

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, OCTOBER 1, 2019

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[19-139](#)

A. Regular Meeting Minutes: 09/03/19

B. Joint Assembly/School Board Meeting Minutes: 09/10/19

Attachments: [090319 - SIGNED - Regular Meeting Minutes](#)
[091019 - SIGNED - Joint Assembly.School Board Meeting Minu](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. Governor Dunleavy's Office Update

4. Purple Heart Trail Support

[19-141](#) Purple Heart Trail

Attachments: [10/01/19 - Support Request](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [19-142](#)
1. Agriculture Advisory Board: 05/15/19, Resolution No. 19-05
 2. Board of Adjustment and Appeals: 03/14/19, Final Decision 19-03
 3. Central Mat-Su FSA Board of Supervisors: 05/13/19
 4. Ethics Board: 06/12/19
 5. Planning Commission: 08/05/19, Resolution No. 19-19
 6. Platting Board: 08/01/19
 7. West Lakes FSA Board of Supervisors: 07/08/19
 8. North Lakes Community Council: 01/31/19, 02/28/19, 03/28/19, 04/25/19, 05/30/19, 06/27/19
 9. Susitna Community Council: 08/01/19
 10. Talkeetna Community Council: 08/05/19
 11. Willow Area Community Organization: 06/05/19, 08/07/19

Attachments: [10/01/19 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 19-158](#) Reporting Of Conclusion Of Contract For Bid No. 19-011B With Merrell Bros Inc. For Talkeetna Waste Water Treatment Plant Sludge Removal.

Attachments: [2019-IM-158](#)

[IM 19-159](#) Notification Of Certification Of 2019 Regular Real Property, Personal Property, Oil And Gas Properties, and Exempted Properties; And Board Of Equalization Actions.

Attachments: [2019-IM-159](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 19-110](#) An Ordinance Amending MSB 3.15.075(C), Tax Adjustment, To Amend The Deadline For Filing An Application For Tax Adjustments On Property Affected By The Fire.

Sponsors: Boeve

Attachments: [2019-OR-110](#)
[2019-IM-150](#)
[OR 19-110 - Possible Amendment](#)

[OR 19-111](#) An Ordinance Amending MSB 4.48.030, Local Road Service Area Advisory Board - Organization; Meetings, To Amend Quorum Requirements.

Sponsors: Beck

Attachments: [2019-OR-111](#)
[2019-IM-151](#)

[OR 19-113](#) An Ordinance Approving An Appropriation Of \$28,751 From The Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259, To Project No. 45215, Fund 405, To Allow The Greater Palmer Consolidated Fire Service Area To Purchase A Lion Attack Digital Fire Training System.

RS 19-080: A Resolution Approving The Scope Of Work And Budget For Project No. 45215, Fund 405, To Allow The Greater Palmer Consolidated Fire Service Area To Purchase A Lion Attack Digital Fire Training System.

Attachments: [2019-OR-113](#)

[2019-RS-080](#)

[2019-IM-153](#)

[OR 19-115](#) An Ordinance Accepting And Appropriating \$289,311 From The Alaska State Department Of Health And Social Services, To Fund 475, Project No. 20397 For The Human Services Community Matching Grant.

RS 19-081: A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

RS 19-082: A Resolution Allocating Human Services Community Matching Grant Funds To Non-Profit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreement With The Sub-Grantee Agencies.

Attachments: [2019-OR-115](#)

[2019-RS-081](#)

[2019-RS-082](#)

[2019-IM-155](#)

[10/01/19 - Amendment Requested by Staff](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 19-085](#) A Resolution Amending The Scope Of Work For Project No. 45254, Fund 405, To Include All Aspects Of Building And Property Repairs And Upgrades; And The Purchase Of New And Upgraded Station And Building Equipment For All West Lakes Fire Stations.

Attachments: [2019-RS-085](#)
[2019-IM-162](#)

2. ACTION MEMORANDUMS

[AM 19-106](#) Request To Vacate Portions Of The 50-Foot Wide Section Line Easement In Hatcher Pass Village On The North Side And East Side Of Section 33, Located In The Northeast 1/4 Section 33, Township 19 North, Range 1 East, Seward Meridian, Alaska; Lying North Of East Edgerton-Parks Road And East And West Of North Mountain Trails Drive.

Attachments: [2019-AM-106](#)

[AM 19-108](#) Approval Of Contract Extension To Contract No. 19-079B With Tutka, LLC. To Extend The Final Completion Time To June 30, 2020, For Caswell Lakes Road At Caswell Creek Fish Passage.

Attachments: [2019-AM-108](#)

[AM 19-109](#) Recommendation To Reallocate A Portion Of The Wages And Benefits Of The Fire Deputy Director Position Charged To The West Lakes Fire Service Area Operating Budget, Fund 249, To Emergency Services Rescue Fiscal Year 2020 Operating Budget, Fund 100, And The Central Mat-Su Fire Service Area Operating Budget, Fund 250.

Attachments: [2019-AM-109](#)

[AM 19-110](#) Award Of Proposal No. 19-118P To Burns & McDonnell Engineering Company, Inc., In The Contract Amount Of \$225,200 For The Landfill Development Plan.

Attachments: [AM 19-110](#)

[AM 19-111](#) Approval Of A Contract Amendment For Orion Construction Inc., Contract No. 19-113B, To Add \$32,938.19 And Up To \$150,000 In Additional Change Order Authority To Complete The Talkeetna Wastewater Treatment Plant Upgrades - Phase 1 Project, Project No. 25053, Fund 415.

Attachments: [2019-AM-111](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 10/15/19, Assembly Chambers)

[OR 19-088](#) An Ordinance Amending MSB 2.71.090 And MSB 3.08.230, To Prohibit Elected Officials From Employment, Holding Contracts, Or Having Any Interest In Contracts With The Borough While In Office And For Three Years After Leaving Office Unless The Assembly Waives The Restriction In Advance.

Sponsors: Sumner

Attachments: [OR 19-088](#)
[IM 19-118](#)
[Ethics Board Resolution 19-01](#)

[OR 19-097](#) An Ordinance Adopting The 2019 Update To The Asset Management Plan: Natural Resource Management Units; And Amending MSB 15.24.030, Comprehensive Plan And Purposes.

Attachments: [OR 19-097](#)
[IM 19-128](#)

[OR 19-117](#) An Ordinance Repealing MSB 15.39.050, Term; And Adopting MSB 15.39.055, Term, For The Board Of Adjustment And Appeals.

Attachments: [OR 19-117](#)
[IM 19-160](#)

[OR 19-118](#) An Ordinance Accepting And Appropriating \$143,500 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant Program, And Requesting A Reappropriation Of \$143,500 From The Emergency Management Fiscal Year 2020 Operating Budget, To Fund 425, Project No. 45285, For Emergency Management Wages And Benefits.

RS 19-084: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, Fund 425, Project No. 45285, For Emergency Management Wages And Benefits.

Attachments: [OR 19-118](#)
[RS 19-084](#)
[IM 19-161](#)

[OR 19-119](#) An Ordinance To Approve A Supplemental Appropriation Of \$50,000 From The Unrestricted Net Assets In The Solid Waste Enterprise Fund, Fund 510, To Solid Waste Budget Line 510.150.416 426.900 For An Update To The Landfill Development Sequencing Plan, Landfill Gas Plan, And Leachate Management Plans.

RS 19-086: A Resolution Establishing The Scope Of Work And Budget For A Supplemental Appropriation Of \$50,000 From The Unrestricted Net Assets In The Solid Waste Enterprise Fund, Fund 510, To Solid Waste Budget Line 510.150.416 426.900 For An Update To The Landfill Development Sequencing Plan, Landfill Gas Plan, And Leachate Management Plans.

Attachments: [OR 19-119](#)
[RS 19-086](#)
[IM 19-163](#)

[OR 19-120](#) An Ordinance Approving The Acceptance And Appropriation Of Fiscal Year 2020 Community Assistance Program Funds In The Amount Of \$284,202 To Fund 475, Project No. 47033.

RS 19-087: A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2020 Community Assistance Program, Project No. 47033.

Attachments: [OR 19-120](#)
[RS 19-087](#)
[IM 19-164](#)

[OR 19-122](#) An Ordinance Amending MSB 2.29.040, Appointment, To Make
The Term Renewal For The Office Of Administrative Hearings
Consistent With Other Borough Boards And Commissions.

Attachments: [OR 19-122](#)
[IM 19-166](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[19-140](#) Vacancy Report

Attachments: [10/01/19 - Vacancy Report](#)

C. OTHER NEW BUSINESS

**D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other
Date Specified By The Assembly)**

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**