

SUBJECT: Approval of a contract amendment 1 to contract 19-020P, Big Lake Transfer Station Upgrades - Design to amend the Scope of Services to include the design of a salted sand storage building and other recommended upgrades at the Big Lake Transfer Station in the amount of THREE HUNDRED THIRTY FIVE THOUSAND ONE HUNDRED SIXTY NINE DOLLARS (\$335,169).

AGENDA OF: April 2, 2019

ASSEMBLY ACTION:

Approved under the Consent
Agenda 4-2-19 (BOM)

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator: Butch Shapiro	ms	
	Public Works Director: Terry Dolan	TDL	19 MAR 19
	Finance Director	JS	
	Borough Attorney	JS	
	Borough Clerk	JS 3/22/19	
	Purchasing Officer	JS	

ATTACHMENT (S): Fiscal Note: Yes ☒; No ☐

SUMMARY STATEMENT: Assembly approval of contract amendments (change orders) are required by MSB 3.08.170(c)(1) for contracts with an original award value of \$100,000 or less in which the contract amendment or change order, or cumulative contract amendments or change orders, that will cause the total contract amount, as amended, to exceed \$100,000

In the fiscal year 2019 Capital Projects Budget, the Assembly appropriated \$350,000.00 for Transfer Site Upgrades, Project No. 25035.2407, for the design and upgrade of the Big Lake Transfer Station to include installation of commercial scales.

On October 19, 2018, the Matanuska-Susitna Borough entered into a Professional Services Agreement for Big Lake Transfer Station Upgrades - Design with PDC Engineers (PDC), Contract No. 19-020P.

Phase one of this contract was to develop a conceptual design to include scale house upgrades, vehicle and equipment storage facilities, installation of commercial scales, the design of a salted sand storage building and other recommended upgrades at the Big Lake Transfer Station.

Costs associated with the salted sand storage facility will be paid for through a separate funding source.

With Phase one of the project completed, a cost proposal was requested to advance the design to 100% in preparation of bidding the project.

Final design will be completed by June 1, 2019.

This contract will be administered by the MSB Solid Waste Division of Public Works Department.

RECOMMENDATION OF ADMINISTRATION: Approval of a contract amendment 1, to contract 19-020P, Big Lake Transfer Station Upgrades - Design, in the amount of **THREE HUNDRED THIRTY FIVE THOUSAND ONE HUNDRED SIXTY NINE DOLLARS (\$335,169)**

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: April 2, 2019

SUBJECT: Authorization to amend contract 19-020P, Big Lake Transfer Site Upgrades Design in the amount of \$335,169

ORIGINATOR: PW/Solid Waste

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$ 335,169	FUNDING SOURCE Landfill Entp fund, Entp fund Budget Approp Big Lake RSA,
FROM ACCOUNT # 420.000.000.4XX.XXX \$ 311,553 277.000.000.4XX.XXX \$ 17,274 510.150.401.426.700 \$ 6,342	PROJECT # 25035
TO ACCOUNT :	PROJECT #
VERIFIED BY: Barbara Bauenger	CERTIFIED BY:
DATE: 3/20/19	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	335					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	335					
TOTAL	335					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: Chugma Akmal DATE: 3/20/19