

**SUBJECT:** AMENDING THE SCOPE OF WORK FOR PROJECT NO. 45257 TO PURCHASE A FORKLIFT, AND CAB AND CHASSIS VEHICLE FOR THE EMERGENCY SERVICES FLEET MAINTENANCE DIVISION.

**AGENDA OF:** December 19, 2017

**ASSEMBLY ACTION:**  
*RS 17-087 - Adopted under  
 Consent agenda w/o objection  
 @ 12/19 RM*

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator/Feather	<i>JS</i>	
	Finance Director	<i>JS</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JRM</i>	<i>12/12/17</i>

**ATTACHMENT(S):** Fiscal Note: YES X NO \_\_\_\_\_  
 Resolution Serial No. 17-087 (2 pp)

**SUMMARY STATEMENT:**

In the 2018 Areawide Capital Projects Budget \$65,000 was appropriated for the purchase of portable lifting jacks for the new Emergency Services Fleet Maintenance bays at Station 7-3. The portable lifting jacks were included in the construction cost of the building and will not need to be purchased under this project.

The full remaining balance of \$65,000 in this project is available for reappropriation. The Emergency Services Fleet Maintenance division is in need of a forklift to move heavy items such as oil and lubricant drums, and to lift and store items on the shop mezzanine.

The full amount of the project will not need to be used to purchase the forklift, and the Fleet Maintenance division will also be in need of a cab and chassis vehicle to make equipment

repairs quickly, efficiently, and on a remote basis. The balance of the project after the purchase of the forklift will be applied toward the purchase of the cab and chassis vehicle.

The Deputy Director of Fire has requested that the balance in the above mentioned project be utilized to purchase a forklift, and cab and chassis vehicle for the Fleet Maintenance division.

**RECOMMENDATION OF ADMINISTRATION:**

The administration supports this legislation, which will amend the scope of work for project 45257-1807, to allow for the purchase of a forklift, and cab and chassis vehicle for the Emergency Services Fleet Maintenance division.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: December 19, 2017

SUBJECT: Amending the scope work for project no. 45257 to purchase a forklift, and cab and chassis vehicle for the emergency services fleet maintenance division.

ORIGINATOR: Otto Feather

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$65,000 *	FUNDING SOURCE AW Budget Approp
FROM ACCOUNT # 425.000.000.4XX.XXX	PROJECT # 45257
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Guenaga</i>	CERTIFIED BY:
DATE: 12/7/17	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	65					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	65					
TOTAL	65					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \*The funds are in this project - change to scope of work only

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: *Cheryl Mitchell* DATE: 12/7/17