

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

June 9, 2020

RECEIVED
AUG 13 2020
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Rebecca Turney, Palmer Police;	Jacob Butcher, Wasilla Police;
Joel Butcher, Wasilla Police;	Casey Cook, MSB DES;
Zack McRae, MSB DES; and	Christian Hartley, Houston Fire.

Also in attendance were: Hillary Palmer, MSB GIS; Christine O'Connor, Alaska Telecom Association; and Aleeha Travis, MTA.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the February 11th, 2020 minutes as presented.

PERSONS TO BE HEARD

None

REPORTS

GIS

Ms. Palmer stated:

1. She provided a map showing the area in which Quantam Spatial collected data for, for year two of the three year program. GIS is currently reviewing the deliverable and it should be ready for dissemination in the Fall.
2. Due to the possibility of the DPS dispatch consolidation, she has fast tracked her plans to implement the Next Gen GIS Data Model Compliance.
3. The part-time position in the Parcel Shift program has been hired and will begin working in the field collecting survey and section marker data.

Addressing Campaign

Mr. Cook stated: There has been no movement with the Addressing Campaign due to the COVID-19 shutdown.

NEW BUSINESS

None

OLD BUSINESS

AST Dispatch Contract Transfer

Ms. Turney stated: the contract to transfer dispatch services to 9G Base is on hold and has been given to a 911 Dispatch Consolidation workgroup. They will make a recommendation on how to move forward by September 1st, 2020.

Mr. Jacob Butcher stated: Mat-Com has signed a contract with Solacom for 5 years to supply 9G base with 4 stations. If 9G Base gets handed over to the State and they get their own phone system, it could be a loss of \$160,000 to the borough.

Call Location Inconsistencies

Mr. Jacob Butcher stated: There are new VOIP systems being installed in Wasilla. 911 calls coming in over these services are being delivered to an answering service in Canada, and when the calls get transferred back to the local PSAP, none of the ANI/ALI data comes with it. They have reached out to them letting them know and the company stated that they legally didn't have to deliver the information and they weren't going to take steps to do so.

E-911 Legislative Amendments

No updates to report.

INFORMATIONAL ITEMS

- FY20 Surcharge Revenue Chart – no questions heard.
- FY20 E-911 Budget Performance Report – no questions heard.
- 911 Quarterly Dispatch Call Report – There have been \$16,201 Total incoming calls, with 79,843 to Admin, and over 42,000 for services.

COMMENTS

Ms. Turney stated: The training that Palmer had requested to attend for NENA and Navigator have been cancelled so they will not be attending.

Mr. Joel Butcher stated:

1. Palmer lost a router on their 911 system on Thursday. They should have it replaced tomorrow afternoon.
2. There is a ribbon cutting ceremony for the new Wasilla Police Department tomorrow at 11:00 a.m.

Ms. Laughlin stated that: The position of Vice Chair is up for re-election this month and we will vote on that at the next meeting. She will send out an e-mail for nominations.

NEXT MEETING DATE

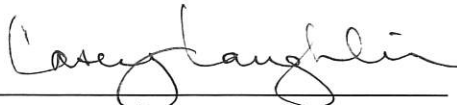
Chairman Cook announced that the next meeting date would be April 14, 2020 at the Cottonwood Public Safety Building at 9:00 a.m.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
July 9, 2020

RECEIVED
AUG 19 2020
CLERKS OFFICE

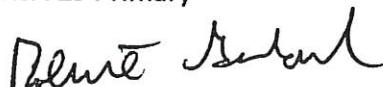
A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held outside at the parking area of the Talkeetna Public Library on July 9, 2020. Board members John Strassenburgh, Billy FitzGerald, and Robert Gerlach were present. All wore facemasks. No other persons attended.

- I. There was a quorum, and the meeting was called to order at 6:33 pm.
- II. Minutes of the June 11, 2020 meeting were approved.
- III. With respect to the road maintenance deficiencies of last winter and spring, the board discussed the decision of the Mat-Su Borough and D&S Road Services to keep the RSA 29 Road Maintenance contract in force, and require the Contractor to adhere to a mutually agreeable Corrective Action Plan. It appeared that this outcome was the best way to provide continuity of service without imposing an additional financial burden on the RSA 29 taxpayer.
- IV. John reported that the work on bolstering the revetment downstream of Main Street has been completed, but at approximately twice the expected cost. John also reported that the dike upstream from Main Street needs remedial work. The hope is that these temporary fixes will get us through the 205 study and until a long term fix can be found.
- V. The Board then discussed the Lorena Knapp's petition to DNR to realign the portion of ADL 33023 that runs through her property. The Knapp property is encumbered by a 60' state ROW (ADL 33023) that provides emergency access and egress to the residents of East Talkeetna (and under some scenarios to the residents of Talkeetna townsite as well). John noted that this issue was discussed at the Talkeetna Community Council, Inc. meeting last Monday. At the meeting, the current and former Fire Chiefs each stated that they would be comfortable taking the large fire engine over the existing alignment, but not the proposed alternative. Robert moved and Billy seconded a motion to support the Emergency Services position and write a letter to DNR accordingly. Robert volunteered to write the letter. Passed unanimously.
- VI. The meeting was adjourned at 7:10 pm.

Respectfully submitted,



John Strassenburgh
RSA 29 Primary



KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

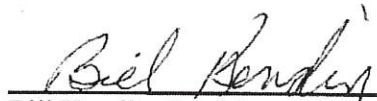
6:30 PM

January 15, 2020

MINUTES

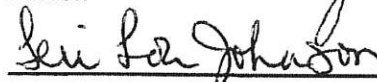
- I. CALL TO ORDER: Meeting was called to order at 6:55 PM
- II. ROLL CALL: Patrick Cook, B. H. Tilton, Teri Johnson, and Bill Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved as presented.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of November 20, 2019 Board Meeting approved as presented.
- VII. REPORTS/CORRESPONDENCE
- A. TREASURER: As of December 31, 2019
- | | |
|---------------------------|-------------------------|
| Council Funds \$23,848.40 | Grant Funds \$0.00 |
| CAP Funds \$0.00 | Total Funds \$23,848.40 |
- B. LEGISLATIVE:
Senator David Wilson - discussed upcoming new session, School Zone signs for Knik Knack Mud Shack Rd, and troopers on KGB
- VIII. CORRESPONDENCE:
- A. Platting: None
- B. Other Correspondence:
1. WASI Thank you card presented.
 2. 1/6/2020 email from Pam Graham regarding FY2021-2022 CIP was presented.
 3. Mr. Berkley presented an information letter dated 8/20/19 from Gold Star Peak, Inc
- IX. OLD BUSINESS: None
- X. NEW BUSINESS:
- A. *Motion was made, seconded, and passed unanimously to create a resolution, for inclusion with our application for the 2020 CAP funds, to inform the borough of our plans for the use of the 2020 CAP funds in the following manner: WASI \$4,000, Redington High Sports \$5,000, Knik Kids Christmas \$3,000, and Vi Redington Bridge project \$3,789 for a total of \$15,789.*
- XI. PERSONS TO BE HEARD:
- A. Kizzi Davis from WASI presented us with the January 2020 WASI Senior Flyer newsletter and a proposal to sponsor some Senior Congregate Meals at WASI.
- B. David Wilson announced his candidacy for Senate District D and talked about the SnowTRAC funds.
- XII. PUBLIC COMMENT/ANNOUNCEMENTS:
Next Board Meeting February 19, 2020, 6:30pm at Public Safety Bldg #62
Next General Meeting February 5, 2020, 7:00pm at Public Safety Bldg #62
- XIII. ADJOURNMENT: Meeting adjourned at 7:44 pm.

RECEIVED
AUG 20 2020
CLERKS OFFICE



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 6-17-2020

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

MEMBER MEETING

7:00 PM

February 5, 2020

MINUTES

CALL TO ORDER: Meeting was called to order at 7:07 pm by Vice President Cook.

BOARD MEMBERS PRESENT: B. H. Tilton, Patrick Cook, Gina Ritacco, Nicole Weller, Bill Johnson, and Teri Johnson.

Quorum established for Board.

MEMBER QOURUM: No Quorum established for members.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Agenda Approved by board with correction to add Resolution 20-01 to Unfinished Business.

MINUTES OF PRECEDING MEETINGS:

Minutes of February 6, 2019 Member Meeting not approved due to no member quorum.

REPORTS:

President: None

Treasurer: as of January 31, 2020

Council Funds	\$23,886.24	Grant Funds	\$0.00
CAP Funds	\$0.00	Total Funds	\$23,886.24

Legislative: None

Correspondence:

1. Platting:

Case #2020-020 Stars and Stripes

Motion was made, seconded, and passed unanimously by the board to send a letter of non objection.

Case #2019-179 Lots 3A, 3B, and 3C Longenecker Homestead

Expired

2. Other Correspondence:

License #4686 Settler's Bay Golf Course, LLC (Albatross)

Due to renew by 12/31/19

License #4889 AK, Inc (Knik Super Store)

Due to renew by 12/31/19

Email from Andy Dean dated 12/9/19 regarding gate within Lewis Loop section line.

Andy has requested that the State of Alaska enforce the removal of this gate.

State of Alaska letter dated 1/15/20 summer lunch program

No action taken.

Flyer regarding annual council member training course

No action taken.

Public Notice regarding Jonesville Public Use Area

No action taken.

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

MEMBER MEETING

7:00 PM

February 5, 2020

UNFINISHED BUSINESS:

KFCC Resolution 20-01

Motion was made, seconded, and passed unanimously by the board to approve this resolution as written.

NEW BUSINESS: None

PERSONS TO BE HEARD:

Kizzi Davis from WASI discussed the upcoming Valentine Social on 2/14/20 from 2-6pm.

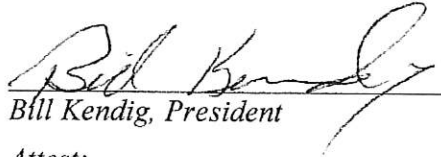
PUBLIC ANNOUNCEMENTS:

Next Board Meeting is February 19, 2020 at 6:30 PM at Fire Station #62 Mile 7 KGB Road

Next Member Meeting is May 6, 2020 at 7:00 PM at Fire Station #62 Mile 7 KGB Road

ADJOURNMENT: Meeting adjourned at 8:05 pm.

Board Actions at General Member Meeting Approved.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 6/17/2020

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #63 KGB Road

BOARD MEETING

6:30 PM

June 17, 2020

MINUTES

- I. CALL TO ORDER: Meeting was called to order at 6:51 PM
- II. ROLL CALL: Bill Kendig, Patrick Cook, B. H. Tilton, Gina Ritacco, Nicole Weller, Teri Johnson, and Bill Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved with the addition of VII.D.2.d below.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
 - Minutes of January 15, 2020 Board Meeting approved as presented.
 - Minutes of February 5, 2020 Member Meeting with Board actions approved as presented.
- VII. REPORTS/CORRESPONDENCE
 - A. OFFICERS
 1. PRESIDENT: West Susitna Access passed 6-1 to continue to study.
 2. TREASURER: As of May 31, 2020

Council Funds \$23,683.64	Grant Funds \$0.00
CAP Funds \$0.00	Total Funds \$23,683.64
 - B. COMMITTEE:
 1. Trails & Bridge-Terry Langholz reported that access on both sides of bridge are completed. Need gravel fill at both ends.
Motion was made, seconded, and passed unanimously to give Terry Langholz a budget of up to \$23,000.00 of council funds for construction and hardening of trail off Lewis Loop west of Lewis Drive to the Vi Redington Memorial Bridge.
 - C. LEGISLATIVE:
 1. State: Senator David Wilson - discussed reworking the qualifications to get funds to people in need due to COVID-19.
His office is helping people with Department of Labor issues.
Borough got CARES funds and is looking for ideas of how to use these funds. Contact your assemblyman with ideas.
He is running for reelection for State Senate District D.
KGB has been repaired.
Motion was made, seconded, and passed unanimously with one abstention by Gina Ritacco to send a letter of appreciation to the administration for the KGB repairs, congratulating administration for accomplishing what they said they would, and for the quality of the work. This letter also to be send to the Frontiersman for publishing.
 - D. CORRESPONDENCE:
 1. Platting: None
 2. Other Correspondence:
 - a. Letter regarding Herning Trail sent to Sunny Knik Chapel in February 2020
We have \$10,000 grant on east side of power line. This section of Herning Trail is also Iditarod Trail.
 - b. MyHouse Newsletter-highlights read to members.

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #63 KGB Road

BOARD MEETING

6:30 PM

June 17, 2020

- c. Wasilla Main Street Rehab Project email reviewed by members.
- d. Determination of Legal Nonconforming Status Tax ID#2772000L001
Motion was made, seconded, and passed unanimously to send a letter of non-objection.

VIII. PERSONS TO BE HEARD:

- A. Huhnkie Lee-He is running for State Senate District D and discussed the CARES act funds and believes the funds should get to the people now similar to a PFD check. He discussed getting federal money to create jobs to remove the beetle kill trees which are of a safety concern. *He was asked to come back to the next meeting with grant ideas.*

IX. OLD BUSINESS: None

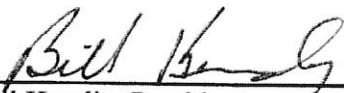
X. NEW BUSINESS:

XI. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting July 15, 2020, 6:30pm at Public Safety Bldg #63

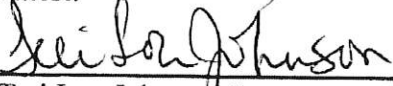
Next General Meeting August 5, 2020, 7:00pm at Public Safety Bldg #63

XII. ADJOURNMENT: Meeting adjourned at 8:14 pm.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 7/15/2020

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #63 KGB Road

BOARD MEETING

6:30 PM

July 15, 2020

MINUTES

- I. CALL TO ORDER: Meeting was called to order at 6:41 PM
- II. ROLL CALL: Bill Kendig, B. H. Tilton, Jon Brautigan, Teri Johnson, and Bill Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved with the addition of items in IX and X below.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of June 17, 2020 Board Meeting approved as presented.
- VII. REPORTS/CORRESPONDENCE
 - A. OFFICERS
 1. PRESIDENT: None
 2. TREASURER: As of June 30, 2020

Council Funds \$23,691.32	Grant Funds \$0.00
CAP Funds \$12,789.00	Total Funds \$36,480.32

Motion was made, seconded, and passed unanimously to send \$2500 of the \$5000 CAP Funds earmarked for Redington Sports to the Redington Shooting Club (Alaska SCTP) and hold the other \$2500 until a later date to see what transpires with school sports and COVID-19.
 - B. COMMITTEE:
 - C. LEGISLATIVE:
 1. State: None
 2. Borough: None
 3. City: None
 - D. CORRESPONDENCE:
 1. Platting: None
 2. Other Correspondence:
 - a. Renewal License #13487 The Connoisseur, LLC
Motion was made, seconded, and passed unanimously to send a letter of non-objection.
 - b. Public Notice Draft Plan Comments Jonesville Public Use Area
No Action
 - c. WASI Newsletter
- VIII. PERSONS TO BE HEARD:
 - A. Huhnkie Lee-He is running for State Senate District D and discussed his research regarding grants to create jobs to remove the beetle kill trees which are of a safety concern. There are no grants available so would need a new grant proposal. Group discussion of the beetle kill project that was done and that all the trees were burned to kill the larvae.
- IX. UNFINISHED BUSINESS:
 - A. Jon lead a discussion regarding the Greatland Trust and the Settlers Bay Coastal Park. No snow machines or ATV's are allowed to access the Wet Gulch Trail contrary to what we were told. Need to develop a proposal for ROW to get to this trail.
 - B. A plan is being put together to get donated gravel from its current location to the bridge for trail work.

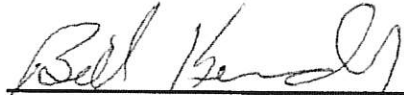
KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #63 KGB Road

BOARD MEETING

6:30 PM

July 15, 2020

- X. NEW BUSINESS:
A. Discussion of Certificates of Appreciation for the various people that were instrumental in getting KGB Road repaired. Berkley to make certificates to be presented at the August Member Meeting.
- XI. PUBLIC COMMENT/ANNOUNCEMENTS:
Next Board Meeting August 19, 2020, 6:30pm at Public Safety Bldg #63
Next General Meeting August 5, 2020, 7:00pm at Settlers Bay Lodge
- XII. ADJOURNMENT: Meeting adjourned at 7:42 pm.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 8-19-2020

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
Fire Safety Building #63 KGB Road

MEMBER MEETING

7:00 PM

August 5, 2020

MINUTES

- I. CALL TO ORDER: Meeting was called to order at 7:08 PM
- II. ROLL CALL: Bill Kendig, B. H. Tilton, Teri Johnson, and Bill Johnson
- III. ESTABLISH QUORUM: No Quorum established for members.
Quorum established for the board.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: *Approved by the board.*
- VI. MINUTES OF PRECEDING MEMBER MEETINGS:
Minutes of February 6, 2019 Board Meeting not approved due to lack of quorum.
- VII. REPORTS/CORRESPONDENCE
- A. OFFICERS
1. PRESIDENT:
 2. TREASURER: As of July 31, 2020
Council Funds \$23,698.82 Grant Funds \$0.00
CAP Funds \$12,789.00 Total Funds \$36,487.82
- B. COMMITTEES:
- C. LEGISLATIVE:
1. State:
 - a. Mark Neuman discussed Point Mac Farm and training prisoners to work the farm which results in reduced recidivism.
 - b. Colleen Sullivan Leonard discussed CARES Act Funding
 - c. Cathy Tilton discussed the KGB Upgrade Project pause release and the KGB repairs.
 2. Borough:
 - a. Ted Leonard discussed CARES Fund and portal and the second part of the grant program which gives \$100 to individuals to offset the cost of PPE's purchased to deal with COVID-19. Receipt of the PFD will be used as proof of eligibility to participate.
 3. City: None
- D. CORRESPONDENCE:
1. Platting:
 - a. Case #2020-104 Winkler 2020
Motion was made, seconded, and passed unanimously to send a letter of non-objection.
 2. Other Correspondence:
 - a. Renewal License #12904 Grass Frontier Farms Renewal
Table-no response
 - b. Renewal License #13864 House Op, LLC Renewal
Table-no response
- VIII. UNFINISHED BUSINESS:
- A. Moki Tewes to help with spreading the donated gravel from its current location to the bridge trails for access. We need funds to continue trail hardening to make bridge accessible for tours, visitors, and educational opportunities.

RECEIVED
AUG 20 2020
CLERKS OFFICE

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
Fire Safety Building #63 KGB Road

MEMBER MEETING

7:00 PM

August 5, 2020

IX. NEW BUSINESS:

- A. Certificates of Appreciation were presented to the following people:
Dana Pruhs with Pruhs Construction Company LLC
Charlie Wagner with DOT
Representative Mark Neuman
Representative Colleen Sullivan Leonard
Representative Cathy Tilton
Senator David Wilson
Senator Shelley Hughes (Accepted by Cathy Tilton)

X. PERSONS TO BE HEARD:

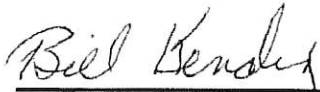
- A. Jim Amundsen with DOT discussed the KGB Upgrade Project. They are currently working hard on purchasing the required properties for the ROW so construction can begin in 2021. Utilities cannot be moved until all necessary ROW's are obtained. He discussed how property acquisitions work. Also discussed Hollywood and Vine improvements that they are hoping to roll into the second phase of the KGB project.
- B. Ed Jenkin with MEA commended DOT on their procurement of ROW for utilities. Discussed how OMEA and MTA work together for their lines and DOT coordinates all. Utilities relocation is a significant part of cost of project.
- C. Huhkie Lee-He is running for State Senate District D and discussed project to remove Spruce Tree beetle dead kill.

XI. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting August 19, 2020, 6:30pm at Public Safety Bldg #63 on Horizon

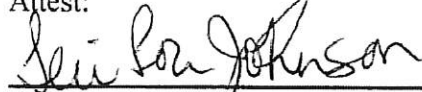
Next General Meeting November 4, 2020, 7:00pm at Public Safety Bldg #63 on Horizon

XII. ADJOURNMENT: Meeting adjourned at 8:17 pm.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 8-19-2020

RECEIVED

AUG 20 2020

CLERKS OFFICE

KNIK-FAIRVIEW COMMUNITY COUNCIL

RESOLUTION 20-01

RESOLUTION TO DETERMINE USE OF 2020 CAP FUNDS

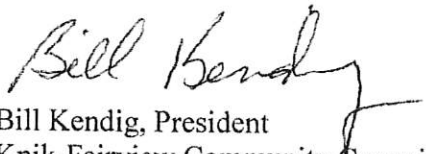
WHEREAS, the Matanuska Susitna Borough has resolved to make \$15,789 available to the Knik Fairview Community Council for 2020 CAP Funds, and

WHEREAS, the Matanuska Susitna Borough requires us to inform them of the community councils plans for the use of these funds, and


WHEREAS, the board members of the community council have discussed at the January Board Meeting the needs of the community and believes these programs to be of benefit to the people in our council area,

NOW, THEREFORE BE IT RESOLVED that the Knik-Fairview Community Council Board of Directors has adopted to use \$4,000 to support the WASI Congregate Meals Program, \$5,000 to support the Joe Redington Jr/Sr High School Sports, \$3,789 for the Vi Redington Bridge approaches, and \$3,000 for the Knik Kids Christmas program from the 2020 CAP funds.

ADOPTED by the Knik-Fairview Community Council Board of Directors at a meeting held January 15, 2020.


Bill Kendig, President
Knik-Fairview Community Council

ATTEST:


Teri Lou Johnson, Secretary

MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

RECEIVED
AUG 11 2020
CLERKS OFFICE

January 15, 2020

The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order at 7:00 p.m. at the Cottonwood Public Safety Building.

Advisory Board members in attendance establishing a quorum were:

Kevin Munson,	Micah Weinstein,
Mike Chmielewski,	Kathy Watkins,
Ray Hollenbeck,	Bill Morrow,
Bea Adler,	Dawn Hicks,
Kara Cahill,	Casey Cook,
Rene' Dillow, and	Scott Bell.

Also in attendance were: Taunnie Boothby, MSB Planning; Jennifer and Patrick LeMay, LeMay Engineering and Consulting; Daniel Hansen, Enstar; Jesse Christensen, Maple Springs; Talon Boeve, MSB EM; Margo Jones, Talkeetna CERT; Mike Brown, MSBSD; Jo Pawluk, DES EOC; and Kathy Cappa, Palmer/Wasilla CERT.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the October 16, 2019 minutes with correction to Colony (Middle) School on page 2.

PERSONS TO BE HEARD

Mike Brown – Mat-Su Borough School District: Mr. Brown provided a slideshow handout and spoke on what the school district is doing regarding security, prevention, protection and mitigation, and response and recovery.

Daniel Hansen – Enstar: Mr. Hansen stated that Enstar is hosting a Safety Conference in the Valley on April 7th at MTA. There will be several speakers and they should be providing some interesting information. If anyone is interested in participating, let him know. He had some Enstar handouts as well.

REPORTS

MSB Emergency Management

Mr. Cook stated that they have been working on:

1. The recent flooding in Willow

2. Next year's operating budget.
3. The Ready, Set, Go program.
4. Radio and Communications upgrades (Telecom)
5. Supporting local CERT teams.

Public Health

Rene' Dillow stated that: They have been doing general POD planning and discussing a possible exercise.

Willow/Talkeena/Glacier View CERT

1. They finished a CERT class in November with 17 graduates.
2. They sent out the Quarterly CERT Newsletter on January 1st.
3. They assisted the Red Cross during the Deneke flooding.
4. They completed a Stop the Bleed class last Saturday.
5. They will be providing support staff to the Willow Carnival at the end of the month.
6. On May 2nd Willow will be presenting it's 3rd Annual Su-Valley Emergency Preparedness Fair at the Willow Community Center.
7. They hope to participate in the Active Shooter Drill in February.
8. CERT Teams across the State will be present as a workshop on April 15th at the Emergency Preparedness Conference in Anchorage.
9. Everyone is invited to attend a "Cook Off" Fundraiser in Glacier View on February 15th.
10. Talkeetna CERT is sending Sarah Russell to the EMI Academy in March.
11. They are planning for the Talkeetna CERT basic Training in October.
12. Talkeetna CERT and the Talkeetna Fire Service Area are getting together for several training dates.
13. They have ordered some updated CERT Training manuals for future use.

Palmer/Wasilla CERT

Ms. Cappa stated that:

1. They had a presentation and training on how to use Narcan.
2. They will be having upcoming trainings.
3. Some of their members are assisting with the Polar Plunge.
4. They are attending the gun show.
5. She taught part of the CERT manual in a health class she taught this year.

Mat-Su Regional

Ms. Cahill stated that:

1. She has provided copies of the Hazard Vulnerability Assessment for review by the LEPC.
2. On February 27, they will be having a full-scale internal active shooter drill.

Preparedness Events

Ms. Boeve stated that:

1. Kathy Watkins already mentioned the Su-Valley Preparedness Fair in May
2. She has been asked about their Budget for preparedness events.

3. They will continue to support the events they currently have planned
4. There is a planning meeting tomorrow for the September Preparedness Fair

OLD BUSINESS

EOP Review

Mr. Cook stated that: During the Deneki flood, a few things were brought to light on our EOP so we will be resubmitting it for review and approval.

Hazard Mitigation Plan Review

Ms. Boothby stated that: The draft of the Hazard Mitigation Plan was e-mailed out to all LEPC members and the goal is to have the members review the plan and submit any comments back by February 14th. There will be some open houses set up around the borough to provide the opportunity to discuss the plan. We will not be sending it out for public review until the LEPC has finished their review and comment period. She is coordinating with FEMA to get them to the main open house in Wasilla at the end of March. The entire goal is to get this through preliminary approval with the State, FEMA, the Planning Commission, and the assembly, and approved by July. She asked that all comments and questions be directed to her.

NEW BUSINESS

Vice Chairperson Election

Ms. Vitt stated that: There are currently no nominations for Vice Chair. Mr. Cook opened nominations from the floor for Vice Chair. Mr. Chmielewski volunteered for the position. No further nominations were heard. All were in favor of Mr. Chmielewski for Vice Chair, with none opposed.

MSRMC – Hazard Vulnerability Assessment Review

- Covered above - under Reports/Mat-Su Regional

CFR 44 – Regulations for Plan Reviews and Hazard Planning for Hazmat

Mr. Cook stated that: Under the State Emergency Response Commission (SERC) the LEPC's were initially formed to undertake planning for hazardous materials, and it has since morphed into all hazards planning. Conversations are now being held at the SERC level on what the SERC should do, and what the LEPC's should do since the funding has been cut from the Governor's budget to support those activities. If you have any interest in this or an opinion on whether the governor's budget should support the SERC and LEPC, please feel free to attend the LEPCA and SERC meetings being held on April 18th in Anchorage.

INFORMATIONAL ITEMS

Mr. Christensen stated that: Maple Springs is a new facility and he is new to the area so he is here to learn what they can do to be a resource and what resources are available to them.

Ms. Dillow stated that:

1. They will be participating in the Homeless Connect on the 29th.

2. Four A's has a mobile needle exchange van. They are mobile because they don't have anywhere to park. They will provide sharps containers and training on how to safely handle needles.
3. There is a new coalition – Valley Awareness for Suicide Prevention Coalition. Call Public Health if you are interested in attending any of the meetings.
4. They have two nurses that are going to outer areas of the borough.

Ms. Adler stated that: On Saturday, February 15th, the Valley Arts Alliance will hold its 14th annual Wearable Arts Fashion Show at the Palmer Train Depot. The theme this year is Shake, Rattle and Roll, inspired by the earthquake.

Mr. Bell stated that: Chief Belden has retired and perhaps we (LEPC) should reach out to see who may be able to fill his position on the board. Joel Smith is the new Chief.

Ms. Watkins stated that: The Salvation Army was opening up the homeless shelter in Palmer for a few nights. Bill from Red Cross reached out for CERT folks to help man it. She gave out the other CERT contacts to Red Cross for additional assistance.

Ms. Boeve stated that: There will be a couple of CERT classes being held soon at this station. If anyone has questions, get a hold of her.

Mr. Chmielewski stated that:

1. The Mat-Su Borough is on the cusp of changing population up one level. This new level may give the borough the opportunity for further community funding. It might warrant a look to see if the LEPC could benefit from additional funding under the new population level.
2. As part of the support for Pick, Click, and Give, he wonders if any of those non-profit organizations involved have emergency coordination and plans. Mr. Cook stated that some of those organizations can fall under other types of plans such as COAD.

Ms. Cahill stated that: Tomorrow there is a ribbon cutting at 3:30 p.m. in the main lobby of the Mat-Su Regional Medical Center for the new inpatient behavioral health unit.

NEXT MEETING DATE

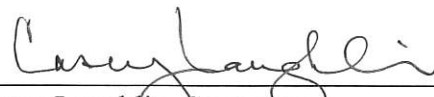
Chairman Cook announced that the next meeting date would be April 15, 2020 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on August 3, 2020, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:08 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Mary Anderson, Assembly District #1, Vice-Chair
- Mr. Jason Ortiz, Assembly District #2
- Ms. Patricia Chesbro, Assembly District #3
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Stafford Glashan, Assembly District #6 (Through Teams)

RECEIVED
AUG 18 2020
CLERKS OFFICE

Planning Commission members absent and excused were:

- Mr. Sassan Mossanen, Assembly District #7

Staff in attendance:

- Mr. Alex Strawn, Development Services Manager
- Ms. Kim Sollien, Planning Services Manager
- Ms. Shannon Bodolay, Assistant Borough Attorney
- Mr. Mark Whisenhunt, Planner II
- Mr. Joseph Metzger
- Mr. Adam Bradway, Planner II
- Mr. Theodore Eischeid, Planner II
- Ms. Karol Riese, Planning Commission Clerk (Through Teams)

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. L.D. Howard.

Five-minute break for a sound system check. Resumed at 6:20 PM

IV. CONSENT AGENDA

A. Minutes

1. July 6, 2020, regular meeting minutes
2. July 20, 2020, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. Resolution PC 20-27, A conditional use permit in accordance with MSB 17.70 – Regulation of Alcoholic Beverages Uses, for the operation of an alcoholic beverage package store, located at 23471 S. Parks Hwy; (Tax ID #7561000L001); within Township 26 North, Range 5 West, Section 29, Seward Meridian. Public Hearing: August 17, 2020 (*Applicant: Stephen Mierop, dba Three Bears Alaska, Inc. Staff: Mark Whisenhunt*).
2. Resolution PC 20-28, A modification of an existing Conditional Use Permit in accordance with MSB 17.60 — Conditional Uses, for the expansion of an existing junkyard/refuse area operation, located at 572 S. Vine Road and 600 S. Vine Road (Tax ID # 6919000L002 & 6919000L001); within Township 17 North, Range 2 West, Section 10, Seward Meridian. Public Hearing: August 17, 2020 (*Applicant: Gerold Jacobsen, dba Alaska Car Crushing, Staff: Mark Whisenhunt*).

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS
(*none*)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(*There were no committee reports.*)

VI. AGENCY/STAFF REPORTS

(*There were no agency/staff reports.*)

VII. LAND USE CLASSIFICATIONS

(*There were no land use classifications.*)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS (*Public Hearings not to begin before 6:15 P.M.*)

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **Resolution PC 20-26**, a Conditional Use Permit in accordance with MSB 17.25 – Talkeetna Special Land Use District, for the operation of commercial storage unit facility greater than 6,000 square feet in size, located at 26731 S. Talkeetna Spur (Tax ID#

7909000L001); within Township 25 North, Range 4 West, Section 7, Seward Meridian
(Applicant: Gilliland, dba Alaska Self Storage, Staff: Mark Whisenhunt).

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- requirement limit on total size of building on parcels.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Mr. Gilliland, applicant, stated that he had nothing further to add and would answer questions.

Commissioners questioned the applicant regarding:

- Meeting with Community Council or other public members

Chair Vague opened the public hearing.

There being no one to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Elder moved to approve Resolution PC 20-26. The motion was seconded.

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

- A. **Resolution PC 20-12**, recommending Assembly adoption of MSB 17.68, Outdoor Shooting Facilities, in order to establish standards for commercial, educational, and nonprofit outdoor shooting facilities (Staff: Alex Strawn).

Chair Vague read the resolution title into the record.

Mr. Alex Strawn provided a staff report/presentation:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- understand of the 1,000 feet – habitable structure after permit has been issued
- public outreach with Administrative permit
- jeopardy regarding noise
- shotgun range backstop
- 90 decibels – ambient decibels
- enforcement
- hours of operation

Chair Vague opened the public hearing.

The following persons spoke in favor of Resolution PC 20-12:

Jerry Hupp, Mark Masteller, Sherry Musgrave, Warren Keogh, Dave Musgrave, Don Ford, Deborah Hanson, Wendy Stout, and Tony Anthony.

The following persons spoke in opposition of Resolution PC 20-12:

Ester Huddleston, Neal Moss, Mike Sears, Seth Chethlakett, Simon Gilliland, Brian Endle, and L.D. Howard.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Recess at 8:25; resumed at 8:35

Commissioners questioned staff regarding:

- administrative versus conditional use process chosen
- public process

Chair Vague invited staff to respond to questions and statements from the audience.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Elder moved to approve Resolution PC 20-12. The motion was seconded.

Discussion ensued regarding public process, a work session, MSB working with a non-profit.

MOTION: Commissioner Anderson moved a primary amendment to make it a conditional use permit rather than Administrative Permit. The motion was seconded.

VOTE: The primary amendment failed;
Vote: 3 Yes 3 No

Commissioner Vague read Resolution 20-12

VOTE: The main motion failed.
Vote: 3 Yes 3 No

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

- A. Adjudicatory *(if needed)*
- B. Upcoming Planning Commission Agenda Items

Mr. Strawn provided a brief update on projects that will be coming before the Planning Commission. Ellsworth

(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Alex Strawn: I will be forwarding the failed resolution to the Assembly.

Commissioner Elder: An emotional night.

Commissioner Ortiz: Thanked staff for presentation and the public for their comments.

Commissioner Vague: This is the longest meeting we have had for a while. I appreciate the hard work of staff.

XVI. ADJOURNMENT

The regular meeting adjourned at 9:11 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: 8-17-2020

By: Mark Whisenhunt
Introduced: August 3, 2020
Public Hearing: August 17, 2020
Action: Adopted

RECEIVED

AUG 18 2020

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 20-27**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF AN ALCOHOLIC BEVERAGE PACKAGE STORE WITHIN A CONVENIENCE STORE, AT 23471 SOUTH PARKS HIGHWAY, TAX ID# 7561000L001; LOCATED WITHIN TOWNSHIP 26 NORTH, RANGE 5 WEST, SECTION 29; SEWARD MERIDIAN.

WHEREAS, an application has been received from Steve Mierop, on behalf of Three Bears Alaska, Inc., for a conditional use permit for the operation of an alcoholic beverage package store within a convenience store at 23471 South Parks Highway (Tax ID# 7561000L001); within Township 26 North, Range 5 West, Section 29, Seward Meridian; and

WHEREAS, MSB code 17.70.020 requires a conditional use permit for the operation of an alcoholic beverage package store; and

WHEREAS, the land uses along the Parks highway consist of residential, commercial, industrial and recreational uses; and

WHEREAS, The closest package store to the proposed use is approximately 0.7 miles further north on the Parks Highway; and

WHEREAS, the Parks Highway is adjacent to the west side of the property. The intersection of the Parks Highway and Petersville Road is approximately 400 feet northwest of the property. There is an airstrip and hangar adjacent to the south side of the property. A property abutting to the north was

previously a lodge but is no longer operating. There are some residential homes and cabins to the east and west of the property. The Trapper Creek Library and public safety building are southwest of the property, on the west side of the Parks Highway; and

WHEREAS, the proposed use will not change the existing access onto the Parks Highway; and

WHEREAS, Parks Highway is classified as an arterial road, which is capable of accommodating high volumes of traffic; and

WHEREAS, the applicant is proposing to construct an addition to the existing convenience market. The addition will be to the first floor with exterior access to a basement level to the rear. The alcoholic beverage package store will be approximately 1,540 square feet in size. The remainder of the first floor will continue to be occupied by convenience market; and

WHEREAS, the proposed use is not within a developed residential subdivision; and

WHEREAS, according to the application material, the proposed hours of operation for the package store are 9:00 a.m. to 10:00 p.m., daily; and

WHEREAS, the building was originally constructed in 1983 and operated as the "Trapper Creek Inn" until December 2019; and

WHEREAS, the exterior of the proposed expansion will match the existing portion of the building's exterior; and

WHEREAS, according to the State Alcohol and Marijuana Control Office (AMCO), Three Bears Alaska Inc. currently operates ten other package stores throughout the State of Alaska; and

WHEREAS, the State Alcohol and Marijuana Control Office (AMCO) has no record of any suspensions or revocations for any of their licenses; and

WHEREAS, the nearest school (Trapper Creek Elementary) is approximately 12,000 feet west of the site. State regulations preclude package store licenses within 200 feet of a school; and

WHEREAS, the applicant is actively working with the Alaska Department of Transportation (ADOT) to obtain a finalized driveway permit; and

WHEREAS, the State of Alaska Fire Marshal has issued Plan Review Certificates #2020Anch1325 and 1326, approving the construction of the proposed use; and

WHEREAS, a copy of approved Plan Review Certificates #2020Anch1325 and 1326 have been provided; and

WHEREAS, the subject parcel is approximately 9.89 acres in size; and

WHEREAS, the proposed expansion will be approximately 29 feet from the Parks Highway right-of-way, 210 feet from the south side lot line, and 350 from the east side lot line; and

WHEREAS, the proposed use will be accessed from within the convenience market; and

WHEREAS, on-site consumption of alcohol is prohibited; and

WHEREAS, persons under the age of 21 are prohibited from purchasing alcoholic beverages; and

WHEREAS, Alaska Statute 04.16.030 specifically prohibits the sale of alcoholic beverages to drunken persons; and

WHEREAS, there will be separate cashier counters for the alcoholic beverage package store and convenience market; and

WHEREAS, the closest residential structure is approximately 500 feet northwest of the proposed use; and

WHEREAS, according to the application material, the existing access and future parking area on the north side of the building will be paved to control dust. The rear (east) side of the building will remain largely unpaved; and

WHEREAS, according to the application material, lighting is shielded and downward directional to minimize light spillage from the property; and

WHEREAS, no additional lighting will be added in relation to the proposed use; and

WHEREAS, signs will be limited to the fuel canopy and the building itself; and

WHEREAS, the applicant is not proposing any outdoor amplified sound activities; and

WHEREAS, the operation must comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration; and

WHEREAS, the package store will not greatly increase the traffic in the area; and

WHEREAS, according to the site plan, a total of 13 customer parking spaces will be provided, in addition to the 6 fueling stalls; and

WHEREAS, according to the application material, the applicant is removing the existing parking within the public right-of-way, and constructing more parking within the subject parcel; and

WHEREAS, according to the site plan, 1 customer parking space designated for persons with disabilities will be provided; and

WHEREAS, the property accesses the Parks Highway at two locations approximately 300 feet apart from one another; and

WHEREAS, there is no information available to determine where the individuals involved in the alcohol-related accidents obtained the alcoholic beverages; and

WHEREAS, there is no information indicating the applicant, Three Bears Alaska, Inc. is untrustworthy or unfit to conduct business in the borough or that the applicant is a potential source of harm to the public; and

WHEREAS, the Planning Commission has reviewed this application with respect to applicable standards set forth in MSB 17.70; and

WHEREAS, the Planning Commission conducted a public hearing on August 17, 2020 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 20-27:

1. The proposed use is compatible with and will preserve or not materially detract from the value, character and integrity of the surrounding area (MSB 17.70.100(A)(1)(a)).
2. The proposed use will not be harmful to the public health, safety, convenience, and welfare (MSB 17.70.100(A)(1)(b)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.70.100(A)(1)(c)).
4. There will not be any negative effects upon the properties in the area due to such factors as dust, noise, obtrusive advertising and glare (MSB 17.70.100(A)(2)(a)).
5. The proposed use will not negatively affect the safe, efficient flow of traffic on any highway, arterial,

collector or street from which access to and from the establishment is obtained (MSB 17.70.100(A)(2)(b)).

6. Measures will be in place to reduce any negative effect upon adjacent and nearby properties (MSB 17.70.100(A)(2)(c)).
7. Adequate parking will be provided (MSB 17.70.100(A)(2)(d)).
8. Access to the premises will not create an unreasonable traffic hazard (MSB 17.70.100(A)(2)(e)).
9. Traffic will not overtax existing road systems (MSB 17.70.100(A)(2)(f)).
10. The proposed use is compatible with the character of the surrounding area (MSB 17.70.100(A)(2)(g)).
11. The proposed use will not increase the crime rate in the area or increase alcohol-related accidents (MSB 17.70.110(B)(1)).
12. The applicant has not had a liquor license suspended or revoked in the 12 months preceding the application (MSB 17.70.110(B)(2)).
13. The applicant is trustworthy or fit to conduct business in the borough and the applicant is not a potential source of harm to the public (MSB 17.70.110(B)(3)).

BE IT FURTHER RESOLVED, the Planning Commission finds this application does meet the standards of MSB 17.70 and does hereby

approve the conditional use permit for the operation of an alcoholic beverage package store within a convenience market, with the following conditions:

1. The operation shall comply with all other applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. Prior to operation, a copy of the final approval for access issued by ADOT, including site plans, shall be provided to the MSB Development Services Division. All access shall be developed as approved by ADOT.
4. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.
5. The hours of operation shall be limited to 9:00 a.m. to 10:00 p.m. daily.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 17th day of August, 2020.


COLLEEN VAGUE, Chair

ATTEST


KAROL RIESE, Planning Clerk

(SEAL)

YES: 6 Anderson, Chesbro, Elder, Glashan, Mossanen, & Vague

NO: 0

By: Mark Whisenhunt
Introduced: August 3, 2020
Public Hearing: August 17, 2020
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 20-28**

RECEIVED
AUG 18 2020
CLERKS OFFICE

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A MODIFICATION OF AN EXISTING CONDITIONAL USE PERMIT IN ACCORDANCE WITH MSB 17.60 – CONDITIONAL USES, FOR THE EXPANSION OF AN EXISTING JUNKYARD/REFUSE AREA OPERATION, LOCATED AT 572 S. VINE ROAD AND 600 S. VINE ROAD (TAX ID # 6919000L002 & 6919000L001); WITHIN TOWNSHIP 17 NORTH, RANGE 2 WEST, SECTION 10, SEWARD MERIDIAN.

WHEREAS, an application has been received from Garold Jacobsen, dba Alaska Car Crushing, requesting a modification of a conditional use permit for the expansion of an existing junkyard/refuse area operation, at 572 S. Vine Road and 600 S. Vine Road; Tax ID #6919000L002 & 6919000L001; within Township 17 North, Range 2 West, Section 10, Seward Meridian; and

WHEREAS, Per MSB 17.60.030, junkyards/refuse areas are declared to be potentially damaging to property values and usefulness of adjacent properties or potentially harmful to the public health, safety, and welfare and are permitted only upon the issuance of a conditional use permit; and

WHEREAS, Lot 2 of Car Crushing Flats has been operated as a junkyard/refuse area through Conditional Use Permit #CUP00-04, since the year 2000; and

WHEREAS, The subject parcel sits on the west side of the Vine Road right of way. The existing permitted site abuts the north side lot line; and

WHEREAS, Further north, northeast, and northwest are more commercial operations. An undeveloped 10-acre parcel abuts the west side lot line. Large undeveloped parcels sit on the east side of the Vine right-of-way. Several one acre lots with residential and agricultural uses abut to the south; and

WHEREAS, An area approximately 1.46 acres in size on the south side of Lot 1 remains vegetated and undisturbed, providing a buffer from the operation to the abutting parcels to the south; and

WHEREAS, The intersection of Vine Road and the Parks Highway is approximately 600 feet north of the operation; and

WHEREAS, All uses adjacent to the intersection of Vine Road and the Parks Highway are commercial or industrial; and

WHEREAS, According to the application material, recyclable material and vehicles will have fluids removed prior to being placed into the proposed expansion area; and

WHEREAS, Fluids are removed within a pole barn with a concrete containment floor. The proposed expansion will not effect this practice; and

WHEREAS, Fluids are placed in 55-gallons drums for storage; and

WHEREAS, Fluids and batteries are removed by a third party contractor; and

WHEREAS, Vehicles are inspected for leaks. Absorption pads are used when a leak is discovered; and

WHEREAS, As an additional measure to prevent any potential pollutants from migrating off property, a bio-swale has been constructed along the west side of the operation; and

WHEREAS, The applicant has developed a hazardous materials work plan; and

WHEREAS, A copy of the hazardous materials work plan has been provided; and

WHEREAS, In 2016, Borough staff found the operation had expanded onto Lot 1. The junkyard/refuse area currently occupies approximately 7.73 acres of the 9.19; and

WHEREAS, An eight foot tall chain link fence surrounds the entire facility, except for the southwest corner. The fence consists of a six-foot tall chain link fabric with two foot vertical arms atop that accommodate three strains of barb wire; and

WHEREAS, An impound lot and company vehicle parking are directly adjacent to the Vine Road right-of-way. The junkyard operation sits behind this area and is screened by buildings and wood frame fencing with metal panels; and

WHEREAS, All of the required site plans and operational information have been provided by the applicant; and

WHEREAS, According to the application material, the police impound area, towing lots, and parking area abut the Vine Road right-of-way; and

WHEREAS, On January 31, 2019 Officer Ness followed up on the open case and found the operation to still be operating on both lots. Officer Ness gave a written warning to Mr. Jacobsen in person; and

WHEREAS, On February 7, 2019 Mr. Jacobsen submitted an application with fee to modify the existing Conditional Use Permit #CUP00-0004. Staff sent the applicant a letter requesting more information on April 1, 2019; and

WHEREAS, In October 2019, the applicant informed the Planning Department that they had hired Acutek to develop an appropriate application for their request; and

WHEREAS, On June 22, 2020 Borough staff reviewed updated information submitted on June 15, 2020 and determined the application to be complete; and

WHEREAS, Since receiving the writing warning, the applicant has been responsive to gain compliance with Borough code; and

WHEREAS, Other than expanding the operation with the proper permit modification, the Borough is not aware of any other violations of Borough code; and

WHEREAS, Other than expanding the operation with the proper permit modification, the applicant has demonstrated the operation meets the operational standard for a junkyard/refuse area; and

WHEREAS, the Planning Commission has reviewed this application with respect to the applicable standards set forth in MSB 17.60; and

WHEREAS, the Planning Commission conducted a public hearing on August 17, 2020 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 20-28:

1. the proposed expansion will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. the proposed use will not be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. sufficient setbacks, lot area, buffers and other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The application material has met all of the requirements of this chapter (MSB 17.60.100(B)(4)).

5. the fencing and existing vegetation will obscure the site from any traveled or public right-of-way on a year-round basis (MSB 17.60.110(A-B)).
6. the applicant has demonstrated they are suitable to establish, maintain, and operate the proposed expansion in accordance with the requirements of this chapter, by keeping the operation with the subject parcels, properly handling and disposing of hazardous fluids, and adequately screening the operation from public rights-of-way (MSB 17.60.110(C)).
7. there are adequate controls in place to prevent contamination of soil, surface water and groundwater (MSB 17.60.110(D)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the applicable standards of MSB 17.60 and does hereby approve the modification to conditional use permit #CUP00-04 for the expansion of an existing junkyard/refuse area, with the following conditions:

1. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.

2. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.
3. Site obscuring fencing as required by MSB 17.60.110(A) at least eight feet in height shall be installed to visually screen the subject property (Lot 1, Car Crushing Flats Subdivision) from the traveled right-of-way on a year-round basis. Products made for chain link fencing, such as, slats or screening mesh may be added to the existing chain link fence to achieve adequate screening. Adequate screening shall be installed no later than October 31, 2020.
4. The site obscuring fence shall be maintained in good working condition. Repairs shall be made as soon as practicable.
5. Conditions listed in Conditional Use Permit #CUP00-04 remain in effect.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 17th day of August, 2020.



COLLEEN VAGUE, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)

YES: 6 Anderson, Chesbro, Elder, Glashan, Mossanen, + Vague

NO: 0

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on June 18 2020, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Vice Chair Wilfred Fernandez.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Pio Cottini, Assembly District #1
- Mr. LaMarr Anderson, Assembly District #2
- Mr. Dennis Vau Dell, Assembly District #5
- Mr. Wilfred Fernandez, Assembly District #6, Vice Chair
- Mr. John Shadrach, Alternate

RECEIVED
AUG 13 2020
CLERKS OFFICE

Platting Board members absent and excused were:

- Mr. Jordan Rausa, Assembly District #4, Chair
- Mr. George Thompson, Assembly District #7
- Mr. Justin Hatley, Alternate
- VACANT, District #3

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Platting Administrative Specialist
- Ms. Peggy Horton, Platting Technician
- Ms. Cheryl Scott, Platting Technician
- Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member Pio Cottini.

C. APPROVAL OF THE AGENDA

Vice Chair Fernandez inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

(There is no Approval of Minutes at this time)

3. AUDIENCE PARTICIPATION & PRESENTATIONS (Three minutes per person, for items not scheduled for public hearing)

A. Persons to Be Heard (There is no persons to be heard)

B. Presentation from Emergency Services, Chief Cuthbert.

- Gave a presentation on the state fire code & how it applies to platting.

4. UNFINISHED BUSINESS: Quasi-Judicial Matters

(There is no Unfinished Business at this time)

5. RECONSIDERATIONS/APPEALS

(There is no Reconsiderations/Appeals at this time)

TIME: 1:36 P.M.

CD: 0:35:25

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **FOLSOM ACRES:** The request is create a 19-lot, 4-phase master plan from Tax Parcels D14, D16, D17 and Lot 2, Spring Pond Estates, Plat #2003-49, to be known as **Folsom Acres**, containing 32.39 acres +/- . Interior roads to be dedicated and constructed and right-of-way dedicated for Hemmer Road. The plat is located on the southwest corner of W. Bogard Road and N. Hemmer Road (Tax ID #18N02E31D014, 18N02E31D016, 18N02E31D017, 5360000L002); within the SE ¼ Section 31, Township 18 North, Range 02 East, Seward Meridian, Alaska. Assembly District: #2 Stephanie Nowers (*Owner/Petitioner: Folsom Revocable Trust / Hanson Land Solutions; Surveyor: Hanson; Staff: Cheryl Scott*)

Vice Chair Fernandez:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Vice Chair Fernandez read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 118 public hearing notices were mailed out on May 28, 2020

Ms. Cheryl Scott provided a staff report

- Gave an overview of the case, #2020-068.
- Staff recommend approval of the case with findings of fact and conditions.

Vice Chair Fernandez invited the petitioner for a brief overview.

The Petitioner did not want to give a brief overview.

Vice Chair Fernandez opened the public hearing for public testimony.

The following person spoke regarding concerns on sewer & well water and the municipal water system: Mr. Robert Thom.

There being no one else to be heard, Vice Chair Fernandez closed the public hearing.

Vice Chair Fernandez invited the petitioner or their representative to provide their comments.

Mr. Craig Hanson, the petitioner's representative, and Mr. Hanson, Engineer, answered questions from the platting board and agrees with all the recommendations.

Mr. Bill Folsom, the petitioner, answered questions from the platting board.

Chair Rausa closed the petitioner's representative comments and discussion moved to the Platting Board.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Folsom Acres Master Plan. With 14 recommendations. The motion was seconded by Platting Member Vau Dell.

Discussion on modifying finding #16 to correct the wordage.

AMENDED

MOTION: Platting Member Vau Dell moved to amend the motion to modify finding #16. The motion was seconded by Platting Member Cottini.

FINDINGS:

- Modify #16: There were no borough department objections received. There was 1 public objection and 1 outside agency objection received.

AMENDED

VOTE: The amended motion passed with general consent with all in favor.

MAIN

VOTE: The main motion passed with general consent with all in favor. There are 16 findings of fact.

TIME: 1:58 P.M.

CD: 0:52:50

B. **TERRACE RIDGE:** The request is divide Tax Parcel C7 (Parcel 2 Waiver 77-76, recorded as 77-162W) into 22 lots to be known as **Terrace Ridge**, containing 23.3 acres +/- . The property is located northeast of the intersection of S. Clapp Road and W. Laurie Avenue. (Tax ID #17N01W18C007); within the NW ¼ SW ¼ Section 18, Township 17 North, Range 01 West, Seward Meridian, Alaska. In Community Council: Meadow Lakes and in Assembly District #4 Ted Leonard (*Owner/Petitioner: Pacific Western Properties, LLC; Surveyor: Bull Moose; Staff: Peggy Horton*)

Vice Chair Fernandez:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

Platting Member Cottini let the board know that his development company may have financial interest regarding this case.

The Platting Board agreed to his recusal for this case.

Platting Member Cottini recused himself from Terrace Ridge.

Vice Chair Fernandez read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 25 public hearing notices were mailed out on May 28, 2020

Ms. Peggy Horton provided a staff report

- Gave an overview of the case, #2020-069.
- Staff recommend approval of the case with findings of fact and conditions.

Vice Chair Fernandez invited the petitioner for a brief overview.

Mr. Ellery Gibbs, the petitioner's representative, gave a brief overview.

Vice Chair Fernandez opened the public hearing for public testimony.

The following person spoke regarding their objection the platting action and their concerns on interconnectivity to the north: Mr. Caleb Aldeman.

There being no one else to be heard, Vice Chair Fernandez closed the public hearing.

Vice Chair Fernandez invited the petitioner or their representative to provide their comments.

Mr. Ellery Gibbs, the petitioner's representative, and Mr. Curt Holler, Engineer, answered questions from the platting board. They would like to modify recommendation #6 in correction to wordage for a percolation test.

Vice Chair Fernandez closed the petitioner's representative comments and discussion moved to the Platting Board.

MOTION: Platting Member Shadrach moved to approve the preliminary plat for Terrace Ridge. With 12 recommendations. The motion was seconded by Platting Member Vau Dell.

Discussion on the interconnectivity to the north and what the answer is to the public's concern.

FINDINGS:

- Modify #2: The petitioner is providing interconnectivity to Tax Parcel C08, east of the parent parcel.
- Modify #11: There were no borough department or outside agency objections to the plat
- Add #12: There was one member of the public with objections with plat approval.

RECOMMENDATIONS:

- Modify #6: Add wordage . . . "for soils containing more than 12% fines or provide percolation test as required in MSB 43.20.281(a)(1)(f)(ii)(iii).

VOTE: The main motion passed with general consent with all in favor. There are 12 findings of fact.

TIME: 2:18 P.M.

CD: 01:11:39

BREAK

TIME: 2:28 P.M.

CD: 01:11:43

C. TRIPLE B COMMERCIAL TRACT: The request is divide Tax Parcel B9 (Tract 2 of Waiver 95-51-PWm, recorded at Book 830, Page 906) into a 2-phase Master Plan to be known as **Triple B Commercial Tracts**, creating 6 lots from 20 acres+/- . The property is located southeast of the intersection of W. Parks Highway. and S. Vine Road (Tax ID #17N02W11B009); within the NW ¼ Section 11, Township 17 North, Range 02 West, Seward Meridian, Alaska. In Community Council: Meadow Lakes and in Assembly District #4, Ted Leonard (*Owner/Petitioner: Rock, LLC; Surveyor: Keystone; Staff: Peggy Horton*)

Vice Chair Fernandez:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Vice Chair Fernandez read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 64 public hearing notices were mailed out on May 28, 2020

Ms. Peggy Horton provided a staff report

- Gave an overview of the case, #2020-073.
- Would like to add a finding & recommendation regarding the drainage.
- Staff recommend approval of the case with findings of fact and conditions.

Vice Chair Fernandez invited the petitioner for a brief overview.

Mr. Gary LoRusso, the petitioner's representative, and Mr. Scott Johannes, the petitioner, gave a brief overview.

Vice Chair Fernandez opened the public hearing for public testimony.

There being no one to be heard, Vice Chair Fernandez closed the public hearing.

Vice Chair Fernandez invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, Mr. Curt Holler, the engineer, and Mr. Scott Johannes, the petitioner, answered questions from the platting board and agrees with all the recommendations.

Vice Chair Fernandez closed the petitioner's representative comments and discussion moved to the Platting Board.

MOTION: Platting Member Shadrach moved to approve the preliminary plat for Triple B Commercial Tracts master Plan. With 11 recommendations. The motion was seconded by Platting Member Vau Dell.

Discussion on the easements on the plat and where they are placed.

FINDINGS:

- Add #12: DPW does not see the need for a drainage easement to accommodate the subdivision road drainage.

RECOMMENDATIONS:

- Add #11: Remove drainage easement from utility lot.

VOTE: The main motion passed with general consent with all in favor. There are 12 findings of fact.

TIME: 2:43 P.M.

CD: 01:25:57

D. **BROKEN TREE RIDGE**: The request is to create four lots from Tax Parcel C3 (Parcel #3 of 40A Exemption recorded August 8, 2006 at reception #2006-022535-0), to be known as **Broken Tree Ridge**, containing 39.8 acres +/- . Petitioner proposes to create a 27' wide Public Use Easement east adjoining the 33' wide Section Line Easement on the west boundary and also a dedicated cul-de-sac at the terminus of E. Hook Drive. The plat is located north of N. Bull Moose Drive and east of E. Hook Drive (Tax ID# 218N01W23C003); lying within NW ¼ SW ¼ Section 23, Township 18 North, Range 01 West, Seward Meridian, Alaska. Community Council: Tanaina (Inactive) and in Assembly District #6 Jesse Sumner (*Owner/Petitioner: Joshua Brunnhoelzl; Surveyor: Keystone; Staff: Amy Otto-Buchanan*)

Vice Chair Fernandez:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Vice Chair Fernandez read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 29 public hearing notices were mailed out on May 28, 2020

Ms. Amy Otto-Buchanan provided a staff report

- Gave an overview of the case, #2020-071.
- Staff recommend approval of the case with findings of fact and conditions.

Vice Chair Fernandez invited the petitioner for a brief overview.

Mr. Gary LoRusso, the petitioner's representative, gave a brief overview.

Vice Chair Fernandez opened the public hearing for public testimony.

The following person spoke regarding their concerns on drainage to the lots, traffic safety, and the turn-around encroaching on their property: Ms. Janet Hook.

The following person spoke regarding their concerns regarding the turn-around and drainage affecting their lot: Mr. Dennis Hook.

There being no one else to be heard, Vice Chair Fernandez closed the public hearing.

Vice Chair Fernandez invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, and Mr. Curtis Holler, the engineer, answered questions from the platting board and agrees with all the recommendations.

Vice Chair Fernandez closed the petitioner's representative comments and discussion moved to the Platting Board.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Broken Tree Ridge. With 7 recommendations. The motion was seconded by Platting Member Shadrach.

FINDINGS:

- Modify #4: There were two objections from the public in response to the Notice of Public Hearings; one non-objection was received.

VOTE: The main motion passed with general consent with all in favor. There are 7 findings of fact.

TIME: 2:46 P.M.

CD: 01:45:17

7. ITEMS OF BUSINESS & MISCELLANEOUS

(There is no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on July 2, 2020. Commented on the vacant seat to be filled by our alternate member Mr. Shadrach if he is willing. Commented on writing a resolution regarding the fire code issues and bringing it to the assembly for consideration.

Ms. Von Gunten updated the board on the upcoming presentation of the Construction Manual to the Assembly.

9. BOARD COMMENTS

- Platting Member Anderson agrees in writing a resolution regarding the fire code issues and bringing it to the assembly.
- Platting Member Cottini had no comments.
- Platting Member Vau Dell had not comments.
- Platting Member Fernandez agrees also in writing a resolution for bringing the fire code issues to the assembly.
- Platting Member Shadrach will not be at the July 2, 2020 platting board hearing.

10. ADJOURNMENT

With no further business to come before the Platting Board, Vice Chair Wilfred Fernandez adjourned the meeting at 3:09 p.m. (CD: 01:51:46)



WILFRED FERNANDEZ,
Platting Board Vice Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: July 16, 2020



RECEIVED
AUG 17 2020
CLERKS OFFICE

Meeting Minutes
July 2, 2020 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Herman Thompson, Brian Kirby & Sheena Fort.
- II. Call Meeting to Order – 7:02pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Herman Thompson
 - b. 2nd by: Sheena Fort
 - c.
- V. Approval of Meeting Minutes
 - a. Motion by: Herman Thompson
 - b. 2nd by: Brian Kirby
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$6,009.56
 - b. Savings Account – \$ 225.67
- VII. Persons to be Heard (suggested 3 minutes each)
 - a.
 - b.
 - c.
- VIII. Correspondence –
 - a.
 - b.
 - c.
- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – N/A
 - b. Borough Assembly Update – N/A
 - c. Grant Expenditure Committee – Grant committee makes the following grant recommendations to the council:
 - i. USSI - \$3,500.00
 - ii. MOW- \$3,500.00
 - iii. KTNA- \$1,000.00
 - iv. Talkeetna Elementary- \$500.00
 - v. Food Pantry- \$2,370.00
 - vi. Moose Club- \$970.00
 - vii. Sunshine Transit- \$2,370.00
 - viii. Talkeetna Chamber of Commerce- \$0
 - ix. Herman Thompson Motioned to accept grant recommendations 2nd by Sheena Fort
 - d. Ways & Means Committee – N/A
 - e. Neighborhood Watch / Community Safety- N/A
 - f. Fire District- N/A
- X. Old Business
 - a. Signage (Dona)
 - b.
- XI. New Business
 - a. Form a fundraising committee
 - b.
 - c.
- XII. Adjournment – 7:16pm

R.A. Sparks 8/6/20
Sheena Fort
8/6/20

Matsu Borough, Trapper Creek RSA # 30

Meeting Minutes 2/12/20

RECEIVED
AUG 20 2020
CLERKS OFFICE

Call to order: at 10:30 am by Donna Massay

Board Present: Donna Massay, Ilona Kinder: **Staff Present:** Mike Lachelt. **Public Present:** Bill Stearns, Dawn Harris from D and S Road Service.

Approval of Agenda: Agenda approved

Approval of 11-13-19 meeting minutes: Approved as amended.

A quorum was present and notice had been published.


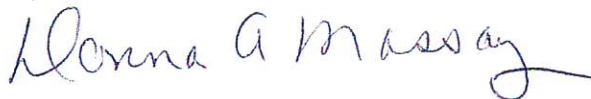
Staff report: Mike said we are pretty healthy with \$50,000 for emergencies.

Unfinished Business: Bradley Rd. Bridge update: we lost the wood from Willow due to a road emergency in Willow. Look for Bradley funds in the Auto Money Pot. We need to do bull rails at minimum. Get with Swalling Bridges for possible estimate to rehab. Bridge- Mike will check. RSA Boundary marker is made, will be set in the spring. Winter parking at Amber Lake- main scope to make safer- extension for gain of 10 to 12 feet. Just north and east at the end of gravel. Request for greater detail on Monthly Maintenance Report: Oilwell Rd is now one unit. There is a problem getting information. Complaints are not being logged with a lot of data, the address is needed at a minimum. Why was form 8.4.3 changed on contract? Shulin and Trail Ridge payments from 2018 need to be verified that no duplicate payment was made, Mike verified.

New Business: RSA allocation in July, ^{2k} \$20 per car, Bradley Bridge funding borough wide allocation- covered and will be monitored. 11-21-19 event and response- D and S did not respond in a timely manner. 36 hour of snow and only 7.5 hours of plowing. Thanksgiving day was not included. Special meeting requested by Donna to address non-contract compliance. To many calls to Mike to get things resolved. Bill Stearns became defensive and said, he would only answer questions he received in written form to all the questions about the contract and the holes in monitoring and response time to the snow storm. Road hotline problems: it was found out that all message storage had been used up. That problem has resolved. There should be someone to handle calls and check hotline 7 days a week. 1 person monitors and sends them along to the contractor. The contractor may not get the complaint right away. CIP- borough redoing, prioritize for assembly for year. We need to resubmit Bradley Bridge, Oilwell Rd fixed 06, RSA 30. Trailheads to be made reasonably accessible are Amber, Funky, Cottonwood. Board Vacancy- there maybe one lady interested. Funds usage (Certified/Uncertified roads), needs clarification: Jennifer will check on criteria on borough code finance, what is not maintainable by borough standards. Oilwell Rd beyond mile 11.68 is uncertified. 50% of funds should be Grant money.

Persons to be Heard: Dawn from D and S had questions about data collected, since road group operator is not on radio all the time.

Adjournment: 12:50 pm

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

RECEIVED
AUG 19 2020
CLERKS OFFICE

West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
July 13th, 2020

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:00 pm** at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy. Wasilla, Alaska by Chairman Cathi Kramer on July 13th, 2020.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members present and establishing quorums:

West Lakes FSA:

Cathi Kramer – Chairman, Cindy Michaelson – Vice Chair, Steve Simpson, and Larry Fetchenhier

Present from West Lakes:

Chief Tawnya Hightower, Asst. Chief John Fairchild, Asst. Chief James Keel, FF Roxxanne Puckett, and Admin. Assistant Theresa Elliott.

Also Present:

Director Ken Barkley, and Assembly Member Tam Boeve.

III. PLEDGE OF ALLEGIANCE

Cathi Kramer led the “Pledge of Allegiance”

IV. APPROVAL OF AGENDA

MOTION: Steve Simpson Moved to accept the agenda. Larry Fetchenhier second the motion

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cindy Michaelson Moved to approve June 8th, 2020 meeting minutes as written. Steve Simson second the motion.

VOTE: Motion passed unanimously

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

VI. ANNOUNCEMENTS

A. Cathi Kramer: FireWise chipping day was a success.

VII. CHIEF'S REPORT

A. **District Chief's Report – Tawnya Hightower *See Attached***

- Responded to 40 emergency calls in the community.
- Fire Boat 81 is in the water.
- Mutual training with Dive Rescue
- Small grass fire caused by lightning strike.
- WLFD & Houston FD completed the State of Alaska IFSAC FF1 training.
- Discussion of possible Future fire station sites on W. Susitna Parkway.
- Specs on proposed new Rosenbauer engine. (*Chief Fairchild*)

Cathi Kramer: I feel very strongly to move forward with the purchase of the new engine and with the purchase of the property located at 20357 W. Susitna Parkway with the existing building for the new station. We have the money this year for both, I think we should do it.

A. **Future fire station**

MOTION: Cindy Michaelson motioned to move forward with the necessary steps to purchase of property located at 20357 W. Susitna Parkway with the existing building for the future site of the new fire station.

Steve Simpson second the motion.

VOTE: Motion passed unanimously

B. **Purchase of new engine,**

MOTION: Cindy Michaelson motion that they move forward with the purchase of the new Rosenbauer engine,

Steve Simpson second the motion.

VOTE: Motion passed unanimous

VIII. UNFINISHED BUSINESS

A. **Memorial for Bill Browne**

- Cathi Kramer is working w/family on a plaque for Bill Browne.

B. **Board Vacancy**

- 1 Applicant so far.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

IX. NEW BUSINESS

- Ken Barkley: Would like to have a plaque made for Dan Mayfield, his term will end this year.

X. PERSONS TO BE HEARD

No Persons to be heard.

XI. ADJOURNMENT MOTION: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously.

Meeting adjourned at **7:07 PM**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Cindy Michaelson

Cindy Michaelson, Vice Chairman West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott

Theresa Elliott, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 8/10/2020 (West Lakes FSA B.O.S.)



West Lakes Fire Department

10073 W. Parks Hwy Wasilla, AK 99623

Phone: (907) 861-8200 Fax: (907) 861-8190

Chief's Report: June 2020



West Lakes Fire Department responded to 40 emergency calls from the community in the month of June. Responses were wedged between summer training.

Fire Boat 81, the Corky M, was put in the water and 4 new boat captains trained as well as firefighters familiarized and trained on the capacity and duties of a boat tender. The Corky M is standing by at the Burkeshore Marina on Big Lake.



Fire Boat 81, the Corky M.



Lightning strike on a well head that started a grass fire.



Landing zone and medic assist from ambulance to LifeMed Alaska.

Operations:

Emergency responses were diverse for the month of June. West Lakes personnel responded to structure fires, gas leaks, medic assists, motor vehicle accidents, and a drowning.

Many responders have hybrid skills. Engineer Lisa Jaeger is a firefighter, dive rescuer, and also partners with Mack, a search and rescue dog.



*Myka & K9 handler
Stacie Burkhardt*

*Engineer & Diver Lisa Jaeger
Paramedic & Diver Faith McKenzie*

Major Incident Type	Number of Incidents		Significant Events
Fires	11	27%	Significant calls included; 4 structure fires, 1 grass fire, 2 outside rubbish fires and 2 vehicle fires.
Rescue & Emergency Services	14	34%	Significant call: drowning
Hazardous Conditions (no fire)	4	10%	
Service & Good Intent Calls	10	24%	
False Alarm	2	5%	
<i>Emergency Responses</i>	Total 41	100 %	



Training:

Five West Lakes and one Houston Fire personnel completed the State of Alaska and IFSAC Firefighter I training which included over 80 hours of cognitive and physical training.

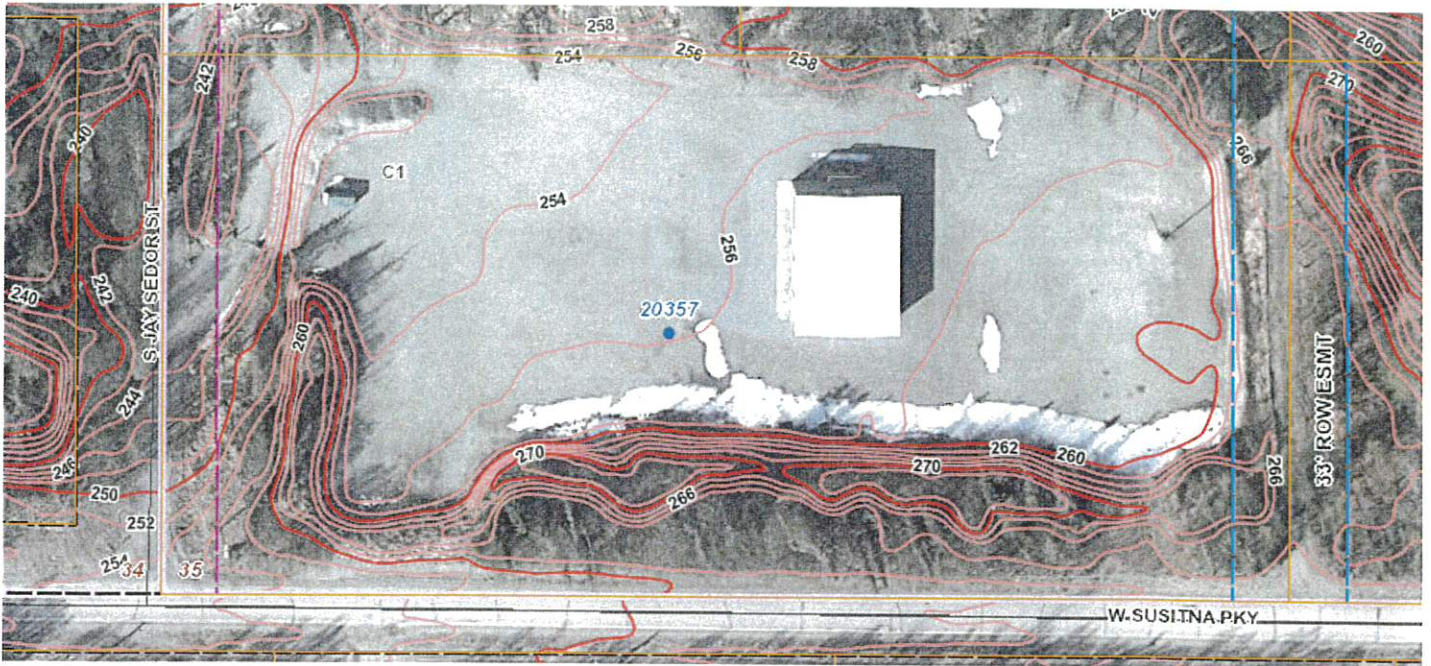


2020 Firefighter I Students & Instructors



20357 W. Susitna Parkway

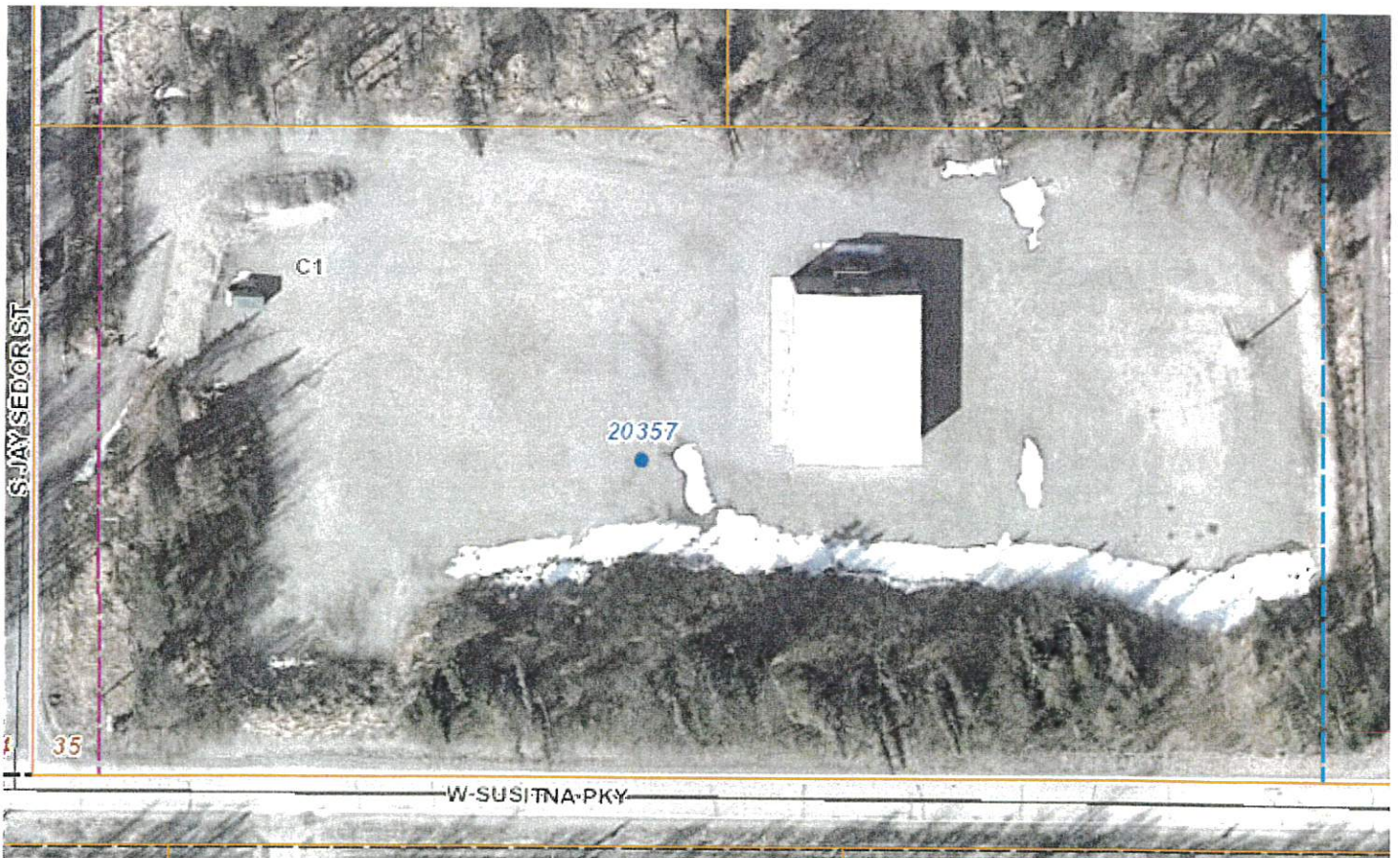
Possible land and building acquisition: 20357 W. Susitna Parkway



S17N04W35 5 acres 20357 W. Susitna Parkway Total Appraised \$367,900

\$256.25 Title Search

Due diligence; mechanical electrical and structural estimate \$25,000



20357 W. Susitna Parkway



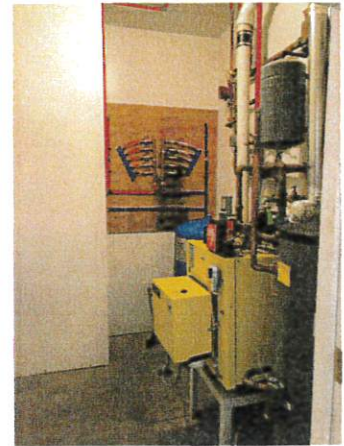
Front



Rear



Apparatus Bay



Mechanical room

Downstairs



Upstairs





MATANUSKA-SUSITNA BOROUGH

Real Property Detail for Account: 17N04W35C001

Site Information

Account Number 17N04W35C001 Subdivision
 Parcel ID 54637 City None
 TRS S17N04W35 Map LS15 Tax Map
 Abbreviated Description TOWNSHIP 17N RANGE 4W SECTION 35
 (Not for Conveyance) LOT C1

Site Address **20357 W SUSITNA PKY**

Ownership

Owners R & D ENTERPRISES Buyers
 Primary Owner's Address PO BOX 672133 CHUGIAK AK 99567-2133 Primary Buyer's Address

Appraisal Information

Appraisal				Assessment			
Year	Land Appraised	Bldg. Appraised	Total Appraised	Year	Land Assessed	Bldg. Assessed	Total Assessed ¹
2020	\$40,000.00	\$327,900.00	\$367,900.00	2020	\$40,000.00	\$327,900.00	\$367,900.00
2019	\$40,000.00	\$336,400.00	\$376,400.00	2019	\$40,000.00	\$336,400.00	\$376,400.00
2018	\$40,000.00	\$330,100.00	\$370,100.00	2018	\$40,000.00	\$330,100.00	\$370,100.00

Building Information

Structure 0 of 1

Residential Units	0	Use	Construction Services
Condition	Standard	Design	Commercial
Basement	None	Construction Type	Frame
Year Built		2007 Grade	None
Foundation	Slab on Grade	Building Appraisal	\$327900
Well	Well 1 - Drilled Well	Septic	Septic - 1 - Septic Tank

Building Item Details

Building Number	Description	Area	Percent Complete
-----------------	-------------	------	------------------

Tax/Billing Information

Year	Certified	Zone	Mill	Tax Billed	Date	Type	Recording Info (offsite link to DNR)
2020	Yes	0032		15.603	10/19/2017	WARRANTY DEED (ALL TYPES)	Palmer 2017-024682-0
2019	Yes	0032		15.729	4/1/2016	WARRANTY DEED (ALL TYPES)	Palmer 2016-006264-0
2018	Yes	0032		15.649	7/18/2007	WARRANTY DEED (ALL TYPES)	Palmer 2007-018052-0

Tax Account Status ²

Status	Tax Balance	Farm	Disabled Veteran	Senior	Total	LID Exists
PLEASE CALL	\$19,050.36		\$0.00	\$0.00	\$0.00	\$0.00 No

Land and Miscellaneous

Gross Acreage	Taxable Acreage	Assembly District	Precinct	Fire Service Area	Road Service Area
5.00	5.00	Assembly District 005	08-155	136 WEST LAKES FSA	021 Big Lake RSA

¹ Total Assessed is net of exemptions and deferrals, rest, penalties, and other charges posted after Last Update Date are not reflected in balances.

² If account is in foreclosure, payment must be in certified funds.

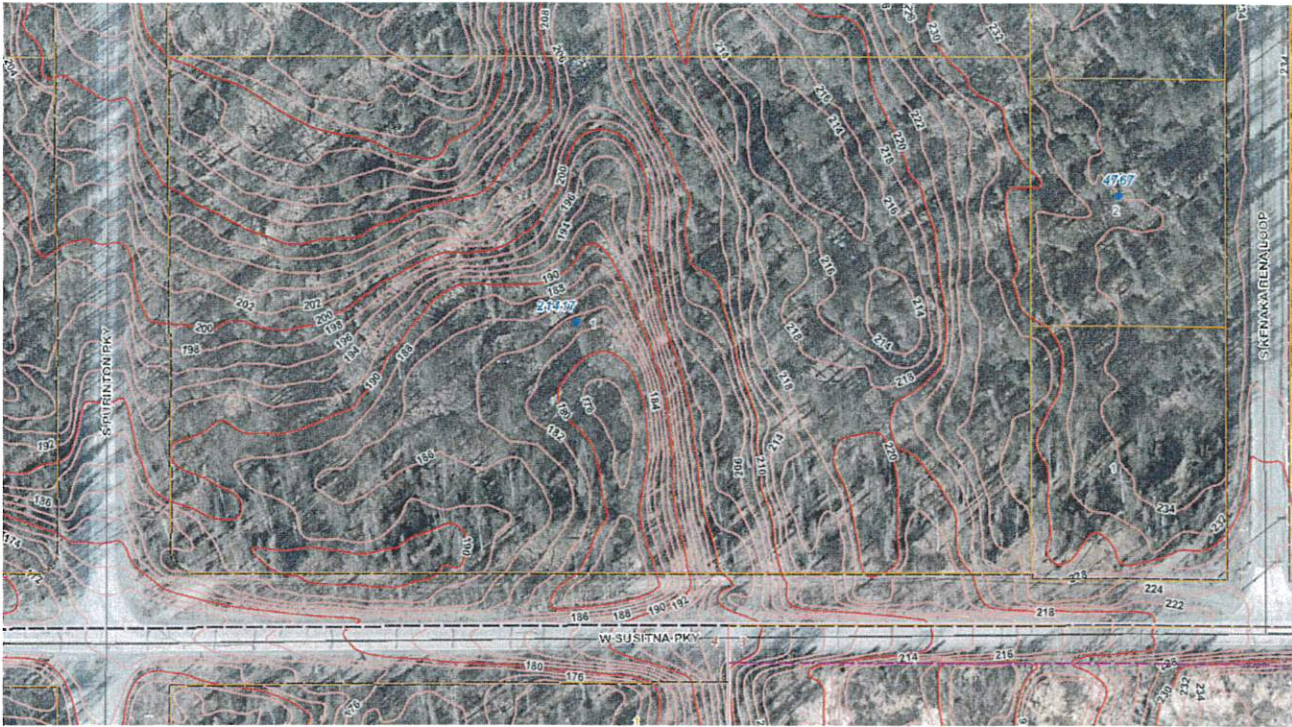
Last Updated: 7/8/2020 12:00:31 AM



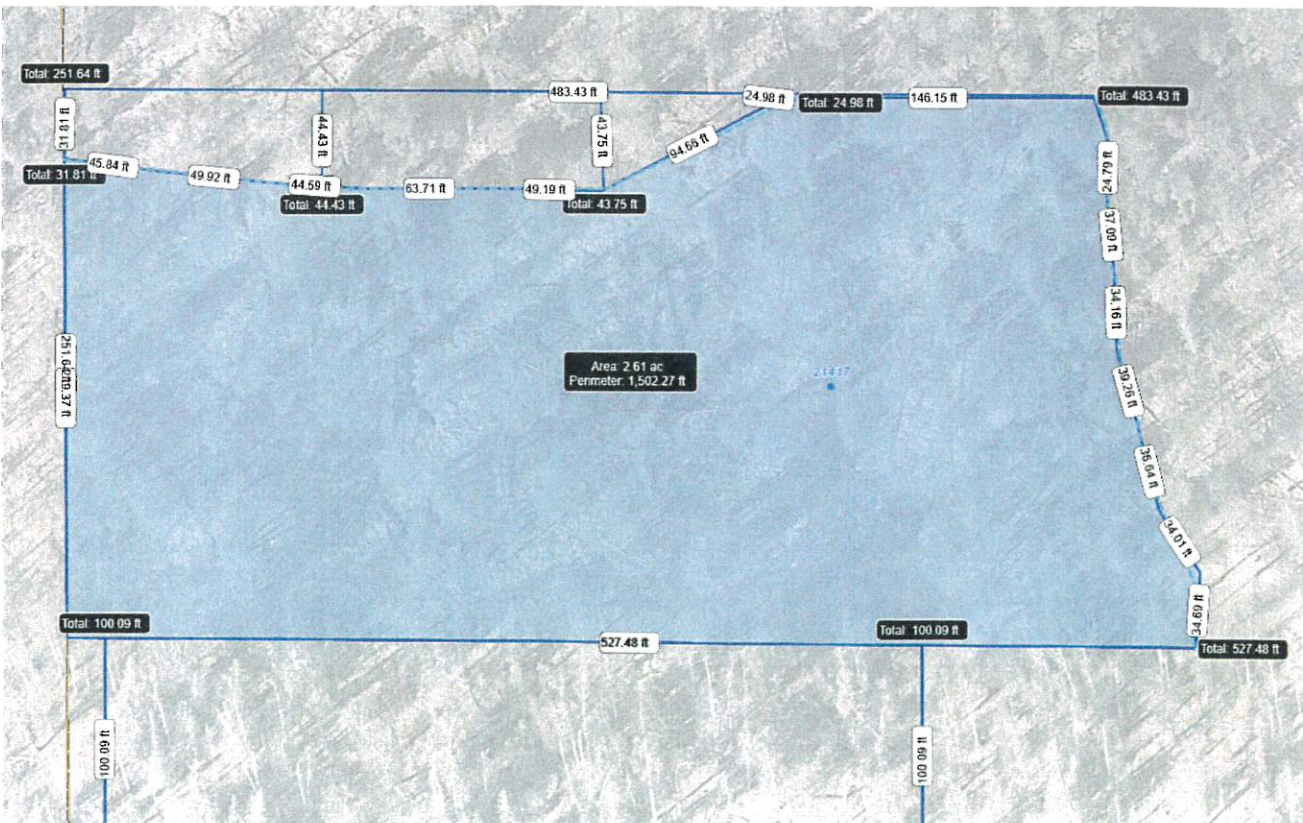
21417 W. Susitna Parkway

Assembly Actions:

June 16, 2020 Ordinance 20-058 was adopted. The ordinance approved land classifications of a Borough-owned parcel as reserved for future fire station facility.



S17N04W34 7.8 acres 21417 W Susitna Parkway Total Appraised \$31,200
 Site Work \$225,000 D-1 surface





MATANUSKA-SUSITNA BOROUGH

Real Property Detail for Account: 3321B01L001

Site Information

Account Number	3321B01L001	Subdivision	PURINTON PKY
Parcel ID	48310	City	None
TRS	S17N04W34	Map LS16	Tax Map
Abbreviated Description (Not for Conveyance)	PURINTON PKY BLOCK 1 LOT 1		

Site Address **21417 W SUSITNA PKY**

Ownership

Owners	MATANUSKA-SUSITNA BOROUGH	Buyers	
Primary Owner's Address	350 E DAHLIA AVE PALMER AK 99645-6488	Primary Buyer's Address	

Appraisal Information

Appraisal				Assessment			
Year	Land Appraised	Bldg. Appraised	Total Appraised	Year	Land Assessed	Bldg. Assessed	Total Assessed ¹
2020	\$31,200.00	\$0.00	\$31,200.00	2020	\$0.00	\$0.00	\$0.00
2019	\$31,200.00	\$0.00	\$31,200.00	2019	\$0.00	\$0.00	\$0.00
2018	\$31,200.00	\$0.00	\$31,200.00	2018	\$0.00	\$0.00	\$0.00

Building Information

Building Item Details

Building Number	Description	Area	Percent Complete
-----------------	-------------	------	------------------

Tax/Billing Information

Year	Certified	Zone	Mill	Tax Billed	Recorded Documents	Recording Info (offsite link to DNR)
					Date	Type
2020	Yes	0032		15.603		
2019	Yes	0032		15.729		
2018	Yes	0032		15.649		

Tax Account Status ²

Status	Tax Balance	Farm	Disabled Veteran	Senior	Total	LID Exists
Current	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00 No

Land and Miscellaneous

Gross Acreage	Taxable Acreage	Assembly District	Precinct	Fire Service Area	Road Service Area
7.80	7.80	Assembly District 005	08-155	136 WEST LAKES FSA	021 Big Lake RSA

¹ Total Assessed is net of exemptions and deferrals, rest, penalties, and other charges posted after Last Update Date are not reflected in balances.

Last Updated: 7/8/2020 12:00:31 AM

² If account is in foreclosure, payment must be in certified funds.

Tawnya Hightower

From: Nancy Cameron
Sent: Thursday, July 9, 2020 4:24 PM
To: Tawnya Hightower
Subject: FW: New Station off Susitna Parkway & Purinton Pkwy

Tawnya, FYI from Brad Sworts regarding the Susitna/Purinton borough parcel.

From: Brad Sworts <Brad.Sworts@matsugov.us>
Sent: Thursday, July 9, 2020 4:23 PM
To: Nancy Cameron <Nancy.Cameron@matsugov.us>
Subject: New Station off Susitna Parkway & Purinton Pkwy

Nancy,

Some additional information: I talked with Jeff Walden and he said to develop a new 2-3 bay station it would cost around \$2.5M that would include the clearing, grubbing and gravel pad development. So if you want to subtract that clearing, grubbing and pad development cost (which Bob Walden provided) from the \$2.5M you have a rough cost for the other infrastructure (building, paved parking, etc). That may give you a way to compare the undeveloped MSB parcel to the private parcel with a facility constructed.

Brad
PD&E Division
Capital Projects Department
Matanuska-Susitna Borough

Phone: 1-907-861-7723

Services: Project Administration, ROW Acquisition, Survey, Traffic Data, Civil Engineering, Environmental Engineering, Civil Construction Project Management



Budget Performance Report

Fiscal Year to Date 06/30/20
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Tot
Fund 249 - W&S: LAKES FSA #136											
REVENUE											
Department 000 - Non-Departmental											
Division 000 - Non-Departmental											
311											
311.100	Real Property	2,851,500.00	.00	2,851,500.00	7,203.24	.00	2,808,633.27	42,866.73	98	2,691,697.60	
311.102	Real Property-Delinquent	70,000.00	.00	70,000.00	2,778.34	.00	87,102.68	(17,102.68)	124	101,599.80	
311.200	Personal Property	6,200.00	.00	6,200.00	.00	.00	2,683.06	3,516.94	43	6,318.10	
311.202	Personal Property-Delinq	.00	.00	.00	.00	.00	2,838.28	(2,838.28)	+++	.00	
311.400	Penalty & Interest	25,000.00	.00	25,000.00	2,115.06	.00	41,608.13	(16,608.13)	166	41,908.40	
311.500	Vehicle Tax State Collec	34,990.00	.00	34,990.00	.00	.00	.00	34,990.00	0	34,280.00	
342											
342.400	Building Rental	395,112.00	.00	395,112.00	.00	.00	395,112.00	.00	100	355,786.00	
342.910	Fire - Illegal Burns	.00	.00	.00	.00	.00	460.00	(460.00)	+++	460.00	
361											
361.100	Interest On Investments	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,131.00	
367											
367.400	Capital Projects	.00	.00	.00	.00	.00	29,761.39	(29,761.39)	+++	1,184.78	
367.700	Service Areas	.00	.00	.00	.00	.00	.00	.00	+++	5,150.92	
369											
369.100	Miscellaneous	10,000.00	.00	10,000.00	6,660.00	.00	55,046.06	(45,046.06)	550	1.00	
391											
391.100	Sale Of Gfa	.00	.00	.00	.00	.00	7,000.00	(7,000.00)	+++	2,778.00	
	Division 000 - Non-Departmental Totals	\$3,395,802.00	\$0.00	\$3,395,802.00	\$18,756.64	\$0.00	\$3,430,244.87	(\$34,442.87)	101%	\$3,243,295.86	
	Department 000 - Non-Departmental Totals	\$3,395,802.00	\$0.00	\$3,395,802.00	\$18,756.64	\$0.00	\$3,430,244.87	(\$34,442.87)	101%	\$3,243,295.86	
	REVENUE TOTALS	\$3,395,802.00	\$0.00	\$3,395,802.00	\$18,756.64	\$0.00	\$3,430,244.87	(\$34,442.87)	101%	\$3,243,295.86	
EXPENSE											
Department 000 - Non-Departmental											
Division 000 - Non-Departmental											
411											
411.100	Permanent Wages	495,911.00	.00	495,911.00	39,426.85	.00	472,740.78	23,170.22	95	430,693.31	
411.200	Temp Wages & Adjmts	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00	
411.300	Overtime Wages	25,000.00	.00	25,000.00	271.96	.00	25,229.64	(229.64)	101	8,671.38	
411.400	Nonemployee Compensation	625,000.00	.00	625,000.00	38,240.76	.00	455,592.16	169,407.84	73	507,272.76	
411 - Totals		\$1,175,911.00	\$0.00	\$1,175,911.00	\$77,939.57	\$0.00	\$953,562.58	\$222,348.42	81%	\$946,637.45	

Budget Performance Report

Fiscal Year to Date 06/30/20
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136											
EXPENSE											
Department 000 - Non-Departmental											
Division 000 - Non-Departmental											
412											
412.100	Insurance Contrib	157,241.00	.00	157,241.00	12,924.42	.00	141,271.36	15,969.64	133,982.00	90	133,982.00
412.150	On-Call Health Insurance	23,977.00	.00	23,977.00	38.02	.00	304.30	23,672.70	704.62	1	704.62
412.190	Life Insurance	965.00	.00	965.00	82.78	.00	904.87	60.13	822.51	94	822.51
412.200	Unemployment Contrib	7,055.00	.00	7,055.00	238.23	.00	2,987.98	4,067.02	2,636.06	42	2,636.06
412.300	Medicare	17,051.00	.00	17,051.00	1,130.09	.00	14,212.13	2,838.87	13,729.55	83	13,729.55
412.400	Retirement Contrib. - DB Plan	150,545.00	.00	150,545.00	754.36	.00	5,469.12	145,075.88	.00	4	.00
412.410	PERS Tier IV - DC Plan	.00	.00	.00	1,615.11	.00	80,102.84	(80,102.84)	67,921.86	+++	67,921.86
412.411	PERS Tier IV - Health Plan	.00	.00	.00	478.75	.00	6,119.44	(6,119.44)	4,160.11	+++	4,160.11
412.412	PERS Tier IV - HRA	.00	.00	.00	1,066.92	.00	12,939.38	(12,939.38)	12,084.86	+++	12,084.86
412.413	PERS Tier IV - OD&D	.00	.00	.00	128.40	.00	1,594.78	(1,594.78)	1,760.78	+++	1,760.78
412.600	Workers Compensation	83,852.00	.00	83,852.00	5,465.84	.00	66,114.89	17,737.11	66,915.71	79	66,915.71
412.700	Sbs Contribution	72,083.00	.00	72,083.00	4,777.74	.00	58,425.46	13,657.54	58,042.72	81	58,042.72
	412 - Totals	\$512,769.00	\$0.00	\$512,769.00	\$28,700.66	\$0.00	\$390,446.55	\$122,322.45	\$362,760.78	76%	\$362,760.78
413											
413.100	Mileage - Within Borough	500.00	.00	500.00	.00	.00	.00	500.00	.00	0	.00
	413 - Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	0%	\$0.00
414											
414.100	Mileage - Outside Boro	.00	.00	.00	.00	.00	.00	.00	115.54	+++	115.54
414.200	Exp Reimb- Outside Boro	4,800.00	.00	4,800.00	.00	.00	.00	4,800.00	5,920.74	0	5,920.74
414.400	Travel Tickets	9,000.00	(1,350.00)	7,650.00	.00	.00	.00	7,650.00	4,207.89	0	4,207.89
	414 - Totals	\$13,800.00	(\$1,350.00)	\$12,450.00	\$0.00	\$0.00	\$0.00	\$12,450.00	\$10,244.17	0%	\$10,244.17
421											
421.100	Communication Network Services	35,000.00	2,950.00	37,950.00	2,968.18	3,602.62	37,955.50	(3,608.12)	38,023.92	110	38,023.92
421.200	Postage	5,000.00	(700.00)	4,300.00	.00	.00	.00	4,300.00	275.31	0	275.31
421.300	Communication Network	1,000.00	(900.00)	100.00	.00	.00	.00	100.00	.00	0	.00
	421 - Totals	\$41,000.00	\$1,350.00	\$42,350.00	\$2,968.18	\$3,602.62	\$37,955.50	\$791.88	\$38,299.23	98%	\$38,299.23
422											
422.000	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	.00	0	.00
	422 - Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	0%	\$0.00
423											
423.000	Printing	5,000.00	.00	5,000.00	53.00	.00	265.00	4,735.00	422.00	5	422.00
	423 - Totals	\$5,000.00	\$0.00	\$5,000.00	\$53.00	\$0.00	\$265.00	\$4,735.00	\$422.00	5%	\$422.00
424											
424.100	Electricity	120,000.00	(6,000.00)	114,000.00	11,332.25	5,385.00	101,615.00	7,000.00	93,406.7	94	93,406.7
424.300	Natural Gas	45,000.00	6,000.00	51,000.00	1,255.42	3,924.06	47,075.94	.00	48,226.3	100	48,226.3
424.400	Lp-Propane	1,000.00	.00	1,000.00	.00	100.00	.00	900.00	.00	10	.00

Budget Performance Report

Fiscal Year to Date 06/30/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
EXPENSE										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
424										
424.500	Garbage Pickups	10,000.00	.00	10,000.00	.00	.00	6,413.37	3,586.63	64	6,558.27
424.600	Heating Fuel-Oil	7,000.00	.00	7,000.00	.00	2,099.00	1,801.00	3,100.00	56	1,655.55
	424 - Totals	\$183,000.00	\$0.00	\$183,000.00	\$12,587.67	\$11,508.06	\$156,905.31	\$14,586.63	92%	\$149,846.91
425										
425.200	Building Rental	3,000.00	.00	3,000.00	.00	.00	500.00	2,500.00	17	500.00
425.300	Equipment Rental	7,000.00	.00	7,000.00	.00	92.84	3,570.90	3,336.26	52	3,640.93
	425 - Totals	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$92.84	\$4,070.90	\$5,836.26	42%	\$4,140.93
426										
426.300	Dues & Fees	12,000.00	.00	12,000.00	.00	1,364.00	7,805.00	2,831.00	76	6,153.50
426.600	Computer Software/Online Services	12,000.00	.00	12,000.00	71.45	149.88	11,329.39	520.73	96	21,633.46
426.700	Occupational Health	4,000.00	.00	4,000.00	.00	1,645.00	1,355.00	1,000.00	75	1,223.00
426.900	Other Professional Chgs	35,000.00	(2,000.00)	33,000.00	.00	.00	789.00	32,211.00	2	2,644.00
	426 - Totals	\$63,000.00	(\$2,000.00)	\$61,000.00	\$71.45	\$3,158.88	\$21,278.39	\$36,562.73	40%	\$31,653.99
427										
427.100	Property Insurance	25,000.00	.00	25,000.00	.00	.00	23,764.30	1,235.70	95	16,777.06
427.200	Vehicle Insurance	36,000.00	.00	36,000.00	.00	.00	24,733.02	11,266.98	69	26,591.85
427.500	Liability Insurance	3,000.00	.00	3,000.00	.00	.00	2,785.99	214.01	93	2,307.36
	427 - Totals	\$64,000.00	\$0.00	\$64,000.00	\$0.00	\$0.00	\$51,283.31	\$12,716.69	80%	\$45,676.27
428										
428.100	Building Maint Services	30,000.00	.00	30,000.00	1,000.33	14,582.30	16,120.08	(702.38)	102	9,747.32
428.200	Grounds Maint Services	3,000.00	.00	3,000.00	1,050.00	.00	1,050.00	1,950.00	35	1,950.00
428.300	Equipment Maint Services	40,000.00	.00	40,000.00	131.10	3,694.42	25,165.85	11,139.73	72	27,025.60
428.400	Vehicle Maint Services	32,000.00	.00	32,000.00	.00	1,251.00	6,133.35	24,615.65	23	6,099.16
428.500	Commun Equip Maint Service	4,000.00	.00	4,000.00	750.00	442.00	2,358.00	1,200.00	70	.00
428.920	Other Maintenance Service	5,000.00	.00	5,000.00	.00	2,428.72	3,971.28	(1,400.00)	128	3,387.87
	428 - Totals	\$114,000.00	\$0.00	\$114,000.00	\$2,931.43	\$22,398.44	\$54,798.56	\$36,803.00	68%	\$48,209.95
429										
429.200	Training Reimb/Conf Fees	30,000.00	.00	30,000.00	.00	.00	(681.00)	30,681.00	-2	6,318.90
429.210	Training/Instructor Fees	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
429.710	Testing	2,000.00	.00	2,000.00	372.07	224.92	1,495.80	279.28	86	1,000.70
429.900	Other Contractual	35,000.00	.00	35,000.00	3,343.05	1,723.41	12,150.21	21,126.38	40	7,878.23
	429 - Totals	\$75,000.00	\$0.00	\$75,000.00	\$3,715.12	\$1,948.33	\$12,965.01	\$60,086.66	20%	\$15,197.85
430										
430.100	Office Supplies < \$500	6,000.00	.00	6,000.00	94.72	391.39	2,326.56	3,282.05	45	2,584.22
430.200	Copier/Fax Supplies	3,000.00	.00	3,000.00	.00	100.00	457.52	2,442.48	19	34.08
	430 - Totals	\$9,000.00	\$0.00	\$9,000.00	\$94.72	\$491.39	\$2,784.08	\$5,724.53	36%	\$2,618.30

Budget Performance Report

Fiscal Year to Date 06/30/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
EXPENSE										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
431										
431.100	Vehicle Maint Supplies	70,000.00	.00	70,000.00	3,945.06	13,735.06	44,989.78	11,275.16	84	57,492.05
431.200	Building Maint Supplies	10,000.00	.00	10,000.00	1,062.73	2,025.44	7,559.82	414.74	96	10,131.01
431.300	Equipment Maint Supplies	20,000.00	.00	20,000.00	4,700.45	3,513.51	11,817.98	4,668.51	77	13,213.98
431.400	Grounds Maint Supplies	5,000.00	.00	5,000.00	237.02	241.58	1,318.04	3,440.38	31	584.71
431.900	Other Maint. Supplies	2,000.00	.00	2,000.00	.00	.00	881.00	1,119.00	44	585.00
431 - Totals		\$107,000.00	\$0.00	\$107,000.00	\$9,945.26	\$19,515.59	\$66,566.62	\$20,917.79	80%	\$82,006.75
432										
432.100	Oil & Lubricants	6,000.00	.00	6,000.00	205.03	866.70	1,825.59	3,307.71	45	1,713.23
432.200	Gas	70,000.00	.00	70,000.00	2,624.33	13,770.06	29,029.94	27,200.00	61	33,753.58
432 - Totals		\$76,000.00	\$0.00	\$76,000.00	\$2,829.36	\$14,636.76	\$30,855.53	\$30,507.71	60%	\$35,466.81
433										
433.100	Personnel Supplies	20,000.00	.00	20,000.00	1,162.51	1,682.24	8,493.58	9,824.18	51	11,227.98
433.110	Clothing	35,000.00	.00	35,000.00	22,397.00	.00	33,938.42	1,061.58	97	31,623.75
433.120	Tools under \$500	6,000.00	.00	6,000.00	415.00	1,138.13	5,571.68	(709.81)	112	3,877.68
433.200	Medical Supplies	1,500.00	.00	1,500.00	.00	50.00	.00	1,450.00	3	.00
433.300	Books/Subscriptions	6,000.00	.00	6,000.00	.00	.00	1,680.68	4,319.32	28	1,864.09
433.500	Training Supplies	15,000.00	.00	15,000.00	227.08	272.92	3,686.50	11,040.58	26	9,689.11
433.900	Other Supplies	55,000.00	.00	55,000.00	15,633.72	782.82	35,304.12	18,913.06	66	66,386.83
433 - Totals		\$138,500.00	\$0.00	\$138,500.00	\$39,835.31	\$3,926.11	\$88,674.98	\$45,898.91	67%	\$124,669.44
434										
434.000	IT Equipment under \$5000	20,000.00	(3,769.00)	16,231.00	1,044.17	.00	12,314.17	3,916.83	76	6,350.09
434.100	Other Equip under \$5,000	15,000.00	5,769.00	20,769.00	976.41	.00	20,768.35	.65	100	30,993.72
434.300	Furniture Under \$5,000	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	175.99
434 - Totals		\$38,000.00	\$2,000.00	\$40,000.00	\$2,020.58	\$0.00	\$33,082.52	\$6,917.48	83%	\$37,519.80
443										
443.100	Admin. & Audit Fsa	78,784.00	.00	78,784.00	.00	.00	78,784.00	.00	100	76,262.00
443.110	Telecomm-Admin & Audit	41,608.00	.00	41,608.00	.00	.00	41,608.00	.00	100	42,396.00
443.300	Maintenance	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	7,562.65
443.305	Fleet Maintenance	38,426.00	.00	38,426.00	.00	.00	37,600.00	826.00	98	37,695.00
443 - Totals		\$171,818.00	\$0.00	\$171,818.00	\$0.00	\$0.00	\$157,992.00	\$13,826.00	92%	\$163,915.65
445										
445.142	Trnfr To- Debt Svc (COPs)	565,900.00	.00	565,900.00	.00	.00	565,900.00	.00	100	563,300.00
445 - Totals		\$565,900.00	\$0.00	\$565,900.00	\$0.00	\$0.00	\$565,900.00	\$0.00	100%	\$563,300.00
446										
446.400	Transfer To- Fund 405/410	300,000.00	.00	300,000.00	.00	.00	300,000.00	.00	100	510,416.66
446 - Totals		\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$510,416.66

Budget Performance Report

Fiscal Year to Date 06/30/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136	EXPENSE										
Department 000 - Non-Departmental											
Division 000 - Non-Departmental	Totals	\$3,665,698.00	\$0.00	\$3,665,698.00	\$183,692.31	\$81,279.02	\$2,929,386.84	\$655,032.14	\$655,032.14	82%	\$3,173,002.94
Department 000 - Non-Departmental	Totals	\$3,665,698.00	\$0.00	\$3,665,698.00	\$183,692.31	\$81,279.02	\$2,929,386.84	\$655,032.14	\$655,032.14	82%	\$3,173,002.94
	EXPENSE TOTALS	\$3,665,698.00	\$0.00	\$3,665,698.00	\$183,692.31	\$81,279.02	\$2,929,386.84	\$655,032.14	\$655,032.14	82%	\$3,173,002.94
Fund 249 - WEST LAKES FSA #136	Totals	3,395,802.00	.00	3,395,802.00	18,756.64	.00	3,430,244.87	(34,442.87)	(34,442.87)	101%	3,243,295.86
	REVENUE TOTALS	3,665,698.00	.00	3,665,698.00	183,692.31	81,279.02	2,929,386.84	655,032.14	655,032.14	82%	3,173,002.94
	EXPENSE TOTALS	(\$269,896.00)	\$0.00	(\$269,896.00)	(\$164,935.67)	(\$81,279.02)	\$500,858.03	(\$689,475.01)	(\$689,475.01)		\$70,292.92
	Grand Totals	3,395,802.00	.00	3,395,802.00	18,756.64	.00	3,430,244.87	(34,442.87)	(34,442.87)	101%	3,243,295.86
	REVENUE TOTALS	3,665,698.00	.00	3,665,698.00	183,692.31	81,279.02	2,929,386.84	655,032.14	655,032.14	82%	3,173,002.94
	EXPENSE TOTALS	(\$269,896.00)	\$0.00	(\$269,896.00)	(\$164,935.67)	(\$81,279.02)	\$500,858.03	(\$689,475.01)	(\$689,475.01)		\$70,292.92

Tawnya Hightower

From: Talia Derner
Sent: Tuesday, July 7, 2020 2:24 PM
To: Tawnya Hightower
Subject: fund balance

Account Inquiry					
Fiscal Year: 2021 Account Type: Account Account: 272.000-Beginning Fund Balance Save Search: <input checked="" type="checkbox"/>		Summarization Level: None Reclassification Journal Type:	Include Unposted Transactions: <input type="checkbox"/>		
		Fiscal Year: 2021			
272.000-Beginning Fund Balance		Beginning Balance	YTD Debit Amount	YTD Credit Amount	Current Balance
		\$ 198,146,632.12	\$ 0.00	\$ 0.00	\$ 198,146,632.12
Organization	Description	Adopted Budget	Beginning Balance	YTD Debit	YTD Credit
100	PLUMSIDE	\$ 0.00	(\$ 24,193,833.59)	\$ 0.00	
200	NON AFER WIDE	\$ 0.00	1,138,699.27	\$ 0.00	
201	TOBACCO TAX	\$ 0.00	\$ 0.00	\$ 0.00	
202	ENHANCED 9/1	\$ 0.00	(\$ 4,958,244.78)	\$ 0.00	
203	LAND MANAGEMENT	\$ 0.00	(\$ 6,821,531.49)	\$ 0.00	
204	EDUCATION OPERATING	\$ 0.00	(\$ 23,529,943.82)	\$ 0.00	
205	FIRE FLEET MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	
206	GARDEN LESA #135	\$ 0.00	(\$ 437,913.56)	\$ 0.00	
207	WEST LAKES PSA #136	\$ 0.00	(\$ 1,456,155.42)	\$ 0.00	
208	CENTRAL MAT-GJESA #137	\$ 0.00	(\$ 9,847,101.63)	\$ 0.00	
209	ELITE PSA #2	\$ 0.00	(\$ 1,403,233.77)	\$ 0.00	
210	CORPATER PALMER PSA	\$ 0.00	\$ 0.00	\$ 0.00	
211	SUTTON PSA #4	\$ 0.00	(\$ 267,883.77)	\$ 0.00	

Talia Derner
 Division Administrative Specialist
 Matanuska-Susitna Borough, Emergency Services
 907-861-8018

West Lakes FSA (7000 & 8000) FSA Funded Vehicles

Designator	Year	Model	Make	VIN#	\$ Cost	Loc	Age
L82	1984	Aerial	EMG1	1EW33AA88E1F03792		ST 82	36 years old
T8-2	1985	Custom	Gruman	1D91D33EF1008501	\$145,000	ST 72	35 years old
TR7-3	1987	Aerial	Sparten	1S9DT8B00HC185169	\$75,000	ST 81	33 years old
T7-1	1988	Commercial	International	1HTLLTVR7JH530047	\$135,000	ST 71	32 years old
E73	1995	Commercial	Intrntl/Laverne	1HTSDADR5SH660344	\$152,981	ST 73	25 years old
E82	1997	Commercial	Intrntl/Pierce	1HTSDADR6VH487471	\$153,121	ST 82	23 years old
SV8-2	1997	F350 Crew Cab	Ford	1FTJW36F0VEB02537	\$32,753	ST 71	23 years old
PT8-1	1998	Quantum	Pierce	1P1CT02S8WA000714	\$274,200	ST 81	22 years old
WL Rehab 1	2001	F350	Ford/Med Tech	1FDWF36F91ED87279	\$101,298	ST 73	19 years old
BR/SV7-1	2003	F450 Crew Cab	Ford	1FDXW47P73ED28784	\$39,633	ST 71	17 years old
PT7-1	2005	Custom	Spartan/H&W	4S7AW2F965C051480	\$390,000	ST 71	15 years old
T73	2007	Commercial	Freightliner/H&W	1FVHC5CVX7HZ20376	\$298,367	ST 73	13 years old
CV7-2	2007	Expedition	Ford	1FMFU16507LA61702	\$27,777	ST 71	13 years old
E7-1	2008	Custom	Spartan/H&W	4S7AU2D938C069819	\$300,000	ST 71	12 years old
T7-2	2008	Commercial	Freightliner/H&W	1FVHC5CV38HAC4355	\$377,154	ST 72	12 years old
CV8-2	2010	Expedition	Ford	1FMJU1G55AEB53084	\$30,216	ST 81	10 years old
BR/SV8-1	2010	F450 Crew Cab	Ford	1FDAW4HR8AEA95968	\$37,784	ST 81	10 years old
CV8-3	2010	F350 Crew Cab	Ford	1FT8W3BTXBEA16125	\$32,667	ST 81	10 years old
SV83	2010	Expedition	Ford	1FMJU1G5XAEB53081	\$31,624	ST 81	10 years old
Utility Trl 71	2012	Utility Trailer	Carry-On	4YMUL0811CN011258	\$999	ST 71	8 years old
FB8-2	2013	26' Lndng Craft Boat	Thunder Jet	AHQ10035B313	\$92,000	ST 81	7 years old
Trailer FB82	2013	26' Fire Boat Trailer.	Gateway	1G9BB2924DL401175	\$8,000	ST 81	7 years old
E81	2014	Custom	Rosenbauer	54F2CB617EWM10586	\$589,999	ST 81	6 years old
Maint. 4	2016	F550 Utility/Shop	Ford	1FDUF5HY8GEA53321	\$86,200	ST 72	4 years old
BR/SV7-3	2017	F350 Crew Cab	Ford	1FT8W3B60HEE99269	\$34,373	ST 73	3 years old

CV71	2017	F250 Crew Cab	Ford	1FT7W2B65HEC34059	\$34,449	ST 73	3 years old
E7-2	2018	Commander	Rosenbauer	54F2CB61XJWM12262	\$732,861	ST 72	2 years old
CV81	2019	2500 Crew Cab	Chevrolet	1GC1KREG9KF177073	\$33,048	ST 81	1 year old

NFPA 1911 Recommends apparatus more than 15 years old that have been properly maintained and that are still in serviceable condition to be placed in reserve status. Apparatus that are over 25 years old should be replaced.