

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Edna DeVries

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
Michael Brown

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Robert Yundt, District 4  
Mokie Tew, District 5  
Jesse Sumner, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 1, 2022

### [20-073](#)

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

## I. CALL TO ORDER

## II. ROLL CALL

## III. APPROVAL OF AGENDA

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. MINUTES OF PRECEDING MEETINGS**

[22-036](#) A. Regular Assembly Meeting Minutes: 02/15/22

**Attachments:** [02/15/22 - SIGNED - Assembly Regular Meeting Minutes](#)

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

##### **C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

##### **D. ATTORNEY COMMENTS**

##### **E. CLERK COMMENTS**

##### **F. CITIZEN AND OTHER CORRESPONDENCE**

[22-039](#)

1. Butte Community Council: 01/12/22
2. Chase Community Council: 10/20/21
3. Chickaloon Community Council: 10/13/21
4. Enhanced 911 Advisory Board: 12/07/21
5. Fairview RSA Board of Supervisors: 11/16/21
6. Greater Palmer FSA Board of Supervisors: 11/09/21
7. Library Board: 11/20/21
8. North Lakes Community Council: 12/16/21
9. Susitna Community Council: 01/06/22
10. West Lakes FSA Board of Supervisors: 01/10/22

**Attachments:** [03/01/22 - Citizen and Other Correspondence](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 22-026](#) Reporting The Conclusion Of Contract For Bid 21-092B With Scarsella Bros, Inc. For A Final Contract Amount Of \$538,317.98 For The Michelle Drive Improvements Project.

**Attachments:** [2022-IM-026](#)

[IM 22-049](#) Informing The Assembly Of The Seven Grant Amendments For The State Designated Legislative Grant Program That Were Signed By The Borough Manager.

**Attachments:** [2022-IM-049](#)

[IM 22-056](#) Reporting Manager Waivers Of Formal Bidding Procedures In Accordance With MSB 3.08.320(B) For January 2022.

**Attachments:** [2022-IM-056](#)

## VII. SPECIAL ORDERS

### A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

### B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 22-018](#) An Ordinance Approving An Appropriation Of \$31,104 From The Road Service Area Administrative Fund And The Projected Fund Balance For Wages And Benefits For A New Project Management And Engineering Administrative Specialist Position To Cover The Period Of March 1, 2022, To June 30, 2022.

**Attachments:** [2022-OR-018](#)  
[2022-IM-037](#)

[OR 22-019](#) An Ordinance Reappropriating \$1,000,000 From The Emergency Response Reserve Fund 100, To Fund 445, Project No. 55030, For The 2022 Windstorm Disaster.  
RS 22-021: A Resolution Approving The Scope Of Work And Budget For The 2022 Windstorm Disaster, Project No. 55030.

**Attachments:** [2022-OR-019](#)  
[2022-RS-021](#)  
[2022-IM-040](#)

[OR 22-020](#) An Ordinance Establishing A Task Force To Review And Make Recommendations To The Assembly Regarding Road Service Area Services In Big Lake Road Service Area 21 And Potentially Other Areas.

**Attachments:** [2022-OR-020](#)  
[2022-IM-045](#)

[OR 22-021](#) An Ordinance Amending MSB 2.12.070, To Permanently Allow Telephonic Participation By The Public At Assembly Meetings.

**Sponsors:** Hale

**Attachments:** [OR 22-021](#)  
[IM 22-046](#)

## **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

## **D. CONSENT AGENDA**

### **1. RESOLUTIONS**

[RS 22-024](#) A Resolution Authorizing The Borough Manager To Enter Into An Agreement With Mat Valley Milling, For The Alsop A Timber Sale.

**Attachments:** [2022-RS-024](#)  
[2022-IM-048](#)

[RS 22-025](#) A Resolution To Waive Mat-Su Borough Landfill Fees For The Alaska State Adopt-A-Highway Program For Fiscal Years 2022 And 2023.

**Sponsors:** DeVries

**Attachments:** [2022-RS-025](#)

[2022-IM-050](#)

## 2. ACTION MEMORANDUMS

[AM 22-013](#) Approval Of Contract Amendment With Harris Consulting To Extend The Contract To June 30, 2023, In An Amount Not To Exceed \$80,400 Per Year For State Lobbyist Services.

**Attachments:** [2022-AM-013](#)

[AM 22-014](#) Approving A Waiver Under MSB 2.71.090 For Former Assemblymember Tamara Boeve To Accept Employment With Valley Community For Recycling Solutions Without Impact To Any Of The Agreements Or Activities Between Valley Community for Recycling Solutions And The Borough.

**Attachments:** [2022-AM-014](#)

## VIII. UNFINISHED BUSINESS

### IX. VETO

### X. NEW BUSINESS

#### A. INTRODUCTIONS (For Public Hearing 03/15/22, Assembly Chambers)

[OR 22-001](#) An Ordinance Repealing MSB 17.68, Outdoor Shooting Facilities.

**Sponsors:** Sumner and Tew

**Attachments:** [OR 22-001](#)

[IM 22-001](#)

[Planning Commission Resolution PC 22-01](#)

[OR 22-002](#) An Ordinance Amending MSB 17.30, Conditional Use Permit For Earth Materials Extraction Activities, To Allow For An Exemption Of 20,000 Cubic Yards Annually Without A Permit.

**Sponsors:** Tew

**Attachments:** [OR 22-002](#)

[IM 22-003](#)

[OR 22-003](#) An Ordinance Amending MSB 17.30.020, Conditional Use Permit For Earth Material Extraction Activities (Applicability), To Exclude The Conditional Use Permit Requirement Within The Boundaries Of The Central Landfill.

**Sponsors:** Sumner

**Attachments:** [2022-OR-003](#)

[2022-IM-004](#)

[Planning Commission Resolution PC 22-03](#)

[OR 22-024](#) An Ordinance Approving An Appropriation Of \$500,000 From The Enhanced 911 Fund Balance, To A Project To Allow The Aerial Imagery Acquisition Program To Collect Data To Support 911 Call Taking And Addressing.

RS 22-026: A Resolution Approving The Scope Of Work And Budget For A Project To Allow The Aerial Imagery Acquisition Program To Collect Data To Support 911 Call Taking And Addressing.

**Attachments:** [OR 22-024](#)

[RS 22-026](#)

[IM 22-051](#)

[OR 22-025](#) An Ordinance Enacting A Lifetime Limit Of Two Terms For The Office Of Borough Assembly, Allowing Any Current Assembly Members In Their First Term The Opportunity To Seek One Additional Term, And Submitting The Question To The Qualified Voters At The Next Regular Or Special Election.

OR 22-026: An Ordinance Enacting A Lifetime Limit Of Two Terms For The Office Of Borough Mayor, Allowing The Current Mayor The Opportunity To Seek One Additional Term, And Submitting The Question To The Qualified Voters At The Next Regular Or Special Election.

**Sponsors:** Yundt

**Attachments:** [OR 22-025](#)

[OR 22-026](#)

[IM 22-052](#)

[OR 22-027](#) An Ordinance Accepting And Appropriating \$700,000 For The Caswell, Birch, And Crocker Creeks Fish Passage Improvements Project.

RS 22-028: A Resolution Approving The Scope Of Work And Budget For The Caswell, Birch, And Crocker Creeks Fish Passage Improvements Project.

**Attachments:** [OR 22-027](#)

[RS 22-028](#)

[IM 22-054](#)

[OR 22-028](#) An Ordinance Appropriating \$2,400,000 From The Solid Waste Enterprise Fund Balance To The Landfill Sand And Chip Production Project.

RS 22-029: A Resolution Establishing The Project, Scope Of Work, And Budget For The Appropriation Of \$2,400,000 From The Solid Waste Enterprise Fund, Fund 510 To The Landfill Sand And Chip Production Project, Fund 420.

**Attachments:** [OR 22-028](#)

[RS 22-029](#)

[IM 22-055](#)

[OR 22-029](#) An Ordinance Amending MSB 3.15.037 To Provide For An Additional Residential Real Property Tax Exemption Of \$114,000 Of The Assessed Value Of Real Property Owned And Occupied As A Permanent Abode By A Resident Who Is 65 Years Of Age Or Older, A Disabled Veteran, Or A Person At Least 60 Years Old Who Is A Widow Or Widower Of A Person Who Was Qualified For The Exemption; Providing For An Annual Adjustment, And Submitting The Question To The Qualified Voters At The Next Regular Or Special Borough Election.

**Sponsors:** Yundt and Tew

**Attachments:** [OR 22-029](#)  
[IM 22-057](#)

[OR 22-030](#) An Ordinance Amending MSB 5.25.032, Service Area No. 21: Big Lake Road Service Area, To Provide For A Five-Member Board Of Supervisors.

**Sponsors:** Tew

**Attachments:** [OR 22-030](#)  
[IM 22-058](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[22-041](#) Mayoral Requests For Confirmation

**Attachments:** [3/01/22 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

### **1. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED**

[AM 22-011](#) Approval Of The Road Service Area Road Improvement Project List For 2022.

**Sponsors:** McKee

**Attachments:** [2022-AM-011](#)  
[02/15/22 - MOTION PASSED - Bernier Request for Reconsideration](#)  
[02/15/22 - MOTION PASSED - Bernier Possible Amendment](#)  
[03/01/22 - McKee Motion to Amend Something Previously Adopted](#)



**D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

**XI. RECONSIDERATION**

**XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

**XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)**

**A. Litigation Regarding the 2021 Redistricting Plan**

**XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**