

**SUBJECT:** Approval of change order for contract 17-036B, Recreational & Cultural Interest Area (RICA) Sign Program, project no. 15035 fund 480 to The Boutet Company, Inc. in the amount of \$20,200.

**AGENDA OF:** August 7, 2018

**ASSEMBLY ACTION:**

Approved under the consent agenda 8-7-18 *[Signature]*

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	EK	
	Community Development Director	EP	
	Purchasing Division	<i>[Signature]</i>	For Russ Kroff
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i> N.S.	
	Borough Clerk		<i>[Signature]</i>

**ATTACHMENT (S):** Fiscal Note: Yes ☒ No ☐

**SUMMARY STATEMENT:** On November 29, 2016, the borough entered in to a services agreement with The Boutet Company, Inc. to apply for sign placement and design permits on behalf of the MSB in the State of Alaska Department of Transportation's Recreational & Cultural Interest Area (RICA) Sign Program. The contracted scope of work was for the installation of recreational signage at 12 locations throughout the Mat-Su Borough area. The services agreement was awarded in the amount of \$82,600.

During the application and permitting process Alaska Department of Transportation (ADOT) changed the permitted sign types. Due to these changes signage size and quantities have to be modified from

the original scope of work to be permitted by the state. This change order will allow changes to the scope of work and time of completion to meet ADOT's permitting requirements and changes needed to complete the signage program.

**RECOMMENDATION OF ADMINISTRATION:** Recommend approval of change order in the amount of \$20,200 to The Boutet Company, Inc. for the RICA Sign Program.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 7, 2018.

SUBJECT: Approval of change order for contract 17-036B, Recreational & Cultural Interest Area (RICA) Sign Program, project no. 15035 fund 480 to The Boutet Company, Inc. in the amount of \$20,200.

(15035-1800-1847 - \$2,448.27 and 15035-1800-1852 - \$17,751.73)

ORIGINATOR:

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$20,200</u>	FUNDING SOURCE <u>AW Budget Approp</u>
FROM ACCOUNT # <u>480.000.000.4XX. XXX</u>	PROJECT # <u>15035</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Bouboua Baungant</u>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>20.2</u>				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		<u>20.2</u>				
TOTAL		<u>20.2</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY:

DEPARTMENT:

APPROVED BY:

Chapman Skene

PHONE:

DATE:

DATE:

7/25/18