

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## BOROUGH MAYOR

Edna DeVries

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

Michael Brown

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Robert Yundt, District 4  
Mokie Tew, District 5  
Dmitri Fonov, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, FEBRUARY 7, 2023

## WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

### IN WRITING:

- \* You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

### TELEPHONIC TESTIMONY:

- \* Dial 1-855-225-2326
- \* You will hear "Joining conference" when you are admitted to the meeting.
- \* You will be automatically muted and able to listen to the meeting.
- \* When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."
- \* When it is your turn to testify you will hear "Your line has been unmuted."
- \* State your name for the record, spell your last name, and provide your testimony.

### OBSERVE: observe the meeting via the live stream video at:

- \* <https://matanuska.legistar.com/Calendar.aspx>
- \* <https://www.facebook.com/MatSuBorough>
- \* Matanuska-Susitna Borough - YouTube

## I. CALL TO ORDER

## II. ROLL CALL

## III. APPROVAL OF AGENDA

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. MINUTES OF PRECEDING MEETINGS**

[23-012](#)

A. Assembly Regular Meeting Minutes: 12/08/22

B. Assembly Regular Meeting Minutes: 12/20/22

C. Assembly Regular Meeting Minutes: 01/03/23

**Attachments:** [120822 - SIGNED - Assembly Regular Meeting Minutes](#)  
[122022 - SIGNED - Assembly Regular Meeting Minutes](#)  
[010323 - SIGNED - Assembly Regular Meeting Minutes](#)

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

##### **C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

##### **D. ATTORNEY COMMENTS**

##### **E. CLERK COMMENTS**

##### **F. CITIZEN AND OTHER CORRESPONDENCE**

[23-008](#)

1. Abbreviated Plat: 01/04/23, 01/18/23,
2. Aviation Advisory Board: 12/08/22
3. Caswell Lakes RSA Board of Supervisors: Resolution 23-01, 23-02
4. Chase Community Council: 07/20/22, 10/12/22, 12/08/22
5. Greater Palmer Consolidated FSA Board of Supervisors: 08/04/22, 10/17/22
6. Greater Talkeetna RSA Board of Supervisors: 11/10/22
7. Knik-Fairview Community Council: 09/21/22, 10/19/22, 11/02/22
8. Local Emergency Planning Committee: 10/19/22
9. Local Road Service Area Advisory Board: 10/20/22, 11/17/22
10. Louise/Susitna/Tyone Community Association: 10/08/22
11. MSB Fish and Wildlife Commission: 11/17/22
12. North Lakes Community Council: 11/17/22, 12/15/22
13. Planning Commission: 12/05/22
14. Platting Board: 12/01/22, 01/05/23
15. Port Commission: Resolution Nos. 23-001, 23-002
16. South Colony RSA Board of Supervisors: 09/29/22
17. Susitna Community Council: 12/01/22

**Attachments:** [02/07/23 - Citizen and Other Correspondence](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 23-021](#)

Reporting Conclusion Of Contract No. 21-109B With Granite Construction Company For The Final Contract Amount Of \$415,630.26 For The Sunset Drive Improvements Project.

**Attachments:** [2023-IM-021](#)

[IM 23-022](#)

Reporting Conclusion Of Contract No. 21-113B With Pruhs Construction Company LLC. For The Final Contract Amount Of \$457,325.25 For The Central Midway Streets Improvements Project.

**Attachments:** [2023-IM-022](#)

[IM 23-023](#)

Reporting Conclusion Of Contract No. 21-123B With Western Construction And Equipment LLC. For The Final Contract Amount Of \$582,620.45 For The Michigan Street And Lakeshore Circle Improvements Project.

**Attachments:** [2023-IM-023](#)

[IM 23-024](#) Reporting Conclusion Of Contract No. 21-176B With Valley General Construction LLC. For The Final Contract Amount Of \$464,891 For The Golden Drive, Rainbow Park Drive, Indigo Drive, And Gray Court Improvements Project.

**Attachments:** [2023-IM-024](#)

[IM 23-028](#) Informing The Assembly Of The Addition Of Two New Modules To Our Existing Agreement With Tyler Technologies: New World Enterprise Resource Planning.

**Attachments:** [2023-IM-023](#)

[IM 23-029](#) Informing The Assembly Of The Managers Signature On And The Electronic Submittal Of A Solid Waste Infrastructure For Recycling Grant Application, For The Development Of A Composting Program At The Central Landfill.

**Attachments:** [2023-IM-029](#)

[IM 23-032](#) Informing The Assembly Of The Managers Signature On And Submittal Of Alaska State Library Continuing Education Grant Application.

**Attachments:** [2023-IM-032](#)

## **VII. SPECIAL ORDERS**

### **A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

### **B. PUBLIC HEARINGS (Three Minutes Per Person.)**

### **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

### **D. CONSENT AGENDA**

#### **1. RESOLUTIONS**

[RS 23-007](#) A Resolution Approving The Amended Budgets For The Clapp-Mack Road Extension Project And The Old Glenn Pathway Phase II Project.

**Attachments:** [2023-RS-007](#)  
[2023-IM-020](#)

[RS 23-008](#) A Resolution Authorizing The Borough Manager To Enter Into An Agreement With Webster Wood Service, LLC. For The Mule Creek Timber Salvage Sale.

**Attachments:** [2023-RS-008](#)  
[2023-IM-026](#)

[RS 23-010](#) A Resolution Requesting That The Alaska State Department Of Transportation And Public Facilities Prioritize Resolving The Drainage Of The Lucille Creek Wetlands Prior To Resurfacing Big Lake Road And Hollywood Road.

**Sponsors:** Tew

**Attachments:** [2023-RS-010](#)  
[2023-IM-030](#)

[RS 23-011](#) A Resolution Authorizing The Manager To Convert Two On-Call Right-Of-Way Inspectors Into One Full-Time Right-Of-Way Inspector; And Allow For The Hiring Of This Position Prior To The Beginning Of Fiscal Year 2024.

**Attachments:** [2023-RS-011](#)  
[2023-IM-033](#)

## **2. ACTION MEMORANDUMS**

[AM 23-007](#) Award Of Bid No. 23-043B To Zones, LLC. In The Contract Amount Of \$401,071.58 To Provide Microsoft Enterprise Agreement Licensing.

**Attachments:** [2023-AM-007](#)

[AM 23-008](#) Award Of Bid No. 23-040B To Recon, LLC. In The Contract Amount Of \$110,300 To Evaluate The Sand And Gravel Potential At Several Material Sites.

**Attachments:** [2023-AM-008](#)

[AM 23-009](#) Approval To Extend Final Completion Date For Contract No. 21-142P With Kinney Engineering LLC. To July 31, 2023, For Design Services Of The Felton Street Extension Project.

**Attachments:** [2023-AM-009](#)

[AM 23-010](#) Approval Of Additional Utility Relocation Costs of \$8,994.81 To Enstar for Wolverine Avenue, Porcupine Avenue, and Beaver Avenue Improvements, Project No. 30045.

**Attachments:** [2023-AM-010](#)

[AM 23-011](#) Approval Of Contract Amendment To The Contract With Harris Consulting To Extend The Contract To June 30, 2024, In An Annual Amount Not To Exceed \$80,400 For State Lobbyist Services.

**Attachments:** [2023-AM-011](#)

[AM 23-012](#) Award Of Proposal No. 23-053P To NV5 Geospatial, Inc. In The Contract Amount Of \$400,865 To Collect Aerial Imagery In The Borough.

**Attachments:** [2023-AM-012](#)

## **VIII. UNFINISHED BUSINESS**

## **IX. VETO**

## **X. NEW BUSINESS**

### **A. INTRODUCTIONS (For Public Hearing 02/21/23, Assembly Chambers)**

[OR 23-006](#) An Ordinance Accepting And Appropriating \$50,000 From The Alaska State Office Of History And Archaeology To Complete Phase II Of The Historic Preservation Plan Update.  
RS 23-006: A Resolution Approving The Scope Of Work And Budget, Extending The Time Of Completion To June 30, 2024, And Authorizing The Manager To Sign The Agreement For Phase II Of The Historic Preservation Plan Update.

**Attachments:** [OR 23-006](#)

[RS 23-006](#)

[IM 23-017](#)

[OR 23-009](#) An Ordinance Amending MSB 18.04.035(A), Port Commission Membership.

**Attachments:** [OR 23-009](#)  
[IM 23-025](#)

[OR 23-010](#) An Ordinance Accepting And Appropriating Additional National Opioid Settlement Funding Totaling \$196,575 From The Manufacturers And Traders Trust Company, And Reappropriating \$95,089.10 For Opioid Settlement Relief.  
RS 23-009: A Resolution Amending The Scope Of Work And Budget For Opioid Settlement Relief.

**Attachments:** [OR 23-010](#)  
[RS 23-009](#)  
[IM 23-027](#)

[OR 23-011](#) An Ordinance Extending The Date Of Completion On Match Funding For The Grant From The United States Department Of Commerce, Economic Development Administration For The Gateway Visitor Center.

**Attachments:** [OR 23-011](#)  
[IM 23-031](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[23-009](#) Mayoral Requests For Confirmation

**Attachments:** [02/07/23 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

### **D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

[OR 23-008](#) An Ordinance Amending MSB 15.24.031, Initiating And Amending Lake Management Plans.

**Attachments:** [OR 23-008](#)  
[IM 23-019](#)

## **XI. RECONSIDERATION**

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

**XIII. EXECUTIVE SESSION (For Subjects That Tend To Prejudice The Reputation Or Character Of Any Person, Provided That Person May Request A Public Discussion; Matters Which By Law Are Required To Be Confidential; And Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure.)**

**A. Filling the Assembly District 6 Vacancy and Discussion of Qualifications**

**XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**