

SUBJECT: Accepting and appropriating \$289,311 from the State of Alaska Department of Health and Social Services to fund 475, project 20393; establishing the scope of work and budget; and authorization for the manager to enter into a grant agreement with State of Alaska Department of Health and Social Services for the Human Services Community Matching Grant Program.

AGENDA OF: August 7, 2018

ASSEMBLY ACTION:

Adopted without objection 8-21-18

[Signature]

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED *for* **BY JOHN MOOSEY, BOROUGH MANAGER:** *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator - P. Graham	<i>[Signature]</i>	
1	Planning and Land Use Director	<i>for CP</i>	
2	Finance Director	<i>OK</i>	
3	Borough Attorney	<i>for N.S.</i>	
4	Borough Clerk	<i>for LRM</i>	

ATTACHMENT(S): Fiscal Note: Yes ☒ No ☐
 Award Email (1 page)
 Ordinance Serial No. 18-088 (2pp)
 Resolution Serial No. 18-059 (3pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough was awarded a Human Services Community Matching Grant (HSCMG) in the amount of \$289,311 from the State of Alaska Department of Health and Social Services, to provide funds for essential health services and treatment programs within the Matanuska-Susitna Borough.

Along with this award the Borough is required to provide a 30% cash match to supplement the grant funds. For this grant, as with all grants, the match is based on the total project cost, which for the FY19 program is \$413,301. Based on that calculation the Borough's 30% cash match requirement is \$123,990. The fiscal year 2018 capital budget included \$150,000 as match for this project;

it is our intentions to use \$123,990 of this funding to meet the required match. The remaining funding, \$26,010 will be used to cover the cost associated with using the United Way's online Grant Portal (estimated at roughly \$4,000) for the fiscal year 19 grant process and evaluating other online grant application systems for use by the borough for future grant programs. Any remaining funding will be used for the fiscal year 2020 grant program.

The grant funds are combined with the Borough's cash match and are allocated by the Assembly to non-profit agencies serving borough residents through the recommendations of the Health and Social Services Board. Those recommendations will be submitted separately after the board review is complete. The funding will be on a 2-year cycle for FY19 and FY20, based on funds available. This is year 1 of the 2-year cycle. The total available funding for year 1 is \$413,301.

RECOMMENDATION OF ADMINISTRATION:

Staff respectfully recommends the Assembly adoption of the legislation accepting and appropriating \$289,311 from the State of Alaska Department of Health and Social Services to fund 475, project 20393; establishing the scope of work and budget; and authorization for the manager to enter into a grant agreement with State of Alaska Department of Health and Social Services for the Human Services Community Matching Grant Program.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: August 7, 2018

SUBJECT: Accepting and appropriating \$289,311 from the State of Alaska Department of Health and Social Services to fund 475, project 20393; establishing the scope of work and budget; and authorization for the manager to enter into a grant agreement with State of Alaska Department of Health and Social Services for the Human Services Community Matching Grant Program.

ORIGINATOR: P. Graham

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ 289,311	FUNDING SOURCE Grants
FROM ACCOUNT #	PROJECT # 20393
TO ACCOUNT : 475.000.000.3xx.xxx	PROJECT #
VERIFIED BY: Barbara Gumpert	CERTIFIED BY:
DATE: 7/25/18	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		289.3				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds		289.3				
Other						
TOTAL		289.3				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: **Chapman O'Connell** DATE: _____
 APPROVED BY: _____ DATE: **7/25/18**

Pam Graham

From: Amy O'Mara <amy.omara@alaska.gov>
Sent: Tuesday, June 12, 2018 10:40 AM
To: John Moosey
Cc: Cheyenne Heindel; Eileen Pickett; Pam Graham; Pam Graham; Pam Graham
Subject: Notification of Award 605-231-19003

Follow Up Flag: Follow up
Flag Status: Flagged

Dear John Moosey:

I am pleased to inform you that your agency has been awarded Human Services Community Matching Grants grant funds from the Department of Health & Social Services (DHSS) for FY2019. Execution of your grant award is contingent upon available funding and an approved operating budget. DHSS is offering the grant award in the amount of \$289,311 for services offered beginning 7/1/2018 through 6/30/2019.

Responses included in this award:

- FY2019 Human Services Community Matching Grants

To view the grant award, terms and conditions, and milestones, log into GEMS using your myAlaska credentials by [clicking here](#). Once you have logged into GEMS, awards are listed in the Manage Grants tab under the Pending view. Only Agency Power Users will be able to view the awards until they assign permissions to others within the agency. **Be sure to review the Project Deliverables section of the award for any tasks that must be completed before the award can be executed.** Also, please review the Privacy and Security Procedures located under the Documents tab.

If the award amount differs from your proposed budget, you will be required to update your budget prior to signing and submitting the award. If you accept the terms set out in the award (including any required revisions), electronically sign and submit the award through GEMS no later than 15 days after receipt of this award notification. Any updated budgets will be reviewed by DHSS staff for approval prior to execution of the award. The initial advance payment will be issued as outlined in the Milestones.

This email serves as your grant award notification. A grantee may file an appeal within 15 days after receipt of notification of a grant award. If you wish to appeal your award, per Alaska Administrative Code 7 AAC 78.305, you must submit a written request for appeal to the commissioner. The request must contain the reasons for appeal and cite the statute, regulation, or terms of the grant upon which the appeal is based. To view the regulations regarding requests for appeal (7 AAC 78.305) and appeal procedures (7 AAC 78.310), click on the Documents tab in GEMS.

If you have any questions concerning your grant award, please call me at (907)465-4709, or you may email me at amy.omara@alaska.gov

Thank you,

Amy O'Mara

OR 18-088
RS 18-059
IM 18-131