



SUBJECT: INFORMING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY OF THE MANAGER ENTERING INTO AN ALL-CASH PURCHASE AGREEMENT WITH A LESSEE TO PURCHASE BY APPLICATION THE FEE SIMPLE ESTATE OF BOROUGH-OWNED LANDS (MSB999358) .

AGENDA OF: August 20, 2024

ASSEMBLY ACTION:

Presented to the Assembly 08/20/24 - EMW

AGENDA ACTION REQUESTED: For information only.

Route To	Signatures
Originator	8 / 8 / 2 0 2 4 X S u z a n n e R e i l l y ----- <small>Signed by: Suzanne Reilly</small>
Department Manager	 R e c o v e r a b l e S i g n a t u r e X J o e M e t z g e r ----- <small>Signed by: Joe Metzger</small>
Department Director	8 / 8 / 2 0 2 4 X M i c h a e l B r o w n ----- <small>Signed by: Mike Brown</small>
Finance Director	8 / 9 / 2 0 2 4 X C h e y e n n e H e i n d e l ----- <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	8 / 9 / 2 0 2 4 X F o r m O n l y ----- <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	8 / 9 / 2 0 2 4 X M i c h a e l B r o w n ----- <small>Signed by: Mike Brown</small>
Borough Clerk	 R e c o v e r a b l e S i g n a t u r e X L o n n i e M c K e c h n i e ----- <small>Signed by: Lonnie McKechnie</small>

ATTACHMENT (S) : Vicinity Map (1 pp)
 All Cash Purchase Agreement (6 pp)
 IM 23-174
 IM 24-148FN

SUMMARY STATEMENT:
 This is to inform the Assembly of the Manager's intent to enter into an all-cash purchase agreement for \$95,000, based on a third-

party appraisal (land only), to convey the fee simple estate to the Lessee by application. This action complies with MSB 23.10.020(D), MSB 23.10.060, and the adopted Land and Resource Management Division Policy & Procedures, Part 60-6, wherein, the Manager is authorized, "to approve, in accordance with the adopted policy and procedure and without additional Assembly approval, the sale of Borough-owned real property, ten acres in size or smaller, with a pre-existing Alaska Division of Lands lease to the lessee at fair market value."

The lease estate pertains to Lot 4A, Block 4, South Big Lake Alaska, Resubdivision of Lots 3 & 4, Block 4 (Tax ID No. 4360B04L004A). The property is .62 acres in size and has Big Lake frontage.

The Pfeifer family has held the leasehold estate since 1965. Upon expiration of the previous lease last year, the applicant expressed interest in purchasing the fee simple estate but needed additional time to secure funds. The new lease agreement (IM 23-174) is in good standing and has allowed the lessee time to arrange financing for this purchase.


This leasehold purchase will terminate the current lease agreement and convey the Borough-owned land rights to Lisa Pfeifer for fee simple interest in the property.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: August 20, 2024

SUBJECT: INFORMING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY OF THE MANAGER ENTERING INTO AN ALL-CASH PURCHASE AGREEMENT WITH A LESSEE TO PURCHASE BY APPLICATION THE FEE SIMPLE ESTATE OF BOROUGH-OWNED LANDS(MSB999358).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$95,000	FUNDING SOURCE Land Sale
FROM ACCOUNT #	PROJECT
TO ACCOUNT: 203.000.000 3XX.XXX	PROJECT #
VERIFIED BY:  X M e r i s s a C a r r e l l Signed by: M e r i s s a C a r r e l l	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE		95.0				
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		95.0				
TOTAL		95.0				

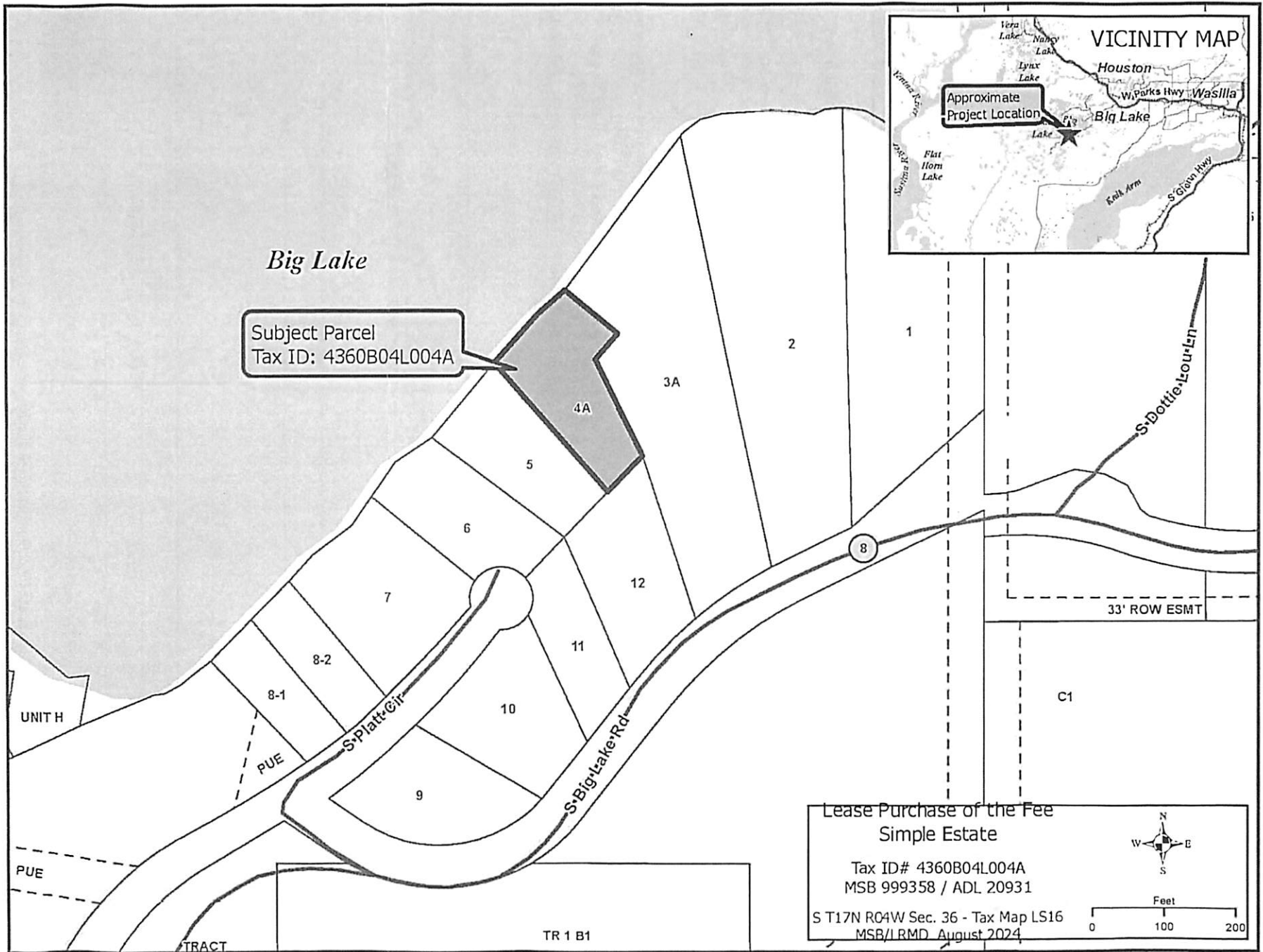
POSITIONS:

Full-Time						
Part-Time						
Temporary						

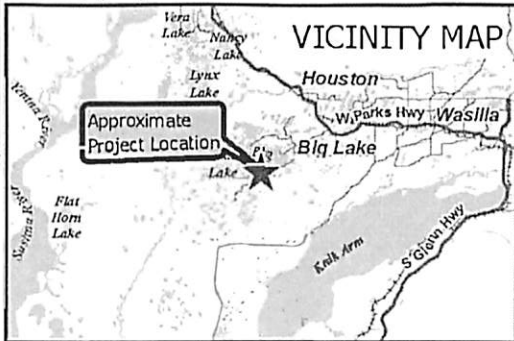
ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	8 / 9 / 2 0 2 4
X C h e y e n n e H e i n d e l	

Signed by: C h e y e n n e H e i n d e l



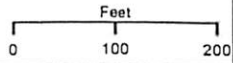
Subject Parcel
Tax ID: 4360B04L004A



Lease Purchase of the Fee
Simple Estate

Tax ID# 4360B04L004A
MSB 999358 / ADL 20931

S T17N R04W Sec. 36 - Tax Map LS16
MSB/I/RMD August 2024



IM 24-148

ALL CASH
PURCHASE AGREEMENT

This Agreement is made on the ____ day of _____, 2024, by and between the **Matanuska-Susitna Borough**, whose address is 350 East Dahlia Avenue, Palmer, Alaska 99645, (hereinafter referred to as "Seller") and **LISA PFEIFER**, whose address of record is 4301 Needle Circle, Anchorage, AK 99508 (hereinafter referred to as "Buyer").

WHEREAS, Seller is the owner of that real Property located in the Palmer Recording District, State of Alaska, and more particularly described as follows:

Lot 4A, block 4 of South Big Lake Alaska Subdivision, Plat No. 94-92, Palmer Recording district, Seward Meridian, Alaska, Tax I.D. 4360B04L004A

(hereinafter referred to as "Property"); and

WHEREAS, Buyer has made application to buy, as evidenced by the application received July 22, 2024, which allowed holders of prior existing leases issued by the State of Alaska to purchase the fee estate to their lease under specified conditions; and

WHEREAS, this agreement shall be deemed to have been jointly drafted by both parties. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The interpretation and enforcement of this agreement shall be governed by the laws of the state of Alaska. The titles of sections in this agreement are not to be construed as limitations or definitions but are for identification purposes only.

NOW THEREFORE, in consideration of the promises herein contained, Seller hereby agrees to sell to Buyer, and Buyer hereby agrees to buy from Seller, the Property on the terms and conditions provided and as set forth in MSB Information Memorandum Serial No. 24-148 issued in accordance with Matanuska-Susitna Borough code, including adopted policies and procedures, and more particularly set forth below.

1. PURCHASE PRICE

The purchase price of the Property is the fair market value as of September 15, 2023, in the amount of **Ninety-five Thousand and NO/100 Dollars** (\$95,000), as established by a form report appraisal performed in accordance with Borough accepted appraisal policies. The purchase price shall set the Seller's Base Sale Price for said Property and shall be paid as follows:

a. The annual lease payment \$7,770.30, due or paid, shall be pro-rated on a **monthly** basis to the date of recording the documents. The subject lease payments are paid through August 6, 2024. In the event recording takes place before or after August 6, 2024, the Buyer's cash purchase price will be adjusted as a credit or debit of \$638.70 per 30-day month (\$21.29 daily.)

b. Buyer shall pay Seller the total balance due of the purchase price in the form of cash at closing/recording.

c. Buyer is responsible for all current or future Property Taxes and Local Improvement District payments, as applicable, to the Matanuska-Susitna Borough for Account No. 54360B04L004A.

2. TITLE

Buyer will provide an owner's title policy to Seller naming the Buyer as the insured. The condition of title delivered to the Buyer shall be subject to reservations, exceptions, easements, rights-of-way, covenants, conditions, and restrictions of record or created by operation of law; and also subject to additional reservations, exceptions, easements, rights-of-way, covenants, conditions, and restrictions indicated in the approval of sale of the subject parcel which will be created by the conveyance from the Seller to the Buyer; and further subject to governmental regulations including, but not limited to, setback, use classifications, zoning or special permit requirements and any matters including, but not limited to, existing trails or encroachments which would be disclosed by actual inspection or survey of the Property. The Seller shall initiate the order for the title report from the Title Company selected by the Buyer. Title shall be delivered at time of closing by quitclaim deed, with no warranties, which shall be issued to Buyer as:

LISA PFEIFER, A SINGLE WOMAN

3. ESCROW AND CLOSING COSTS

Upon Seller's request, the Buyer will select a company to provide an escrow closing services. The Seller will initiate the closing and deliver documents necessary to the Escrow Company selected by the Buyer.

In addition to the purchase price, Buyer agrees to pay all closing costs associated with this Agreement, which may include but are not limited to: recording fees, document preparation fees and escrow closing fees.

4. CLOSING

Buyer and Seller agree that time is of the essence and within sixty (60) days from the date this Agreement is made: (a) both parties shall execute any and all documents necessary to close and transfer title; and (b) Buyer shall pay to Seller the entire balance of the purchase price and all escrow and closing costs; EXCEPT, in the event this transaction is not completed, all cost of cancellation will be paid by Buyer.

5. POSSESSION

Possession shall be delivered to Buyer at time of recording.

5. BREACH BY BUYER; REMEDIES OF SELLER

In the event that Buyer fails to make any payment required, or fails to execute any and all documents and papers necessary in connection with closing and transfer of title within the time periods specified in this Agreement, the application to purchase made by Buyer shall be terminated by Seller. All credits accrued by Buyer shall be forfeited and this agreement shall be terminated. The existing lease will continue in effect according to the terms and conditions therein. The Buyer shall be responsible for any cancellation fee due to third parties who have provided services under the terms and conditions of this Agreement.

6. DEFENSE AND INDEMNIFICATION

Buyer agrees that it shall defend, indemnify and hold harmless Seller from and against all claims, demands, judgements, costs, expenses and fines (including reasonable attorney's fees) which may arise, for any reason, from the use of or presence on the Property by Buyer, its agents, contractors or invitees. This provision shall survive the termination of this purchase agreement.

Buyer acknowledges they accept the Property in an “**AS-IS, WHERE-IS**” condition.

7. HAZARDOUS MATERIAL

a. Buyer acknowledges having been in possession of the Property as lessee since October 10, 2017, that they have personally inspected the above-described Property, and after due and diligent inquiry found no evidence of environmental contamination on or near the Property; and that the Seller, to the best of its knowledge, is unaware of any environmental contamination on or near the Property; and that the Buyer will maintain the Property in such a manner as to prevent the occurrence of any environmental contamination; and the Seller makes no warranties express or implied with respect to the condition of the Property, the existence or non-existence of environmental contamination, or the suitability for any purpose whatsoever.

b. Buyer agrees that if the presence of hazardous material on the Property is caused or permitted by Buyer, its agents, employees, contractors, or invitees, or if contamination of the Property by hazardous materials otherwise occurs on the Property, Buyer shall defend, indemnify, and hold harmless Seller from any and all claims, judgements, damages, penalties, fines, costs, liabilities, or losses (including, but not limited to, sums paid in the settlement of claims, attorneys' fees, consultant fees and expert fees) which indemnification includes, without limitations, costs incurred in connection with any investigation of site conditions or any clean-up, remedial, removal, restoration work required by any federal, state or local government on or under the Property. As used herein, the term "hazardous material" means any hazardous or toxic substance, material, or waste, which is or becomes regulated by any local government authority, the state of Alaska, or the United States government.

c. Nothing in this section shall be construed so as to release the Seller from liability arising as a result of its negligence or willful misconduct.

8. ASSIGNMENTS

This Agreement may not be assigned without the written agreement of Seller, which may be withheld for any reason. This Agreement shall be binding on and shall inure to the benefit of the parties and their heirs, successors and assigns.

9. ENTIRE AGREEMENT

This Agreement and the documents referred to herein contain the entire agreement of the parties with respect to the subject matter hereof. Any changes, additions, amendments, or deletions hereto must be made in writing and signed by both Seller and Buyer.

10. MISCELLANEOUS

a. Buyer agrees to comply with the Declaration of Covenants, Conditions, and Restrictions of record, if any, affecting the Property.

b. Buyer acknowledges that Seller has made no representation of legal or physical road access to the property and Seller is selling the property as water access only.

c. Buyer acknowledges its responsibility to inspect the Property and agrees the Seller assumes no liability for matters, which would have been disclosed to the Buyer by an inspection of the Property. Buyer further acknowledges that the Seller makes no warranties, either expressed or implied, nor assumes any liability whatsoever, regarding the social, economic, or environmental aspects of the Property, to include, without limitation, the soil conditions, water drainage, physical access, availability of personal use wood supplies now or in the future, or natural or artificial hazards which may or may not exist, or merchantability, suitability, or profitability of the Property for any use or purpose. All rights to dispute acreage are waived by Buyer.

c. Buyer agrees construction and maintenance of any improvements, roads, drainage systems and common areas shall be the responsibility of the Buyer. The Buyer further agrees to comply with all federal, state, and borough regulations regarding the use and development of the Property, which includes but is not limited to State of Alaska, Department of Conservation regulations regarding water and sewer installation; and if applicable, regulations of the U.S. Army Corp of Engineers regarding filling or draining of any area within the Property designated as wetlands by the appropriate authority.

d. Buyer and Seller agree that pursuant to AS 34.70.110, the provisions of AS 34.70.010-200, Disclosures in Residential Real Property Transfers, are hereby expressly waived and shall not apply to this sale.

e. Buyer waives obtaining an as-built survey by a licensed, Alaska surveyor for the land and improvements, as acknowledged in Appendix A attached hereto.

f. Seller does not represent themselves as a professional account or attorney. The Purchasers is urged to seek their own tax advice and legal counsel regarding this transaction.

g. Time is of the essence in the performance of this Agreement.

This Agreement has been executed by the parties on the day and year first above written.

BUYER:

SELLER:

LISA PFEIFER

Michael Brown, Borough Manager
MATANUSKA-SUSITNA BOROUGH

APPENDIX A

ACKNOWLEDGEMENT AND UNDERSTANDING
WAIVER OF AS-BUILT SURVEY

The undersigned, as Lessee of the Alaska Division of Lands Lease, ADL No. 20931 MSB999358 (MSB Lease File) does hereby acknowledge and understand the waiver of the as-built survey by a licensed surveyor requirement as set forth therein.

WHEREAS, according to the original ADL lease agreement executed with the State of Alaska, as Lessor, thence transferred by Patent No. 8713 to the Matanuska-Susitna Borough, recorded at Book 484 and Page 696, on September 11, 1986, Seward Meridian, in the Palmer Recording District, Alaska, the Lessee is responsible for properly locating improvements within the confines of the leasehold estate. Moreover, if the Property lies within the jurisdiction of any authorized building or zoning authority, the Property shall be utilized in accordance with the rules and regulations promulgated by said authority.

WHEREAS, Lessee Purchase of the Fee Simple Estate for Lands 10 Acres in Size or Smaller, Alaska Division of Lands (ADL) Lease Purchase of the Fee Simple Estate is pursuant to the Land and Resource Management Division, Policy and Procedure Manual, Part 60-6, effective December 3, 2019, desires to waive the as-built survey by a licensed surveyor requirement and purchase by that certain Purchase Agreement dated _____, 2024 the following described land(s):

Lot 4A, block 4 of South Big Lake Alaska Subdivision, Plat No. 94-92,
Palmer Recording district, Seward Meridian, Alaska, Tax I.D. 4360B04L004A

The Buyer understands that waiving the as-built survey by purchase of the real property does not relieve or remedy any violations of federal, state, or borough codes or regulations that may exist on the Property and would be disclosed by an as-built survey, such as, but not limited to boundary, structures, and shoreline setbacks.

Now and forever, this Acknowledgement and Understanding of Waiver of As-Built Survey shall survive the transfer of title by Quitclaim Deed from the Matanuska-Susitna Borough to the Buyer.

BUYER/LESSEE

LISA PFEIFER

Date

SUBJECT: INFORMING THE ASSEMBLY OF THE MANAGER ENTERING INTO A LAND LEASE AGREEMENT FOR A 5-YEAR TERM AND ALLOW LESSEE THE OPTION TO PURCHASE THE FEE SIMPLE ESTATE OF THE LAND FOR TAX ID NO. 4360B04L004A (ADL20931/MSB999358).

AGENDA OF: August 1, 2023

ASSEMBLY ACTION: Presented to the Assembly 8/1/23 S.P.

AGENDA ACTION REQUESTED: For information only.

Route To	Signatures
Originator	<div style="text-align: right; font-size: small;">7/19/2023</div> <p>X <u>Joe Metzger</u></p> <div style="font-size: x-small;">Signed by: Joseph Metzger</div>
Department Director	<div style="text-align: right; font-size: small;">7/19/2023</div> <p>X <u>Eric Phillips</u></p> <div style="font-size: x-small;">Signed by: Eric Phillips</div>
Finance Director	<div style="text-align: right; font-size: small;">7/20/2023</div> <p> Recoverable Signature X <u>Cheyenne Heindel</u></p> <div style="font-size: x-small;">Signed by: Cheyenne Heindel</div>
Borough Attorney	<div style="text-align: right; font-size: small;">7/20/2023</div> <p>X <u>Nicholas Spiropoulos</u></p> <div style="font-size: x-small;">Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div style="text-align: right; font-size: small;">7/20/2023</div> <p> Recoverable Signature X <u>Michael Brown</u></p> <div style="font-size: x-small;">Signed by: Michael Brown</div>
Borough Clerk	<div style="text-align: right; font-size: small;">7/20/2023</div> <p>X <u>Sonya Pevan for</u></p> <div style="font-size: x-small;">Signed by: Sonya Pevan</div>

ATTACHMENT (S): Fiscal Note (2 pp)
Vicinity Map (1 pp)

SUMMARY STATEMENT:

Certain Borough selected lands received patent from the State of Alaska through the Municipal Entitlement Land program that are subject to pre-existing 55-year Alaska Division of Lands (ADL) leases. Adopted policy and procedures for the ADL leases allows the lessee to purchase the fee simple estate.

This particular ADL expired on April 23, 2023. The applicant, Lisa Pfeifer, as the former Lessee of ADL 20931 since October 10, 2017, desires to enter into a new lease with the Borough to exercise her rights to purchase the fee simple estate pursuant to Land and Resource Management's Policy and Procedures, Part 60-10. The leasehold estate has been in the Pfeifer family since 1965.

Since the former ADL lease has expired, a new lease agreement is required that adheres to current lease code and lease practices.

Public notice was conducted in accordance with Title 23 procedures, including advertising in the Frontiersman, on the Borough's website, mailing to private property owners, Big Lake Community Council, and Assembly members. The Big Lake Community Council had no objection, and no comments were received from the public.

The lease estate is for Lot 4A, Block 4, South Big Lake Alaska, Resubdivision of Lots 3 & 4, Block 4 (Tax ID No. 4360B04L004A). The property is .62 acres in size and has Big Lake frontage. The previous annual lease rate was \$1927.13. The new lease rate will be set at \$7770.30 per year or \$647.53 per month. The new lease rate was determined by using the land assessed value of eight surrounding lakefront properties to determine an average per acre value. Applying the average land assessed value of the surrounding lakefront properties to Lot 4A, combined with the lease rate of 10% for Borough-owned lands, the lease rate is determined to be \$7770.30 annually.

The terms of the lease are for a five-year term with an additional two-year renewal option. The Lessee may terminate the lease and purchase the fee simple estate at fair market value pursuant to the Policy and Procedure Manual, Part 60-10. The applicant has indicated they intend to secure the necessary funds during the new lease term to purchase the fee simple estate of the land.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: August 1, 2023

SUBJECT: INFORMING THE ASSEMBLY OF THE MANAGER ENTERING INTO A LAND LEASE AGREEMENT FOR A 5-YEAR TERM AND ALLOW LESSEE THE OPTION TO PURCHASE THE FEE SIMPLE ESTATE OF THE LAND FOR TAX ID NO. 4360B04L004A (ADL20931/MSB999358).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$38,851.50	FUNDING SOURCE Lease Agreement
FROM ACCOUNT #	PROJECT
TO ACCOUNT : 203.000.000 366.500	PROJECT #
VERIFIED BY: X M O'NEILL CARROLL	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	1.3	7.8	7.8	7.8	7.8	6.5
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FUNDING:

(Thousands of Dollars)

General Fund	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
State/Federal Funds						
Other	1.3	7.8	7.8	7.8	7.8	6.5
TOTAL	1.3	7.8	7.8	7.8	7.8	6.5

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

IM No. 23-174

IM 24-148

DEPARTMENT: _____

DATE: _____

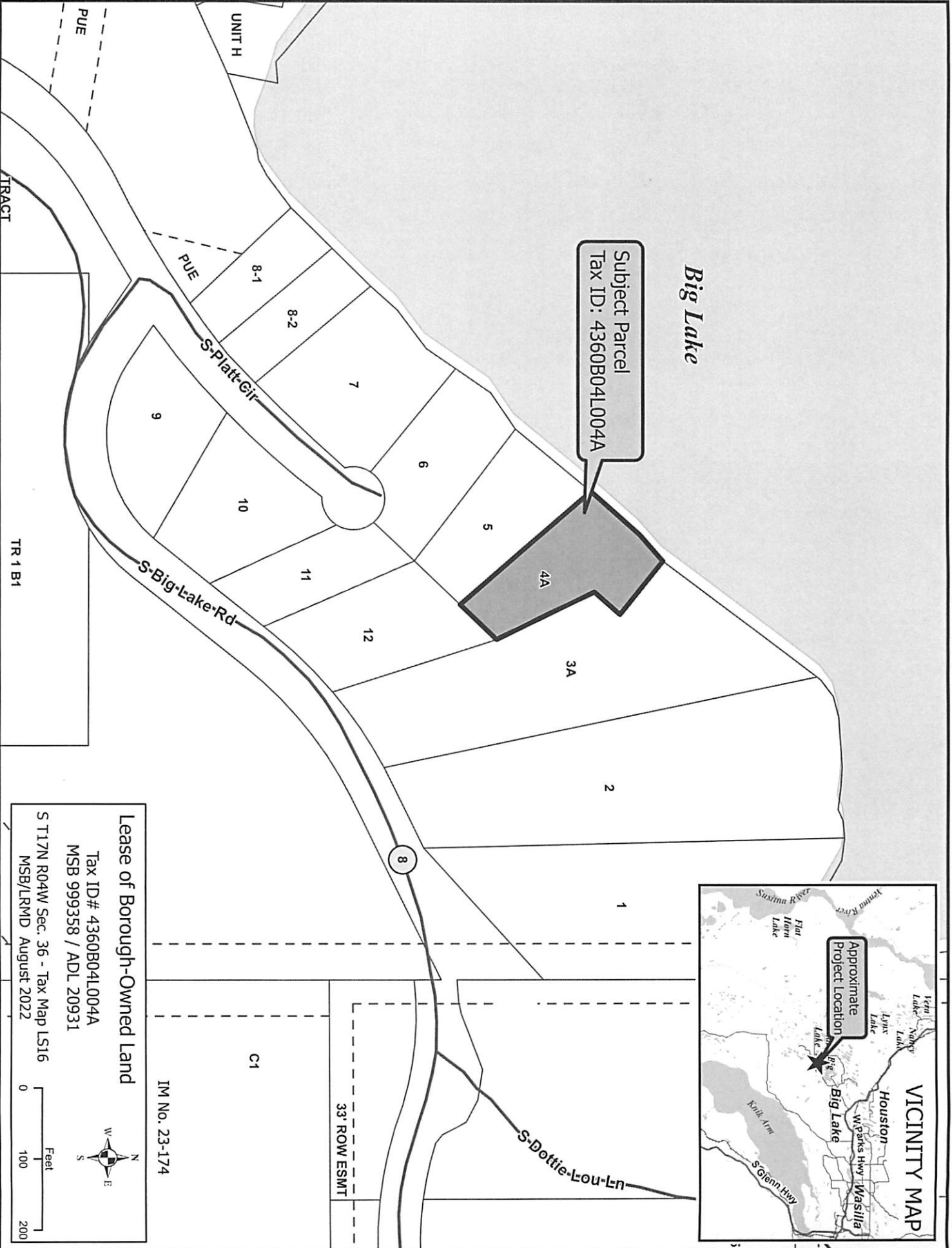
7 / 2 0 / 2 0 2 3

APPROVED BY: _____

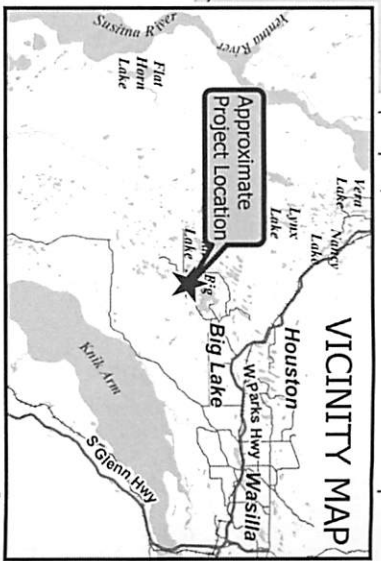
L i e s e l W e i l a n d

DATE: _____

S i g n e d b y : L i e s e l W e i l a n d



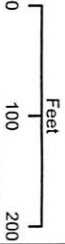
Subject Parcel
Tax ID: 4360B04L004A



Lease of Borough-Owned Land

Tax ID# 4360B04L004A
MSB 999358 / ADL 20931

S T17N R04W Sec. 36 - Tax Map L516
MSB/LRMD August 2022



IM No. 23-174

33' ROW ESMT