

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPES OF WORK FOR THE BOROUGH-WIDE COMPREHENSIVE PLAN UPDATE AND THE STORMWATER MANAGEMENT PLAN.

AGENDA OF: June 7, 2022

Assembly Action:

Approved under the Consent Agenda
6-7-22 (S) (S)

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER: MB

Route To:	Department/Individual	Initials	Remarks
	Originator	MD	for Kim Sullivan
	Planning and Land Use Director	(K)	
	Finance Director	CY	
	Borough Attorney	Major N.S.	
	Borough Clerk	BGA for JRM	

ATTACHMENT (S) : Fiscal Note: YES X NO
Resolution Serial No. 22-058 (2 pp)

SUMMARY STATEMENT:

Historically, the Planning Division has hired consultants to assist staff with long-range plans, studies, and projects. At this time, the Division Manager believes hiring project staff would be a better approach to initiating and completing current projects. Increasing staff capacity builds institutional knowledge and expertise within the Division.

The Planning Division requests an amendment to the scopes of work for two project accounts to allow project staff to be hired with the existing funds. The current scope of work allows for consultants to be hired but does not specify that project staff could be hired with the funding.

If approved, the Planning Division would hire one part-time Planner II and one full-time Planner III for a two-year term. These new

project employees would assist current staff with the Borough-Wide Comprehensive Plan Update and the development and implementation of the Stormwater Management Program and the MS4 permit application.

RECOMMENDATION OF ADMINISTRATION:

The Planning Division respectfully recommends the Assembly approve the scope of work amendment to Project No. 47250 and 47514.

MATANUSKA-SUSITNA BOROUGH FISCAL NOTE

Agenda Date: June 7, 2022

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ORIGINATOR: Kim Sollien

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>*</u>	FUNDING SOURCE <u>Misc. Cap. Projects</u>
FROM ACCOUNT # <u>480.00.00 441.00</u>	PROJECT <u>47250/47514</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Kim Sollien</u>	CERTIFIED BY:
DATE: <u>5-17-22</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>*</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		<u>*</u>				
TOTAL						

POSITIONS:

Full-Time		<u>1</u>				
Part-Time		<u>1</u>				
Temporary						

ANALYSIS: (Attach a separate page if necessary) * Depends on wages paid to project employees. benefits

PREPARED BY:

PHONE:

DEPARTMENT:

DATE:

APPROVED BY:

DATE: