

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, OCTOBER 1, 2024

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[24-128](#)

- A. Assembly Special Meeting: 08/10/24
- B. Assembly Regular Meeting: 08/20/24
- C. Assembly Regular Meeting: 09/03/24
- D. Joint Assembly/School Board Meeting: 09/10/24
- E. Assembly Regular Meeting: 09/10/24

Attachments: [10/01/24 - Minutes for Packet](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District
- 3. State of Alaska

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Assembly Public Relations

C. MANAGER COMMENTS

- 1. State/Federal Legislation
- 2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[24-129](#)

1. Abbreviated Plat: 08/28/24, 09/04/24, 09/11/24
2. Agriculture Advisory Board: 04/17/24
3. Big Lake RSA Board of Supervisors: 06/10/24, 08/12/24, 09/03/24
4. Butte Community Council: 05/08/24, 06/10/24
5. Library Board: 08/13/24
6. Library Citizen's Advisory Committee: 08/12/24
7. Local Road Service Area Advisory Board: 06/20/24
8. Meadow Lakes Community Council: 03/13/24, 04/10/24, 05/08/24, 06/12/24
9. MSB Fish and Wildlife Commission: 07/02/24
10. North Lakes Community Council: 05/30/24, 06/27/24
11. Parks, Recreation, and Trails Advisory Board: 08/26/24
12. Platting Board: 08/15/24
13. Waterbody Setback Advisory Board: 08/13/24, 08/27/24
14. West Lakes FSA Board of Supervisors: 08/12/24

Attachments: [10/01/24 - Citizen and Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 24-183](#)

Reporting Conclusion Of Contract No. 24-029B with K&H Civil Constructors, LLC. In a Total Contract Amount Of \$473,876.70 For The Papoose Twins Road Improvement Project.

Attachments: [IM 24-183](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 24-079](#)

An Ordinance Creating Homestead Drive Natural Gas Local Improvement District No. 667, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 24-079](#)

[IM 24-145](#)

[10/01/24 - Ballot Tally](#)

[OR 24-093](#) An Ordinance Accepting And Appropriating Additional January 2022 Mat-Su Windstorms Disaster Relief Funds In The Amount Of \$658.49 From The Federal Emergency Management Agency; And \$219.50 From The Alaska State Division Of Homeland Security And Emergency Management.
RS 24-092: A Resolution Approving The Amended Budget For The January 2022 Mat-Su Windstorms Disaster.

Attachments: [OR 24-093](#)
[RS 24-092](#)
[IM 24-172](#)

[OR 24-094](#) An Ordinance Accepting And Appropriating \$11,000 From The Mat-Su Trails And Parks Foundation.
RS 24-094: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into The Grant Agreement Amendment For A Sutter 500 Trail Dozer

Attachments: [OR 24-094](#)
[RS 24-094](#)
[IM 24-174](#)

[OR 24-095](#) An Ordinance Accepting And Appropriating \$1,440,340 From The Environmental Protection Agency's Solid Waste Infrastructure For Recycling Grants For Communities.
RS 24-095: A Resolution Approving The Scope Of Work And Budget For The Solid Waste Division's Sustainable Organic Materials Compost Program And Infrastructure Development.

Attachments: [OR 24-095](#)
[RS 24-095](#)
[IM 24-175](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 24-078](#) A Resolution Adopting Processes For Community Councils To Develop A Community Comprehensive Plan Or Special Land Use District.

Attachments: [RS 24-078](#)
[IM 24-149](#)

[RS 24-105](#) A Resolution Directing The Manager To Place A Display In The Lobby Of The Dorothy Swanda Jones Building To Include The Ten Commandments, Magna Carta, The Mayflower Compact, Declaration Of Independence, And The Preambles To The United States Constitution And Alaska Constitution.

Sponsors: Bernier

Attachments: [RS 24-105](#)
[IM 24-190](#)

[RS 24-106](#) A Resolution Recognizing The Partnership And Contributions Of Adult & Teen Challenge Pacific Northwest To The Efforts Of Community Cleanup.

Sponsors: Fonov

Attachments: [RS 24-106](#)
[IM 24-191](#)

[RS 24-107](#) A Resolution Urging The Alaska Board Of Fisheries To Approve Agenda Change Requests ACR 2 And ACR 3, Which Were Previously Submitted And To Designate The Susitna River Drainage Chinook Salmon And The Little Susitna River Coho Salmon Both As A Stock Of Yield Concern And Adopt Regulatory Action Plans To Rebuild The Yield For Both Stocks.

Sponsors: Gamble

Attachments: [RS 24-107](#)
[IM 24-188](#)

[RS 24-108](#) A Resolution Ratifying The 2025-2027 Proposed Labor Agreement With The Matanuska-Susitna Borough Employees Association And Authorizing The Manager To Sign And Execute Said Agreement.

Attachments: [RS 24-108](#)
[IM 24-192](#)

2. ACTION MEMORANDUMS

[AM 24-107](#) Approval Of Change Order No. One For Contract No. 22-090P(B) With Lounsbury & Associates, Inc. To Add \$53,725 For The Design Of Hemmer Road Extension Project; And Extend The Final Completion Date To October 31, 2026.

Attachments: [AM 24-107](#)

[AM 24-109](#) Informing The Assembly Of The Manager's Signature On The Fiscal Year 2025 Enhanced 911 Spending Priorities Agreement And Approving The Fiscal Year 2025 Payments Of \$144,000 Each To The Cities Of Palmer And Wasilla For Call Taker Wages And Benefits.

Attachments: [AM 24-109](#)

[AM 24-110](#) Award Of Quote No. 25-049Q To The Boutet Company In The Contract Amount Of \$114,365.29 To Design Fish Passage Improvements For Sushana Drive At Coal Creek.

Attachments: [AM 24-110](#)

[AM 24-111](#) Award Of Bid No. 24-160B To Raven Electric In The Contract Amount Of \$225,336 To Install Security Cameras At Various Emergency Services Buildings.

Attachments: [AM 24-111](#)

VIII. UNFINISHED BUSINESS

[RS 24-099](#) A Resolution Opposing The Release Of Land Authority Along The Proposed Alaska Long Trail As It Pertains To The National Scenic Trail Feasibility Study.

Sponsors: Gamble and Yundt

Attachments: [RS 24-099](#)

[IM 24-180](#)

[10/01/24 - Gamble/Fonov Possible Amendment](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 10/15/24, Assembly Chambers)

[RS 24-097](#) A Resolution Approving 2025 State Legislative Priorities.

Attachments: [RS 24-097](#)
[IM 24-178](#)

[RS 24-098](#) A Resolution Approving 2025 Federal Legislative Priorities.

Attachments: [RS 24-098](#)
[IM 24-179](#)

[OR 24-097](#) An Ordinance Approving An Appropriation Of \$65,000 From The Central Mat-Su Fire Service Area Fund Balance To A Project To Repair Pumper-Tender 62.

RS 24-102: A Resolution Approving The Scope Of Work And Budget For A Project To Facilitate Repairs For Pumper-Tender 62 For Central Mat-Su Fire Service Area.

Attachments: [OR 24-097](#)
[RS 24-102](#)
[IM 24-184](#)

[OR 24-098](#) An Ordinance Accepting And Appropriating \$30,079 From The United States Fish And Wildlife Service, National Fish Habitat Partnership For Neklason Lake Fish Passage.

RS 24-103: A Resolution Approving The Scope Of Work And Budget and Authorizing The Manager To Enter Into An Agreement With The United States Fish And Wildlife Service For Neklason Lake Fish Passage, And Approving The Time Extension Of The Fiscal Year 2023 Areawide Budget Appropriation For Fish Passage Improvements Match Funds.

Attachments: [OR 24-098](#)
[RS 24-103](#)
[IM 24-185](#)

[OR 24-100](#) An Ordinance Approving An Appropriation Of \$2,250,000 From The Greater Palmer Consolidated Fire Service Area Fund Balance To A Project To Construct The New Public Safety Building Station 3-9.

RS 24-104: A Resolution Approving The Scope Of Work And Budget For A Project To Construct Public Safety Building Station 3-9; And Repayment Of A Loan By Areawide To The Greater Palmer Consolidated Fire Service Area.

Attachments: [OR 24-100](#)

[RS 24-104](#)

[IM 24-187](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[24-130](#) Mayoral Request for Confirmation

Attachments: [10/01/24 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 24-101](#) An Ordinance Amending MSB 17.73, To Change Notification Requirements And Process For Multifamily Developments.

Sponsors: Hale

Attachments: [OR 24-101](#)

[IM 24-189](#)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.