





SUBJECT: INFORMING THE ASSEMBLY OF A GRANT AMENDMENT TO BE PRESENTED TO THE BOROUGH MANAGER FOR SIGNATURE.

AGENDA OF: July 18, 2023

Assembly Action: Presented to the Assembly 07/18/23 - BJH

AGENDA ACTION REQUESTED: Present to the Assembly for information.

Route To Department/Director	Signature	Comments
Originator	 X Tonya Loyer <small>Signed by: Tonya Loyer</small>	
Comptroller	X Liesel Weiland <small>Signed by: Liesel Weiland</small>	
Finance Director	 X Cheyenne Heindel <small>Signed by: Cheyenne Heindel</small>	
Borough Attorney	X Nicholas Spiropoulos <small>Signed by: Nicholas Spiropoulos</small>	
Borough Manager	 X Michael Brown <small>Signed by: Michael Brown</small>	
Borough Clerk	 X Lonnie McKechnie 06/27/23 <small>Signed by: Lonnie McKechnie</small>	

ATTACHMENT (S): Fiscal Note: YES _____ NO ___X___

Amendment No. 5 for HMS Temporary Relocation PW153 (5 pp)

SUMMARY STATEMENT: The purpose of this legislation is to inform the Assembly that the Borough Manager will be asked to sign Amendment #5 for the Houston Middle School Temporary Relocation PW153, a project that is a part of the 2018 November Cook Inlet Earthquake Disaster. This amendment is a time extension only.



**DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
DIVISION OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT**
Obligating Award Document for
Disaster - Public Assistance Presidentially Declared

FAIN: (Disaster Number) DR-4413-AK CFDA No. 97.036 Date of Disaster Declaration 01/31/2019

1. Project Worksheet # 0153	2. Category B	3. U.E.I. # QRK7LJ2Y3RJ1	4. Award <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Amendment Number 5	5. Employer Tax ID # 92-0030816										
6. Subrecipient Name and Address Matanuska Susitna Borough 350 E Dahlia Avenue Palmer, AK 99645			7. Issuing Office and Address Department of Military and Veterans Affairs Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 http://www.ready.alaska.gov											
8. PW Obligation Date 12/7/2021			Agency: Federal Emergency Management Agency (FEMA)											
9. Purpose of Award/Amendment: Extension of Performance Period														
10. Grant Award and Terms and Conditions: (see attached Grant Terms and Conditions) <table> <tr> <td>Total Approved Amount:</td> <td>\$ 1,572,564.02</td> </tr> <tr> <td>Total Awarded Amount:</td> <td>\$ 1,572,564.02</td> </tr> <tr> <td>Federal Share:</td> <td>\$ 1,415,307.62</td> </tr> <tr> <td>State Share:</td> <td>\$ 157,256.40</td> </tr> <tr> <td>Subrecipient Share:</td> <td>\$ 0.00</td> </tr> </table> <p>See attached: Approved PAGP Project Worksheet Grant Performance Period: 01/31/2019 through 08/31/2023</p>					Total Approved Amount:	\$ 1,572,564.02	Total Awarded Amount:	\$ 1,572,564.02	Federal Share:	\$ 1,415,307.62	State Share:	\$ 157,256.40	Subrecipient Share:	\$ 0.00
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Total Awarded Amount:	\$ 1,572,564.02													
Federal Share:	\$ 1,415,307.62													
State Share:	\$ 157,256.40													
Subrecipient Share:	\$ 0.00													
11. Grant Requirements, Assurances and Agreements: (see attached Grant Requirements, Assurances and Agreements) The acceptance of a grant from the United States creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the grant. (GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)). Federal awarding agency is the Federal Emergency Management Agency (FEMA).														
12. Project Award Title: Houston Middle School Temporary Relocation														
13. Subrecipient is required to sign and return one (1) copy of this document with the terms and conditions to the issuing address in Block 7, within 30 days from the date in Block 17.														
14. DHS&EM Project Manager Printed Name of SPAO: Jenny Belanger			Phone: (907) 428-7036 Fax: Email: jenny.belanger@alaska.gov											
15. Signature of Jurisdiction Project Manager Printed Name: Casey Cook			Phone: (907) 861-8004 Fax: (907) 861-8014 Email: casey.cook@matsugov.us											
16. Signature of Jurisdiction Chief Financial Officer Printed Name: Cheyenne Heindel			Phone: (907) 861-8630 Fax: (907) 861-8592 Email: cheyenne.heindel@matsugov.us											
17. Signature of Jurisdiction Signatory Official Printed Name and Title: Michael Brown, Borough Manager			Date: Phone: (907) 861-8689 Fax: (907) 861-8669 Email: mike.brown@matsugov.us											
18. DHS&EM Signatory Official William A. Dennis Alternate Governor's Authorized Representative			Date: 6-7-23 Phone: (907) 428-7000 Fax: (907) 428-7009 Email: bill.dennis@alaska.gov											

Turn over to complete instruction acknowledgement.

Grant Award Instructions

As a subrecipient, you are only entitled to costs that are eligible. All eligible work must conform to the Scope of Work as specified in the applicable Project Worksheet (PW). Do not assume all costs or changes will be allowed at project completion. Any change request must contain justification for the eligibility of additional costs or work.

All Emergency Work PWs (Category A and B: "Emergency Work") must be complete six months from the date of the Disaster Declaration. All Permanent Work PWs (Categories C-G, "Permanent Work") must be complete 18 months from the date of the Disaster Declaration. If more time is required, contact your Division Representative before the associated deadline to request a Time Extension. Ample justification is required for approval of any Time Extension Request.

Please carefully review the Damage Description and Dimensions, Scope of Work, and Cost Estimate. If you do not agree with the PW as written, or determinations regarding project eligibility, Scope of Work, time limits, funding, or other determinations, an appeal process is available. This process requires written correspondence identifying the action under appeal with an appropriate justification within 60 days of receipt of this Award. Please attach all pertinent documentation supporting your appeal and mail to:

Bryan J. Fisher, Director
Division of Homeland Security
and Emergency Management
PO Box 5750
JBER, AK 99505

Failure to follow these guidelines will jeopardize project funds and may impact future disaster assistance. Additional PWs pending approval will be transmitted in future correspondence. Please review all PWs and ask us about pending PWs to ensure all damaged sites or facilities are identified.

Matanuska-Susitna Borough

As the Authorized Representative of the _____

I have reviewed these instructions and acknowledge our appeal rights and responsibilities under the Public Assistance Program.

Michael Brown, Borough Manager

Printed Name and Title of Authorized Representative

Signature

Date

APPROVED

By Karen Rose at 2:34 pm, Mar 13, 2023

U.S. Department of Homeland Security
FEMA Region 10
130 228th Street, SW
Bothell, WA 98021-8627



FEMA

March 13, 2023

Bryan Fisher, Director
Department of Military and Veteran Affairs
Division of Homeland Security and Emergency Management
P.O. Box 5750
JBER, Alaska 99505-0750

Re: Period of Performance Extension Request
FEMA DR-4413-AK
Subrecipient: Matanuska-Susitna Borough
PA ID No: 070-006F3-00
Project Worksheet Number: 153

Dear Director Fisher:

Thank you for your letter to the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) dated January 31, 2023, requesting a period of performance extension for the above-referenced Project Worksheet (PW).

The current period of performance end date for the disaster is January 31, 2024, and the current period of performance end date for the PW is October 31, 2022. This project has been extended 39 months beyond its initial PW period of performance. The initial period of performance is six months for emergency work and 18 months for permanent work. For temporary facilities, FEMA must approve any extensions to the project deadline per the Public Assistance Program and Policy Guide (PAPPG), *Temporary Relocation of Essential Services* (April (2018)). FEMA considers the timeframe necessary to restore the damaged facility when evaluating time extensions for temporary facilities. To date, the Alaska Division of Homeland Security and Emergency Management (Recipient) has approved one time extension of an additional six months through January 31, 2021, and a second through October 31, 2022.

The PW was prepared to reimburse for the costs associated with emergency protective measures. The Matanuska-Susitna Borough (Subrecipient) utilized force account labor, materials, rented equipment and contracts to relocate the Houston Middle School (HMS) educational equipment and instructional materials into portable classrooms and provided student activities at alternate sites due to extensive damages.

The Subrecipient requested a time extension beyond the current PW period of performance due to various delays beyond its control. The Improved Project to replace the HMS (PW 343) was expected to take 12 to 18 months to complete. However, due to logistics and supply chain issues, the completion is now mid-March 2023. Demobilization of the temporary portable structures and closeout activities will follow completion of PW 343.

Bryan Fisher
March 13, 2023
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Due to the extenuating circumstances discussed here and in your letter, FEMA is approving the extension of the performance period for PW 153 to August 31, 2023.

If you have any questions or need additional information, please feel free to contact Steven Michaels at (425) 487-4521.

Sincerely,

ANNA J DAGGETT

Digitally signed by ANNA J

DAGGETT

Date: 2023.03.13 10:36:03 -07'00'

Anna Daggett

Public Assistance Regional Operations Branch Chief



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Military and
Veterans Affairs**

Division of Homeland Security and
Emergency Management

P.O. Box 5750
JBER, AK 99505-0800
Main: 907.428.7000
Fax: 907.428.7009
ready.alaska.gov

June 7, 2023

Michael Brown, Borough Manager
Matanuska Susitna Borough
350 E Dahlia Avenue
Palmer, AK 99645

RE: Obligating Award Document-Amendment 5
Disaster: DR-4413-AK, 2018 November Cook Inlet Earthquake
Subrecipient: Matanuska Susitna Borough
PA ID: 170-006F3-00
Project Worksheet(s): 0153

Mr. Brown:

Enclosed is the Amended Obligating Award Document (OAD) for Project Worksheet (PW) 0153 under DR-4413-AK, 2018 November Cook Inlet Earthquake. The OAD reflects approval from Federal Emergency Management Agency (FEMA) to extend the performance period to August 31, 2023.

Note the OAD form requires three subrecipient signatures on the front page plus one subrecipient signature on the back page.

No payments will be processed until we receive the signed form.

If you have any questions, please contact Jenny Belanger, your assigned Division Representative at (907) 428-7036 or by email at jenny.belanger@alaska.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "William A. Dennis".

William A. Dennis
Alternate Governor's Authorized Representative

Enclosure(s): Obligating Award Document Amendment 5
FEMA Time Extension Approval