

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 20, 2018

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[18-029](#)

1. Special Meeting Minutes: 02/27/18

2. Regular Meeting Minutes: 03/06/18

Attachments: [022718 - Signed Special Meeting Minutes.pdf](#)

[030618 - Signed Regular Meeting Minutes.pdf](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. Wastewater And Septage Advisory Board

B. SPECIAL ORDERS OF THE DAY

[18-027](#) Mayoral Proclamation Regarding Education And Sharing Day

Sponsors: Halter

Attachments: [Special Order of the Day-Rabbi Greenberg.pdf](#)

[18-028](#) Mayoral Proclamation Regarding Safe Digging Month

Sponsors: Halter

Attachments: [Special Orders of the Day-Safe Digging Month.pdf](#)

[18-033](#) Mayoral Proclamation Regarding Mr. Charles Von Gunten

Sponsors: Halter

Attachments: [Special Orders of the Day-von Gunten.pdf](#)

C. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [18-032](#)
1. Aviation Advisory Board: 11/09/17
 2. Greater Talkeetna RSA Board Of Supervisors: 01/11/18
 3. Planning Commission: 02/05/18
 4. Platting Board: 01/18/18, Resolution No. 18-024
 5. Susitna Community Council: 02/01/18

Sponsors: Borough Manager

Attachments: [Citizen and Other Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

[IM 18-029](#) Reporting Of Conclusion Of Contract For Bid No. 17-057B To Wolverine Supply, Inc. For The School District Window Replacement Project At 4 Schools.

Sponsors: Borough Manager

Attachments: [2018-IM-029.pdf](#)

[IM 18-033](#) Informing The Assembly Of The Extension Of Four Alaska State Division Of Lands Lease Agreements For A 5-Year Period By The Borough Manager, To Allow Each Lessee The Option To Purchase The Land In Accordance With The Lease And With Policy And Procedures Adopted For “Alaska State Division Of Lands Lessee Purchase Of The Fee-Simple Estate For Lands 10-Acres In Size Or Smaller” (MSB001533, MSB999364, MSB001778 & MSB999358).

Sponsors: Borough Manager

Attachments: [2018-IM-033.pdf](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 18-001](#) An Ordinance Acknowledging Receipt Of The Matanuska-Susitna Regional Aviation System Plan Study, Phase II, Including The Aviation Activity Forecast/Demand And The Economic Contributions Of Matanuska-Susitna Borough Airports; And Adopting MSB 15.24.030(B)(24)(a), Mat-Su Regional Aviation System Plan Land Use Guide.

Sponsors: Borough Manager

Attachments: [2018-OR-001.pdf](#)

[2018-IM-001.pdf](#)

[OR 18-001](#) An Ordinance Acknowledging Receipt Of The Matanuska-Susitna Regional Aviation System Plan Study, Phase II, Including The Aviation Activity Forecast/Demand And The Economic

Contributions Of Matanuska-Susitna Borough Airports; And Adopting MSB 15.24.030(B)(24)(a), Mat-Su Regional Aviation System Plan Land Use Guide.

Sponsors: Borough Manager

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Sponsors: Borough Manager

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[2018-IM-001.pdf](#)

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Sponsors: Borough Manager

Attachments: [2018-OR-001.pdf](#)
[2018-IM-001.pdf](#)

[OR 18-006](#) An Ordinance Accepting Title To Tract L-1D, Settlers Bay Subdivision Unit No. 10, According To Plat No. 2017-147, And Tract B, Secluded Point, According To Plat No. 2015-161; And Authorizing The Manager To Enter Into A Conservation Easement Agreement With Great Land Trust, Inc. For Purpose Of Conserving The Property In Perpetuity; And Appropriating \$35,000 From The Land Management Operating Budget, Fund 203, For The Borough's Portion Of Cost To Purchase The Property (MSB007279).

Sponsors: Mayfield

Attachments: [2018-OR-006.pdf](#)
[2018-IM-013.pdf](#)

[OR 18-011](#) An Ordinance Accepting And Appropriating Additional Funds For

Revision No. 3 In The Amount Of \$300,000 From The United States Fish And Wildlife Service To Fund 410, Project No. 30114, For Up To 23 Culvert Replacements As Part Of The Fish Passage Improvements Project, Project No. 30114.

RS 18-009: A Resolution Amending The Budget For Revision No. 3 In The Amount Of \$300,000 For Replacement Of Up To 23 Culverts For Fish Passage Improvement, Project No. 30114.

Sponsors: Borough Manager

Attachments: [2018-OR-011.pdf](#)

[2018-RS-009.pdf](#)

[2018-IM-027.pdf](#)

[OR 18-012](#) An Ordinance Approving An Appropriation In The Amount Of \$53,276 From The Enhanced 911 Fund Balance, Fund 202, To Fund 480, Project No. 45283-2102, To Purchase Dispatch Equipment And Software For Palmer Police Department Dispatch Center.

RS 18-010: A Resolution Approving The Scope Of Work And Budget For Project No. 45283, To Allow The Palmer Police Department Dispatch Center To Purchase Dispatch Equipment And Software From The Enhanced 911 Surcharge Funding.

Sponsors: Borough Manager

Attachments: [2018-OR-012.pdf](#)

[2018-RS-010.pdf](#)

[2018-IM-028.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 18-012](#) A Resolution To Ratify The Proposed Labor Agreement With Matanuska-Susitna Borough Employees Association.

Sponsors: Borough Manager

Attachments: [2018-IM-035.pdf](#)

[2018-RS-012.pdf](#)

2. ACTION MEMORANDUMS

[AM 18-017](#) Award Of Bid No. 18-076B To Orion Construction, Inc. In The

Contract Amount Of \$1,168,999 For The Palmer High School Renovations Phase II Project.

Sponsors: Borough Manager

Attachments: [2018-AM-017.pdf](#)

[AM 18-018](#) Approve Utility Relocation Costs To Matanuska Telephone Association, Inc. In The Amount Of \$157,678.17 For Larry Trail, Darlene Trail, Alice Lane, And Mabel Trail Improvements, Project No. 30047.

Sponsors: Borough Manager

Attachments: [2018-AM-018.pdf](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing April 3, 2018, Assembly Chambers)

[OR 18-014](#) An Ordinance Repealing MSB 3.04.045, And Enacting MSB 3.04.046, Pertaining To Local Education Funding.

Sponsors: Kowalke

Attachments: [OR 18-014.pdf](#)
[IM 18-032.pdf](#)

[OR 18-015](#) An Ordinance Repealing MSB 3.04.075, And Enacting MSB 3.04.076, To Establish A New Tax Cap.

Sponsors: Kowalke

Attachments: [OR 18-015.pdf](#)
[IM 18-031.pdf](#)
[Possible Amendment to OR 18-015.pdf](#)

[OR 18-016](#) An Ordinance Approving An Appropriation Of \$1,200,000 And A Reappropriation Of \$200,000 From Fund 100, To Fund 425, Project No. 45286, For The Land Preparation And Construction, Furnishings And Equipment For A New Emergency Medical Services Station 11-9, In Talkeetna.
RS 18-011: A Resolution Approving The Scope Of Work And Budget For Project No. 45286, To Allow For The Land Preparation And Construction, Furnishings And Equipment For A New

Emergency Medical Services Station 11-9, In Talkeetna.

Sponsors: Borough Manager

Attachments: [OR 18-016.pdf](#)
[RS 18-011.pdf](#)
[IM 18-034.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[18-034](#) 03/20/18 - Vacancy Report

Sponsors: Halter

Attachments: [03/20/18 - Vacancy Report.pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.