

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Michael Bowles, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 2, 2025

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. SPECIAL ORDERS OF THE DAY

A. Appointment of Deputy Mayor - Ron Bernier

VI. MINUTES OF PRECEDING MEETINGS

[25-181](#)

A. Assembly Regular Meeting Minutes: 08/19/25

B. Assembly Regular Meeting Minutes: 10/21/25

C. Assembly Election Certification Meeting Minutes: 11/18/25

D. Assembly Regular Meeting Minutes: 11/18/25

Attachments: [12/02/25 - Minutes for Packet](#)

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. State of Alaska

4. Library Board

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committees

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[25-182](#)

1. Agriculture Advisory Board: 10/15/25
2. Big Lake Community Council: 10/14/25
3. Glacier View Community Council: 09/25/25
4. Knik RSA Board of Supervisors: 11/04/25
5. Library Board: 10/14/25
6. Planning Commission: 11/03/25
7. Platting Board: 10/16/25
8. South Lakes Community Council: 11/03/25
9. Susitna Community Council: 10/02/25, Letter 11/09/25

Attachments: [12/02/25 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 25-255](#)

Reporting Conclusion Of Contract No. 24-119B with Neeser Construction Inc. For a Total Contract Amount Of \$1,927,727.82 For The Smith Road Extension Upgrade And Pathway Project.

Attachments: [IM 25-255](#)

[IM 25-259](#)

Informing The Assembly Of The Submittal Of A Grant To The Alaska Federal Lands Access Program For East Knik River Road And Old Glenn Highway Separated Paved Pathway.

Attachments: [IM 25-259](#)

VIII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[RS 25-096](#)

A Resolution Adopting The Fiscal Year 2027 Capital Improvement Program.

Attachments: [RS 25-096](#)

[IM 25-216](#)

[OR 25-124](#)

An Ordinance Amending Title 23 Real Property.
RS 25-108: A Resolution Amending The Land And Resource Management Division Policy And Procedures Manual.

Attachments: [OR 25-124](#)

[RS 25-108](#)

[IM 25-240](#)

[OR 25-125](#) An Ordinance Accepting And Appropriating \$42,461.40 From The Alaska State Department Of Education And Early Development For Internet Cost Assistance.
RS 25-110: A Resolution Approving The Scope Of Work For The Online With Libraries Internet Cost Assistance Grant Program.

Attachments: [OR 25-125](#)
[RS 25-110](#)
[IM 25-242](#)

[OR 25-130](#) An Ordinance Reappropriating \$1,000,000 From The Major Repair And Renovation Reserve To The Iditarod Elementary School Cladding Repair Project.
RS 25-115: A Resolution Approving The Scope Of Work And Budget For The School Cladding Repair Project.

Attachments: [OR 25-130](#)
[RS 25-115](#)
[IM 25-251](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 25-117](#) A Resolution Authorizing The Manager To Submit An Application To The Alaska Sate Department Of Natural Resources To Acquire Or Lease State-Owned Land In Butte, Alaska, For The Development And Ongoing Management Of A New Trailhead Facility Serving The Matanuska Peak And McRoberts Creek Trails.

Attachments: [RS 25-117](#)
[IM 25-257](#)

2. ACTION MEMORANDUMS

[AM 25-132](#) Approval Of Change Order No. 4 For Contract No. 25-005B With AAA Valley Gravel, LLC. For The Point Mackenzie Road Reconstruction Project To Extend The Substantial Completion Date To June 30, 2026, And The Final Completion Date To July 31, 2026.

Attachments: [AM 25-132](#)

[AM 25-141](#) Approval Of Change Order No. 5 For Contract No. 22-104P(A) With Kinney Engineering, LLC. For The 49th State Street Pathway Project; And To Extend The Completion Date To December 31, 2026.

Attachments: [AM 25-141](#)

[AM 25-142](#) Award Of Bid No. 26-001B To Premier Mechanical, LLC. In The Amount Of \$187,944.13 To Supply And Install Seismic Isolation Gas Valves At School District Facilities.

Attachments: [AM 25-142](#)

[AM 25-143](#) Approval of the 2026 Assembly Meeting Schedule.

Attachments: [AM 25-143](#)

IX. UNFINISHED BUSINESS

[OR 25-076](#) An Ordinance Enacting MSB 3.80, Areawide Fuel Excise Tax, In The Amount Of Seven Cents Per Gallon.

Sponsors: Borough Manager

Attachments: [OR 25-076](#)
[IM 25-136](#)

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/16/25, Assembly Chambers)

[RS 25-114](#) A Resolution Approving Changes To Update The Fiscal Year 2027 Schedule Of Rates And Fees Effective July 1, 2026.

Attachments: [RS 25-114](#)
[IM 25-250](#)

[OR 25-102](#) An Ordinance Amending MSB 43.20, Subdivision Development Standards To Allow Lots To Be Reduced To 30,000 Square Feet Within Single-Family Residential Land Use Districts.

Sponsors: Sumner

Attachments: [OR 25-102](#)
[IM 25-194](#)

[OR 25-103](#) An Ordinance Repealing MSB 17.02, Mandatory Land Use Permit In Its Entirety; And Adopting MSB 17.07, Land Use Review.

Sponsors: Sumner

Attachments: [OR 25-103](#)
[IM 25-195](#)

[OR 25-111](#) An Ordinance Amending MSB 17.55, Setbacks And Screening Easements, To Reduce The Minimum Building Setback Requirement From Pedestrian Easements.

Sponsors: Nowers

Attachments: [OR 25-111](#)
[IM 25-210](#)

[OR 25-133](#) An Ordinance Allowing Renters Of The Big Lake Lions Recreation Center To Consume And Serve Alcoholic Beverages Per The Terms Of The Rental Agreement At The Big Lake Lions Recreation Center.

Attachments: [OR 25-133](#)
[IM 25-254](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[25-183](#) Mayoral Request for Confirmation

Attachments: [12/02/25 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.