

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## BOROUGH MAYOR

Edna DeVries

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

Michael Brown

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Robert Yundt, District 4  
Mokie Tew, District 5  
Dmitri Fonov, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

### ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, APRIL 4, 2023

## WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

### IN WRITING:

- \* You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

### TELEPHONIC TESTIMONY:

- \* Dial 1-855-225-2326
- \* You will hear "Joining conference" when you are admitted to the meeting.
- \* You will be automatically muted and able to listen to the meeting.
- \* When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."
- \* When it is your turn to testify you will hear "Your line has been unmuted."
- \* State your name for the record, spell your last name, and provide your testimony.

### OBSERVE: observe the meeting via the live stream video at:

- \* <https://matanuska.legistar.com/Calendar.aspx>
- \* <https://www.facebook.com/MatSuBorough>
- \* Matanuska-Susitna Borough - YouTube

## I. CALL TO ORDER

## II. ROLL CALL

## III. APPROVAL OF AGENDA

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. SPECIAL ORDERS OF THE DAY**

##### **A. Mayoral Proclamation in Recognition of Safe Digging Month**

[23-045](#) Mayoral Proclamation

**Attachments:** [04/04/023 - Safe Digging Month Proclamation](#)

#### **VI. MINUTES OF PRECEDING MEETINGS**

[23-041](#) A. Joint Assembly/Planning Commission Meeting: 03/14/23

**Attachments:** [031423 - SIGNED - Joint Assembly Planning.docx](#)

#### **VII. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

##### **C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

##### **D. ATTORNEY COMMENTS**

##### **E. CLERK COMMENTS**

##### **F. CITIZEN AND OTHER CORRESPONDENCE**

[23-042](#)

1. Abbreviated Plat: 03/15/23, 03/22/23
2. Big Lake Community Council: 02/14/23
3. Central Mat-Su FSA Board of Supervisors: 01/09/23
4. MSB Fish and Wildlife Commission: 01/19/23, 02/02/23, 02/16/23
5. Platting Board: 01/19/23
6. West Lakes FSA Board of Supervisors: 02/13/23

**Attachments:** [04/04/23 - Citizen And Other Correspondence](#)

## **G. INFORMATIONAL MEMORANDUMS**

### **VIII. SPECIAL ORDERS**

#### **A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

#### **B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 23-012](#)

An Ordinance Accepting And Appropriating \$592,000 From The Alaska State Department Of Fish And Game, Sustainable Salmon Fund, For Neklason And Lynda Lakes Fish Passage Improvements. RS 23-014: A Resolution Approving The Scope Of Work And Budget, And Authorizing The Manager To Enter Into An Agreement With The Alaska State Department Of Fish And Game For Neklason And Lynda Lakes Fish Passage Improvements.

**Attachments:** [2023-OR-012](#)

[2023-RS-014](#)

[2023-IM-037](#)

[OR 23-018](#)

An Ordinance Purchasing Approximately .99 Acres Of Land Located On East Turner Road In The Amount Of \$55,000 And To Classify The Property As Reserved Use - Emergency Service Facility, For Use By The Department Of Emergency Services For The Existing Palmer Fishhook Public Safety Building, Station 3-5.

**Attachments:** [2023-OR-018](#)

[2023-IM-056](#)

[OR 23-020](#) An Ordinance Approving An Appropriation Of \$833,627 From The Areawide Fund Balance For Bridge And Railroad Crossing Major Maintenance And Repair And The Dust Control Program.  
RS 23-029: A Resolution Amending The Budgets For The Kashwitna Trail Grade Crossing Panel Upgrade Project And The Lynx Lake Grade Crossing Panel Upgrade Project.

**Attachments:** [2023-OR-020](#)  
[2023-RS-029](#)  
[2023-IM-062](#)

[OR 23-021](#) An Ordinance Reappropriating \$500,000 From The Community Transportation Grant Match Project To The Parks And Recreation Project For The Government Peak Recreational Area Overflow Parking Lot.

**Attachments:** [2023-OR-021](#)  
[2023-IM-063](#)

[OR 23-022](#) An Ordinance Accepting And Appropriating \$306,900 In Fiscal Year 2023 Community Assistance Program Supplemental Funding.  
RS 23-030: A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2023 Community Assistance Program Supplemental Funding And Authorizing The Manager To Enter Into Agreements With 20 Unincorporated Communities Within The Borough.

**Attachments:** [2023-OR-022](#)  
[2023-RS-030](#)  
[2023-IM-064](#)

[OR 23-025](#) An Ordinance Reappropriating \$141,095.89 From The Big Lake Boat Launch Project To The Sunshine Creek Road Completion Project.  
RS 23-032: A Resolution Approving The Amended Scope Of Work And Budget For The Sunshine Creek Road Completion Project.

**Attachments:** [2023-OR-025](#)  
[2023-RS-032](#)  
[2023-IM-067](#)

[OR 23-027](#) An Ordinance Accepting And Appropriating 2022 January Mat-Su Windstorms Disaster Relief Monies In The Amount Of \$6,682.50 From The Federal Emergency Management Agency; And \$2,227.50 From The Alaska State Division Of Homeland Security And Emergency Management.

RS 23-034: A Resolution Approving The Scope Of Work And Budget For Fire Station Repairs Caused By The 2022 January Windstorms Disaster.

**Attachments:** [2023-OR-027](#)  
[2023-RS-034](#)  
[2023-IM-069](#)

[OR 23-030](#) An Ordinance Amending MSB 2.71 To Prohibit Borough Officials From Taking Action Related To Contracts Involving Current Or Prior Employers.

**Sponsors:** Tew

**Attachments:** [2023-OR-030](#)  
[2023-IM-073](#)

## **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

## **D. CONSENT AGENDA**

### **1. RESOLUTIONS**

[RS 23-040](#) A Resolution In Support Of Having A Social Security Office In The Borough.

**Sponsors:** DeVries

**Attachments:** [2023-RS-040](#)  
[2023-IM-078](#)

### **2. ACTION MEMORANDUMS**

[AM 23-022](#) Approving The 95 Percent Design Of Mat-Su Central School.

**Attachments:** [2023-AM-022](#)

[AM 23-023](#) Authorization To Renew A 3-Year License Agreement With Environmental Systems Research Institute, Inc. In The Amount Of \$335,118 For Geographic Information Services Software.

**Attachments:** [2023-AM-023](#)

[AM 23-025](#) Approving An Amendment To The Lazy Mountain Road Service Area No.19 Road Improvement Project List for 2023.

**Attachments:** [2023-AM-025](#)

[AM 23-026](#) Authorization To Renew With Tyler Technologies For The Period Of July 1, 2023, Through June 30, 2024, In The Amount Of \$262,800 For The Financial Software New World ERP.

**Attachments:** [2023-AM-026](#)

[AM 23-027](#) Authorization To Renew A 3-Year License Agreement With Opengov Inc. In The Amount Of \$166,581.48 For Cartegraph Asset Management Software.

**Attachments:** [2023-AM-027](#)

## **IX. UNFINISHED BUSINESS**

## **X. VETO**

## **XI. NEW BUSINESS**

### **A. INTRODUCTIONS (For Public Hearing 04/18/23, Assembly Chambers)**

[OR 23-002](#) An Ordinance Amending MSB 17.55 And MSB 17.80, To Allow Buildings To Be Built Within 75-Foot Of A Waterbody.

**Sponsors:** Yundt and Tew

**Attachments:** [OR 23-002](#)  
[IM 23-002](#)

[OR 23-005](#) An Ordinance Prohibiting Onsite Consumption Of Marijuana Until Such Time As The State Of Alaska Adopts A Numerical Standard For Operating A Vehicle While Under The Influence Of Marijuana Or A Numerical Standard For The Presumption Of Being Under The Influence Of Marijuana.

**Sponsors:** Yundt

**Attachments:** [OR 23-005](#)  
[IM 23-013](#)  
[01/17/22 - Yundt Reconsideration](#)

[OR 23-024](#) An Ordinance Extending The Time Limit For Completion Of Expiring Projects To June 30, 2024.

**Attachments:** [OR 23-024](#)  
[IM 23-066](#)

[OR 23-026](#) An Ordinance Approving A Reappropriation Of \$75,000 From The Fiscal Year 2023 Planning Division Operating Budget To Fund The Historic Preservation Plan Phase II And Board Of Fisheries.  
RS 23-033: A Resolution Amending The Scope Of Work And Budget For The Historic Preservation Plan Phase II And Board Of Fisheries Proposal.

**Attachments:** [OR 23-026](#)  
[RS 23-033](#)  
[IM 23-068](#)

[OR 23-028](#) An Ordinance Providing For The Financing Not To Exceed \$204,518 Principal Amount Of Special Assessment Internal Service Funds For The Forest Lake Subdivision Natural Gas Local Improvement District No. 619, And Fixing Details Of Said Financing.  
OR 23-029: An Ordinance Confirming The Assessment Roll For The Forest Lake Subdivision Natural Gas Local Improvement District No. 619 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

**Attachments:** [OR 23-028](#)  
[OR 23-029](#)  
[IM 23-071](#)

[OR 23-031](#) An Ordinance Extending The Date Of Completion For The Boroughwide Comprehensive Plan Update, Community Comprehensive Plan Update, Historic Preservation, Stormwater Management Plan, Transportation Planning, And Public Outreach, Education And Incentives To June 30, 2026.  
RS 23-039: A Resolution Amending The Scope Of Work And Budget For The U-Med District Project And The Transportation Planning Project And Amending The Scope Of Work And Title For The Air Quality Public Outreach, Education And Incentives Sub-Project.

**Attachments:** [OR 23-031](#)  
[RS 23-039](#)  
[IM 23-076](#)

[OR 23-032](#) An Ordinance Accepting And Appropriating An Additional \$5,548.84 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program For Training.  
RS 23-042: A Resolution Approving The Revised Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant For Training.

**Attachments:** [OR 23-032](#)  
[RS 23-042](#)  
[IM 23-080](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[23-044](#) Mayoral Requests for Confirmation

**Attachments:** [04/04/23 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

## **D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XII. RECONSIDERATION**

## **XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIV. EXECUTIVE SESSION**

## **XV. ADJOURNMENT**

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.