

SUBJECT: ACCEPTING AND APPROPRIATING \$236,810.18 IN ADDITIONAL DISASTER RELIEF FUNDS AND APPROVING THE AMENDED BUDGET FOR THE HOUSTON MIDDLE SCHOOL TEMPORARY RELOCATION FROM DAMAGES SUSTAINED DURING THE 2018 COOK INLET EARTHQUAKE.

AGENDA OF: January 18, 2022

ASSEMBLY ACTION:

Adopted without objection. 02-01-22 KBJ

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:

MB

Route To:	Department/Individual	Initials	Remarks
	Originator - P. Graham	<i>PG</i>	
	Finance Director	<i>KBJ</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>MB 1/10/22</i>	

ATTACHMENT (S) : Fiscal Note: YES X NO _____
PW153(2) Amendment No. 3 Houston Middle School
Temporary Relocation (11 pp)
Ordinance Serial No. 22-013 (2 pp)
Resolution Serial No. 22-009 (2 pp)

SUMMARY STATEMENT:

On November 30, 2018 the Matanuska-Susitna Borough sustained damage to infrastructure due to a magnitude 7.0 earthquake. A borough, state and federal disaster declaration was issued for November 30, 2018. Allowed costs are eligible for 75% federal (Federal Emergency Manager Agency (FEMA)) and 25% state (Division of Homeland Security and Emergency Management (DHS&EM)) funding assistance.

In early 2020 an award was issued for the Houston Middle School Temporary Relocation, project no. 55026. These funds were issued to provide a safe and secure environment by temporarily relocating the Houston Middle School, educational equipment, instructional materials, and student activities to portable classrooms and

alternate sites. Total costs incurred as of November 12, 2019 totaled \$1,062,152.03. However, a reduction of \$962,152.03 was made for anticipated insurance coverage, which reduced the initial award to \$100,000.00, the amount of the insurance deductible.

Since that time additional costs were identified and approved by the granting agencies. In August of 2021, the assembly authorized the acceptance of \$1,235,753.84 under Amendment 2 of the grant award.

The staff accountant, during a review of the project, found a few discrepancies in the denied expenditures. These discrepancies were brought to the attention of the Grants Administrator for resolution. In response the Grants Administrator provided Amendment 3.

This legislation if approved, will accept and appropriate the additional \$236,810.18 and amend the project budget, bringing the total award amount to \$1,572,564.02, and extending the award completion date through October 31, 2022.

RECOMMENDATION OF ADMINISTRATION: Approve the legislation as presented.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: January 18, 2022

SUBJECT: ACCEPTING AND APPROPRIATING \$236,810.18 IN ADDITIONAL DISASTER RELIEF FUNDS AND APPROVING THE AMENDED BUDGET FOR THE HOUSTON MIDDLE SCHOOL TEMPORARY RELOCATION FROM DAMAGES SUSTAINED DURING THE 2018 COOK INLET EARTHQUAKE.

ORIGINATOR: Pamela Graham, Grants Coordinator

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$236,810.18</u>	FUNDING SOURCE <u>FEMA</u>
FROM ACCOUNT #	PROJECT
TO ACCOUNT: <u>445.000.010 3XX.XXV</u>	PROJECT #
VERIFIED BY: <u>Rachel Winkler</u>	CERTIFIED BY:
DATE: <u>1/6/22</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds		<u>236.8</u>				
Other						
TOTAL		<u>236.8</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: Chesenne Handel DATE: 1/10/2022



DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
DIVISION OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT
 Obligating Award Document for
Disaster - Public Assistance Presidentially Declared

FAIN: (Disaster Number) DR-4413-AK CFDA No. 97.036 Date of Disaster Declaration 01/31/2019

1. Project Worksheet # 0153(2)	2. Category B	3. DUNS # 081482960	4. Award <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Amendment Number 3	5. Employer Tax ID # 92-0030816										
6. Subrecipient Name and Address Matanuska Susitna Borough 350 E Dahlia Avenue Palmer, AK 99645			7. Issuing Office and Address Department of Military and Veterans Affairs Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 http://www.ready.alaska.gov											
8. PW Obligation Date 12/7/2021			Agency: Federal Emergency Management Agency (FEMA)											
9. Purpose of Award/Amendment: Scope of Work Change / Cost Increase (+ \$236,810.18)														
10. Grant Award and Terms and Conditions: (see attached Grant Terms and Conditions)														
<table> <tr> <td>Total Approved Amount:</td> <td>\$ 1,572,564.02</td> </tr> <tr> <td>Total Awarded Amount:</td> <td>\$ 1,572,564.02</td> </tr> <tr> <td>Federal Share:</td> <td>\$ 1,179,423.02</td> </tr> <tr> <td>State Share:</td> <td>\$ 393,141.00</td> </tr> <tr> <td>Subrecipient Share:</td> <td>\$ 0.00</td> </tr> </table>					Total Approved Amount:	\$ 1,572,564.02	Total Awarded Amount:	\$ 1,572,564.02	Federal Share:	\$ 1,179,423.02	State Share:	\$ 393,141.00	Subrecipient Share:	\$ 0.00
Total Approved Amount:	\$ 1,572,564.02													
Total Awarded Amount:	\$ 1,572,564.02													
Federal Share:	\$ 1,179,423.02													
State Share:	\$ 393,141.00													
Subrecipient Share:	\$ 0.00													
See attached: Approved PAGP Project Worksheet Grant Performance Period: 01/31/2019 through 10/31/2022														
11. Grant Requirements, Assurances and Agreements: (see attached Grant Requirements, Assurances and Agreements) The acceptance of a grant from the United States creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the grant. (GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)). Federal awarding agency is the Federal Emergency Management Agency (FEMA).														
12. Project Award Title: Houston Middle School Temporary Relocation														
13. Subrecipient is required to sign and return one (1) copy of this document with the terms and conditions to the issuing address in Block 7, within 30 days from the date in Block 17.														
14. DHS&EM Project Manager Printed Name of SPAO: Jenny Belanger			Phone: (907) 428-7036 Fax: (907) 428-7009 Email: jenny.belanger@alaska.gov											
15. Signature of Jurisdiction Project Manager Printed Name: Casey Cook			Phone: (907) 861-8004 Fax: (907) 861-8014 Email: casey.cook@matsugov.us											
16. Signature of Jurisdiction Chief Financial Officer Printed Name: Cheyenne Heindel			Phone: (907) 861-8630 Fax: (907) 861-8592 Email: cheyenne.heindel@matsugov.us											
17. Signature of Jurisdiction Signatory Official Printed Name and Title: Michael Brown, Borough Manager			Date: Phone: (907) 861-8689 Fax: (907) 861-8669 Email: mike.brown@matsugov.us											
18. DHS&EM Signatory Official William A. Dennis Alternate Governor's Authorized Representative			Date: 1-3-22 Phone: (907) 428-7000 Fax: (907) 428-7009 Email: bill.dennis@alaska.gov											

Turn over to complete instruction acknowledgement.

IM 22-021
OR 22-013
RS 22-009

Grant Award Instructions

As a subrecipient, you are only entitled to costs that are eligible. All eligible work must conform to the Scope of Work as specified in the applicable Project Worksheet (PW). Do not assume all costs or changes will be allowed at project completion. Any change request must contain justification for the eligibility of additional costs or work.

All Emergency Work PWs (Category A and B: "Emergency Work") must be complete six months from the date of the Disaster Declaration. All Permanent Work PWs (Categories C-G, "Permanent Work") must be complete 18 months from the date of the Disaster Declaration. If more time is required, contact your Division Representative before the associated deadline to request a Time Extension. Ample justification is required for approval of any Time Extension Request.

Please carefully review the Damage Description and Dimensions, Scope of Work, and Cost Estimate. If you do not agree with the PW as written, or determinations regarding project eligibility, Scope of Work, time limits, funding, or other determinations, an appeal process is available. This process requires written correspondence identifying the action under appeal with an appropriate justification within 60 days of receipt of this Award. Please attach all pertinent documentation supporting your appeal and mail to:

Bryan J. Fisher, Director
Division of Homeland Security
and Emergency Management
PO Box 5750
JBER, AK 99505

Failure to follow these guidelines will jeopardize project funds and may impact future disaster assistance. Additional PWs pending approval will be transmitted in future correspondence. Please review all PWs and ask us about pending PWs to ensure all damaged sites or facilities are identified.

As the Authorized Representative of the Matanuska Susitna Borough,
I have reviewed these instructions and acknowledge our appeal rights and responsibilities under the
Public Assistance Program.

Printed Name and Title of Authorized Representative

Signature

Date

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RS 22-009

PA-10-AK-4413-PW-00153(2) <u>P</u>	
Applicant Name:	Application Title:
MATANUSKA-SUSITNA BOROUGH	94678 - Houston Middle School Temporary Relocation
Period of Performance Start:	Period of Performance End:
01-31-2019	10-31-2022

Bundle Reference # (Amendment #)	Date Awarded
PA-10-AK-4413-PW-00153(458)	12-07-2021

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 75%

FEDERAL EMERGENCY MANAGEMENT AGENCY PROJECT WORKSHEET				
DISASTER		PROJECT NO.	PA ID NO.	DATE
FEMA	4413 - DR -AK	94678	170-006F3-00	11-12-2019
APPLICANT: MATANUSKA-SUSITNA BOROUGH			WORK COMPLETE AS OF:	
			11-12-2019 : 100 %	
Site 1 of 1				
DAMAGED FACILITY:			COUNTY: Matanuska-Susitna	
Damage # 287237; Emergency Protective Measures (Houston Middle School Temp Relocation)				
LOCATION:			LATITUDE:	LONGITUDE:
PA-10-AK-4413-PW-00153(0): 12801 Hawk Lane, Big Lake, AD 99652 PA-10-AK-4413-PW-00153(1): Houston Middle School, 12801 Hawk Lane, Big Lake, AK 99652 PA-10-AK-4413-PW-00153(2): 12801 Hawk Lane, Big Lake, AK 99652			61.586997	-149.77226
Current Version:				
DAMAGE DESCRIPTION AND DIMENSIONS:				
PA-10-AK-4413-PW-00153(0): The Disaster #4413DR, which occurred between 11/30/2018 and 11/30/2018, caused: Damage # 287237; Emergency Protective Measures (Houston Middle School Temp Relocation) During the incident period of 11/30/2018 through 11/30/2018, Alaska Earthquake 11/30/2018 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures. Provided a safe and secure environment by temporarily relocating the Houston Middle School, educational equipment, instructional materials, and student activities to portable classrooms and alternate sites for extensive damages incurred by the Alaska earthquake at Houston Middle School, 12801 Hawk Lane, Big Lake, AD 99652 (61.586997, -149.772268) from 12/1/2018 to 8/12/2019. PA-10-AK-4413-PW-00153(1): *****Version 1***** This version includes additional costs and time for the work completed. During the incident period of 11/30/2018 through 11/30/2018, Alaska Earthquake 11/30/2018 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures. Provided a safe and secure environment by temporarily relocating the Houston Middle School, educational equipment, instructional materials, and student activities to portable classrooms and alternate sites for extensive damages incurred by the Alaska earthquake at Houston Middle School, 12801 Hawk Lane, Big Lake, AD 99652 (61.586997, -149.772268) from 12/1/2018 to 12/31/2019. PA-10-AK-4413-PW-00153(2): ***Version 2*** The Disaster #4413DR, which occurred between 11/30/2018 and 11/30/2018, caused: Damage # 287237; Emergency Protective Measures (Houston Middle School Temp Relocation)				

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*****Version 1*****

This version includes additional costs and time for the work completed.

During the incident period of 11/30/2018 through 11/30/2018, Alaska Earthquake 11/30/2018 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

Provided a safe and secure environment by temporarily relocating the Houston Middle School, educational equipment, instructional materials, and student activities to portable classrooms and alternate sites for extensive damages incurred by the Alaska earthquake at Houston Middle School, 12801 Hawk Lane, Big Lake, AD 99652 (61.586997, -149.772268) from 12/1/2018 to 12/31/2019.

*****VERSION 2*****

Revised existing damage components and added two damage components, in alignment with V2 SOW line items

During the incident period of 11/30/2018 through 11/30/2018, Alaska Earthquake 11/30/2018 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

Provided staffing and resources to assist with the temporary relocation efforts of the Houston Middle School; and to transfer salvaged educational contents for extensive damages incurred by the Alaska earthquake at Houston Middle School, 12801 Hawk Lane, Big Lake, AK 99652 (61.586997, -149.772268) from 12/1/2018 to 12/31/2019.

Provided relocation with temporary set-up of classroom portables and storage, video camera security, ramp accessibility, equipment, furniture, and alternate sites for student activities for extensive damages incurred by the Alaska earthquake at Houston Middle School, 12801 Hawk Lane, Big Lake, AK 99652 (61.586997, -149.772268) from 12/1/2018 to 12/31/2019.

Provided demobilization of each portable building after work is complete for extensive damages incurred by the Alaska earthquake at Houston Middle School, 12801 Hawk Lane, Big Lake, AK 99652 (61.586997, -149.772268) on 12/1/2018.

Current Version:

SCOPE OF WORK:

PA-10-AK-4413-PW-00153(0):
287237 Houston Middle School Relocation

Work Completed

The applicant utilized force account labor, materials, rental equipment, and contracts for the Emergency Protective Measures to provide a safe environment by temporarily relocating the Houston Middle School, educational equipment, and instructional materials to portable classrooms; and provide student activities at alternate sites due to extensive damages incurred by the Alaska earthquake.

Cost share for this version is 75%. All work and costs in this project fall between 12/1/2018 and 8/12/2019.

Matanuska Susitna Borough

A. Provide staffing and resources to assist with the temporary relocation efforts of the Houston Middle School; and to transfer salvaged educational contents through force account labor and materials.

1. Force Account ST Labor – 36 Laborers – 3,136 hours \$102,856.14
2. Force Account Materials - \$188,609.58

Contract

A. Provide services for the Houston Middle School relocation with temporary set-up of classroom portables and storage, video camera security, ramp accessibility, equipment, furniture, and alternate sites for student activities with contract.

1. Relocation - Contract - \$767,057.40

Work Completed Totals

1. Force Account ST Labor - 36 Laborers – 3,136 hours \$102,856.14
2. Force Account Materials - \$188,609.58
3. Contracts - \$767,057.40
4. Rental Equipment - \$3,628.91

Work Completed Total: \$1,062,152.03

Project Notes:

1. All costs associated with this project have been validated. Any adjustments to initial project claims have Applicant (or PDMG) concurrence to the CRC validation. See attachment labeled CP 94678 Validation Summary. Related supporting documents are referenced within the project validation summary.

2. All procurement documents attached were reviewed. See attachments labeled MSBSD Purchasing Procedures AR-3310.pdf, MSBSD Competitive Procurement Requirement AR-3311.pdf, MSBSD Competitive Procurement Requirements When Using FEMA Funds AR-33112.pdf, MSBSD Purchasing Procedures BP-3310.pdf, MSBSD Competitive Procurement Requirements BP-3311.pdf, MSBSD Contract Policy BP-3312.pdf, and MSB Procurement Policy.PDF.

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OR 22-013
RS 22-009

3. Payroll policy was provided and reviewed. See attachments labeled MSBSD MLMA Negotiated Agreement FY15-17.pdf, MSBSD CEA Negotiated Agreement.pdf, and MSBSD MSEA Negotiated Agreement.pdf.

4. There is an error in the DDD with the Alaska abbreviation for the school address. Should be AK and not AD.

5. Pending Cat E Project 93978 for Houston Middle School Repair costs.

6. Reassigned Employees performing eligible work consisted of students which were temporary employees, teachers were reassigned from normal duties to perform in a construction supervisory role for the student workers. Teachers and administrators were also reassigned from normal duties and assisted during their non-standard hours. See attachment labeled 94678DR4413- Email-Justification for Payroll.pdf.

7. Portables were set-up on paved surface in the parking lot at Houston Middle School with no ground disturbance (61.586928, -149.770583). No photos available of project's relocation efforts. See attachment labeled 94678 DR4413AK-RFI response Matanuska Susitna Borough (170-006F3-00) Houston Middle School Temporary Relocation - Validation Questions.pdf.

8. Rentals are still in use and will not be returned until the school is fixed and operational.

9. Houston Middle School (HMS) is close in proximity to the Houston High School (HHS). Contracts may indicate HHS but pertain to HMS relocation efforts confirmed with PDMG. Please see attachment labeled RE_4413DR-AK (4413DR) Matanuska Susitna Borough (170-006F3-00) [94678] Houston Middle School Temporary Relocation - Validation Concurrence.pdf.

PA-10-AK-4413-PW-00153(1);

***** Version 1*****

287237 Houston Middle School Relocation

Version 1 - Adding Costs and Time to Complete Work

Work Completed

The applicant utilized force account labor, materials, rental equipment, and contracts for the Emergency Protective Measures to provide a safe environment by temporarily relocating the Houston Middle School, educational equipment, and instructional materials to portable classrooms; and provide student activities at alternate sites due to extensive damages incurred by the Alaska earthquake.

Cost share for this version is 75%. All work and costs in this project fall between 12/1/2018 and 12/31/2019.

Matanuska Susitna Borough

A. Provide staffing and resources to assist with the temporary relocation efforts of the Houston Middle School; and to transfer salvaged educational contents through force account labor and materials.

1. Force account labor, 2 Laborers, 82.5 hours, \$3,999.90

2. Force account materials, \$11,386.50

3. Rental equipment, -\$3,628.91 (negative number)

Contract

A. Provide services for the Houston Middle School relocation with temporary set-up of classroom portables and storage, video camera security, ramp accessibility, equipment, furniture, and alternate sites for student activities with contract.

1. Contract, \$318,790.05

Work Completed Totals

1. Force Account, 2 Laborers, 82.5 hours, \$3,999.90

2. Force Account Materials, \$11,386.50

3. Rental equipment, -\$3,628.91 (negative number)

4. Contracts, \$318,790.05

Initial Project Total, \$1,062,152.03

Damage Inventory Total V1, \$330,547.54

Deductions made as a result of a Determination Memo: Force Account Materials (\$34,922.83)

Deductions made as a result of a Determination Memo: Contracts, (\$22,022.90)

V1 Adjusted Work Completed Total: \$273,601.81

Adjusted Project Total, \$1,335,753.84

Project Notes

1. All costs associated with this project have been validated. Any adjustments to initial project claims have Applicant (or PDMG) concurrence to the CRC validation. See attachment labeled CP 94678 Validation Summary. Related supporting documents are referenced within the project validation summary.

1M 22-021
OR 22-013
RS 22-009

1a. All costs associated with this version, have been validated. Also, Version 0 was re-validated since it was previously only sampled, see attached 94678 Version 1 Full Validation Summary MSB - B.xlsx.

2. All procurement documents attached were reviewed. See attachments labeled MSBSD Purchasing Procedures AR-3310.pdf, MSBSD Competitive Procurement Requirement AR-3311.pdf, MSBSD Competitive Procurement Requirements When Using FEMA Funds AR-33112.pdf, MSBSD Purchasing Procedures BP-3310.pdf, MSBSD Competitive Procurement Requirements BP-3311.pdf, MSBSD Contract Policy BP-3312.pdf, and MSB Procurement Policy.PDF.

3. Payroll policy was provided and reviewed. See attachments labeled MSBSD MLMA Negotiated Agreement FY15-17.pdf, MSBSD CEA Negotiated Agreement.pdf, and MSBSD MSEA Negotiated Agreement.pdf.

4. Pending Cat E Project 93978 for Houston Middle School Repair costs.

5. Reassigned Employees performing eligible work consisted of students which were temporary employees, teachers were reassigned from normal duties to perform in a construction supervisory role for the student workers. Teachers and administrators were also reassigned from normal duties and assisted during their non-standard hours. See attachment labeled 94678DR4413- Email-Justification for Payroll.pdf.

6. Portables were set-up on paved surface in the parking lot at Houston Middle School with no ground disturbance (61.586928, -149.770583). No photos available of project's relocation efforts. See attachment labeled 94678 DR4413AK-RFI response Matanuska Susitna Borough (170-006F3-00) Houston Middle School Temporary Relocation - Validation Questions.pdf.

7. Rentals are still in use and will not be returned until the school is fixed and operational.

8. Houston Middle School (HMS) is close in proximity to the Houston High School (HHS). Contracts may indicate HHS but pertain to HMS relocation efforts confirmed with PDMG. Please see attachment labeled RE_ 4413DR-AK (4413DR) Matanuska Susitna Borough (170-006F3-00) [94678] Houston Middle School Temporary Relocation - Validation Concurrence.pdf.

9. The itemized list of costs removed as a result of a determination memo can be found in the attachment titled Project 94678 4431DR-AK Matanuska Susitna Borough DM - Final (signed).pdf. The determination memo covers costs from Version 0 and Version 1. Please see attachment titled Email with PDMG.pdf.

10. Version 0 was validated using the attachment titled CP 94678 Validation Summary.xls. Version 1 was validated using the attachment titled 94678 Validation Summary Sheet - Version 1 Validation Only.xls. Both documents validated all costs claimed prior to the removal of any costs included in the determination memo.

PA-10-AK-4413-PW-00153(2):

Version 2

287237 Houston Middle School Relocation

Version 2:

Determination Memo revised to reinstate costs that were deducted twice from the project.

Increased costs by \$221,700.00 for demobilization activities (Work to be Completed)

Added Line C in Work Completed Activities to address the addition of demobilization costs (Work to be Completed)

Added project notes 11-14

Version 1 Adjustments:

Increased cost by \$330,547.54

Work Completed

The applicant utilized force account labor, materials, rental equipment, and contracts for the Emergency Protective Measures to provide a safe environment by temporarily relocating the Houston Middle School, educational equipment, and instructional materials to portable classrooms; and provide student activities at alternate sites due to extensive damages incurred by the Alaska earthquake.

Cost share for this version is 75%.

Matanuska Susitna Borough

Work Completed (All work and costs in this project fall between 12/1/2018 and 12/31/2019)

A. Provide staffing and resources to assist with the temporary relocation efforts of the Houston Middle School; and to transfer salvaged educational contents through force account labor and materials.

B. Provide contracted services for the Houston Middle School relocation with temporary set-up of classroom portables and storage, video camera security, ramp accessibility, equipment, furniture, and alternate sites for student activities.

V2 Addition: Work to be Completed

C. Applicant will demobilize each building and move those buildings back to their original sites. Costs include:

15-each Portables moved back to original location

15-each Utility disconnect

15-each Utility connect

1M 22-021
OR 22-013
RS 22-009

Labor: Portable prep

V1 Work Completed Totals

1. Force Account, 2 Laborers, 82.5 hours, \$3,999.90
2. Force Account Materials, \$11,386.50
3. Rental equipment, -\$3,628.91 (negative number)
4. Contracts, \$318,790.05

V0 Project Total, \$1,062,152.03

Damage Inventory Total V1, \$330,547.54

V1 Project Total, \$1,392,699.57

Deductions made as a result of a Determination Memo: (\$41,835.55)

Force Account Materials (\$19,812.65)

-Utility costs, maintenance costs, or operating costs in a temporary facility; snowblower purchase, water & water cooler rental, septic pumping, propane heating & associated costs, electricity

Deductions made as a result of a Determination Memo: Contracts, (\$22,022.90)

-movie theater rental, jump park rental, recreation center rental, rope course facility rental

V1 Adjusted Project Total, \$1,350,864.02

Damage Inventory Total V2: \$221,700.00 (estimated cost for demobilization)

V2 Adjusted Project Total: \$1,572,564.02

Project Notes

1. All costs associated with this project have been validated. Any adjustments to initial project claims have Applicant (or PDMG) concurrence to the CRC validation. See attachment labeled CP 94678 Validation Summary. Related supporting documents are referenced within the project validation summary.

All costs associated with V1, have been validated. Also, Version 0 was re-validated since it was previously only sampled, see attached 94678 Version 1 Full Validation Summary MSB - B.xlsx.

2. All procurement documents attached were reviewed. See attachments labeled MSBSD Purchasing Procedures AR-3310.pdf, MSBSD Competitive Procurement Requirement AR-3311.pdf, MSBSD Competitive Procurement Requirements When Using FEMA Funds AR-3312.pdf, MSBSD Purchasing Procedures BP-3310.pdf, MSBSD Competitive Procurement Requirements BP-3311.pdf, MSBSD Contract Policy BP-3312.pdf, and MSB Procurement Policy.PDF.

3. Payroll policy was provided and reviewed. See attachments labeled MSBSD MLMA Negotiated Agreement FY15-17.pdf, MSBSD CEA Negotiated Agreement.pdf, and MSBSD MSEA Negotiated Agreement.pdf.

4. Pending Cat E Project 93978 for Houston Middle School Repair costs.

5. Reassigned Employees performing eligible work consisted of students which were temporary employees, teachers were reassigned from normal duties to perform in a construction supervisory role for the student workers. Teachers and administrators were also reassigned from normal duties and assisted during their non-standard hours. See attachment labeled 94678DR4413- Email-Justification for Payroll.pdf.

6. Portables were set-up on paved surface in the parking lot at Houston Middle School with no ground disturbance (61.586928, -149.770583). No photos available of project's relocation efforts. See attachment labeled 94678 DR4413AK-RFI response Matanuska Susitna Borough (170-006F3-00) Houston Middle School Temporary Relocation - Validation Questions.pdf.

7. Rentals are still in use and will not be returned until the school is fixed and operational.

8. Houston Middle School (HMS) is close in proximity to the Houston High School (HHS). Contracts may indicate HHS but pertain to HMS relocation efforts confirmed with PDMG. Please see attachment labeled RE_ 4413DR-AK (4413DR) Matanuska Susitna Borough (170-006F3-00) [94678] Houston Middle School Temporary Relocation - Validation Concurrence.pdf.

9. The itemized list of costs removed as a result of a determination memo can be found in the attachment titled Project 94678 4431DR-AK Matanuska Susitna Borough DM - Final (signed).pdf. The determination memo covers costs from Version 0 and Version 1. Please see attachment titled Email with PDMG.pdf.

10. Version 0 was validated using the attachment titled CP 94678 Validation Summary.xls. Version 1 was validated using the attachment titled 94678 Validation Summary Sheet - Version 1 Validation Only.xls. Both documents validated all costs claimed prior to the removal of any costs included in the determination memo.

11. Version 2 amendment included a request to reinstate \$15,011.18 of costs that were removed twice from the project (once via cost concurrence and then removed again as a portion of the Amount Denied in the Determination Memo). The Determination Memo issued for this project was amended to reinstate funds. Please see Revised Determination Memo titled: Cost Corrected DM -Project 94678 4413DR-AK Matanuska Susitna Borough Final Signed.pdf.

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OR 22-013
RS 22-009

12. Work to be Completed Cost: The prices were based on a bid document from Greenstreet General Contracting, LLC (attached to the amendment request). Please see attachment titled 94678 Cost Estimate - WTBC.xls. A revised spreadsheet for completed work costs was not needed for Version 2, as the reinstated costs were already captured in Version 1 prior to the issued Determination Memo.

13. Work to be Completed: applicant requested extension for demobilization work, which cannot occur until all permanent school repairs are complete and portables are no longer needed. Time extension requested through 31JAN23. Details can be found in attachment titled 4413-AK - Matanuska Susitna Borough - PW153 - Version Request Letter.pdf.

14. Work to be Completed: All work will be completed within the applicants ROW. If staging of equipment and materials would be needed, that work will be staged within the applicants ROW.

Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? ☐ Yes ☒ No

Special Considerations included? ☒ Yes ☐ No

Hazard Mitigation proposal included? ☐ Yes ☒ No

Is there insurance coverage on this facility? ☒ Yes ☐ No

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work Completed			
1	9007	Labor	1/LS	\$ 102,856.14	\$ 102,856.14
2	9001	Contract	1/LS	\$ 767,057.40	\$ 767,057.40
3	9004	Rented Equipment	1/LS	\$ 3,628.91	\$ 3,628.91
4	9009	Material	1/LS	\$ 188,609.58	\$ 188,609.58
		*** Version 1 ***			
		Work Completed			
5	9009	Material	1/LS	\$ 11,386.50	\$ 11,386.50
6	9001	Contract	1/LS	\$ 318,790.05	\$ 318,790.05
7	9004	Rented Equipment	1/LS	\$ -3,628.91	\$ -3,628.91
8	9007	Labor	1/LS	\$ 3,999.90	\$ 3,999.90
9	9009	Material	1/LS	\$ -22,022.90	\$ -22,022.90
10	9001	Contract	1/LS	\$ -34,922.83	\$ -34,922.83
		*** Version 2 ***			
		Work Completed			
11	9001	Contract	1/LS	\$ 34,922.83	\$ 34,922.83
12	9009	Material	1/LS	\$ 22,022.90	\$ 22,022.90
13	9001	Contract	1/LS	\$ -22,022.90	\$ -22,022.90
14	9009	Material	1/LS	\$ -19,812.65	\$ -19,812.65
		Work To Be Completed			
15	9001	Contract	1/LS	\$ 221,700.00	\$ 221,700.00
16	0000	Insurance Adjustments - 5900/5901	0/LS	\$ 0.00	\$ 0.00
		*** Version 0 ***			
17	9888	Site 1 Damage # 287237; Emergency Protective Measures (Houston Middle School Temp	1/LS	\$ -962,152.03	\$ -962,152.03

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		Relocation)			
		*** Version 1 ***			
18	5901	Deduct Anticipated Insurance Proceeds	1/LS	\$ 420,501.12	\$ 420,501.12
19	5900	Deduct Actual Insurance Proceeds	1/LS	\$ 541,650.91	\$ 541,650.91
				TOTAL COST	\$ 1,572,564.02
PREPARED BY LAUREN E FROST		TITLE PDMG	SIGNATURE		
APPLICANT REP. Casey Cook		TITLE Emergency Manager	SIGNATURE		

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APPROVED

By Michelle Kato at 1:38 pm, Sep 03, 2021

U.S. Department of Homeland Security
FEMA Region 10
130 228th Street, SW
Bothell, WA 98021-8627



FEMA

September 2, 2021

Bryan Fisher, Director
Department of Military and Veteran Affairs
Division of Homeland Security and Emergency Management
P.O. Box 5750
JBER, Alaska 99505-5750

Re: Period of Performance Extension Request
FEMA 4413DR-AK
Subrecipient: Matanuska-Susitna Borough
PA ID No: 170-006F3-00
Project Worksheet Number: 153

Dear Director Fisher,

Thank you for your letter to the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) dated August 13, 2021, requesting a period of performance extension for the above-referenced Project Worksheet (PW).

The current period of performance end date for the disaster is January 31, 2023, and the current period of performance end date for this PW was January 31, 2021. This project has been extended 18 months beyond its initial PW period of performance. The regulatory time limitation for temporary facilities (Emergency Work) is six months from the declaration date.

The PW was prepared to reimburse for costs associated with emergency protective measures. The Matanuska-Susitna Borough (Subrecipient) utilized force account labor, materials, rented equipment and contracts to relocate the Houston Middle School, educational equipment and instructional materials to portable classrooms, and provide student activities at alternate sites due to extensive damages sustained by the Houston Middle School as a result of the Alaska earthquake. All work and costs for PW 153 initially fell between December 1, 2018, and December 31, 2019. The Alaska Division of Homeland Security & Emergency Management (Recipient) approved a time extension of an additional six months through January 31, 2020, and FEMA approved a time extension of an additional 12 months through January 31, 2021.

Normally, the Recipient has the authority to extend the deadline for Emergency Work for up to six additional months. However, for temporary facilities, FEMA must approve any extensions to the project deadline per the Public Assistance Program and Policy Guide (PAPPG), *Temporary*

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Relocation of Essential Services (April 2018). FEMA considers the timeframe necessary to restore the damaged facility when evaluating time extensions for temporary facilities. If the Subrecipient requests funding for a temporary facility and knows at that time that the restoration of the original facility will exceed six months, FEMA may approve additional time and funding up to 12 months. If the Subrecipient needs additional time beyond this 12-month deadline, it must submit a written time extension request that includes the status of work and a timeline for completion. FEMA only grants additional time if the Subrecipient begins construction on the damaged facility within 12 months of the declaration date, unless circumstances beyond the control of the Subrecipient prevented the start of construction within this 12-month timeframe.

The Subrecipient is requesting another time extension through January 31, 2023, due to delayed approval for the Scope of Work (SOW) for permanent repairs of Houston Middle School (PW 343). The Consolidated Resource Center (CRC) approved and revised the scope to an improved project for the demolition of the existing facility and replacement with a new, comparable facility in May 2021. The Subrecipient also experienced delays with insurance settlement negotiations associated with PW 343. As of August 2021, the CRC reviewed and updated the project insurance information, and the project is pending FEMA Environmental and Historic Preservation review. Demolition and construction are estimated to take 12 to 18 months with completion anticipated in Fall 2022. An additional time extension for temporary facilities associated with PW 153 would allow for demobilization costs in the future after the improved project work for PW 343 is completed and closeout activities to be conducted.

The Subrecipient's request for an extension through January 31, 2023, is also the period performance end date for the overall disaster. It is not administratively possible for these dates to be the same, so regional policy is to approve a time extension request for a project up to 90 days prior to the end of the period of performance, which here would be October 31, 2022. Due to the extraordinary circumstances discussed here and in your letter, FEMA is approving the extension of the performance period for PW 153 to October 31, 2022.

If you have any questions or need additional information, please feel free to contact Lisa Moon at (425) 487-4542.

Sincerely,

ANNA J DAGGETT

Digitally signed by ANNA J
DAGGETT

Date: 2021.09.02 15:58:16 -07'00'

Anna Daggett

Public Assistance Regional Operations Branch Chief

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