

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 21, 2023

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- [23-030](#) A. Regular Assembly Meeting: 02/21/23
 B. Regular Assembly Meeting: 03/07/23

Attachments: [022123 - SIGNED - Assembly Regular Meeting Minutes](#)
 [030723 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. SPECIAL ORDERS OF THE DAY

A. Proclamation in Recognition of Education and Sharing Day

[23-037](#) Proclamation in Recognition of Education and Sharing Day

Attachments: [03/21/23 - Proclamation](#)

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**
- 4. Rasmuson Foundation - Advance Broadband Statewide Presentation**

[23-038](#) Rasmuson Foundation - Advance Broadband Statewide
 Presentation

Attachments: [03/21/23 - Presentation](#)

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [23-031](#)
1. Abbreviated Plat: 03/01/23, 03/08/23
 2. Fishhook Community Council: 10/20/22, 12/19/22, 01/05/23, 01/19/23, 02/06/23, 03/06/23
 3. Greater Talkeetna Road Service Board of Supervisors: 01/12/23
 4. North Lakes Community Council: 01/26/23
 5. Susitna Community Council: 01/05/23
 6. Sutton Community Council: 12/28/22, 01/25/23
 7. Tanaina Community Council: 02/28/23

Attachments: [03/21/23 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 23-048](#) Reporting Conclusion Of Contract No. 22-012B With Tutka LLC. For The Port MacKenzie Earthquake Repairs Project.

Attachments: [2023-IM-048](#)

[IM 23-051](#) Reporting The Conclusion Of Contract For Bid No. 22-139B(A) With Ficklin Construction, LLC. In The Final Contract Amount Of \$323,400 For The Big Lake Elementary Waterline Repair.

Attachments: [2023-IM-051](#)

[IM 23-054](#) Reporting Conclusion of Contract No. 22-002B With Hamilton Construction Alaska Company For a Total Contract Amount Of \$1,143,369.15 For the Point Mackenzie Rail Extension Bridge Repairs Project.

Attachments: [2023-IM-054](#)

[IM 23-055](#) Reporting Conclusion of Contract No. 22-126B with Northern Asphalt Construction Inc. For a Total Contract Amount of \$339,150.77 For the Emswiler Drive and Sunday Drive Road Improvements Project.

Attachments: [2023-IM-055](#)

[IM 23-061](#) Informing The Assembly Of The Managers Signature On Five Grant Applications For Submission To The Alaska State Library For The Alaska Public Library Assistance Grants.

Attachments: [2023-IM-061](#)

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 22-131](#) An Ordinance Amending MSB 17.30, Conditional Use Permit For Earth Materials Extraction Activities, To Allow For An Exemption Of 10,000 Cubic Yards Annually Without A Permit.

Sponsors: Tew

Attachments: [2022-OR-131](#)

[2022-IM-238](#)

[03/07/23 - Active Gravel Pits Map](#)

[03/07/23 - Revised Yundt Possible Amendment](#)

[03/07/23 - Bernier Possible Amendment](#)

[03/07/23 - Nowers Possible Amendment](#)

[03/21/23 - Tew Possible Secondary Amendment](#)

[03/21/23 - McKee Possible Secondary Amendments](#)

[OR 23-007](#) An Ordinance Repealing MSB 4.10, Aviation Advisory Board, And Changing The Composition Of The Transportation Advisory Board To Include A Seat For Aviation Interests.

Attachments: [2023-OR-007](#)

[2023-IM-018](#)

[OR 23-015](#) An Ordinance Accepting And Appropriating Additional Funds Of \$382,762 From The Alaska State Department Of Military And Veterans Affairs, For Emergency Federal Highway Administration Road Repairs Caused By The 2018 November Cook Inlet Earthquake Disaster.
RS 23-020: A Resolution Approving The Amended Scope Of Work And Budget For Emergency Road Repairs Caused By The 2018 November Cook Inlet Earthquake Disaster.

Attachments: [2023-OR-015](#)
[2023-RS-020](#)
[2023-IM-047](#)

[OR 23-016](#) An Ordinance Amending MSB 5.25.059, To Annex Parcel Nos. 220N05W11D002 And 219N02W08A003 Into The Willow Fire Service Area No. 35.
RS 23-023: A Resolution Finding The Annexation Of Two Properties (220N05W11D002 And 219N02W08A003) Into The Willow Fire Service Area. No. 35 Serves The Public Interest.

Sponsors: Bernier

Attachments: [2023-OR-016](#)
[2023-RS-023](#)
[2023-IM-052](#)

[OR 23-017](#) An Ordinance Amending MSB 3.08.270, Open Market Procedure.

Attachments: [2023-OR-017](#)
[2023-IM-043](#)
[03/21/23 - Yundt Possible Amendment](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 23-025](#) A Resolution Amending The Land And Resource Management Division Policy And Procedures Manual.

Attachments: [2023-RS-025](#)
[2023-IM-057](#)

[RS 23-026](#) A Resolution Authorizing The Submittal Of A Loan Application To The Alaska State Department Of Environmental Conservation Drinking Water State Revolving Fund Program For \$1,500,000 For Talkeetna Water Facility Upgrade.

Attachments: [2023-RS-026](#)
[2023-IM-058](#)

[RS 23-027](#) A Resolution Recommending Projects For The Alaska Department Of Transportation And Public Facilities, Community Transportation Program And The Transportation Alternative Program.

Attachments: [2023-RS-027](#)
[2023-IM-059](#)

[RS 23-028](#) A Resolution Approving The Amended Budgets For The Clapp-Mack Road Extension Project And The Old Glenn Pathway Phase 2 Project.

Attachments: [2023-RS-028](#)
[2023-IM-060](#)

[RS 23-031](#) A Resolution Amending Budgets For Outside Lighting Upgrade And Dorothy Swanda Jones Building Flooring Repair And Replacement Projects.

Attachments: [2023-RS-031](#)
[2023-IM-065](#)

[RS 23-035](#) A Resolution Requesting That The Alaska State Department Of Natural Resources Expedite The Permitting Process For Construction Of A Bus Accessible Road In Time For The 2024 Arctic Winter Games.

Sponsors: Hale

Attachments: [2023-RS-035](#)
[2023-IM-070](#)

[RS 23-036](#) A Resolution Directing The Manager To Start Implementing The Recommendations Of The Road Service Area Task Force.

Sponsors: Tew

Attachments: [2023-RS-036](#)
[2023-IM-072](#)

[RS 23-038](#) A Resolution Adding To The 2023 State Legislative Priorities Requesting That The State Of Alaska Review And Update The Processes And Procedures To Keep Voter Registration Accurate.

Sponsors: Nowers

Attachments: [2023-RS-038](#)
[2023-IM-075](#)

2. ACTION MEMORANDUMS

[AM 23-018](#) Award Of Bid No. 23-049B To Western Construction And Equipment In The Amount Of \$2,735,250 For Annual Operation And Compaction At Central Landfill.

Attachments: [2023 - AM 23-018](#)

[AM 23-019](#) Award Of Proposal No. 23-035P To Burkhart Croft Architects, LLC.; Architects Alaska, Inc.; And Stantec Architecture, Inc. In The Contract Amount Not To Exceed \$500,000 Per Year, Per Firm, To Support Various Construction Projects Design And Development.

Attachments: [2023-AM-019](#)

[AM 23-020](#) Approval Of Contract Extension For Contract No. 22-080P With HDR Engineering, Inc., To Extend The Final Completion Date To September 30, 2023 For The Urbanized Area Corridor Study.

Attachments: [2023-AM-020](#)

[AM 23-021](#) Authorization To Purchase Network Security Appliances From World Wide Technology, LLC. for the amount of \$213,370.72.

Attachments: [2023-AM-021](#)

[AM 23-022](#) Approving The 95 Percent Design Of Mat-Su Central School.

Attachments: [2023-AM-022](#)

IX. UNFINISHED BUSINESS

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 04/04/23, Assembly Chambers)

[OR 23-012](#) An Ordinance Accepting And Appropriating \$592,000 From The Alaska State Department Of Fish And Game, Sustainable Salmon Fund, For Neklason And Lynda Lakes Fish Passage Improvements. RS 23-014: A Resolution Approving The Scope Of Work And Budget, And Authorizing The Manager To Enter Into An Agreement With The Alaska State Department Of Fish And Game For Neklason And Lynda Lakes Fish Passage Improvements.

Attachments: [2023-OR-012](#)
[2023-RS-014](#)
[2023-IM-037](#)

[OR 23-018](#) An Ordinance Purchasing Approximately .99 Acres Of Land Located On East Turner Road In The Amount Of \$55,000 And To Classify The Property As Reserved Use - Emergency Service Facility, For Use By The Department Of Emergency Services For The Existing Palmer Fishhook Public Safety Building, Station 3-5.

Attachments: [2023-OR-018](#)
[2023-IM-056](#)

[OR 23-020](#) An Ordinance Approving An Appropriation Of \$833,627 From The Areawide Fund Balance For Bridge And Railroad Crossing Major Maintenance And Repair And The Dust Control Program. RS 23-029: A Resolution Amending The Budgets For The Kashwitna Trail Grade Crossing Panel Upgrade Project And The Lynx Lake Grade Crossing Panel Upgrade Project.

Attachments: [2023-OR-020](#)
[2023-RS-029](#)
[2023-IM-062](#)

[OR 23-021](#) An Ordinance Reappropriating \$500,000 From The Community Transportation Grant Match Project To The Parks And Recreation Project For The Government Peak Recreational Area Overflow Parking Lot.

Attachments: [2023-OR-021](#)
[2023-IM-063](#)

[OR 23-022](#) An Ordinance Accepting And Appropriating \$306,900 In Fiscal Year 2023 Community Assistance Program Supplemental Funding.
RS 23-030: A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2023 Community Assistance Program Supplemental Funding And Authorizing The Manager To Enter Into Agreements With 20 Unincorporated Communities Within The Borough.

Attachments: [2023-OR-022](#)
[2023-RS-030](#)
[2023-IM-064](#)

[OR 23-025](#) An Ordinance Reappropriating \$141,095.89 From The Big Lake Boat Launch Project To The Sunshine Creek Road Completion Project.
RS 23-032: A Resolution Approving The Amended Scope Of Work And Budget For The Sunshine Creek Road Completion Project.

Attachments: [2023-OR-025](#)
[2023-RS-032](#)
[2023-IM-067](#)

[OR 23-027](#) An Ordinance Accepting And Appropriating 2022 January Mat-Su Windstorms Disaster Relief Monies In The Amount Of \$6,682.50 From The Federal Emergency Management Agency; And \$2,227.50 From The Alaska State Division Of Homeland Security And Emergency Management.
RS 23-034: A Resolution Approving The Scope Of Work And Budget For Fire Station Repairs Caused By The 2022 January Windstorms Disaster.

Attachments: [2023-OR-027](#)
[2023-RS-034](#)
[2023-IM-069](#)

[OR 23-030](#) An Ordinance Amending MSB 2.71 To Prohibit Borough Officials From Taking Action Related To Contracts Involving Current Or Prior Employers.

Sponsors: Tew

Attachments: [2023-OR-030](#)
[2023-IM-073](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[23-028](#)

Mayoral Requests for Confirmation

Attachments: [03/21/23 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.