

SUBJECT: APPROVE A RESOLUTION AMENDING THE BUDGET OF PROJECT 55029, FUND 445, FOR THE COVID PANDEMIC RESPONSE DISASTER RELIEF FUNDS FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA).

AGENDA OF: MAY 4, 2021

Assembly Action:

*Approved under the Consent Agenda
5-4-21 (BSP)*

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:

UMB

Route To:	Department/Individual	Initials	Remarks
	Originator	Ep- Fin	
	Finance Director	<i>CJ</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>sum 4/26/21</i>	<i>(BSP)</i>

ATTACHMENT(S): Fiscal Note: YES ☒ NO ☐

Resolution Serial No. 21-043 (2 pp)

PW13 Amendment 2, Response through 6/30/20 (2 pp)

PW20 Amendment 2, Response 7/1/20-9/30/20 (2 pp)

SUMMARY STATEMENT: In 2020, COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures. A state and federal disaster declaration was issued on April 9, 2020. Grant funds were accepted and appropriated on February 16, 2021 by Ordinance Serial No. 21-016. As part of the Public Assistance Program, allowed costs were eligible for 75% federal (Federal Emergency Management Agency-FEMA) and 25% state (Alaska Division of Homeland Security and Emergency Management-DHS&EM) funding assistance. However, the cost share has changed and the federal government (FEMA) is providing 100% reimbursement of eligible expenses.

The Borough Manager will be asked to sign the attached amendments for the new cost share and a time extension to allow completion of the required closeout documentation.

RECOMMENDATION OF ADMINISTRATION: Approve the legislation.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: MAY 4, 2021

SUBJECT: AMEND THE BUDGET OF PROJECT NO. 55029, FUND 445, FOR THE COVID PANDEMIC RESPONSE.

ORIGINATOR: FINANCE

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$157,977³⁹</u>	FUNDING SOURCE <u>FEMA</u>
FROM ACCOUNT # <u>445.000.000 4XX.XXX</u>	PROJECT <u>55029</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Christine Weiland</u>	CERTIFIED BY:
DATE: <u>4-19-21</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>158.0</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds		<u>158.0</u>				
Other						
TOTAL		<u>158.0</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: Chaperne Skerf DATE: 4/20/2021

APPROVED BY: _____ DATE: _____



DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
DIVISION OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT
Obligating Award Document for
Disaster - Public Assistance Presidentially Declared

FAIN: (Disaster Number) DR-4533-AK CFDA No. 97.036 Date of Disaster Declaration 04/09/2020

1. Project Worksheet # 0013	2. Category B	3. DUNS # 081482960	4. Award <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Amendment Number 2	5. Employer Tax ID # 92-0030816
6. Subrecipient Name and Address Matanuska Susitna Borough 350 E. Dahlia Ave. Palmer, AK 99645			7. Issuing Office and Address Department of Military and Veterans Affairs Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 http://www.ready.alaska.gov	
8. PW Obligation Date 12/17/2020			Agency: Federal Emergency Management Agency (FEMA)	
9. Purpose of Award/Amendment: Extension of performance period and 100% Federal Share Implementation				
10. Grant Award and Terms and Conditions: (see attached Grant Terms and Conditions) Total Approved Amount: \$ 97,453.13 Total Awarded Amount: \$ 97,453.13 Federal Share: \$ 97,453.13 State Share: \$ 0.00 Subrecipient Share: \$ 0.00 See attached: Approved PAGP Project Worksheet Grant Performance Period: 04/09/2020 through 07/09/2021				
11. Grant Requirements, Assurances and Agreements: (see attached Grant Requirements, Assurances and Agreements) The acceptance of a grant from the United States creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the grant. (GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)). Federal awarding agency is the Federal Emergency Management Agency (FEMA).				
12. Project Award Title: MatSu COVID Response through 6/30/20				
13. Recipient is required to sign and return one (1) copy of this document with the terms and conditions to the issuing address in Block 6, within 30 days from the date in Block 17.				
14. DHS&EM Project Manager Printed Name of SPAO: James C. Owens			Phone: (907) 428-7078 Fax: (907) 428-7009 Email: james.owens@alaska.gov	
15. Signature of Jurisdiction Project Manager Printed Name: George Hays- Casey Cook			Phone: (907) 861-8405- 8004 Fax: (907) 861-8669 Email: ^{Casey Cook} George.Hays@matsugov.us	
16. Signature of Jurisdiction Chief Financial Officer Printed Name: Cheyenne Heindel			Phone: (907) 861-8630 Fax: (907) 861-8592 Email: Cheyenne.Heindel@MatSugov.us	
17. Signature of Jurisdiction Signatory Official Michael Brown, Borough Manager Printed Name and Title: Eileen-Pickett, Accountant			Date: Phone: (907) 861-8565-8689 Fax: (907) 861-8150- 8669 Email: ^{Mike Brown} Eileen.Pickett@matsugov.us	
18. DHS&EM Signatory Official William A. Dennis Alternate Governor's Authorized Representative			Date: 4-15-21 Phone: (907) 428-7000 Fax: (907) 428-7009 Email: bill.dennis@alaska.gov	

Turn over to complete instruction acknowledgement.

RS 21-043
DM 21-082

Grant Award Instructions

As a subrecipient, you are only entitled to costs that are eligible. All eligible work must conform to the Scope of Work as specified in the applicable Project Worksheet (PW). Do not assume all costs or changes will be allowed at project completion. Any change request must contain justification for the eligibility of additional costs or work.

All Emergency Work PWs (Category A and B: "Emergency Work") must be complete six months from the date of the Disaster Declaration. All Permanent Work PWs (Categories C-G, "Permanent Work") must be complete 18 months from the date of the Disaster Declaration. If more time is required, contact your Division Representative before the associated deadline to request a Time Extension. Ample justification is required for approval of any Time Extension Request.

Please carefully review the Damage Description and Dimensions, Scope of Work, and Cost Estimate. If you do not agree with the PW as written, or determinations regarding project eligibility, Scope of Work, time limits, funding, or other determinations, an appeal process is available. This process requires written correspondence identifying the action under appeal with an appropriate justification within 60 days of receipt of this Award. Please attach all pertinent documentation supporting your appeal and mail to:

Paul L. Nelson, Director
Division of Homeland Security
and Emergency Management
PO Box 5750
JBER, AK 99505

Failure to follow these guidelines will jeopardize project funds and may impact future disaster assistance. Additional PWs pending approval will be transmitted in future correspondence. Please review all PWs and ask us about pending PWs to ensure all damaged sites or facilities are identified.

As the Authorized Representative of the Matanuska Susitna Borough,
I have reviewed these instructions and acknowledge our appeal rights and responsibilities under the
Public Assistance Program.

Michael Brown, Borough Manager

Printed Name and Title of Authorized Representative

Signature

Date

RS 21-043
IM 21-082



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DIVISION OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT
Obligating Award Document for
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FAIN: (Disaster Number) DR-4533-AK

CFDA No. 97.036 Date of Disaster Declaration 04/09/2020

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6. Subrecipient Name and Address Matanuska Susitna Borough 350 E Dahlia Ave. Palmer, AK 99645			7. Issuing Office and Address Department of Military and Veterans Affairs Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 http://www.ready.alaska.gov	
8. PW Obligation Date 12-07-2020			Agency: Federal Emergency Management Agency (FEMA)	
9. Purpose of Award/Amendment: Extension of performance period and 100% Federal Share Implementation				
10. Grant Award and Terms and Conditions: (see attached Grant Terms and Conditions) Total Approved Amount: \$ 60,524.26 Total Awarded Amount: \$ 60,524.26 Federal Share: \$ 60,524.26 State Share: \$ 0.00 Subrecipient Share: \$ 0.00 See attached: Approved PAGP Project Worksheet Grant Performance Period: 04/09/2020 through 07/09/2021				
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12. Project Award Title: COVID Response 7-01-20 - 09-30-20				
13. Recipient is required to sign and return one (1) copy of this document with the terms and conditions to the issuing address in Block 6, within 30 days from the date in Block 17.				
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17. Signature of Jurisdiction Signatory Official Michael Brown, Borough Manager Printed Name and Title: Eileen Pickett, Accountant			Date: Phone: (907) 861-8585- 8689 Fax: (907) 861-8450 8669 Email: Eileen.Pickett@matsugov.us Mike.Brown@matsugov.us	
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Michael Brown, Borough Manager

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