

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 16, 2025

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committees**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

[25-144](#) Emergency Preparedness Expo Handout

Attachments: [09/16/25 - Expo Flyer](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[25-136](#)

1. Big Lake Community Council: 05/27/25, 07/08/25
2. Butte FSA Board of Supervisors: 04/09/25
3. Local Road Service Area Advisory Board: 07/17/25
4. Colony North RSA Board of Supervisors: 11/12/24
5. North Lakes Community Council: 05/29/25, 06/26/25
6. Sutton Community Council: 04/30/25, 05/28/25, 06/25/25, 07/30/25

Attachments: [09/16/25 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 25-196](#)

Informing The Assembly Of The Submittal Of The 2025 Department Of Homeland Security Federal Emergency Management Agency Port Security Grant Application Requesting \$600,000 To Purchase Enhanced Security Equipment For Port Mackenzie.

Attachments: [IM 25-196](#)

[IM 25-198](#)

Informing The Assembly Of 12 Fiscal Year 2026 Winter Trail Care And Grooming Grant Agreements That Will Be Provided To The Manager For Signature.

Attachments: [IM 25-198](#)

[IM 25-202](#)

Informing The Assembly Of Acceptance Of Glass And Glass Recycling Taking Place At The Valley Center For Recycling Solutions Beginning September 9, 2025.

Attachments: [IM 25-202](#)

[IM 25-203](#)

Informing The Assembly Of The Managers Signature On And Submittal Of A United States Geological Survey Grant Application For LiDAR Acquisition.

Attachments: [IM 25-203](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 25-073](#) An Ordinance Amending MSB 17.02, Mandatory Land Use Permit; MSB 17.55, Setback And Screening Easements; MSB 17.65, Variances; MSB 17.80, Nonconforming Structures; And MSB 17.125, Definitions.

Sponsors: Hale

Attachments: [OR 25-073](#)
[IM 25-126](#)

[OR 25-085](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$44,000 From The Alaska State Department Of Health And Social Services, For The Continued Management Of Points Of Dispensing And Medical Countermeasures
RS 25-071: A Resolution Approving The Scope Of Work And Budget For The Continued Management Of Points Of Dispensing And Medical Countermeasures.

Attachments: [OR 25-085](#)
[RS 25-071](#)
[IM 25-159](#)

[OR 25-093](#) An Ordinance Repealing The Public Purpose Dedication Placed On A Borough-Owned Lot Identified As 49715 South Bendapole Road And Approving The Sale Of The Borough Parcel To The Adjacent Property Owner, Carlos Perez.

Attachments: [OR 25-093](#)
[IM 25-181](#)

[OR 25-095](#) An Ordinance Approving An Appropriation Of \$108,578 From The Areawide Fund Balance For Bridge And Railroad Crossing Major Maintenance And Repair And The Dust Control Program.

Attachments: [OR 25-095](#)
[IM 25-185](#)

[OR 25-096](#) An Ordinance Approving The Fair Market Value Sale Of Borough-Owned Land To The Alaska State Department Of Transportation And Public Facilities For The Purpose Of Public Right-Of-Way Needed For The Bogard Road At Engstrom Road Improvements.

Attachments: [OR 25-096](#)
[IM 25-186](#)

[OR 25-097](#) An Ordinance Reappropriating \$300,000 From Solid Waste Project Fund 25048-2400-2428 To Solid Waste Project Fund 25020-2400-2413 For The Enlargement Of Municipal Solid Waste Cell 4.

RS 25-084: A Resolution Approving The Scope Of Work And Budget For The Enlargement Of Municipal Solid Waste Cell 4.

Attachments: [OR 25-097](#)

[RS 25-084](#)

[IM 25-188](#)

[OR 25-098](#) An Ordinance Extending Northeast Tehneta Communications Tower Funding.

Attachments: [OR 25-098](#)

[IM 25-189](#)

[OR 25-099](#) An Ordinance Appropriating \$16,271 From Willow-Caswell Fire Service Area Fund Balance To Willow-Caswell Fire Service Fiscal Year 2026 Operating Budget.

Attachments: [OR 25-099](#)

[IM 25-190](#)

[OR 25-100](#) An Ordinance Appropriating \$4,092,915 From School Debt Service Fund Balance And Reappropriating \$521,681.23 In Remaining Insurance Proceeds From The Mat-Su Central School Construction Project To Fund The Shortfall In State School Construction Bond Debt Service Reimbursement.

Attachments: [OR 25-100](#)

[IM 25-191](#)

[OR 25-101](#) An Ordinance Reappropriating \$229,652.85 From Grant Match – Local And Tribal Consistency Funding To Community Transportation Program Match For The Inner/Outer Springer Loop Pathway Project.

RS 25-085: A Resolution Approving The Scope Of Work And Budget For The Inner/Outer Springer Loop Pathway Project.

Attachments: [OR 25-101](#)

[RS 25-085](#)

[IM 25-192](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 25-092](#) A Resolution Authorizing Borough Administration To Include Indirect Costs At The Granting Agency's De Minimis Rate For Grant Applications, If Allowed By The Granting Agency.

Attachments: [RS 25-092](#)
[IM 25-208](#)

2. ACTION MEMORANDUMS

[AM 25-115](#) Authorization To Purchase Fiscal Year 2026 Computer Replacements From Government Computer Sales Under The National Association Of State Procurement Officials Agreement In The Amount Of \$184,508.

Attachments: [AM 25-115](#)

[AM 25-116](#) Award Of Bid No. 26-014B To BSI Equipment LLC In The Contract Amount Of \$488,866 To Purchase A Front-Loading Compact Truck.

Attachments: [AM 25-116](#)

[AM 25-118](#) Approval Of Contract Amendment No. Three To Contract No. 23-055P With Heartland Water Technology To Extend The Completion Date To October 31, 2025, For The Design Build Leachate Management System.

Attachments: [AM 25-118](#)

[AM 25-119](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications For The Period Of July And August 2025.

Attachments: [AM 25-119](#)

[AM 25-120](#) Approval of Change Order For Contract No. 25-050B With Orion Construction, Inc. In The Amount Of \$88,930.19 To Widen The Scale House Drive Lane Area.

Attachments: [AM 25-120](#)

[AM 25-121](#) Award Of Proposal No. 25-117P To Valley Transit In The Contract Amount Of \$2,226,420 To Provide Public Transportation Services In The Borough.

Attachments: [AM 25-121](#)

[AM 25-122](#) Approval Of Additional Authority For Administration To Add Up To \$600,000 To Contract No. 25-004B With Neeser Construction, Inc. For The Edgerton Parks Road And Mountain Trails Drive Upgrade And Pathway Project; And To Extend The Final Completion Date Up To One Year.

Attachments: [AM 25-122](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 10/07/25, Assembly Chambers)

[OR 25-104](#) An Ordinance Naming An Area Of The Crevasse Moraine Trail System In Memory Of Dot Helm.

Sponsors: Nowers

Attachments: [OR 25-104](#)
[IM 25-199](#)

[OR 25-105](#) An Ordinance Amending MSB 5.25.038, Service Area No. 24: Talkeetna Fire Service Area; Annexing Parcels Located In The Area Of East Rollie L. Circle, South Leroy Davies Road, And Riddle Avenue Into The Talkeetna Fire Service Area Without The Placement Of The Question On The Ballot And Finding That It Services The Public Interest.
RS 25-087: A Resolution Finding The Annexation Of Eight Parcels In The Area Of East Rollie L. Circle, South Leroy Davies Road, And Riddle Avenue Into The Talkeetna Fire Service Area Serves The Public Interest.

Sponsors: Bernier

Attachments: [OR 25-105](#)
[RS 25-087](#)
[IM 25-200](#)

[OR 25-106](#) An Ordinance Amending MSB 5.25.145, Service Area No. 136: West Lakes Fire Service Area By Annexing Six Parcels Off Of West Susitna Parkway Into The Fire Service Area Without The Placement Of The Question On The Ballot And Finding That It Serves The Public Interest.
RS 25-088: A Resolution Finding The Annexation Of Six Parcels Off The West Susitna Parkway Into The West Lakes Fire Service Area Serves The Public Interest.

Sponsors: Gamble

Attachments: [OR 25-106](#)
[RS 25-088](#)
[IM 25-201](#)

[OR 25-107](#) An Ordinance Accepting And Appropriating A Grant From The United States Fish And Wildlife Service And Required Match Funding From The Fiscal Year 2023 Areawide Budget Appropriation For Cottonwood Creek At Fern Street Fish Passage.
RS 25-089: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into An Agreement For Cottonwood Creek At Fern Street Fish Passage; And Approving The Time Extension Of The Fiscal Year 2023 Areawide Budget Appropriation For Fish Passage Improvements Match Funds.

Attachments: [OR 25-107](#)
[RS 25-089](#)
[IM 25-205](#)

[OR 25-108](#) An Ordinance Accepting And Appropriating \$10,712 From The Mat-Su Disc Golf Association For The Alcantra Saw Crew Project.
RS 25-090: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into The Grant Agreement For The Alcantra Saw Crew Project.

Attachments: [OR 25-108](#)
[RS 25-090](#)
[IM 25-206](#)

[OR 25-109](#) An Ordinance Accepting And Appropriating \$319,837 From The Alaska State Department Of Health And Social Services For The Human Services Community Matching Grant Program
RS 25-091: A Resolution Approving The Scope Of Work And Budget For The Human Services Community Matching Grant Program.

Attachments: [OR 25-109](#)
[RS 25-091](#)
[IM 25-207](#)

[OR 25-110](#) An Ordinance Approving An Appropriation Of \$800,000 From The Central Mat-Su Fire Service Area Fund Balance To Purchase A Wildland Apparatus.
RS 25-093: A Resolution Approving The Scope Of Work For A Project To Purchase A Wildland Apparatus For The Central Mat-Su Fire Service Area.

Attachments: [OR 25-110](#)
[RS 25-093](#)
[IM 25-209](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[25-138](#) Mayoral Requests for Confirmation

Attachments: [09/16/25 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 25-103](#) An Ordinance Repealing MSB 17.02, Mandatory Land Use Permit In Its Entirety; And Adopting MSB 17.07, Land Use Review.

Sponsors: Sumner

Attachments: [OR 25-103](#)
[IM 25-195](#)

[OR 25-111](#) An Ordinance Amending MSB 17.55 To Reduce The Minimum Building Setback Requirement From Pedestrian Easements.

Sponsors: Nowers

Attachments: [OR 25-111](#)
[IM 25-210](#)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)

A. Federal Transit Administration Ferry Obligations

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.