

SUBJECT: AMENDING THE SCOPE OF WORK AND BUDGET WITHIN ROAD SERVICE AREA 21 BIG LAKE, TO REALLOCATE FUNDS FROM THE 2025 JOLLY CREEK DRAINAGE AND CHERRYWOOD DRIVE TO THE 2025 S. HORSESHOE LAKE ROAD REPAIRS AND UPGRADE PROJECT.

AGENDA OF: March 3, 2026

Assembly Action:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To	Signatures
Project Management Division Manager	<div style="text-align: right;">2 / 1 8 / 2 0 2 6</div> X C o l e B r a n h a m Signed by: Cole Branham
Public Works Director	<div style="text-align: right;">2 / 1 8 / 2 0 2 6</div> X T o m A d a m s , P E Signed by: Tom Adams
Purchasing Director	<div style="text-align: right;">2 / 1 8 / 2 0 2 6</div> X R K r a f f t Signed by: Russ Krafft
Finance Director	<div style="text-align: right;">2 / 1 9 / 2 0 2 6</div> X C h e y e n n e H e i n d e l Signed by: Cheyenne Heindel
Borough Attorney	<div style="text-align: right;">2 / 1 9 / 2 0 2 6</div> X N i c h o l a s S p i r o p o u l o s Signed by: Nicholas Spiropoulos
Borough Manager	<div style="text-align: right;">2 / 1 9 / 2 0 2 6</div> X M i c h a e l B r o w n Signed by: Mike Brown
Borough Clerk	<div style="text-align: right;">2 / 2 3 / 2 0 2 6</div> X L o n n i e M c K e c h n i e Signed by: Lonnie McKechnie

ATTACHMENT (S): Resolution Serial No. 26-017 (2 pp)

SUMMARY STATEMENT: Project No. 30043 includes multiple improvements identified within Road Service Area 21 Big Lake’s Road Improvement Project List, including 2025 Jolly Creek Drainage and Cherrywood Drive (Subproject 2133) and 2025 S. Horseshoe Lake Road (Subproject 2134).

The Jolly Creek Drainage and Cherrywood Drive, Project No. 30043-2100-2133, currently has \$309,994.78 appropriated.

The S. Horseshoe Lake Road, Project No. 30043-2100-2134 currently has a balance of \$11,314.00.

Based on project readiness, the S. Horseshoe Lake Road Repairs and Upgrade project is anticipated to be prepared for construction prior to the Jolly Creek Drainage project, pending final easement acquisition.

This legislation reallocates \$120,000.00 from Fund 2133 to Fund 2134. The total available budget for the S. Horseshoe Lake Road project, including this reallocation and other funds, will be \$734,636.30.

The remaining \$189,994.78 will stay in Jolly Creek Drainage and Cherrywood Dr., Project 30043-2100-2133 to continue permitting, utilities, and other efforts to advance the project while other funding is secured.

Reallocating these funds will allow the Borough to advertise and advance the S. Horseshoe Lake Road project sooner in 2026 rather than waiting for FY2027 funding. A segment of S. Horseshoe Lake Road is currently failing and settling due to underlying wetland conditions and requires structural repairs to stabilize the roadway. The repair approach requires placement of a peat surcharge overlay that must remain in place for approximately one year to achieve consolidation. Work is located on the southern leg of Horseshoe Lake Road, extending approximately 0.65 miles northeast from W. Lakes Boulevard. Advancing the project earlier will allow that surcharge period to begin sooner and help maintain the overall construction schedule.

The Jolly Creek Drainage project remains on RSA 21's Road Improvement Project List. Funding has been requested in the FY2027 Road Service Area 21 Big Lake capital budget to address the resulting gap. In addition, State legislative grant funding is being pursued (Grant 25-DC-035), and bonds are anticipated to be sold under the voter approved Transportation Infrastructure Program 2023 (TIP23) to support the Jolly Creek Drainage Project Phases 1 and 2.

This action adjusts project timing and sequencing only. It does not remove Jolly Creek Drainage from the capital program.

RECOMMENDATION OF ADMINISTRATION: Respectfully request approval.

