

SUBJECT: Award of proposal number 25-117P to Valley Transit for the contract amount of \$2,226,420.00 to provide Public Transportation Services in the Matanuska-Susitna Borough.

AGENDA OF: September 16, 2025

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature	
Purchasing Director	X Rustin Krafft Signed by: Rustin Krafft	/ 2 / 2 0 2 5
Planning Director	X Alex Strawn Signed by: Alex	/ 2 / 2 0 2 5
Finance Director	X Cheyenne Heindel Signed by: Cheyenne Heindel	/ 3 / 2 0 2 5
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos	/ 3 / 2 0 2 5
Borough Manager	X Michael Brown Signed by: Mike Brown	/ 5 / 2 0 2 5
Borough Clerk	X Brenda J. Henry for Signed by: Brenda Henry	

SUMMARY STATEMENT: On March 12, 2025, the Matanuska-Susitna Borough (MSB) Purchasing Division issued a solicitation for proposals from qualified firms to operate and maintain fixed-route, demand-response (Dial-a-Ride) transit services within the Urbanized Area, including key routes connecting the Mat-Su Valley and Anchorage. These services will provide reliable, accessible, and safe transportation options, supporting the Matanuska-Susitna Borough's efforts to enhance mobility and connectivity for residents across the Matanuska-Susitna valley.

The contract will be funded through a combination of Federal Transit Administration (FTA) Section 5307 funds and a required local match, ensuring the continuation of vital transit services that were previously provided under rural funding programs and helping to strengthen the Borough's public transportation network.

Initial funding in the amount of \$750,000 was provided through the MSB Fiscal Year 2026 Budget. Services provided under this

contract during the initial term are limited to this amount, pending award, acceptance and appropriation of the FTA Section 5307 funding. Should that funding not be available, this contract would close out upon expenditure of funds.

In response to the advertisement, one proposal was received. A proposal evaluation team made up of Borough Planning Staff evaluated the proposal and determined that Valley Transit is capable of performing this work for the Borough.

The initial term length for this agreement begins on October 1, 2025, and expires on June 30, 2026. There are three additional one-year renewals. All years of this contract are subject to the annual appropriation of funds by the Borough Assembly.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Planning Department, Planning Services Division will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: September 16, 2025

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$750,000	FUNDING SOURCE Capital Project Funding
FROM ACCOUNT # 475.000.000 4xx.xxx	PROJECT#20396-1800-1803
TO ACCOUNT :	PROJECT #
VERIFIED BY: <div style="text-align: right;">9 / 3 / 2 0 2 5</div> <div style="text-align: center;"> X L i e s e l Z a n t o S i g n e d b y : L i e s e l W a l l a n d </div>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		750.0				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		750.0				
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

9 / 3 / 2 0 2 5

X

C h e y e n n e H e i n d e l

APPROVED BY:

S i g n e d b y : C h e y e n n e H e i n d e l

DATE: _____