

MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD

REGULAR MEETING MINUTES
April 10, 2019

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on April 10, 2018, at the Matanuska Susitna Borough in the lower level conference room. The meeting was called to order at 2:01 p.m. by Mr. Norman Chance.

AAB members present and establishing a quorum were:

- Mr. Bernie Willis
- Mr. Norman Chance
- Mr. Michael Pannone
- Mr. Jim Kelly

MSB Staff Present:

- Mr. Chris Cole, Planner II

II. APPROVAL OF AGENDA

MOTION: To approve the April 10 Agenda. (Mr. Bernie Willis, moved; Mr. Jim Kelly, seconded).

DISCUSSION: None.

VOTE: None opposed. Agenda approved.

III. PLEDGE OF ALLEGIANCE

Lead by Mr. Norman Chance.

IV. INTRODUCTIONS

Staff, board members and guests introduced themselves to the group.

- Chris Cole (Mat-Su Borough Staff)
- Jim Kelly (AAB Board Member)
- Bernie Willis (AAB Board Member)
- David Palmer (Member of the Public)
- Allen Kemplen (AKDOT&PF Planning)
- Troy Larue (AKDOT&PF Statewide Aviation)
- Mike Pannone (AAB Board Member)
- Norman Chance (AAB Board Member)

V. APPROVAL OF MINUTES

- a) January 23, 2019.

MOTION: To approve the January 23, 2019 minutes (Mr. Jim Kelly, moved; Mr. Bernie Willis, seconded.)

DISCUSSION: None.

VOTE: None opposed. Minutes Approved.

VI. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

Borough Staff Updates:

- a) Mark Whisenhunt is the new Planning Division Manager.
- b) Alaska Region FAA Fact Sheet, attached to your packet, to be uploaded onto AAB webpage for public information.
- c) Alaska Aviation System Plan Newsletter, attached to your packet, as information and shared with the board.
- d) Plane Talk, attached to your packet, as information and shared with the board.
- e) Wasilla Airshow, June 14-16, Flyer was attached to the packet for board member's information
- f) I will be asking Wasilla and Palmer Airport to give a presentation to the board at the next meeting.
- g) Still working on the list of registered aircraft/airports. If members of the board have time, Chris has asked for some help with that.
- h) Added as a handout to the board packet is a presentation from JBER to the Lake Hood Pilots association. The information seemed relevant to aviation in the Mat-Su Borough so Chris has shared it as a handout. The board thought it would be a good idea to invite JBER to give that presentation at the next AAB, Chris will work on that.

Statewide Aviation Presentation w/Q&A

- a) Troy Larue from Statewide Aviation spoke about Statewide Aviation at the Alaska DOT&PF.
- b) The State owns and operates 237 airports.
- c) Troy gave a brief overview of the Capital Improvement and Maintenance Program (CIMP) inspection process and offered a presentation to the board later upon their request.
- d) Mr. David Palmer recommended use of the Regional Operations Center as a form of emergency communication, 907-271-5936.
- e) The Governor's initiative asked to look at State operated airports evaluate them. As the State investigates and works through this, they will be reaching out to the public for input.
- f) Alaska DOT&PF receive over \$225 million in Federal Aviation funds each year.
- g) The State spends a little over \$40 million on the Aviation System and their revenues with leasing and fuel taxes is only \$10 million, so there is around a \$30 million deficit.

- h) Email Troy for operational cost data, he said he would gladly provide what they have for information.
- i) Kyler Hilton is the AKDOT&PF superintendent for the region here in Palmer. Kyler was the airport manager in King Salmon and owns a '180'. Troy encouraged the board to invite him to one of the AAB meetings, he is responsible for the maintenance of Big Lake, Talkeetna and Willow Airports.

AKDOT&PF Planning Presentation w/Q&A

- a) Allen Kemplen provided a presentation of Central Region Planning in the Mat-Su Borough.
- b) There are 10 public use airports in the Mat-Su Valley, 8 airports are AKDOT&PF owned and operated.
- c) Some discussion was had with presenter and board members about the trees at the Big Lake Airport. The Big Lake Airport Master Plan is underway and expects to be finished next year.
- d) Talkeetna is due for another Airport Master Plan Update soon.
- e) Goose Bay Airport, there was discussion about how Goose Bay Airport will be affected by the expansion of the North/South Runway at JBER.
- f) The letter of support for Skwentna and Talkeetna lighting upgrades didn't help the project to score high enough, so the project won't be completed at this time.
- g) Allen asked the board what their position on aviation in the Mat-Su, because change is coming. Do you want to be neutral and let things play out or provide public forum to the concerns of the valley to discuss issues or does the board want to be more proactive and engage aviation stakeholders for more involvement to influence the future.
- h) The AKDOPT&PF would love to create a partnership with the board to identify issues, problems, solutions and create a strategic plan for aviation in the valley.
- i) Allen is available to attend come out to future meetings upon request.

VII. ITEMS OF BUSINESS

- a) Airport Safety and Operations
 - No discussion was had
- b) Airport Security – update
 - Norman Chance to follow up with Troy about AKDOT&PF Security.
- c) Community Involvement
 - Table at the airshow? Bernie Willis to look into getting a table for the AAB. Chris will work with Karol to post a public notice for the members of the board attending the show and possible table.
 - Bernie and Norm to work on a survey.
- d) MSB sponsorship of airports – update

- Discussion was had throughout the meeting.
- e) Aviation Overlay – update
 - Wasilla Creek Airpark has requested an Aviation Activity Notification Area.
 - Chris is working on a checklist for future airport overlays to help streamline the process so that airport owners know what to expect.

VIII. NEW BUSINESS

- a) None

IX. AUDIENCE PARTICIPATION

- a) None

X. MEMBER COMMENTS

- a) No Comments from the Board.

XI. NEXT MEETING

- a) Wednesday, June 5, 2019 @ 2:00pm

XII. ADJOURNMENT

Meeting adjourned at 5:58 p.m.

APPROVED:


Norman Chance, Chair

March 13, 2020

Date

ATTEST:


Christopher Cole, Planner II

March 13, 2020

Date

October 3rd 2019

RSA 21 (Big Lake) Quarterly Board Meeting Minutes

Call to Order 6:38PM

Pledge of Allegiance

We have a quorum with Bill Kramer and Mike Kangas present

Acknowledgment of Staff and Guests:

Dan Mayfield MSB Assembly

Moved to Approve minutes from August 14th, 2019 Board meeting. Second and Approved

Staff Reports:

Mike Lachelt unable to attend, submitted following via email and attached.

Dan Mayfield:

Inquiring on low interest loan to the RSA for CIP's.

Board members ask Dan to request current traffic count on Echo Lake road and Lakes Blvd.

Board members noticed a \$80K prox. increase in Admin cost from prior year and so asked Dan to inquire.

Old Business: None

New Business:

Board felt \$200K transfer request not needed at this time.

Finalized CIP list as proposed on draft

RAP failing on Sunrise Drive and will ask Mike Lachelt to inspect.

Next RSA 21 Board Meetings as follows:

March 12th, June 10th, August 12th, October 7th

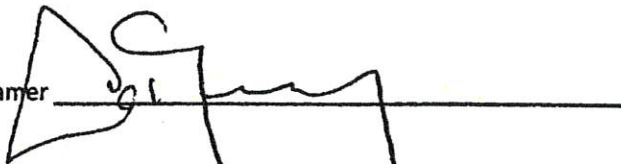
NOTE: DATE CHANGES:

JUNE 10th, AUGUST 12th, OCTOBER 7th

All meetings to be held at the Big Lake Lions at 6:30PM

Adjourned at 7:25

Bill Kramer



RSA21 Primary

Mike Kangas



RSA21 Alternate

Bill Haker

Central Mat-Su FSA Board of Supervisors Meeting

Central Mat-Su PSB – Station 61
101 West Swanson Avenue
Wasilla, AK 99654

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Chairman: D. Eller
Vice Chairman: J. Jameson

Board Members: B. Davis
D. Tucker
J. Steele

February 10, 2020 – 6 P.M.

REGULAR MEETING MINUTES

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 6:00 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska by Chairman Dave Eller on February 10, 2020.

II. ROLL CALL & DETERMINATION OF QUORUM

Board Members present and establishing a quorum for the Central Mat-Su FSA:

Chairman Dave Eller, Jim Jameson, and James Steele. Dan Tucker and Brian Davis were excused.

Also present were: Michael Keenan, Chief, Central Mat-Su Fire Department (CMSFD); Shari Lamz, Admin. Assistant, CMSFD; and Benny Cottle, Firefighter; CMSFD.

III. PLEDGE OF ALLEGIANCE

Admin Lamz led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

February 10, 2020

MOTION: Mr. Jameson moved, and Mr. Steele seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

MOTION: Mr. Jameson moved, and Mr. Steele seconded, to approve the December 9, 2019, Regular Meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

Chiefs Report

Fire Code

Jan 2020 Fire & Life Safety Division Statistics	TOTAL
New Plan Reviews	13
Valuation of Construction	\$3,853,652.33
Fees Assessed	\$17,954.31
Actual Fees Collected	\$16,144.77
Plan Reviews Approved	11
Inspections	47
Fire Investigations	8
Platting Comments	17
Pre-fire Plans	0
Public Education – Events	3
Public Education – Participants	507
CMSFD Incidents	198
Alarms Installed	7

Training

- Completed - Mandatory Department Wide SCBA refresher training for all personnel
- Completed - Special Department Wide Training on Responding to Roadway Emergencies to address a sudden surge in LODD and near misses nationwide on the roadways
- Completed - State of Alaska Fire Instructor 1 class with 15 students (12 from Central)

Station 6-1 Remodel Update

- 100% drawings complete
- Going out to bid this month for a General Contractor
- Budget is very tight

Station 6-2

- Contractor is waiting for the weather to clear up to finish the siding
- Bid for putting sprinkler system in the old station is being evaluated (estimates \$300,000.00 - \$500,000.00)

Station 6-3

- Pump and components have been replaced
- Awaiting power to be reenergized by MEA to test the system

Pumper-Tender Order

- Order has been placed
- We will conduct a pre-construction conference in June
- Completion date March 2021, (tentatively)

Training Complex

- Burkhart Croft is working on the plans for adding the new training building, extending some road, and creating the driving area

Chief Keenan stated that Chief Beebe is taking the lead on the project.

LODD

Chief Keenan stated that our guys stepped up big time with the LODD in Willow. Central handled all the logistics, and we had about 30 personnel at the service. "I'm very proud of our department for stepping up and helping Willow."

FY 2021 Budget

Fire Code 250.160.320

- (411-300) Increased- Salary for overtime
- (433-300 and 433-500) Increased – Training /books to cover new fire code regulations and to purchase fire prevention material

Operation Budget 250.000.000

- (411.300) Increased - Overtime wages to cover use or lose leave
- (411.400) Decreased - Non-employee compensation to \$500,000.00 to match the five year trend
- (414.200 & 414.400) Increased - Outside travel for personnel to attend more advanced training
- (421.200) Increased - Communication network to match the five year trend
- (422.000 & 423.000) Increased - Advertising and printing for more public outreach and education opportunities
- (424.100 - 424.600) Increased - Utilities to cover the new Station 6-2
- (425.200) Removed building rental – We are not renting any building space
- (426.600) Increased - Added more software programs
- (429.200 – 429.900) Increased – Training amount to cover more training and guest instructors

Station 6-1 250.160.350

- (424.100 - 424.300) Increased – Utilities

Station 5-1 250.160.351

- Adjusted slightly according to the five year trend
- Mr. Steele noticed that the math between the 46% / 54% split with Area-Wide is incorrect.

Chief Keenan stated that he will meet with Talia and get the split percentage with Area-Wide corrected.

Discussions / Questions about the Budget

Chief Keenan stated that he get the Station 5-1 splint percentage corrected.

Tommy Moe Building – Projected Income

- We are waiting on figures for projected income for the Tommy Moe Building.

Chief Keenan stated he will contact Finance Director, Cheyenne Heindel about where the projected income will go in the budget. Central owns the building and Emergency Services is paying for the utilities and repairs. We do need to get the details on the payback schedule for the loan.

Fleet Maintenance (Central Fire)

- Fleet Maintenance is set up under two budgets: Operating Budget and Building Rental
- 443.305 Fleet Maintenance is the operating cost that Central pays to Fleet for maintenance
- Check and see where the Fleet Maintenance Building Rental is in the Budget

EX43-Recov Exp - Intra Govern/Recov Expense			2020 Adopted	2021 Proposed
443.100	Admin. & Audit FSA		\$ 191,360.00	\$ 195,200.00
443.110	Telecomm-Admin & Audit		\$ 103,382.00	\$ 105,450.00
443.300	Maintenance		\$ 31,000.00	\$ 31,650.00
443.305	Fleet Maintenance		\$ 120,700.00	\$ 123,114.00
Account Classification Total: EX43-Recov Exp - Intra Govern/Recov Expense			\$446,442.00	\$455,414.00

CIP 2021 – CIPs

- Station 6-1: FFE for Remodel \$250,000.00
- Tactical Tender \$700,000.00
- Critical Response Unit \$375,000.00
- Training Complex Build Out \$750,000.00
- Replace Brush 6-6 Chassis and A Command Vehicle \$200,000.00
- Unmanned Aerial Vehicle Program \$50,000.00
- Personal Protective Equipment & Clothing \$150,000.00
- Firefighting Foam \$50,000.00
- General Station Maintenance and Upkeep to Include Painting \$200,000.00

Total: \$2,725,000.00

Budget Calendar

- Inquire about the fiscal year 2021 budget dates

Mr. Steele and Mr. Eller stated that they would need the other figures (Area-wide Spilt %, West Lakes Building Rental, and Loan Payment – Tommy Moe) before they could finalize the budget. We possibly can talk about it at the next BOS meeting (joint meeting with West Lakes Fire @ St 6-2).

Information needed for the B.O.S

1. Station 5-1 Spilt Percentage corrections
2. Fleet building Rental Info

3. Loan payment plan for the Tommy Moe building and where it fits in the budget

4. FY 2021 Budget Calendar/Timeline

Chief Keenan recommends that we keep the Mill Levy rate the same.

Hiring

- Reclassifying the Deputy Chief vacant spot to Assistant Chief
- Hiring FSA (Hightower's old position)

IX. **OTHER BUSINESS** (other items of discussion not listed on agenda)

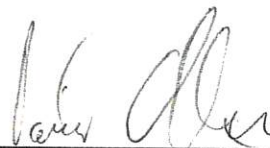
X. **AUDIENCE PARTICIPATION & BOARD COMMENTS**

Mr. Cottle stated that Station 6-5 will need a ladder truck in the future because of the huge medical building that's under construction on the Seward Meridian Parkway.

XI. **ADJOURNMENT**

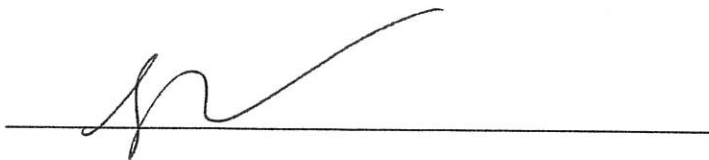
Mr. Eller adjourned the board meeting at approximately 6:35 p.m.

Next Meeting: Joint Meeting March 9, 2020 6PM



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



Shari Lamz, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: 3/10/2020

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**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
January 9, 2020**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Public Library on ~~November 14, 2019~~ ^{January 9, 2020}. Board members John Strassenburgh and Robert Gerlach were present. Board member Billy FitzGerald participated by telephone. No members of the public attended.

- I. There was a quorum, and the meeting was called to order at 6:38 pm.
- II. Minutes of the November 14, 2019 meeting were approved. Note that our December 12, 2019 meeting was cancelled.
- III. The Board discussed several issues of interest, including the need for an accounting of Additional Maintenance, progress on resolving parking problems (particularly winter) near the end of Mastodon, costs related to plowing the Chase parking lot, and the Road Maintenance during the big snow last November and the recent cold snap. No action was taken on any of these items.
- IV. The Board discussed the recent Community controversy surrounding State (currently DNR administered apparently soon to be transferred to ADOT) material site at mile 1.2 Comsat Road (aka Comsat Quarry), and the impacts gravel and rock operations have had on the community, particularly nearby residents, the past few years. After long dormancy, the site became active in 2017 to provide rock for Talkeetna dike repairs and in 2019 to armor the bank near the Yoder Road bridge over Montana Creek.

The Board discussed potential impacts to RSA/MSB roads (i.e., Borough owned roads, which are mostly gravel roads often running through residential areas) and to public health and safety of the traveling public, and voted unanimously to write a letter to DNR and local representatives expressing our concerns.

Concerns, with respect to condition and use of RSA/MSB roads that are utilized for the transport of material include:

- Dust control
- Speed limits
- Avoid transport during times when school buses are scheduled
- Traffic control
- Time of operation, including quiet times
- Maintenance of the gravel roads during operations, and a requirement to ensure that roads after the operation are equal or better than the condition of the roads then the operation started.

These are the types of things that the RSA believes should be stipulated in the contract between the state and the contractor in order to provide for public health and safety and avoid placing undue financial burden on the RSA taxpayer. Compliance monitoring and enforcement procedures should be in place and effectively implemented.

John volunteered to write the letter.

- V. The Board then discussed the availability of calcium chloride for the upcoming summer season. Robert volunteered to contact Mike Lachelt to see if calcium is on hand and whether it has been ordered.
- VI. The meeting was adjourned at 7:25 pm.

Respectfully submitted,



John Strassenburgh
RSA 29 Primary



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**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD
RESOLUTION NO. 20-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LIBRARY BOARD RECOMMENDING THE ASSEMBLY APPROVE THE NON-AREAWIDE FISCAL YEAR 2016 RECOMMENDED BUDGET FOR THE LIBRARY BOARD, BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW LIBRARIES.

WHEREAS, the Matanuska-Susitna Borough Library Board reviewed the proposed Non-Areawide fiscal year 2021 operating budgets for the Library Board, Big Lake, Sutton, Talkeetna, Trapper Creek, and Willow Libraries; and

WHEREAS, each community's library provides unique and critical services to the community it serves; and

WHEREAS, the proposed fiscal year 2021 operating budgets are the minimum needed to continue the level of service currently provided to each community; and

WHEREAS, a decrease in funding will affect the library patrons through potential loss in services, circulation materials, and hours of operation.

NOW THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Library Board hereby recommends the Matanuska-Susitna Borough Assembly adopt the Non-Areawide fiscal year 2021 proposed operating budgets for the Library Board, Big Lake, Sutton, Talkeetna, Trapper Creek, and Willow Libraries.

ADOPTED by the Matanuska-Susitna Borough Library Board
this 15th day of February, 2020.



Ann Yadon, Chair

Attest:



Paige Moore, Secretary

Point MacKenzie Community Council

Minutes for December 12, 2019

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Meeting called to order at 7pm. Pledge of Allegiance recited. A quorum was determined. Amanda Klein made a motion to approve October 29, 2019 Minutes, Billi Gonzales 2nd. Billi Gonzales made a motion to approve of December 12, 2019 Agenda, Gary Foster 2nd.

Guest speaker Jennifer of MEA. MEA has 52,000 members. MEA has been clearing hazardous trees to reduce outages. They are wanting to clear outside the easement and are sending out/handing out permission forms to be signed by private property owners. They are applying for \$4.3 Million federal grant to clear trees on private property to remove hazardous trees to the powerlines and reduce fire hazard. Property owners will be contacted and flagging crew will mark trees property owner approves. Point MacKenzie is part of the grant for aggressive clearing.

14% to 15% of MEA power is generated by renewable resources. Solar farm in Willow is online and producing.

Correspondence Sent/Received

Received letter from Eileen Pickett at MSB. Semi-Annual reports are due. Receipts must be turned in for the year 2019.

All expenses on reports MUST have a receipt. She noted that the debit cards are a problem with all the community councils as people are not getting receipts at point of purchase, especially for purchases made online. Whoever purchases an item is responsible for that receipt. Receipts should be turned into the Treasurer as soon as possible.

CAP funds for 2020 are available. All reports must be current and Memorandums of Agreements updated before we can apply.

Treasurer's Report

Project Account \$61,051.05

General Account \$1,340.21

Point MacKenzie Community Patrol

Jumpstarts at GCCC, and tire changes on Point MacKenzie Rd.

Discharging of weapons in the dark at Carpenter Lake.

Point Mackenzie Community Park

Received proposal today from Luanne Urfer of SDG after walk-through of park land November 5th. No other companies responded back either by phone call or email. The survey is not

included in SDG's proposal. A survey and site plan will have to be done before we can apply for any grants.

Amanda Klein brought up the point that it should be done for future reference and to eliminate any legalities.

Ms. Urfer thought we could do just a basic survey and would not require an aerial survey, as she has walked around and is aware of the topography. The site plan work would be broken up into manageable phases and costs and organizes the project. It includes scope of work for bidding purposes and can be used in the future for any additional work as funds become available. A 'charette' would be scheduled for all community members to attend for input on how best to design the park to include as many age groups as possible according to the community's needs.

Tamera Windsor said the survey MAY be up to \$10,000.00, the land design proposal is \$7175.00, rounded up to about \$17,200.00. We have CAP 2020 funds of \$15,789.00. We will still have money to apply for a \$50,000.00 matching fund grant through Parks and Trails. We have missed the January deadline for the grants but could possibly apply by March IF the survey and site plan were finished. We have been saving these funds for the park and they must be spent on the park. It cannot be completed by volunteers. Work will need to be done by professionals, and without a scope of work plan, we can't even put it out for competitive bids by contractors. Also, with a survey and site plan, we can apply for other grants. We aren't

going to get this park built by CAP funds alone. The grants are out there, we just need to apply. Wes Hoskins of MatSu Parks and Trails emailed a playground equipment grant that was available nationally that closed today that would have paid for the \$20,000.00 of playground equipment that was purchased this summer had we applied and gotten approved, WITH a survey and site plan. The goal should be to be applying for grants this winter so those funds are available when construction season starts, and we can move forward. It cannot be done by volunteers alone. Amanda Klein said she does not feel comfortable moving with the park forward unless its done in an organized and professional manner with a survey and site plan. We want to avoid having to tear out things at a later date by throwing up equipment, or equipment being improperly installed and for safely and liability. Tamera Windsor made a motion to approve a survey and hiring SDG for a site plan. Amanda Klein 2nd. The vote was 3 yays 2 nays.

Open Board Position

Shane Land was nominated by email by Gary Foster that was sent to board members. Shane Land was not at meeting but Gary Foster said he could accept by email as he was out of town. The board voted Shane Land as Vice President. Amanda Klein said he was not current in dues so was not a member. Gary Foster said Shane had given him the money but he had forgotten. For future reference, the treasurer collects all dues

and should be remitted to her and paid in April when they are due, not December.

New Business

Our mailbox project was designed to have a canopy cover. Gary Foster suggested we move forward to complete it. It may need lights underneath as it will block the street light when its dark.

2020 Dates for community council meetings will be every other month on the 2nd Thursday of the month starting in February.

Gary Foster made a motion to adjourn. Tamera Windsor 2nd.

December 12, 2019 Point Mackenzie Community Council Minutes Approval

Attested By President Gary Foster

Date February 13, 2020

Please Note that The Secretary and Treasury had resigned prior to the meeting. The Vice President was not present at that meeting and could not attest to the meeting in December. That is why only one signature.

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on December 19, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, Assembly District #1
Mr. LaMarr Anderson, Assembly District #2, Vice Chair
Mr. Jordan Rausa, Assembly District #4, Chair
Mr. Dennis Vau Dell, Assembly District #5
Mr. Wilfred Fernandez, Assembly District #6
Mr. John Shadrach, Alternate
Mr. Justin Hatley, Alternate

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Platting Board members absent and excused were:

Mr. George Thompson, Assembly District #7
VACANT, District #3

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Peggy Horton, Platting Technician
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member John Shadrach

C. APPROVAL OF THE AGENDA

Chair Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

Chair Rausa inquired if there were any changes to the minutes for November 21, 2019.

GENERAL CONSENT: The minutes for November 21, 2019 were approved without objection.

3. AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters

(There is no Unfinished Business)

5. RECONSIDERATIONS/APPEALS

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

Platting Officer, Fred Wagner, recused himself from Headrick Subdivision.

A. APPELLANT: Theodore D.M. Bartko's appeal of the Platting Officer's decision from the November 6, 2019 hearing approving the **Headrick Subdivision** preliminary plat. Located northeast of the intersection of N. Lazy Mountain Drive, E. Clark-Wolverine Road, and N. Clark-Wolverine Road (Tax ID #18N02E27D014), within Section 27, Township 18 North, Range 2 East, Seward Meridian, Alaska. Community Council: Lazy Mountain, Assembly District #1: Tim Hale.

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Chair Rausa read the case title and description into the record.

Ms. Horton provided a staff report

- Gave an overview of the case, #2019-150.
- Staff recommend approval of the case according to the platting officer's decision.

Chair Rausa invited the appellant or the representative petitioner for their comments.

Chair Rausa invited the borough for their testimony

Ms. Horton, platting technician, had no further comments.

Chair Rausa invited interested parties for their testimony.

There being no one to be heard, Chair Rausa closed the testimony for the hearing.

Chair Rausa invited the appellant or their representative for rebuttal.

There being no one to be heard, Chair Rausa closed the appellant's rebuttal and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Hatley moved to affirm the Platting Officer's decision of approval for Headrick Subdivision. The motion was seconded by Platting Member Vau Dell.

VOTE: The main motion passed with all in favor.

TIME: 1:09 P.M.

CD: 0:07:25

Platting Officer, Mr. Wagner, returned to his seat.

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

A. SMITH ROAD ESTATES: The request is create seven lots from Government Lot 2, Section 2 to be known as **Smith Road Estates**, containing 37 acres +/- . The plat is located south of E. Smith Road and west of N. Smith Road (Tax ID # 17N02E02A012); within the NE ¼ NE ¼ Section 02, Township 17 North, Range 02 East, Seward Meridian. Community Council: Butte and in Assembly District #1 Tim Hale. Continued from November 21, 2019 Platting Board Hearing. (Owner/Petitioner: Ben and Lori Owens; Surveyor: Acutek; Staff: Amy Otto-Buchanan)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

Platting Member Cottini recused himself from Smith Road Estates.

There was no objection noted.

Chair Rausa read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 58 public hearing notices were mailed out on November 27, 2019.

Ms. Otto-Buchanan provided a staff report

- Gave an overview of the case, #2019-141.
- Staff recommend approval of the case with findings of fact and conditions.

Chair Rausa invited the petitioner for a brief overview.

Mr. Max Schillinger, the petitioner's representative, gave a brief overview.

Chair Rausa opened the public hearing for public testimony.

The following person spoke regarding concerns on environmental issues and the affects of the PUE: Mr. Paul Barnett.

The following person spoke regarding concerns about the development of the lots. Does not want to see multifamily homes on the lots: Mr. Frank Muncy.

The following person spoke regarding concerns about road access and road safety: Mr. Larry Engel.

The flowing person spoke regarding concerns about the well water in the area and does not want the PUE to turn into a road in the future: Mr. Rob Singleton.

The following person spoke regarding concerns on access & road safety: Mr. Wesley Yuill.

The following person spoke regarding concerns about the PUE access to Vera Way Road: Mr. Wayne Bowman.

The following person agrees with the new redesign and spoke regarding his concerns about only seeing single-family homes in the subdivision: Mr. Bill Klebesadel.

The following person spoke regarding concerns on single-family residences and would like to see covenants written for this subdivision: Ms. Candace Kopperud.

The following person does not agree with putting in a PUE: Mr. David Bowman.

The following person spoke regarding concerns about single-family housing and the well water in the property area: Mr. Lucy Klebesadel.

The following person spoke regarding concerns about bus route & road safety: Ms. Renea Wellington

The following person spoke regarding concerns about road safety on the PUE: Ms. Danielle Rutledge.

There being no one else to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments.

Mr. Max Schillinger, the petitioner's representative, gave a brief explanation of the new design and answered questions from the platting board.

Mr. Ben Owens, the petitioner, has the same concerns as his neighbors on safety and wants the property to have a low impact.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Anderson moved to approve the preliminary plat for Smith Road Estates. With 9 recommendations, modifying finding #8. The motion was seconded by Platting Member Hatley.

FINDINGS:

- Modify #8: There are 8 objections from the public in response to the Notice of Public Hearing. One non-objection was received, supporting the redesign and the subdivision.

Discussion ensued by the platting board regarding the PUE.

VOTE: The motion passed with all in favor. There are 8 findings.

Platting Member Cottini returned to his seat

TIME: 2:02 P.M.

CD: 0:59:30

BREAK

TIME: 2:12 P.M.

CD: 0:59:32

B. HIGH RIDGE LANDING: The request is create 16 lots and three tracts from Tax Parcel B5 (Parcel 2C, MSB Waiver 2003-229-PWm, recorded as Serial No 2004-019605-0) to be known as **High Ridge Landing**, containing 26.3 acres +/- . The plat is located north of E. Dale Circle and west of N. Highlander Loop (Tax ID # 18N01E10B005); within the NW ¼ Section 10, Township 18 North, Range 01 East, Seward Meridian. Community Council: Fishhook and in Assembly District #6 Jesse Sumner (*Owner/Petitioner: Crawford Alaska LLC; Surveyor: Bull Moose; Staff: Amy Otto-Buchanan*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;

- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

Mr. Hatley voiced that he knows the petitioner. Does not have any financial interest or interest.

There was no objection noted by the board.

Chair Rausa read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 45 public hearing notices were mailed out on November 27, 2019.

Ms. Horton provided a staff report

- Gave an overview of the case, #2019-164.
- Staff recommended approval with the findings of facts and conditions.

Chair Rausa invited the petitioner for a brief overview.

Ellery Gibbs, the petitioner's representative, gave a brief overview of the plat design.

Chair Rausa opened the public hearing for public testimony.

The following person spoke regarding concerns about the public & private roadways and what the differences are under code: Mr. George Strother.

The following person spoke regarding concerns about the private subdivision and the effects it will bring to the surrounding properties: Ms. Jenna Deason.

The following person spoke regarding concerns about roadway access to the property: Ms. Kristi Short, representative for Fishhook Community Council.

The following person spoke regarding concerns about access and the placement of the private gate and the impact to the airstrip: Mr. Bridger Crawford.

The following person agree with the development with access to the airstrip: Mr. Roland Kennerson.

There being no one else to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments.

Ellery Gibbs, the petitioner's representative, and Curt Holler, the petitioner's engineer voice their answers and explanations regarding the airstrip and answered questions from the board.

Bridger Crawford, the petitioner, answered questions regarding the gates to the private subdivision.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Hatley moved to approve the preliminary plat for High Ridge Landing. With 8 recommendations. The motion was seconded by Platting Member Vau Dell.

AMENDMENT

MOTION: Platting Member Cottini moved to amend the motion to add recommendation #8 and modify finding #5. The amended motion was seconded by Platting Member Hatley.

TIME: 3:00 P.M.

CD: 01:43:50

BREAK

TIME: 3:03 P.M.

CD: 01:43:56

WITHDRAW

MOTION: Platting Member Cottini moved to withdraw his amended motion.

VOTE: The motion to withdraw passed with all in favor.

AMENDED

MOTION: Platting Member Cottini moved to amend the motion to add recommendation #8. The amended motion was seconded by Platting Member Shadrach

Discussion ensued by the platting board on the code regarding road maintenance & the wording on recommendation #8.

RECOMMENDATIONS:

- Add #8: Provide plans stating what season road maintenance will be performed, contact information for road maintenance, length of the privately maintained roads in feet and surface type. MSB 43.20.100C(4)(a)(i)(ii)(iii) & (iv)

VOTE: The amended motion to add recommendation #8 passed with all in favor.

AMENDED

MOTION: Platting Member Cottini moved to amend the motion to modify finding #5. The amended motion was seconded by Platting Member Shadrach

Discussion ensued by the platting board on the code regarding finding #5.

FINDINGS:

- Modify #5: Pursuant to MSB 43.20.100 (C), interior streets may be private roads.
 - a. Road construction standard is residential minimum.
 - b. Alternate legal access exists to adjoining properties.
 - c. Emergency services will have access and a maintenance plan is to be submitted.

VOTE: The amended motion to modify finding #5 passed with all in favor.

The platting board went into discussion concerning the west road entrance for a turn around and the placement of the gate.

AMENDED

MOTION: Platting Member Vau Dell moved to amend the motion to add recommendation #9. The amended motion was seconded by Platting Member Cottini

Discussion ensued by the platting board on adding recommendation #9.

RECOMMENDATION:

- Add #9: Add a borough standard turn around at the west end of E. Prop Drive.

VOTE: The amended motion to add recommendation #9 passed with 6 in favor (Anderson, Shadrach, Rausa, Vau Dell, Fernandez, and Hartley) and 1 against (Cottini).

AMENDED DEDICATION

MOTION: Platting Member Cottini moved to amend recommendation #9 to add a dedication. The amended motion was seconded by Platting Member Shadrach

More discussion took place by the platting board on recommendation #9.

RECOMMENDATION:

- Modify #9: Add a borough standard turn around with a dedication at the west end of E. Prop Drive.

VOTE: The amended motion to modify recommendation #9 passed with 6 in favor (Anderson, Shadrach, Rausa, Cottini, Fernandez, and Hartley) and 1 against (Vau Dell).

MAIN MOTION

VOTE: The main motion passed with all in favor. There are 10 findings of fact.

TIME: 3:49 P.M.

CD: 02:29:05

C. PARK PLACE: The request is create four lots from Tax Parcel C12 (Parcel 2D-2, MSB Waiver 98-20-PWm) recorded at Book/Page 953/760 to be known as **Park Place**, containing 10 acres +/- . The plat is located south of W. King Arthur Drive (Tax ID # 18N03W26C012); within the E ½ W ½ SW ¼ Section 26, Township 18 North, Range 03 West, Seward Meridian. In the City of Houston and in Assembly District #7 Tam Boeve
(*Owner/Petitioner: Gary L. & Deborah C. Miller; Surveyor: Shadrach; Staff: Amy Otto-Buchanan*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

Platting Member Shadrach recused himself from Park Place.

There was no objection noted.

Chair Rausa read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 72 public hearing notices were mailed out on November 27, 2019.

Ms. Horton provided a staff report

- Gave an overview of the case, #2019-165.
- Modify recommendation #6.
- Staff recommended approval with the findings of facts and conditions.

Chair Rausa invited the petitioner for a brief overview.

Gary Miller, the petitioner, gave a brief overview of the case.

Chair Rausa opened the public hearing for public testimony.

There being no one to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments.

Gary Miller, the petitioner, answered questions from the board.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Cottini moved to approve the preliminary plat for Park Place. With 8 recommendations and modifying recommendation #6. The motion was seconded by Platting Member Fernandez.

RECOMMENDATION

- Modify #6: Provide updated geotechnical report for Lot 1 if Lot 1 is reduced in size more than 20% pursuant to MSB 43.15.049G(2)(c).

VOTE: The main motion passed with all in favor.

Platting Member Shadrach returned to his seat

TIME: 3:58 P.M.

CD: 02:37:20

Platting Member Cottini left the meeting at 3:59 p.m.

7. ITEMS OF BUSINESS & MISCELLANEOUS

A. A Suggested Change to the Policy & Procedure Manual by Mr. Vau Dell.

- Platting Member Vau Dell voiced his change to Policy & Procedure Manual.

Discussion ensued by the board on Vau Dell's change to the Policy & Procedure Manual.

- Mr. Vau Dell withdrew his change to the Policy & Procedure Manual.

MOTION: Platting Member Vau Dell moved to add to the Policy & Procedure Manual. The motion was seconded by Platting Member Anderson

VOTE: The motion to add to the Policy & Procedure Manual failed with 4 against (Hatley, Fernandez, Anderson, and Shadrach) and 2 in favor (Vau Dell and Rausa).

B. Staff recommended changes to the Policy & Procedure Manual on Reconsiderations & Officer Appeals.

- Mr. Wagner, The Platting Officer, recommends adding the platting board reconsiderations & Officer Appeal instructions in the Manual.

The Platting Board wanted to table the item to the next meeting.

No Motion or vote was made by the platting board.

The Clerk will put it on the next agenda meeting.

C. Special Meeting Session on Title 43 White Board List (Session is Optional, as a motion "Fix the time to which to adjourn" will be at 5:00 p.m.; will be applied)

- No session at this meeting time.

TIME: 4:27 P.M.

CD: 03:05:18

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory (*if needed*)
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on January 16, 2020. Updated the board on the subdivision construction manual.

Ms. Von Gunten updated the platting board on upcoming APA Conference. Reminded the board that the next meeting is on January 16, 2020 and the Board will be voting for a new Chair & Vice Chair and the next meeting.

The clerk reminded the board that they must fill out a finding/recommendation sheet before they speak their motion and must turn in their sheet to the clerk.

9. BOARD COMMENTS


All Platting Board Member's wished each other a good Christmas.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 4:30 p.m. (CD: 3:08:50)


JORDAN RAUSA, Platting Board Chair

ATTEST:


SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: March 5, 2020

**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD MINUTES**

**REGULAR MEETING
FEBRUARY 6, 2020**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 6, 2020, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Jordan Rausa, Assembly District #4, Chair
Mr. Dennis Vau Dell, Assembly District #5
Mr. Wilfred Fernandez, Assembly District #6, Vice Chair
Mr. George Thompson, Assembly District #7
Mr. John Shadrach, Alternate
Mr. Justin Hatley, Alternate

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Platting Board members absent and excused were:

Mr. Pio Cottini, Assembly District #1
Mr. LaMarr Anderson, Assembly District #2
VACANT, District #3

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member George Thompson

C. APPROVAL OF THE AGENDA

Chair Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

Chair Rausa inquired if there were any changes to the minutes for December 19, 2019.

The Platting Chair wanted to table the minutes for December 19, 2019.

The Platting Board did not make a motion, nor did they vote to table the minutes. Tabling the minutes did not pass.

3. AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

The following person spoke regarding the Subdivision Construction Manual coming before the platting board for review. Is a representative for TAB, and they will be meeting together this next week to go over the SCM for Review: Mr. Daniel Elliott

The following person spoke regarding the Subdivision Construction Manual coming before the platting board for review. Is a representative for the RSA Advisory Board, and they will be meeting together in the following week to go over the SCM for Review: Mr. Mike Shields

4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(There is no Unfinished Business)

A. RECONSIDERATIONS/APPEALS
(There is no Reconsiderations/Appeals at this time)

B. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. GRIZZLY HILLS 2 MASTER PLAN:** The request is to create 103 lots from Tract B, Grizzly Hills, Plat No. 2019-XX, to be known as **Grizzly Hills 2 Master Plan**, containing 117.17 acres +/- . The project is located directly north of E. Dale Circle, and east of N. Covington Street, (Tax ID# 57104000T00A); lying within W ½ Section 10, Township 18 North, Range 01 East, Seward Meridian. This will be a five-phase master plan. Community Council: Fishhook and in Assembly District #6 Jesse Sumner (*Owner/Petitioner: Robert Yundt Homes, LLC, Surveyor: Keystone Surveying; Staff: Amy Otto-Buchanan*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

Platting Member Vau Dell bought his home from Yundt Homes, LLC. Has no financial interest or ex-parte with petitioner.

There was no objection noted.

Chair Rausa read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 34 public hearing notices were mailed out on January 15, 2020.

Ms. Otto-Buchanan provided a staff report

- Gave an overview of the case, #2019-170.
- Answered questions from the Platting Board.
- Stated changes to recommendation #7 and add recommendations #6F, #10, #11 and #12.
- Staff recommend approval of the case with findings of fact and conditions.

Chair Rausa invited the petitioner for a brief overview.

Mr. Gary LoRusso, the petitioner's representative, and Mr. Robert Yundt, the petitioner, gave a brief overview.

Chair Rausa opened the public hearing for public testimony.

The following person spoke regard their concerns on the development and the economy impact. Has concerns on the property size of the lots: Ms. Jennifer Deason.

There being no one else to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, and Mr. Robert Yundt, the petitioner, answered questions from the platting board.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Fernandez moved to approve the preliminary plat for Grizzly Hills 2 Master Plan. With modification to recommendation #7 and adding #6f. The motion was seconded by Platting Member Thompson.

AMENDED

MOTION: Platting Member Fernandez moved to amend the motion to add recommendation #6f, #10, #11, #12 and modify #7. The amended motion was seconded by Platting Member Thompson.

RECOMMENDATIONS:

- Add #6f: Upgrade E. Dale Circle within the subdivision and N. Covington Street to collector standard before recordation of Phase 2.
- Add #10: Provide plat note that states Lots 7-14, Block 6, have the required 10,000 sf of contiguous useable septic area.
- Add #11: Provide plat note to read: Open Space, Lot 6, Block 8 is irrevocably dedicated to the subdivision owners and cannot be resubdivided.
- Add #12: Clearly label Lot 6, Block 8 as Open Space on final plat.

- Modify #7: Provide plat note on Phase 1 plat restricting access for lots onto E. Dale Circle. Only Lot 1, block 3; and Lot 16 and Lot 17, Block 1 will have direct access to E. Dale Circle. All other lots will access from internal streets.

AMENDED

VOTE: The amended motion to add recommendation #10, #11, #12 was approved with all favor.

SECOND AMENDED

MOTION: Platting Member Vau Dell moved to amend the motion to add a recommendation for a T-turn around on Covington Street. The amended motion was not seconded.

SECOND AMENDED MOTION DIED

Chair Rausa asked Platting Member Vau Dell why he wanted the T-turn around. Staff answered Platting Member Vau Dells concerns.

Chair Rausa asked DPW Staff, Ms. Jamie Taylor, to give a better explanation on road access and traffic count.

AMENDED

MOTION: Platting Member Vau Dell moved to amend the motion to add recommendation #13. The amended motion was seconded by Platting Member Shadrach.

RECOMMENDATION:

- Add #13: Add a Temporary turnaround at the eastern end of E. Hibernation Court.

AMENDED

VOTE: The amended motion to add recommendation #13 was approved with all favor.

DISCUSSION: The Platting Board discussion on the main motion.

MAIN MOTION

VOTE: The main motion passed with 5 in favor (Shadrach, Thompson, Fernandez, Hatley, Rausa) and 1 against (Vau Dell). There are 9 findings of fact.

TIME: 2:02 P.M.

CD: 0:58:26

Mr. Thompson had to leave the meeting. Time: 2:03

B. RESOLUTION 2020-003: Adoption of the additions to the Policy & Procedure Manual.

Mr. Fred Wagner introduced the resolution for the changes that we made to the Policy & Procedure Manual.

Discussion on other changes to the Policy & Procedure Manual.

MOTION: Platting Member Vau Dell moved to approve only a section of the Policy & Procedure Manual. The motion was not seconded.

THE MOTION DIED.

MOTION: Platting Member Vau Dell moved to postpone Resolution 2020-003 for the Adoption of the additions to the Policy & Procedure Manual. The motion was seconded by Platting Member Shadrach.

VOTE: The Motion to postpone Resolution 2020-003 passed with all in favor.

TIME: 2:19 P.M.

CD: 01:13:21

BREAK

TIME: 2:28 P.M.

CD: 01:13:26

Platting Member Thompson returned to the platting board meeting. Time: 2:36

7. ITEMS OF BUSINESS & MISCELLANEOUS

A. Subdivision Construction Manual Work Session.

- Ms. Eileen Probasco, Planning Director, gave a brief summary of the Subdivision Construction Manual.
- Mr. Wagner, the Platting Officer, opened the discussion on the manual and answered questions.

Discussion ensued by the Platting Officer and the Platting Board.

TIME: 3:15 P.M.

CD: 01:52:57

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory (*if needed*)
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on February 20, 2020.

Ms. Von Gunten reminded the board that they did not table the minutes for December 19th; as the Board did not make a decision on when they wanted to bring the minutes back for discussion. No motion or vote was made on tabling the minutes at the beginning of the hearing.

MOTION: Platting Member Fernandez moved to table the Minutes for December 19, 2019 to the March 5, 2020 platting agenda meeting. The motion was seconded by Platting Member Shadrach.

VOTE: The Motion to table the minutes for December 19, 2019 to March 5, 2020 passed with all in favor.

9. BOARD COMMENTS

Platting Member Vau Dell will meet with the Platting Officer and the Vice Chair this next week on the December 19 minutes on his comments.

Platting Member Thompson will not be at the next platting board meeting.

Platting Member Hatley commented on the construction manual.

Platting Member Fernandez commented on the public process.

Platting Member Shadrach had no comments.

Platting Member Hatley thanked staff on working on the construction manual.


Platting Member Rausa had no comments.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 3:24. (CD: 2:08:36)


JORDAN RAUSA, Platting Board Chair

ATTEST:


SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: March 5, 2020

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MAR 18 2020
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Meeting Minutes
February 6, 2020 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Herman Thompson, Joe Pride, Brian Kirby, Buddy Giddens, Dona Malhiot Laubhan & alternate Kelly Thomas.
- II. Call Meeting to Order – 7:02pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Dona Malhiot Laubhan
 - b. 2nd by: Brian Kirby
 - c.
- V. Approval of Meeting Minutes
 - a. Motion by: Herman Thompson
 - b. 2nd by: Buddy Giddens
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$7324.48
 - b. Savings Account – \$225.55
- VII. Persons to be Heard (suggested 3 minutes each)
 - a.
 - b.
 - c.
- VIII. Correspondence –
 - a. Department of Education and early development- Childrens food program
 - b. Valley Community for recycling solutions- Thank you letter for council's support
 - c. Institute for ANC director Education- 13th annual director and council member training course March 23 & 24th 2020 in Anchorage.
- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – N/A
 - b. Borough Assembly Update – Pam Hoeve updated the council on property tax information and gun range conditional use permits.
 - c. Grant Expenditure Committee – N/A
 - d. Ways & Means Committee –
 - i. Herman Thompson motioned to take 10% off next grant for council overhead
 - ii. 2nd by Dona Malhiot Laubhan
 - e. Neighborhood Watch / Community Safety- They have kits, cameras and signs. Be vigilant of fuel thefts in the area and people scouting neighborhoods.
- X. Old Business
 - a.
 - b.
- XI. New Business
 - a. Email- SCC previous email is no longer working as of January 16th.
 - i. Dona Malhiot Laubhan motioned for Joe Pride and Kelly Thomas to be admins and set up the SCC Facebook page.
 - ii. 2nd Herman Thompson
- XII. Adjournment – 7:39pm

Handwritten signature: M. Spack
Handwritten signature: Sheena
Handwritten date: 3/5/2020

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

RECEIVED
MAR 24 2020
CLERKS OFFICE

West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
February 10th, 2020

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:00 pm** at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy. Wasilla, Alaska by Vice Chairman Cindy Michaelson on February 10th, 2020.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members present and establishing quorums:

West Lakes FSA:

Cathi Kramer – Chairman (Via Telephone), Cindy Michaelson – Vice Chair,
Steve Simpson, and Larry Fetchenhier

Also, Present from West Lakes:

Chief Tawnya Hightower, FF Michael Flowers and Admin. Assistant Theresa Elliott.

Also, Present:

Director Ken Barkley

III. PLEDGE OF ALLEGIANCE

Chief Hightower led the Pledge of Allegiance

IV. APPROVAL OF AGENDA

MOTION: Steve Simpson moved to accept the agenda as written.

SECOND THE MOTION: Cathi Kramer

VOTE: Motion passed unanimously.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

V. APPROVAL OF MINUTES FROM THE JANUARY 13, 2020 MEETING

MOTION: Steve Simpson Moved to approve previous meeting minutes as written.

SECOND THE MOTION: Larry Fetchenhier

VOTE: Motion passed unanimously

VI. ANNOUNCEMENTS

A. Ceremony for Roger Delongchamp – Cathi Kramer & Ken Barkley Wanted to thank everyone that participated in the ceremony.

VII. CHIEF'S REPORT

A. District Chief's Report – Tawnya Hightower *See Attached*

- Engine 72 arrived January 16th, 2020.
- Installed 2 smoke alarms and 7 CO detectors in January.
- Participated in Homeless Connect.
- 8 FF's were trained to Haz-Mat Operations level.
- Quarterly training with automatic aide with Houston FD was held.
- 1 fire pre-plan for local business and 1 access letter. (Same business)
- 72 total calls for January 2020.
- Fire Dept. State Registration and Forestry Grant submitted.

B. Expense Report – Final *See Attached* (VOTE)

- **421.100** – Will get a itemized list of items billed to this account code.
- **434.100** – Ken Barkley suggested that the board, to discuss raising this account code, Cathi Kramer agreed that it should be raised.

PROPOSAL: Cindy Michaelson propose to change 434.100 to \$30k.

MOTION: Steve Simpson moved to increase 434.100 to \$30K

SECOND THE MOTION: Larry Fetchenhier

VOTE: Motion passed unanimously to raise budget line 434.100 to \$30K.

C. FY2021 Operating Budget with the one change (See above)

MOTION: Larry Fetchenhier moved to approve the FY2021 Operating Budget with one change.

SECOND THE MOTION: Steve Simpson

VOTE: Motion passed unanimously to approve the FY2021 Operating Budget with one change.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

D. CIP List *See Attached* (VOTE)

MOTION: Steve Simpson moved to approve CIP list.

SECOND THE MOTION: Cathi Kramer

VOTE: Motion passed unanimously accept CIP list.

VIII. UNFINISHED BUSINESS

- **Station 79**
 1. Suppression system and been repaired and they are looking at ways to monitor
- **Prevention on the upcoming wildfire season**
 1. Capt. Roistacher is working with Stephanie Bishop on forestry prevention.
 2. MEA has changed information that does not conflict with our safety message.
 3. Communicate with the community.

IX. NEW BUSINESS

- **Beetle Kill Trees**
 1. Will find out if Central Landfill and Big Lake transfer site are still taking the beetle kill trees.

X. PERSONS TO BE HEARD

No one to be heard.

XI. ADJOURNMENT

MOTION: Cindy Michaelson asked to adjourn meeting.

VOTE: Motion passed unanimously.

Meeting adjourned at **6:54 PM**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Cathi Kramer

Cathi Kramer, Chair - West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott

Theresa Elliott, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 7/9/20 (West Lakes FSA B.O.S.)



West Lakes Fire Department

10073 W. Parks Hwy. Wasilla, Alaska 99623
Phone: (907) 861-8200 / Fax: (907) 861-8190



West Lakes Fire Department

The new Rosenbauer Engine 72 arrived and we accepted delivery on January 16. It is currently being outfitted with tools, hose, equipment and air packs and will be in service soon.

State of Alaska Department of Forestry grant was submitted for this year.

Prevention and Education Division:

2 Smoke alarms and 6 CO monitors were installed in 7 homes in the month of January. WLFD participated in the Mat-Su Homeless Connect on at the Menard Sports Complex. It is a one stop event to provide people experiencing homelessness with access services, information and resources. Personnel handed out dental care items to attendees that were donated by local dental offices and made positive community contacts. Prevention personnel will install smoke and CO alarms in 5 residences from contacts made at this event.

Training Division: Eight firefighters were trained to the Haz-Mat Operations level. Firefighters were from Houston F.D., Palmer F.D., Willow F.D., and West Lakes F.D. Firefighter I class has begun with 7 students. Quarterly training with automatic aid, Houston F.D, was held. Firefighters and officers from both departments held an after action review of a structure fire extinguished by cooperation and teamwork. Firefighter training included; Respiratory protection program update and fire fighter training on recognizing different fire conditions by reading smoke.

Operations:

Pre-Fire Plans	1 local businesses
Access Letters	1

Emergency Responses:

Major Incident Type	Number of Incidents	
Fires	16	<i>Significant fire calls included 7 structure fires, 3 chimney fire and 4 vehicle fires.</i>
Rescue & Emergency Services	19	
Hazardous Conditions (no fire)	6	
Service & Good Intent Calls	23	
Good Intent and False Alarms	8	
	Total 72	

West Lakes Fire Department

Big Lake, AK

This report was generated on 2/7/2020 10:34:21 AM



Incident Statistics

Start Date: 01/01/2020 | End Date: 01/31/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		19	
FIRE		53	
TOTAL		72	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$969,150.00		\$20,550.00	
CO CHECKS			
424 - Carbon monoxide incident		5	
736 - CO detector activation due to malfunction		2	
746 - Carbon monoxide detector activation, no CO		1	
TOTAL		8	
MUTUAL AID			
Aid Type		Total	
Aid Given		16	
Aid Received		9	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
29		40.28	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 71	0:10:23	14:35:34	
Station 72	0:06:11	0:21:44	
Station 73	0:18:32	0:19:00	
Station 81	0:16:01	0:13:06	
AVERAGE FOR ALL CALLS		5:13:44	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 71	0:06:32	14:22:18	
Station 72	0:02:35	0:07:13	
Station 73	0:11:55	0:08:19	
Station 81	0:03:36	0:06:30	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

AGENCY

AVERAGE TIME ON SCENE (MM:SS)

West Lakes Fire Department

49:27

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 1645

Page # 2 of 2

West Lakes Fire Department

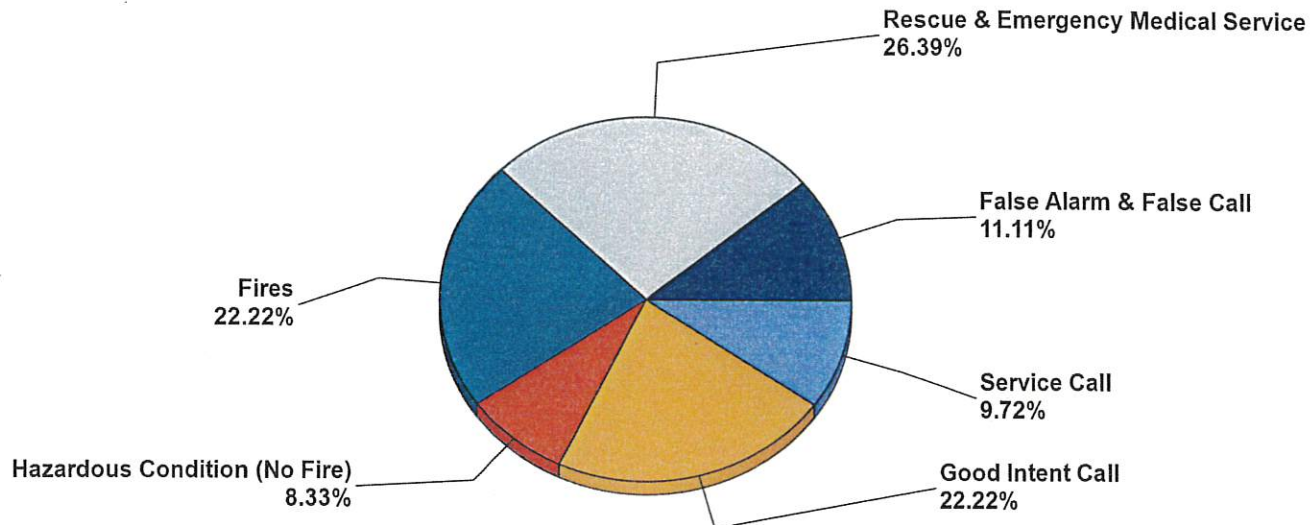
Big Lake, AK

This report was generated on 2/7/2020 10:35:26 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 01/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	16	22.22%
Rescue & Emergency Medical Service	19	26.39%
Hazardous Condition (No Fire)	6	8.33%
Service Call	7	9.72%
Good Intent Call	16	22.22%
False Alarm & False Call	8	11.11%
TOTAL	72	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	7	9.72%
114 - Chimney or flue fire, confined to chimney or flue	3	4.17%
118 - Trash or rubbish fire, contained	1	1.39%
130 - Mobile property (vehicle) fire, other	1	1.39%
131 - Passenger vehicle fire	3	4.17%
137 - Camper or recreational vehicle (RV) fire	1	1.39%
311 - Medical assist, assist EMS crew	15	20.83%
322 - Motor vehicle accident with injuries	1	1.39%
324 - Motor vehicle accident with no injuries.	3	4.17%
411 - Gasoline or other flammable liquid spill	1	1.39%
424 - Carbon monoxide incident	5	6.94%
520 - Water problem, other	1	1.39%
521 - Water evacuation	1	1.39%
553 - Public service	1	1.39%
571 - Cover assignment, standby, moveup	4	5.56%
611 - Dispatched & cancelled en route	11	15.28%
622 - No incident found on arrival at dispatch address	2	2.78%
631 - Authorized controlled burning	2	2.78%
651 - Smoke scare, odor of smoke	1	1.39%
733 - Smoke detector activation due to malfunction	1	1.39%
735 - Alarm system sounded due to malfunction	3	4.17%
736 - CO detector activation due to malfunction	2	2.78%
745 - Alarm system activation, no fire - unintentional	1	1.39%
746 - Carbon monoxide detector activation, no CO	1	1.39%
TOTAL INCIDENTS:	72	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Expense Budget Performance Report

Fiscal Year to Date 01/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
EXPENSE										
411										
411.100	Permanent Wages	495,911.00	.00	495,911.00	14,711.32	.00	255,825.49	240,085.51	52	430,693.31
411.200	Temp Wages & Adjmts	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
411.300	Overtime Wages	25,000.00	.00	25,000.00	2,076.54	.00	11,370.87	13,629.13	45	8,671.38
411.400	Nonemployee Compensation	625,000.00	.00	625,000.00	.00	.00	227,545.52	397,454.48	36	507,272.76
411 - Totals		\$1,175,911.00	\$0.00	\$1,175,911.00	\$16,787.86	\$0.00	\$494,741.88	\$681,169.12	42%	\$946,637.45
412										
412.100	Insurance Contrib	157,241.00	.00	157,241.00	2,161.07	.00	70,187.05	87,053.95	45	133,982.00
412.150	On-Call Health Insurance	23,977.00	.00	23,977.00	.00	.00	120.62	23,856.38	1	704.62
412.190	Life Insurance	965.00	.00	965.00	13.86	.00	449.58	515.42	47	822.51
412.200	Unemployment Contrib	7,055.00	.00	7,055.00	100.85	.00	1,603.20	5,451.80	23	2,636.06
412.300	Medicare	17,051.00	.00	17,051.00	635.50	.00	7,559.14	9,491.86	44	13,729.55
412.400	Retirement Contrib - DB Plan	150,545.00	.00	150,545.00	754.36	.00	1,320.14	149,224.86	1	.00
412.410	PERS Tier IV - DC Plan	.00	.00	.00	667.90	.00	43,473.57	(43,473.57)	+++	67,921.86
412.411	PERS Tier IV - Health Plan	.00	.00	.00	176.34	.00	3,322.22	(3,322.22)	+++	4,160.11
412.412	PERS Tier IV - HRA	.00	.00	.00	655.90	.00	7,071.32	(7,071.32)	+++	12,084.86
412.413	PERS Tier IV - OD&D	.00	.00	.00	(46.59)	.00	856.24	(856.24)	+++	1,760.78
412.600	Workers Compensation	83,852.00	.00	83,852.00	1,007.83	.00	33,858.75	49,993.25	40	66,915.71
412.700	Sbs Contribution	72,083.00	.00	72,083.00	1,029.21	.00	30,298.89	41,784.11	42	58,042.72
412 - Totals		\$512,769.00	\$0.00	\$512,769.00	\$7,156.23	\$0.00	\$200,120.72	\$312,648.28	39%	\$362,760.78
413										
413.100	Mileage - Within Borough	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
414										
414.100	Mileage - Outside Boro	.00	.00	.00	.00	.00	.00	.00	+++	115.54
414.200	Exp Reimb- Outside Boro	4,800.00	.00	4,800.00	.00	.00	.00	4,800.00	0	5,920.74
414.400	Travel Tickets	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	4,207.89
414 - Totals		\$13,800.00	\$0.00	\$13,800.00	\$0.00	\$0.00	\$0.00	\$13,800.00	0%	\$10,244.17
421										
421.100	Communication Network Services	35,000.00	.00	35,000.00	3,510.60	17,477.82	21,550.30	(4,028.12)	112	38,023.92
421.200	Postage	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	275.31
421.300	Communication Network	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
421 - Totals		\$41,000.00	\$0.00	\$41,000.00	\$3,510.60	\$17,477.82	\$21,550.30	\$1,971.88	95%	\$38,299.23
422										
422.000	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
422 - Totals		\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$0.00



Expense Budget Performance Report

Fiscal Year to Date 01/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
EXPENSE										
423										
423.000	Printing	5,000.00	.00	5,000.00	.00	212.00	.00	4,788.00	4	422.05
423 - Totals		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$212.00	\$0.00	\$4,788.00	4%	\$422.05
424										
424.100	Electricity	120,000.00	.00	120,000.00	20,123.46	41,205.41	57,794.59	21,000.00	82	93,406.73
424.300	Natural Gas	45,000.00	.00	45,000.00	7,520.84	30,254.43	20,745.57	(6,000.00)	113	48,226.36
424.400	Lp-Propane	1,000.00	.00	1,000.00	.00	100.00	.00	900.00	10	.00
424.500	Garbage Pickups	10,000.00	.00	10,000.00	533.99	2,412.59	4,277.41	3,310.00	67	6,558.27
424.600	Heating Fuel-Oil	7,000.00	.00	7,000.00	.00	3,416.92	483.08	3,100.00	56	1,655.55
424 - Totals		\$183,000.00	\$0.00	\$183,000.00	\$28,178.29	\$77,389.35	\$83,300.65	\$22,310.00	88%	\$149,846.91
425										
425.200	Building Rental	3,000.00	.00	3,000.00	.00	.00	500.00	2,500.00	17	500.00
425.300	Equipment Rental	7,000.00	.00	7,000.00	50.00	365.66	3,298.08	3,336.26	52	3,640.93
425 - Totals		\$10,000.00	\$0.00	\$10,000.00	\$50.00	\$365.66	\$3,798.08	\$5,836.26	42%	\$4,140.93
426										
426.300	Dues & Fees	12,000.00	.00	12,000.00	.00	3,589.00	5,165.00	3,246.00	73	6,153.50
426.600	Computer Software/Online Services	12,000.00	.00	12,000.00	.00	2,043.52	8,460.60	1,495.88	88	21,633.46
426.700	Occupational Health	4,000.00	.00	4,000.00	.00	875.00	1,125.00	2,000.00	50	1,223.00
426.900	Other Professional Chgs	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	2,644.00
426 - Totals		\$63,000.00	\$0.00	\$63,000.00	\$0.00	\$6,507.52	\$14,750.60	\$41,741.88	34%	\$31,653.96
427										
427.100	Property Insurance	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	16,777.06
427.200	Vehicle Insurance	36,000.00	.00	36,000.00	.00	.00	.00	36,000.00	0	26,591.85
427.500	Liability Insurance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,307.36
427 - Totals		\$64,000.00	\$0.00	\$64,000.00	\$0.00	\$0.00	\$0.00	\$64,000.00	0%	\$45,676.27
428										
428.100	Building Maint Services	30,000.00	.00	30,000.00	492.28	13,433.10	12,377.90	4,189.00	86	9,747.32
428.200	Grounds Maint Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,950.00
428.300	Equipment Maint Services	40,000.00	.00	40,000.00	6,094.80	9,021.57	13,247.41	17,731.02	56	27,025.60
428.400	Vehicle Maint Services	32,000.00	.00	32,000.00	269.00	1,131.00	5,408.35	25,460.65	20	6,099.16
428.500	Commun Equip Maint Service	4,000.00	.00	4,000.00	.00	442.00	1,608.00	1,950.00	51	.00
428.920	Other Maintenance Service	5,000.00	.00	5,000.00	.00	2,428.72	3,971.28	(1,400.00)	128	3,387.87
428 - Totals		\$114,000.00	\$0.00	\$114,000.00	\$6,856.08	\$26,456.39	\$36,612.94	\$50,930.67	55%	\$48,209.95
429										
429.200	Training Reimb/Conf Fees	30,000.00	.00	30,000.00	.00	.00	219.00	29,781.00	1	6,318.90
429.210	Training/Instructor Fees	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
429.710	Testing	2,000.00	.00	2,000.00	.00	868.91	845.33	285.76	86	1,000.70



Expense Budget Performance Report

Fiscal Year to Date 01/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental										
EXPENSE										
429										
429.900	Other Contractual	35,000.00	.00	35,000.00	285.00	2,115.80	7,288.82	25,595.38	27	7,878.23
	429 - Totals	\$75,000.00	\$0.00	\$75,000.00	\$285.00	\$2,984.71	\$8,353.15	\$63,662.14	15%	\$15,197.83
430										
430.100	Office Supplies < \$500	6,000.00	.00	6,000.00	509.68	983.38	1,641.62	3,375.00	44	2,584.22
430.200	Copier/Fax Supplies	3,000.00	.00	3,000.00	.00	100.00	.00	2,900.00	3	34.08
	430 - Totals	\$9,000.00	\$0.00	\$9,000.00	\$509.68	\$1,083.38	\$1,641.62	\$6,275.00	30%	\$2,618.30
431										
431.100	Vehicle Maint Supplies	70,000.00	.00	70,000.00	3,819.04	23,684.30	19,308.43	27,007.27	61	57,492.05
431.200	Building Maint Supplies	10,000.00	.00	10,000.00	861.77	4,517.14	2,415.76	3,067.10	69	10,131.01
431.300	Equipment Maint Supplies	20,000.00	.00	20,000.00	185.43	5,132.42	3,704.42	11,163.16	44	13,213.98
431.400	Grounds Maint Supplies	5,000.00	.00	5,000.00	157.50	333.81	266.19	4,400.00	12	584.71
431.900	Other Maint. Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	585.00
	431 - Totals	\$107,000.00	\$0.00	\$107,000.00	\$5,023.74	\$33,667.67	\$25,694.80	\$47,637.53	55%	\$82,006.75
432										
432.100	Oil & Lubricants	6,000.00	.00	6,000.00	372.65	1,259.00	997.50	3,743.50	38	1,713.23
432.200	Gas	70,000.00	.00	70,000.00	2,472.05	26,427.64	16,372.36	27,200.00	61	33,753.58
	432 - Totals	\$76,000.00	\$0.00	\$76,000.00	\$2,844.70	\$27,686.64	\$17,369.86	\$30,943.50	59%	\$35,466.81
433										
433.100	Personnel Supplies	20,000.00	.00	20,000.00	755.96	2,638.99	3,064.27	14,296.74	29	11,227.98
433.110	Clothing	35,000.00	.00	35,000.00	2,061.25	2,933.03	4,629.04	27,437.93	22	31,623.75
433.120	Tools under \$500	6,000.00	.00	6,000.00	393.93	5,485.16	1,224.65	(709.81)	112	3,877.68
433.200	Medical Supplies	1,500.00	.00	1,500.00	.00	50.00	.00	1,450.00	3	.00
433.300	Books/Subscriptions	6,000.00	.00	6,000.00	.00	.00	1,476.45	4,523.55	25	1,864.09
433.500	Training Supplies	15,000.00	.00	15,000.00	.00	500.00	1,472.05	13,027.95	13	9,689.11
433.900	Other Supplies	55,000.00	.00	55,000.00	800.43	9,896.02	2,212.88	42,891.10	22	66,386.83
	433 - Totals	\$138,500.00	\$0.00	\$138,500.00	\$4,011.57	\$21,503.20	\$14,079.34	\$102,917.46	26%	\$124,669.44
434										
434.000	IT Equipment under \$5000	20,000.00	.00	20,000.00	8,847.00	990.00	9,560.00	9,450.00	53	6,350.09
434.100	Other Equip under \$5,000	15,000.00	.00	15,000.00	5,944.51	.00	19,791.94	(4,791.94)	132	30,993.72
434.300	Furniture Under \$5,000	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	175.99
	434 - Totals	\$38,000.00	\$0.00	\$38,000.00	\$14,791.51	\$990.00	\$29,351.94	\$7,658.06	80%	\$37,519.80
443										
443.100	Admin. & Audit Fsa	78,784.00	.00	78,784.00	.00	.00	78,784.00	.00	100	76,262.00
443.110	Telecomm-Admin & Audit	41,608.00	.00	41,608.00	.00	.00	41,608.00	.00	100	42,396.00
443.300	Maintenance	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	7,562.65



Expense Budget Performance Report

Fiscal Year to Date 01/31/20
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 249 - WEST LAKES FSA #136										
Department 000 - Non-Departmental										
Division 000 - Non-Departmental	EXPENSE									
443	Fleet Maintenance	38,426.00	.00	38,426.00	.00	.00	37,600.00	826.00	98	37,695.00
443,305		\$171,818.00	\$0.00	\$171,818.00	\$0.00	\$0.00	\$157,992.00	\$13,826.00	92%	\$163,915.65
445	Trnfr To- Debt Svc (COPS)	565,900.00	.00	565,900.00	.00	.00	565,900.00	.00	100	563,300.00
445,142		\$565,900.00	\$0.00	\$565,900.00	\$0.00	\$0.00	\$565,900.00	\$0.00	100%	\$563,300.00
446	Transfer To- Fund 405/410	300,000.00	.00	300,000.00	.00	.00	300,000.00	.00	100	510,416.66
446,400		\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$510,416.66
EXPENSE TOTALS		\$3,665,698.00	\$0.00	\$3,665,698.00	\$90,005.26	\$216,324.34	\$1,975,257.88	\$1,474,115.78	60%	\$3,173,002.94
Division 000 - Non-Departmental Totals		(\$3,665,698.00)	\$0.00	(\$3,665,698.00)	(\$90,005.26)	(\$216,324.34)	(\$1,975,257.88)	(\$1,474,115.78)	60%	(\$3,173,002.94)
Department 000 - Non-Departmental Totals		(\$3,665,698.00)	\$0.00	(\$3,665,698.00)	(\$90,005.26)	(\$216,324.34)	(\$1,975,257.88)	(\$1,474,115.78)	60%	(\$3,173,002.94)
Fund 249 - WEST LAKES FSA #136 Totals		\$3,665,698.00	\$0.00	\$3,665,698.00	\$90,005.26	\$216,324.34	\$1,975,257.88	\$1,474,115.78		\$3,173,002.94
Grand Totals		\$3,665,698.00	\$0.00	\$3,665,698.00	\$90,005.26	\$216,324.34	\$1,975,257.88	\$1,474,115.78		\$3,173,002.94

APPARATUS AND RELATED EQUIPMENT REPLACEMENT CRITICAL \$800,000

This is a standard apparatus fleet replacement to include all related equipment, radios, decals, lighting, etc. NFPA standards keep improving safety features on apparatus and recommends placing apparatus that is older than 15 years old into reserve status. Over the few last years, while responding with Engine36 on a few emergency calls, we have had electrical or pumping issues which have been untraceable or unsolvable. The engine appears to work again each time after a complete shutdown and restart. We will discuss the final plan for the current Eng36.

SUTTON FIRE SERVICE AREA

O&M RECOMMENDATION - OIL HEATER IN FSA & ANNEX \$30,000

Per Will Gray: If they want to replace both heaters (1 in the main apparatus & the other one in the annex) it would consist of removal of existing heaters, controls, exhaust & replacing fuel lines to the heaters, then installing new heaters, controls, fuel service, and commissioning & testing of finished job. I estimate roughly around \$15,000.00 per unit - \$25,000 - \$30,000 total. If they just want to do one, replace the heater in the main apparatus bay.

TALKEETNA FIRE SERVICE AREA

None

WEST LAKES FIRE SERVICE AREA

STATION 81 BREATHING AIR COMPRESSOR CRITICAL \$50,000

Replace the breathing air compressor at Station 81. The unit in place is not able to fill the new SCBA bottles for the new G-1 SCBAs. The fill station is not fully enclosed and under the new standards we need to have the operator filling bottles protected from a bottle exploding. This new unit will fill with the Cylinder enclosed within a blast shield and the compressor is rated to 6,000 PSI to fill the new cylinders. We will be reusing the cascade fill bottles that are in place now to save costs on this compressor. To upgrade the existing compressor is \$35,000 and we would still need to add the enclosed fill station so the new replacement is cost effective instead of an upgrade of the old compressor.

STATION 79 BOILER REPLACEMENT CRITICAL \$25,000

Replace the heating and hot water boilers and install proper control systems for the in floor and rooms at Station 79. If costs we allow we will also do the installation of a gas fired make up heater for the ambulance bays so we can maintain the bay temperature at 50 degrees during cold weather operations. We will be replacing 25 year old boilers that are failing and the control system is obsolete.

F-550 REPLACEMENT FOR BRUSH 71 AND RELATED EQUIPMENT

CRITICAL \$100,000

Brush 71 has major engine and transmission issues, the engine and transmission that is in this unit is not cost effective to rebuild it due to mileage and condition. This is a front line unit for brush, plowing and sanding that needs to be fully response ready. This includes the cab and chassis, flatbed with storage boxes, emergency lighting package, dual band radio, heavy duty V blade snow plow with mount and misc equipment/contingency.

KNOX KEY SECURE UPGRADES

CRITICAL

\$25,000

Upgrade our Knox Key Secures to the KS6. This model has the manual and electronic key options. The units that we have in our apparatus are not going to be serviced in the future and will be obsolete

WILLOW FIRE SERVICE AREA

STATION 12-5 WATER STORAGE TANK AND PAVING

CRITICAL

\$100,000

Provide a 33,000 gallon water tank and pump for the filling of fire apparatus for fires and training and to provide for increased fire protection for the residents in that area. Also pave the driveway and clear a gravel pad for future training building. A paved surface is necessary to provide a safe, solid, clean and obstruction free work platform for outside fire equipment maintenance, training and facilitates snow removal. This is the third year of this project and will be fully funded in the FY21 budget.

STATION 12-2 WINTERIZING

CRITICAL

\$115,000

Fire Station 12-2 has a history of two contributing factors that threaten fire apparatus with freezing and expensive repairs: Inadequate Heating Oil Capacity & Electrical Power Outages. The only warning system presently is an alarm that senses low temperature and auto dials a list of responders that there is a problem. It does not solve the problem however. The following winterizing is being requested as a solution:

FUEL TANK REPLACEMENT: Running out of fuel is a perennial threat to fire apparatus freezing if fuel delivery is not made more frequent than normal. The heating oil tank is only 300 gallons capacity with 200 gallons recoverable. O&M Dept advises that there is a 1000 gallon+ tank earmarked for Willow Fire that is currently at Talkeetna Library. It is of the same approved double wall type being used at other stations. Requires concrete pad, relocating to site, plumbing, transfer of fuel from old tank & hauling old tank away.

AUTO STARTING EMERGENCY GENERATOR: This is a solution to maintain uninterrupted electricity necessary for heating, lighting and operating equipment independent of the grid. Because it is a public safety building, it may be expected to serve as a temporary shelter for evacuated citizens in the event of an emergency. Any fire station without back up power to support its own emergency operations is not as efficient as it needs to be. The 1000 gallon fuel tank would be adequate to