

SUBJECT: Approval of a contract amendment for Moffatt & Nichol, Contract No. 18-099P, to add \$39,936 for Construction Management of the Port MacKenzie Cell Dock Repairs, Phase II project, Project No. 70012, Fund 450.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

*Approved under the consent
agenda 9-4-18 (BOM)*

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER

Route to:	Department/Individual	Initials	Remarks
	Originator: Mike Campfield	<i>MC 8/22/18</i>	
	Capital Projects Director: Jude Bilafer	<i>JB 8/22/18</i>	<i>8/22/2018</i>
	Purchasing Division		
	Finance Director	<i>RB 8/22/18</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>TM 8/27/18</i>	<i>(BOM)</i>

ATTACHMENTS: Fiscal Note: Yes ☒ No

SUMMARY STATEMENT: Assembly approval of contract amendments (change orders) are required by MSB 3.08.170(c)(1) for contracts with an original award value of \$100,000 or less; a contract amendment or change order, or cumulative contract amendments or change orders, that will cause the total contract amount, as amended, to exceed \$100,000; the department shall recommend, with concurrence of the purchasing officer, the maximum contract amendment or change order value that can be executed without assembly approval. This value shall be established and approved concurrently with the contract award under MSB 3.08.161.

On April 27, 2018, the Matanuska-Susitna Borough (Borough) Capital Projects Department, Pre-Design and Engineering Division

entered into Construction Management contract 18-099P with Moffatt & Nichol (M&N) in the amount of \$96,838 for the Port MacKenzie Cell Dock Repairs, Phase II project, Project 70012.

There has been one contract amendment to this contract to date which added a \$1,704 permit fee provision for the Port office usage.

M&N made the Borough aware that the project has been faced with numerous delays due to various reasons requiring additional time for construction. The delays were due to equipment problems, weight restrictions on roads, and the presence of marine mammals. In an effort to meet their contract deadlines, the Contractor switched to working seven (7) 12-hour shifts per week approximately one month ago.

Because of these challenges to the scope of work, M&N now requires additional funds to complete the construction management of the Contractor constructing the Port MacKenzie Cell Dock Repairs, Phase II project.

In accordance with MSB 3.08.170(c)(4), staff requests the approval of this Contract Amendment for Contract No. 18-099P in the amount of \$39,936 to Moffatt & Nichol for Construction Management of the Port MacKenzie Cell Dock Repairs, Phase II project, Project No. 70012, Fund 450.

RECOMMENDATION OF ADMINISTRATION: Approval of a contract amendment for Moffatt & Nichol, Contract No. 18-099P, to add \$39,936 for Construction Management of the Port MacKenzie Cell Dock Repairs, Phase II project, Project No. 70012, Fund 450.

Agenda Date: Sept. 4, 2018

MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

ORIGINATOR: Mike Campfield, P.E.

SUBJECT: Approval of a contract amendment for Moffatt & Nichol, Contract No. 18-099P, to add \$39,936 for Construction Management of the Port Mackenzie Cell Dock Repairs, Phase II project, Project No. 70012, Fund 450.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>YES</u> NO
AMOUNT REQUESTED \$ <u>39,936</u>	FUNDING SOURCE: <u>Fund Bal Appropriation</u>
FROM ACCOUNT # <u>450.000.000.4XX.XXX</u>	PROJECT # <u>70012-2100-2101</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>Barbara Sorenson</u>	CERTIFIED BY:
DATE: <u>8/22/18</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		<u>39.9</u>				
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other		<u>39.9</u>				
TOTAL		<u>39.9</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: Barbara Sorenson
Acting Finance Director

Phone: _____
 Date: _____
 Date: 8/22/18

AM-18-088