

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Edna DeVries

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
Michael Brown

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Robert Yundt, District 4  
Mokie Tew, District 5  
Dmitri Fonov, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 5, 2023

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### **WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:**

#### IN WRITING:

- \* You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

#### TELEPHONIC TESTIMONY:

- \* Dial 1-855-225-2326
- \* You will hear "Joining conference" when you are admitted to the meeting.
- \* You will be automatically muted and able to listen to the meeting.
- \* When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."
- \* When it is your turn to testify you will hear "Your line has been unmuted."
- \* State your name for the record, spell your last name, and provide your testimony.

#### OBSERVE: observe the meeting via the live stream video at:

- \* <https://matanuska.legistar.com/Calendar.aspx>
- \* <https://www.facebook.com/MatSuBorough>
- \* Matanuska-Susitna Borough - YouTube

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. APPROVAL OF AGENDA**

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. MINUTES OF PRECEDING MEETINGS**

- [23-102](#) A. Assembly Regular Meeting Minutes: 08/01/23
- B. Assembly Special Meeting Minutes: 08/08/23
- C. Assembly Regular Meeting Minutes: 08/15/23

**Attachments:** [09/05/23 - Minutes for Packet](#)

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**
- 4. Mat-Su Convention and Visitor's Bureau**

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

##### **C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

##### **D. ATTORNEY COMMENTS**

##### **E. CLERK COMMENTS**

##### **F. CITIZEN AND OTHER CORRESPONDENCE**

[23-103](#)

1. Abbreviated Plat: 08/09/23, 08/16/23
2. Big Lake Community Council: 07/11/23
3. Big Lake RSA Board of Supervisors: 04/12/23, 05/08/23, 05/17/23, 6/12/23, Resolution Nos. 23-04, 23-06
4. Knik RSA Board of Supervisors: 08/07/23
5. Platting Board: 07/06/23, 07/20/23
6. Planning Commission: Resolution Nos. 23-25, 23-26, 23-33

**Attachments:** [09/05/23 - Citizen and Other Correspondence](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 23-186](#) Notification Of Certification Of 2023 Regular Real Property, Personal Property, Oil And Gas Properties, Exempted Properties, And Board Of Equalization Actions.

**Attachments:** [IM 23-186](#)

[IM 23-190](#) Informing The Assembly Of The Manager Entering Into An All-Cash Purchase Agreement With A Lease To Purchase By Application The Alaska Division Of Lands, Lease No. 41916, For The Fee Simple Estate Of Borough-Owned Lands.

**Attachments:** [IM 23-190](#)

[IM 23-191](#) Informing The Assembly Of Grant Amendment No. 5 For PW137 Of The 2018 November Cook Inlet Earthquake Disaster Titled Point Mackenzie Rail Project, To Be Presented To The Manager For Signature.

**Attachments:** [IM 23-191](#)

[IM 23-193](#) Informing The Assembly Of Managers Signature On And Submittal Of The Annual Emergency Management Performance Grant Application.

**Attachments:** [IM 23-193](#)

[IM 23-194](#) Informing The Assembly Of The Managers Signature On And Submittal Of A Federal Fiscal Year 2022 State And Local Cybersecurity Grant Application.

**Attachments:** [IM 23-194](#)

## VII. SPECIAL ORDERS

### A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

**B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 23-081](#) An Ordinance Amending MSB 2.52.280(A), Administrative Leave, To Change Military Leave Time To Working Hours Instead Of Working Days.

**Attachments:** [OR 23-081](#)  
[IM 23-177](#)

[OR 23-082](#) An Ordinance Approving The Sale Of Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Year 2017 And Prior, And Not Needed For Public Purpose.

**Attachments:** [OR 23-082](#)  
[IM 23-178](#)

[OR 23-083](#) An Ordinance Reappropriating \$158,000 From The Brett Memorial Ice Arena Roof Replacement Project, To the Brett Memorial Ice Arena Lighting and Ceiling Barrier Replacement Project.  
RS 23-089: A Resolution Approving The Scope Of Work And Budget For The Brett Memorial Ice Arena Lighting And Ceiling Barrier Replacement Project.

**Attachments:** [OR 23-083](#)  
[RS 23-089](#)  
[IM 23-181](#)

[OR 23-084](#) An Ordinance Amending MSB 5.25.032, Service Area No. 17: Knik Road Service Area, To Provide For A Five-Member Board Of Supervisors.

**Sponsors:** Tew

**Attachments:** [OR 23-084](#)  
[IM 23-184](#)

[RS 23-093](#) A Resolution Approving A Portion Of The Issuance Of The Public Finance Authority Revenue Bonds, Series 2023 (Aurora Integrated Oncology Foundation) In A Maximum Aggregate Par Amount Not To Exceed \$250,000,000.

**Sponsors:** Yundt, Fonov and Bernier

**Attachments:** [RS 23-093](#)  
[IM 23-192](#)  
[09/26/23 - Mayoral Veto Issued on 09/05/23](#)

## C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

## D. CONSENT AGENDA

### 1. RESOLUTIONS

[RS 23-091](#) A Resolution Directing The Manager To Waive Land Use Permit Fees For The Mat-Su Ski Club.

**Attachments:** [RS 23-091](#)  
[IM 23-181](#)

[RS 23-092](#) A Resolution Reappropriating \$17,500 From The Trails Construction, Repair, and Maintenance Project; Approving The Scope Of Work And Budget For A Grant To The Mat-Su Ski Club; And Authorizing The Manager To Sign A Grant Agreement With The Mat-Su Ski Club.

**Attachments:** [RS 23-092](#)  
[IM 23-189](#)

### 2. ACTION MEMORANDUMS

[AM 23-096](#) Award Of Bid No. 24-009B To Consolidated Contracting And Engineering In The Contract Amount Of \$132,999 To Supply And Install Vehicle Exhaust Systems At Fire Stations 3-3 And 3-5.

**Attachments:** [AM 23-096](#)

[AM 23-097](#) Approve The Cost Of \$121,158.14 To MTA Communications LLC. For Utility Relocation Services For The Erica Drive Improvements Project.

**Attachments:** [AM 23-097](#)

[AM 23-098](#) Authorizing the Manager to Enter Into An Agreement With Tyler Technologies For An Enterprise Permitting And Licensing Solution In The Amount Of \$487,165.

**Attachments:** [AM 23-098](#)

[AM 23-099](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

**Attachments:** [AM 23-099](#)

[AM 23-100](#) Award Of Bid No. 24-023B To Nodak Electric And Construction, Inc. In The Contract Amount Of \$150,600 To Install Premanufactured Restrooms At Talkeetna Village Park.

**Attachments:** [AM 23-100](#)

[AM 23-101](#) Award Of Bid No. 24-030B To JTA Construction, LLC. In The Contract Amount Of \$113,063 To Construct Parking Lot Improvements At Public Safety Building 8-2.

**Attachments:** [AM 23-101](#)

[AM 23-102](#) Award Of Bid No. 24-031B To Scarsella Brothers In The Contract Amount Of \$2,140,110 To Construct The New Central Landfill Entrance.

**Attachments:** [AM 23-102](#)

[AM 23-103](#) Approve Utility Relocation Costs To MTA Communications LLC. In The Amount Of \$ 327,425.24 For The Paradise Lane And Duke Dale Circle Project.

**Attachments:** [AM 23-103](#)

[AM 23-104](#) Authorization To Purchase Sodium Chloride (Road Salt) From Northern Gravel And Trucking In The Amount Of \$272,800.

**Attachments:** [AM 23-104](#)

[AM 23-105](#) Award Of Bid No. 24-028Q To The Boutet Company, Inc. In The Contract Amount Of \$148,730 To Design Repairs For Damages To The Demaree Circle Bridge Over Cottonwood Creek And The Sushana Drive Bridge Over The Little Susitna River.

**Attachments:** [AM 23-105](#)

[AM 23-106](#) Award Of Bid No. 24-029B To K & H Civil Constructors, LLC.  
In The Contract Amount Of \$313,611.70 To Construct  
Improvements To West Papoose Twins Road.

**Attachments:** [AM 23-106](#)

## VIII. UNFINISHED BUSINESS

## IX. VETO

## X. NEW BUSINESS

### A. INTRODUCTIONS (For Public Hearing 09/26/23, Assembly Chambers)

[OR 23-068](#) An Ordinance Adopting MSB 15.24.030(B)(12)(A),  
Matanuska-Susitna Borough Bicycle And Pedestrian Plan.

**Attachments:** [OR 23-068](#)  
[IM 23-145](#)

[OR 23-074](#) An Ordinance Amending MSB 15.24.030(B)(44); 2023 Coordinated  
Human Services Transportation Plan.

**Attachments:** [OR 23-074](#)  
[IM 23-149](#)

[OR 23-080](#) An Ordinance Amending MSB 17.05 Essential Service Utilities By  
Providing Additional Processes And Standards For Approval.

**Sponsors:** Hale

**Attachments:** [OR 23-080](#)  
[IM 23-176](#)

### B. MAYORAL NOMINATIONS AND APPOINTMENTS

#### 1. VACANCY REPORT

[23-105](#) Mayor Requests for Confirmation

**Attachments:** [09/05/23 - Vacancy Report](#)

### C. OTHER NEW BUSINESS

### D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

## XI. RECONSIDERATION

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

**XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)**

### **A. Snow Removal Claims Submitted by Road Service Area Contractors**

## **XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**