

**SUBJECT:** Administrative report relating to the creation of and improvements to West Raven Circle Natural Gas Local Improvement District No. 669; and consideration of said creation.

**AGENDA OF:** November 19, 2024

**ASSEMBLY ACTION:** Adopted without objection 01/07/25 - BJH

**AGENDA ACTION REQUESTED:** Introduce and set for public hearing on January 7, 2025.

Route To	Signatures
Originator	Marcia vonEhr
Finance Director	<div> <div>X</div> <div>C h e y e n n e H e i n d e l</div> <div>Signed by: C h e y e n n e H e i n d e l</div> <div>10/24/2024</div> </div>
Borough Attorney	<div> <div>X</div> <div>N i c h o l a s S p i r o p o u l o s</div> <div>Signed by: N i c h o l a s S p i r o p o u l o s</div> <div>10/24/2024</div> </div>
Borough Manager	<div> <div>X</div> <div>M i c h a e l B r o w n</div> <div>Signed by: M i c h a e l B r o w n</div> <div>10/25/2024</div> </div>
Borough Clerk	<div> <div>X</div> <div>B r e n d a J . H e n r y f o r</div> <div>Signed by: B r e n d a H e n r y</div> <div>10/28/2024</div> </div>

**ATTACHMENT (S) :** Ordinance Serial No. 24-109 (5 pp)  
 Exhibit A (1 p)  
 Map (1 p)  
 Ballot Tally (1 p)

**SUMMARY STATEMENT:**

A petition has been filed by the record owners of 93.2 percent in value of the property and signatures of 66.67 percent of property owners within the proposed West Raven Circle Natural Gas Local Improvement District. The petition has been certified by the borough clerk. The proposed West Raven Circle Natural Gas Local Improvement District is located in Assembly District #5.

**MANAGER'S ADMINISTRATIVE REPORT**

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:  
SEE ORDINANCE SERIAL NO. 24-109
2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:  
The installation of natural gas distribution lines, per the highlighted portion of the attached map, makes available to the property owners within the West Raven Circle natural gas local improvement district a clean energy source that is substantially lower in cost than any other source available. Properties, including vacant properties, served by natural gas have a tendency to sell more rapidly when placed on the market than similar properties in areas not served by natural gas. It is believed that the benefits will accrue about equally to each property in the local improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.
3. Estimated total cost of improvement:  
The estimated cost of the installation by ENSTAR is \$10,168 if done during the 2025 construction season. It is estimated that administrative costs will amount to approximately \$1,469 and the delinquency reserve will be \$ 612.50. The estimated total cost of the improvement as of this date is \$12,249.50. It is recommended that the project be financed by a revolving loan from the local improvement district internal service fund, which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.
4. Current mill rate: The Fiscal Year 2025 mill rate for the improvement district is 13.923 mills consisting of 8.793 mills (areawide) plus 0.380 mills (non-areawide) plus 1.95 mills (FSA#136) plus 2.80 mills (RSA#021).  
  
Taxable Property Values for Real Property:     \$632,300
5. Ownership of distribution lines: Enstar Natural Gas Co. is a division of Semco Energy Inc. It will own and be wholly responsible for the service and maintenance of the natural gas lines.

6. Profile of proposed properties in local improvement district:

	Total Number of Lots:	3
Ownership type of properties:	Private:	<u>3</u>
	Bank:	<u>0</u>
	Public:	<u>0</u>
	MSB:	<u>0</u>
"Tax" status of properties:	Number Current:	<u>3</u>
	Number Delinquent:	<u>0</u>
	Number in Foreclosure:	<u>0</u>
	Number in Bankruptcy:	<u>0</u>
	Population Estimate:	<u>4</u>
	Estimated Area (Acres):	<u>1.94</u>

\* This estimate is based on information collected during the 2020 census and current assessment records.

7. Other special assessments effecting this local improvement district: NONE.

8. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

**IMPROVEMENT PLAN (MSB 3.28.050B)**

The improvement is the installation of approximately 370 linear feet of natural gas distribution lines by ENSTAR to serve and benefit 3 properties within the West Raven Circle Natural Gas Local Improvement District as described in Ordinance Serial No. 24-109. The current ENSTAR tariff sets the cost of gas lines at \$27.48 per foot for a cost of \$10,168.

The improvement will be funded by a revolving loan from the local improvement district internal service fund. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten-year period.

ENSTAR will engineer, own, install, and maintain the line under an agreement with the borough.

The estimated total cost is \$12,249.50. The estimated cost elements are installation costs of \$10,168, road bore \$0, delinquency reserve of \$612.50, and administrative costs of \$1,469.

The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting the MSB 3.28.080(B) criteria.

The estimated special assessment against the 3 lots is \$4,083.17 per lot.

EXHIBIT A

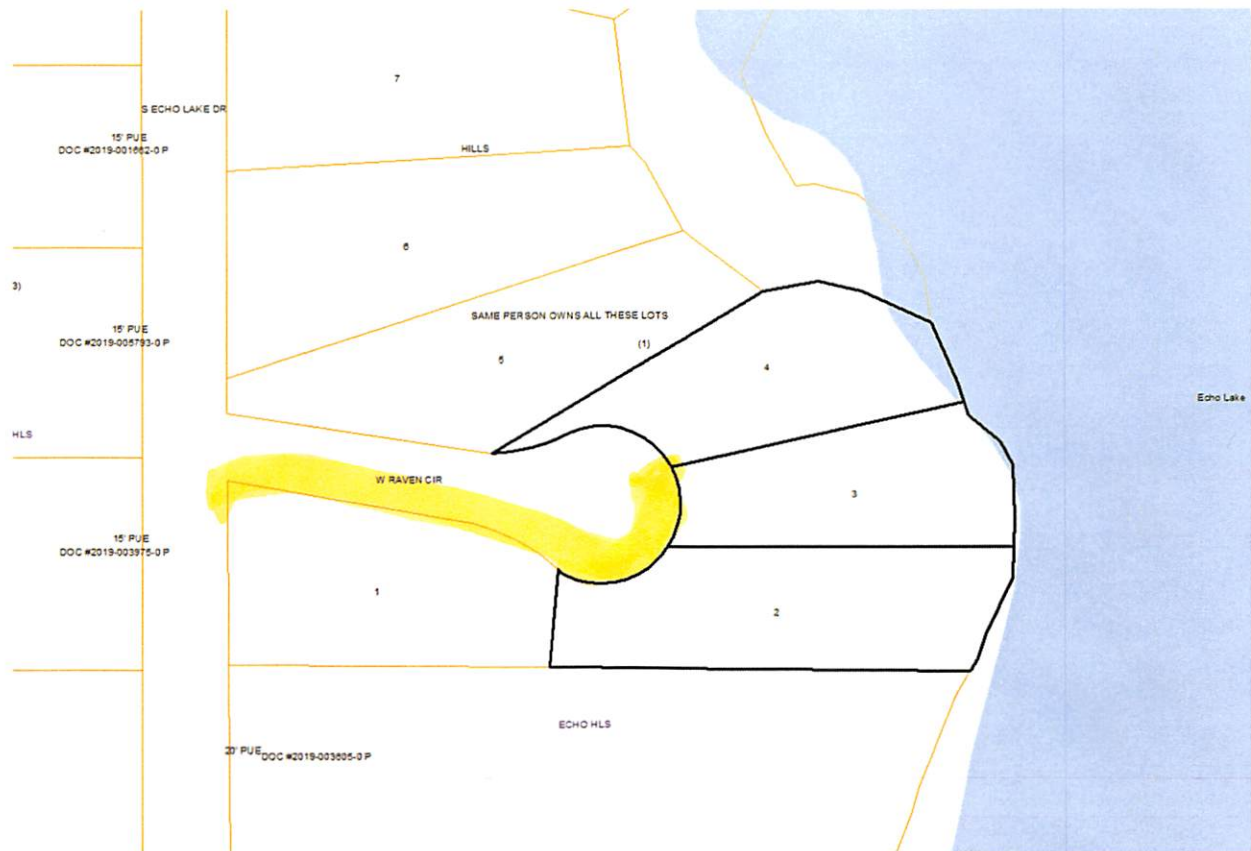
LEGAL DESCRIPTION  
WEST RAVEN CIRCLE LID#669

**6101**

Lots Two (2), Three (3), and Four (4), Block One (1), ECHO HILLS,  
according to Recorded Plat 72-18.

THE ABOVE IS RECORDED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL  
DISTRICT, STATE OF ALASKA.

# LID 669 West Raven Circle map



# BALLOT TALLY

LID NUMBER	669	
LOCAL IMPROVEMENT NAME	West Raven Circle	
LID TYPE	NATURAL GAS	
LOAN AMOUNT	12,250.00	
CONSTRUCTION COSTS	10,168.00	
NUMBER OF LOTS	3	
PER LOT COST (FULL AMOUNT)	4,083.17	
ESTIMATED SEMI-ANNUAL PAYMENT	204.16	
REFUNDABLE OR CONTRIBUTION IN AID	CIA	
<hr/>		
NUMBER OF BALLOTS MAILED	<u>3</u>	
NUMBER OF BALLOTS RETURNED	<u>3</u>	
NUMBER AND PERCENTAGE OF BALLOTS RETURNED MARKED "YES"	<u>2</u>	(67%)
NUMBER OF BALLOTS RETURNED MARKED "NO"	<u>1</u>	(33%)
NUMBER OF BALLOTS RETURNED UNMARKED, INCORRECT PAPERWORK AND/OR SIGNATURE	<u>0</u>	(0%)
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NUMBER OF BOROUGH OWNED LOTS	<u>0</u>	
NUMBER OF STATE OWNED LOTS	<u>0</u>	
NUMBER OF LOTS LESS THAN 4X1	<u>0</u>	
LETTERS NOT RECEIVED	<u>0</u>	(0 unclaimed)

## COMMENTS:

As provided in MSB 3.28.062(B), the assembly may not proceed with the improvement unless ballots approving the local improvement district are timely filed by owners of property bearing more than 54 percent of the estimated cost of the improvement.

Administration recommends adoption of Ordinance Serial No. 24-109.