

SUBJECT: AUTHORIZATION TO AMEND CONTRACT NO. 24-134P WITH COFFMAN ENGINEERS, INC. FOR DSJ BUILDING SEISMIC EVALUATION SERVICES TO EXTEND THE CONTRACT COMPLETION TO JUNE 30, 2027

AGENDA OF: June 16, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	X Rodney Crew Signed by: Rodney Crew 6/17/2026
Division Manager	X Cole Branham Signed by: Cole Branham 6/17/2026
Department Director	X Tom Adams, P.E. Signed by: Tom Adams 6/17/2026
Purchasing Director	X R Krafft Signed by: Russ Krafft 6/2/2026
Finance Director	X Cheyenne Heindel Signed by: Cheyenne Heindel 6/3/2026
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos 6/3/2026
Borough Manager	X Michael Brown Signed by: Michael Brown 6/3/2026
Borough Clerk	X Lonnie McKee Signed by: Lonnie McKee 6/5/2026

ATTACHMENT (S) :

SUMMARY STATEMENT: Contract No. 24-134P for the DSJ Building Seismic Evaluation was awarded to Coffman Engineers, Inc. on July 22, 2024. The purpose of this project is to evaluate the structural condition and seismic performance of the Dorothy Swanda Jones (DSJ) Building through investigative analysis and selective destructive testing.

The engineering services contract is for a total contract amount of \$332,864 through June 30, 2026. To date, \$47,508.62 has been

expended under the Coffman contract. Additional project funds have been utilized under separate demolition and investigative contracts to facilitate field exploration and testing activities.

Coffman Engineers, Inc. is currently preparing a report, anticipated in late June 2026, that will summarize investigation findings and provide recommendations regarding the condition of the DSJ Building, any additional evaluation necessary, and potential repair or rehabilitation measures.

This amendment will extend the contract term to June 30, 2027, to allow completion of the evaluation process, review of findings, development of recommendations, and support for any additional investigation deemed necessary. Funding in the amount of \$250,000 has been allocated in Fiscal Year 2027 for this work. No increase to the current contract amount is requested at this time, as the remaining contract balance is anticipated to be sufficient to complete the scope of services.

In addition, Administration is requesting authority to extend the contract for up to an additional ninety (90) days, if necessary, to accommodate project unforeseen delays.

RECOMMENDATION OF ADMINISTRATION: Approve the legislation as presented.