

**SUBJECT:** Award of bid number 25-078B to Andela Products for the contract amount of \$185,022.00 to Purchase one Glass Pulverizer.

**AGENDA OF: December 3, 2024**

**ASSEMBLY ACTION:** Approved under the consent agenda 12/03/24 - BJH

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To:	Signature
Purchasing Officer	X <u>          R u s t i n   K r a f f t          </u> <small>Signed by: Rustin Krafft</small>
Public Works Director	X <u>          T o m   A d a m s ,   P E          </u> <small>Signed by: Tom Adams</small>
Finance Director	X <u>          C h e y e n n e   H e i n d e l          </u> <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	X <u>          N i c h o l a s   S p i r o p o u l o s          </u> <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	X <u>          M i c h a e l   B r o w n          </u> <small>Signed by: Mike Brown</small>
Borough Clerk	X <u>          B r e n d a   J .   H e n r y   f o r          </u> <small>Signed by: Brenda Henry</small>

**ATTACHMENT (S) :** Analysis Sheet (1p)  
 Scope of Work (2p)

**SUMMARY STATEMENT:** On October 21, 2024, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to purchase and deliver a glass pulverizer to the Matanuska-Susitna Borough (MSB) Central Landfill. Goods purchased will support the Public Works Department in assembly district #2.

In response to the advertisement, two bids were received. Award recommendation is being made to Andela Products as the lowest responsive and responsible bidder based on Total Bid Amount.

Delivery is expected prior to June 2, 2025.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

**RECOMMENDATION OF ADMINISTRATION:** Approve the subject action memorandum.

**MATANUSKA-SUSITNA BOROUGH**

**FISCAL NOTE**

Agenda Date: December 3, 2024

**SUBJECT:** Award of bid number 25-078B to Andela Products for the contract amount of \$185,022.00 to Purchase Glass Pulverizer.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED \$185,022.00	FUNDING SOURCE Landfill Capital Projects
FROM ACCOUNT # 420.000.000 4xx.xxx	PROJECT# 25048-2400-2427
TO ACCOUNT :	PROJECT #
VERIFIED BY:  <u> X      L i e s e l W e i l a n d      1 1 / 2 0 / 2 0 2 4</u> <small>S i g n e d   b y : L i e s e l W e i l a n d</small>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

<b>CAPITAL</b>	<b>185.0</b>					
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<b>REVENUE</b>						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<b>185.0</b>					
<b>TOTAL</b>	<b>185.0</b>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

1 1 / 2 0 / 2 0 2 4

X      C h e y e n n e H e i n d e l

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

S i g n e d   b y : C h e y e n n e H e i n d e l

**BID 25-078B**  
**Purchase Glass Pulverizer**

**SCOPE OF WORK**

The objective of this scope of work is to purchase and deliver a glass pulverizer to the Matanuska-Susitna Borough (MSB) Central Landfill.

All submitted bids will be subject to review by MSB to ensure proposed equipment will meet all specifications listed in this document.

**1. General**

Contractor shall procure the required glass pulverizer meeting the following specifications:

1. The machine must produce and separate simultaneously 1/8" minus glass sand, 1/8"-3/8" glass aggregate, and 3/8" plus trash.
2. Process up to 2 tons/hour
3. 230/460 VAC, 60 HZ, 3 phase.
4. Hour counter for maintenance
5. Emergency stop switch
6. Must fit within and operate in an 18 foot high by 40 foot long Cover-All type building.
7. Andela GP-05L or equal

**2. Delivery**

- A. Pricing shall include delivery of all products to 1201 North 49<sup>th</sup> State Street, Palmer, AK 99645.
- B. The contractor shall provide a detailed delivery schedule and keep MSB updated on any changes to the delivery schedule.

**3. Installation and Commissioning**

- A. Upon delivery, contractor shall provide two days of on-site assistance in installing and commissioning the unit. MSB will provide additional labor and equipment to assist in installation.
- B. The contractor shall provide necessary training to MSB personnel on the operation and maintenance of the glass pulverizer.
- C. The MSB will provide an electrician to perform any necessary electrical work.

**4. Warranty and Maintenance**

- A. The contractor shall provide a warranty for the units covering any defects or malfunctions. The warranty period shall be a minimum of 24 months from the date of commissioning.

**5. Documentation**

- A. The contractor shall provide all necessary documentation, including manuals, operation and maintenance instructions, warranty information, and any other relevant documentation to MSB.

**6. Safety and Environmental Standards**

- A. The contractor shall comply with all safety and environmental standards during the procurement, delivery, installation, testing, and maintenance of the glass pulverizer.

**BID 25-078B**  
**Purchase Glass Pulverizer**

**SCOPE OF WORK**

**7. Deliverables**

- A. Glass Pulverizer capable of simultaneously produce 1/8" glass sand, 1/8"-3/8" glass aggregate and 3/8" plus trash.
- B. All Control panel(s).
- C. Anchoring hardware if required.
- D. Detailed delivery schedule and updates.
- E. Detailed installation instructions and assistance.
- F. Testing and commissioning assistance.
- G. Operation and maintenance manuals and instructions.
- H. Warranty documents.

**8. Timeline**

- A. The contractor shall provide the delivery and installation of the glass pulverizer by June 2, 2025, or within 180 days from the date of receiving a notice to proceed from MSB, whichever is sooner, subject to any delays caused by unforeseen circumstances or events beyond the contractor's control.

**DETAILED BID TABULATION: 25-078B**  
**Purchase Glass Pulverizer**

bid schedule title			BIDDERS	
			Andela Products	SEMIIFE Global Services Limited
Item Number	Pay Item Description	Pay Unit	BID AMOUNT	BID AMOUNT
			\$	-
1.	One (1) Glass Pulverizer per specifications and bid documents	LUMP SUM	\$143,647.00	\$186,741.00
2.	Shipping FOB Destination	LUMP SUM	\$31,375.00	\$43,925.00
3.	Set-up, Commissioning & Training	LUMP SUM	\$10,000.00	\$14,000.00
<b>TOTAL BID AMOUNT:</b>			<b>\$185,022.00</b>	<b>\$244,666.00</b>