. State match about 10% of overall cost. State can construct and install but no means to operate and maintain. When Glenn Highway project began, continuous lighting was part of the project. It has been pulled from various projects. Lights are not required for federal funding.

**Jim Jensen** brought up MOA's -

In Ph I of this project there are maintenance agreements with local jurisdictions. Ph1 – has city of Palmer for intersection at Cobb, taking over all the frontage roads within city of Palmer limits and bike path, the Matsu borough the frontage roads and pathways within borough limits.

Jim pointed out the luminaire– how do we take over that part? The lights on the frontage roads have a load center that MEA would have borough responsible for and all utility bills would then go directly to borough. All lights on frontage roads are being paid for by RSA's. Also bike paths. The Ph II Glenn project would put the continuous roadway lighting under RSA 16.

The earlier stretches of continuous lighting are still under state as per old policy.

**Stephanie Nowers** – Glenn dangerous stretch of highway, borough being asked to fund a state asset. Frontage road is a little different from main state arterial highway. Traffic data analysis had this stretch listed as above average and above critical. What does this mean?

On precedent – any other places where local jurisdictions picking up – Seward Hwy first 3 miles out are paid for by Seward. What other highways are you considering?

**Shawn Baski** – The state can only afford to turn on the lights in so many places. Would love to light the entire road network and that is where policy was when budget allowed. Now budget reality is changing that. Most of the DOT staff are federally funded. Much of state road funds either goes to matching federal dollars or to the maintenance and operation. Right now state is removing maintenance stations and staffing, to reduce fuel and material costs.

Department has to react to budget situation. Regroup and clarification of decrease of services. Having to do more with less – this began about 5-7 years ago and less is becoming less.

Not much precedent. Really more of a question for the community – what do they want and what are they willing to pay for as will most likely have to be at local level.

**Stephanie** – numbers – cost of the lighting projected - \$45,000.?

**Shawn** – load center would be turned over to the borough. Knock downs are still unanswered. Do we want a shorter section to be lite?

Does it have to be entire stretch?

This stretch of hwy is high for crash rate but not as high as other highways such as KGB and Parks north of Wasilla. Majority of crashes can be reduced or eliminated by four-lane and lighting – at least during times where lighting was a factor. Lighted section definitely safer than unlight section.

This stretch of road is a concern. Will be greatly improved by four lane divided highway. Then even more improved by lighting.

So many variables in a crash but lighting is an impact during certain times of the day/night.

**Phil Cobb** – is there enough easement between the railroad and road for these lights to be put in?

**Andrew Gallagher** – explained easement and DOT – the design that was sent to the railroad from DOT has been approved



**Shawn Baski** showed power point of the railroad right of way. DOT is there at railroad's discretion. Showed segment where lights that are going in will be very close but were approved.

**Phil** – question for Jim Jensen. If we decide to put these lights in – does the borough have the equipment and manpower to change bulbs or repair?

**Jim** – such repairs are contracted out to electrical contractor. Right now there is an RFP out for a contractor to be on contract for such repairs. Gradually switching lighting to LED's.

**Shawn** – LED's are what would be put in. Technology finally there.

**Jim** – explained some funding arrangement already in place to help offset cost to RSA – gravel fees etc.

Discussion of power maintenance for signals and other lights.

Right now state DOT has one electrician. Very understaffed to maintain even if paid to do it. Grandview will somehow be maintained by state. For the roadway lighting will need to be contracted out.

**Stephanie** – from efficiency perspective maybe our legislators want to a conversation with DOT. Issue of asking an RSA to pick up a very widely used state asset.

**Jim** – overhead to have an employee to do all of this vs contract. Have not been getting any grant money for years.

Borough needs to look internally at personnel and equipment as we grow. If we want the capital done by the state, we are going to have to maintain it.

**Jim** - perspective is that the RSA is the only source.

**George Rauscher** – comment about better understanding of situation. Will be talking to the DOT regarding and looking forward to further discussion.

**Lisa Hart** – Shelley is on the transportation finance sub-committee – Lisa also used to work for DOT. Familiar with the challenges being faced. Would also like a copy of the lighting policy.

**Alex** – RSA may want to know about cost.

**Shawn** – how much is the overall increase in cost in maintenance – spreading the peanut butter thinner and thinner, essentially. Major dollar operation cost for lighting just eat too much out of the overall budget. Estimate dollar amount per mile has been roughly determined.

**Jim** – the biggy and the unknown is the knocking over of poles.

**Alex** – if state implementing all these projects should they also be looking at same thing.

**Stephanie** – really helpful to see lighting policy.

13,000/mile – so around \$45,000/year - then weigh cost of accidents. Need info to explain to residents. Other improvements helping – two to four lanes.

**Shawn** – the threshold now is if it is a signaled intersection or interchange, it will be light by the state. No longer funding for major arterials. We are currently less safe and having to make cost benefit decisions. It is heart wrenching for DOT to be in this place – we are supposed to keep Alaska moving through service and infrastructure and we are now providing less service than in the past but that is the reality. As project manager have to find way to reasonably operate. Had. To. Make policy to remove lights from continuous roadway plans. Talked about high risk crash problems and usually at intersections. Most crashes caused by driveways and intersections where turn pockets and frontage roads are lacking.

We can also talk to the central region traffic engineer for the state – Scott Thomas. Authority on what to do in about every traffic situation. Author of the new policy. Inputs to other jurisdictions as well.

**Jim** – the Ph II section does have a moose problem. That is where lighting is really effective.

**Shawn** – methodology for analyzing even moose collisions. Parks Highway around Pitman has highest in the state. Based on this an agreement was made to light this area. Commitment with FHWA federal highway administration. At times the lights can be turned off.

Lights can be controlled – light for certain times of night, Not a good idea of turning off every other light, better to have curfews or dimming. There is a science to spacing for vision.

**Jim** explained borough corner street lamps – RSA's pay for those bills.

**Shawn** – any remaining questions please send his way –

**Stephanie** – question about accidents – is there going to be enough room for a pocket lane at Echo Lake for turning around.

**Phil Cobb** – sort of leaning against. Terry told us this would be around \$58,000 to fund these lights – but sounds like \$45,000. The RSA is for maintaining and fixing local roads.

**Will Barrickman** – Variable for human life factored in. Ultimately safety. We have the funds to pay for this

Discussion among board members and assembly rep Nowers commenced after state officials left. Jim pointed out RSA 16 could afford if desired, and Will noted that we are sitting on \$700,000 that could be taped. Our area is growing very fast. Phil brought up pole knockdowns and Jim discussed need and potential for supply of poles. Roadway pretty heavy duty and tall but could accommodate. Alex pointed out the \$20/person from vehicle tax and expectation of about \$500,000 per year beyond operating costs. Also Alex pointed out to consider that the railroad is going to charge for using their land and we need to find this out and know who will be responsible.

**Stephanie** – agrees with Jim that we are growing and need to grow but this is an interstate highway. This needs to be a conversation with the community. This is a big responsibility. Wrestling with this and the precedent.

The area that has had the most fatalities and it has been the Echo stretch as it is dark and narrow – there have been five accidents just on the Echo Lake stretch. Can we simply light that stretch? Can we consider this?

**Jim** – borough is paying for lights in various areas – different types of MOA's with the borough all over. We cover all the frontage roads. If we do this, we are setting precedent for an RSA taking over a state responsibility.

Some agreements change also – example Seward Meridian. It looks like the borough is going to end up maintaining the signal. Currently the borough not equipped to maintain signals. Still up in the air whether contracting out vs in house.

Jim has an RFP to put out for a solid contractor. Hot Wire has done in the past.

**Stephanie** – asked Shawn when the deadline is – absolute for knowing - this summer. Would like to continue to work with our state representation in our state and then have another RSA meeting.

**Tabling until 14<sup>th</sup> at our usual meeting.**

Phil would like to move forward asap so state knows where we are.

Agreed by all that there needs to be more community awareness of this direction in funding.

**Adjourn** – 4:44. Rhonda seconded

Rhonda L. Starc  
Phil Call

April 26, 2021  
April 28, 2021

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APR 28 2021  
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**South Colony Road Service Area 16**

**Resolution 21-001**

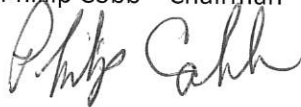
**Whereas** the South Colony RSA 16 board finds that the Glenn Highway Phase II lighting installation to be a positive safety improvement.

**Whereas** discussion with staff and various interested parties regarding the assumption of utility and maintenance cost by South Colony RSA 16 for the Glenn Highway Phase II roadway safety lighting found that although lighting would be favorable, the burden of responsibility for utility and maintenance upon RSA 16 South Colony District could set atypical and unwanted precedence upon all road service areas.

**Now therefore** be it resolved that South Colony RSA 16 board will not support the assumption of utility and maintenance cost for the Glenn Highway Phase II roadway lighting.

**RSA 16 Board Member**


Phillip Cobb – Chairman



**Date**

April 28, 2021

Rhonda Stark- Primary



April 26, 2021

Kathy Beck – absent



## Sutton Community Council Regular Meeting

Wed, Feb 24, 2021, 7:00 pm @ Sutton Public Library Meeting Room

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MAY 07 2021  
CLERKS OFFICE

1. Call to Order and Pledge to the Flag:
2. Establish Quorum:
  - a. Board Members: Frank Buzby, ~~Chris Spitzer~~, ~~Brian Largent~~, Marla Mason, Juli Buzby, Shayne LaCroix, Mark Bertels, ~~Kelly Riggs Anderson~~
3. Additions or Changes to Agenda:
  - a. Will adjust agenda/minutes to add a line item for approving Treasurer Report and Minutes.
4. Announcements:
5. Guests Presentations:
  - a. Sabreena Combs – Community and Employee Engagement Coordinator (handouts attached at end of packet and uploaded to correspondence public folder)
    - i. Clearing from Mile 58 to Jonesville this summer. See handout for details
    - ii. Danger Tree removal brochure outlines the process and includes contact info. Contact MEA if you are interested in logs.
    - iii. Annual meeting is in March, you will get a ballot
    - iv. Rate decrease this period
    - v. Pushing paperless billing. Currently at 20%. If we could get to 50% the coop would save \$11,000 a month.
6. Borough and State Reports:
  - a. Emily Austin, Sutton Elementary Principal
    - i. Winter Wellness is going well
    - ii. The rink is also being utilized, maintenance is being performed by Morgan and Charlie
    - iii. Hopeful that the 5<sup>th</sup> grade field trip will occur
    - iv. Emily will be going on maternity leave soon. Ben Lavelier and Lucy Hope will be covering the position during her absence.
    - v. So far no active Covid cases at Sutton
  - b. Juli Buzby, Sutton Public Library
    - i. SPL is open for Public meetings and they can host Zoom for anyone.
    - ii. Activities include Teen meeting, Live Story, Kindergarten program with Sutton Elementary, Common Threads, History of Mine Reclamation, Armchair Traveler (Portugal).
    - iii. Spring Book Fair will happen this year. They will space out for Covid and require masks.
    - iv. Watch <https://tockify.com/suttonareacalendar/agenda> for all Library and Community events
7. Officer Reports

Officer reports and correspondence is uploaded to [suttoncommunitycouncil.com/business.html](https://suttoncommunitycouncil.com/business.html)

  - a. Chair:
  - b. Secretary:
    - i. Changes and approval of last meeting minutes



## Sutton Community Council Regular Meeting

Wed, Feb 24, 2021, 7:00 pm @ Sutton Public Library Meeting Room

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- ii. Correspondence
- c. Treasurer:
  - i. Changes and approval of last meeting report
    - a. CAP – need to submit our request to participate in the 2022 allocation before the end of March. Juli will submit.

\*\*\* Approval of Consent Agenda: \*\*\*

Marla moved to accept the Treasurer report and Secretaries Minutes as submitted. Mark seconded. Passed unanimously.

### 8. Committee Reports

- a. Jonesville Public Use Area Planning Committee
  - i. Weekly meetings are going well.
  - ii. They are working on Chapter 2 and seeing a good amount of consent.
  - iii. Goal is to be ready to present to the MSB by the Sept meeting
- b. CAP
  - i. Six applications were submitted. All are viewable at <https://www.suttoncommunitycouncil.com/community-assistance-program.html>
  - ii. After discussion all applications were deemed to meet requirements.
  - iii. Marla moved to fully fund the SPL Youth Program and ACCB Veterans Dinner CAP applications and split the remaining amount at an even percentage between the other applications. Shane seconded the motion. Passed unanimously.
  - iv. Funding for each application (Julie will return the paperwork to Eileen at MSB)
    - Sutton Hockey Rink Improvements - \$19,012
    - Sutton Elementary Winter Wellness - \$2,207
    - Alpine Civic Club Vets Day Dinner 2021- \$500
    - Sutton Public Library Programming for Youth - \$2500
    - Friends of the Library Pavilion- \$3,678
    - Alpine Historical Park Safety Projects - \$3,678

### 9. Old Business

- a.

### 10. New Business

- a. USPS Mile 58 – (handout attached at end of packet and uploaded to correspondence public folder)
  - i. Robin Alle and Linda Neslund, residents of Mile 58, shared a letter received from the USPS in early February that stated Mile 58 was now considered zip code 99645, and part of Palmer. Residents would now have to go to the Palmer office to get packages. This was due to restructuring of delivery routes. The change took effect November, 2020, but residents were unaware until February.
  - ii. Concerns that were brought up:
    - MSB Mill Rate
    - School boundaries
    - Voting apportionment
    - Specialty Care and Travel for insurance

## Sutton Community Council Regular Meeting


Wed, Feb 24, 2021, 7:00 pm @ Sutton Public Library Meeting Room

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- Community Council boundaries
  - Overcrowded at Palmer PO already
  - iii. She has spoken to Abby in Representative Rouscher's office. Mark will follow up with George. Marla will get touch with Tim Hale and the Borough Manager.
  - iv. Shane mentioned since they are Federal, we'll need to contact Sullivan, Murkowski and Young.
  - v. Robin and Linda will continue to contact and notify their neighbors
11. Call for the Good of the Order
- a.
12. Restate motions and voting results
- a. Marla moved to accept the Treasurer report and Secretaries Minutes as submitted. Mark seconded. Passed unanimously.
- b. Marla moved to fully fund the SPL Youth Program and ACCB Veterans Dinner CAP applications and split the remaining amount at an even percentage between the other applications. Shane seconded the motion. Passed unanimously.
13. Adjourn Meeting

  
\_\_\_\_\_  
President's Signature

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary's Signature

2/26/2021  
\_\_\_\_\_  
Date

**Sutton Community Council  
Treasurer's Report February 2021**

**FISCAL YEAR: 2021**

		Checking	Saving	Money Market
Beginning	2/1	1705.62	25.10	29426.56
Deposits:				
Expenses:				
Recycling	draft 625	-250.00		
Recycling	draft 664	-50.00		
Interest:	2/28		0.00	3.39
Transfer Money				
Ending	2/1	1405.62	25.10	29429.95

**Community Assistance Program Project  
Update**

Project Name	Project FY		Current Month Totals			
	Thru FY19	FY20 & FY21	Donations	Total	Dispersed	Remaining
SCC	4332.59	3.00		4335.59		4335.59
Recycle Sutton	3245.52		157.52	3403.04	300.00	3103.04
Jonesville/Slipper Lake	6250.00		68.00	6318.00		6318.00
Alpine Civic Club	27536.00	500.00		28036.00		28036.00
Sutton PTA	2339.00	2207.00		4546.00		4546.00
Neighborhood Watch	1739.50			1739.50		1739.50
Alpine Historical Society		3678.00		3678.00		3678.00
Library Pavilion Project		3678.00		3678.00		3678.00
Summer Youth Program		2500.00		2500.00		2500.00
Ice Rink Improvements		19012.00		19012.00		19012.00
Totals	45442.61	31578.00	225.52	77246.13	300.00	76946.13

# Sutton Community Council Regular Meeting

Wed, March 31, 2021, 7:00 pm @ Sutton Public Library Meeting Room

RECEIVED

MAY 07 2021

CLERKS OFFICE

1. Call to Order and Pledge to the Flag:
2. Establish Quorum:
  - a. Board Members: Frank Buzby, Chris Spitzer, Brian Largent, ~~Marla Mason~~, Juli Buzby, Shayne LaCroix, Mark Bertels, Kelly Riggs-Anderson
3. Additions or Changes to Agenda:
4. Announcements:
  - a.
5. Guests Presentations:
  - a. AK DHSS presentation – Tony Spiroski and Dr. Ole from BlueprintAK - COVID-19 Vaccine information
    - 89% effective at stopping illness and 100% effective at stopping death
    - There are some common side effects (1-2 d): pain at injection site/redness/fever/fatigue/chills/. Could be more heightened if you've had covid.
    - All 3 vaccines go through a 3 phase trial with the FDC. Pfizer is available for 16+, Moderna and Johnson and Johnson are for 18+.
    - Don't take a pain reliever prior to getting your dosage, but you can take it after.
    - It takes 2 weeks to be fully protected after your final dose.
    - COVID-19 Vaccine Appointments - covidvax.alaska.gov
    - COVID-19 vaccine appointment call center 907-646-3322, 2-1-1 or 1-800-478-2221
    - Adverse effects can be reported to gather more information societally.
    - Tony provided additional resources via the chat. These will be added to Public Correspondence folder.
  - b. Joe Metzgar, MSB – Chris Spitzer reported what Joe wanted to pass along.
    - Did research on using Coyote Lake as a potential shooting area, it was deemed unsuitable.
    - Regarding grant to improve the Eska Falls trailhead: the grant was approved but DNR wants to make sure that we still want that improvement since we asked for the area to be closed.
6. Borough and State Reports:
  - a. Tim Hale, MSB Assembly
    - Didn't have the votes to bring it back to assembly this month. He'll wait until we have a finished project, hopefully in August. He may be able to move it forward as a substitute ordinance.
    - Budget should be ready by April 11 and there will be 3 budget hearings across the Borough before Jun 31.
    - Mark asked about the school bonding that the state isn't contributing to.
      - Current Year – we used covid funding for a lot of projects, which freed up some money for the school bond debt. No concrete proposals for upcoming years yet, but may be looking at fuel/gravel tax, etc.
  - b. Representative George Rauscher, State House District 9
  - c. Emily Austin, Sutton Elementary Principal
    - Emily sent a report (she is on maternity leave currently)
    - we did have our first confirmed case at school and had 4 days of remote learning.



## Sutton Community Council Regular Meeting

Wed, March 31, 2021, 7:00 pm @ Sutton Public Library Meeting Room

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- We are back now and 3-5 graders are currently completing PEAKS state testing.
  - We wrapped up another successful Winter Wellness- can't thank Morgan and Charlie enough for the work they did on the rink and the work they continue to do to improve it for next year!
  - We also had a fun badminton club that wrapped up before spring break and now have started science club with Ms. Mariah!
  - As of now we are planning on our 5th grade field trip and thank you for the generous contribution (from last year) to make this trip possible for all!
  - We are planning one whole school field trip we are hoping works out in May!
  - At the end of April, I will be spending a day at the Sutton library ready to share information with incoming kindergarten parents or anyone else who would like to come learn more/ask questions about STE! Be on the lookout for more information!
  - Happy spring everyone! Feel free to email me at anytime with questions!
- d. Juli Buzby, Sutton Public Library
- Trying to make sure that info and links are getting on the SPL Facebook and Calendar
  - Having Story time on FB, giving out snacks and kits
  - Will be having outdoor programming this summer
  - Working on getting bids to move the pavilion from the old library

### 7. Officer Reports

Officer reports and correspondence is uploaded to [suttoncommunitycouncil.com/business.html](https://suttoncommunitycouncil.com/business.html)

#### a. Chair:

- Regarding the 4A Syringe program (Alaskan Aids Assistance Association): It is open at the LifeHouse Community Center every Friday from 10-12. They will be providing Narcan, alcohol pads, cottons, cookers in addition to syringe recovery.
- We would be interested in learning about what they are finding, i.e., the number of needles recovered, number of clients from the community?
- Some have concerns as to whether this is enabling the community. Should we find out how the community feels about this?
- Shayne's understanding is that this program is only about safe practice, not abstinence.
- Kelly will reach out with some of our questions and concerns and run the email by us prior to sending.

#### b. Secretary:

- Changes and approval of last meeting minutes.
- Correspondence
  - Notification: Hilltop Premium Green is changing ownership to Mountain Monarch Genetics
  - Formal resolution request from City of Houston: to stop any closure of transfer stations.
  - Chris asked why our tax monies don't cover solid waste costs? Many other cities in Alaska do this. Mark voiced concern that closing transfer stations would result in huge lines at the main site and much more illegal dumping.
  - Tim let us know that the costs will go down on July 1. \$2/bag or \$10/truckload.

#### c. Treasurer:

- Changes and approval of last meeting report



## Sutton Community Council Regular Meeting

Wed, March 31, 2021, 7:00 pm @ Sutton Public Library Meeting Room

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### 8. \*\*\* Approval of Consent Agenda: \*\*\*

Shayne moved to approve the March Minutes and Treasurer report. Chris seconded. Passed unanimously.

### 9. Committee Reports

- a. Jonesville Public Use Area Planning Committee – Chris Spitzer reported that they've been meeting every Tuesday at 6:30 at the Library. They are roughly in the middle of chapter 3.
- b. Comp Plan Review

### 10. Old Business

- a. Update on the Prison opening: We can request the Dept spokesperson come speak to us.
  - The prison is opening still, should be up and running late summer.
  - Will the Prison be using a PO Box at the Sutton Post office? We believe so, only those who have an address in the cluster box at the end of the road will have to go to Palmer.
- b. Neighborhood Watch:
  - Citizen found a car with 2 passed out people on the school grounds early in the morning. She called the troopers and they said they would increase patrols. The individuals were picked up later that week.
  - Need to gather volunteers that will observe, document and call officials. They will have no authority and should not approach any suspicious people.
  - The kits will include some items to assist people as well.

### 11. New Business

- a.

### 12. Call for the Good of the Order

- a.

### 13. Restate motions and voting results

- Shayne moved to approve the March Minutes and Treasurer report. Chris seconded. Passed unanimously.

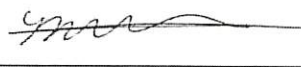
### 14. Adjourn Meeting



President's Signature



Date



Secretary's Signature

04/28/2021

Date

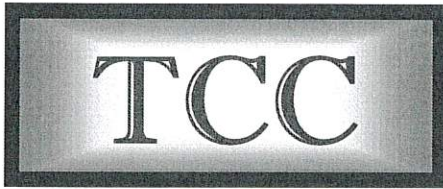
**Sutton Community Council  
Treasurer's Report March 2021**

**FISCAL YEAR: 2021**

		Checking		Saving	Money Market
Beginning	3/1		1405.62	25.10	29429.95
Deposits:	3/15		47367.00		
Expenses:					
Sutton Elementary	draft #666		-2339.00		
Interest:	3/31		1.14		
Transfer Money	3/10		4000.00		-4000.00
	3/30		-		
			40000.00		40000.00
Ending	3/31		10434.76	25.10	65429.95

**Community Assistance Program Project  
Update**

Project Name	Project FY		Current Month Totals		
	Thru FY21	Donations	Total	Dispersed	Remaining
SCC	4335.59		4335.59		4335.59
Recycle Sutton	2945.52	157.52	3103.04		3103.04
Jonesville/Slipper Lake	6250.00	68.00	6318.00		6318.00
Alpine Civic Club	27536.00		27536.00		27536.00
Vet Day Dinner	500.00		500.00		500.00
Sutton PTA	4546.00		4546.00	2339.00	2207.00
Neighborhood Watch	1739.50		1739.50		1739.50
Alpine Historical Society	3678.00		3678.00		3678.00
Library Pavilion Project	3678.00		3678.00		3678.00
Summer Youth Program	2500.00		2500.00		2500.00
Ice Rink Improvements	19012.00		19012.00		19012.00
Totals	76720.61	225.52	76946.13	2339.00	74607.13



**TANAINA COMMUNITY COUNCIL INC.**  
**PO Box 870236**  
**Wasilla, AK 99687**  
**tanainacommunity@gmail.com**

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MAY 03 2021

CLERKS OFFICE

**General Meeting Minutes**

Date: April 27 2021

Time: 7:00pm

Location: Zoom

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Join Zoom meeting: Meeting ID: 88093777213

One tap mobile +16699006833, 88093777213# US (San Jose)

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**Requested Attendees:**

Gretchen Watson; Rachel Lund, Michelle LaRose Corine Hickey

Guest Attended: Ada Jimenez, Will Klatt and Jennifer Castro

---

**7:00pm Call to Order-Corine Hickey**

Approval of prior Board Meeting Minutes –Motion to approve 3/9/21 Rachel Lund, Second by Gretchen Watson

Approval of current General Meeting Agenda-Motion to approve Rachel Lund, Second by Gretchen Watson, no opposed

**7:04pm:** Guest Speakers: Will Klatt and Jennifer Castro, MEA to recap and re-share power point regarding the upcoming sub stations.

- MEA has had 2 in depth workgroup meetings with local citizens. Many of the participants were from the area Council members, Dept. of Transportation and School District.
- Additional stakeholders include Matsu-Borough and Tribal Councils
- MEA encourages "sensitivity ratings" to be submitted on line or in email @ RoutingStudy@MEA.Coop
- Highly sensitive areas currently include runways/airstrip
- Open house scheduled May 19, 2021 which may have a simulator to provide a visual-10690 N Mountain Trails Dr. Palmer-Government Peak Chalet
- Future meetings planned for Working Group Aug/Sept 2021; Second (2<sup>nd</sup>) Public Open House Sept 2021; Final routing/siting by Oct 2021

**7:24pm Treasury Report (Rachel Lund):**

- Post office Box fees have increased to \$113.00 every 6 months, Budget to reflect same by means of these minutes...
- Zoom meeting reimbursements due to Rachel Lund, Corine Hickey agreed to proceed. No Objections
- Nate Emory submitted application and membership fee in full
- Ada Jimenez made suggestion to review other less expensive Box options



**TANAINA COMMUNITY COUNCIL INC.**  
**PO Box 870236**  
**Wasilla, AK 99687**  
**tanainacommunity@gmail.com**

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**7:27pm-Old Business:**

- Michelle and local Church missing each other, but plans to make confirmation to start in person meetings in May 2021 as well as new membership inquiry.

**Spring Cleanup Day** scheduled May 6, 2021 Thursday or rain out day Friday.

- We will meet at same location "Alaska Waste" to receive bags.
- The Country Store is interested in hosting some drinks for event.
- Dumpster will be located at Wonderland Park 5-7pm or Sat 10am to 2pm
- Corine Hickey and Rachel Lund not able to attend on weekday but will contribute on Saturday
- Turnout will determine if we can specify the Heather Way location as done last year.

**7:35pm Time: Round Table**

Corine Hickey made recommendation we should consider a written notice to the Borough describing "problem areas" (such as Heather Way) on behalf of the TCC area. This suggestion will be tabled to next Board Meeting.

**7:38pm-Adjourn**

*Motion to Adjourn by Gretchen Watson, Second by Rachel Lund, no objections*

Corine Hickey interim TCC President  
Gretchen Watson, Secretary