

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Michael Bowles, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, APRIL 7, 2026

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[26-065](#) A. Joint Assembly/Planning Commission Meeting Minutes: 03/10/26

Attachments: [04/07/26 - Minutes for Packet](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**
- 4. Mat-Su Convention and Visitor's Bureau**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committees**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[26-056](#)

1. Big Lake Community Council: 02/10/26
2. Butte Community Council: 02/11/26
3. Knik RSA Board of Supervisors: 03/03/26
4. Library Board: 12/09/25, 02/10/26
5. MSB Fish and Wildlife Commission: 10/09/25, 11/13/25, 01/08/26, 01/29/26
6. Parks, Recreation, and Trails Advisory Board: 02/23/26
7. Planning Commission: 03/02/26
8. Platting Board: 02/04/26, 02/05/26, 02/18/26, 03/05/26
9. South Knik River Community Council: 02/19/26
10. Tanaina Community Council: 02/23/26
11. Trapper Creek Community Council: 02/19/26
12. West Lakes FSA Board of Supervisors: 01/12/26

Attachments: [04/07/26 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 26-063](#) Reporting The Conclusion Of Contract For Bid No. 25-108B With CGC Services, LLC. For A Final Contract Amount Of \$293,372.71 For The Palmer High School Boiler Upgrades.

Attachments: [IM 26-063](#)

[IM 26-064](#) Informing The Assembly Of The Submittal Of A Funding Request To The Denali Commission In the Amount Of \$200,000 To Support A Port Mackenzie Master Plan Update.

Attachments: [IM 26-064](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 26-033](#) An Ordinance Extending The Time Limit For Completion Of Expiring Project Funds Through June 30, 2027.

Attachments: [OR 26-033](#)
[IM 26-053](#)

[OR 26-034](#) An Ordinance Accepting And Appropriating \$281,250 From The State Of Alaska, Department Of Commerce, Community, And Economic Development, Community Development Block Grant - Disaster Recovery Program, For The Hazard Mitigation Plan Update Project.

RS 26-022: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$281,250 For The Hazard Mitigation Plan Update Project And Authorizing The Manager To Enter Into An Agreement With The Alaska State Department Of Commerce, Community, And Economic Development.

Attachments: [OR 26-034](#)
[RS 26-022](#)
[IM 26-055](#)

[OR 26-035](#) An Ordinance Increasing The Compensation Of The Members Of The Board Of Equalization.

Attachments: [OR 26-035](#)
[IM 26-057](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 26-027](#) A Resolution Requesting The State Of Alaska To Review DMV Processes And Consider Modifications To Facilitate Refugees' Ability To Renew Driver's Licenses.

Sponsors: Fonov

Attachments: [RS 26-027](#)
[IM 26-066](#)

[RS 26-028](#) A Resolution Opposing Senate Bill 277 And Urging The Protection Of Parental Rights, Charter School Funding, And Correspondence Education.

Sponsors: Bowles

Attachments: [RS 26-028](#)
[IM 26-067](#)

2. ACTION MEMORANDUMS

[AM 26-032](#) Award Of Bid No. 26-129B To Ficklin Construction, LLC. In The Contract Amount Of \$1,186,406 For Meadow Lakes Road Service Area Annual Road Maintenance - Rebid.

Attachments: [AM 26-032](#)

[AM 26-034](#) Award Of Bid No. 26-121B To Northern Gravel In The Contract Amount Of \$300,000 To Remove The Conveyor System At Port Mackenzie.

Attachments: [AM 26-034](#)

[AM 26-035](#) Award Of Proposal No. 26-087P To ECI In The Contract Amount Of \$718,484 To Design The Willow Emergency Services Building.

Attachments: [AM 26-035](#)

[AM 26-036](#) Authorization To Renew The Borough's Cartegraph Asset Management Software With Opengov, Inc. Under A Three-Year Agreement Covering July 1, 2026, Through June 30, 2029; The Total Cost Of The Agreement Is \$261,246.41, With Annual Payments Subject To Appropriation.

Attachments: [AM 26-036](#)

[AM 26-037](#) Authorization To Renew Projectmates Software With Systemates, Inc. Under A Three-Year Agreement Covering July 1, 2026, Through June 30, 2029; The Total Cost Of The Agreement Is \$415,657.13, With Annual Payments Subject To Appropriation.

Attachments: [AM 26-037](#)

[AM 26-038](#) Authorization To Renew The Borough's Opentext Content Manager Software With Information First Under A Three-Year Agreement Covering July 1, 2026, Through June 30, 2029; The Total Cost Of The Agreement Is \$292,165.75, With Annual Payments Subject To Appropriation.

Attachments: [AM 26-038](#)

[AM 26-039](#) Award Of Bid No. 26-123B To Meier Excavation, LLC. In The Contract Amount Of \$496,093 To Construct A New Fish Passage Culvert At An Existing Culvert Crossing On Homebuilt Circle At Neklason Lake.

Attachments: [AM 26-039](#)

VIII. UNFINISHED BUSINESS

[OR 26-027](#) An Ordinance Amending MSB 3.28 To Increase The Property Owner Ballot Threshold For Contiguous Local Improvement Districts From 54 Percent To 67 Percent, And Remove The Provisions That Only Returned Ballots Are Considered In Tabulation.

Sponsors: Nowers and Bowles

Attachments: [OR 26-027](#)
[IM 26-039](#)
[03/17/26 - Reconsideration Passed](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 04/21/26, Assembly Chambers)

[OR 26-037](#) An Ordinance Accepting And Appropriating \$28,792.55 From The Alaska State Division Of Forestry, Volunteer Fire Capacity Grant Program; And Appropriating \$2,879.25 In Matching Funds For Firefighter And Firefighting Equipment, Supplies, And Communications Equipment.
RS 26-023: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Capacity Grants And Matching Funds For The Fire Service Areas Of Willow-Caswell, Talkeetna, And Sutton.

Attachments: [OR 26-037](#)
[RS 26-023](#)
[IM 26-059](#)

[OR 26-038](#) An Ordinance Accepting And Appropriating Disaster Relief Funds From The Alaska State Division Of Homeland Security And Emergency Management In The Amount Of \$823,135.48 For The January 2022 Mat-Su Windstorm Disaster.
RS 26-024: A Resolution Approving The Scope Of Work And Budget For Disaster Relief Funds For The January 2022 Mat-Su Windstorm Disaster Project No. 55030.

Attachments: [OR 26-038](#)
[RS 26-024](#)
[IM 26-060](#)

[OR 26-040](#) An Ordinance Accepting And Appropriating \$175,000 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant; And Requesting A Reappropriation Of \$175,000 From The Emergency Management Fiscal Year 2026 Operating Budget For Emergency Management Wages And Benefits.

RS 26-026: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$175,000 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, For Emergency Management Wages And Benefits.

Attachments: [OR 26-040](#)
[RS 26-026](#)
[IM 26-062](#)

[OR 26-042](#) An Ordinance Extending The Date Of Completion On The Palmer High School Elevator Replacement Project Through June 30, 2028.
RS 26-029: A Resolution Amending The Budgets Of The Palmer High School Elevator Replacement, Finger Lake Elementary School Boiler Replacement, And Snowshoe Elementary School Boiler Replacement Projects; And Approving The Scope Of Work And Budget For The Matanuska-Susitna Borough School District Deferred Maintenance - Fiscal Year 2026 Project.

Attachments: [OR 26-042](#)
[RS 26-029](#)
[IM 26-028](#)

[OR 26-043](#) An Ordinance To Accept And Appropriate 2026 Series B Taxable General Obligation Transportation System Bonds Proceeds Including Issuance Costs And Additional Premium To Debt Service.

Attachments: [OR 26-043](#)
[IM 26-070](#)

[OR 26-044](#) An Ordinance Appropriating The 2026 Series A General Obligation School Refunding Proceeds For Issuance Costs.

Attachments: [OR 26-044](#)
[IM 26-071](#)

[OR 26-045](#) An Ordinance Changing The Exemption To Weight Restrictions On Borough Roads For Essential Purposes Only.

Sponsors: Sumner and Bowles

Attachments: [OR 26-045](#)
[IM 26-073](#)

[OR 26-046](#) An Ordinance Amending MSB 3.28 To Increase The Property Owner Ballot Threshold For Contiguous Local Improvement Districts From 54 Percent To 67 Percent.

Sponsors: Bowles and Sumner

Attachments: [OR 26-046](#)
[IM 26-074](#)

B. INTRODUCTIONS (For Public Hearing 05/19/26, Assembly Chambers)

[OR 26-041](#) An Ordinance Creating Republican Way Natural Gas Local Improvement District No. 672, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 26-041](#)
[IM 26-065](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[26-058](#) Mayoral Requests for Confirmation

Attachments: [04/07/26 - Vacancy Report](#)

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

A. MOTION TO RECONSIDER PUBLIC HEARING DATE

[OR 26-036](#) An Ordinance Changing The Exemption To Weight Restrictions On Borough Roads For Emergencies Only.

Sponsors: Nowers and McKee

Attachments: [OR 26-036](#)

[IM 26-058](#)

[04/07/26 - Nowers Reconsideration of Public Hearing Date](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

Michael Bowles, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7



Doug Glenn, District 1
Richard Allen, District 2
Brendan Carpenter, District 3
Michael Collins, District 4
Linn McCabe, District 5
Ivan Fonov, District 6
Curt Scoggin, District 7

MEETING MINUTES

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

JOINT ASSEMBLY/PLANNING COMMISSION

6:00 PM

TUESDAY, MARCH 10, 2026

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on Tuesday, March 11, 2026, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Mayor Edna DeVries.

II. ROLL CALL

Present: 6 - Assemblymember Michael Bowles, Assemblymember Stephanie Nowers, Assemblymember Dee McKee, Assemblymember Maxwell Sumner, Assemblymember Bill Gamble, and Assemblymember Ron Bernier

Excused: 1 - Assemblymember Dmitri Fonov

PLANNING COMMISSION ROLL CALL

Present: 4 - Planning Commissioner Doug Glenn, Planning Commissioner Michael Collins, Planning Commissioner Ivan Fonov, and Planning Commissioner Curt Scoggin

Excused: 2 - Planning Commissioner Richard Allen and Planning Commissioner Brendan Carpenter

Telephonic: 1 - Planning Commission Chairperson Linn McCabe

III. APPROVAL OF AGENDA

The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Planning Commission Vice Chair Doug Glenn.

V. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

The following persons spoke in support of Matanuska River Gravel Extraction: Simon Gillard and Steve Colligan.

The following person spoke to Waterbody Setbacks: Roy Davis.

The following person spoke in support of the Southern Route for Engstrom Road to Trunk Road Corridor and to the public process being used: Rod Hanson, North Lakes Community Council Chair.

The following person spoke to gravel and mining the Matanuska River: Steve Colligan.

The following person spoke in support of the Southern Route for Engstrom Road to Trunk Road Corridor and how it will effect their property: Greg Sindt.

VI. ITEMS OF BUSINESS

A. Matanuska River Dredging/Erosion (Requested by Administration)

26-052 Matanuska River Dredging/Erosion Studies

Alex Strawn, Planning & Land Use Director, provided a report on Matanuska River dredging and erosion.

B. Community Comprehensive Plans (Requested by Administration)

26-053 Community Comprehensive Plan Summary

Alex Strawn, Planning & Land Use Director, provided a report on Community Comprehensive Plans.

C. Engstrom Road/Trunk Road Connector Route Study (Requested by Administration)

26-048 Engstrom Road to Trunk Road Corridor

Cole Branham, Project Management Division Manger, provided a report on the Engstrom Road to Trunk Road Corridor.

VII. MAYOR, ASSEMBLY, PLANNING COMMISSION, AND STAFF COMMENT

Planning Commissioner Scoggin spoke to zoning.

Planning Commissioner Collins spoke to growth of the Borough and Community Comprehensive Plans.

Planning Commissioner Fonov spoke to the effort that everyone put into the meeting.

Planning Commission Vice Chair Glenn spoke to Public Works long term planning and the need for the Borough to purchase land for the future.

Planning Commission Chairperson McCabe thanked staff for the presentations.

Assemblymember Gamble thanked staff for the presentations and spoke to Community Comprehensive Plans.

Assemblymember Bowles thanked staff for the presentations and spoke to community engagement and long range planning.

Assemblymember Sumner spoke to legislation regarding purchasing of rights-of-way and sewage. Noted plans to direct staff to investigate the septic installation process in the Borough and possibly taking over that responsibility from the State.

Assemblymember Bernier thanked everyone, spoke to long range planning, and said a prayer.

Assemblymember Nowers spoke to sewage, code compliance, growth in the Borough, and property rights. Proposed a referral form to be used internally between the Assembly and Planning Commission.

Mayor DeVries thanked the Planning Commissioners for attending and spoke to upcoming legislation. Opined the effects of choosing the Southern Route on Engstrom Road. Noted that the Assembly could expect more vetoes if they want to grow the government. Thanked staff for assisting members of the public.

VIII. ADJOURNMENT

The meeting adjourned at 8:18 p.m.

- President: Jodi Riddell
- Vice President: Michael Dale
- Secretary: Tina Dobson
- Treasurer: Lisa Behrens
- Director at Large: Dave Haggard
- Director at Large: Larry McKinstry
- Director at Large: Michelle Traxler

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PO Box 520931
 Big Lake, AK 99652-0931

General Membership Meeting – February 10, 2026 – 7:00 PM
Big Lake Lions Recreation Center

MINUTES

1) Call to Order/Determination of Quorum

By: Jodi Time: 7:02pm Quorum: Yes Attendees: 21

2) Pledge of Allegiance

3) Agenda Approval: Motion to approve: Lisa Second: Larry

4) Previous Meeting Minutes Approval (January 13, 2026)

Motion to approve: Michael Second: Michelle Copy signed: Yes

5) Treasurer’s Report

Checking #1 (Community Revenue Sharing Funds):	\$27,532.84
Savings #1 (Membership Dues):	\$ 4,217.34
Money Market #1 (Jordan Lake Park Project):	\$65,936.33

6) Membership Report

Voting Members renewed for 2026: **52** Associates (non-voting) renewed for 2026: **3**

7) Presentation(s) (15 Minutes per presentation)

1. Hugh Leslie – MSB- Parks, Recreation, and Library Services:

He is reaching out to the community councils and community to let them know about the rec/library resources available to them. The Big Lake Library is next on the agenda to be renovated. Big Lake Library is the 1st or 2nd busiest libraries in the valley. The libraries help file PFDs, and so much more. 100K books were circulated through the libraries. Alaska has the highest juvenile drowning rate in the nation. Govt Peak Rec Area Chalet will be back under borough control by end of year and you’ll be able to schedule events there. Crevasse Moraine cross-country trails are groomed when conditions allow. He discussed the MSB ice rinks, rec centers, libraries, pools, campgrounds, parks, motorized and non-motorized trails, public lake access locations (URL available), trails and winter grooming map (URL available), recent improvements, additions, and ongoing projects, and LRMD projects. Trail pass parking is enforced so you need to purchase a pass. (URLs are in the presentation on the Council website under Files and Resources).

8) Reports

1. Legislative (State House & Senate)

Senator Rauscher: None

Handwritten signature
13

Representative McCabe: Linn McCabe: Kevin is in Juneau. It's his 6th year in office. Newsletters come out every week to 10 days. Kevin is also on Substack. Governor's Fiscal Plan: they want the entire plan to go through. Budget cuts are hard to push forward from the minority position. He's on 8 different committees. Bills on his radar: *AIDA* (AK Industrial Development and Export Authority) issues (article in Substack), *House B 250*: Will make it a class B misdemeanor for officers to wear face masks. *Defined Benefits*: AK 8B in debt to past year's obligations to the program (article in Substack). *HB 1*: Gold & Silver: bill has not moved. 20 states have or are working on making gold legal tender, (Gold Backs). *Rail extension/gas line update*: there's a couple of senators in Anchorage trying to kill the gas line. Military have been looking at the port. Seattle decided they don't want to harbor the 2 ice breaker ships so Port Mac may be an option.

2. Assembly (District 5) Representative Gamble: On the Fish and Wildlife Commission, Port Commission, and Joint Assembly School Board Committee. *Lake Setback Ordinance* was voted down but has been taken up by the Assembly. *Lot Size Ordinance*, to reduce lot sizes from 40K sqft to 30K sqft, will likely die. *Property assessments*: avg increase is 5-7% but that doesn't mean your taxes will go up. 10 Acre lot approved for *Camp Maranatha* for expansion with a hotel-type facility and larger venue for more groups. Upgrading the road is part of that project. Borough will bond for the *Jolley Creek Drainage project* Phase 1 to Jordan Lake. Hoping construction will start this summer. RSA has the *problem reporter and road service clearing app* on website. *L&G pipeline*: is moving forward, don't know if it will get done. The Port is not contingent on the pipeline. Crowley, and a biomass energy co interested in getting facilities near port. Andrew Traxler now on Port Commission to help with these projects.
3. Fire Service (West Lakes Fire Department) Chief Fairchild: For the month of December: 83 calls, 10 structure fires, 8 outside fires, 2 vehicle crashes, 4 vehicle fires, 22 medical injury calls. The *prevention campaign* is helping to keep those numbers down. 31 teams in Iron Dog this year and they'll have medical coverage for that this Saturday. *Outside burning (doesn't have to be permitted until April)*: Even if there's snow on the ground, please don't walk away from your burn, due to underground fire possibilities. *Pond Hockey next weekend*: They'll be on the lake for that event. Watch out for snow machines on the ice roads, and snowmachine and drive responsibly.
4. Road Service Area (RSA 21): Andrew Traxler: There are 3 public construction projects this spring: *Susitna Ave. upgrade*, *Gold Streak*, and a small section of *Purinton*. They have 30 miles of unmaintained roads and are focusing on the least cost roads to fix under public construction that don't require engineering. Maintained roads: hoping to build *Horseshoe Lk 2nd* entrance including the bad spots, and may include paving a portion; *Echo Lake*; *Jolley Creek Drainage project*. *MSB Problem Reporter*: It's amazing what you can do on the app. Let Andrew know if you don't get feedback after reporting something.
5. Jordan Lake Park Committee: Keith Dobson: See detailed notes attached or on the Council website. The trail will be built and paid for by the borough, and the Pioneer sign at the park entrance. The next committee meeting is this Saturday, February 14, 10am at the Big Lake Library.

9) Correspondence

1. MSB Public Notice – Public Utility Easement, Jay Nolfi Park power pole: put street light at Casey.
2. Regulatory Commission of AK – Notice of Utility Tariff Filings
3. MSB Platting Board – Rafter Ridge, subdivide lot

10) Unfinished Business

1. 2025 BLCC CIP (Community Improvement Projects) Committee – Update: We won't know anything until end of July/August for budget.

11) New Business

1. MSB USDOT Build Grant for planning study for Burma Road/Purinton Pkwy Corridor – Letter of Support, due Feb. 16, 2026: Question to Bill Gamble: What does this have to do with the Port? 25M fed grant not for construction, only to do prelim and engineering work, has more to do with W Susitna Access, not the mining trucks coming through Big Lake. RSA wrote a letter of support for this grant. No one opposed, so the council will send a letter of support

12) Persons to be Heard (3 Minutes per person)

1. None

13) Audience Participation (3 Minutes per person)

1. None

14) Announcements

1. None

15) Board Member Closing Comments

1. Jodi Riddell: Chamber Fun Run, March 7, on Big Lake and Bingo may be coming to the community.
2. Michael Dale: Drive safe and kindly.
3. Tina Dobson:
4. Lisa Behrens:
5. Dave Haggard:
6. Larry McKinstry:
7. Michelle Traxler:

16) Adjournment


By: Michael Second: Tina Time: 8:10pm



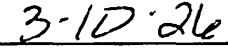
Signature – Jodi Riddell, President – Big Lake Community Council



Date



Attestation – Tina Dobson, Secretary – Big Lake Community Council



Date

Butte Community Council Meeting Minutes

Butte Community Center

3881 S. Butte Rd.

7:00 PM February 11th, 2026

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CLERKS OFFICE

Call to Order- 7:03PM

Roll Call and Determination of Quorum-Officers present: Ron, Janet, Linda, Taylor, Eileen and Michelle. 40 total present

Pledge of Allegiance – Led by Mike Bowles

Approval of Agenda-Moved by Steve, 2nd by Lucy

Officer's Reports

Secretary's Report – Approval of January 2026 minutes. Moved by Eileen, 2nd by Lucy

Treasurer's Report- General Fund (Misc.Exp): \$ 589.05

Savings (Compound Cleanup): \$ 2,388.50

Building: \$52,320.74

Neighborhood Watch: \$ 1,680.00

Correspondence- None (but we DID receive our grant, so the building fund is up) 😊

President's Report-Drains were frozen again so we had Larry Murray out again to thaw it. We have been running hot water every few days to keep it thawed. Greg Sullivan will install heat trace to prevent this in the future. Hugh Leslie wants to come and address us regarding properties the Borough owns. Will continue to work on the resolution to Borough concerning the "Compound" property.

Special Presentations

Oliver Querin, MSB Assessors Office

Land Revaluation in the Mat-Su Borough Oliver Querin explained how the current property valuations were arrived at. And that by Alaska State Statute properties must be valued at a goal of 90% of assessed value. This is an average increase of 7.41% for raw land and 9.41% for improvements. The Borough has a 6 year plan to achieve fairness across the board.

Committee Reports (2 minutes each)

Neighborhood Watch-Signs on order.

Community Patrol -None

Little Angels Playground -Petitioning for funds as nonprofit status to complete playground.

Butte Community Sign -None

Community Reports (3 minutes each)

Butte Fire Department – Ron read report from Chief Shipton

Road Service (RSA No. 26) – No complaints or calls. 907-861-7755 Problem Solver number for complaints or problems.

Assembly – Michael Bowles spoke of upcoming Ordinances and ideas. Will present idea for enacting a sales tax in order to minus out property tax. Many concerns and details to be worked out. Will be interesting to watch.

School District - None

Legislature – Sen Tilton staffer Forrest Musselman gave update on Bills and Resolutions being discussed and voted on in Legislature.

Old Business

Resolution Supporting Matanuska Peak Trailhead Improvements – Moved by Gregory 2nd Larry

New Business -Owner of Piton-Mineral Exploration—Geotechnical. Operate all over the state are now located in old Palmer Produce bldg. on McKechnie Lp.

Will continue to work on plans to finish deck and get Wi-Fi and Security cameras.

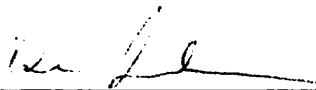
Adjournment - Janet 9:04

Next Meeting March 11th

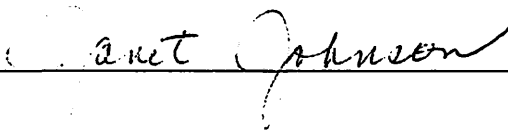
Upcoming Items of Interest:

MSB Public Meetings Calander - The Matanuska-Susitna Borough

Mat-Su Transportation Fair February 25th 3:00-7:00 PM Raven Hall



President, March 11, 2026



Secretary, March 11, 2026

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MAR 09 2026

MATANUSKA-SUITNA BOROUGH

LOCAL ROAD SERVICE AREA 17 BOARD

CLERKS OFFICE

REGULAR MEETING by TEAMS and IN PERSON

March 3, 2026, 7:00 PM, at Point Mackenzie Community Council Building
20810 W. Point Mackenzie Road

Teams Meeting ID: 272 369 070 627 8 Passcode: c95Pf3vT

CALL TO ORDER

ROLL CALL – John Szymik, John Jobe

APPROVAL OF AGENDA: John J Motion, John S second

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES FROM: John S Motion, John J second

UNFINISHED BUSINESS: Review last meeting topics

NEW BUSINESS

- A. Vote on Resolution of Support for M&O remaining budget of \$1M to be transferred to RSA 17 budget
 - a. Motion to pass resolution of support and to submit to assembly members Sumner, McGee, and Gamble. Also to submit to Matsu borough legislation: john s motion, John j second
- B. RSA 17 M&O bid results: Smithsons was low. Anchorage based contractor. Will take over in new fiscal year.
- C. Investigate mailing flyers for problem reporter notice to public in RSA 17
 - a. Motion to support by John S, Second by John J
- D. Ask Jennifer about procedure to bring another member on the board
 - a. Support Motion by John J, Second by John S.
- E. To set up a special meeting we have to give a 2 weeks advanced notice
- F. Review M&O report

G. Member Reports

PUBLIC COMMENTS

OTHER BUSINESS

BOARD COMMENTS

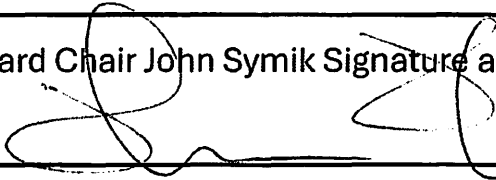
ADJOURNMENT John J motion, John S Second

Next Meeting April 7, 2026

John Szymik

Digitally signed by John Szymik
DN: C=US,
E=jszymik@hamil.com,
O=Hamilton Construction
Company, CN=John Szymik
Date: 2026.03.09 10:53:48-08'00'

Board Chair John Symik Signature and Date



3-10-26

Board Secretary John jobe Signature and Date

REPORT from Operations & Maintenance

Current operations:

Big Dipper has been busy serrating roads and applying traction control sand or chips throughout the RSA. Although the current temperatures limit the efficiency of serration efforts. Snow wind drifts have been managed these last couple weeks, mostly in zone 4.

We have seen improvements in road conditions since the last RSA Board meeting as an example Point Mckenzie had uneven hard pack that presented hazardous conditions. Currently most of that hard pack has been removed through extensive serration operations.

Glaciation areas have seemed to be holding up currently with minimal issues. Cardiff, though, was observed today (3/3/26) to have started encroaching onto the north travel lane. I have directed Big Dipper to mitigate this hazard starting tomorrow with an open ice mitigation PO we have in place.

Other considerations:

The MSB authorized a PO to Big Dipper to move sand/chips from the Ayrshire sand storage site to the Turnstone sand storage site as they had depleted their stockpiles at Turnstone site. Big Dipper's application rate of traction control sand/chips has been of concern to the MSB. Additionally, some residents have commented they feel that the roads in RSA 17 are "over sanded".

The MSB Purchasing department has recommended "Smithsons" to be awarded the RSA 17's FY27 road maintenance contract as they were the apparent low bidder contractor. This decision, though, will be formalized at the next Assembly meeting.

If there are any questions or concerns, please feel free to contact me.

Seth Hansen

Road Maintenance Superintendent

Public Works – Operations & Maintenance

Matanuska-Susitna Borough

907-982-3341

seth.hansen@matsugov.us

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CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD RESOLUTION 26-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD RECOMMENDING CHANGES TO ORDINANCE 26-020 ESTABLISHING AN EXEMPTION TO THE WEIGHT RESTRCITIONS ON BOROUGH ROADS.

WHEREAS, the Matanuska-Susitna Borough Local Road Service Area Advisory Board (LRSAAB) advises the Mayor, the Assembly, and the Administration on local road policies; and

WHEREAS, OR 26-020 - as written - does not contain enough safeguards to prevent road damage.

NOW, THEREFORE, BE IT RESOLVED, the Local Road Service Area Advisory Board recommends Borough Code be amended to include:

1. A primary and alternate (if applicable) route to and from destination be forwarded to Road Maintenance Superintendent (RMS).
2. Permits are to be issued on a limited basis, and only if emergency conditions exist. They shall not be issued for convenience or expedience.
3. RMS and Roads Branch Manager to inspect condition of subject road prior to approval and issue of permit, and following completion of the move.
4. RMS to provide both the LRSAAB Chair and the Board Chair of affected RSA via email when permit is approved or denied.
5. Include requirement for permit holders to pay for repairs to damaged roads.

ADOPTED by the Matanuska-Susitna Borough Local Road Service Area Advisory Board this 19th day of March 2026.

Cl 22
Bor


Andrew Traxler, Board Chair


Kelly Gordon, Board Secretary

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MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD

CLERKS OFFICE

Chairperson – Mary Fischer - Talkeetna
Vice Chair – Kathy Kysar - Sutton
Chad Scott – At Large 1

Karen Crandall – Big Lake
Georgia Knazovich - Wasilla
Mark Spohn - Willow

Sally Pollen - Palmer
Virginia Robson – Trapper Creek
Martha Kincaid – At Large 2



MEETING MINUTES

Big Lake Lions Recreation Center and Teams
Meeting ID: 289 421 144 590 Passcode: Zw9Cj63Y

REGULAR MEETING

1:00 PM

DECEMBER 9, 2025

I. CALL TO ORDER

A. Called to order at 1:00

II. ROLL CALL

A. Present: Kathy Kysar, Mary Fischer, Mark Spohn, Virginia Robson, Sally Pollen, Karen Crandall, Chad Scott, Georgia Knazovich, Martha Kincaid @ 1:02pm

III. AGENDA APPROVAL

A. Martha Kincaid moved to accept agenda, Kathy Kysar seconded. Motion passed.

IV. PLEDGE OF ALLEGIANCE

A. Pledge of Allegiance was conducted

V. MINUTES OF PRECEDING MEETING

A. November 18, 2025 - Kathy Kysar moved to accept minutes, Virginia Robson seconded. Motion passed.

VI. STAFF REPORTS

- A. Community Development Director Jillian Morrissey read her memo on the Final Decision on Flagged Library Materials
- B. "White Lotus: Seasons 1-3" (Adult Fiction, Media Collection) - Do not purchase.
- C. *Mate* (Adult Fiction, Book) - Do not purchase.
- D. *Heart of the Lover* (Adult Fiction, Book) - Do not purchase.
- E. *The Haunting of Edgar Lovejoy* (Adult Fiction, Not Currently in System) - Approve for purchase.

B. Recreation & Library Services Manager Hugh Leslie gave an update on storm recovery at Sutton Public Library, and he updated that one parent has signed up for the email notice system. He announced that the LCAC passed a resolution to sunset their committee which will now go before the mayor and assembly, possibly in January. The resolution recommends that book challenges be passed back to the Library Board.

C. Librarians

1. Geri Denkwalter (presented by Mary Fischer) – Talkeetna Library – Updates on Fall/Winter programs, attendance, and storm recovery.
2. Zane Treesh – Wasilla Library – Updates on storm recovery, circulation numbers, expansion project, holiday events, Friends' fundraisers, and Fall/Winter programs.
3. Cassidy Drake – Big Lake Library – Updates on December and January programs, and Advocates' fundraisers.
4. Julie Mitchell – Willow Library – Updates on Fall/Winter programs.
5. Marita Crosby - Trapper Creek - Updates on Christmas events and programs.
6. Juli Buzby – Sutton Library – Updates on storm recovery and holiday events and programs.

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION – (3 Minutes Per Person)

- A. Jackie Goforth – Spoke about *When We Were Monsters*, *Death in the Jungle*, and civil discourse.
- B. Jenny Goetsch - Spoke about Ginny Robson's service to libraries.
- C. Jeanne Troshynski – Thanked Ginny Robson, Kathy Kysar, Georgia Knazovich, and all borough librarians for their service to libraries. Spoke about civil discourse and the parent email system.

VIII. UNFINISHED BUSINESS

A. Items pulled from November list

1. *When We Were Monsters* - Karen Crandall spoke about Kathy Kysar's review of the book and "dark academia."
2. Martha Kincaid spoke about age recommendations for the book.
3. Karen Crandall moved to not order *When We Were Monsters*, Chad Scott seconded. Motion passed - 5 votes yes, 4 votes no.

B. ChatGPT format for materials review

1. Martha Kincaid moved that the board be provided training on Collection Development with the use of AI.
2. Discussion ensued, motion did not move forward

C. Secretary office nomination - All officers up for election in January.

IX. NEW BUSINESS

A. December library materials list

1. Chad Scott flagged 2 materials
 - a. *Brimstone* by Callie Heart for the Adult Fiction collection in Talkeetna
 - b. *Quicksilver* by Callie Heart for the Adult Fiction collection in Talkeetna
2. Karen Crandel flagged *Death in the Jungle* by Candace Fleming for the Young Adult Fiction collection in Talkeetna

- X. ADVOCACY
 - A. None
- XI. CORRESPONDENCE
 - A. Informational articles in packet
- XII. MEMBER COMMENTS
 - A. Martha Kincaid – Spoke about using ChatGPT for book reviews, children’s library use, and parent email system. She thanked Ginny Robson, Georgia Knazovich, Mary Fischer and Kathy Kysar for their work on the Library Board.
 - B. Karen Crandall – Spoke about library materials lists and requesting books to be ordered.
 - C. Mark Spohn – Spoke about budget questions.
 - D. Kathy Kysar – Spoke about library board membership and censorship.
 - E. Mary Fischer – Spoke about censorship.
- XIII. NEXT MEETING
 - A. January 13, 2026 – Big Lake Public Library
- XIV. ADJOURNMENT
 - A. Meeting adjourned at 2:10 pm

X Karen Crandall
Chair

X 3/10/2026
Date

ATTEST:

X _____
Sarah Thomas - Staff Support

X _____
Date

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CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Cindy Redmond - Talkeetna
Julie Endle - Sutton
Chad Scott – At Large 1

Karen Crandall – Big Lake
Laura Anderson - Wasilla
Mark Spohn - Willow

Sally Pollen - Palmer
Vacant – Trapper Creek
Martha Kincaid – At Large 2



MEETING MINUTES

Willow Public Library and Teams

Dial in: 907-290-7880 Conference ID: 993 810 560#

REGULAR MEETING

1:00 PM

FEBRUARY 10, 2026

I. CALL TO ORDER

A. Called to order at 1:00 pm

II. ROLL CALL

A. Present: Julie Endle, Karen Crandall, Mark Spohn, Sally Pollen, Marty Kincaid
B. Absent: Cindy Redmond, Chad Scott, Laura Anderson

III. AGENDA APPROVAL

A. Julie Endle motioned to move item IX. A. Officer Elections up to the next item of business, Mark Spohn 2nd. Unanimous consent.

IV. PLEDGE OF ALLEGIANCE

A. Pledge of Allegiance conducted

V. MINUTES OF PRECEDING MEETING

A. December 9, 2025 – Marty Kincaid moved to amend the minutes, Mark 2nd. Mark moved to approve the minutes as amended, Julie 2nd. Passed unanimously.

VI. STAFF REPORTS

A. Jillian Morrissey – Community Development Director – Ms. Morrissey explained that agenda is very full and to keep on track. Staff changes were announced, board members were asked to verify their contact information, reminded that all correspondence with staff is subject to public record, packets will no longer include citizen correspondence, LCAC has officially sunset and their work will be transferred to the library board.

B. Librarians

1. Cassidy Drake – Big Lake – explained current programs and events. They have just hired a new on-call staff person.
2. Juli Buzby – Sutton – shared information about current programs and events.
3. Marita Crosby – Trapper Creek - gave an update on current programs and events.
4. Julie Mitchell – Willow - reported on ongoing programs and events.
5. Zane Treesh – Wasilla - provided an overview of current programs and events.

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION – (3 Minutes Per Person)

- A. Jackie Goforth – Spoke about library values.
- B. Mary Fischer – Spoke about citizen tax dollars being spent in the libraries.
- C. Kathy Kyser – Spoke about censorship.
- D. Jeanne Troshynski – Gave her opinion on the board meetings and thanked Hugh Leslie for his service to the board.
- E. Melinda Dale – Thanked Hugh Leslie for serving the libraries and spoke on her support of the libraries.
- F. Carol Goltz – Gave her opinion on the library board.
- G. Dana Raffaniello – Spoke about book censorship and thanked the board for their service.

VIII. UNFINISHED BUSINESS

- A. Items pulled from December list
 1. Brimstone by Callie Hart – voted unanimously Do Not Purchase.
 2. Quicksilver by Callie Hart – voted unanimously Do Not Purchase.
- B. Items pulled from the January list
 1. Flesh by David Szalay – voted unanimously Do Not Purchase.
 2. The Bewitching by Silvia Moreno-Garcia - voted unanimously Do Not Purchase.
- C. Library budgets
 1. Director approved budgets were presented.

IX. NEW BUSINESS

- A. Officer elections
 1. Julie Endle nominated Karen Crandall for Chairperson, she accepted and was voted in unanimously.
 2. Mark Spohn nominated Julie Endle as Vice Chair, she accepted and was voted in unanimously.
 3. Mark Spohn nominated Chad Scott for Secretary, he was voted in unanimously in absentia. Marty Kincaid volunteered as second choice if Chad Scott declines.
- B. February library materials list
 1. Karen Crandall flagged Wicked: For Good Adult DVD, The Devil's Daughter by Danielle Steel Adult Fiction, Bad Asians by Lillian Li Adult Fiction, The Blood Countess by Shelley Puhak Adult Nonfiction, Haunted Mansion by Ridley Pearson Easy, War Games by Alan Gratz Juv Fiction, My Sister the Werebeast by Aline Tysoe Juv Fiction and Enola Holmes and the Clanging Coffin by Nancy Springer YA Fiction from the Big Lake Library.

- Julie Endle motioned to extend the meeting until 3:45 pm, Mark Spohn 2nd. Passed unanimously.
- C. Possibly dividing materials list amongst members (M Kincaid)
 1. Discussion ensued; no motions made.
- D. Robert's Rules of Order, 48:2 regarding minutes content (M Kincaid)
 1. Item tabled for March meeting
- E. Possible letter from the board to Legislators recommending and requesting funding to support the Alaska Library Catalog system changes for an automatic opt-in to parental notifications (M Kincaid)
 1. Discussion ensued; Marty will draft a letter for review.
- F. Review of the Mat-Su Borough Library Strategic Plan FY 2026-2030 (J. Endle)
 1. Clarification on bullet point
 2. Documented Authors of the FY 2026-2030 plan
 - Tabled for March meeting.

X. ADVOCACY
A. None

XI. CORRESPONDENCE
A. Included in the packet

XII. MEMBER COMMENTS - (3 minutes per person)

- A. Sally Pollen – Asked about the process for final decisions.
- B. Julie Endle – Thanked Juli Buzby and Hugh Leslie and spoke about where she lived growing up.
- C. Marty Kincaid – Thanked Hugh Leslie for his leadership with the board, mentioned the United States 250th anniversary and asked about the collection decisions.
- D. Mark Spohn – Thanked the new board members for coming on and asked about the final decision process.
- E. Karen Crandall – Mentioned the United States anniversary and recommended everyone take their book requests to their librarian.

XIII. NEXT MEETING
A. March 10, 2026 – Wasilla Public Library

XIV. ADJOURNMENT
A. Adjourned at 3:23 pm

X Karen Crandall
Karen Crandall - Chair

X 3/10/2026
Date

ATTEST:

X _____
Sarah Thomas - Staff Support

X _____
Date

*Minutes drafted by staff

LIBRARY BOARD
Regular Meeting Agenda

FEBRUARY 10, 2026

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MATANUSKA-SUSITNA BOROUGH
MSB Fish and Wildlife Commission
REGULAR MEETING: October 9, 2025
MINUTES

I. CALL TO ORDER

II. ROLL CALL – DETERMINATION OF QUORUM

Present

Andy Couch
Michael Bowles
Marty Van Diest
Tim Hale
Gabe Kitter
Bill Gamble
Jim Sykes

Absent

Pete Probasco
Kendra Zamzow

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

MB moved to approve the agenda as written, BG seconded, No obj, passed

V. APPROVAL OF MINUTES

Sept 25, TH moved to approve the minutes, seconded by MB, No obj, Passed

VI. AUDIENCE PARTICIPATION (*three minutes per person*)

Jessica Speed
Michelle Heun
Stephen Braund
Corey Berg
Chennery Fife
Stefan Hinman
Bill Stoltze
Neil Dewitt

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

- A. Staff Report
- B. Chair's Report

VIII. UNFINISHED BUSINESS

- A. Waterbody Setback staff update and discussion

IX. NEW BUSINESS

- A. North Pacific Fishery Management Council

BG made a motion that the Chair, or his designee, plus one or two other commission members would go to Anchorage to meet with Eugenio Piñeiro-Soler of NOAA. MB seconded. No obj, passed

- B. Board of Fisheries work session

BG made a motion that Andy Couch in Consultation with Pete Probasco would write a letter that the Borough Mayor or Manager could sign regarding better management for Mat-Su Salmon Stock. It will be sent to the Governor, Commissioner and the Board of Fisheries. TH seconded. No obj, passed

- C. Deshka Resolution 25-02

- D. State Legislative priorities

BG moved to adopt legislative priority changes as written. TH seconded. No obj, passed


- E. State of Alaska Community Hunts

X. MEMBER COMMENTS

- XI. NEXT MEETING DATE: November 13, 2025, 4-6pm Back of the Assembly Chambers

XII. ADJOURNMENT


**BG moved to adjourn at 5:53pm, seconded by MB
No objection, motion passed unanimously**



 Peter Probasco, FWC Chair

3/12/26

 Date



 Paul Clark, MSB Staff

3/12/26

 Date

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MATANUSKA-SUSITNA BOROUGH
MSB Fish and Wildlife Commission
REGULAR MEETING: November 13, 2025

I. CALL TO ORDER

Called to order at 4:00 PM

II. ROLL CALL – DETERMINATION OF QUORUM

Present

Andy Couch

Michael Bowles

Marty Van Diest

Gabe Kitter

Bill Gamble

Jim Sykes

Pete Probasco

Kendra Zamzow

Absent

Tim Hale

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

Andy Couch moved to approve agenda, Marty Van Diest seconded, no objections, motion passed

V. APPROVAL OF MINUTES

A. October 9, 2025

Andy Couch moved to approve October 9 minutes, Gabe Kitter seconded, no objections, motion passed

VI. AUDIENCE PARTICIPATION (*three minutes per person*)

Samantha Oslund

Stephen Braund

Chennery Fife

Jessica Speed

Sue Mauger

Danny Tanis

Gary Foundrey
Bill Stoltze
Ben Americus
Margaret Stern
Angela Stephl
Oliver Querin

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

A. Staff Report

i. Healthy Riparian Area Education & Outreach project

B. Chair's Report

VIII. UNFINISHED BUSINESS

A. Waterbody Setback staff update and discussion

B. Deshka Resolution 25-02 – Classify Borough Lands as Watershed Lands

C. Board of Fisheries Work Session – Andy

IX. NEW BUSINESS

A. Presentation Shell Lake Flow Control Feasibility Study (15 min)
- Danny Tanis, Cook Inlet Aquaculture Association


B. ADF&G Summary meeting

C. Preparation for Board of Fisheries 2026-2027 Cycle

X. MEMBER COMMENTS (10 minutes)

XI. NEXT MEETING DATE: December 11, 2025, 4:00-6:00PM Back of Assembly Chambers

XII. ADJOURNMENT



Peter Probasco, FWC Chair

2/26/26

Date



Paul Clark, Planning Division Staff

2/26/26

Date

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MATANUSKA-SUSITNA BOROUGH
MSB Fish and Wildlife Commission
JANUARY 8, 2026
REGULAR MEETING

MINUTES

I. CALL TO ORDER

Meeting called to order at 4:01pm

II. ROLL CALL – DETERMINATION OF QUORUM

Present

Pete Probasco

Andy Couch

Gabe Kitter

Kendra Zamzow

Michael Bowles (left meeting at 5:48PM)

Marty Van Diest

Jim Sykes

Absent

Bill Gamble

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

AC – request to include hatchery plan up for comment – Chair added as
Item F under new business

AC moves, GK seconds, agenda as amended approved

V. APPROVAL OF MINUTES

A. November 13, 2025 (packet pg. 4)

AC moves, GK seconds, no objections, minutes are approved

VI. AUDIENCE PARTICIPATION (*three minutes per person*)

Rep Kevin McCabe

Ben Americus

Stephen Braund

Margaret Stern

Sue Mauger

34

Sam Oslund
Bill Stoltze
Chennery Fife

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

A. Staff Report

1. Post-Salmon Symposium Opportunities for Engagement – Susitna River Watershed Plan, Mat-Su Salmon Habitat Partnership Strategic Plan Update
2. BLM Preliminary EA – authorize ROW for construction vehicles on existing Routes in Knik River SRMA - EA Glacier View Access
3. Availability of ADF&G for Game Summary Meeting – April 9 Game Mtg.
4. Upcoming State & Federal Meetings
 - Jan 22, 2026, 9:00am, Wrangell - AK Board of Game work session
 - Feb 2-11, 8:00am -5:00pm, Anchorage – NPFMC Meetings
 - Feb 2-4 – NPFMC Scientific and Statistical Committee
 - Feb 2-7 – NPFMC Advisory Panel
 - Feb 5-11 – NPFMC Council Meeting

B. Chair's Report

1. Response to Mayor's Letter from Governor's Office
Copy of letter (pg. 9)

VIII. UNFINISHED BUSINESS

- ### A. Board of Fisheries 2026 March Meeting Strategy
- BOF Proposal 186 (pg. 11)

AC moves for the FWC to participate in the BOF meeting addressing BOF Proposal 186, GK second.

No objection, motion passed.

Vincent-Lang & Couch discussion summary (pg. 13)
Mac Minard interest email (pg. 15)
Mac Minard proposal (pg. 16)

AC moves to hire Mac Minard for consulting services for the 2026 Statewide BOF meeting as outlined in the proposal, GK seconds. No objections, motion passes

AC moves to accept offer from KRSA to split the cost of the conference room with KRSA, GK seconds.

KZ objects

Motion passes 5-1

Yes – AC, GK, MB, PP, MVD

No – KZ

Schedule special meetings every 2 weeks starting on Jan 29 (Andy will be chair)

***All FWC decide how you want to be involved in the meeting**

B. Prep for 2026-27 Board of Fisheries Cycle – Goals, Tasks, Budget

Proposal deadline announcement – April 10, 2026 (pg. 22)

Strategy document (pg. 25)

AAR from 2024 cycle (pg. 28)

If FWC commissioner has ideas, draft the proposal and bring them forward at our special meetings, or we can also collectively work on proposals at our special meetings

C. Waterbody Setback Ordinance Staff Update and Discussion

D. Scheduling ADF&G Summary Meetings

E. Deshka Watershed Land Classification Resolution (RS 25-02)

Gamble-Metzger Email (pg. 63)

GK moves to have Bill Gamble bring forward the resolution to the Assembly

No objection, motion passes

To-do – follow up with BG to get on the assembly agenda

F. Other Follow-Up from Task List

- Gabe Kitter – Resource Development Council Email (pg. 66)

End of August, Gabe will reach back out to RDC to participate

- Jim Sykes – North Pacific Fisheries Management Council (pg. 67)

Keep an eye out for SAFE document

Add to Jan 29 Agenda - Consider how we want to proceed for participation at the NPFMC meeting at the Jan 29 meeting.

- MSB – Subcommittee/Working Group Rules

IX. NEW BUSINESS

A. Mayor's Offer for Follow-Up with Governor
Mayor email to Paul (pg. 69)

Gabe will write first draft for the Jan 29 meeting agenda.

**KZ moves to extend meeting to 6:15, AC seconds
No objections, motion passes.**

B. Letter or Resolution supporting HB 203 / SB 161 (request from Rep. McCabe) – “An Act relating to the use of certain trawl or dredge fishing gear in state water; and providing for an effective date.”
HB 203 (pg. 71)

**MB moves to have the FWC develop a letter or resolution of support, AC seconds
No objections, motion passes**

Kendra will take the lead on drafting a letter.

**Ask Mayor and/or Assembly if we want to co-sign the letter
MB is willing to bring forward a resolution for the Assembly**

C. Changing Pike from Sport Fishery to Commercial Fishery (introduced by Mayor)
(Establish a pick commercial fishery)

D. Inviting presenters from the Salmon Symposium – Kendra
(Ex. ADF&G Fish Pathologist sharing info on the Pacific Salmon Health Monitoring Initiative), Also Erin Larson – Habitat Web Mapper

FWC will consider presentations in May or beyond

E. 2026 FWC Meeting Calendar and Officers

**Schedule meetings for the second Thursday every month through May with a
start time of 4:00pm**

F. Announcement of hatchery plan – comments are due January 31


**GK moves to extend meeting by 5 minutes, AC seconds, no objections, motion
approved**

X. MEMBER COMMENTS (10 minutes)

XI. NEXT MEETING DATE: January 29, 4:00-6:00 PM

XII. ADJOURNMENT

AC moves to adjourn, GK second, no objections meeting adjourned at 6:17pm



Peter Probasco, FWC Chair

3/12/26

Date



Paul Clark, MSB Long Range Planner

3/12/26

Date

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MATANUSKA-SUSITNA BOROUGH
MSB Fish and Wildlife Commission
MINUTES

Edna Devries, Mayor

Peter Probasco – Chair
Andy Couch – Vice Chair
Gabriel Kitter
Bill Gamble
Kendra Zamzow
Michael Bowles
Vacant – Seat 3/Hunting
Marty Van Diest
Jim Sykes – Ex officio member

Paul Clark – Staff



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Jason Ortiz, Planning & Land Use Deputy Director
Wade Long, Development Services Manager
Fred Wagner, Planning Officer

*Assembly Chambers
Dorothy Swanda Jones Building
350 E. Dahlia Avenue, Palmer*

January 29, 2026
SPECIAL MEETING
4:00 p.m.

I. CALL TO ORDER

AC called meeting to order at 4:00pm

II. ROLL CALL – DETERMINATION OF QUORUM

Present

Andy Couch (AC)
Gabel Kitter (GK)
Bill Gamble (BG)
Kendra Zamzow (KZ)
Michael Bowles (MB)
Marty Van Diest (MVD)
Jim Sykes (JS)

Absent

Pete Probasco

Quorum is confirmed

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

GK moves, KZ seconds, no objections, agenda approved

V. AUDIENCE PARTICIPATION (*three minutes per person*)

Stephen Braund
Oliver Querin
Margaret Stern
Mac Minard

VI. STAFF/AGENCY REPORTS & PRESENTATIONS

- A. Staff Report
- B. Chair's Report

VII. ITEMS OF BUSINESS

A. Board of Fisheries 2026 March Meeting Strategy

1. [Comments](#) (Deadline – March 2, 2026)

GK moves that Mac draft a letter for the FWC in support of Proposal 186, KZ seconds, no objection, motion passes

2. FWC Member Level of Participation & Tasks

Gabe will work with Paul and Mac to develop a slimmer version of It Takes Fish to Make Fish, maintaining statement about habitat work/fish passage, expectations of productivity, preservation of conservation corridor, able to provide some assistance on updating and slimming down the book

Andy will write a plain-language one pager to make proposal clear

Kendra moves that the FWC members bring a list of invitees to participate in the BOF meeting to the next FWC meeting, GK seconds, no opposition, motion passes.

3. Mayor's Response to Governor's Letter

GK moves to send the letter as written to the Mayor, MVD seconds.

BG moves to amend to go to the state delegation as well - passed

GK moves to amend to send it to DVL and BOF chair - passed

Motion as amended passes.

B. 2026-27 Board of Fisheries UCI Cycle

1. Goals, Tasks, Budget

Jim will update 2027 BOF goals to better depict the dire nature of our fisheries

2. [Proposals](#) (Deadline – April 10, 2026)

FWC members will develop proposals and bring them to the next meeting

C. North Pacific Fisheries Management Council Meetings

GK moves to have Kendra, Jim and/or Pete represent the commission at the NPFMC meetings, MVD seconds, no objections, motion passes

GK moves to have Paul submit the 2025 comment letter to the NPFMC with a comment that updates will be made during oral testimony due to insufficient time to update our written comment, KZ seconds, no objection, motion passes. (Submit comments prior to 12:00pm on 1/30).

VIII. MEMBER COMMENTS (10 minutes)

MVD – no comments

KZ – spoke about the possibility to collaborate on work and goals with Chickaloon, but goodwill is probably not currently there.

GK – Excited about the public outreach and engagement that FWC will be doing in the near future

BG – Spoke about the importance of finding agencies and groups as allies. Need to get the word out more about what we are doing as a commission

MB – Wanted to let the FWC know that lake management plan policy will be discussed soon

AC – Stocking plan. Israel Payton suggested that when we have our summary meeting with ADF&G, we could come up with questions about the plan to be able to make informed comments about it. Add agenda item to include stocking plan in state fisheries summary meeting in Nov-Dec 2026

IX. NEXT MEETING DATE: Regular Meeting, February 12, 4:00-6:00 PM

X. ADJOURNMENT

KZ moves to adjourn, GK seconds, no objection, meeting adjourned at 5:39pm



Pete Probasco, FWC Chair

3/12/26
Date



Paul Clark, MSB Staff

3/12/26
Date

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CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
PARKS, RECREATION AND TRAILS ADVISORY BOARD**

Chairperson – James Jones – At Large 1	Vacant – District 3	Vacant – District 5
Vice Chair – Ruth Wood – District 7	Vacant – District 4	Maksim Revutskiy – District 6
Ky Friedman – District 1	Michael Rovito – District 2	Cachet Garrett – At Large 3
Steve Menard – At Large 2	Harry Hillman – At Large 4	



MEETING MINUTES

Lower-Level Conference Room and Teams

Meeting ID:258 440 394 545 55 Passcode: eb3AH9aG

350 EAST DAHLIA AVE, PALMER

REGULAR MEETING

6:00 PM

February 23, 2026

I. CALL TO ORDER

A. Called to order at 6:00 pm

II. ROLL CALL

A. Present: James Jones, Ky Friedman, Steve Mendard, Michael Rovito, Harry Hillman, Maksim Revutskiy, Cachet Garrett.
B. Absent: Ruth Wood.

III. AGENDA APPROVAL

A. Mr. Hillman moved to approve the agenda, unanimous consent.

IV. PLEDGE OF ALLEGIANCE

A. Pledge of Allegiance was conducted.

V. MINUTES OF PRECEDING MEETING

A. November 24, 2025 – Mr. Hillman moved to approve the minutes, unanimous consent.

VI. STAFF REPORTS

A. Hugh Leslie – Operational Branch Manager – Outdoor Recreation
1. Mr. Leslie was not in attendance. Jillian Morrissey, Community Development Director gave updates about projects and initiatives within the department.
B. Adam Madson – Operational Branch Manager – Recreation Facilities
1. Mr. Madson gave updates on the recreation facilities and usage increases.

PARKS, RECREATION AND TRAILS ADVISORY BOARD
Regular Meeting Minutes

February 23, 2026

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION – (3 Minutes Per Person)

- A. Roy Wahl – spoke about ADA signage at Wild Pink Rose trail at GPRA.
- B. Lee Brian – spoke about electric bikes.
- C. Dewey Bitler – spoke about Visnaw Little Susitna trail.

VIII. UNFINISHED BUSINESS

- A. Matanuska Valley Moose Range at Jonesville PUA
 - 1. Joe Metzger, Land and Resource Management Division Manager, gave updates on the range.
- B. Code of Ordinances for Parks and Recreation
 - 1. In legal review
- C. Electric Motorbikes
 - 1. Discussion ensued. Mr. Jones moved to table for the next meeting, unanimous consent.

IX. NEW BUSINESS

- A. Rabideaux creek crossing (Menard)
 - 1. Mr. Menard presented the materials, discussion ensued. Staff suggested nominating for CIP next year.
- B. NLCC Cottonwood Lake (Hanson/Hillman)
 - 1. Mr. Hanson presented the materials, discussion ensued. Staff suggested nominating for CIP next year.
 - Mr. Jones moved to extend the meeting until 8:30 pm, unanimous consent.
- C. Commercial Permits for Talkeetna Lakes Park (Wood)
 - 1. Tabled for next meeting in Ms. Wood's absence.
- D. GPRA Draft Management Plan (Metzger)
 - 1. Mr. Metzger gave an update on the progress of the GPRA Management Plan, a draft should be available in few weeks.

X. VOLUNTEER NOMINATIONS

- A. None

XI. CORRESPONDENCE

- A. All correspondence was presented

XII. MEMBER COMMENTS

- A. James Jones – Thanked the everyone for attending the meeting.
- B. Harry Hillman – Thanked everyone for their comments and thanked staff.
- C. Maksim Revutskiy – Great to see everyone, good meeting.
- D. Cachet Garrett – Introduced to the board, excited to be on the board.

XIII. NEXT MEETING

- A. March 23, 2026

XIV. ADJOURNMENT

- A. Adjourned at 8:10 pm

x James Jones
Chair

x 23 March 2026
date

Attest:

x Colin Paul R
Staff Support

x 3/23/2026
date

RECEIVED

MAR 17 2026

CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH

Edna DeVries, Mayor

PLANNING COMMISSION
Doug Glenn, District 1 – Vice Chair
Richard Allen, District 2 - Chair
Brendan Carpenter, District 3
Michael Collins, District 4
Linn McCabe, District 5
Ivan Fonov, District 6
Curt Scoggin, District 7



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Jason Ortiz, Planning & Land Use Deputy Director
Wade Long, Development Services Manager
Fred Wagner, Platting Officer
Lacie Olivieri, Planning Clerk

*Assembly Chambers of the
Dorothy Swanda Jones Building
350 E. Dahlia Avenue, Palmer*

**PLANNING COMMISSION
MEETING MINUTES
March 2, 2026**

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

The Matanuska-Susitna Borough Planning Commission’s regular meeting was held on March 2, 2026, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. Chair Allen called the meeting to order at 6:00 p.m.

Present: – Commissioner Collins
Commissioner McCabe
Commissioner Glenn
Commissioner Allen
Commissioner Fonov

Absent/Excused: Commissioner Carpenter
Commissioner Scoggin

Staff Present: – Mr. Wade Long, Development Services Manager
Ms. Lacie Olivieri, Planning Department Admin

II. APPROVAL OF AGENDA

Chair Allen inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Fonov.

IV. CONSENT AGENDA

A. MINUTES: Regular Meeting Minutes – January 19, 2026

B. INTRODUCTION FOR PUBLIC HEARING QUASI-JUDICIAL MATTERS
(There were no Quasi-Judicial Introductions)

C. INTRODUCTION FOR PUBLIC HEARING LEGISLATIVE MATTERS
(There were no Legislative Introductions)

Resolution 26-01 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Repealing A General Standard Of MSB 17.30 Conditional Use Permit (CUP) For Earth Materials Extraction Activities.

Public Hearing Date: March 16, 2026

Staff: Alex Strawn, Planning and Land Use Director

Chair Allen read the Consent Agenda into the record.

GENERAL CONSENT: The Consent Agenda was approved without objection.

V. **COMMITTEE REPORTS**
(There were no committee reports.)

VI. **AGENCY/STAFF REPORTS**
(There were no Agency/Staff Reports)

VII. **LAND USE CLASSIFICATIONS**

VIII. **AUDIENCE PARTICIPATION** (Three minutes per person.)

There being no persons to be heard, Audience Participation was closed without objection.

IX. **PUBLIC HEARING QUASI-JUDICIAL MATTERS**

X. **PUBLIC HEARING LEGISLATIVE MATTERS**

XI. **CORRESPONDENCE AND INFORMATION**
(Correspondence and information were presented, and no comments were noted)

XII. **UNFINISHED BUSINESS**
(There was no unfinished business.)

XIII. **NEW BUSINESS**

XIV. **COMMISSION BUSINESS**

XV. **DIRECTOR AND COMMISSIONER COMMENTS**

Commissioner Glenn: No comment

Commissioner McCabe: No comment. See you next week.

Commissioner Collins: No comment

Commissioner Fonov: I appreciate you all welcoming me to the commission I look forward to serving the community.

Lacie Olivieri: The clerks office wanted me to remind you all to fill out your APOC paperwork.

Wade Long: I'd like to welcome Commissioner Ivan Fonov to the Planning Commission. We are glad to have him on board. Planning Staff is here to support you with respect to the permitting processes, and we are available at any time to answer questions or provide guidance. That goes for all commissioners! I would also like to congratulate Commissioner Rick Allen on his appointment to the Palmer City Council. As a reminder, there will be a joint meeting of the Assembly and the Planning Commission next Tuesday, March 10, at 6 p.m. Recently some meetings seem to have had light agendas, and last month we did not have a meeting, this is not due to a lack of permit applications. Each of your agenda packets includes a list of **Future Planning Commission Items**, which reflects the substantial volume of work currently in progress. I just wanted you to be aware that our Current Planners are processing applications. Part of that process is to **Request Additional Information called RFAIs**. These are sent to applicants when clarifications or supplemental documentation are needed to complete an application review. Once the requested information is received, Planners continue processing the applications.

We are currently awaiting information from several applicants across multiple projects. We have issued some tower permits recently that didn't come before the commission because they are considered administrative due to their height. Rest assured, we expect to see many more applications advancing to the Commission in the near future. Finally, I want to provide the most recent update on the **Shoreline Cannabis** permit. As you may recall, this Commission denied their permit. That decision was appealed to the **Board of Adjustment and Appeals (BOAA)**, which overturned the Commission's decision. The Borough then appealed the BOAA's determination to Superior Court. The Court remanded the matter back to the BOAA for revised action, and on **February 19th**, the BOAA affirmed the Commission's original decision to deny the permit. The applicant is still within the appeal window. Because this continues to be a **quasijudicial matter**, I strongly advise Commissioners **not to discuss this case with anyone**. If you would like a copy of the most recent order, please let me know and I will provide it. This update is for informational purposes only and is not open for discussion at this time.

Commissioner Allen: Welcome, Commissioner Fonov. It is great to have a full panel of folks.

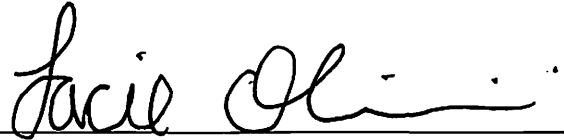
XVI. ADJOURNMENT

The regular meeting adjourned at 6:08 p.m.



RICHARD ALLEN
Planning Commission Chair

ATTEST:



LACIE OLIVIERI
Planning Commission Clerk

Minutes approved:

3/16/26

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**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD MINUTES**

**SPECIAL MEETING
February 4, 2026**

CLERKS OFFICE

The special meeting of the Matanuska-Susitna Borough Platting Board was held on February 4, 2026, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Chair Traxler called the Meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Michael Liebing, District Seat #2
Mr. Michael Gillson, District Seat #3
Ms. Michelle Traxler, District Seat #5
Ms. Karla McBride, Alternate A

Platting Board members absent and excused were:

Mr. Chris Chiavetta, District Seat #1
Ms. Amanda Salmon, District Seat #4
Vacant, District seat #6
Vacant, District seat #7
Vacant, Alternate B

Platting Board members absent were:

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Mr., Alex Strawn, Planning and Land Use Director
Ms. Kayla Smith, Platting Board Clerk

B. THE PLEDGE OF ALLEGIANCE

Platting Member Traxler led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Traxler inquired if there were any changes to the agenda.

MOTION: Platting Member Liebing made motion to approve the Agenda. Platting Member McBride seconded.

VOTE: The Agenda was approved unanimously.

2. AUDIENCE PARTICIPATION & PRESENTATIONS

PERSONS TO BE HEARD (Three minutes per person for items not scheduled for public hearing)

CN49

(None)

3. ITEMS OF BUSINESS & MISCELLANEOUS

- A. **RESOLUTION 26-01:** Resolution of the Matanuska-Susitna Borough, Platting Board recommending approval of an Ordinance amending Chapter 43.20 Subdivision Development Standards to allow lots to be reduced to 30,000 sq ft with Single Family Residential land use districts. *(Staff: Alex Strawn, Planning and Land Use Director)*

MOTION: Platting Member Liebing made a motion to reopen public testimony. Platting Member Gillson seconded.

VOTE: The motion was approved unanimously.

The following persons spoke:

- Sandra Kreger
- Chuck Lee

Platting Member Liebing had questions.

Platting Member Traxler had questions.

- Ellery Gibbs

There being no one else to be heard, Platting Member Traxler closed public testimony.

Discussion ensued.

Platting Member Liebing had a question for Planning and Land Use Director, Alex Strawn.

Platting Member Traxler had questions for staff.

Platting Member McBride spoke.

Discussion ensued.

Recess 1:44 PM

Reconvened 2:00 PM

MOTION: Platting Member Liebing made motion to amend the Ordinance. Platting Member McBride seconded.

Discussion ensued.

VOTE: The motion passes unanimously.

MAIN MOTION: Platting Member Liebing made a motion to approve the ordinance with the amended changes. Platting Member Gillson seconded the motion.

VOTE: The motion passed unanimously.

4. PLATTING STAFF & OFFICER COMMENTS

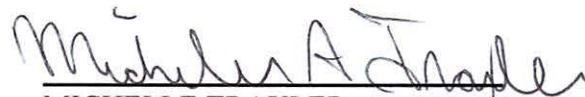
- A. Adjudicatory (*if needed*)
- B. Platting Officer, Fred Wagner 4 Cases tomorrow.

5. BOARD COMMENTS.

- Member Liebing – I would like to congratulate the board. I think that we have taken our responsibilities in this matter seriously and everyone gave a lot of consideration to it and I'm proud of our actions today so thank you.
- Member McBride – No comment
- Member Gillson – I agree with the previous comments, thank you.
- Member Traxler – I thank you to the board members that showed today and good work.

6. ADJOURNMENT

With no further business to come before the Platting Board, Chair Traxler adjourned the meeting at **2:11 PM**.


MICHELLE TRAXLER
Platting Board Chair

ATTEST:


KAYLA SMITH
Platting Board Clerk

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 5, 2026, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Chair Traxler called the Meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Michael Liebing, District Seat #2
Mr. Michael Gillson, District Seat #3
Ms. Michelle Traxler, District Seat #5
Ms. Karla McBride, Alternate A

Platting Board members absent and excused were:

Mr. Chris Chiavetta, District Seat #1
Ms. Amanda Salmon, District Seat #4
Vacant, District seat #6
Vacant, District seat #7
Vacant, Alternate B

Platting Board members absent were:

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Kayla Smith, Platting Board Clerk
Mr. Matthew Goddard, Platting Technician
Mr. Chris Curlin, Platting Technician
Mr. Cayman Reynolds, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting Member McBride led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Traxler inquired if there were any changes to the agenda.

MOTION: Platting Member Liebing made motion to approve the Agenda. Platting Member McBride seconded.

VOTE: The Agenda was approved unanimously.

2. APPROVAL OF MINUTES

- January 15, 2026.

MOTION: Platting Member Liebinger made motion to approve January 15, 2026 Minutes. Platting Member McBride seconded.

VOTE: The Minutes were approved unanimously.

3. AUDIENCE PARTICIPATION & PRESENTATIONS

PERSONS TO BE HEARD (Three minutes per person for items not scheduled for public hearing)

(None)

4. UNFINISHED BUSINESS

A. **VANDA VALLEY:** The request is to create 37 lots and one tract from Tax Parcel C6, (Tax ID#18N01E19C006) to be known as Vanda Valley, containing 49.29 acres +/- . The petitioner is requesting a variance from MSB 43.20.300 Lot and Block Design. The property is located directly west of E. Kilo Drive, directly north of E. Foxtrot Avenue, and southeast of N. Wasilla-Fishhook Road; within the SW ¼ Section 3, Township 19 North, Range 01 East, Seward Meridian, Alaska. In the North Lakes Community Council and in Assembly District #1. *(Petitioner/Owner: Kov's LLC, Staff: Chris Curlin, Case #2025-128)*

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 91 public hearing notices were mailed out on October 14, 2025.
- Stating that 91 revised public hearing notices were mailed out on January 20, 2026.

Staff gave an overview of the case:

- Staff recommends approval with 10 conditions and 6 findings of facts.

Platting Member Liebinger had questions for staff.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner/petitioner's representative chose not to speak.

Chair Traxler opened the public hearing for public testimony.

The following persons spoke:

- Rod Hanson

There being no one else to be heard Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative, Craig Hanson spoke.

MOTION: Platting Member Liebing made a motion to approve the variance of Vanda Valley. Platting Member McBride seconded the motion.

Discussion ensued.

MOTION: Platting Member Liebing made motion to amend the conditions of approval to add a 10th condition. Platting Member Gillson seconded.

VOTE: The motion passed without objection.

MAIN MOTION: Platting Member Liebing made a motion to approve the preliminary plat and Variance of Vanda Valley. Platting Member McBride seconded the motion.

VOTE: The motion passed without objection.

5. RECONSIDERATIONS/APPEALS

(None)

6. PUBLIC HEARINGS

- A. **FEATHER LAKE**: The request is to create eight lots from parcels 217N04W13A002 through A006 and 17N04W13B004, to be known as Feather Lake, containing 168.2 acres +/- . The plat is located east of Horseshoe Lake, north of West Lakes Drive, and north of Big Lake, located within the NE ¼ Section 13, Township 17 North, Range 04 West, Seward Meridian, Alaska. In the Big Lake Community Council and in Assembly District #5. *(Petitioner/Owner: Chris & Miranda Wallstrum, Staff: Chris Reynolds, Case #2025-176)*

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 23 public hearing notices were mailed out on January 9, 2026.

Staff gave an overview of the case:

- Staff recommends a continuance to March 19, 2026 Platting Board Hearing.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioners representative Dayna Rumfelt, spoke.

Chair Traxler had questions.

There being no one to be heard Chair Traxler left the public hearing.

MOTION: Platting Member Liebing made a motion to continue the preliminary plat of Feather Lake to the March 19th, 2026, Platting Board Hearing. Platting Member McBride seconded the motion.

VOTE: The motion passed without objection.

B. URSULA ACRES: The request is to create 2 lots from Tax Parcel C3,(Tax ID# 18N02W13C003), to be known as Ursula Acres, containing 39.98 acres +/- . The petitioner is dedicating a 30' easement along the northern boundary of the property for W. Sunshine Road. The property is located directly south of W. Sunshine Road and east of N. Mahoney Road; within the SW ¼ Section 13, Township 18 North, Range 02 West, Seward Meridian, Alaska. . In the Meadow Lakes Community Council and in Assembly District #7. (*Petitioner/Owner: Timothy Stowell, Staff: Chris Curlin, Case #2025-179*)

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 23 public hearing notices were mailed out on January 9, 2026.

Staff gave an overview of the case:

- Staff recommends approval with 8 conditions and 5 findings of facts.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative Owen Dicks chose not to speak.

Chair Traxler opened the public hearing for public testimony.

There being no one to be heard Chair Traxler closed the public hearing open and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative spoke.

MOTION: Platting Member Liebing made a motion to approve the preliminary plat of Ursula Acres. Platting Member Gillson seconded the motion.

VOTE: The motion passed without objection.

7. ITEMS OF BUSINESS & MISCELLANEOUS
(None)

8. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory *(if needed)*

B. Upcoming Platting Board Agenda Items

Platting Officer, Fred Wagner informed the board of upcoming items:

- There are 3 cases scheduled for February 18, 2026 Platting Board. This is a Wednesday.
 - Chopper Industrial Park
 - Rafter Ridge
 - Lucas 2025

9. BOARD COMMENTS.

- Member Liebing – Ill think ab out you on the 18th while you are here in the meeting and I am playing golf in Hawaii.
- Member McBride – We'll miss you
- Member Gillson – I will miss you too, who is going to submit motions.
- Member Traxler – Have a great time.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Traxler adjourned the meeting at **2:04 PM**.


MICHELLE TRAXLER
Platting Board Chair

ATTEST:


KAYLA SMITH
Platting Board Clerk

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 18, 2026, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Chair Traxler called the Meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Michael Gillson, District Seat #3
- Ms. Michelle Traxler, District Seat #5

Platting Board members absent and excused were:

- Mr. Chris Chiavetta, District Seat #1
- Mr. Michael Liebing, District Seat #2
- Ms. Amanda Salmon, District Seat #4
- Vacant, District seat #6
- Vacant, District seat #7
- Ms. Karla McBride, Alternate A
- Vacant, Alternate B

Ms. Kayla Smith stated that there was not a quorum for this meeting.

Chair Traxler stated that the next meeting will be held March 5th, 2026, where these cases will be heard.

ADJOURNMENT

With no further business to come before the Platting Board, Chair Traxler adjourned the meeting at **1:01 PM**.


 MICHELLE TRAXLER
 Platting Board Chair

ATTEST:


 KAYLA SMITH
 Platting Board Clerk

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MAR 24 2026

**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD MINUTES**

**REGULAR MEETING
March 5, 2026**

CLERKS OFFICE

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on March 5, 2026, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Chair Traxler called the Meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Chris Chiavetta, District Seat #1
- Mr. Michael Liebing, District Seat #2
- Mr. Michael Gillson, District Seat #3
- Ms. Michelle Traxler, District Seat #5
- Mr. Steve Kevan, District seat #6
- Ms. Karla McBride, Alternate A

Platting Board members absent and excused were:

- Ms. Amanda Salmon, District Seat #4
- Vacant, District seat #7
- Mr. Igor Galloway, Alternate B

Platting Board members absent were:

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Kayla Smith, Platting Board Clerk
- Mr. Matthew Goddard, Platting Technician
- Mr. Chris Curlin, Platting Technician
- Mr. Cayman Reynolds, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting Member Liebing led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Traxler inquired if there were any changes to the agenda.

MOTION: Platting Member Liebing made motion to approve the Agenda. Platting Member McBride seconded.

Discussion ensued.

VOTE: The Agenda was approved unanimously.

2. APPROVAL OF MINUTES

- February 4, 2026
- February 5, 2026

- February 18, 2026

MOTION: Platting Member Liebing made motion to approve the Minutes presented.
Platting Member McBride seconded.

VOTE: The Minutes were approved unanimously.

3. AUDIENCE PARTICIPATION & PRESENTATIONS

PERSONS TO BE HEARD (Three minutes per person for items not scheduled for public hearing)

(None)

4. UNFINISHED BUSINESS

A. **CHOPPER INDUSTRIAL PARK:** The request is to create 10 lots and from Parcel 117N01E04C030, to be known as Chopper Industrial Park, containing 15.2 acres +/- . Proposed Chopper Circle is to serve as a private road, providing access for all proposed lots. The property is located south of East Mountain Heather Way, west of North Blue Ridge Circle, and east of North Hyer Road, within the SW ¼ Section 04, Township 17 North, Range 01 East, Seward Meridian, Alaska, in the South Lakes Community Council and in Assembly District #3. **This case was continued from the February 18th 2026 Platting Board Hearing.** *(Petitioner/Owner: Whiskey Romeo LLC, Staff: Cayman Reynolds, Case # 2025-157)*

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 119 public hearing notices were mailed out on December 22, 2025.

Staff gave an overview of the case:

- Staff recommends approval with 8 conditions and 6 findings of facts.

Platting Member Liebing had questions for staff.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative Craig Bennett spoke.

Chair Traxler opened the public hearing for public testimony.

There being no one to be heard Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative thanked staff.

MOTION: Platting Member Liebing made a motion to approve the preliminary plat of Chopper Industrial Park. Platting Member Kevan seconded the motion.

VOTE: The motion passed without objection.

- B. **RAFTER RIDGE:** The request is to create 2 lots from Government Lots 15 & 16, (Tax ID #'s 17N04W25A004 & 17N04W25A005), to be known as Rafter Ridge, containing 8.59 acres +/-, to be accessed by water. The property is located directly east of Big Lake, in the NE ¼ Section 25, Township 17 North, Range 04 West, Seward Meridian, Alaska. In the Big Lake Community Council and in Assembly District #5. **This case was continued from the February 18th 2026 Platting Board Hearing.** (*Petitioner/Owner: James Rafter & Patricia Rafter, Staff: Chris Curlin, Case # 2025-169*)

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 19 public hearing notices were mailed out on January 28, 2026.

Staff gave an overview of the case:

- Staff recommends approval with 7 conditions and 6 findings of facts.

Platting Member Liebing had questions for staff.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner/petitioner's representative was not present.

Chair Traxler opened the public hearing for public testimony.

There being no one to be heard Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner/petitioner's representative was not present.

MOTION: Platting Member Liebing made a motion to approve the preliminary plat of Rafter Ridge. Platting Member McBride seconded the motion.

VOTE: The motion passed without objection.

- C. **LUCAS 2025**: The request is to create one lot from lots 8, 9, 15, and 16 Lucas Subdivision, Plat 5-65, (Tax ID: 5012B02L008-1) to be known as Lucas 2025, containing 0.53 acres +/- . The plat is located east of South Glenn Highway, south of West Evergreen Avenue, and north of West Elmwood Avenue, located within the NE ¼ Section 5, Township 17 North, Range 02 East, Seward Meridian, Alaska. No community council, Assembly District is 002. **This case was continued from the February 18th 2026 Platting Board Hearing.** (Petitioner/Owner: Valley Feed LLC, Staff: Cayman Reynolds, Case # 2026-002)

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 128 public hearing notices were mailed out on January 28, 2026.

Staff gave an overview of the case:

- Staff recommends approval with 5 conditions and 6 findings of facts.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative chose not to speak.

Chair Traxler opened the public hearing for public testimony.

There being no one to be heard Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative, Gary LoRusso, spoke.

MOTION: Platting Member Liebinger made a motion to approve the preliminary plat of Lucas 2025. Platting Member McBride seconded the motion.

VOTE: The motion passed without objection.

5. RECONSIDERATIONS/APPEALS

(None)

6. PUBLIC HEARINGS

- A. **WILMINGTON HILL**: The request is to create 76 lots from Parcel 18N01W21C005, to be known as Wilmington Hill, containing 80.00 acres +/- . The property is located directly north of West Wilmington Drive, east of North Infinite Road, and south of West Schrock Road; within the SW ½ Section 21, Township 18 North, Range 01 West, Seward Meridian, Alaska. In the Tanaina Community Council and in Assembly District #6.

(Petitioner/Owner: Wilmington Development LLC, Staff: Cayman Reynolds, Case # 2026-003)

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 20 public hearing notices were mailed out on February 10, 2026.

Staff gave an overview of the case:

- Staff recommends approval with 8 conditions and 7 findings of facts.

Platting Member Gillson had questions for staff.

Chair Traxler asked for clarification on Condition of Approval #4.

Platting Member Liebing had questions for staff.

Platting Member Kevan had questions for staff.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioners representative Gary LoRusso spoke.

Chair Traxler opened the public hearing for public testimony.

The following persons spoke:

- Patricia O'Neil
- Thomas O'Neil
- Beth Hastings
- Will Hastings

There being no one else to be heard Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative, Gary LoRusso and Jesse Sumner spoke.

Discussion ensued.

Max Sumner spoke.

Discussion ensued.

MOTION: Platting Member Liebing made a motion to approve the preliminary plat of Wilmington Hill. Platting Member Chiavetta seconded the motion.

Discussion ensued.

VOTE: The motion passed without Platting Members Gillson and McBride in opposition.

7. ITEMS OF BUSINESS & MISCELLANEOUS

(None)

8. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory *(if needed)*

B. Upcoming Platting Board Agenda Items

Platting Officer, Fred Wagner informed the board of upcoming items:

- There is 1 case scheduled for March 19, 2026 Platting Board.
- Feather Lake

9. BOARD COMMENTS.

- Member Gillson – Welcomed new Platting Member Kevan.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Traxler adjourned the meeting at **2:23 PM**.


MICHELLE TRAXLER
Platting Board Chair

ATTEST:


KAYLA SMITH
Platting Board Clerk

South Knik River Community Council
Regular Meeting Minutes – Thursday Feb. 19th 2026

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Location: SKRCC Building
17958 E Knik River Rd.
Palmer, AK 99645

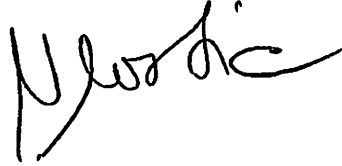
1. SKRCC President, Vlastic Marek, called meeting to order at 7:05pm and led the Pledge of Allegiance
2. Quorum was reached with 5 council members and 22 residents.
3. Agenda was approved.
4. Nov. 20th 2025 Meeting Minutes. - November Meeting Minutes were provided in print and were approved
5. Reports:
 - a. President Report –
 - i. CAP Funds Application was submitted. A copy of the Application was requested and will be provided prior to or at next meeting. A confirmation it was submitted, was received.
 - ii. Information regarding the Mat-Su Transportation Fair was provided via document.
 - iii. Provided via document was info regarding “Why many raw land parcels have seen taxes decline, while homeowners continue to see increases?”
 - iv. Provided National Well Testing Report that Vlastic had conducted on his private land if anyone is interested in seeing results.
 - b. Legislative Report – N/A
 - c. Treasure Report –
 - i. CAP Grant Funds: \$7,042.23
 - ii. Savings: \$2,645.41
 - iii. It was asked and discovered that CAP Funds for 2026 have not yet been received. A Council member will reach out to the POC to see what the status is and if there are any issues.
 - d. Building Progress Report –
 - i. Waiting for summer/funds to proceed with next steps on extension project. It was suggested that the generator get installed first, prior to walls and roof of extension being completed.
 - e. Old Cabin Sale status – No new offers have been received. Will keep it listed on Facebook and add info to listing to market also as a State Fair Booth.
 - f. Generator – It was decided to wait till closer to Spring/summer to look at completing the install for a cheaper and more proper completion. All quotes/estimates are welcome. It was mentioned that \$7,000 appears to be a bit high possibly. Wires being to code was something that was discussed.
6. Guest Speakers –

- 03/17/2025
- a. **Forrest Mussleman – Staff to Sen. Cathy Tilton – Dist. M. = New Senator**
 - i. Is part of the Judiciary Committee and is starting to see more bills come in.
 - ii. Brought forth Resolution SR4 that was passed this session.
 - iii. Is working on SB 239 – Is a Loophole of sorts, regarding DOT, Vehicle Registration and regulations on vehicles 25 years and older
 - iv. Is working on SB249 – which will try and mitigate fraud that is being conducted using AI at digital currency kiosks. Currently, fraudsters are targeting people, mainly elderly, by using AI technology by using a family members voice and calling saying they are in trouble with law, etc. and getting people to go to Digital Currency Kiosks where then they enter their financial info and it is converted into digital currency and sent to fraudsters. We will work on getting her info so people can contact her directly. At this time, it can be found at akleg.gov and click on her info.
 - b. **Hugh Leslie – Community Development Department**
 - i. Has been involved with similar areas for 33 years and with the Borough for 13 years.
 - ii. Dept. is working on doing an outreach program of sorts, getting out and informing the public of what their tax dollars go towards.
 - iii. Gave a presentation regarding what is Borough owned and available for access to public. Presentation will be provided to Council who will work on posting to website, when able.
 - c. **Mike Bowles – Was not present**
7. **Unfinished Business –**
- a.
8. **New Business –**
- a. Discussion was had regarding the renting of the Community Building to include: fee, donation, cleaning deposit, regulation/guidelines, and waiver/insurance. It was decided for immediate requested event, any donation to be accepted with a \$50 cleaning deposit. Treasurer will grant access and do an initial inspection and inspect to determine if cleaning deposit is kept. Guidelines at this time are “leave it in same if not better condition than you got it”. Enter at own risk.
9. **Announcements and Correspondence**
- a. It was asked if still having issues with accessing the website. Access to website still not received but will continue to be worked on. Resident recommended everyone should be taking issue and looking into the proposal for eliminating property tax and replacing with a sales tax. Mentioned that an article said that the proposed sales tax of 6% wouldn't cover the current amount needed/received from the current property tax revenue. Another resident mentioned that people should also be looking more into where the money is actually being applied and if it is being used wisely so that maybe

the large amount received from property taxes, wouldn't be needed/could be cut.

10. Meeting ended, was approved to be adjourned.

Vlastic Marek
SKRCC President



Date: March 19
2026

Attest:

Sable Anderson
Secretary



Date: 3/19/26



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PO Box 870236
Wasilla, AK 99687

tanainacommunity@gmail.com Facebook as "Tanaina Community Council"

GENERAL MEMBERSHIP MEETING MINUTES

Monday February 23rd, 2026

Location: Curtis Menard Sports Complex Meeting Room
and/or via Zoom.com meeting ID: 898 6138 3709 or telephone 346-248-7799

Attendee: Hugh Leslie MSB, Ellerg Gibbs, Senator Rauscher District O, Mary Ravetta
Assemblyman Dmitri Fonov, Rachel Lund, Amanda Kern, Corine Hickey (via zoom), Rachelle
Christensen (via zoom)

Called to order 7:01 pm AKST

I. Approval of Previous Meeting Minutes and Agenda

Motion -I move to approve today's agenda as written and the previous meeting dated
January 26, 2026 Motion Rachel Lund , 2nd by Ellerg Gibbs no discussion and Motion
passed unanimously.

II. Treasurer's Report Discussion – February 2026 Purchases limited to Zoom fees.

III. Guest Speaker and/or Assembly Representative:

A. Senator Yundt District N - None

B. Senator Rauscher District O

a. Resources report senator

- i. Bill 227 to rewrite Alaska oil policy is out of committee. The bill now includes a flat 17.5% tax on the gross value of oil production.
- ii. Bill 216 is mainly administrative requiring more permits for AK railroad to transfer 5 parcels of land to the city of Whittier. This bill did not pass.
- iii. SB75 Timber Bill was set aside. The timber bill manages timber leases on state lands.

b. Transportation report senator

c. JR Arm services

C. Assemblyman representative Dimitri Fonov

a. Budget full time cleaning coordinator

b. Lean spending

c. Auto junk car

D. Rachelle Christensen – Mat-Su Health Foundation (Via Zoom)

a. Education grants available in our community from Mat-Su health foundation
partner Mat-Su Regional Hospital

- i. Academic scholarship closes March 5th -any lives Matsu going to college
for health or human service field

- ii. Vocational scholarship for health and human services including first aid, and EMT etc. has to be a resident MSB and can apply all year long
- iii. Councils are eligible up to \$25,000 very broad category promote wellness in community purchase sport equipment and building parks in area, create TCC signage. Mat-Su health foundation is Currently working point Mackenzie community council to create food distribution site.
- iv. Technical assistance program. This is a service not a specific amount of money. This service will provide access to a pool contract to help design part of program or Help design park or playground, assistance draw up quote and facilitate meeting, assistance on grant writing put together proposal.

Motion -I move to amend the agenda to add presentation by Hugh Leslie MSB Motion Rachel Lund 2nd by Mary No discussion and Motion passed unanimously.

E. Hugh Leslie MSB Parks and Recreation

a. Power point presentation

- Encompasses swim lessons, ice skating, trails (non-motorized and motorized), motorized sports, library, soccer fields, campgrounds, foraging
- Big Lake lions club was purchased by parks and recreation for \$400,000. It is naturally refrigerator rink, working on grant to make refrigerated rink and in summer play Pickle ball.
- Government peak Challet will be able to book online
- Alcantra sports complex with soccer fields, baseball, disc golf, year
- Upgraded Jim creek campground towards butte by raceway mile 102.5 sunshine creek campground
- Parks are mostly operated by city. The borough doesn't maintain too many parks
- Fees going up Trails daily pay fee \$6 and annual \$45 (9 different trail heads) fees going up July 1st, when foraging no extra permit
- use on parcel viewer access from MSB webpage view trails
- Public Lake Access almost every lake has a public access look at the borough website <https://shorturl.at/1RWca> and link to DNR and show when last stocked with what fish
- Recent improvement, additions and ongoing projects - reservations can be made today
- problem reporter will access via the QR code

o Questions

- Can TCC receive donation annual trail head parking pass to give a prize for annual clean up.
- Will help TCC identify parcel borough land available for TCC park? Hugh said yes he is happy to help.

IV. Old Business

A. TCC Meeting dates for May 2026

- 1. Due to Memorial Day holiday TCC general membership meeting Moved. The TCC meeting will be Tuesday, May 26, 2026 .

B. CIP Project and Land Search – Borough land update form Dimitr Fonov not much foreclosure land available.

C. Corrine said land on N Sushana Dr & Schrock with agricultural lease. The land is managed by borough, but the owner does not live in Alaska and not used for agricultural purposes. TCC would like to know if this land is available. Suggested to follow up with

Community Development, Joseph Metzger, Land & Resource Manager 907-861-7864 or via email joseph.metzger@matsueov.us

D. Grant search- no new information

E. Election of Officers –Mary Ravetta will help with social media/outreach.

V. New Business

A. Community Clean Up- May 9th, 2026. Extend to the 10th? Weekend and raffle items (little miller, trail heads, pool and ice-skating rink,

B. Proposed community drives (food, clothing, etc) Host back to school drive, Prom dress drives and somewhere host.

C. Signage discussion

1. Reach out to Career Tech or Wasilla High to design signage. What is the process for getting TCC sign posted in a Lucille round. Suggestion to talk with Rod Hansen North Lake community council to ask him with questions. North Lakes just install signs. Ellerg Gibbs suggested submitting as Eagle Scout project, or getting donations. If sign paid via grant then need three quotes.

A. Persons to Be Heard- none

B. Roundtable Discussion

Ellerg Gibbs

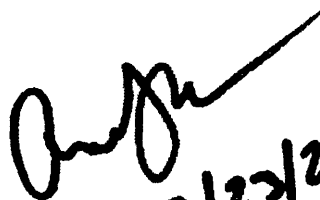
1. Land Survey – Comment gravel extraction coded. Recommend TCC attend borough assembly borough assembly meeting. And change to subdivision requirement down to 30,000 sq ft down from 45,000 lot. Concerning how this will influence the aquifer and well water and septic
2. Shooting range on Zero Lake area was proposed and met with opposition.
3. Encourage involvement with MSB assembly meetings.

Assemblyman Fonov - promote growth in our area.

Mary Ravetta -Matsu transportation Expo. Mary will attend and ask questions about TCC signage.

C. Adjournment 8:31

Our next TCC Community meeting 4th Monday of the Month March 23, 2026


3/23/26

Reachel Hunt
3/23/26

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MAR 24 2026

CLERKS OFFICE

Trapper Creek Community Council

Minutes

6:30pm Thursday, February 19th, 2026

P.O. Box 13021 Trapper Creek, AK. 99683

Telephone Conference (907) 373-2663 Enter Code: 991090#

- I. Call to Order- 6:32pm
- II. Pledge of Allegiance
- III. Determination of Quorum- 6 members
- IV. Board Members in Attendance Jason Kresge, Tom Amalfitano, Mike Volin, Stephen Strong Jr, Jeff Spotts, Dave Rittenburgh.
- V. Others in Attendance- Mark Gutman, via telephone Senator George Rauscher, Rachel Christensen
- VI. Approval of February Agenda- Approved
- VII. Minutes of the regular January Meeting- Tom made a motion to accept the minutes. Jeff Seconded. Board voted. All approved
- VIII. Borough Assembly Report (If current Representative has reached out)- No Report
- IX. Treasurer Report- Steve read the treasurer report. Jeff made a motion to draft a letter to the bank to get Steve on the account and get him issued a debit card. Dave seconded. Board voted. All approved.
- X. Community Reports.
 - A. TCCSA Water Committee- Water point dispensed 15576 Gallons during 4th quarter (October thru December) of 2025.
 - B. Trapper4 Creek Volunteer Fire Department- No Report
 - C. CERT Team- Mike reported that Cert is looking to add members to the team. Classes are held Saturday March 14th, Sunday March 15th, and Saturday March 21st from 9am to 5pm at the Senior Center at the Y. 20-hour course. Open to Talkeetna, Trapper Creek, and Willow residents. Flyers will be posted. Talon will be the trainer. There will also be a class in Palmer.
 - D. Youth Council Liaison. They are taking the winter off.

Cook
C71

A. Water Point email.

B. Letter from the Regulatory Commission of Alaska

C. Letter from the Department of Transportation giving notice about the Parks Highway drainage and culvert improvements continuing this summer. Information will be available on Council website, Facebook page as well as posted at Post Office.

D. Letter from the Department of Transportation giving notice of the Matsu Transportation Fair. Information will be posted at the Post Office as well as posted on the council Facebook page and website.

XII. Public Forum

A. State Senator George Rauscher called in. He spoke about the size of the district that he represents. He is fighting for road maintenance and snow removal. He is also going to try to help get our local speed limit reduced. He provided contact information. The council will be sending him a copy of the meeting minutes and agendas. Jason will be sending him the information he requested about the Trapper Creek Community Council.

B. Mark Gutman attended the meeting. He is working with a group of people trying to bring back the Upper Susitna Soil and Water Conservation District. They are looking to get more members and get a board together for the program. He wants to address the issue with the salmon in the area as well as other issues. The Alaska Department of Fish and Game has expressed interest in getting the Soil Conservation District reformed. Information will be posted on the Council website.

C. Rachel Christensen from Mat-Su Health Foundation called in. She is with the community engagement department. She spoke about the foundation and what it does for people. The foundation focuses on all forms of health for the communities (physical, spiritual, emotional, and mental). She spoke about current programs they have available. She spoke about scholarships available (until March 5th) for individuals living in the Mat-Su valley going to college for a health or social service field. They also have vocational scholarships for people studying health and human services. They have other programs available. Information about this will be posted.

XII, Unfinish Business

Mike contacted the borough regarding last meetings question from Dave regarding the snow removal/berms. He read through the entire contract that DNS has for the snow removal of our borough roads and looked for the answer regarding the berms. He was able to locate a section which mentioned, berms cannot exceed 12 inches measured on the owner's side contractor has six hours to remove them. It was suggested by Jason to attend a road board meeting and speak your complaints regarding berms and snow removal.

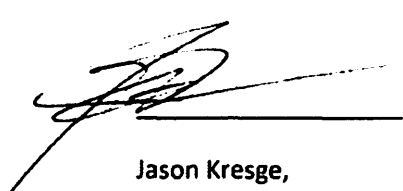
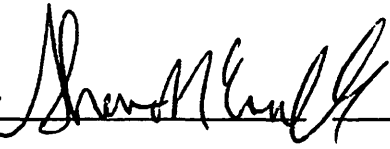
XIV. New Business-

Mark Gutman requested contact information on who to speak to about the bridge, repair and replace of Bradley Road. Steve and Mike provided him with requested information.

XV. Meeting Adjourned:

Tom made a motion to adjourn the meeting. Jeff seconded the motion. Board voted. All approved. Meeting was adjourned at 7:40pm.

Next meeting will be on March 19th at 6:30pm.

	3/19/26		3/19/26
Jason Kresge, Chairman	Date	Secretary	Date
		Shawn McConnell	

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

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BOARD OF SUPERVISORS

Cindy Michaelson, Chair
Randy Newcomb, Vice Chair
Cathi Kramer

DISTRICT CHIEF

Tawnya Hightower

Minutes

Regular Meeting
Monday January 12, 2026 at 6:00 p.m.
Public Safety Building, West Lakes Fire, Station 7-3

I. CALL TO ORDER.

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at 6:05 pm by Cindy Michaelson on January 12th, 2026

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance

III. ROLL CALL AND DETERMINATION OF QUORUM

Board members establish quorum:

West Lakes Fire Service Area Board of Supervisors

Chair: Cindy Michaelson present, **Vice-Chair:** Randy Newcomb present,

Members: Cathi Kramer by phone

Present from West Lakes Fire Department

Tawnya Hightower, Chief

Mary Hauge, Admin Assistant

Also Present: Brain Davis, MSB Deputy Director of Fire

RECEIVED

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

CLERK'S OFFICE

IV. APPROVAL OF AGENDA

MOTION: Cindy Michaelson moved to approve the agenda

VOTE: Motion passed unanimously

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cathi Kramer moved to approve the minutes

Randy Newcomb 2nd the motion

VOTE: Motion passed unanimously

VI. ANNOUNCEMENTS

- Responder Appreciation Night and 2025 in Review at Station 73 on January 13th at 6:00 PM

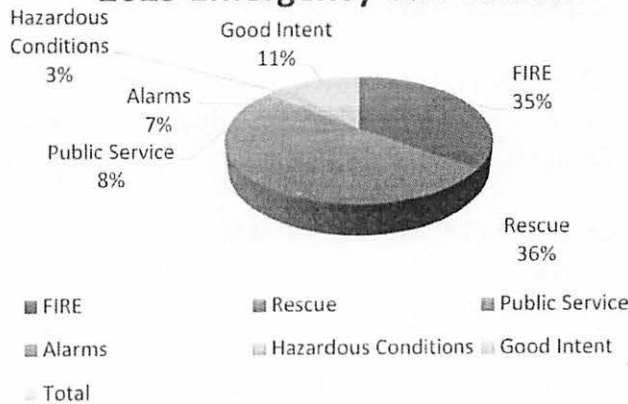
VII. CHIEF'S REPORT

A. Chief's Report – Tawnya Hightower – WLFSA

DECEMBER Calls 128

		Public			Good Intent	Total
FIRE	Rescue	Service	Alarms	Haz-Mat		
59	42	10	3	0	14	128
46%	33%	8%	2%		11%	

West Lakes Fire Dept.
2025 Emergency Call Volume



WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

- YTD Calls 862
- Responded to 59 fire events in December
- 128 Emergency Calls
- 18 Structure Fires, 9 were within West Lakes FSA, 8 CMSFD and Houston FD
- Discovery Loop Fire was in West Lakes Fire Service Area, a high-profile case, required State Fire Marshal investigation, CMSFD was there along with Houston Fire as Auto-aide.
- State Fire Marshal, sent a letter to West Lakes Fire extending gratitude to the crew who assisted during the W. Discovery Loop Fire investigation
- 44 calls already for the month of January

TRAINING:

- Regular Tuesday night training and single station training
- Fire Instructor Class Completed with 9 students
- Basic Firefighter Class begins January 20th
- ETT begins February 17th

COMMUNITY RISK REDUCTION:

Installed in December

YTD

- | | |
|--|-----------|
| • 32 Smoke Alarms | 2025: 196 |
| • 13 CO Alarms | 2025: 88 |
| • 1 Address Sign | 2025: 27 |
| • Shop with a Hero | |
| • Santa Cops & Heroes on Christmas Day, installing 4 of those homes with Smoke and CO alarms | |
| • Big Lake Holiday Parade | |

B. UPDATE/STATUS REPORT ON EQUIPMENT:

- Tender 73 had freeze up problems
- Pumper Tender had a frozen drain line
- RE-73 valve replacement
- Rescue engine for Station 71 is on order, Chassis to arrive to Rosenbauer in May 2027.

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

UPCOMING:

- West Lakes Fire is hosting a State offering of NFA: Strategy and Tactics for Company Operations.
- Iron Dog starts in Big Lake on February 12th with the Ambassador and Expedition Class. February 14th starts with the Pro-Class and finishes in Fairbanks. We provide response readiness for the racers and public, with snowmachines and ETT's on standby. Extremely busy time on the lake. Ice road is now open with 23" of ice depth, light pickups and ambulance will be there. Brush 81/plow truck will be equipped with ice rescue resources.
- Responder Appreciation January 13th at 6:00 PM.

VIII. UNFINISHED BUSINESS

A. New Budget Review

- Cindy Michaelson had concerns about Responder Wages, 411.400. She would like to see where the extra \$400,000 has been beneficial. Number of calls when you have people scheduled on.
- Chief Hightower will provide number of calls when people were on shift, call run volume vs the wages. It does cost more money to have a shift on, but the impact is we are getting to calls quicker and saving more lives and property.
- No changes or updates to the budget from the last meeting. No Finance numbers yet.

IX. NEW BUSINESS

A. 2026 BOS Meeting Schedule

- BOS meetings are held on the 2nd Monday of each month
- Joint meetings in May and October with Central Fire FSA Board
- Chief Hightower will be absent from the February 9th BOS meeting
- February BOS meeting will be cancelled

MOTION TO APPROVE THE CANCELLATION OF THE FEBRUARY 2026 BOS MEETING

MOTION: Cathi Kramer moved to cancel the February 2026 meeting

Randy Newcomb 2nd the motion

VOTE: Motion passed unanimously

MOTION TO APPROVE MARCH - DECEMBER 2026 BOS MEETING SCHEDULE

MOTION: Randy Newcomb moved to approve the BOS Meeting Schedule

Cathi Kramer 2nd the motion

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

VOTE: Motion passed unanimously

B. PERSONS TO BE HEARD

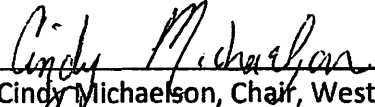
- Deputy Director Brian Davis
- For December, the call volume doubled for our 4 primary departments: Butte, Sutton, Central Fire, and West Lakes
- Borough Wide:
 - 43 Structure fires for December
 - 4,521 total Fire/Rescue calls in 2025
 - 11,500 EMS calls
 - December we had 18 Wildland fires, busiest wildland fires of the year
 - Average of December calls per day was 20
 - 1,000 combined Address signs, Smoke Alarms and CO Alarms for 2025. Over 150% increase from the year before
 - 2024 we had 6 fire fatalities and 2025 we had 2 fire fatalities
 - Over 96,000 On Call hours Borough wide
- Chief Tawnya Hightower
 - We keep statistical data on our installs. The circles on the map indicate where we installed Smoke and CO Alarms, the stars indicate where we have installed, and that smoke alarm has woken someone up, alerted them to the fire, and they got out.

C. ADJOURNMENT MOTION

Randy Newcomb 1st motion to adjourn

Cathi Kramer 2nd the motion to adjourn

VOTE: Motion passed unanimously. Meeting adjourned at 6:45 pm



Cindy Michaelson, Chair, West Lakes FSA B.O.S.

ATTEST:



Mary Hauge – Administrative Assistant

Minutes approved on 3/10/26

SUBJECT: REPORTING THE CONCLUSION OF CONTRACT FOR BID 25-108B, WITH CGC SERVICES, LLC, FOR A FINAL CONTRACT AMOUNT OF \$293,372.71 FOR THE PALMER HIGH SCHOOL BOILER UPGRADES.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: For information only.

Route To	Signatures
Originator	<div style="text-align: right;">3 / 1 6 / 2 0 2 6</div> <p>X D o n a l d J o u r d i a n</p> <hr/> <p>S i g n e d b y : D o n a l d R J o u r d i a n</p>
Division Manager	<div style="text-align: right;">3 / 1 9 / 2 0 2 6</div> <p>x C o l e B r a n h a m</p> <hr/> <p>S i g n e d b y : C o l e B r a n h a m</p>
Department Director	<div style="text-align: right;">3 / 1 9 / 2 0 2 6</div> <p>X T o m A d a m s , P E</p> <hr/> <p>S i g n e d b y : T o m A d a m s</p>
Purchasing Director	<div style="text-align: right;">3 / 2 3 / 2 0 2 6</div> <p>X R K r a f f t</p> <hr/> <p>S i g n e d b y : R u s s K r a f f t</p>
Finance Director	<div style="text-align: right;">3 / 2 3 / 2 0 2 6</div> <p> R e c o v e r a b l e S i g n a t u r e</p> <p>X C h e y e n n e H e i n d e l</p> <hr/> <p>S i g n e d b y : C h e y e n n e H e i n d e l</p>
Borough Attorney	<div style="text-align: right;">3 / 2 3 / 2 0 2 6</div> <p>X N i c h o l a s S p i r o p o u l o s</p> <hr/> <p>S i g n e d b y : N i c h o l a s S p i r o p o u l o s</p>
Borough Manager	<div style="text-align: right;">3 / 2 3 / 2 0 2 6</div> <p>X M i c h a e l B r o w n</p> <hr/> <p>S i g n e d b y : M i k e B r o w n</p>
Borough Clerk	<div style="text-align: right;">3 / 2 4 / 2 0 2 6</div> <p>X B r e n d a J . H e n r y f o r</p> <hr/> <p>S i g n e d b y : B r e n d a H e n r y</p>

ATTACHMENT (S) : None

SUMMARY STATEMENT: Pursuant to Matanuska-Susitna Borough (MSB) code, 3.08-170(F), the following is a summary of Bid Solicitation

25-108B, Project 40207, Palmer High School Boiler Upgrades.

The MSB entered into a contract with CGC Services, LLC, on February 27, 2025, for Bid Solicitation 25-108B, Palmer High School Boiler Upgrades, Project 40207. The original contract amount of \$ 267,444.00 was approved through Assembly Action, AM 25-014, presented on February 18, 2025, to Supply & Replace A Boiler At Palmer High School. Funding was provided by the MSB School District, MSBSD District Boiler Upgrades - FY 25, fund 40207-1800-1807.

Three change orders were issued over the course of the contract.

Change Order One (1) was added on 7/16/25 for \$14,510.53 for mechanical room leaks and control wiring repairs.

Change Order two (2) was added on 9/11/25 for \$5,725.18 to replace leaking flange and replace boiler pump motor starter.

Change Order three (3) was added on 10/16/25 for \$5,693.00 for boiler #1 troubleshooting and repair.

Original Contract Amount:		\$ 267,444.00
Change Order One:	\$ 14,510.53	
Change Order Two:	\$ 5,725.18	
Change Order Three:	\$ 5,693.00	
Change Order Totals:		<u>\$ 25,928.71</u>
Contract Total:		<u>\$ 293,372.71</u>

SUBJECT: Informing the Assembly of the Submittal of a Funding Request to the Denali Commission in the Amount of \$200,000.00 to Support a Port MacKenzie Master Plan Update.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: For information only.

Route To	Signatures
Originator	 Recoverable Signature X Corinne Lindfors Signed by: Corinne Lindfors 3/24/2026
Port Director	X David Griffin Signed by: David Griffin 3/25/2026
Finance Director	 Recoverable Signature X Cheyenne Heindel Signed by: Cheyenne Heindel 3/25/2026
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos 3/26/2026
Borough Manager	X Michael Brown Signed by: Mike Brown 3/26/2026
Borough Clerk	X Brenda J. Henry for Signed by: Brenda Henry 3/26/2026

ATTACHMENT (S): Application Packet

SUMMARY STATEMENT: The Matanuska-Susitna Borough has submitted a funding request to the Denali Commission in the amount of \$200,000.00 to support a Port MacKenzie Master Plan Update. This funding request will require MSB grant match funds.

If awarded, a contractor will be procured to develop a long-term

Port MacKenzie Master Plan allowing the port to align with emerging industries, position Port MacKenzie as a regional hub integrating key intermodal links supporting rural and remote Alaska. The plan update will focus on transportation access, utilities, efficient movement of freight and cargo, emergency services, warehousing, fuel transmission lines, and proposed rail. It will also identify funding opportunities, recommendations for land use, and updates to borough code.



MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue • Palmer, AK 99645
(907) 861-8689 • (907) 861-7799
www.matsu.gov



February 13, 2026

Julie Kitka
Federal Co-Chair
Denali Commission
550 W 7th Avenue
Anchorage, AK 99503

RE: Request for Funding – Port MacKenzie Master Plan Update

Federal Co-Chair Kitka,

The Matanuska-Susitna Borough (MSB) respectfully requests funding from the Denali Commission in support of the Port MacKenzie Master Plan Update. Port MacKenzie serves as an integral intermodal facility that supports mobilization of goods and infrastructure to rural communities across the State. Port MacKenzie is a critical statewide logistics asset requiring an updated strategic plan to guide development, infrastructure investment, emergency response capabilities, and long-term economic growth.

The Master Plan update will modernize the current plan, assess waterfront and uplands needs, evaluate transportation and utility infrastructure, support intermodal connectivity, and establish clear development priorities. This effort will position the Port to meet emerging industry needs, improve freight movement, and strengthen rural supply-chain access.

We kindly request \$200,000 from the Denali Commission, with matching contributions of \$100,000 from the MSB. The total anticipated budget for the Master Plan update is \$300,000.

Thank you for your consideration, continued support, and partnership. Please contact us with any questions.

Sincerely,

Michael Brown
Borough Manager

cc: David Griffin, Port Director

Providing Outstanding Borough Services to the Matanuska-Susitna Community

Proposal
Port MacKenzie/Matanuska-Susitna Borough
Attachment A - Scope of Work
February 17, 2026

Project Title: Port MacKenzie Master Plan Update

Period of Performance: March 1, 2026 – June 30, 2027

Background: Port MacKenzie (the Port) is a publicly owned intermodal transportation facility managed and operated by the Matanuska-Susitna Borough (MSB) that supports critical supply chains and transportation access across Alaska. Development of the port began in 2000 and today consists of a 15-acre pad on tidewater, deep-water dock, and barge dock, and is within a 9,000-acre special use district that is zoned for industrial and commercial use. Due to its proximity to the Port of Alaska (Anchorage), and its location on the west side of Cook Inlet and Knik Arm, the port serves as a strategic asset for emergency response, military resiliency, and movement of goods and services throughout the state, including Southeast, Southcentral and Interior regions, as well as villages in the Yukon-Kuskokwim Delta.

Problem and Need: The Port master plan was last updated in 2016. Despite being a critical asset for regional and statewide economic development, the Port’s master plan is out of date, and not strategically aligned with the Port’s current and future growth potential. A new Port master plan will enable the Port to align with emerging industries, position Port MacKenzie as a regional hub, integrate key intermodal links that support rural and remote Alaska, and attract investment opportunities while ensuring community needs are heard and priority projects are phased. The Port master plan will evaluate needs on the waterfront as well as Port uplands – focusing on Port transportation access, utilities, efficient movement of freight and cargo, emergency services, warehousing, fuel transmission lines, and proposed railroad. The Port master plan will also support the update maps, identify funding opportunities, and recommendations for land use, and changes or updates to borough code. Key considerations include a variety of development projects that focus on mining, fuel storage, manufacturing, and energy production.

Purpose:

Develop an updated port master plan for Port MacKenzie with identified three, five, and 10-year objectives and projects that improve operations, management, and Port business development.

Tasks:

- 1. Procurement** **Dates 03/01/2026 – 04/15/2026**
Upon approval and acceptance of the award, MSB will develop a request for proposal, and move into a procurement process.

- 2. Onboard Consultant** **Dates 04/15/2026 – 04/30/2026**
Meet with planning consultants and provide orientation of the port, establish timelines, share maps, reports, studies, plans, pictures, code, etc. Provide dates and opportunities to do site visits at the port and the port district uplands. Develop a stakeholder list and develop existing conditions. Contractor will participate in Port Commission meetings either in person or online and complete any necessary and relevant community engagement for the project.

- 3. Consultant Develops Draft Plan 1st Phase** **Dates 04/30/2026 – 08/30/2026**

During the first phase, planning consultants begin compiling information, identify Port goals, meet with stakeholders, and develop draft plan. Port staff will help guide the process, review drafts, design concepts, maps, plan layout, and provide feedback.

4. Consultant Develops Draft Plan 2nd Phase **Dates 09/01/2026 – 10/31/2026**

During the second phase, the draft plan goes out to public review. Consultants take feedback and incorporate into the plan. Attend Port Commission meetings either in person or online.

5. Consultant Draft Final Phase of Plan (95%) **Dates 11/01/2026 – 2/28/2027**

Final phase allows for any final updates, changes, and edits to plan documents. Attend Port Commission meetings either in person or online. Introduce the plan to the Borough Assembly for public hearing in December 2026. Attend borough assembly meeting.

6. Plan Finalized and Adopted by Borough Assembly **Dates 3/01/2027 – 6/30/2027**

Planning consultant will attend borough assembly meeting for adoption of the plan.

Deliverables:

1. Final plan documents will be provided in both online interactive mapping formats as well as hard copy documentation.

Budget:

The Denali Commission is making \$200,000.00 available via this Award. Additional contributions provided by: Port MacKenzie \$50,000.00, and Matanuska-Susitna Borough \$50,000.00 for a Total Budget of \$300,000.00. Additional Budget details are available on Budget and Funding Summary.

Delivery Method:

Port MacKenzie and Matanuska-Susitna Borough staff will oversee all tasks and subcontracts and complete procurement through MSB's standard procurement procedures.

Figure 1. Project Area

NONCODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-033**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY EXTENDING THE TIME LIMIT FOR COMPLETION OF EXPIRING PROJECT FUNDS THROUGH JUNE 30, 2027.

WHEREAS, the intent and rationale for this ordinance can be found in the accompanying Information Memorandum No. 26-053;

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode ordinance.

Section 2. Extension of Time. The Matanuska-Susitna Borough Assembly hereby approves the extension of time for the project funds listed in the attachment to Information Memorandum No. 26-053 through June 30, 2027.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk




(SEAL)


SUBJECT: EXTENDING THE TIME OF COMPLETION ON EXPIRING PROJECT FUNDS THROUGH JUNE 30, 2027.

AGENDA OF: March 17, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator Assistant Comptroller	<div style="text-align: right;">3 / 2 / 2 0 2 6</div> <p>X M e r i s s a C a r r e l l</p> <hr/> <p>S i g n e d b y : M e r i s s a C a r r e l l</p>
Community Development Director	<div style="text-align: right;">3 / 2 / 2 0 2 6</div> <p>X J i l l i a n M o r r i s s e y</p> <hr/> <p>S i g n e d b y : J i l l i a n M o r r i s s e y</p>
Emergency Services Director	<div style="text-align: right;">3 / 2 / 2 0 2 6</div> <p>X K e n B a r k l e y</p> <hr/> <p>S i g n e d b y : K e n n e t h B a r k l e y</p>
Information Technology Director	<div style="text-align: center;"> Recoverable Signature</div> <p>X L e a h J o n e s</p> <hr/> <p>S i g n e d b y : L e a h J o n e s</p>
Planning Director	<div style="text-align: center;"> Recoverable Signature</div> <p>X A l e x S t r a w n</p> <hr/> <p>S i g n e d b y : A l e x</p>
Public Works Director	<div style="text-align: right;">3 / 2 / 2 0 2 6</div> <p>X T o m A d a m s , P E</p> <hr/> <p>S i g n e d b y : T o m A d a m s</p>
Purchasing Director	<div style="text-align: right;">3 / 3 / 2 0 2 6</div> <p>X R u s t i n K r a f f t</p> <hr/> <p>S i g n e d b y : R u s s K r a f f t</p>
Finance Director	<div style="text-align: center;"> Recoverable Signature</div> <p>X C h e y e n n e H e i n d e l</p> <hr/> <p>S i g n e d b y : C h e y e n n e H e i n d e l</p>
Borough Attorney	<div style="text-align: right;">3 / 3 / 2 0 2 6</div> <p>X N i c h o l a s S p i r o p o u l o s</p> <hr/> <p>S i g n e d b y : N i c h o l a s S p i r o p o u l o s</p>
Borough Manager	<div style="text-align: right;">3 / 4 / 2 0 2 6</div> <p>X M i c h a e l B r o w n</p> <hr/> <p>S i g n e d b y : M i k e B r o w n</p>

Borough Clerk	 Recoverable Signature
	X L o n n i e M c K e c h n i e
	Signed by: Lonnie McKechnie

ATTACHMENT (S) : Fiscal Note: YES _____ NO X
Active Project list for time extension (5 pp)
Ordinance Serial No. 26-033 (2 pp)

SUMMARY STATEMENT: With the adoption of the Matanuska-Susitna Borough annual budget each year, the Borough Assembly approves a list of capital projects. The funding within Borough capital projects lapses 36 months after appropriation if the project has not been completed.

This legislation will extend the time of completion on the projects listed in the attached list through June 30, 2027.

BACKGROUND

Historically this legislation has been completed by staff in the Public Works Department. Beginning in Fiscal Year 2023, this process is managed by the Finance Department.

Finance staff have worked with the department directors and their staff to close all project and sub-project accounts that are not active.

This process left an active project list of 40 projects, from FY2011 to FY2024. Below is a summary of the list of extensions:

Fiscal Year	# of Projects	Original Ordinance
2011	1	OR 11-066
2014	1	OR 13-013
2019	2	OR 18-018
2020	1	OR 19-019
2021	2	OR 20-020
2022	12	OR 21-021
2023	3	OR 22-022
2024	18	OR 23-023

A total of 41 projects will expire on June 30, 2026, and will not be extended. These projects total approximately \$2,660,000 in unutilized funding that will lapse to fund balance upon expiration.

RECOMMENDATION OF ADMINISTRATIVE: Approve the legislation as presented.

Active Project List for Time Extension

Fiscal Year 2011

20280-4200-4203: Transportation Planning-Update of LRTP & Official Streets & HWY Plan
Planning-Julie Spackman

There is a need to update the Official Streets and Highway Plan and Long Range Transportation Plan in order to develop a new Transportation Infrastructure Package. Planning and Public Works have formed a working group to identify scope of updates.

Fiscal Year 2014

35412-1000-1001: Old Glenn Highway Paved Pathway in Butte
Public Works-Andrew Strahler/Brad Sworts

This is associated with grant funding that expires June 30, 2027. Significant utility relocation and challenging right-of-way acquisition has delayed project schedule.

Fiscal Year 2019

70012-2400-2401: Port Mack Dock Expansion/Impr/Repairs/Equip-Barge Dock Repair Phase II
Administration-David Griffin

Actively looking for grants to assist with the repairs. As well as design and engineering of barge dock replacement in Cell 1 of the dock.

70012-2400-2402: Port Mack Dock Expansion/Impr/Repairs/Equip -Deferred Maintenance
Administration-David Griffin/Cole Branham

Maintenance will continue for the life of the Port, currently working to get Multi Sector General Permit, once received, remaining funds will be used to maintain permit status.

Fiscal Year 2020

47038-4200-4201: Regional Transportation Organization-Regional Transportation Planning
Planning-Alex Strawn

MSB continues to have regional transportation planning needs for ongoing planning and implementation efforts. This money will be used for education for staff on transit issues as well as reconnaissance studies for input into transportation plans and future Transportation Infrastructure Packages.

Fiscal Year 2021

47514-1800-1805: Stormwater Management Plan-MS4 Permitting Preparation
Information Technology-Leah Jones

This funding will be used to develop mapping tools for compliance with MS4. GIS may use this as non-federal match for LiDAR acquisition and related projects

70012-2400-2403: Port Mack Dock Expansion/Impr/Repairs/Equip-Barge Dock Sheet Pile Interlock Repair

Administration-David Griffin

Actively looking for grants to assist with the repairs. As well as design and engineering of barge dock replacement in Cell 1 of the dock.

Fiscal Year 2022

15040-1800-1821: Parks & Recreation Projects-Homebuilt Circle Neklason Lake Parking Area

Public Works-Andrew Strahler/Joe Metzger

Bidding process in place. Work will continue into FY27 once contractor is awarded.

25057-2400-2401: Landfill Sand and Chip Production Project

Public Works-Jeff Smith

Continue to excavate C&D cell making product for construction at landfill entrance and compost area. The sand and gravel contract extended through June 30, 2027.

45040-2000-2010: Municipal Entitlement Lands-Land Surveys

Community Development-Joe Metzger

Waiting on State of Alaska approval/response to survey MEL land in Talkeetna; will be putting out a RFP within the next couple months. Surveys can cost \$400,000+; need to build up funds for this expense. This is how MSB receives ownership of State lands.

45288-1800-1802: New Palmer Ambulance Facility Station 3-9-Emergency Services in Palmer

Emergency Services-Brian Davis/Don Gibbs

Awarded \$8m grant for project. Bid Aug 25, contract award Oct 25, Estimated completion date December 31, 2027.

45288-6600-6601: New Palmer Ambulance Facility Station 3-9-Emergency Services in Palmer

Emergency Services-Brian Davis/Don Gibbs

Awarded \$8m grant for project. Bid Aug 25, contract award Oct 25, Estimated completion date December 31, 2027.

47031-2300-2301: Land & Resource Management-Jonesville Public Use Area Grant Match

Community Development-Joe Metzger

MSB/SOA now has an executed management agreement in place. Estimated design in progress; phased construction starting 2027, estimated complete end of year 2028.

47519-4200-4204: Aerial Imagery Acquisition-Aerial Imagery Acquisition Program

Information Technology-Leah Jones

GIS established an ongoing program to update aerial imagery every three years and LiDAR (elevation data) every six years. Both borough citizens and staff utilize LiDAR for various purposes. GIS obtained matching funds with USGS to collect LiDAR data in FY27.

47525-1800-1811: Radio/Repeater Management-North-Eastern Borough Communications Tower

Emergency Services-Casey Cook

The tower is being build East of Sutton, this will increase communication reliability and safety for this area

70007-2400-2401: Port Business Dev & Marketing Plan

Administration-David Griffin

Develop marketing materials for trade industry groups, conference, and conventions. Ex: Alaska Minors Association, Resource Development Council, etc...Update Port branding with signage, promotional materials, advertising (print and online). Estimated goal to spend by FY27.

70012-2400-2405: Port Mack Dock Expansion/Impr/Repairs/Equip -Cathodic Protection Upgrade

Administration-David Griffin/Cole Branham

Actively looking for grants to assist with the repairs. As well as design and engineering of barge dock replacement in Cell 1 of the dock. Additionally, PD&E is working to do a condition assessment to determine further needs.

70012-2400-2406: Port Mack Dock Expansion/Impr/Repairs/Equip -Port Facilities Capital Renewal

Administration-David Griffin/Cole Branham

Building a storage unit for the crane and future equipment.

75001-1800-1803: South Central Rail Corridor-Port Mackenzie Rail Extension Survey Tasks

Public Works-Brad Sworts

Funding is and will be used through 2026-2027 to complete survey tasks for the Rail Extension project.

Fiscal Year 2023

10190-1900-1901: Community Development – Libraries – Deferred Maintenance

Community Development-Jillian Morrissey/Don Jourdian

In planning stages with Public Works to encumber funds Spring 2026, with work being completed by year end 2026.

45244-6600-6657: West Lakes FSA Equipment/Vehicles-Land For a New Fire Station

Emergency Services-Tawnya Hightower/Joe Metzger

Cost to develop has increased from original plan. Actively looking for alternative that is affordable and suits the needs of the FSAs rapid growth.

99999-1800-1817: Budgeted Approps. Transferred/Pending – FY23 Grant Match – Fish Passage

Public Works-Andrew Strahler/Mike Campfield

Delays in ROW have developed that will push construction to 2026. PD&E monitoring deadlines.

Fiscal Year 2024

10154-1900-1910: Big Lake Library Improvement Pre Development Plan

Community Development-Jillian Morrissey

There has been a delay moving forward with these funds due to a number of recent changes in libraries. We intend to start the discussion of an update for the Big Lake Library in FY27.

10189-1900-1905: Animal Care & Regulation-Veterinary Clinic Equipment Replacement and Upgrades

Administration-Vanessa Forbes

HVAC - Once bid is awarded for design and completed it will determine cost estimates for bid on equipment. Projected start April/May 2026.

20317-1800-1809: Alcantra Recreational Facility Field Repair

Community Development-Hugh Leslie/Don Gibbs

Funds will be used to repair Alcantra Baseball Field, per discussion with Project Management finalizing plan. Will be bid beginning 2026 for work to start Spring 2026 and continue through Fall 2026.

25004-1200-1201: Cleanup and Abatement

Public Service-Jason Ortiz

MSB received these funds through an awarded court judgment. Will continue to be used to fund community cleanup projects. Anticipate using the remainder of funds in FY26 & FY27.

30042-1800-1804: Willow RSA-Shirley Towne Bridge Maintenance

Public Works-Brad Sworts

Developing SOW which will be advertised in 2026.

30048-6600-6718: Gold Trail RSA-Sushana Drive at Little Susitna River Flooding Mitigation

Public Works-Brad Sworts

PD&E has applied for DHS&ES HGMP funds, waiting on agency to approve, on hold until approval is received.

45040-2000-2011: Municipal Entitlement Lands-Land Surveys

Community Development-Joe Metzger

Waiting on SOA approval/response to survey MEL land in Talkeetna; will be putting out a RFP within the next couple months. Surveys can cost \$400,000+; need to build up funds for this expense. This is how MSB receives ownership of State lands.

45076-6600-6610: Central Mat-Su FSA Facilities & Vehicles-Training Complex Build Out

Emergency Services-Michael Keenan/Don Gibbs

Construction started summer 2025 and anticipated to be completed by Summer 2027.

45179-1800-1805: Public Facilities Study-Seismic Resiliency Improvements

Public Works-Rodney Crew

Numerous investigations have been completed and the data has been collected, but the engineer still need to complete the evaluation to determine wheather addition investigations or retrofits/repairs are required.

45244-6600-6663: West Lakes FSA Facilities & Vehicles-Personal Protective Equipment Extractors and Dryers

Emergency Services-Tawyna Hightower

Quotes have been obtained and equipment ordered. Once delivered remaining funds will be used for installation.

47031-2000-2008: Land & Resource Management-Material Site Geotechnical Investigations

Community Development-Emerson Krueger

Ongoing project involving many borough parcels. Bid award being approved by Assembly and will be encumbered shortly thereafter.

47052-4200-4201: Public Outreach, Education and Incentives

Public Service-Jason Ortiz

The planning department has ongoing needs for public outreach funding.

47052-4200-4202: Public Engagement, Outreach and Education

Public Service-Jason Ortiz

The planning department has ongoing needs for public outreach funding.

47057-1800-1801: Information Technology On-line Web Presence and Upgrade

Information Technology-Leah Jones

Web Developer project employee to continue staff augmentation for the web migration. Expecting the work to continue through the beginning of 2027.

47109-2000-2004: Wildfire Mitigation-Borough Saw Crew

Community Development-Emerson Krueger

Providing additional time for the saw crew to clear hazard trees. Funding allows team the ability to help address events like the recent windstorms.

47506-1800-1806: Financial System Enhancements & Improvements

Finance: Cheyenne Heindel

Funding expected to be used for continued implementation of the EPL and atENT software, including but not limited to additional professional services, system configuration, and custom reporting.

70007-4200-4201: Port Business Development & Marketing Plan

Administration-Dave Griffin

Develop marketing materials for trade industry groups, conference, and conventions. Ex: Alaska Minors Association, Resource Development Council, etc...Update Port branding with signage, promotional materials, advertising (print and online). Estimated goal to spend by FY27.

99999-1800-1818: Budgeted Approps. Transferred/Pending – FY24 Grant Match – Fish Passage

Public Works-Andrew Strahler/Mike Campfield

PD&E is requesting additional funds that will need these to match.

NONCODE ORDINANCE

Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-034**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$281,250 FROM THE STATE OF ALASKA, DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT, COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY PROGRAM, FOR THE MSB HAZARD MITIGATION PLAN UPDATE PROJECT.

WHEREAS, the intent and rationale of this ordinance are found in the accompanying Information Memorandum No. 26-055; and

WHEREAS, the scope of work and budget are contained in Resolution Serial No. 26-022.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode ordinance.

Section 2. Acceptance and Appropriation Source. The Assembly hereby accepts a grant in the amount of \$281,250 from the State of Alaska, Department of Commerce, Community, and Economic Development, CDBG-DR (Grant Agreement No. 19-CDBGDR-12) and appropriates the amount to project no. 47520, Fund 480 for the MSB Hazard Mitigation Plan Update project.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Introduced: 03/17/26
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 26-022**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR A GRANT IN THE AMOUNT OF \$281,250 FOR THE MSB HAZARD MITIGATION PLAN UPDATE PROJECT AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE OF ALASKA, DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT.

WHEREAS, the intent and rationale of this resolution are found in the accompanying Information Memorandum No. 26-055; and

WHEREAS, the above funds were appropriated with Ordinance Serial No. 26-034.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the following scope of work and budget for the MSB Hazard Mitigation Plan Update project.

SCOPE OF WORK

Fund eligible planning activities on a cost reimbursable basis associated with the MSB Hazard Mitigation Plan Update project, including data gathering, studies, analysis, preparation of plans, public meetings or workshops, and consultant services, as set forth in Grant Agreement No. 19-CDBGDR-12.

BUDGET

Grant Agreement No. 19-CDBGDR-12: \$281,250.
Total: \$281,250.

BE IT FURTHER RESOLVED, that the Assembly hereby authorizes the Manager to enter into an agreement with the State of Alaska,

Department of Commerce, Community, and Economic Development for
the MSB Hazard Mitigation Plan Update project.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)





MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM No. 26-055

SUBJECT: ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$281,250 FROM THE STATE OF ALASKA, DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT, AND APPROVING THE SCOPE OF WORK AND BUDGET, AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT FOR THE MSB HAZARD MITIGATION PLAN UPDATE PROJECT.

AGENDA OF: March 17, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator - Wade L.	 Recoverable Signature X W a d e L o n g Signed by: Wade Long
Planning Director	 Recoverable Signature X A l e x S t r a w n Signed by: Alex
Finance Director	 Recoverable Signature X C h e y e n n e H e i n d e l Signed by: Cheyenne Heindel 3 / 4 / 2 0 2 6
Borough Attorney	X N i c h o l a s S p i r o p o u l o s Signed by: Nicholas Spiropoulos 3 / 4 / 2 0 2 6
Borough Manager	X M i c h a e l B r o w n Signed by: Mike Brown
Borough Clerk	 Recoverable Signature X L o n n i e M c K e c h n i e Signed by: Lonnie Mckechnie

ATTACHMENT (S): Fiscal Note (1 pp)
 Grant Agreement (39 pp)
 Ordinance Serial No. 26-034 (2 pp)
 Resolution Serial No. 26-022 (2 pp)

SUMMARY STATEMENT:

The Borough has been designated to receive grant funds from the Department of Housing and Urban Development to the State of Alaska, Department of Commerce, Community, and Economic Development, in response to the 2018 Earthquake. Issued through the Community Development Block Grant Disaster Recovery (CDBG-DR) program in the amount of \$281,250 (Grant Agreement No. 19-CDBGDR-12) to

Matanuska-Susitna Borough project no. 47520, Fund 480. This is a cost-reimbursable basis for eligible planning activities associated with the MSB Hazard Mitigation Plan Update project, including data gathering, studies, analyses, plan preparation, public meetings or workshops, and consultant services, as set forth in the grant agreement.

The agreement term begins on July 1, 2025, and the project must be completed, with all costs paid, no later than July 31, 2028.

No local match funding requirement is identified in the grant agreement.

RECOMMENDATION OF ADMINISTRATION: Approve legislation as presented.

CODE ORDINANCE

Sponsored by:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-035**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY INCREASING
THE COMPENSATION OF THE MEMBERS OF THE BOARD OF EQUALIZATION.

Whereas, the Board of Equalization is one of a number of
Borough boards;

Whereas, the members of the Borough of Equalization are
currently paid \$50 per day;

Whereas, the members of other Borough boards are currently
paid \$100 per day;

Whereas, the members of the Board of Equalization serve an
important function to the Borough and its citizens;

Whereas, the Board of Equalization members are comprised of
Borough residents that are appointed on the basis of their general
business expertise and their knowledge or experience with quasi
judicial matters;

Whereas, the Board members often have experience in real and
personal property appraisal, the real estate market, the personal
property market, and other similar fields.

Whereas, the Borough values the Board of Equalization members
and seeks to fairly compensate them for their service on the Board
of Equalization;

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amending subsection. MSB 3.15.215(F) to read as follows:

(F) *Compensation of members*. Compensation for members shall be \$[50] **100** per daily session. All requests for reimbursement shall be actual expenses incurred on authorized board business.

Section 4. Effective date. This ordinance shall take effect upon adoption, and applied retroactively to any Board of Equalization meeting in 2026 that has occurred before adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk



(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY INCREASING THE COMPENSATION OF THE MEMBERS OF THE BOARD OF EQUALIZATION.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To Department/Director	Signature	Comments
Originator	Oliver Querin	
Finance Director	 Recoverable Signature X Cheyenne Heindel <small>Signed by: Cheyenne Heindel 3/6/2026</small>	
Borough Attorney	X Shannon Bodolay <small>Signed by: Shannon Bodolay 3/6/2026</small>	
Borough Manager	X Michael Brown <small>Signed by: Mike Brown 3/6/2026</small>	
Borough Clerk	 Recoverable Signature X Lonnie McKechnie <small>Signed by: Lonnie McKechnie</small>	

ATTACHMENT (S): Fiscal Note: YES X NO _____
 Ordinance Serial No. 26-035(2 pp)

SUMMARY STATEMENT: The compensation for the members of the Board of Equalization is currently set at \$50 per daily session. Other Borough Boards are paid at a higher rate of \$100 per day, and often serve less days in a row than some of the Board of Equalization members. The intent of this proposed code change is to increase their daily compensation so the Borough is able to find knowledgeable members of the community that are willing to serve. Even if the Board of Equalization convenes prior to the legislation taking affect, if passed the new rate of compensation is intended to apply to all board meetings in 2026 and until amended.

RECOMMENDATION OF ADMINISTRATION: Introduce and set for Public Hearing.

By: Assemblymember Fonov
Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 26-027**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REQUESTING THE STATE OF ALASKA TO REVIEW DMV PROCESSES AND CONSIDER MODIFICATIONS TO FACILITATE REFUGEES' ABILITY TO RENEW DRIVER'S LICENSES.

WHEREAS, the United States has provided humanitarian relief to Ukrainians and Russians fleeing the war in Ukraine through the use of the humanitarian and Protected status programs;

WHEREAS, many Ukrainian refugees and/or asylees that are in the State are here under Ukrainian Humanitarian Parole (UHP) and have Temporary Protected Status (TPS);

WHEREAS, many individuals who initially held Temporary Protected Status have subsequently filed timely asylum applications, and these filings place them into lawful "pending asylum" status; however, because pending asylum does not provide a federal document with a defined expiration date, the Department of Motor Vehicles is unable to verify an authorized period of stay for these individuals, preventing renewal of otherwise valid Alaska driver's licenses;

WHEREAS, federal processing delays have impeded the timely issuance of updated documents the State of Alaska Department of Motor Vehicles (DMV) accepts for the determination of lawful status, and length of authorized stay, thereby hindering refugees'

ability to renew their Alaska driver's licenses;

WHEREAS, ON April 15, 2025 the Borough Assembly unanimously passed resolution Serial No. 25-046 which called on elected officials, advocacy organizations, and community leaders to garner support for legislative solutions that will protect Ukrainians that are part of these programs from displacement and ensure long-term stability;

WHEREAS, being able to drive legally, or have family members able to drive legally in the Matanuska-Susitna Borough is very important to individuals long term stability, as most areas of the Borough are not served by regular scheduled mass transportation;

WHEREAS, a lack of an ability to lawfully drive can impact a refugee's or their family's safety, and is related to whether or not their family is able to attend school in person, attend church or participate and serve in their community;

WHEREAS, the Borough requests the State of Alaska amend the State laws, and specifically the DMV process, to allow refugee and asylees to obtain driver's privileges more rapidly;

NOW, THEREFORE, BEIT RESOLVED, the Borough requests the Legislature consider adopting the following statutory language to effectuate such amendment to AS 28.15.101:

(e) Notwithstanding (d) of this section, under regulations adopted by the department, the department may renew a standard (non-federally compliant) driver's license issued under (d) of this section for a period

not to exceed two years for a person who:

(1) previously held a valid Alaska driver's license or identification card issued under (d) of this section;

(2) has timely applied to the federal government for an extension, renewal, or continuation of lawful status;

(3) has not received a final determination on the application described in (2) of this subsection at the time of renewal due to federal processing delays;

(4) submits an affidavit, under penalty of perjury, attesting that the application described in (2) of this subsection has been filed and remains pending;

(5) is verified through the federal Systematic Alien Verification for Entitlements (SAVE) program as having no adverse or terminating status at the time of renewal. An inconclusive SAVE response shall not be grounds for denial; and

(6) has not been convicted of a felony in this state.

(f) A driver's license issued under subsection (e) of this section does not confer lawful status and shall be subject to cancellation if the department later determines that the person is no longer authorized to stay in the United States.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REQUESTING THE STATE OF ALASKA TO REVIEW DMV PROCESSES AND CONSIDER MODIFICATIONS TO FACILITATE REFUGEES' ABILITY TO RENEW DRIVER'S LICENSES.

AGENDA OF: April 7, 2026

Assembly Action:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To	Signatures
Originator	<div style="text-align: right;">3 / 2 0 / 2 0 2 6</div> <input checked="" type="checkbox"/> Estelle Wiese <small>Signed by: Estelle Wiese</small>
Borough Attorney	<div style="text-align: right;">3 / 2 0 / 2 0 2 6</div> <input checked="" type="checkbox"/> Shannon Bodolay for NS <small>Signed by: Shannon Bodolay</small>
Borough Manager	<div style="text-align: right;">3 / 2 0 / 2 0 2 6</div> <input checked="" type="checkbox"/> Michael Brown <small>Signed by: Mike Brown</small>
Borough Clerk	<div style="text-align: right;">3 / 2 5 / 2 0 2 6</div> <input checked="" type="checkbox"/> Brenda J. Henry for <small>Signed by: Brenda Henry</small>

ATTACHMENT (S): Fiscal Note: YES _____ NO X
 Resolution Serial No. 26-027 (3 pp)
 Letter from New Chance Inc. Ukraine Relief Program

SUMMARY STATEMENT:

This legislation is coming forward at the request of Assemblymember Fonov supporting Ukrainian refugees and their ability to drive legally in the State of Alaska.

This legislation is an attempt to help those Ukrainian Humanitarian Parole (UHP) and Temporary Status (TPS) holders in the Matanuska Borough. However, if the State makes the recommended changes, it would affect refugees and asylees all over the State of Alaska. In addition, a growing number of Ukrainian families who initially obtained Temporary Protected Status have now filed for asylum, placing them into pending asylum status. While this category reflects lawful presence under federal law, it does not produce a federal document with a defined expiration date. As a result, these individuals fall into the same document-verification gap at the DMV

as those awaiting TPS renewals, despite full compliance with all federal filing deadlines.

There are many Ukrainian families who arrived in Alaska lawfully and are believed to have timely filed their parole renewals, TPS applications, and employment authorizations renewals. However, many have experienced delays in these being processed - sometimes up to or over a year. The long time for such is believed to be due to the federal agency backlogs.

The current state law of Alaska Statute 28.15 constrains the Department of Motor Vehicle's (DMV) ability to issue driver's licenses. The duration of any driver's license is governed by AS 28.15.101. Under that statute, the Department may issue either an eight-year license to individuals with permanent lawful status or a limited-term license that must expire on the same date as the applicant's authorized period of stay. The Department will not issue a license absent a valid federal document that includes a defined expiration date.

If the Federal government takes a long time to renew the documents required for the Department to determine lawful status and the authorized period of stay, they can be denied their ability to drive and support their family. This result is not consistent with helping refugees and asylees.

There are a number of other states that allow individuals to receive permission to drive if they cannot establish lawful status or lawful presence if they meet certain requirements. This resolution includes a narrowly tailored approach for the particular circumstance at issue here.

This resolution requests the State modify its processes by changing State law so that the Department of Motor Vehicles can renew a driver's license for individuals who have applied for extension, renewal, or continuation of lawful status but has not received a determination yet, and provides language to effectuate that change to AS 28.15.101.

RECOMMENDATION OF ADMINISTRATION:

The Administration recommends that the Assembly adopt the accompanying resolution.

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 26-028**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY OPPOSING SENATE BILL 277 AND URGING THE PROTECTION OF PARENTAL RIGHTS, CHARTER SCHOOL FUNDING, AND CORRESPONDENCE EDUCATION.

WHEREAS, the Borough Assembly is committed to the concept of providing robust, flexible, and high-quality educational opportunities for ALL students, recognizing that school choice has long been a cornerstone of Alaska's education landscape; and

WHEREAS, Alaska Statute 14.03.016 provides for the long-standing tradition of a parent's right to direct the education of a parent's child, including correspondence programs that predate statehood; and

WHEREAS, Alaska law has historically recognized the right of parents to direct the education of their children without unnecessary administrative barriers or compulsory enrollment in a local district; and

WHEREAS, Alaska has historically prioritized funding education closest to the student, rather than expanding administrative structures, to serve remote and diverse populations who seek educational options; and

WHEREAS, Senate Bill 277 (SB 277) proposed changes that would impose new financial and administrative burdens on families

participating in correspondence programs, appearing to remove parents from their present role as primary decision-makers in their children's education; and

WHEREAS, SB 277 allows for up to an 8% indirect cost deduction from education funding allocated to correspondence students, while at the same time does not establish a cap on additional fees or charges that districts may impose on families; and

WHEREAS, Section 4 of SB 277 amends AS 14.14.110(a) to place severe restrictions on cooperative arrangements for correspondence study programs, explicitly prohibiting these funds from being used to provide special education services, in-person classes, career and vocational courses, or extracurricular activities, thereby isolating correspondence students and denying vulnerable students essential support; and

WHEREAS, Section 7 of SB 277 amends AS 14.17.500 to fundamentally alter the State's correspondence funding model by mandating that Average Daily Membership (ADM) funding for out-of-district correspondence students be directed to the student's resident district rather than the district actually providing the educational program; and

WHEREAS, under this model, families may be required to enroll in a district that does not directly provide instructional services, teachers, or resources, raising serious questions about

the justification for administrative overhead charges and effectively forcing districts to dismantle their statement correspondence offerings; and

WHEREAS, brick-and-mortar schools have not historically operated in cooperative partnership with correspondence programs, despite such arrangements already being permissible under current law, and SB 277 does not clearly demonstrate how proposed changes improve or expand these relationships, raising concerns about the unequal treatment of correspondence students and a lack of accountability for districts; and

WHEREAS, SB 277 further amends AS 14.03.260(a) to increase the indirect cost rate districts may retain from charter school annual program budgets from 4% to 8%, directly siphoning critical operational funds away from charter school classrooms and student services; and

WHEREAS, any polity changes should reinforce, not weaken, Alaska's robust educational choice system and the autonomy it provides to families.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Assembly is officially opposed to Senate Bill 277 in its current form due to the severe and negative impacts it will have on charter school viability, correspondence program support services, and statement educational choice; and

BE IT FURTHER RESOLVED that lawmakers are urgently requested to:

1. Protect and affirm the rights of parents to direct their children's education without unnecessary requirements.
2. Protect the "funding follows the student" model for statewide correspondence programs to ensure geographic freedom and educational choice for Alaskan families.
3. Preserve Alaska's long-standing correspondence education tradition.
4. Avoid policies that disincentivize or financially penalize correspondence and charter school students.
5. Remove restrictions on cooperative agreements that would deny correspondence students access to special education, in-person labs, and extracurricular activities.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY OPPOSING SENATE BILL 277 AND URGING THE PROTECTION OF PARENTAL RIGHTS, CHARTER SCHOOL FUNDING, AND CORRESPONDENCE EDUCATION.

AGENDA OF: April 7, 2026

Assembly Action:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To	Signatures
Originator	3 / 2 3 / 2 0 2 6 X N S f o r A s s y m B o w l e s Signed by: N i c h o l a s S p i r o p o u l o s
Borough Attorney	3 / 2 3 / 2 0 2 6 X N i c h o l a s S p i r o p o u l o s Signed by: N i c h o l a s S p i r o p o u l o s
Borough Manager	3 / 2 3 / 2 0 2 6 X M i c h a e l B r o w n Signed by: M i k e B r o w n
Borough Clerk	3 / 2 4 / 2 0 2 6 X B r e n d a J . H e n r y f o r Signed by: B r e n d a H e n r y

ATTACHMENT (S): Resolution Serial No. 26-028 (4 pp)
 School District Resolution 26-005 (2pp)
 SB277 (10 pp)

SUMMARY STATEMENT: This resolution is sponsored by Assemblymember Bowles to fully support the Matanuska-Susitna Borough School Board in opposing SB 277. The resolution urges the protection of parental rights, charter school funding, and correspondence education.

RECOMMENDATION OF ADMINISTRATION: Consider resolution.

SENATE BILL NO. 277

IN THE LEGISLATURE OF THE STATE OF ALASKA

THIRTY-FOURTH LEGISLATURE - SECOND SESSION

BY THE SENATE EDUCATION COMMITTEE

Introduced: 3/13/26

Referred: Education, Finance

A BILL

FOR AN ACT ENTITLED

1 "An Act relating to education; relating to charter school budgets; relating to
2 correspondence study program materials, funding, and student counts; relating to
3 student transportation funding; relating to cooperative arrangements for
4 correspondence study program services entered into by school districts; relating to the
5 base student allocation; relating to eligibility for teacher certification; relating to
6 reemploying retired members of the teachers' retirement system at regional resource
7 centers; relating to reading proficiency incentive grants; requiring the Legislative
8 Budget and Audit Committee to procure an education funding study; and providing for
9 an effective date."

10 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

11 * **Section 1.** AS 14.03.260(a) is amended to read:

12 (a) A local school board shall provide an approved charter school with an

1 annual program budget. The budget shall be not less than the amount generated by the
 2 students enrolled in the charter school less administrative costs retained by the local
 3 school district, determined by applying the indirect cost rate approved by the
 4 department up to eight [FOUR] percent or the specified administrative costs,
 5 whichever is less. Costs directly related to charter school facilities, including rent,
 6 utilities, and maintenance, may not be included in an annual program budget for the
 7 purposes of calculating the four percent cap on administrative costs under this
 8 subsection. A local school board shall provide a charter school with a report itemizing
 9 the administrative costs retained by the local school board under this section. The
 10 "amount generated by students enrolled in the charter school" is to be determined in
 11 the same manner as it would be for a student enrolled in another public school in that
 12 school district and includes funds generated by grants, appropriations, federal impact
 13 aid, the required local contribution, the local contribution under AS 14.17.410(c),
 14 special needs under AS 14.17.420(a)(1), and secondary school vocational and
 15 technical instruction under AS 14.17.420(a)(3). A school district shall direct state aid
 16 under AS 14.11 for the construction or major maintenance of a charter school facility
 17 to the charter school that generated the state aid, subject to the same terms and
 18 conditions that apply to state aid under AS 14.11 for construction or major
 19 maintenance of a school facility that is not a charter school.

20 * **Sec. 2.** AS 14.03.300 is amended by adding a new subsection to read:

21 (c) A student who ceases to be enrolled in a correspondence study program
 22 may retain textbooks, equipment, and other curriculum materials provided to the
 23 student through the program, including materials purchased through an annual student
 24 allotment provided to a parent or guardian of the student under AS 14.03.310.

25 * **Sec. 3.** AS 14.09.010(a) is amended to read:

26 (a) A school district that provides student transportation services for the
 27 transportation of students who reside a distance from established schools is eligible to
 28 receive funding for operating or subcontracting the operation of the transportation
 29 system for students to and from the schools within the student's transportation service
 30 area. Subject to appropriation, the amount of funding provided by the state for
 31 operating the student transportation system is the amount of a school district's ADM,

1 less the ADM for the district's correspondence programs during the current fiscal year,
 2 multiplied by the per student amount for the school district as follows, for the school
 3 years beginning July 1, 2026 [2025]:

4	DISTRICT	PER STUDENT AMOUNT
5	Alaska Gateway	<u>\$2,694</u> [\$2,529]
6	Aleutians East	<u>402</u> [377]
7	Anchorage	<u>564</u> [529]
8	Annette Island	<u>236</u> [221]
9	Bering Strait	<u>63</u> [59]
10	Bristol Bay	<u>3,459</u> [3,247]
11	Chatham	<u>364</u> [341]
12	Copper River	<u>2,054</u> [1,928]
13	Cordova	<u>435</u> [408]
14	Craig	<u>548</u> [514]
15	Delta/Greely	<u>2,144</u> [2,013]
16	Denali	<u>2,340</u> [2,197]
17	Dillingham	<u>1,577</u> [1,480]
18	Fairbanks	<u>1,057</u> [992]
19	Galena	<u>330</u> [309]
20	Haines	<u>811</u> [761]
21	Hoonah	<u>387</u> [363]
22	Iditarod	<u>274</u> [257]
23	Juneau	<u>781</u> [733]
24	Kake	<u>352</u> [330]
25	Kashunamiut	<u>7</u> [6]
26	Kenai Peninsula	<u>1,185</u> [1,112]
27	Ketchikan	<u>941</u> [833]
28	Klawock	<u>757</u> [710]
29	Kodiak Island	<u>1,035</u> [971]
30	Kuspuk	<u>846</u> [794]
31	Lake and Peninsula	<u>497</u> [466]

1	Lower Kuskokwim	<u>359</u> [337]
2	Lower Yukon	<u>2</u> [1]
3	Matanuska-Susitna	<u>1,178</u> [1,106]
4	Nenana	<u>761</u> [714]
5	Nome	<u>805</u> [755]
6	North Slope	<u>1,450</u> [1,361]
7	Northwest Arctic	<u>32</u> [30]
8	Pelican	<u>94</u> [88]
9	Petersburg	<u>485</u> [455]
10	Saint Mary's	<u>250</u> [234]
11	Sitka	<u>554</u> [520]
12	Skagway	<u>47</u> [44]
13	Southeast Island	<u>1,496</u> [1,404]
14	Southwest Region	<u>774</u> [726]
15	Unalaska	<u>840</u> [788]
16	Valdez	<u>953</u> [894]
17	Wrangell	<u>907</u> [851]
18	Yakutat	<u>963</u> [904]
19	Yukon Flats	<u>342</u> [321]
20	Yukon/Koyukuk	<u>388</u> [364]
21	Yupiit	<u>3</u> [2].

22 * **Sec. 4.** AS 14.14.110(a) is amended to read:

23 (a) When necessary to provide more efficient or more economical educational
 24 services, a district may cooperate or the department may require a district to cooperate
 25 with other districts, state-operated schools, or the Bureau of Indian Affairs in
 26 providing educational or administrative services. However, if a cooperative
 27 arrangement requires pupils to live away from their usual homes, the school board
 28 shall provide classes within the attendance area when there are at least eight children
 29 eligible to attend elementary and secondary school in the attendance area. **A**
 30 **cooperative arrangement related to providing correspondence study program**
 31 **services must specify the amount of the administrative services fee paid to the**

1 **entity providing the correspondence study program services. The administrative**
 2 **services fee shall be the indirect cost rate approved by the department up to eight**
 3 **percent and may not include costs incurred by the entity providing the**
 4 **correspondence study program for providing special education services, in-**
 5 **person classes, career, technical, or vocational course fees, or extracurricular**
 6 **fees.** In this subsection,

7 (1) "administrative services" includes supervisory, maintenance,
 8 purchasing, or other services that are required for unified administration;

9 (2) "educational services" includes boarding and tuition arrangements,
 10 pupil or teacher exchanges, special education services, or curriculum development.

11 * **Sec. 5.** AS 14.17.430 is amended to read:

12 **Sec. 14.17.430. State funding for correspondence study.** Except as provided
 13 in AS 14.17.400(b), funding for the state centralized correspondence study program or
 14 a district correspondence program, including a district that offers a statewide
 15 correspondence study program, includes an allocation from the public education fund
 16 in an amount calculated by **using** [MULTIPLYING] the ADM of the correspondence
 17 program **reported under AS 14.17.500(a) and 14.17.600(a)** [BY 90 PERCENT].

18 * **Sec. 6.** AS 14.17.470 is amended to read:

19 **Sec. 14.17.470. Base student allocation.** The base student allocation is
 20 **\$6,786.54** [\$6,660].

21 * **Sec. 7.** AS 14.17.500 is amended by adding a new subsection to read:

22 (h) A district shall include in the ADM of a statewide correspondence study
 23 program offered by the district a student who is enrolled in the program and resides in
 24 the district. If a student is enrolled in a statewide correspondence study program but
 25 does not reside in the district offering the program, the district in which the student
 26 resides shall include the student in the ADM of the school in that district with the
 27 lowest ADM, as determined by the most recent student count data for the district.

28 * **Sec. 8.** AS 14.20.015(a) is amended to read:

29 (a) The department shall issue a preliminary teacher certificate to an out-of-
 30 state teacher who meets the requirements of this section. To be eligible for a
 31 preliminary teacher certificate, a person shall

1 (1) have received at least a baccalaureate degree from an institution of
2 higher education accredited by a recognized **institutional** [REGIONAL] accrediting
3 association or approved by the commissioner;

4 (2) hold a valid teacher certificate issued by another state;

5 (3) have submitted fingerprints to the department to be used for a
6 criminal history background check and been found by the department to be suitable for
7 employment as a teacher under AS 14.20.020(f);

8 (4) have paid the fee required by the department under
9 AS 14.20.020(c).

10 * **Sec. 9.** AS 14.20.020(b) is amended to read:

11 (b) A person is not eligible for a teacher certificate unless that person has
12 received at least a baccalaureate degree from an institution of higher education
13 accredited by a recognized **institutional** [REGIONAL] accrediting association or
14 approved by the commissioner and, if applicable, has passed the examination or
15 examinations required by (i) of this section. However, this subsection is not applicable
16 to

17 (1) persons employed in the state public school system on
18 September 1, 1962;

19 (2) persons issued an emergency certificate during a situation that, in
20 the judgment of the commissioner, requires the temporary issuance of a certificate to a
21 person not otherwise qualified.

22 * **Sec. 10.** AS 14.20.022(b) is amended to read:

23 (b) To be eligible for a subject-matter expert limited teacher certificate, a
24 person shall

25 (1) hold at least a baccalaureate degree from an institution of higher
26 education accredited by a recognized **institutional** [REGIONAL] or national
27 accrediting association or approved by the commissioner and

28 (A) have majored or minored in the subject that the person will
29 be teaching; or

30 (B) have at least five years **of** experience in the subject matter
31 that the person will be teaching;

1 (2) have submitted fingerprints and the fees required by the
 2 Department of Public Safety under AS 12.62.160 for criminal justice information and
 3 a national criminal history record check to the department; the department must have
 4 submitted the fingerprints and fees to the Department of Public Safety for a report of
 5 criminal justice information under AS 12.62 and a national criminal history record
 6 check under AS 12.62.400 and the person must have been found by the department to
 7 be suitable for employment as a teacher under AS 14.20.020(f); and

8 (3) be currently enrolled in an approved post-baccalaureate teacher
 9 education program at an [A REGIONALLY ACCREDITED] institution accredited
 10 by an institutional accrediting association meeting the requirements of
 11 AS 14.20.020(b) that provides for completion of the regular teacher certificate
 12 education requirements within two years after receipt of a subject-matter expert
 13 limited teacher certificate under this section.

14 * **Sec. 11.** AS 14.20.136(a) is amended to read:

15 (a) Subject to (b) - (d) of this section, a school district or regional resource
 16 center established under AS 14.12.150 may reemploy a member who is retired under
 17 a retirement plan established in AS 14.25.009 - 14.25.220, or a member who is retired
 18 under a retirement plan established in AS 14.25.310 - 14.25.590. In this subsection,
 19 "school district" has the meaning given in AS 14.30.350.

20 * **Sec. 12.** AS 14.20.136(b) is amended to read:

21 (b) A member who is retired under AS 14.25.110(a) may not be reemployed
 22 under (a) of this section unless the member

23 (1) certifies that the member and the school district or regional
 24 resource center did not arrange before the member retired from the school district or
 25 regional resource center for the member to be reemployed by the school district or
 26 regional resource center after the member retired; and

27 (2) has been retired for at least

28 (A) 60 days if the member is at least 62 years of age; or

29 (B) six months if the member is less than 62 years of age.

30 * **Sec. 13.** AS 14.20.136(c) is amended to read:

31 (c) Before reemploying a retired member under (a) of this section to fill a

1 position, a school district **or regional resource center** shall

2 (1) by resolution, adopt a policy that describes the circumstances of a
3 shortage or anticipated shortage of applicants, other than retired members, who are
4 qualified for particular positions and permits rehiring that complies with the
5 requirements of this section; and

6 (2) publicly advertise the position for 10 business days and actively
7 recruit to fill the position by hiring a person other than a member who is retired.

8 * **Sec. 14.** AS 14.20.136(e) is amended to read:

9 (e) A school district **or regional resource center** that reemploys a member
10 under this section who is retired under the defined benefit retirement plan established
11 in AS 14.25.009 - 14.25.220 is required to

12 (1) provide the administrator with

13 (A) a copy of the resolution and policy adopted under (c) of
14 this section; and

15 (B) for every retired member who is rehired, a report
16 identifying the member by name and describing the

17 (i) circumstances of the shortage that necessitated the
18 rehire; and

19 (ii) actions taken by the school district **or regional**
20 **resource center** to comply with [SCHOOL DISTRICT] policy adopted
21 under (c) of this section and the requirements of this section; and

22 (2) make contributions under AS 14.25.070.

23 * **Sec. 15.** AS 14.25.043(f) is amended to read:

24 (f) If a member who retired under AS 14.25.110(a) is reemployed by a school
25 district **or regional resource center** under AS 14.20.136,

26 (1) the member does not become an active member;

27 (2) the member shall continue to receive retirement benefits from the
28 plan as though the member were not reemployed by the school district **or regional**
29 **resource center**;

30 (3) deductions from the member's salary may not be made under
31 AS 14.25.050; and

1 (4) the member may not receive credited service in the plan during the
2 period of reemployment.

3 * **Sec. 16.** AS 14.25.043(g) is amended to read:

4 (g) Notwithstanding (f) of this section, a member who is retired under
5 AS 14.25.110(a) and reemployed by a school district **or regional resource center**
6 under AS 14.20.136 is eligible to receive the group health plan coverage provided to
7 active members employed by that school district **or regional resource center**.

8 * **Sec. 17.** AS 14.30.773(a) is amended to read:

9 (a) **A** [SUBJECT TO APPROPRIATION, A] school district is eligible to
10 receive a reading proficiency incentive grant of not less than \$450 for each student in
11 kindergarten through grade six who, at the end of the school year,

12 (1) performs at grade-level reading proficiency; or

13 (2) demonstrates improvement on a reading screening tool approved
14 by the department, on a standards-based assessment in language arts approved by the
15 department, or on a student portfolio in language arts approved by the department.

16 * **Sec. 18.** The uncodified law of the State of Alaska is amended by adding a new section to
17 read:

18 LEGISLATIVE BUDGET AND AUDIT COMMITTEE STUDY OF PUBLIC
19 SCHOOL FUNDING. The Legislative Budget and Audit Committee shall procure a study to
20 be completed not later than January 1, 2027, by an entity or entities with expertise in school
21 finance to evaluate the current education funding provisions and either recommend changes to
22 the current funding provisions or recommend alternative methods of education funding. The
23 study must

24 (1) be produced in consultation with the Institute of Social and Economic
25 Research at the University of Alaska Anchorage; and

26 (2) include consideration of

27 (A) stable and predictable funding for basic education needs and an
28 ancillary system of providing funding above basic education needs;

29 (B) geographic location and specific student subpopulations, as
30 appropriate;

31 (C) appropriate proportions and mechanisms for state and local

1 contributions to public school funding; and

2 (D) methods for funding alternative public school options, including
3 charter schools, residential schools, and correspondence programs.

4 * **Sec. 19.** The uncodified law of the State of Alaska is amended by adding a new section to
5 read:

6 APPLICABILITY. Sections 11 - 16 of this Act apply to contracts made on or after the
7 effective date of this Act.

8 * **Sec. 20.** This Act takes effect immediately under AS 01.10.070(c).



**MATANUSKA-SUSITNA BOROUGH SCHOOL BOARD
RESOLUTION 26-005**

**A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH SCHOOL BOARD OFFICIALLY
OPPOSING SENATE BILL 277 AND URGING THE PROTECTION OF PARENTAL RIGHTS,
CHARTER SCHOOL FUNDING, AND CORRESPONDENCE EDUCATION**

WHEREAS, the Mat-Su Borough School District School Board is committed to providing robust, flexible, and high-quality educational opportunities for ALL students, recognizing that school choice has long been a cornerstone of Alaska’s educational landscape; and

WHEREAS, Alaska Statute 14.03.016 provides for the long-standing tradition of a parent’s right to direct the education of a parent’s child, including correspondence programs that predate statehood; and

WHEREAS, Alaska law has historically recognized the right of parents to direct the education of their children without unnecessary administrative barriers or compulsory enrollment in a local district; and

WHEREAS, Alaska has historically prioritized funding education closest to the student, rather than expanding administrative structures, to serve remote and diverse populations who seek educational options; and

WHEREAS, Senate Bill 277 (SB 277) proposes changes that would impose new financial and administrative burdens on families participating in correspondence programs, appearing to remove parents from their present role as primary decision-makers in their children’s education; and

WHEREAS, SB 277 allows for up to an 8% indirect cost deduction from education funding allocated to correspondence students, while at the same time does not establish a cap on additional fees or charges that districts may impose on families; and

WHEREAS, Section 4 of SB 277 amends AS 14.14.110(a) to place severe restrictions on cooperative arrangements for correspondence study programs, explicitly prohibiting these funds from being used to provide special education services, in-person classes, career and vocational courses, or extracurricular activities, thereby isolating correspondence students and denying vulnerable students essential support; and

WHEREAS, Section 7 of SB 277 amends AS 14.17.500 to fundamentally alter the state’s correspondence funding model by mandating that Average Daily Membership (ADM) funding for out-of-district correspondence students be directed to the student’s resident district rather than the district actually providing the educational program; and

WHEREAS, under this model, families may be required to enroll in a district that does not directly provide instructional services, teachers, or resources, raising serious questions about the justification for administrative overhead charges and effectively forcing districts to dismantle their statewide correspondence offerings; and

WHEREAS, brick-and-mortar schools have not historically operated in cooperative partnership with correspondence programs, despite such arrangements already being permissible under current law, and SB 277 does not clearly demonstrate how proposed changes improve or expand these relationships, raising concerns about the unequal treatment of correspondence students and a lack of accountability for districts; and

WHEREAS, SB 277 further amends AS 14.03.260(a) to increase the indirect cost rate districts may retain from charter school annual program budgets from 4% to 8%, directly siphoning critical operational funds away from charter school classrooms and student services; and

WHEREAS, any policy changes should reinforce, not weaken, Alaska's robust educational choice system and the autonomy it provides to families.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough School Board officially opposes Senate Bill 277 in its current form due to the severe and negative impacts it will have on charter school viability, correspondence program support services, and statewide educational choice; and

BE IT FURTHER RESOLVED that lawmakers are urgently requested to:

1. Protect and affirm the rights of parents to direct their children's education without unnecessary requirements.
2. Protect the "funding follows the student" model for statewide correspondence programs to ensure geographic freedom and educational choice for Alaskan families.
3. Preserve Alaska's long-standing correspondence education tradition.
4. Avoid policies that disincentivize or financially penalize correspondence and charter school students.
5. Remove restrictions on cooperative agreements that would deny correspondence students access to special education, in-person labs, and extracurricular activities.

APPROVED by the Mat-Su Borough School Board this xx day of xxxx, 2026.

Kathy McCollum, Board President

Dr. Randy Trani, Superintendent

ATTEST:

Stacy Escobedo, Board Administrative Assistant



SUBJECT: Award of bid number 26-129B to Ficklin Construction LLC for the contract amount of \$1,186,406.00 for RSA 27 Meadow Lakes Annual Road Maintenance - Rebid.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Director	X Rustin Krafft <small>Signed by: Rustin Krafft 3/24/2026</small>
Public Works Director	X Tom Adams, P.E. <small>Signed by: Tom Adams 3/24/2026</small>
Finance Director	X Cheyenne Heindel <small>Signed by: Cheyenne Heindel 3/25/2026</small>
Borough Attorney	X Nicholas Spiropoulos <small>Signed by: Nicholas Spiropoulos 3/26/2026</small>
Borough Manager	X Michael Brown <small>Signed by: Mike Brown 3/26/2026</small>
Borough Clerk	X Brenda J. Henry for <small>Signed by: Brenda Henry 3/26/2026</small>

ATTACHMENT (S): Analysis Sheet (2p)
 Scope of Work (2p)

SUMMARY STATEMENT: On February 20, 2026, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to perform annual road maintenance for Road Service Area (RSA) 27, Meadow Lakes. Contractors are to provide services to the Borough for all road assets approved for maintenance within the Road Service Area (RSA). Contract Services are comprised of three general activities: Routine Maintenance, Periodic Maintenance, and Public Construction. Construction Services purchased will support the Public Works Department in assembly district #7.

In response to the advertisement, eight bids were received. Award recommendation is being made to Ficklin Construction LLC as the lowest responsive and responsible bidder based on Total Bid Amount.

The term length for this agreement is for one year with two additional one-year renewals (potentially three-year contract), subject to annual appropriation of funds by the Borough Assembly.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Public Works Department, Operations & Maintenance Division, will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Award of bid number 26-129B to Ficklin Construction LLC for the contract amount of \$1,186,406.00 for RSA 27 Meadow Lakes Annual Road Maintenance – Rebid.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$1,186,406*	FUNDING SOURCE Meadow Lakes RSA #27 Operating Budget
FROM ACCOUNT # 257.000.000 4xx.xxx	PROJECT
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>X</u> <u>Liese I Zanto</u> <small>SIGNED BY: LIESE I ZANTO</small>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual		1,186.4				
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING		1,186.4				

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		1,186.4				
TOTAL		1,186.4				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) ***Pending adoption of the FY2027 Budget**

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____



Recoverable Signature

X

Cheyenne Heindel

APPROVED BY: _____ DATE: _____

Signed by: Cheyenne Heindel

SECTION 102
SCOPE OF WORK

- 2.0 Description.** The work consists of performing year-round routine maintenance. Work may also consist of periodic maintenance or public construction that is approved by the Borough prior to commencement. The Contractor shall complete all work in accordance with the Contract.
- 2.1 Roads Approved for Maintenance.** The Borough's GIS dashboard (<https://matsugov.us/roads/maintenance>) identifies the road service area (RSA) boundary and the road maintenance classifications included in this Contract. Mileage shown in the bid documents is for road assets approved for maintenance within this Contract. The Borough shall provide written notification to the Contractor of any changes in approved service area road mileage or road maintenance classification. If the RSA contains a maintenance agreement with another entity (i.e. DOT, City of Wasilla, etc) that divides maintenance responsibilities, the contractor will be notified and respective maintenance will follow terms and definitions of this contract for the respective agreement.
- 2.2 Services.** The Contractor shall provide services to the Borough for all road assets approved for maintenance within the RSA to their classification and shall identify, prioritize, and plan services in accordance with the terms of this Contract. Services are comprised of three general activities as follows:
- A. Routine Maintenance.** Routine maintenance is the daily monitoring of road assets and the work required to conform to the Specifications for Road Maintenance.
 - 1. Routine Maintenance includes activities and response to conditions that are both predictable and unpredictable in nature.
 - 2. Payment for routine maintenance shall be made on a per mile basis as shown on the Bid Form.
 - B. Periodic Maintenance.** Periodic maintenance is work typically performed at certain intervals to provide protection, decrease the rate of deterioration, and preserve integrity of road assets.
 - 1. Periodic Maintenance must be timely completed which requires a written Task Order from the Borough prior to commencing work. The amount of the PO cannot be exceeded without the Borough's written approval.
 - 2. Periodic Maintenance is required to conform to the Specifications for Road Maintenance and the Alaska Department of Transportation & Public Facilities Standard Specifications for Highway Construction (2017).
 - 3. The annual quantity of Periodic Maintenance will be reallocated every contract year by the Borough to meet the needs of the RSA.
 - 4. Payment for Periodic Maintenance shall be made at the contract unit price for the quantity of authorized work completed and accepted during the billing cycle.
 - C. Public Construction.** Public Construction is work that includes rehabilitation, alteration, extension, or repair of roadways.
 - 1. Public construction requires written authorization in the form of a Task Order from the Borough prior to commencing work. The amount of the Task Order cannot be exceeded without the Borough's written approval.

2. The annual quantity of Public Construction will be allocated every contract year to meet the needs of the RSA.
3. Payment for Public Construction shall be made at the contract unit price for the quantity of authorized work completed and accepted during the billing cycle.
4. All Public construction, no matter the value of the Task Order, shall not pay less than the current prevailing wage rates as described in Alaska Statute 36.05.
5. Public Construction is required to conform to the Alaska Department of Transportation & Public Facilities Standard Specifications for Highway Construction (2017)

2.3 Three (3)-Year Anticipated Work Plan. The Borough shall provide the Contractor a Three-Year Anticipated Work Plan in a format determined by the Borough:

- A. By no later than 90 days after a complete Startup Condition Assessment has been received from the Contractor for the first contract year.
- B. Each year thereafter on or before March 1 of each contract year (if the contract is renewed).

2.4 Additional Work. The Borough may request Contractor to perform additional work. Contractor may provide a proposal for requested Additional Work to the Borough for acceptance, including a description of the work to be completed and the price. Compensation for Additional Work will be at the agreed price.

- A. Additional Work completed without the Borough's approval will not be paid.
- B. Nothing in this Contract is intended to restrict the Borough from hiring other contractors to perform Additional Work. The Borough may use other contractors to complete work.

2.5 Equipment. The Contractor's rates for equipment are shown in contract documents. Rates will cover per hour, with operator, and shall include the total amount the Borough will pay under every circumstance covered by this contract.

2.6 Changes to Contract. Changes to the Contract must be in writing and can only made by the Borough. Contractor shall not perform work on any road, bridge or pedestrian facility not shown on the GIS dashboard or specifically identified within this contract unless otherwise provided by written change order issued by the Borough. The Borough may adjust road mileage or modify any road maintenance classification by issuing a change order to the Contractor.

26-103B RSA 27 Meadow Lakes Annual Road Maintenance - Rebid
Detailed Bid Tabulation:

26-103B RSA 27 Meadow Lakes Annual Road Maintenance - Rebid Detailed Bid Tabulation:													
SCHEDULE A - ZONE 1													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE A: ROUTINE MAINTENANCE - ZONE 1													
A-1	LEVEL 1	MILE	0.0	\$	-	\$	-	\$	-	\$	-	\$	-
A-2	LEVEL 2	MILE	15.8	\$	11,000.00	\$	173,800.00	\$	-	\$	-	\$	-
A-3	LEVEL 3	MILE	51.0	\$	10,000.00	\$	510,000.00	\$	-	\$	-	\$	-
A-4	LEVEL 4	MILE	1.1	\$	11,500.00	\$	12,650.00	\$	-	\$	-	\$	-
TOTAL BID (SCHEDULE A) ZONE 1				\$	696,450.00	\$	696,450.00	\$	-	\$	-	\$	-
DEDUCTIVE ALTERNATE 1													
DA-1	Modify 5.01.6 d. to allow berms measured on the homeowner side of the driveway to be no more than 12 inches high on any portion for the full width of the driveway for Level 1, 2, and 3.	MILE	66.8	\$	160.20	\$	10,701.36	\$	-	\$	-	\$	-
SCHEDULE A - ZONE 2													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE A: ROUTINE MAINTENANCE - ZONE 2													
A-1	LEVEL 1	MILE	0.0	\$	-	\$	-	\$	-	\$	-	\$	-
A-2	LEVEL 2	MILE	8.8	\$	11,000.00	\$	96,800.00	\$	-	\$	-	\$	-
A-3	LEVEL 3	MILE	30.7	\$	10,000.00	\$	307,000.00	\$	-	\$	-	\$	-
A-4	LEVEL 4	MILE	0.0	\$	-	\$	-	\$	-	\$	-	\$	-
TOTAL BID (SCHEDULE A) ZONE 2				\$	403,800.00	\$	403,800.00	\$	-	\$	-	\$	-
DEDUCTIVE ALTERNATE 1													
DA-1	Modify 5.01.6 d. to allow berms measured on the homeowner side of the driveway to be no more than 12 inches high on any portion for the full width of the driveway for Level 1, 2, and 3.	MILE	39.5	\$	160.20	\$	6,327.90	\$	-	\$	-	\$	-
SCHEDULE A - ALL ZONES 1 & 2													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE A: ROUTINE MAINTENANCE - ALL ZONES 1 & 2													
A-1	LEVEL 1	MILE	0.0	\$	-	\$	-	\$	-	\$	-	\$	-
A-2	LEVEL 2	MILE	24.6	\$	11,000.00	\$	270,800.00	\$	9,700.00	\$	238,620.00	\$	14,400.00
A-3	LEVEL 3	MILE	81.7	\$	10,000.00	\$	817,000.00	\$	9,700.00	\$	792,490.00	\$	14,400.00
A-4	LEVEL 4	MILE	1.1	\$	11,500.00	\$	12,650.00	\$	9,700.00	\$	10,670.00	\$	14,400.00
TOTAL BID (SCHEDULE A) ALL ZONES 1 & 2				\$	1,100,250.00	\$	1,100,250.00	\$	1,041,780.00	\$	1,546,560.00	\$	1,127,700.00
DEDUCTIVE ALTERNATE 1													
DA-1	Modify 5.01.6 d. to allow berms measured on the homeowner side of the driveway to be no more than 12 inches high on any portion for the full width of the driveway for Level 1, 2, and 3.	MILE	106.3	\$	160.20	\$	17,029.26	\$	1,500.00	\$	150,450.00	\$	3,000.00
SCHEDULE B - ZONE 1													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE B: ROUTINE MAINTENANCE - ZONE 1													
B-1	CRACK SEALING	POUND	39,870	\$	2.95	\$	117,616.50	\$	-	\$	-	\$	-
670 (2)	SINGLE STRIPE	MILE	9.0	\$	6,864.00	\$	61,776.00	\$	-	\$	-	\$	-
670 (3)	DOUBLE STRIPE	MILE	10.2	\$	5,168.00	\$	52,713.60	\$	-	\$	-	\$	-
670 (4)	TRANSVERSE PAVEMENT MARKING LINES	SQUARE FOOT	192	\$	3.20	\$	614.40	\$	-	\$	-	\$	-
670 (5)	TRANSVERSE PAVEMENT MARKING, WORDS AND SYMBOLS	EACH	0	\$	150.00	\$	-	\$	-	\$	-	\$	-
TOTAL BID (SCHEDULE B) ZONE 1				\$	170,944.50	\$	170,944.50	\$	-	\$	-	\$	-
SCHEDULE B - ZONE 2													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE B: ROUTINE MAINTENANCE - ZONE 2													
B-1	CRACK SEALING	POUND	28,020	\$	2.95	\$	82,859.00	\$	-	\$	-	\$	-
670 (2)	SINGLE STRIPE	MILE	5.0	\$	6,864.00	\$	34,320.00	\$	-	\$	-	\$	-
670 (3)	DOUBLE STRIPE	MILE	7.1	\$	5,168.00	\$	36,699.20	\$	-	\$	-	\$	-
670 (4)	TRANSVERSE PAVEMENT MARKING LINES	SQUARE FOOT	16,334	\$	3.20	\$	52,268.80	\$	-	\$	-	\$	-
670 (5)	TRANSVERSE PAVEMENT MARKING, WORDS AND SYMBOLS	EACH	0.0	\$	150.00	\$	-	\$	-	\$	-	\$	-
TOTAL BID (SCHEDULE B) ZONE 2				\$	207,290.60	\$	207,290.60	\$	-	\$	-	\$	-
SCHEDULE B - ALL ZONES 1 & 2													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE B: ROUTINE MAINTENANCE - ALL ZONES 1 & 2													
B-1	CRACK SEALING	POUND	67,890	\$	2.95	\$	200,275.50	\$	3.00	\$	203,670.00	\$	4.50
670 (2)	SINGLE STRIPE	MILE	5.0	\$	6,864.00	\$	34,320.00	\$	1,300.00	\$	6,500.00	\$	3,000.00
670 (3)	DOUBLE STRIPE	MILE	17.3	\$	5,168.00	\$	89,406.40	\$	1,900.00	\$	32,870.00	\$	5,000.00
670 (4)	TRANSVERSE PAVEMENT MARKING LINES	SQUARE FOOT	16,526	\$	3.20	\$	52,883.20	\$	8.85	\$	146,255.10	\$	12.00
670 (5)	TRANSVERSE PAVEMENT MARKING, WORDS AND SYMBOLS	EACH	9.0	\$	150.00	\$	1,350.00	\$	2.70	\$	2,430.00	\$	250.00
TOTAL BID (SCHEDULE B) ALL ZONES 1 & 2				\$	378,235.10	\$	378,235.10	\$	391,725.10	\$	607,567.90	\$	283,041.90
SCHEDULE C - ZONE 1													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE C: PUBLIC CONSTRUCTION ZONE 1													
202 (2)	REMOVAL OF PAVEMENT	SQUARE YARD	50	\$	22.00	\$	1,100.00	\$	-	\$	-	\$	-
202 (4)	REMOVAL OF CULVERT PIPE	LINEAR FOOT	20	\$	25.00	\$	500.00	\$	-	\$	-	\$	-
203 (3)	UNCLASSIFIED EXCAVATION	CUBIC YARD	100	\$	16.00	\$	1,600.00	\$	-	\$	-	\$	-
203 (27)	DITCH LINEAR GRADING	STATION	20	\$	600.00	\$	12,000.00	\$	-	\$	-	\$	-
301 (1)	AGGREGATE BASE COURSE, GRADING D-1	TON	100	\$	28.00	\$	2,800.00	\$	-	\$	-	\$	-
301 (3)	AGGREGATE SURFACE COURSE, GRADING E-1	TON	200	\$	30.00	\$	6,000.00	\$	-	\$	-	\$	-
302 (2)	AGGREGATE FOR SUBGRADE MODIFICATION	CUBIC YARD	200	\$	35.00	\$	7,000.00	\$	-	\$	-	\$	-
302 (3)	PROCESSING FOR SUBGRADE MODIFICATION	STATION	3	\$	800.00	\$	2,400.00	\$	-	\$	-	\$	-
303 (1)	RECONDITIONING	STATION	10	\$	2,500.00	\$	25,000.00	\$	-	\$	-	\$	-
401 (1)	HMA, TYPE II, CLASS B	TON	100	\$	100.00	\$	10,000.00	\$	-	\$	-	\$	-
401 (18)	REPAIR UNSTABLE PAVEMENT	SQUARE YARD	325	\$	35.00	\$	11,375.00	\$	-	\$	-	\$	-
603 (1-12)	CSP 12 INCH	LINEAR FOOT	520	\$	85.00	\$	44,200.00	\$	-	\$	-	\$	-
603 (1-18)	CSP 18 INCH	LINEAR FOOT	40	\$	120.00	\$	4,800.00	\$	-	\$	-	\$	-
603 (1-24)	CSP 24 INCH	LINEAR FOOT	55	\$	150.00	\$	8,250.00	\$	-	\$	-	\$	-
630 (1)	GEOTEXTILE SEPARATION	SQUARE YARD	125	\$	12.00	\$	1,500.00	\$	-	\$	-	\$	-
640 (1)	MOBILIZATION AND DEMOBILIZATION	CONTINGENT SUM	ALL REQ'D	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
641 (5)	EROSION AND SEDIMENT CONTROL BY DIRECTIVE	CONTINGENT SUM	ALL REQ'D	\$	500.00	\$	500.00	\$	500.00	\$	500.00	\$	500.00
643 (2A)	TRAFFIC MAINTENANCE	CONTINGENT SUM	ALL REQ'D	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00
643 (15A)	FLAGGING	CONTINGENT SUM	ALL REQ'D	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$	1,040.00
TOTAL BID (SCHEDULE C) ZONE 1				\$	155,065.00	\$	155,065.00	\$	16,540.00	\$	16,540.00	\$	16,540.00
SCHEDULE C - ZONE 2													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE C: PUBLIC CONSTRUCTION ZONE 2													
202 (2)	REMOVAL OF PAVEMENT	SQUARE YARD	50	\$	22.00	\$	1,100.00	\$	-	\$	-	\$	-
202 (4)	REMOVAL OF CULVERT PIPE	LINEAR FOOT	20	\$	25.00	\$	500.00	\$	-	\$	-	\$	-
203 (3)	UNCLASSIFIED EXCAVATION	CUBIC YARD	100	\$	16.00	\$	1,600.00	\$	-	\$	-	\$	-
203 (27)	DITCH LINEAR GRADING	STATION	20	\$	600.00	\$	12,000.00	\$	-	\$	-	\$	-
301 (1)	AGGREGATE BASE COURSE, GRADING D-1	TON	50	\$	28.00	\$	1,400.00	\$	-	\$	-	\$	-
301 (3)	AGGREGATE SURFACE COURSE, GRADING E-1	TON	200	\$	30.00	\$	6,000.00	\$	-	\$	-	\$	-
302 (2)	AGGREGATE FOR SUBGRADE MODIFICATION	CUBIC YARD	200	\$	35.00	\$	7,000.00	\$	-	\$	-	\$	-
302 (3)	PROCESSING FOR SUBGRADE MODIFICATION	STATION	3	\$	800.00	\$	2,400.00	\$	-	\$	-	\$	-
303 (1)	RECONDITIONING	STATION	10	\$	2,500.00	\$	25,000.00	\$	-	\$	-	\$	-
401 (1)	HMA, TYPE II, CLASS B	TON	50	\$	100.00	\$	5,000.00	\$	-	\$	-	\$	-
401 (18)	REPAIR UNSTABLE PAVEMENT	SQUARE YARD	325	\$	35.00	\$	11,375.00	\$	-	\$	-	\$	-
603 (1-12)	CSP 12 INCH	LINEAR FOOT	520	\$	85.00	\$	44,200.00	\$	-	\$	-	\$	-
603 (1-18)	CSP 18 INCH	LINEAR FOOT	40	\$	120.00	\$	4,800.00	\$	-	\$	-	\$	-
603 (1-24)	CSP 24 INCH	LINEAR FOOT	55	\$	150.00	\$	8,250.00	\$	-	\$	-	\$	-
630 (1)	GEOTEXTILE SEPARATION	SQUARE YARD	125	\$	12.00	\$	1,500.00	\$	-	\$	-	\$	-
640 (1)	MOBILIZATION AND DEMOBILIZATION	CONTINGENT SUM	ALL REQ'D	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
641 (5)	EROSION AND SEDIMENT CONTROL BY DIRECTIVE	CONTINGENT SUM	ALL REQ'D	\$	500.00	\$	500.00	\$	500.00	\$	500.00	\$	500.00
643 (2A)	TRAFFIC MAINTENANCE	CONTINGENT SUM	ALL REQ'D	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00
643 (15A)	FLAGGING	CONTINGENT SUM	ALL REQ'D	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$	1,040.00
TOTAL BID (SCHEDULE C) ZONE 2				\$	148,665.00	\$	148,665.00	\$	16,540.00	\$	16,540.00	\$	16,540.00
SCHEDULE C - ALL ZONES 1 & 2													
Item	Work Description	Pay Unit	Est. Qty	Neeson Performance Industries		Tew's Inc.		Northern Asphalt Construction		Ficklin Construction LLC		Red Valley Services LLC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
SCHEDULE C: PUBLIC CONSTRUCTION ALL ZONES 1 &													

**26-103B RSA 27 Meadow Lakes Annual Road Maintenance
Detailed Bid Tabulation:**

26-103B RSA 27 Meadow Lakes Annual Road Maintenance Detailed Bid Tabulation:														
SCHEDULE A - ZONE 1														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
SCHEDULE A: ROUTINE MAINTENANCE - ZONE 1														
A-1	LEVEL 1	MILE	0.0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
A-2	LEVEL 2	MILE	15.8	\$	-	\$	-	\$	-	\$	-	\$	-	\$
A-3	LEVEL 3	MILE	51.0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
A-4	LEVEL 4	MILE	1.1	\$	-	\$	-	\$	-	\$	-	\$	-	\$
TOTAL BID (SCHEDULE A) ZONE 1				\$	-	\$	-	\$	-	\$	-	\$	-	\$
DEDUCTIVE ALTERNATE 1														
DA-1	Modify 5.01.6 d. to allow berms measured on the homeowner side of the driveway to be no more than 12 inches high on any portion for the full width of the driveway for Level 1, 2, and 3.	MILE	66.8	\$	-	\$	-	\$	-	\$	-	\$	-	\$
SCHEDULE A - ZONE 2														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
SCHEDULE A: ROUTINE MAINTENANCE - ZONE 2														
A-1	LEVEL 1	MILE	0.0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
A-2	LEVEL 2	MILE	24.6	\$	13,990.00	\$	123,112.00	\$	-	\$	-	\$	-	\$
A-3	LEVEL 3	MILE	30.7	\$	13,990.00	\$	429,493.00	\$	-	\$	-	\$	-	\$
A-4	LEVEL 4	MILE	0.0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
TOTAL BID (SCHEDULE A) ZONE 2				\$	552,605.00	\$	-	\$	-	\$	-	\$	-	\$
DEDUCTIVE ALTERNATE 1														
DA-1	Modify 5.01.6 d. to allow berms measured on the homeowner side of the driveway to be no more than 12 inches high on any portion for the full width of the driveway for Level 1, 2, and 3.	MILE	39.5	\$	-	\$	3,000.00	\$	-	\$	-	\$	-	\$
SCHEDULE A - ALL ZONES 1 & 2														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
SCHEDULE A: ROUTINE MAINTENANCE - ALL ZONES 1 & 2														
A-1	LEVEL 1	MILE	0.0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
A-2	LEVEL 2	MILE	24.6	\$	-	\$	15,000.00	\$	369,000.00	\$	13,500.00	\$	332,100.00	\$
A-3	LEVEL 3	MILE	81.7	\$	-	\$	15,000.00	\$	1,225,500.00	\$	13,500.00	\$	1,102,950.00	\$
A-4	LEVEL 4	MILE	1.1	\$	-	\$	15,000.00	\$	16,500.00	\$	13,500.00	\$	14,850.00	\$
TOTAL BID (SCHEDULE A) ALL ZONES 1 & 2				\$	-	\$	15,000.00	\$	1,611,000.00	\$	13,500.00	\$	1,449,900.00	\$
DEDUCTIVE ALTERNATE 1														
DA-1	Modify 5.01.6 d. to allow berms measured on the homeowner side of the driveway to be no more than 12 inches high on any portion for the full width of the driveway for Level 1, 2, and 3.	MILE	106.3	\$	-	\$	3,000.00	\$	318,900.00	\$	3,700.00	\$	393,310.00	\$
SCHEDULE B - ZONE 1														
SCHEDULE B: ROUTINE MAINTENANCE - ZONE 1														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
B-1	CRACK SEALING	POUND	39,870	\$	-	\$	-	\$	-	\$	-	\$	-	\$
670 (2)	SINGLE STRIPE	MILE	0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
670 (3)	DOUBLE STRIPE	MILE	10	\$	-	\$	-	\$	-	\$	-	\$	-	\$
670 (4)	TRANSVERSE PAVEMENT MARKING LINES	SQUARE FOOT	192	\$	-	\$	-	\$	-	\$	-	\$	-	\$
670 (5)	TRANSVERSE PAVEMENT MARKING, WORDS AND SYMBOLS	EACH	0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
TOTAL BID (SCHEDULE B) ZONE 1				\$	-	\$	-	\$	-	\$	-	\$	-	\$
SCHEDULE B - ZONE 2														
SCHEDULE B: ROUTINE MAINTENANCE - ZONE 2														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
B-1	CRACK SEALING	POUND	28,200	\$	3.50	\$	98,070.00	\$	-	\$	-	\$	-	\$
670 (2)	SINGLE STRIPE	MILE	5.0	\$	1,700.00	\$	8,500.00	\$	-	\$	-	\$	-	\$
670 (3)	DOUBLE STRIPE	MILE	7.1	\$	2,200.00	\$	15,620.00	\$	-	\$	-	\$	-	\$
670 (4)	TRANSVERSE PAVEMENT MARKING LINES	SQUARE FOOT	16,334	\$	10.00	\$	163,340.00	\$	-	\$	-	\$	-	\$
670 (5)	TRANSVERSE PAVEMENT MARKING, WORDS AND SYMBOLS	EACH	9.0	\$	650.00	\$	5,850.00	\$	-	\$	-	\$	-	\$
TOTAL BID (SCHEDULE B) ZONE 2				\$	291,380.00	\$	-	\$	-	\$	-	\$	-	\$
SCHEDULE B - ALL ZONES 1 & 2														
SCHEDULE B: ROUTINE MAINTENANCE - ALL ZONES 1 & 2														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
B-1	CRACK SEALING	POUND	67,890	\$	-	\$	4.00	\$	271,560.00	\$	2.85	\$	193,486.50	\$
670 (2)	SINGLE STRIPE	MILE	5.0	\$	-	\$	1,700.00	\$	8,500.00	\$	700.00	\$	3,500.00	\$
670 (3)	DOUBLE STRIPE	MILE	17.3	\$	-	\$	2,100.00	\$	36,330.00	\$	1,325.00	\$	22,922.50	\$
670 (4)	TRANSVERSE PAVEMENT MARKING LINES	SQUARE FOOT	16,526	\$	-	\$	10.00	\$	165,260.00	\$	2.00	\$	33,052.00	\$
670 (5)	TRANSVERSE PAVEMENT MARKING, WORDS AND SYMBOLS	EACH	9.0	\$	-	\$	250.00	\$	2,250.00	\$	500.00	\$	4,500.00	\$
TOTAL BID (SCHEDULE B) ALL ZONES 1 & 2				\$	-	\$	483,900.00	\$	483,900.00	\$	257,461.00	\$	257,461.00	\$
SCHEDULE C - ZONE 1														
SCHEDULE C: PUBLIC CONSTRUCTION ZONE 1														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
202 (2)	REMOVAL OF PAVEMENT	SQUARE YARD	50	\$	-	\$	-	\$	-	\$	-	\$	-	\$
202 (4)	REMOVAL OF CULVERT PIPE	LINEAR FOOT	20	\$	-	\$	-	\$	-	\$	-	\$	-	\$
203 (3)	UNCLASSIFIED EXCAVATION	CUBIC YARD	100	\$	-	\$	-	\$	-	\$	-	\$	-	\$
203 (27)	DITCH LINEAR GRADING	STATION	20	\$	-	\$	-	\$	-	\$	-	\$	-	\$
301 (1)	AGGREGATE BASE COURSE, GRADING D-1	TON	100	\$	-	\$	-	\$	-	\$	-	\$	-	\$
301 (3)	AGGREGATE SURFACE COURSE, GRADING E-1	TON	200	\$	-	\$	-	\$	-	\$	-	\$	-	\$
302 (2)	AGGREGATE FOR SUBGRADE MODIFICATION	CUBIC YARD	200	\$	-	\$	-	\$	-	\$	-	\$	-	\$
302 (3)	PROCESSING FOR SUBGRADE MODIFICATION	STATION	3	\$	-	\$	-	\$	-	\$	-	\$	-	\$
303 (1)	RECONDITIONING	STATION	10	\$	-	\$	-	\$	-	\$	-	\$	-	\$
401 (1)	HMA, TYPE II, CLASS B	TON	100	\$	-	\$	-	\$	-	\$	-	\$	-	\$
401 (18)	REPAIR UNSTABLE PAVEMENT	SQUARE YARD	325	\$	-	\$	-	\$	-	\$	-	\$	-	\$
603 (1-12)	CSP 12 INCH	LINEAR FOOT	520	\$	-	\$	2,250.00	\$	-	\$	-	\$	-	\$
603 (1-18)	CSP 18 INCH	LINEAR FOOT	40	\$	-	\$	-	\$	-	\$	-	\$	-	\$
603 (1-24)	CSP 24 INCH	LINEAR FOOT	55	\$	-	\$	-	\$	-	\$	-	\$	-	\$
630 (1)	GEOTEXTILE SEPARATION	SQUARE YARD	125	\$	-	\$	-	\$	-	\$	-	\$	-	\$
640 (1)	MOBILIZATION AND DEMOBILIZATION	CONTINGENT SUM	ALL REQ'D	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$
641 (5)	EROSION AND SEDIMENT CONTROL BY DIRECTIVE	CONTINGENT SUM	ALL REQ'D	\$	500.00	\$	500.00	\$	500.00	\$	500.00	\$	500.00	\$
643 (2A)	TRAFFIC MAINTENANCE	CONTINGENT SUM	ALL REQ'D	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$
643 (15A)	FLAGGING	CONTINGENT SUM	ALL REQ'D	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$
TOTAL BID (SCHEDULE C) ZONE 1				\$	16,540.00	\$	16,540.00	\$	16,540.00	\$	16,540.00	\$	16,540.00	\$
SCHEDULE C - ZONE 2														
SCHEDULE C: PUBLIC CONSTRUCTION ZONE 2														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
202 (2)	REMOVAL OF PAVEMENT	SQUARE YARD	50	\$	9.50	\$	475.00	\$	-	\$	-	\$	-	\$
202 (4)	REMOVAL OF CULVERT PIPE	LINEAR FOOT	20	\$	70.00	\$	1,400.00	\$	-	\$	-	\$	-	\$
203 (3)	UNCLASSIFIED EXCAVATION	CUBIC YARD	100	\$	30.00	\$	3,000.00	\$	-	\$	-	\$	-	\$
203 (27)	DITCH LINEAR GRADING	STATION	20	\$	750.00	\$	15,000.00	\$	-	\$	-	\$	-	\$
301 (1)	AGGREGATE BASE COURSE, GRADING D-1	TON	50	\$	45.00	\$	2,250.00	\$	-	\$	-	\$	-	\$
301 (3)	AGGREGATE SURFACE COURSE, GRADING E-1	TON	200	\$	45.00	\$	9,000.00	\$	-	\$	-	\$	-	\$
302 (2)	AGGREGATE FOR SUBGRADE MODIFICATION	CUBIC YARD	200	\$	35.00	\$	7,000.00	\$	-	\$	-	\$	-	\$
302 (3)	PROCESSING FOR SUBGRADE MODIFICATION	STATION	3	\$	1,500.00	\$	4,500.00	\$	-	\$	-	\$	-	\$
303 (1)	RECONDITIONING	STATION	10	\$	500.00	\$	5,000.00	\$	-	\$	-	\$	-	\$
401 (1)	HMA, TYPE II, CLASS B	TON	50	\$	150.00	\$	7,500.00	\$	-	\$	-	\$	-	\$
401 (18)	REPAIR UNSTABLE PAVEMENT	SQUARE YARD	325	\$	-	\$	-	\$	-	\$	-	\$	-	\$
603 (1-12)	CSP 12 INCH	LINEAR FOOT	520	\$	60.00	\$	31,200.00	\$	-	\$	-	\$	-	\$
603 (1-18)	CSP 18 INCH	LINEAR FOOT	40	\$	80.00	\$	3,200.00	\$	-	\$	-	\$	-	\$
603 (1-24)	CSP 24 INCH	LINEAR FOOT	55	\$	110.00	\$	6,050.00	\$	-	\$	-	\$	-	\$
630 (1)	GEOTEXTILE SEPARATION	SQUARE YARD	125	\$	2.50	\$	312.50	\$	-	\$	-	\$	-	\$
640 (1)	MOBILIZATION AND DEMOBILIZATION	CONTINGENT SUM	ALL REQ'D	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$
641 (5)	EROSION AND SEDIMENT CONTROL BY DIRECTIVE	CONTINGENT SUM	ALL REQ'D	\$	500.00	\$	500.00	\$	500.00	\$	500.00	\$	500.00	\$
643 (2A)	TRAFFIC MAINTENANCE	CONTINGENT SUM	ALL REQ'D	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$
643 (15A)	FLAGGING	CONTINGENT SUM	ALL REQ'D	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$	1,040.00	\$
TOTAL BID (SCHEDULE C) ZONE 2				\$	127,052.50	\$	16,540.00	\$	16,540.00	\$	16,540.00	\$	16,540.00	\$
SCHEDULE C - ALL ZONES 1 & 2														
SCHEDULE C: PUBLIC CONSTRUCTION ALL ZONES 1 & 2														
Item	Work Description	Pay Unit	Est. Qty	Blazing Fuse LLC		Smithsons		Battleground LLC		0		0		
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
202 (2)	REMOVAL OF PAVEMENT	SQUARE YARD	100	\$	-	\$	9.00	\$	900.00	\$	17.00	\$	1,700.00	\$
202 (4)	REMOVAL													

SUBJECT: Award of bid number 26-121B to Northern Gravel for the contract amount of \$300,000.00 to Remove the Conveyor System at Port Mackenzie.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Director	X Rustin Krafft <small>Signed by: Rustin Krafft 3/24/2026</small>
Public Works Director	X Tom Adams, P.E. <small>Signed by: Tom Adams 3/24/2026</small>
Finance Director	X Cheyenne Heindel <small>Signed by: Cheyenne Heindel 3/25/2026</small>
Borough Attorney	X Nicholas Spiropoulos <small>Signed by: Nicholas Spiropoulos 3/26/2026</small>
Borough Manager	X Michael Brown <small>Signed by: Mike Brown 3/26/2026</small>
Borough Clerk	X Brenda J. Henry for <small>Signed by: Brenda Henry 3/26/2026</small>

ATTACHMENT (S): Analysis Sheet (1p)
 Scope of Work (5p)

SUMMARY STATEMENT: On February 12, 2026, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to Remove the Conveyor Belt System at the Port MacKenzie. The conveyor system has remained unused for 16 years. Due to a lack of ongoing maintenance and inspections, the structure now poses a significant liability to port operations. Removal will clear essential space on the cargo platform, directly improving the efficiency of loading and unloading activities at the dock.

Construction Services purchased will support the Port Mackenzie Department in assembly district #1.

In response to the advertisement, six bids were received. Award recommendation is being made to Northern Gravel as the lowest responsive and responsible bidder based on the Total Bid Amount.

The final completion date for this project is October 31, 2026.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Public Works Department, Project Division, will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Award of bid number 26-121B to Northern Gravel for the contract amount of \$300,000.00 to Remove the Conveyor System at Port Mackenzie.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$300,000	FUNDING SOURCE Port Capital Projects
FROM ACCOUNT # 450.000.000 4xx.xxx	PROJECT# 70012
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>X</u> <u>Liese I Zanto</u> <small>Signed by: Liese I Zanto</small>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	300.0					
---------	-------	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	300.0					
TOTAL	300.0					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

3 / 2 4 / 2 0 2 6

X C h e y e n n e H e i n d e l

APPROVED BY: _____ DATE: _____

Signed by: Cheyenne Heindel

MATANUSKA-SUSITNA BOROUGH PURCHASING DIVISION



BID OPENING PRELIMINARY RESULTS

26-121B Port Mackenzie Conveyor System Removal

BIDDER		Neeson Performance Industries LLC	Copper River Contracting Inc.	UIC Sanatu LLC
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Receipt of Addendum – 1, 2, 3, 4		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Bid Guarantee		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
BID ITEM	DESCRIPTION	BID AMOUNT	BID AMOUNT	BID AMOUNT
1.	Total Bid Amount	\$ 410,000.00	\$ 487,932.00	\$ 479,828.00

BIDDER		Northern Gravel	Strata Deep Constructors	Alaska Demolition LLC
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Receipt of Addendum – 1, 2, 3, 4		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Bid Guarantee		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
BID ITEM	DESCRIPTION	BID AMOUNT	BID AMOUNT	BID AMOUNT
1.	Total Bid Amount	\$ 300,000.00	\$ 585,000.00	\$ 666,609.00

RECOMMENDATION: ALL BIDS ARE TAKEN UNDER ADVISEMENT

Wednesday, March 18, 2026
DATE


PURCHASING OFFICER


PURCHASING REPRESENTATIVE


PROJECT MANAGER/WITNESS

**SCOPE OF WORK
BID 26-121B**

PORT MACKENZIE CONVEYOR SYSTEM REMOVAL

The Matanuska-Susitna Borough (MSB) is requesting bids from qualified contractors for the dismantling and removal of the existing materials conveyor system located on the port dock and the adjacent on-land area at the head of the dock.

The conveyor system is supported by a structural framework consisting of columns and bracing and runs the length of the dock before continuing up the west property line. This solicitation is limited to removal of the conveyor system located on the dock portion and the immediate on-land area that includes the control room and associated power feeds.

The remaining conveyor system that extends from the dock to the uphill conveyor system is not included in this request for bid.

The intent of this work is to remove all components associated with the conveyor system within the defined dock area, including frames, belts, motors, and related equipment. All materials removed under this contract shall become the property of the proposer and shall be removed from the site.

PROJECT SCOPE

The project scope consists of dismantling and removing the existing materials conveyor system located at the Port MacKenzie dock. This scope includes removal of the associated electrical power feed sections located on the north side of the dock and the conveyor system control room.

The conveyor system extending uphill to the west and serving the upper bench is not included in this invitation to bid.

The intent of this ITB is to dismantle and remove the entire dock conveyor system and all associated components, including structural framing, belts, motors, and related equipment, in their entirety. All materials removed under this contract shall become the property of the contractor and shall be removed from the site. The contractor may dispose of, reuse, resell, or otherwise manage the removed materials at their discretion.

The Contractor shall understand that this work includes but is not limited to the following:

- Remove all structural steel supports, motors, conveyor frames, belts, and associated connections within the defined scope.
- The middle column bases attached to the port I-beams shall remain in place and shall be separated at the base plate.
- The Contractor shall determine all means and methods for dismantling and removal of the conveyor system.
- If a crane is proposed for use on the dock deck, the Contractor shall consult with a qualified engineer to verify allowable loading.
- If a barge-mounted crane is used, the Contractor shall account for tidal conditions in planning and execution.

- Port operations may include periodic ship dockings that do not require use of the conveyor system. Contractors will be notified of these dates and times by Port staff. No paid standby will be provided during these infrequent dockings.
- No materials may be placed in the water for disposal or staging at any time.
- All removed materials shall be taken off site and disposed of, reused, resold, or otherwise managed at the Contractor's discretion.
- All electrical copper cabling removed under this contract shall become the property of the Contractor.
- All removal activities shall be performed in a manner that protects surrounding infrastructure. Special care shall be taken to avoid damage to the trestle and the deep draft dock.
- The Contractor shall be responsible for all costs associated with dismantling, removal, transportation, and disposal of the conveyor system from Borough property.
- The successful Contractor shall complete removal of the structure and fully clean the site. No materials shall remain on site beyond the contract period.
- The Contractor shall identify, disconnect, and coordinate termination of all utility services in accordance with the requirements of the respective utility providers.
- The Contractor shall obtain and maintain all permits, approvals, and certificates required for the work and shall comply with all applicable local, state, and federal regulations.
- The Contractor shall be responsible for arranging and paying for any required pilot vehicles during off-site transportation.
- Any hazardous materials encountered shall be handled and disposed of in accordance with Alaska Department of Environmental Conservation (ADEC) regulations.
- The Borough will make reasonable efforts to provide laydown space on the barge dock for temporary placement of removed conveyor components. Any use of laydown space shall not interfere with Port operations.
- Refer to Attachment #1 for the PN&D Port MacKenzie Conveyor Valuation Report.

BID SCOPE – DOCK AREA

The Borough requests bids for removal of the conveyor system located on the dock area and the limited on-land area where the control room and electrical feeds are located ("Dock Area"). The critical removal sequence includes the conveyor from the end of the pier, along the pier, to the control room and associated electrical switchgear. The control room and switchgear shall be demolished or removed from the site.

PRIOR TO COMMENCEMENT OF WORK

- Meet with the MSB Project Manager for a pre-work conference and cover the demolition schedule and the site access requirements.
- Review requirements of work performed by other trades or expectations expected from Port facilities during work.
- Review the procedures when there are ships alongside the dock.
- Review measures for protecting individuals and property, for environmental protection, for dust control, and for site requirements. Indicate proposed locations and construction of barriers as needed.
- Discuss work hours, workdays and any coordination with the port staff.
- Discuss Schedule and timing of submission and approvals to not impact project execution.

GENERAL

Upon receiving a Notice-to-Proceed (NTP) from MSB, the Contractor shall commence authorized services and billable expenses only as stipulated. Subcontractors involved in the project must be named and supervised directly by the Contractor. The NTP will include a schedule of values for project invoicing, to be submitted to the assigned MSB Project Manager.

All project coordination and correspondence shall be conducted through the authorized MSB Project Manager. The Contractor is required to maintain a detailed schedule outlining project tasks and milestones, serving as the basis for performance measurements throughout the project duration.

BILLING

Monthly billings must align with the NTP schedule of values (SOV) and should not exceed authorized amounts. Each billing report must include complete details as required by the MSB Project Manager.

- After Award, the Contractor will obtain a DOL- Department of Labor number for certified payroll.
- The Contractor will provide a Schedule of Values for billing purposes and tracking of installed work for payment. Invoices will need to have prior certified payroll for the period billed. All invoices are to be sent to the MSB assigned Project Manager for processing.

PROJECT MANAGEMENT

The Contractor shall provide comprehensive project management services for safety and administration of the work. This includes bi-weekly progress meetings.

The Contractor shall manage its team and overall project activities in a manner consistent with the Borough's directives to meet the project schedule. Responsibilities include overseeing subcontractors, maintaining schedule adherence and budget compliance, proactively identifying and resolving potential issues and delays, and regularly updating the MSB Project Manager on the projects overall progress.

Regular bi-weekly status meetings with MSB staff will be conducted, and meeting minutes will be distributed for approval after each session. Meetings will be scheduled at times and locations that are convenient for the Contractor and the MSB Staff. Meetings shall be held at key project milestones and shall include but are not limited to:

- Pre-Work
- Periodic Meetings (Bi-Weekly)
- Substantial Completion and Final Completion of the work.

The Contractor shall assign a single Project Lead or Field Superintendent who will serve as the primary point of contact with the MSB Project Manager and will be responsible for site supervision, coordination, submittals, invoicing, quality control, administration of the work, progress meetings, interaction with Port facility representatives. The primary point of contact is responsible for executing the work safely and efficiently and will also interface with the MSB Project Manager on a regular basis.

PRIOR TO COMMENCEMENT OF WORK

Prior to work commencement, the following deliverables must be submitted and discussed at a Pre-Work meeting:

- Schedule of Values
- Project Schedule
- A list of subcontractors for this project

The Borough Project Manager will arrange a Pre-Work Meeting with the Contractor. The Meeting Agenda will include the following at a minimum:

- Correspondence procedures
- Jobsite Safety
- Roles and responsibilities
- Lines of Communication
- Progress Payments, billing
- Lift Plans by section
- Demolition Schedule
- Work Hours
- Site Security
- Submittals
- Signage and barriers
- Jobsite housekeeping
- Substantial Completion
- Final Completion
- Closeout

DELIVERY, STORAGE, AND HANDLING

The Contractor is responsible for the storage and security of all materials and equipment until project acceptance by the MSB Project Manager. Construction materials and equipment may be pre-staged on the property at the Contractor's own risk. The MSB Project Manager must be promptly notified of any issues that could potentially lead to delays.

REMOVAL

The Contractor is responsible for providing resources to complete this project without any adjustment to the original contract amount. The Contractor is required to acquire all permits prior to Work.

Dismantling / removal / salvage activities are not limited to the hours of work or on weekends. The Contractor must work with the Port Manager to coordinate activity. Extended work hours are at the Contractor's expense. Contractors may need to work around tides or wind conditions at times or during ship offloading activity. No standby for ship unloading will be paid, as it is a coordination effort with the Port Manager. The Contractor is expected to work continuously once physical work has begun.

The Contractor will be required to use the Borough project software "Projectmates" in this contract for invoicing, scheduling, reporting, photos, and other administrative items.

There will need to be project photos of the areas demolished. These photos will be uploaded to a Borough Project Management Software that is very convenient and easy to utilize. Organize photographs into dated albums (YY.MM.DD) that clearly document conditions before, during, and after the work.

Upon notifying the MSB Project Manager of substantial completion, the Contractor may request a pre-final inspection. The MSB Project Manager will conduct the inspection or communicate any outstanding issues preventing substantial completion.

Upon notification of substantial completion, the MSB Project Manager will conduct an inspection and issue a punch list of any remaining items requiring correction prior to final acceptance.

PROJECT SITE CONDITIONS AND CLEAN-UP

The Contractor shall be responsible for clean-up and securing the area on a daily basis. The facility and site shall be free of all equipment, debris, containers, packaging, etc. prior to substantial completion.

PERMITTING

The Contractor is responsible for identifying and securing all necessary permits for this project, if necessary. They shall obtain and cover the costs of all permits. It is the Contractor's responsibility to comply with all permitting requirements and ensure the completion of all necessary documentation and reporting.

UTILITIES

The contractor is responsible for any coordination of temporary utility isolations and / or outages. (MEA, MTA, GCI, ENSTAR).

TURNOVER

The Contractor shall coordinate with the Matanuska-Susitna Borough and facility personnel to schedule a planned turnover meeting at the time of Final Acceptance.

PROJECT CLOSEOUT

Final payment will be released after all work is completed and Certified Payroll, DOL Notice of Completion, Consent of Surety, Receipt of the Contractor's Release with no exceptions, and final pay application have been received.

PROJECT SCHEDULE

Time is of the essence. The Contractor must meet the substantial, final, and closeout dates listed below.

The proposed project schedule is:

<u>Milestone</u>	<u>Completion Date</u>
Estimated Notice to Proceed (NTP)	TBD
Dismantling / Removal / Salvage	April 15- October 31, 2026
Substantial Completion	October 1, 2026
Final Completion	October 31, 2026

BUDGET

The MSB estimates these services to be less than \$500,000.

SUBJECT: Award of proposal number 26-087P to ECI for the contract amount of \$718,484.00 to Design Willow Emergency Services Building.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Director	X <u>Rustin Krafft</u> <small>Signed by: Rustin Krafft</small>
Public Works Director	X <u>Tom Adams, P.E.</u> <small>Signed by: Tom Adams</small>
Finance Director	X <u>Cheyenne Heindel</u> <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	X <u>Nicholas Spiropoulos</u> <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	X <u>Michael Brown</u> <small>Signed by: Mike Brown</small>
Borough Clerk	X <u>Brenda J. Henry for</u> <small>Signed by: Brenda Henry</small>

ATTACHMENT (S) : Analysis Sheet (1p)
Scope of Services (8p)

SUMMARY STATEMENT: On November 7, 2025, the Matanuska-Susitna Borough Purchasing Division issued a solicitation for professional design services for a new Willow Emergency Services Facility located at 32054 West Parks Highway on a 16.72-acre site shared with the Willow Community Center. The existing Willow Fire Station is an older, low-square-footage facility that was developed under prior standards and does not fully support current operational needs for apparatus space, staff accommodations, training, and EMS functions. Portions of the existing facilities are no longer suitable for use, and the overall layout and size do not align with current building, life-safety, and operational requirements for modern emergency services operations. The new facility, anticipated to be approximately 15,000 square feet, would consolidate fire, ambulance, rescue, and administrative services into a single,

centralized location. Co-locating these functions supports coordinated response activities, shared use of support spaces, and improved day-to-day operations. The project also supports workforce readiness by providing facilities designed for 24-hour staffing, training needs, and responder wellness, all of which are essential to maintaining reliable service. The design effort will focus on creating a centralized facility that meets current codes and standards while supporting long-term operational efficiency and responsible use of public resources. Shared infrastructure and coordinated planning are intended to reduce duplication, support sustainable facility operations, and maintain consistent emergency service coverage for the Willow area.

Services purchased will support the Emergency Services Department in Assembly District #7.

In response to the advertisement, three proposals were received. A proposal evaluation team made up of Borough Public Works and Emergency Services staff evaluated the proposals and selected ECI as the most advantageous firm for the Borough.

The completion date for this project is June 30, 2027.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Public Works Department, Projects Division will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Award of proposal number 26-087P to ECI for the contract amount of \$718,484.00 to Design Willow Emergency Services Building.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$718,484	FUNDING SOURCE Emergency Services Capital Projects
FROM ACCOUNT # 425.000.000 4xx.xxx	PROJECT# 10191
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>X</u> <u>Liese I Zanto</u> <small>Signed by: Liese I Zanto</small>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	718.5					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	718.5					
TOTAL	718.5					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

3 / 2 4 / 2 0 2 6

X C h e y e n n e H e i n d e l

APPROVED BY: _____ DATE: _____

Signed by: Cheyenne Heindel

SCOPE OF SERVICES

26-087P, Design Willow Emergency Services Building

The Matanuska-Susitna Borough (MSB) is soliciting proposals from qualified consultants to provide professional Architecture/Engineering (A/E) services for the Willow Emergency Services design.

Project Narrative

The new facility will be located at 32054 West Parky Highway on a 16.72-acre lot shared with the Willow Community Center.

The current Fire Station is outdated, with inadequate apparatus bays, living quarters, and training rooms. One of the buildings is condemned and unsafe, and there are no EMS support facilities. The proposed new facility will consolidate the Fire Department, ambulance service, rescue services, and office space into a single complex. This new building will address these deficiencies by providing the necessary facilities and living spaces and will enhance response times for the Willow Area.

The project scope is to design a combined facility that meets the operational needs of both EMS and the Fire Department. The design team should consider the cost of remodeling the existing Station 12-1 Apparatus Bay (approximately 2,010 SF) with an addition compared to constructing a completely new structure. Additionally, the old building to the north and the garage structure to the south should be removed to allow for expansion.

The proposed facility is anticipated to encompass approximately 15,000 square feet. This increased space will accommodate fire apparatus bays, ambulance bays, gear and locker rooms, supply rooms, office spaces, and dorm rooms for up to eight staff members on 24-hour shifts. It will also include a kitchen, dining area, and workout rooms. The facility will feature an underground firewater holding tank that meets ISO standards, typically 33,000 gallons (minimum) plus all additional fire water capacity required for building fire suppression, and a 500 GPM (minimum) pump for filling fire trucks. Additionally, the existing well, septic system, and 80kw generator should be assessed for capacity to meet the demands of the expanded facility. As an additive alternate, a training room will be considered.

This RFP is for Phase 1 – Design which includes site investigations and design work to complete the construction bid documents. If approved and added by contract amendment, future phases of work may include services for construction administration and other services as necessary.

Project Schedule

The project delivery will follow the traditional design-bid-build process.

The proposed project schedule is:

Professional Services Contract Award	February 2026 (estimated timeframe)
Preliminary Schematic Design (35%)	August 2026
Design Development (65%)	November 2026
Pre-Construction Documents (95%)	January 2027
Permitting and Fire Marshal Review	March 2027
Bid Advertisement for Construction	April 2027 (estimate only)
Construction Start	June 2027 (estimate only)
Project Completion	December 2028 (estimate only)

Reasonable alternative timeframes may be proposed, accompanied by written justification.

Construction Budget

The total design budget for this project is \$700,000, which includes all design disciplines, subconsultant fees, and related costs. The estimated construction budget is \$8,000,000; however, funding for construction has not yet been secured. The Statement of Probable Construction Cost (SPCC), inclusive of all contingencies, should be developed with this estimate in mind and must not exceed the projected amount.

General

The Consultant shall provide services as identified and authorized by a sequentially numbered Notice-to-Proceed (NTP) issued by the MSB. Each phase will be initiated by a separate, sequentially numbered Notice to Proceed (NTP). Consultant shall not perform services or incur billable expenses except as authorized by an NTP.

All reports, plans, specifications, estimates and similar work products provided by the Consultant shall be prepared by or under the supervision of an Architect, Engineer, or Land Surveyor currently registered in Alaska.

The Consultant shall name individuals whom all services must be performed by or under the direct supervision of; replacement of or addition to the Project Staff named below shall be accomplished only by prior written approval of the MSB:

Project Responsibilities

- Project Management
- Architecture
- Civil Engineering
- Geotechnical Engineering
- Surveying
- Structural Engineering
- Electrical Engineering
- Mechanical Engineering
- Cost Estimating

All coordination and correspondence for the project shall be handled through or with the concurrence of the MSB Project Manager.

Consultant is required to maintain a schedule detailing project tasks and milestones. This schedule will show the interdependence and duration of the various design activities/contract tasks. The schedule will be the basis for performance measurements throughout the Project development and used to track Consultant progress and billings.

Billing

The Consultant must provide a monthly report addressed to the MSB Project Manager with each invoice that includes:

- Firm details and invoice information.
- Project name, contract number, and purchase order number.
- Sequentially numbered with a date range covered by the invoice.
- Project specifics, contract amounts, previous and current billings.
- Summary of work performed and planned activities for the next billing period.

Final invoices must be clearly marked as "FINAL."

Guarantee

No guarantee is given that the Consultant will be required to provide all the services detailed in this Statement of Services or that the Consultant will incur all the costs estimated. Likewise, no guarantee is given that the Consultant will perform other services for the project beyond those defined in this contract.

Scope of Services

Based on a mutually agreed upon scope of services, schedule, and fee, Consultant's services may include, but not necessarily be limited to:

Phase 1 – Design

Task 1 – Project Management

The Consultant shall provide project management services focused on quality control and administration of the work. This includes preparing agendas and minutes for progress meetings, managing monthly invoices, and generating progress reports along with budget tracking. The Consultant will oversee its team and overall project activities in alignment with the Borough's direction to ensure that the project adheres to its schedule and budget.

The Consultant will also manage sub-consultants, maintain the project schedule and budget, anticipate and mitigate potential issues and delays, and coordinate with the MSB Project Manager to keep them updated on the project's overall progress. The A/E will interact with MSB staff to develop a design that meets all requirements, documenting and distributing meeting minutes for approval following each meeting.

Periodic progress meetings will be held at a frequency agreed upon between the Borough Project Manager and the Consultant. Review meetings will also be held at key project milestones, which include but are not limited to:

- Kick-off Meeting
- Preliminary Findings Meeting
- Schematic Design Review (35%)
- Design Development Review (65%)
- Construction Document Review (95%)

The Consultant will be responsible for coordinating aspects of the project using the Borough's designated project management software, *Projectmates*. This includes, but is not limited to, scheduling tasks, application for payment, preparing and updating the detailed design schedule, preparing meeting agendas and minutes, and submitting project deliverables through the software platform. The consultant must ensure all team communications, documentation, and submittals are organized within the system, providing visibility for all project activities. Regular updates and reports generated from the software will be required to ensure the project stays on track, meeting the budget and all deadlines.

The Consultant shall designate one individual as the project manager and primary contact for the Borough. This individual will be responsible for maintaining clear lines of communication and will serve as the designated liaison for the MSB Project Manager. Additionally, this person will assist the MSB Project Manager in providing updates to interested stakeholders.

Task 2 – Site Investigations

The Consultant shall conduct site investigations necessary for the design of the new facility. These investigations will provide data necessary to support successful design and construction. By thoroughly assessing the physical characteristics and environmental factors of the site, the Consultant will ensure that all relevant aspects are considered in the design process. These site investigations will facilitate informed decision-making and minimize potential risks associated with construction and site development. Each investigation will yield valuable insights that

contribute to the overall feasibility and sustainability of the project, ultimately resulting in a facility that meets the needs of Emergency Services staff, and the community.

A. Survey

The scope of services for the design project includes comprehensive surveying. This will involve a topographic survey that generates one-foot contour intervals to accurately capture existing site features such as contours, vegetation, structures, and utilities. Additionally, the survey will establish property boundaries and any easements, with a boundary survey conducted to verify legal limits.

The survey will also encompass the right-of-way for adjacent roadways, ensuring adequate space for designing the driveway and necessary improvements. Existing utilities, both underground and aboveground, will be located within and adjacent to the site, and any wetlands present will be delineated.

Deliverables will include a basemap in PDF and AutoCAD format, along with the survey field notes.

B. Geotechnical Investigation

A geotechnical investigation will be conducted, involving soil test pits and borings to determine soil types, stratification, and properties at various depths. Laboratory testing of soil samples will assess compaction, shear strength, and consolidation characteristics.

The investigation will provide details on the appropriate foundation type based on the results, including potential mitigation strategies for issues such as soil settlement or groundwater concerns. It will also outline excavation parameters, slope stability measures, and any necessary ground improvement techniques tailored to the site's soil properties and the proposed building.

Groundwater elevations will be documented and included in the findings to inform onsite septic design and determine the requirements for gravity or pressurized systems. Deliverables will consist of both a draft and a final comprehensive geotechnical report summarizing the results and providing design and construction recommendations.

C. Traffic Study

The Traffic Study will evaluate current traffic patterns, access points, vehicle turn path layouts, and safety considerations to inform the design of driveway locations, parking, and overall site circulation for emergency response vehicles.

D. Utility Investigation

A utility investigation will assess the capacity and availability of essential utilities, including water (well), septic systems, electricity, natural gas, and telecommunications, to support the new facility. This investigation will confirm that the necessary infrastructure is in place to effectively accommodate the facility's needs.

Deliverables will include both a draft and a final memo summarizing the findings and providing design recommendations.

Task 3 – Design

The selected firm will be required to perform all calculations, studies, research and code analysis to be in full compliance with state laws governing the practice of architecture and engineering. The A/E will produce new drawings and specifications and a statement of probable construction cost (SPCC) with updates at each phase of design. All work must be in full compliance with the most recent MSB Facility Design Criteria Manual, current International Building Codes, as well as all other pertinent federal, state and local codes.

The Designer will advise MSB on facility systems and design to ensure that systems and designs are selected that suit the EMS and Fire Dept. requirements. The Designer is also responsible for making recommendations on maintaining systems and will select systems suitable for local conditions and ease of maintenance.

The Designer will interact with the MSB, EMS and Fire Dept. to develop a design that meets the facility's requirements. The Designer will document and distribute meeting minutes for approval after each design meeting. Meetings will be held at times and locations that are convenient for MSB staff.

The A/E will be responsible for all aspects of the design including, but not limited to, architectural, civil, landscape design, structural, mechanical, electrical, acoustical, permitting, all utility planning, cost estimates and coordination through utility installation/connection. Services may include construction administration throughout the duration of the construction contract, permitting, project drawings to include construction and record drawings, O & M manuals and on-site representation, record drawings, special inspections, warranty period support and inspection.

The Designer shall participate in reviews to ensure the project design conforms to applicable code requirements of agencies having jurisdiction and will make any changes required to the Construction Documents for issuance of all permits and legal authorizations required for construction. The Designer shall, on behalf of the Borough, investigate required permits, file the required documents and secure/pay all permits and authorizations required for construction during the design of the project.

The Designer shall assist the Borough in presenting documents to the Borough Assembly as required.

A. Schematic Design

The selected architecture/engineering (A/E) firm shall provide Schematic Design Documents for the new facility, a mutually agreed-upon schedule, and the established construction budget. The Schematic Design will include a detailed site plan that illustrates the layout of the site, encompassing landscaping, parking, and access points, demonstrating how the facility integrates with the surrounding environment, including drainage and maximizing cut/fill balance.

Building plans must outline the layout of each level, highlighting key areas such as apparatus bays, gear storage / locker rooms, dorm rooms, kitchen / dining rooms, common spaces, administrative offices, and support facilities. Cross-sectional views and exterior elevations will depict the building's height, massing, and architectural style.

The A/E will also prepare a written report detailing the preliminary selections of major building systems, including structural, mechanical, electrical, and plumbing systems, as well as construction materials. This report will address sustainability, energy efficiency, and compliance with relevant building codes. Additionally, an initial Statement of Probable Construction Cost (SPCC) will be provided for review and approval.

The A/E shall submit digital documents in searchable PDFs and AutoCAD formats along with five printed copies of the report, drawings, and the initial SPCC for review and approval. All submissions should be organized clearly, emphasizing clarity and detail to facilitate effective feedback from stakeholders.

The A/E shall present the schematic design to Borough Assembly.

B. Design Development

The Designer shall provide Design Development Documents based on the approved Schematic Design, adhering to the mutually agreed-upon schedule and construction budget. A PDF copy and up to five hard copies of the drawings will be submitted for review and approval, along with product samples that illustrate

the finished products. The Design Development Documents will detail the agreed-upon systems, including markings, logos, coverage, product specifications, sub-surface preparation, and drainage systems. All systems will be manufacturer-approved, where applicable, to ensure warranty inclusion. The A/E will coordinate with electrical and mechanical engineers to ensure proper placement of connections for systems and FF&E. This coordination will ensure that all elements are accurately reflected across all sheets (architectural, electrical, mechanical, etc.) in the construction documents. Engage with utility companies for service designs for all utilities required for the facility.

The A/E shall review the design development with the Borough & stakeholders.

C. Construction Documents

The Designer shall provide Construction Documents based on the approved Design Development Documents and an updated Statement of Probable Construction Cost (SPCC). These documents will detail the requirements for the construction of the project and include drawings and specifications that establish the quality levels of materials and systems required.

During the development of the Construction Documents, the Designer shall assist the Borough in preparing bidding information. The Designer will compile these elements alongside the Borough's standard bidding requirements and forms, ensuring that the specifications adhere to the standard Construction Specifications Institute (CSI) Master Format and that no single-source specifications are included in the design without written justification."

The Designer shall submit a comprehensive Statement of Probable Construction Cost to the Borough, advising of any adjustments to previous estimates resulting from design changes, modifications in requirements, or general market conditions.

At the 95% design review stage, the Designer shall submit a PDF and up to five copies of the project narrative and drawings, including sections, elevations, and typical construction details, along with the updated SPCC for review and approval by the Borough and stakeholders. The A/E shall present the 95% design to the Borough Assembly.

After receiving approval, the Designer shall prepare the final Construction Documents in both searchable PDF and AutoCAD formats.

Task 4 – Permitting

The A/E shall, on behalf of the Borough, investigate required permits, file the necessary documents, and secure all permits and authorizations needed for construction and occupancy during the project design, including payment of any associated fees. This includes permits for both the building and site development, such as Fire Marshal and driveway permits.

Budgetary estimates (allowances) for permit fees shall be included in the fee proposal. Any remaining balance after fees are paid shall be credited back to the Matanuska-Susitna Borough.

Task 5 – Competitive Construction Bidding

The Borough will provide general and supplementary conditions, along with proposed contract forms. All other construction documents will be supplied by the design firm. Bid documents will be published electronically by the Borough.

The Designer shall participate in a pre-bid conference for prospective bidders and will prepare responses to their questions in Borough format. Any clarifications or interpretations of the bid documents will be provided in addenda, which the Borough will distribute.

If the initial bidding results in prices exceeding the approved SPCC, the Designer will collaborate with the Borough on redesigning and re-bidding at no additional cost, ensuring prices align with the approved SPCC or are acceptable to the Borough.

The Designer will assist in evaluating bids, while the Borough will handle the Contract Award and Notice to Proceed.

Phase 2 – Construction Administration

Phase 2 Services are NOT anticipated to be included in the initial award. The MSB reserves the right to add these services by amendment.

Task 1 – Construction Administration

The A/E shall perform construction administration for the contract between the Owner and Contractor in accordance with the General and Supplementary Conditions of the Contract for Construction. The A/E will utilize software to track and submit construction documents, pay applications, submittals, and other relevant construction administration documents that require approval or tracking.

The A/E's responsibilities include, but are not limited to:

- **Manage Weekly Progress Meetings:** Conduct weekly meetings with the Owner and General Contractor, producing minutes for each session.
- **Define Roles and Responsibilities:** Establish clear roles and develop a construction management plan.
- **Maintain Submittal Logs:** Develop and maintain logs for submittals and shop drawings, ensuring they are complete, accurate, and meet project requirements. Review all submittals within 15 calendar days.
- **Conduct Inspections:** Perform periodic inspections, including electrical/mechanical rough-ins, weekly quality assessments, substantial completion, final inspections, and end-of-warranty checks.
- **Coordinate Testing and Inspections:** Manage project testing and special inspections, reviewing test reports and providing recommendations as needed.
- **SWPPP Reviews and Inspections:** Conduct reviews and inspections related to the Stormwater Pollution Prevention Plan (SWPPP).
- **Review Change Order Requests:** Evaluate change order requests from the General Contractor for legitimacy and make recommendations. Maintain a change order log tracking status and total costs.
- **Respond to Contractor Inquiries:** Address contractor questions within 15 calendar days. Track and maintain a log of DCVRs, directives, field memos, RFIs, RFQs, etc.
- **Review Payment Requests:** Check payment requests for completeness and accuracy, making recommendations to the Owner (Borough Project Manager).
- **Represent the Owner:** Act as the Owner's representative with permitting agencies and utility companies.
- **Provide Progress Documentation:** Regularly supply progress photos and videos.
- **Conduct Tours with Officials:** Organize and lead tours for officials with concurrence of the Borough Project Manager
- **Prepare Punch Lists:** Collaborate with the Owner to prepare punch lists and monitor their completion by the General Contractor.
- **Commissioning and Training:** Manage, track, and support building commissioning and owner training.



26-087P Design Willow Emergency Services Building

Scoring Summary

	B - Phase 2: Presentation	B-1 - Design Vision and Approach	B-2 - Integration of Stakeholder Input	B-3 - Functionality and Flexibility	B-4 - Sustainability and Cost Efficiency	B-5 - Presentation Quality and Team Dynamics
Supplier	/ 100 pts	/ 30 pts	/ 25 pts	/ 20 pts	/ 15 pts	/ 10 pts
ECI	70.3 pts	27 pts	15 pts	14 pts	6.3 pts	8 pts
Architects Alaska	68.5 pts	18 pts	22.5 pts	12 pts	9 pts	7 pts
Burkhart Croft Architects, LLC	42 pts	16.2 pts	6.5 pts	6.8 pts	6.3 pts	6.2 pts

SUBJECT: Authorization to renew the Borough’s Cartegraph Asset Management software with OpenGov Inc. under a three-year agreement covering July 1, 2026 through June 30, 2029. The total cost of the agreement is \$261,246.41, with annual payments subject to appropriation.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	X Dana Oliver 3/23/2026 Signed by: Dana Oliver
IT Director	X Leah Jones 3/24/2026 Signed by: Leah Jones
Purchasing Director	X R Krafft 3/24/2026 Signed by: Russ Krafft
Finance Director	X Cheyenne Heindel 3/24/2026 Signed by: Cheyenne Heindel
Borough Attorney	X Nicholas Spiropoulos 3/24/2026 Signed by: Nicholas Spiropoulos
Borough Manager	X Michael Brown 3/24/2026 Signed by: Mike Brown
Borough Clerk	X Brenda J. Henry for 3/24/2026 Signed by: Brenda Henry

ATTACHMENT (S): Fiscal Note

SUMMARY STATEMENT:

The Borough uses the Cartegraph Asset Management software to manage and maintain its road and fleet assets. Cartegraph serves as the Borough’s central system for tracking asset inventory, condition, maintenance history, and related data. Over time, the Borough has developed an extensive and detailed database of road and fleet assets within Cartegraph, which supports efficient planning, maintenance, and decision-making for public infrastructure and equipment.

The Borough seeks to enter into a three-year agreement with annual costs of \$83,689.91 in year one, \$87,037.50 in year two, and \$90,519.00 in year three, for a total cost of \$261,246.41. The agreement includes a negotiated, locked 4% year-over-year increase for licensing and training.

RECOMMENDATION OF ADMINISTRATION: Authorization to renew the Borough's Cartegraph Asset Management software with OpenGov Inc. under a three-year agreement covering July 1, 2026 through June 30, 2029. The total cost of the agreement is TWO HUNDRED SIXTY-ONE THOUSAND TWO HUNDRED FORTY-SIX AND FORTY-ONE CENTS (\$261,246.41), with annual payments subject to appropriation.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Authorization to renew the Borough's Cartegraph Asset Management software with OpenGov Inc. under a three-year agreement covering July 1, 2026 through June 30, 2029. The total cost of the agreement is \$261,246.41, with annual payments subject to appropriation.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$83,689.91 for FY27 (total \$264,246.41)*	FUNDING SOURCE FY27 Operating Budgets
FROM ACCOUNT # 100.xxx.xxx 4xx.xxx	PROJECT
TO ACCOUNT:	PROJECT #
VERIFIED BY: <input checked="" type="checkbox"/> _____ <small>Signed by: Liesel Zanto</small>	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual		83.7*	87.0*	90.5*		
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING		83.7*	87.0*	90.5*		

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund		83.7*	87.0*	90.5*		
State/Federal Funds						
Other						
TOTAL		83.7*	87.0*	90.5*		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *Subject to annual budget appropriation and acceptance.

APPROVED BY:	<input checked="" type="checkbox"/> _____ <small>Signed by: Cheyenne Heindel</small>
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SUBJECT: Authorization to renew Projectmates software with Systemates, Inc. under a three-year agreement covering July 1, 2026 through June 30, 2029. The total cost of the agreement is \$415,657.13, with annual payments subject to appropriation.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	 X <u>Brooke Loudon</u> <small>Signed by: Brooke Loudon</small>
IT Director	 X <u>Leah Jones</u> <small>Signed by: Leah Jones</small>
Purchasing Director	X <u>R Krafft</u> <small>Signed by: Russ Krafft</small>
Finance Director	 X <u>Cheyenne Heindel</u> <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	X <u>Nicholas Spiropoulos</u> <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	X <u>Michael Brown</u> <small>Signed by: Mike Brown</small>
Borough Clerk	X <u>Brenda J. Henry for</u> <small>Signed by: Brenda Henry</small>

ATTACHMENT (S): Fiscal Note

SUMMARY STATEMENT: Projectmates is used by the MSB Project Management Division of Public Works to manage bond projects and capital projects. This platform provides project tracking, document sharing and payment processing into a single platform increasing productivity, accuracy and efficiency within the division and Borough contractors.

The Project Management Division seeks to enter into a three-year agreement with annual costs of \$124,600.00 in year one, \$130,800.00 in year two, \$137,371.50 in year three, for a total amount of

\$415,657.13. The agreement includes a negotiated, locked 5% year-over-year increase for licensing.

RECOMMENDATION OF ADMINISTRATION: Authorization to renew Projectmates software with Systemates, Inc. under a three-year agreement covering July 1, 2026 through June 30, 2029. The total cost of the agreement is FOUR HUNDRED FIFTEEN THOUSAND SIX HUNDRED FIFTY-SEVEN DOLLARS AND THIRTEEN CENTS (\$415,657.13), with annual payments subject to appropriation.

SUBJECT: Authorization to renew the Borough's Opentext Content Manager software with Information First under a three-year agreement covering July 1, 2026, through June 30, 2029; The total cost of the agreement is \$292,165.75, with annual payments subject to appropriation.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	X Dana Oliver 3/23/2026 Signed by: Dana Oliver
IT Director	X Leah Jones 3/24/2026 Signed by: Leah Jones
Purchasing Director	X R Krafft 3/24/2026 Signed by: R Krafft
Finance Director	X Cheyenne Heindel 3/25/2026 Signed by: Cheyenne Heindel
Borough Attorney	X Nicholas Spiropoulos 3/25/2026 Signed by: Nicholas Spiropoulos
Borough Manager	X Michael Brown 3/25/2026 Signed by: Mike Brown
Borough Clerk	X Brenda J. Henry for 3/25/2026 Signed by: Brenda Henry

ATTACHMENT (S): Fiscal Note

SUMMARY STATEMENT: The Borough uses Opentext's Content Manager software to fulfill the requirements of Borough Code 2.47.020 Boroughwide Records Management Program. This software provides the Borough with a records inventory and classification system, retention scheduling, records storage and conversion. The Borough has financial, business, legal and historical records that are kept within Content Manager according to the specified retention and classification schedules.

RECOMMENDATION OF ADMINISTRATION: Authorization to renew the Borough's Opentext Content Manager software with Information First under a three-year agreement covering July 1, 2026 through June 30, 2029. The total cost of the agreement is TWO HUNDRED NINETY-TWO THOUSAND ONE HUNDRED SIXTY-FIVE DOLLARS AND SEVENTY-FIVE CENTS (\$292,165.75), with annual payments subject to appropriation.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Authorization to renew the Borough's Opentext Content Manager software with Information First under a three-year agreement covering July 1, 2026 through June 30, 2029. The total cost of the agreement is \$292,165.75, with annual payments subject to appropriation

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$91,466.50 (total \$292,165.75 over 3 years)*	FUNDING SOURCE OIT Operating Budget
FROM ACCOUNT # 100.xxx.xxx 4xx.xxx	PROJECT
TO ACCOUNT:	PROJECT #
VERIFIED BY: X <u>Liesel Zanto</u> <small>Signed by: Liesel Zanto</small>	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual		91.5*	97.0*	103.7*		
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING		91.5*	97.0*	103.7*		

CAPITAL						
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REVENUE						
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FUNDING:


(Thousands of Dollars)

General Fund		91.5*	97.0*	103.7*		
State/Federal Funds						
Other						
TOTAL		91.5*	97.0*	103.7*		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *Subject to annual budget appropriation and acceptance

APPROVED BY:	 X <u>Cheyenne Heindel</u> <small>Signed by: Cheyenne Heindel</small>
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SUBJECT: Award of bid number 26-123B to Meier Excavation, LLC for the contract amount of \$496,093 to construct a new fish passage culvert at an existing culvert crossing on Homebuilt Circle at Neklason Lake near Wasilla.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Director	X Rustin Krafft Signed by: Rustin Krafft 3/24/2026
Public Works Director	X Tom Adams, P.E. Signed by: Tom Adams 3/24/2026
Finance Director	X Cheyenne Heindel Signed by: Cheyenne Heindel 3/25/2026
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos 3/25/2026
Borough Manager	X Michael Brown Signed by: Michael Brown 3/25/2026
Borough Clerk	X Brenda J. Henry for Signed by: Brenda Henry 3/25/2026

ATTACHMENT (S) : Analysis Sheet (1p)
Scope of Work (2p)

SUMMARY STATEMENT: On February 20, 2026, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to construct a new fish passage culvert at an existing culvert crossing on Homebuilt Circle at Neklason Lake near Wasilla. The project also includes a gravel parking lot measuring approximately 120 feet by 25 feet. The Neklason Lake and Lynda Lake Fish Passage Improvement Project requires specialized construction services, environmental controls, and ecological materials to replace failing, undersized culverts that currently block salmon migration, cause debris buildup, and increase the risk of road washouts. The funded work, including engineering design, excavation, stream simulation culvert installation, erosion and sediment control, dewatering, revegetation, and

traffic management, is essential to restore natural fish passage, reconnect 13 km of stream and 116 hectares of lake habitat, protect water quality, and ensure long term infrastructure stability. These goods and services enable the Borough to meet federal and state habitat restoration standards, fulfill AKSSF grant obligations, and support the health of key salmon populations that are vital to the region's ecological and economic well-being. Construction Services purchased will support the Public Works Department in assembly district #4.

In response to the advertisement, nine bids were received. Award recommendation is being made to Meier Excavation as the lowest responsive and responsible bidder based on Total Bid Amount and selected Additive Alternate.

The final completion date for this project is September 30, 2026. In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Public Works Department, Project Management Division, will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Award of bid number 26-123B to Meier Excavation, LLC for the contract amount of \$496,093.00 for Neklason Lake at Homebuilt Circle Fish Passage Improvements.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$496,093	FUNDING SOURCE Various
FROM ACCOUNT # 410.000.000 4xx.xxx/440.000.000 4xx.xxx/203.000.000 4xx.xxx	PROJECT30114/15040
TO ACCOUNT :	PROJECT #
VERIFIED BY: X <u>Liesel Zanto</u> <small>Signed by: Liesel Zanto</small>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous	5.4					
TOTAL OPERATING	5.4					

CAPITAL	490.7					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	496.1					
TOTAL	496.1					


POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

 Recoverable Signature

X Cheyenne Heindel

APPROVED BY: _____ DATE: _____
Signed by: Cheyenne Heindel

BID 26-123B
Neklason Lake at Homebuilt Circle Fish Passage Improvements
SCOPE OF WORK

General

This project includes a new fish passage culvert at an existing culvert crossing on East Homebuilt Circle at Neklason Lakes. Also, 150 feet of East Homebuilt Circle will be reconstructed. Grading, drainage, and other miscellaneous items of work will be done as necessary. This project is located in a private neighborhood with Homebuilt Circle being the only point of access. The project also includes Alternate 1, a gravel parking lot measuring approximately 120 feet by 25 feet.

All construction shall be completed in accordance with the current Alaska Department of Transportation and Public Facilities (ADOT&PF) Standard Specifications for Highway Construction (SSHC) 2017 Edition. Project specific special provisions are provided in the following sections. The requirements contained in these specifications and special provisions are hereby made a part of this solicitation and resultant contract.

Work Description

- Supply labor, supervision, equipment, materials and supplies to perform the required work as shown on construction documents for Matanuska-Susitna Borough (MSB) project number 23-25-1316.
- Contractor is required to obtain and maintain an ADEC APDES permit.
- Contractor shall develop, implement and execute a Material Sampling and Testing Frequency plan and comply with the gravel mining permit requirements.
- The Contractor shall develop, implement and execute a Traffic Control Plan which maintains detour access around the project while a road closure is in place. Access for vehicles must be maintained at all times. Work Zone speed limit associated with construction shall be a maximum of 20 miles per hour within project limits.
- Normal work time will be between 7 a.m. and 7 p.m. Extensions will be considered and approved by the Borough's Representative.
- Time is of the essence. Work shall be performed in one continuous time period. Notice to Proceed is anticipated for April of 2026. Contractor shall complete the work no more than 45 Calendar Days after commencing operations.
- All work below the ordinary high water mark shall be completed by July 15, 2026.
- All work shall be substantially complete by July, 31, 2026. Contract final completion date is September 30, 2026.
- Contractor shall follow and comply with all permit requirements. Permits acquired by the MSB are provided in the attachment section.
 - The Contractor is required to submit a Borough Construction Permit application for any partial or full road closures. The application shall be coordinated with the Borough Project Manager, and the project number must be clearly referenced on all submitted materials.
 - A DNR TWUA permit application is in progress and will be in place prior to start of construction.
- Estimated Fish Passage magnitude is less than \$520,000.

- Estimated ALT 1 – Parking Lot magnitude is less than \$20,000.
- Estimated Total project magnitude is less than \$540,000.

MSB has completed initial coordination with utilities, however, relocations for all utilities are not completed. The contractor shall coordinate with all utilities to complete the work. Request locates from the utilities having facilities in the area. Use the Alaska Digline, Inc. Locate Call Center.

MEA - Greg Errico, P.E.
 EEE, LLC
 Cell: (907) 242-7669
errico@gci.net

GCI - Louis Manka
 Senior Manager
 Cell: (907) 301-0925
Lmanka1@gci.com

MTA - Hunter Hegge
 OSP Construction Supervisor
 Cell: (907) 795-5303
hhegge@mtasolutions.com

ENSTAR – Conrad Lacey
 Engineer I
 Cell: (907) 334-7794
Conrad.lacey@enstarnaturalgas.com

The Contractor shall provide a proposed construction schedule. The Contractor shall periodically or as requested, update the schedule in the Borough’s designated project management information system.

The contractor must designate a primary point of contact for public inquiries related to the construction project. The contact person's details must be submitted to the MSB Project Manager within seven (7) days of the contract award. This information will be included in all construction notices distributed to residents in the project area. The designated contact must be accessible during normal business hours, capable of addressing resident concerns, providing updates, and coordinating any project-related issues with the MSB Project Manager. The contractor is responsible for keeping this contact information accurate and up to date for the duration of the project. Any changes must be communicated to the MSB Project Manager within two (2) business days. Additionally, the contractor must ensure that the designated contact is trained and prepared to handle public inquiries effectively, including addressing complaints and providing timely responses.

The Contractor is required to use Projectmates, the Borough’s designated project management information system, as the official platform for all project coordination and documentation, including schedules, submittals, RFIs, pay applications, meeting minutes, and photos. One individual shall be designated as the Contractor’s primary point of contact for Projectmates and responsible for maintaining accurate, timely, and complete entries. The system must remain current and organized throughout the project, and failure to comply may delay processing of submittals or payments.

Detailed Bid Analysis - 26-123B Neklason Lake at Homebuilt Circle Fish Passage Improvements

Bid Schedule

Item No.	Work Description	Pay Unit	Estimated Quantities	Vendor Name		Ahtna Construction, LLC		Bristol Prime Contractors		Central Environmental		Dirtworks, Inc.		Ficklin Construction		Meier Excavation, LLC		Tutka, LLC		Western Construction		YH Constructors	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
201(3B)	Clearing and Grubbing	LUMP SUM	ALL REQUIRED		\$ 18,000.00		\$ 7,898.42		\$ 5,560.00		\$ 12,675.00		\$ 25,000.00		\$ 15,000.00		\$ 25,000.00		\$ 20,000.00		\$ 20,000.00		\$ 20,000.00
202(1)	Removal of Structures and Obstructions	LUMP SUM	ALL REQUIRED		\$ 1,000.00		\$ 7,898.42		\$ 1,970.00		\$ 5,650.00		\$ 7,000.00		\$ 1,200.00		\$ 2,500.00		\$ 10,000.00		\$ 2,000.00		\$ 2,000.00
202(2)	Removal of Pavement	SQUARE YARD	260	\$ 5.00	\$ 1,300.00	\$ 34.57	\$ 8,988.20	\$ 5.00	\$ 1,300.00	\$ 4.50	\$ 1,170.00	\$ 15.50	\$ 4,030.00	\$ 6.00	\$ 1,560.00	\$ 4.00	\$ 1,040.00	\$ 10.00	\$ 2,600.00	\$ 6.00	\$ 1,560.00		\$ 1,560.00
203(3)	Unclassified Excavation	CUBIC YARD	1,600	\$ 22.00	\$ 35,200.00	\$ 37.92	\$ 60,672.00	\$ 29.00	\$ 46,400.00	\$ 24.00	\$ 38,400.00	\$ 18.50	\$ 29,600.00	\$ 28.00	\$ 44,800.00	\$ 21.00	\$ 33,600.00	\$ 22.00	\$ 35,200.00	\$ 40.00	\$ 64,000.00		\$ 64,000.00
203(6B)	Borrow, Type B	TON	2,021	\$ 27.50	\$ 55,577.50	\$ 45.38	\$ 91,712.98	\$ 17.00	\$ 34,357.00	\$ 21.00	\$ 42,441.00	\$ 17.50	\$ 35,367.50	\$ 15.00	\$ 30,315.00	\$ 0.01	\$ 20.21	\$ 30.00	\$ 60,630.00	\$ 22.00	\$ 44,462.00		\$ 44,462.00
203(19)	Borrow, Type IIA	TON	617	\$ 32.00	\$ 19,744.00	\$ 42.11	\$ 25,981.87	\$ 38.00	\$ 23,446.00	\$ 22.00	\$ 13,574.00	\$ 19.50	\$ 12,031.50	\$ 20.00	\$ 12,340.00	\$ 51.00	\$ 31,467.00	\$ 35.00	\$ 21,595.00	\$ 33.00	\$ 20,361.00		\$ 20,361.00
301(2)	Aggregate Base Course, Grading D-1	TON	40	\$ 58.00	\$ 2,320.00	\$ 60.56	\$ 2,422.40	\$ 45.00	\$ 1,800.00	\$ 100.00	\$ 4,000.00	\$ 20.50	\$ 820.00	\$ 100.00	\$ 4,000.00	\$ 75.00	\$ 3,000.00	\$ 130.00	\$ 5,200.00	\$ 35.00	\$ 1,400.00		\$ 1,400.00
301(3)	Aggregate Surface Course, Grading E-1	TON	22	\$ 84.00	\$ 1,848.00	\$ 169.21	\$ 3,722.62	\$ 88.00	\$ 1,936.00	\$ 69.00	\$ 1,518.00	\$ 20.50	\$ 451.00	\$ 25.00	\$ 550.00	\$ 50.00	\$ 1,100.00	\$ 130.00	\$ 2,860.00	\$ 55.00	\$ 1,210.00		\$ 1,210.00
401(1B)	HMA, Type II; Class B	TON	41	\$ 380.00	\$ 15,580.00	\$ 242.23	\$ 9,931.43	\$ 280.00	\$ 11,480.00	\$ 223.00	\$ 9,143.00	\$ 185.00	\$ 7,585.00	\$ 250.00	\$ 10,250.00	\$ 230.00	\$ 9,430.00	\$ 275.00	\$ 11,275.00	\$ 210.00	\$ 8,610.00		\$ 8,610.00
602(4)	Aluminum Horizontal Box Culvert 16' - 6" Span, 6' - 8" Rise, 0.15" thickness	LUMP SUM	ALL REQUIRED		\$ 255,000.00		\$ 286,343.40		\$ 202,720.00		\$ 273,160.00		\$ 130,000.00		\$ 146,000.00		\$ 244,000.00		\$ 280,000.00		\$ 156,000.00		\$ 156,000.00
615(2)	Remove and Relocate Existing Sign	EACH	3	\$ 850.00	\$ 2,550.00	\$ 1,431.73	\$ 4,295.19	\$ 1,100.00	\$ 3,300.00	\$ 600.00	\$ 1,800.00	\$ 200.00	\$ 600.00	\$ 1,000.00	\$ 3,000.00	\$ 215.00	\$ 645.00	\$ 500.00	\$ 1,500.00	\$ 500.00	\$ 1,500.00		\$ 1,500.00
618(2A)	Seeding, Type A	POUND	27	\$ 500.00	\$ 13,500.00	\$ 996.79	\$ 26,913.33	\$ 55.00	\$ 1,485.00	\$ 250.00	\$ 6,750.00	\$ 190.00	\$ 5,130.00	\$ 200.00	\$ 5,400.00	\$ 252.00	\$ 6,804.00	\$ 130.00	\$ 3,510.00	\$ 135.00	\$ 3,645.00		\$ 3,645.00
618(2B)	Seeding, Type B	POUND	6	\$ 1,900.00	\$ 11,400.00	\$ 996.79	\$ 5,980.74	\$ 345.00	\$ 2,070.00	\$ 250.00	\$ 1,500.00	\$ 490.00	\$ 2,940.00	\$ 210.00	\$ 1,260.00	\$ 269.00	\$ 1,614.00	\$ 130.00	\$ 780.00	\$ 380.00	\$ 2,280.00		\$ 2,280.00
620(1)	Topsoil	SQUARE YARD	990	\$ 15.00	\$ 14,850.00	\$ 13.77	\$ 13,632.30	\$ 8.00	\$ 7,920.00	\$ 8.30	\$ 8,217.00	\$ 35.00	\$ 34,650.00	\$ 7.00	\$ 6,930.00	\$ 5.00	\$ 4,950.00	\$ 9.00	\$ 8,910.00	\$ 10.00	\$ 9,900.00		\$ 9,900.00
623(5)	Veg Mat Salvage and Replanting	LUMP SUM	ALL REQUIRED		\$ 30,200.00		\$ 57,530.17		\$ 17,000.00		\$ 11,770.00		\$ 22,148.00		\$ 5,000.00		\$ 20,000.00		\$ 20,000.00		\$ 14,000.00		\$ 14,000.00
640(1)	Mobilization and Demobilization	LUMP SUM	ALL REQUIRED		\$ 26,000.00		\$ 40,084.00		\$ 59,800.00		\$ 50,000.00		\$ 10,000.00		\$ 25,000.00		\$ 85,000.00		\$ 80,000.00		\$ 104,000.00		\$ 104,000.00
641(1)	Erosion and Pollution Control Administration	LUMP SUM	ALL REQUIRED		\$ 4,200.00		\$ 9,851.83		\$ 14,500.00		\$ 3,600.00		\$ 4,000.00		\$ 3,000.00		\$ 5,000.00		\$ 5,000.00		\$ 5,000.00		\$ 5,000.00
641(3)	Temporary Erosion And Pollution Control	LUMP SUM	ALL REQUIRED		\$ 5,400.00		\$ 14,933.28		\$ 53,000.00		\$ 4,350.00		\$ 4,000.00		\$ 10,000.00		\$ 10,000.00		\$ 7,500.00		\$ 5,000.00		\$ 5,000.00
642(1)	Construction Surveying	LUMP SUM	ALL REQUIRED		\$ 16,500.00		\$ 30,279.04		\$ 25,200.00		\$ 12,800.00		\$ 20,000.00		\$ 9,800.00		\$ 14,000.00		\$ 50,000.00		\$ 20,000.00		\$ 20,000.00
642(2)	Two Person Survey Party	HOURLY	8	\$ 400.00	\$ 3,200.00	\$ 339.13	\$ 2,713.04	\$ 345.00	\$ 2,760.00	\$ 400.00	\$ 3,200.00	\$ 150.00	\$ 1,200.00	\$ 100.00	\$ 800.00	\$ 340.00	\$ 2,720.00	\$ 125.00	\$ 1,000.00	\$ 100.00	\$ 800.00		\$ 800.00
643(1)	Traffic Maintenance	LUMP SUM	ALL REQUIRED		\$ 43,500.00		\$ 33,698.79		\$ 35,230.00		\$ 14,500.00		\$ 4,500.00		\$ 45,000.00		\$ 10,000.00		\$ 30,000.00		\$ 133,000.00		\$ 133,000.00
643(3)	Permanent Construction Signs	LUMP SUM	ALL REQUIRED		\$ 2,800.00		\$ 16,741.59		\$ 690.00		\$ 1,500.00		\$ 500.00		\$ 2,000.00		\$ 6,000.00		\$ 5,000.00		\$ 1,500.00		\$ 1,500.00
670(13)	Painted Traffic Markings	LINEAR FOOT	150	\$ 6.80	\$ 1,020.00	\$ 48.45	\$ 7,267.50	\$ 46.00	\$ 6,900.00	\$ 10.95	\$ 1,642.50	\$ 80.00	\$ 12,000.00	\$ 10.00	\$ 1,500.00	\$ 15.00	\$ 2,250.00	\$ 30.00	\$ 4,500.00	\$ 10.00	\$ 1,500.00		\$ 1,500.00
671(2)	Toe Wood and Brush Layering	LINEAR FOOT	180	\$ 447.50	\$ 80,550.00	\$ 982.07	\$ 176,772.60	\$ 485.00	\$ 87,300.00	\$ 236.00	\$ 42,480.00	\$ 195.00	\$ 35,100.00	\$ 110.00	\$ 19,800.00	\$ 400.00	\$ 72,000.00	\$ 210.00	\$ 37,800.00	\$ 385.00	\$ 69,300.00		\$ 69,300.00
671(4)	Stream Substrate	CUBIC YARD	150	\$ 243.25	\$ 36,487.50	\$ 147.73	\$ 22,159.50	\$ 173.00	\$ 25,950.00	\$ 208.00	\$ 31,200.00	\$ 245.00	\$ 36,750.00	\$ 100.00	\$ 15,000.00	\$ 130.00	\$ 19,500.00	\$ 250.00	\$ 37,500.00	\$ 158.00	\$ 23,700.00		\$ 23,700.00
672(1)	Stream Diversion and Dewatering	LUMP SUM	ALL REQUIRED		\$ 58,750.00		\$ 93,914.99		\$ 91,000.00		\$ 98,000.00		\$ 30,000.00		\$ 26,745.00		\$ 101,000.00		\$ 100,000.00		\$ 101,000.00		\$ 101,000.00
800(1)	Interim Work Authorization	CONTINGENT SUM	ALL REQUIRED		\$ 25,000.00		\$ 25,000.00		\$ 25,000.00		\$ 25,000.00		\$ 25,000.00		\$ 25,000.00		\$ 25,000.00		\$ 25,000.00		\$ 25,000.00		\$ 25,000.00
Total Bid Amount					\$ 781,477.00		\$ 1,087,339.63		\$ 790,074.00		\$ 720,040.50		\$ 500,403.00		\$ 471,250.00		\$ 737,640.21		\$ 867,360.00		\$ 840,728.00		\$ 840,728.00

Additive Alternate 1 Parking Lot

Item No.	Work Description	Pay Unit	Estimated Quantities	Vendor Name		Ahtna Construction, LLC		Bristol Prime Contractors		Central Environmental		Dirtworks, Inc.		Ficklin Construction		Meier Excavation, LLC		Tutka, LLC		Western Construction		YH Constructors	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
201(3B)	Clearing and Grubbing	LUMP SUM	ALL REQUIRED		\$ 6,500.00		\$ 7,898.42		\$ 5,240.00		\$ 5,650.00		\$ 10,000.00		\$ 5,000.00		\$ 9,000.00		\$ 10,000.00		\$ 5,000.00		\$ 5,000.00
202(2)	Removal of Pavement	SQUARE YARD	31	\$ 19.00	\$ 589.00	\$ 34.56	\$ 1,071.36	\$ 37.00	\$ 1,147.00	\$ 33.00	\$ 1,023.00	\$ 15.50	\$ 480.50	\$ 8.00	\$ 248.00	\$ 18.00	\$ 558.00	\$ 10.00	\$ 310.00	\$ 6.00	\$ 186.00		\$ 186.00
203(3)	Unclassified Excavation	TON	110	\$ 34.75	\$ 3,822.50	\$ 37.87	\$ 4,165.70	\$ 32.00	\$ 3,520.00	\$ 30.50	\$ 3,355.00	\$ 18.50	\$ 2,035.00	\$ 20.00	\$ 2,200.00	\$ 0.01	\$ 1.10	\$ 30.00	\$ 3,300.00	\$ 40.00	\$ 4,400.00		\$ 4,400.00
203(6B)	Borrow, Type B	TON	416	\$ 23.50	\$ 9,776.00	\$ 45.38	\$ 18,878.08	\$ 6.00	\$ 2,496.00	\$ 21.00	\$ 8,736.00	\$ 17.50	\$ 7,280.00	\$ 20.00	\$ 8,320.00	\$ 0.01	\$ 4.16	\$ 30.00	\$ 12,480.00	\$ 22.00	\$ 9,152.00		\$ 9,152.00
301(3)	Aggregate Surface Course, Grading E-1	TON	122	\$ 61.00	\$ 7,442.00	\$ 169.20	\$ 20,642.40	\$ 48.00	\$ 5,856.00	\$ 69.00	\$ 8,418.00	\$ 20.50	\$ 2,501.00	\$ 30.00	\$ 3,660.00	\$ 30.00	\$ 3,660.00	\$ 130.00	\$ 15,860.00	\$ 55.00	\$ 6,710.00		\$ 6,710.00
401(1B)	HMA, Type II; Class B	TON	8	\$ 350.00	\$ 2,800.00	\$ 242.23	\$ 1,937.84	\$ 280.00	\$ 2,240.00	\$ 223.00	\$ 1,784.00	\$ 185.00	\$ 1,480.00	\$ 160.00	\$ 1,280.00	\$ 221.00	\$ 1,768.00	\$ 275.00	\$ 2,200.00	\$ 210.00	\$ 1,680.00		\$ 1,680.00
615(2)	Remove and Relocate Existing Sign	EACH	1	\$ 850.00	\$ 850.00	\$ 1,431.92	\$ 1,431.92	\$ 1,100.00	\$ 1,100.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ 215.00	\$ 215.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00		\$ 500.00
618(2A)	Seeding, Type A	POUND	3	\$ 1,300.00	\$ 3,900.00	\$ 1,005.26	\$ 3,015.78	\$ 55.00	\$ 165.00	\$ 240.00	\$ 720.00	\$ 490.00	\$ 1,470.00	\$ 200.00	\$ 600.00	\$ 252.00	\$ 756.00	\$ 130.00	\$ 390.00	\$ 135.00	\$ 405.00		\$ 405.00
620(1)	Topsoil	SQUARE YARD	159	\$ 23.50	\$ 3,736.50	\$ 13.81	\$ 2,195.79	\$ 10.00	\$ 1,590.00	\$ 22.00	\$ 3,498.00	\$ 35.00	\$ 5,565.00	\$ 7.00	\$ 1,113.00	\$ 5.00	\$ 795.00	\$ 20.00	\$ 3,180.00	\$ 10.00	\$ 1,590.00		\$ 1,590.00
630(1)	Geotextile, Separation	SQUARE YARD	511	\$ 1.50	\$ 766.50	\$ 0.95	\$ 485.45	\$ 4.00	\$ 2,044.00	\$ 7.00	\$ 3,577.00	\$ 8.00	\$ 4,088.00	\$ 2.00	\$ 1,022.00	\$ 2.75	\$ 1,405.25	\$ 12.00	\$ 6,132.00	\$ 4.00	\$ 2,044.00		\$ 2,044.00
642(1)	Construction Surveying	LUMP SUM	ALL REQUIRED		\$ 5,670.00		\$ 7,266.97		\$ 8,000.00		\$ 2,500.00		\$ 2,000.00		\$ 500.00		\$ 1,800.00		\$ 10,000.00		\$ 2,500.00		\$ 2,500.00
642(2)	Two Person Survey Party	HOURLY	4	\$ 400.00	\$ 1,600.00	\$ 339.13	\$ 1,3																

CODE ORDINANCE

Sponsored by: Assemblymember Nowers
and Bowles

Introduced: 02/17/26

Public Hearing: 03/03/26

Amended: 03/03/26

Defeated: 03/03/26

Reconsideration Filed: 03/04/26

Reconsideration Passed: 03/17/26

Postponed to 4/21/26: 03/17/26

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-027**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 3.28 TO INCREASE THE PROPERTY OWNER BALLOT THRESHOLD FOR CONTIGUOUS LOCAL IMPROVEMENT DISTRICTS FROM 54 PERCENT TO 67 PERCENT AND REMOVE THE PROVISIONS THAT ONLY RETURNED BALLOTS ARE CONSIDERED IN TABULATION.

WHEREAS the intent and rationale of this ordinance is found in the accompanying Information Memorandum No. 26-039.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 3.28.010(C) is hereby amended to read as follows:

(C) A proposal for a contiguous improvement district may be initiated by:

- (1) petition to the assembly by the owners of
[:] 50 percent in value of the property to be benefited, and property that will bear more than 50 percent of the estimated cost of the improvement;

or

[(A) FIFTY PERCENT IN VALUE OF THE PROPERTY TO BE BENEFITED, AND PROPERTY THAT WILL BEAR MORE THAN 50 PERCENT OF THE ESTIMATED COST OF A NATURAL GAS DISTRIBUTION LINE IMPROVEMENT; OR

(B) FIFTY PERCENT IN VALUE OF THE PROPERTY TO BE BENEFITED, AND PROPERTY THAT WILL BEAR MORE THAN 50 PERCENT OF THE ESTIMATED COST OF ANY OTHER IMPROVEMENT;
OR]

(2) the assembly.

Section 3. Amendment of section. MSB 3.28.020(C) is hereby amended to read as follows:

(C) The clerk shall certify a petition to form a local improvement district only if the petition contains:

(1) signatures, dated within 90 calendar days preceding submission of the petition to the finance director, of record owners, according to the borough's tax assessment records.

(a) For contiguous improvement projects[:], not less than 50 percent of the appraised value of all property in a proposed local improvement district, and property that will bear more than 50

percent of the estimated cost of the improvement.

[(I) NOT LESS THAN 50 PERCENT OF THE APPRAISED VALUE OF ALL PROPERTY IN ANY OTHER PROPOSED LOCAL IMPROVEMENT DISTRICT; AND

(II) PROPERTY THAT WILL BEAR MORE THAN 50 PERCENT OF THE ESTIMATED COST OF THE IMPROVEMENT; OR

(III) NOT LESS THAN 50 PERCENT OF THE APPRAISED VALUE OF ALL PROPERTY IN A PROPOSED NATURAL GAS DISTRIBUTION LINE LOCAL IMPROVEMENT DISTRICT, AND PROPERTY THAT WILL BEAR MORE THAN 50 PERCENT OF THE ESTIMATED COST OF THE IMPROVEMENT.]

(b) For noncontiguous improvement projects, 100 percent in value of the property that will bear 100 percent of the estimated cost of the capital improvement.

(2) All of the information required in subsection (B) of this section.

Section 4. Amendment of section. MSB 3.28.050(B)(2)(d) is hereby amended to read as follows:

(d) a ballot with a return envelope addressed to the borough finance department. The ballot shall request the property owner to indicate approval or disapproval of the local improvement district by marking a vote of "yes" or "no" on the ballot, and shall state that the assembly will not proceed with the improvement unless, within 30 days after mailing notice of the public hearing, the borough receives ballots marked "yes" from owners of property bearing more than [54] 67 percent of the estimated cost of a natural gas distribution line improvement; or more than 54 percent of the estimated cost of any other the improvement, except that for noncontiguous improvement districts, the borough must receive ballots marked "yes" from 100 percent of property owners bearing 100 percent of the estimated cost of the improvement. [FOR CONTIGUOUS LOCAL IMPROVEMENT DISTRICT PROPOSALS, THE PERCENTAGE CALCULATION WILL BE CALCULATED BASED UPON THE TOTAL NUMBER OF

BALLOTS RETURNED. UNRETURNED BALLOTS WILL NOT
AFFECT THE CALCULATION.]

Section 5. Amendment of section. MSB 3.28.062(B) is hereby
amended to read as follows:

(B) The assembly may not proceed with the
improvement unless ballots approving a contiguous local
improvement district are timely filed by owners of
property bearing more than [54] 67 percent of the
estimated cost of a natural gas distribution line
improvement; or more than 54 percent of the estimated
cost of any other the improvement; or for a noncontiguous
local improvement district, by owners of property
bearing 100 percent of the estimated cost of the
improvement. If sufficient ballots are not timely filed,
the assembly may not proceed with the improvement unless
it revises the plan, and a new balloting of owners of
property in the local improvement district results in
the timely filing of ballots approving the local
improvement district by owners of property bearing more
than [54] 67 percent of the estimated cost of [A NATURAL
GAS DISTRIBUTION LINE IMPROVEMENT; OR MORE THAN 54
PERCENT OF THE ESTIMATED COST OF ANY OTHER] the
improvement; or for a noncontiguous local improvement
district, of owners of property bearing 100 percent of

the estimated cost of the improvement. A revised plan shall be approved and adopted as an original plan as provided in MSB 3.28.050. For contiguous local improvement district proposals, the percentage calculation will be calculated based upon the total number of ballots returned. Unreturned ballots will not affect the calculation.

Section 6. Effective date. This ordinance shall take effect upon adoption.

DEFEATED by the Matanuska-Susitna Borough Assembly this 3 day of March, 2026.

RECONSIDERATION PASSED this 17 day of March, 2026.

Reconsideration Vote:

YES: Bowles, Nowers, McKee, Gamble, Bernier

NO: Sumner and Fonov

Original Vote:

YES: Nowers, McKee, and Gamble



NO: Bowles, Sumner, Fonov, and Bernier

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 3.28 TO INCREASE THE PROPERTY OWNER BALLOT THRESHOLD FOR CONTIGUOUS LOCAL IMPROVEMENT DISTRICTS FROM 54 PERCENT TO 75 PERCENT, AND REMOVE THE PROVISIONS THAT ONLY RETURNED BALLOTS ARE CONSIDERED IN TABULATION.

AGENDA OF: February 17, 2026

ASSEMBLY ACTION: Defeated unanimously 03/03/26 - BJH
 Reconsideration Filed 03/04/26 - EMW
 Reconsideration Passed and Postponed to 4/07/26. 03/17/26 - EMW

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	2 / 4 / 2 0 2 6 X N S f o r A s s y m N o w e r s a n d . . . <small>Signed by: Nicholas Spiropoulos</small>
Finance Director	 X C h e y e n n e H e i n d e l <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	2 / 4 / 2 0 2 6 X N i c h o l a s S p i r o p o u l o s <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	2 / 5 / 2 0 2 6 X M i c h a e l B r o w n <small>Signed by: Mike Brown</small>
Borough Clerk	 X L o n n i e M c K e c h n i e <small>Signed by: Lonnie McKechnie</small>

ATTACHMENT (S): Ordinance Serial No. 26-027 (5 pp)

SUMMARY STATEMENT: This legislation is sponsored by Assemblymembers Nowers and Bowles to change the property owner ballot threshold percentage required for the creation of contiguous local improvement districts ("LIDs") which most often involve either paving roads, or installing natural gas to serve properties.

Currently, LIDs can be created where ballot voting by property owners garners more than 54 percent of the property owners to be assessed, or by the Assembly. This legislation would change the ballot vote threshold by property owners from 54 percent to 75 percent. Additionally it would treat any unreturned ballots as NO votes.

By increasing the threshold for the final ballot and counting unreturned ballots as NO votes, it will mean that the proposed LID has an overwhelming majority of support from the people who must actually pay the assessment. This will help to minimize neighbor conflicts and therefore be less likely a proposed LID will be highly controversial

In the case of a local improvement districts, a supermajority is an absolute must. Local improvement districts benefit the community by allowing groups of homeowners to band together to share the cost of extending services such as natural gas or paving roads to their properties. They also prevent "free riders" ensuring those who benefit from the service pay their fair share. However, there is a downside. Because LIDs mandate payment from all households - and give the government the power to foreclose for non-payment - those who don't want the service face serious consequences if they do not wish to pay. For those reasons, a supermajority (not a simple majority but also not 100%) is the appropriate requirement, balancing the benefits of contiguous districts while avoiding "free riders" who would seek to benefit but not pay, and protecting against the government allowing a small majority to force a large minority to pay for an unwanted service at their home.

RECOMMENDATION OF ADMINISTRATION: Introduce and set for public hearing.

From: [Lonnie McKechnie](#)
To: [Bill Gamble](#); [Dee McKee](#); [Fonov](#); [Edna DeVries](#); [Maxwell Sumner](#); [Michael Bowles](#); [Ron Bernier](#); [Stephanie Nowers](#)
Cc: [Nicholas Spiropoulos](#); [Mike Brown](#); [Cheyenne Heindel](#); [Estelle Wiese](#); [Brenda Henry](#)
Subject: FW: Motion to reconsider OR 26-027
Date: Wednesday, March 4, 2026 1:28:04 PM

Mayor and Assembly:

Please see below motion to reconsider OR 26-027 – LIDs. This will be placed under reconsideration on the 3/17 meeting agenda.

Thank you,
Lonnie

From: Michael Bowles <Michael.Bowles@matsugov.us>
Sent: Wednesday, March 4, 2026 1:14 PM
To: Lonnie McKechnie <Lonnie.McKechnie@matsugov.us>
Subject: Motion to reconsider OR 26-027

Lonnie,

I move to reconsider OR 26-027 at the next regular assembly meeting.

The reason behind this motion for reconsideration:

1. I feel we need more time to discuss this issue as it pertains to property right infringements of tax paying residents and government overreach at the benefit of a private company.
2. I would like borough staff to give a report to the assembly on the foreclosure process with LID's.

Respectfully,
Michael Bowles
Assemblyman
Mat-Su Borough, District 1
(907) 355-1355

NONCODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-037**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$28,792.55 FROM THE ALASKA STATE DIVISION OF FORESTRY, VOLUNTEER FIRE CAPACITY GRANT PROGRAM, AND APPROPRIATING \$2,879.25 IN MATCHING FUNDS FOR FIREFIGHTER AND FIREFIGHTING EQUIPMENT, SUPPLIES, AND COMMUNICATIONS EQUIPMENT.

WHEREAS, the intent and rationale are in IM No. 26-059.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode ordinance.

Section 2. Acceptance and Appropriation Source. The Matanuska-Susitna Borough Assembly hereby accepts and appropriates grant funds in the combined amount of \$28,792.55 from the Alaska State Division of Forestry Volunteer Fire Capacity grant program and approves appropriations from the following fire service area fund balance accounts: Willow-Caswell Fund 247, \$879.25 to Project 20146; Talkeetna Fund 254, \$1,000 to Project 20145; and Sutton Fund 253, \$1,000 to Project 20255 to purchase firefighter and firefighting equipment, supplies, and communications equipment.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this day of

, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 26-023**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPES OF WORK AND BUDGETS FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE CAPACITY GRANTS AND MATCHING FUNDS FOR THE FIRE SERVICE AREAS OF WILLOW-CASWELL, TALKEETNA, AND SUTTON.

WHEREAS, the intent and rationale are in IM No. 26-059.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scopes of work and budgets for the Alaska State Division of Forestry, Volunteer Fire Capacity grants.

SCOPES OF WORK

Willow-Caswell Fire Service Area:
Firefighting hose.

Talkeetna Fire Service Area:
Firefighting and firefighter equipment and supplies.

Sutton Fire Service Area:
Communications equipment.

BUDGETS

Alaska State Division of Forestry	\$ 8,792.55
Willow-Caswell Fire Service Area, Fund 247	
Fund Balance Appropriation	\$ <u>879.25</u>
Project 20146	\$ 9,671.80

Alaska State Division of Forestry	\$10,000.00
Talkeetna Fire Service Area, Fund 254	
Fund Balance Appropriation	\$ <u>1,000.00</u>
Project 20145	\$11,000.00

Alaska State Division of Forestry	\$10,000.00
Sutton Fire Service Area, Fund 253	
Fund Balance Appropriation	<u>\$ 1,000.00</u>
Project 20255	\$11,000.00

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk



(SEAL)

SUBJECT: ACCEPTING AND APPROPRIATING \$28,792.55 FROM THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE CAPACITY GRANT PROGRAM, APPROPRIATING \$2,879.25 IN MATCHING FUNDS, AND APPROVING THE SCOPES OF WORK AND BUDGETS FOR FIREFIGHTER AND FIREFIGHTING EQUIPMENT, SUPPLIES, AND COMMUNICATIONS EQUIPMENT.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	 X Casey Laughlin Signed by: Casey Laughlin 3/6/2026
Emergency Services Director	X Ken Barkley Signed by: Kenneth Barkley
Finance Director	 X Cheyenne Heindel Signed by: Cheyenne Heindel 3/6/2026
Borough Attorney	X Shannon Bodolay for N S Signed by: Shannon Bodolay 3/6/2026
Borough Manager	X Michael Brown Signed by: Mike Brown 3/6/2026
Borough Clerk	X Lonnie McKechnie Signed by: Lonnie McKechnie

ATTACHMENT (S) : Ordinance Serial No. 26-037 (2 pp)
 Resolution Serial No. 26-023 (2 pp)
 Grant Award Notice and Applications (8 pp)

SUMMARY STATEMENT:

The borough fire services areas have been awarded grant funds from the Alaska State Division of Forestry, Volunteer Fire Capacity Grant Program, in the amounts of \$8,792.55 for Willow-Caswell, \$10,000 for Talkeetna, and \$10,000.00 for Sutton, for a combined total grant award of \$28,792.55.

The fire service areas must provide 10 % matching funds in order

to comply with the conditions of the grant and to receive the grant.

The acceptance and appropriation of the grant funds serves a public interest.

RECOMMENDATION OF ADMINISTRATION:

The administration recommends approval of the attached legislation, which will accept and appropriate grant funds from the Alaska State Division of Forestry, Volunteer Fire Capacity Grant Program, appropriate matching funds, and approve the scopes of work and budgets for projects for firefighter and firefighting equipment, supplies, and communications equipment.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Accepting and appropriating \$28,792.55 from the Alaska State Division of Forestry, Volunteer Fire Capacity Grant Program, appropriating \$2,879.25 in matching funds, and approving the scopes of work and budgets for firefighter and firefighting equipment, supplies, and communications equipment.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$31,671.80	FUNDING SOURCE Grant/Grant Match
FROM ACCOUNT # 247/254/253.000.000 4XX.XXX	PROJECT
TO ACCOUNT: 405.000.000 3XX.XXX	PROJECT # 20146/20145/20255
VERIFIED BY: _____ 3 / 6 / 2 0 2 6 <input checked="" type="checkbox"/> M e r i s s a C a r r e l l Signed by: M e r i s s a C a r r e l l	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING:


(Thousands of Dollars)

General Fund						
State/Federal Funds	28.8					
Other	2.9					
TOTAL	31.7					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	 Recoverable Signature <input checked="" type="checkbox"/> C h e y e n n e H e i n d e l Signed by: C h e y e n n e H e i n d e l
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To State of Alaska Fire Departments:

Thank you for applying for the 2026 Volunteer Fire Capacity (VFC) grants, formerly known as VFA. Thirty-three (33) fire departments applied, and all applications were funded. Thirty-three (33) Alaska Fire Departments will receive up to \$10,000 per fire department. A total of \$297,910.32 will be awarded. This is the letter of official notification.

The enclosed spreadsheet lists all applicants and the amount requested/amount awarded. If a fire department is awarded a grant, the amount awarded will be listed in the "Amount Awarded" column. Please contact your respective DOF Fire Management Officer (FMO) with any questions you may have.

Checks will be distributed electronically using the VFD's SOA vendor number and in accordance with the SOA electronic payment agreement. Electronic disbursements are expected by, or before, April 2026.

To be eligible for a 2026 VFC grant, compliance documentation, such as copies of receipts for 2025 grant expenditures, must be submitted electronically through the OLAS portal, or in coordination with the DOF local Fire Management Officers (FMOs).

Volunteer Fire Capacity is an award of Federal Financial Assistance with funding from the USDA Forest Service. Prime and sub-recipients to this award are subject to OMB guidance in sub-parts A through F of 2 CFR Part 200 as adapted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to OMB guidance in 2 CFR 200 where full text may be found.

The brochure, "Complying with Civil Rights", FS-850, can be found at:
https://www.fs.usda.gov/Internet/FSE_DOCUMENTS/fseprd610492.pdf

•The OMB Circulars are available on the internet at www.ecfr.gov

Applicants are encouraged to reapply annually by submitting applications and compliance documentation by the specified grant deadline.

Sincerely,

Sarah Saarloos, Fire Staff Officer

State of Alaska, DNR

Division of Forestry & Fire Protection

2026 VFA Grant Awards

Fire Department	Amount Requested	Amount Awarded	Division of Forestry Office
Delta Junction VFD	\$8,111.81	\$8,111.81	Delta Area Office
Rural Deltana VFD	\$9,999.90	\$9,999.90	Delta Area Office
Chena-Goldstream Fire & Rescue	\$8,969.84	\$8,969.84	Fairbanks Area Office
Ester VFD	\$9,999.43	\$9,999.43	Fairbanks Area Office
McKinley VFD	\$9,990.00	\$4,740.00	Fairbanks Area Office
North Pole FD	\$9,985.66	\$9,985.66	Fairbanks Area Office
North Star VFD	\$9,999.99	\$9,999.99	Fairbanks Area Office
Steese Area VFD	\$10,000.00	\$10,000.00	Fairbanks Area Office
Tri-Valley VFD	\$9,976.58	\$9,976.58	Fairbanks Area Office
Bear Creek Fire/EMS Department	\$9,191.00	\$9,191.00	Kenai Kodiak Area Office
Cooper Landing VFD	\$9,957.02	\$9,957.02	Kenai Kodiak Area Office
Homer VFD	\$8,585.14	\$8,585.13	Kenai Kodiak Area Office
Kachemak Emergency Services	\$9,376.83	\$9,376.83	Kenai Kodiak Area Office
Kenai FD	\$8,602.97	\$8,602.97	Kenai Kodiak Area Office
Lowell Point VFD	\$10,000.00	\$10,000.00	Kenai Kodiak Area Office
Nikiski FD	\$8,669.00	\$8,669.00	Kenai Kodiak Area Office
Seward FD	\$8,200.95	\$8,200.95	Kenai Kodiak Area Office
Western Emergency Services Area	\$9,989.97	\$9,989.97	Kenai Kodiak Area Office
Womens Bay VFD	\$4,849.21	\$4,849.21	Kenai Kodiak Area Office
Girdwood Vol. Fire & Rescue, Inc.	\$9,992.50	\$9,992.50	Mat Su Area
Sutton VFD	\$10,000.00	\$10,000.00	Mat Su Area
Talkeetna VFD	\$10,000.00	\$10,000.00	Mat Su Area
Willow-Caswell FD	\$8,792.55	\$8,792.55	Mat Su Area
Haines VFD	\$9,990.00	\$9,990.00	Southeast Alaska
Aleknagik Fire & EMS Dept.	\$2,943.16	\$2,943.16	Southwest District
Native Village of Eagle	\$9,990.00	\$9,990.00	State of Alaska Protection
Tok VFD	\$8,996.50	\$8,996.50	Tok Area Office
Cordova VFD	\$8,205.39	\$8,205.00	Valdez-Copper River Area Office
Gakona VFD	\$9,996.75	\$9,996.75	Valdez-Copper River Area Office
GlennRich Fire Rescue	\$10,000.00	\$10,000.00	Valdez-Copper River Area Office
Kennicott/McCarthy VFD	\$9,898.56	\$9,898.56	Valdez-Copper River Area Office
Kenny Lake VFD	\$10,000.00	\$10,000.00	Valdez-Copper River Area Office
Valdez FD	\$9,900.00	\$9,900.00	Valdez-Copper River Area Office
GRAND TOTAL	\$303,160.71	\$297,910.31	

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Alaska Department of Natural Resources
DIVISION OF FORESTRY & FIRE PROTECTION

Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era SuttonFSA

Natural Resources / Forestry / Oias

Fire Department Information

* denotes a field required for this section of the application to be considered complete.

A. List years of last 5 VFA Grants Awarded

1. 2025
2. 2023
3. 2021
4. 2020
5. 2018

***B. Are you in compliance with past Grants?** Yes No N/A

***C. Are you registered with the Alaska Division of Fire & Life Safety?** Yes No
[Click here to register](#)

***D. Is your service area population less than 10,000?** Yes No

***E. Is your Fire Department newly organized since January 1, 2023?** Yes No

***F. Project is for? (Check all that apply - must check at least one to complete section)**

Organizing Training Equipment/Supplies Prevention

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Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era SuttonFSA

Natural Resources / Forestry / Oias

Applicant Information

* denotes a field required for this section of the application to be considered complete.

*** Business (Legal Name) of Fire Department:** Mat-Su Borough-Sutton FSA

*** Address:** 680 N. Seward-Meridian Pkwy

*** City:** Wasilla

*** Zip:** 99654

*** Contact Person:** Barkley, Ken

*** Work Phone:** 907-355-8626

Home Phone: 907-355-1074

Fax Phone: 907-861-8377

*** Email:** suttonfsa@matsugov.us

*** Federal Tax ID Number:** 92-0030816

*** SOA Vendor Number:** 25110

Don't know your SOA Vendor Number? [Check Here!](#)

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Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era SuttonFSA

Natural Resources / Forestry / Oia

Qualification Questions * denotes a field required for this section of the application to be considered complete...

* 1) Does your Fire Department have a cooperative agreement with the Alaska Division of Forestry, the Department of Interior (DOI) or the USDA Forest Service? Yes No

* 2) Your Cooperative Agreement is with: DOI Agency (BLM, FWS, BIA, NPS) Alaska Division of Forestry USDA Forest Service No Cooperative Agreements

Agreement Number:

* 3) Are fire reports submitted to the Alaska Division of Forestry, BLM-Alaska Fire Service, USDA Forest Service or other federal agencies for all wildland fires attacked? Yes No

* 4) Are ANFIRS reports submitted to the Alaska Division of Fire & Life Safety? Yes No

* 5) Does your Fire Department respond to wildland fires outside of your service area? Yes No

* 6) Is fire protection available to all residences, businesses and lands within your primary fire protection area without additional charge? Yes No

* 7) Do you have a mutual aid agreement with surrounding Fire Departments? Yes No

* 8) Average number of annual fire calls over the last three years?

* Wildland

* Other

* 9) How many hours of fire training do you average per person per month? hours

* What percent is related to wildland fire training? %

* What is the Fire Department's ISO rating?

* 10) How many paid members does your Fire Department have?

* How many volunteer members?

* 11) How many members of your Fire Department are NWC "red-carded" under the Incident Qualification System (IQS)?

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Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era SuttonFSA

Natural Resources / Forestry / Oia

Project Detail Information

10% Minimum Match Requirement **Maximum Funding Award is \$10000.00**

NOTE: If awarded a grant, disbursement will be only for items that are listed below. Refer to the manual for instructions on how to get prior approval to make changes to this list of items.

	Wildland	Structural	Both	Item Description	Cost Per Item	Quantity	Total Cost	Match Type (Cash or In-kind)	Matching Share Amount (10% minimum)
Create New Request	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Item Actions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	SwissPhone Radio's used for dispatching to emergency.	467.30	12	5,607.60	Cash	560.76
Item Actions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	APX-900 handheld portable radio with spare battery, desk charger and speaker mic Cost Per Item: 3,200.00	3,200.00	2	6,400.00	Cash	2,040.64
Item Actions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	APX-900 mobile charging unit Cost Per Item: 330.00	330.00	2	660.00	Cash	66.00
Totals						16	12,667.60		2,667.60

Grant Funding Requested (Total cost minus 10% fire department match share): \$10,000.00

[Return to Grant Application Summary](#)

Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era SuttonFSA

Natural Resources / Forestry / Oia

Request Justification Questions * denotes a field required for this section of the application to be considered complete...

* 1) In the text box below, briefly justify the need for the requested items.

- How will the requested items improve the capacity and capability of your rural volunteer fire department?
- How will the requested items strengthen the fire department's role as a cooperator in wildland fire suppression? (500 characters max)

Items requested will provide needed equipment for response within the borough and out of area assignments through the cooperative agreement. Pagers will be programmed with the new DOF comm plan, and be available for deployment.

* 2) Are 10% matching funds or appropriate matching activities available as of this date? Yes No

The funding amounts available through the VFA program are limited. There are often more requests than funding available. Due to this limitation some requests may go unfilled, others may receive an amount less than requested, and some will get the full amount requested.
VFA funding is dependent on receipt of federal funds and is not guaranteed.

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Talkeetna VFA – 2026 Application

Alaska Department of Natural Resources
DIVISION OF FORESTRY & FIRE PROTECTION

Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era

Natural Resources / Forestry / Oas

Search

TalkeetnaFSA

Fire Department Information * denotes a field required for this section of the application to be considered complete.

A. List years of last 5 VFA Grants Awarded

1. 2025
2. 2024
3. 2023
4. 2022
5. 2021

*B. Are you in compliance with past Grants? Yes No N/A

*C. Are you registered with the Alaska Division of Fire & Life Safety? Yes No
[Click here to register](#)

*D. Is your service area population less than 10,000? Yes No

*E. Is your Fire Department newly organized since January 1, 2023? Yes No

*F. Project is for? (Check all that apply - must check at least one to complete section)

Organizing Training Equipment/Supplies Prevention

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Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era

Natural Resources / Forestry / Oas

TalkeetnaFSA

Applicant Information * denotes a field required for this section of the application to be considered complete..

* Business (Legal Name) of Fire Department: Mat-Su Borough-Talkeetna FSA

* Address: 680 N. Seward-Meridian Pkwy

* City: Wasilla

* Zip: 99654

* Contact Person: Barkley, Ken

* Work Phone: 907-355-8626

Home Phone: 907-861-8003

Fax Phone: 907-861-8377

* Email: talkeetnafsa@matsugov.us

* Federal Tax ID Number: 92-0030816

* SOA Vendor Number: 25500

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Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era

Natural Resources / Forestry / Oas

TalkeetnaFSA

Qualification Questions * denotes a field required for this section of the application to be considered complete..

* 1) Does your Fire Department have a cooperative agreement with the Alaska Division of Forestry, the Department of Interior (DOI) or the USDA Forest Service? Yes No

* 2) Your Cooperative Agreement is with: DOI Agency (BLM, FWS, BIA, NPS) Alaska Division of Forestry USDA Forest Service No Cooperative Agreements
Agreement Number: _____

* 3) Are fire reports submitted to the Alaska Division of Forestry, BLM-Alaska Fire Service, USDA Forest Service or other federal agencies for all wildland fires attacked? Yes No

* 4) Are ANFIRS reports submitted to the Alaska Division of Fire & Life Safety? Yes No

* 5) Does your Fire Department respond to wildland fires outside of your service area? Yes No

* 6) Is fire protection available to all residences, businesses and lands within your primary fire protection area without additional charge? Yes No

* 7) Do you have a mutual aid agreement with surrounding Fire Departments? Yes No

* 8) Average number of annual fire calls over the last three years?

* Wildland: 15
* Other: 11

* 9) How many hours of fire training do you average per person per month? 20 hours
* What percent is related to wildland fire training? 15 %
* What is the Fire Department's ISO rating? 4/4x

* 10) How many paid members does your Fire Department have? 13
* How many volunteer members? 1

* 11) How many members of your Fire Department are NWCG "red-carded" under the Incident Qualification System (IQS)? 0

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Project Detail Information

10% Minimum Match Requirement

Maximum Funding Award is \$10000.00

NOTE: If awarded a grant, disbursement will be only for items that are listed below. Refer to the manual for instructions on how to get prior approval to make changes to this list of items.

+ Create New Request	Wildland	Structural	Both	Item Description	Cost Per Item	Quantity	Total Cost	Match Type (Cash or In-kind)	Matching Share Amount (10% minimum)
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MS 462 Stihl Chainsaw 20" bar	1,620.00	1	1,620.00	Cash	199.31
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Safety kit for chainsaw (chaps, ear protection)	280.00	1	280.00	Cash	28.00
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Portable Lightweight High-Pressure Fire Pump	1,645.00	3	4,935.00	Cash	495.00
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1" Forestry Nozzle dual gallonage with shut off	371.00	2	742.00	Cash	38.00
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.5 aluminum dual gallonage wildland nozzle with shut off	412.00	2	824.00	Cash	83.00
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1 inch red head plastic nozzle	20.00	20	400.00	Cash	40.00
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.5 plastic red head fire nozzle	20.00	20	400.00	Cash	40.00
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Camelot - Sitemaster tool	245.00	4	980.00	Cash	100.00
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	White 3/4" x 50' Forestry Hose	85.21	11	937.31	Cash	95.00
Totals						64	11,118.31		1,118.31

Grant Funding Requested (Total cost minus 10% fire department match share): \$10,000.00

[Return to Grant Application Summary](#)

Request Justification Questions

* denotes a field required for this section of the application to be considered complete.

- 1) In the text box below, briefly justify the need for the requested items.
 - How will the requested items improve the capacity and capability of your rural volunteer fire department?
 - How will the requested items strengthen the fire department's role as a cooperater in wildland fire suppression?

(500 characters max)

Due to our remote location, help can be delayed, and our trucks are often the first units on wildland fires in our area and nearby. We also assist Forestry on larger incidents. We need to better equip our trucks and replace damaged or worn items beyond repair. We recently placed a new brush truck in service, and this equipment will help us continue properly outfitting it for wildland response.

- 2) Are 10% matching funds or appropriate matching activities available as of this date?

Yes No

The funding amounts available through the VFA program are limited. There are often more requests than funding available. Due to this limitation some requests may go unfilled, others may receive an amount less than requested, and some will get the full amount requested.

VFA funding is dependent on receipt of federal funds and is not guaranteed.

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Alaska Department of Natural Resources DIVISION OF FORESTRY & FIRE PROTECTION

Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era WillowCaswellFSA

Natural Resources / Forestry / Olas

Fire Department Information

* denotes a field required for this section of the application to be considered complete.

A. List years of last 5 VFA Grants Awarded

1.

2.

3.

4.

5.

*B. Are you in compliance with past Grants? Yes No N/A

*C. Are you registered with the Alaska Division of Fire & Life Safety? Yes No
[Click here to register](#)

*D. Is your service area population less than 10,000? Yes No

*E. Is your Fire Department newly organized since January 1, 2023? Yes No

*F. Project is for? (Check all that apply - must check at least one to complete section)

Organizing Training Equipment/Supplies Prevention

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Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era WillowCaswellFSA

Natural Resources / Forestry / Olas

Applicant Information

* denotes a field required for this section of the application to be considered complete..

* Business (Legal Name) of Fire Department: Willow Caswell FD

* Address: 350 E. Dahlia Avenue

* City: Palmer

* Zip: 99645

* Contact Person: Boothby, Richard

* Work Phone: 907-707-5566

Home Phone: 907-861-8001

Fax Phone:

* Email: richard.boothby@matsugov.us

* Federal Tax ID Number: 920030816

* SOA Vendor Number: MSB84586

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Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era WillowCaswellFSA

Natural Resources / Forestry / Oia

Qualification Questions

* denotes a field required for this section of the application to be considered complete.

1) Does your Fire Department have a cooperative agreement with the Alaska Division of Forestry, the Department of Interior (DOI) or the USDA Forest Service? Yes No

2) Your Cooperative Agreement is with: DOI Agency (BLM, FWS, BIA, NPS) Alaska Division of Forestry USDA Forest Service No Cooperative Agreements

Agreement Number: AK-DOF-15-018

3) Are fire reports submitted to the Alaska Division of Forestry, BLM-Alaska Fire Service, USDA Forest Service or other federal agencies for all wildland fires attacked? Yes No

4) Are ANFIRS reports submitted to the Alaska Division of Fire & Life Safety? Yes No

5) Does your Fire Department respond to wildland fires outside of your service area? Yes No

6) Is fire protection available to all residences, businesses and lands within your primary fire protection area without additional charge? Yes No

7) Do you have a mutual aid agreement with surrounding Fire Departments? Yes No

8) Average number of annual fire calls over the last three years?

* Wildland

* Other

9) How many hours of fire training do you average per person per month? hours

* What percent is related to wildland fire training? %

* What is the Fire Department's ISO rating?

10) How many paid members does your Fire Department have?

* How many volunteer members?

11) How many members of your Fire Department are NWCG "red-carded" under the Incident Qualification System (IQS)?

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Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era WillowCaswellFSA

Natural Resources / Forestry / Oia

Project Detail Information

10% Minimum Match Requirement Maximum Funding Award is \$10000.00

NOTE: If awarded a grant, disbursement will be only for items that are listed below. Refer to the manual for instructions on how to get prior approval to make changes to this list of items.

	Wildland	Structural	Both	Item Description	Cost Per Item	Quantity	Total Cost	Match Type (Cash or In-kind)	Matching Share Amount (10% minimum)
+ Create New Request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1-inch forestry hose 1X100' Coupled 1NH Plain 187 Spec Type I SJ Hose	159.40	30	4,782.00	Cash	478.20
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1 1/2-inch forestry hose 1.5X100' Coupled 1.5NH Plain 187 Type I Forestry Hose	166.25	30	4,987.50	Cash	498.75
Item Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
				Totals		60	9,769.50		976.95

Grant Funding Requested (Total cost minus 10% fire department match share): \$8,792.55

[Return to Grant Application Summary](#)

Volunteer Fire Assistance Grants Home Volunteer Fire Assistance Grant Application Era WillowCaswellFSA

Natural Resources / Forestry / Oia

Request Justification Questions

* denotes a field required for this section of the application to be considered complete.

1) In the text box below, briefly justify the need for the requested items.

- How will the requested items improve the capacity and capability of your rural volunteer fire department?
- How will the requested items strengthen the fire department's role as a cooperater in wildland fire suppression? (500 characters max)

Willow Caswell FSA has 3 Brush trucks, 7 tenders, and 6 engines. All carry brush hose and this will allow us to have a resupply hose on the shelf to replenish apparatus while we wash and deacon the used hose.

2) Are 10% matching funds or appropriate matching activities available as of this date? Yes No

The funding amounts available through the VFA program are limited. There are often more requests than funding available. Due to this limitation some requests may go unfilled, others may receive an amount less than requested, and some will get the full amount requested.

VFA funding is dependent on receipt of federal funds and is not guaranteed.

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State of Alaska Department of Natural Resources

550 W. 7th Ave. Suite 1360
Anchorage, AK 99501-1537
Phone: (907) 269-8400
Fax: (907) 269-8901
TTY: Dial 711 or 800-776-3873

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NONCODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-038**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING DISASTER RELIEF FUNDS FROM THE STATE OF ALASKA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT (DHS&EM) IN THE AMOUNT OF \$823,135.48 FOR THE 2022 JANUARY MAT-SU WINDSTORM DISASTER.

WHEREAS the intent and rationale are in Information Memorandum No. 26-060 and Resolution Serial No. 26-024.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode ordinance.

Section 2. Acceptance and Appropriation Source. The Assembly hereby authorizes the acceptance and appropriation of disaster relief funds from DHS&EM in the amount of \$823,135.48 for the 2022 January Mat-Su Windstorm Disaster; Project No. 55030.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this 21st
day of April, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 26-024**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR DISASTER RELIEF FUNDS FOR THE 2022 JANUARY MAT-SU WINDSTORM DISASTER. PROJECT NO. 55030.

WHEREAS the intent and rationale are in Information Memorandum 26-060 and Ordinance Serial No. 26-038.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the following scope of work and budget for the 2022 January Mat-Su Windstorm Disaster, project no. 55030.

SCOPE OF WORK

Utilization of contracts to remove 2,367 CY of vegetative debris from the public property right-of-way Borough-wide.

BUDGET

Alaska Division of Homeland Security and Emergency	
Management - PW0714	\$823,135.48

ADOPTED by the Matanuska-Susitna Borough Assembly this 21st
day of April, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO ACCEPT, APPROPRIATE, AND APPROVE THE SCOPE OF WORK AND BUDGET FOR DISASTER RELIEF FUNDS FROM THE STATE OF ALASKA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT (DHS&EM) FOR PW 0714 - 2022 JANUARY MAT-SU WINDSTORM DISASTER.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	<div style="text-align: right;">3/10/2026</div> X _____ T o n y a L o y e r Signed by: Tonya Loyer
Finance Director	<div style="text-align: center; color: red;">Recoverable Signature</div> X _____ C h e y e n n e H e i n d e l Signed by: Cheyenne Heindel
Borough Attorney	<div style="text-align: right;">3/10/2026</div> X _____ N i c h o l a s S p i r o p o u l o s Signed by: Nicholas Spiropoulos
Borough Manager	<div style="text-align: right;">3/10/2026</div> X _____ M i c h a e l B r o w n Signed by: Mike Brown
Borough Clerk	<div style="text-align: right;">3/10/2026</div> X _____ L o n n i e M c K e c h n i e Signed by: Lonnie McKechnie

ATTACHMENT (S): Fiscal Note: YES
 Obligating Award Document for PW0714 (12pp)
 Ordinance Serial No. 26-038 (2pp)
 Resolution Serial No. 26-024 (2pp)

SUMMARY STATEMENT: Between January 1 and January 4, 2022, the Matanuska-Susitna Borough experienced a severe winter storm with straight-line winds. A Borough, State and Federal disaster declaration was issued on March 14, 2022. Eligible costs incurred that were not reimbursed under the federal declaration are eligible for 100% state funding.

As a result of the windstorm, the Matanuska-Susitna Borough sustained damage to borough schools, public facilities and infrastructure. Since the event, employees from the borough and state (DHS&EM) have worked to gather information and formulate a project so grant funds could be awarded.

RECOMMENDATION OF ADMINISTRATION: Respectfully request adoption of the legislation to accept and appropriate disaster relief funds from DHS&EM for the 2022 January Mat-Su Windstorm Disaster and approve the scope of work and budget for Project No. 55030, Fund 445.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Accept, appropriate, and approve the scope of work and budget for the 2022 January Mat-Su Windstorm Disaster; Fund 445 (Emergency/Disaster Capital Projects), Project No. 55030.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED: \$823,135.48	FUNDING SOURCE: State Disaster Funds
FROM ACCOUNT #	PROJECT#
TO ACCOUNT: 445.000.000 3xx.xxx	PROJECT # 55030-4400-44xx
VERIFIED BY: X M e r i s s a C a r r e l l _____ Signed by: M e r i s s a C a r r e l l	

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

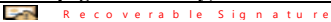
FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds	823.1					
Other						
TOTAL	823.1					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	 X C h e y e n n e H e i n d e l _____ Signed by: C h e y e n n e H e i n d e l
--------------	---

DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

PROJECT WORKSHEET

STATE DECLARATION NUM / DISASTER NAME 2022 January MatSu Winter Store		DATE 10/8/2024	CATEGORY A	PROJECT WORKSHEET NO. 714
DAMAGED FACILITY Borough Wide	WORK COMPLETE AS OF: 9/14/22 : 100 %		TAX ID NO. (and/or) EIN NO. 92-0030816	
APPLICANT Matanuska-Susitna Borough		BOROUGH 0		
LOCATION Jurisdiction wide, Matanuska-Susitna Borough			LATITUDE 62.261368	LONGITUDE -150,18722
Was this site previously damaged	YES	NO	NO	UNSURE

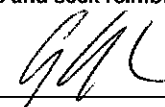
DAMAGE DESCRIPTION AND DIMENSIONS
 During the incident period of 1/01/2022 and 1/04/2022, a Winter Storm deposited the following debris throughout Matanuska-Susitna Borough. Debris included drifted snow, vegetative debris on improved public property right of way, snow burns and pounds throughout Matanuska-Susitana Borough, Resulting in a build-up of 2,367 CY of debris and snow drift throughout the Matanuska-Susitana Borough. FEMA made a determination of award for debris removal of \$277,221.59 and did not cover the total cost of \$1,329,537.01.

SCOPE OF WORK
 Borough Wide Debris removal. Work completed; The applicant utilized Contracts for debris removal operations borough-wide between 1/02/2022 and 1/05/2022. The cost share for this is 0%. The final disposal site is located at 1201 N. 49th State Street, Palmer, AK 99645, GPS 61.59009, -149,20856. Mantanuska-Sustina Borough
 Contract
 A. Removal 2,367 CY of vegetative debris from roads and public property including right of ways and haul to TDSR site.
 1. Contracts \$823,135.48
 After a review of the actual expenditure and the necessity to remove the debris and snow drift the state made a determination to cover some of the cost for the removal. The reimbursement covered a 2 week period of debris removal.
 Cost was calculated at total cost divided by 26 weeks = 2 week cost.

Does the scope of work change the pre-disaster conditions at the site?	N
Special Considerations Issues Included?	N
Is there insurance coverage on this facility?	N
Hazard Mitigation proposal included?	N

PROJECT COST						
ITEM	VER	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	COST
1	0	Debris Removal	1	1	\$ 823,135.48	\$ 823,135.48
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					TOTAL COST	\$ 823,135.48
PREPARED BY: Tangell Pollard				TITLE: SPAO		

I agree to only perform work activities and seek reimbursement for the activities contained within the "Scope of Work" above.

Applicant's Signature:  Printed Name/Date: Casey Cook 10/14/24

DHS&EM Signature: _____ Printed Name/Date: _____

IM 26-060
 OR 26-038
 RS 26-024
 201

NONCODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-040**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$175,000 FROM THE ALASKA STATE DEPARTMENT OF MILITARY AND VETERAN'S AFFAIRS, EMERGENCY MANAGEMENT PERFORMANCE GRANT, AND REQUESTING A REAPPROPRIATION OF \$175,000 FROM THE EMERGENCY MANAGEMENT FISCAL YEAR 2026 OPERATING BUDGET FOR EMERGENCY MANAGEMENT WAGES AND BENEFITS.

WHEREAS, the intent and rationale are in IM No. 26-062; and

WHEREAS, the scope of work and budget are contained in Resolution No. 26-026.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode ordinance.

Section 2. Acceptance and Appropriation Source. The Matanuska-Susitna Borough Assembly hereby accepts and appropriates a grant in the amount of \$175,000 from the Alaska State Department of Military and Veteran's Affairs, Emergency Management Performance Grant Program, and re-appropriates the amount of \$175,000 from the Emergency Management Fiscal Year 2026 Operating Budget, to Fund 425, Project Number 45285 for Emergency Management wages and benefits for the period of October 1, 2025 through September 30, 2026.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this day of , 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 26-026**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR A GRANT IN THE AMOUNT OF \$175,000 FROM THE ALASKA STATE DEPARTMENT OF MILITARY AND VETERAN'S AFFAIRS, EMERGENCY MANAGEMENT PERFORMANCE GRANT, FOR EMERGENCY MANAGEMENT WAGES AND BENEFITS.

WHEREAS, the intent and rationale are in IM No. 26-062; and

WHEREAS, the above funds were appropriated to Project No. 45285, Fund 425, with Ordinance Serial No. 26-040.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the scope of work and budget for Project No. 45285.

SCOPE OF WORK

Emergency Management wages and benefits incurred during the grant performance period of October 1, 2025, to September 30, 2026 (retroactive to October 1, 2025).

BUDGET

State of Alaska, Department of Military and Veteran's Affairs	\$175,000
Emergency Management Fiscal Year 2026 Areawide Operating Budget	<u>\$175,000</u>
Total	<u>\$350,000</u>

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk



(SEAL)

SUBJECT: ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$175,000 FROM THE ALASKA STATE DEPARTMENT OF MILITARY AND VETERAN’S AFFAIRS, EMERGENCY MANAGEMENT PERFORMANCE GRANT, REQUESTING A REAPPROPRIATION OF \$175,000 FROM THE EMERGENCY MANAGEMENT FISCAL YEAR 2026 OPERATING BUDGET, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE PROJECT FOR EMERGENCY MANAGEMENT WAGES AND BENEFITS.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	 Recoverable Signature X Casey Laughlin Signed by: Casey Laughlin 3/11/2026
Emergency Services Director	X Ken Barkley Signed by: Kenneth Barkley
Finance Director	 Recoverable Signature X Cheyenne Heindel Signed by: Cheyenne Heindel 3/12/2026
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos
Borough Manager	X Michael Brown Signed by: Mike Brown 3/12/2026
Borough Clerk	X Brenda J. Henry for Signed by: Brenda Henry 3/24/2026

ATTACHMENT (S): Ordinance Serial No. 26-040 (2 pp)
 Resolution Serial No. 26-026 (2 pp)
 Grant Award Packet (11 pp)

SUMMARY STATEMENT:

The Borough has been offered a grant from the Alaska State Department of Military and Veteran’s Affairs, and the funds will be used for Emergency Management wages and benefits. The Borough is required to provide matching funds in the amount of \$175,000 to comply with the conditions of the grant and to receive the grant.

RECOMMENDATION OF ADMINISTRATION:

The administration recommends approval of the attached legislation, which will accept and appropriate the Alaska State Department of Military and Veteran's Affairs grant in the amount of \$175,000, approve a re-appropriation of \$175,000 from the Emergency Management Fiscal Year 2026 Operating Budget, and approve the scope of work and budget for Project 45285, Fund 425.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: Accepting and appropriating a grant in the amount of \$175,000 from the Alaska State Department of Military and Veteran’s Affairs, Emergency Management Performance Grant, requesting a re-appropriation of \$175,000 from the Emergency Management Fiscal Year 2026 Operating Budget, and approving the scope of work and budget for the project for emergency management wages and benefits.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$350,000	FUNDING SOURCE SOA EMPG and EM FY26 Operating Budget
FROM ACCOUNT # 100.160.380 4XX.XXX (\$175,000)	PROJECT
TO ACCOUNT: 425.000.000 3XX.XXX	PROJECT # 45285
VERIFIED BY: 3 / 1 2 / 2 0 2 6 <hr/> <input checked="" type="checkbox"/> M e r i s s a C a r r e l l Signed by: M e r i s s a C a r r e l l	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services	175.0					
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL						
REVENUE						

FUNDING:

(Thousands of Dollars)

General Fund	175.0					
State/Federal Funds	175.0					
Other						
TOTAL	300.0					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY: 3 / 1 2 / 2 0 2 6 <hr/> <input checked="" type="checkbox"/> C h e y e n n e H e i n d e l Signed by: C h e y e n n e H e i n d e l	
--	--



March 9, 2026

Michael Brown, Borough Manager
Matanuska-Susitna Borough
350 E Dahlia Ave
Palmer, AK 99645

RE: 2025 Emergency Management Performance Grant, EMS-2025-EP-05004

Mr. Brown:

The Division of Homeland Security and Emergency Management has received funds from the Federal Emergency Management Agency (FEMA) under the 2025 Emergency Management Performance Grant (EMPG). Award distribution from this program was delayed pending the removal of federal funding holds. Submitted Funded Staff Worksheets and Annual Work Plans have been reviewed, and we are pleased to award the Matanuska-Susitna Borough the amount of \$175,000.00 under this grant.

EMPG performance includes but is not limited to the following:

- Accomplishment of activities identified in the subrecipient's 2025 EMPG Work Plan
- Completion of annual THIRA/SPR Survey
- Completion of annual Local Staging Area (LSA) and Commodity Point of Distribution (CPOD) Surveys
- Development of a local jurisdiction multi-year Integrated Preparedness Plan (IPP) to be submitted to the Division of Homeland Security and Emergency Management no later than July 20, 2026 and if possible, by March 30, 2026 for integration into the State's IPP Workshop being held on April 2, 2026
- Participation in exercises during the performance period. Exercises may be discussion-based (seminars, workshops, tabletop simulations) or operations-based (drills, functional exercises, full-scale exercises). Sponsored opportunities by DHS&EM may be available during the performance period. Real-world events may not always count as exercise participation.
- Continued utilization and work towards the NIMS Implementation Objectives and completion of the DHS&EM NIMS Implementation Questionnaire. More information on NIMS can be found at <https://www.fema.gov/emergency-managers/nims/implementation-training>.
- Continued work toward National Qualification System (NQS) implementation as outlined in FEMA's NQS Implementation Objectives. Subrecipients are considered in compliance with the NQS requirements as long they are working toward implementing the NQS Implementation Objectives as outlined in the Preparedness Grants Manual, <https://www.fema.gov/grants/preparedness/manual>.
- EMPG Program-funded personnel are expected to be trained emergency managers. EMPG Program-funded personnel and those used as the required match must complete either the Independent Study courses identified in the Professional Development Series, or complete the National Emergency Management Basic Academy by September 30, 2026.
- Timely quarterly progress report submissions
- Dollar-for-dollar, local, in-kind match

Mr. Brown
March 9, 2026
Page 2 of 2

The 2025 EMPG performance period is twelve months, retroactive to October 1, 2025, and ending September 30, 2026. An EMPG subrecipient meeting will be held electronically in third quarter; attendance is required.

Participation by EMPG subrecipients in the State's multi-year Integrated Preparedness Plan Workshop (IPPW) is no longer a requirement this fiscal year due to the federal delays in funding, but is encouraged. This Workshop will be held as part of the DHS&EM Emergency Management Conference on April 2, 2026 at the Dena'ina Center in downtown Anchorage from 1-5 pm.

EMPG funding allocations to local jurisdictions are a direct result of continued reporting on actual funds spent at the local level on emergency management activities. With that in mind, we encourage reporting all funds spent on emergency management activities even if they exceed the required match.

Federal regulation (2 CFR Part 200.430) requires charges for federal awards, salaries, and wages must be based on records that accurately reflect the work performed and after the fact determination of the actual total activity of the employee. This includes all funding sources and all hours for the pay period to be accounted for when submitting for reimbursement. The required documentation for reimbursement includes payroll reports or timesheets signed and certified that capture the employee's name, position, payroll time period, breakdown of all hours charged to each allocation to total 100% of the employee's worked time, the amount paid, and copies of the corresponding pay warrants, are acceptable.

Attached is a pre-signed Obligating Award Document (OAD). Please review the information for accuracy and review any Special Conditions. Please print the document, sign the OAD, and send a scanned copy to mva.grants@alaska.gov within 30 days of subrecipient receipt. Keep a fully executed copy for your records. If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. If signatory points of contact have changed since the submittal of the application, please complete, and return a Signatory Authority Form with the signed OAD.

If you have any questions, please contact the Division Project Manager for this grant, David Reilly at (907) 428-7019 or by email at dave.reilly@alaska.gov and mva.grants@alaska.gov.



Sincerely,



Tiffany D. Peltier
Deputy Director

Enclosure(s): Obligating Award Document
Project Budget Details Report

cc: Casey Cook, Subrecipient Project Manager
Cheyenne Heindel, Subrecipient Chief Financial Officer

State of Alaska						Page 1 of 7	
Division of Homeland Security and Emergency Management						FEDERAL AWARD DATE	
Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate						September 26, 2025	
OBLIGATING AWARD DOCUMENT						FEDERAL GRANT PROGRAM	
						2025 Emergency Management Performance Grant	
RECIPIENT NAME AND ADDRESS						FEDERAL GRANT NUMBER	
						EMS-2025-EP-05004	
Matanuska-Susitna Borough 350 E Dahlia Ave Palmer, AK 99645		BUDGET/PERFORMANCE PERIOD		AMENDMENT		FAIN/CFDA: 97.042	
		FROM: October 1, 2025		AMENDMENT #:		AWARD AMOUNT	
		TO: September 30, 2026		EFFECTIVE DATE:			
		STATE PROGRAM NUMBER		25EMPG-GY25			
UEI NUMBER		QRK7LJ2Y3RJ1		FUNDING ALLOCATION			
EIN		92-0030816		ORGANIZATION		\$175,000.00	
METHOD OF PAYMENT		Electronic		PLANNING		EXERCISE	
				TRAINING		EQUIPMENT	
PURPOSE OF AWARD							
Federal Awarded Amount, Organization Funds:				\$175,000.00			
Minimum Required Local Match, Organization Funds:				\$175,000.00			
Total Program Amount:				\$350,000.00			
Final Report Due: November 15, 2026							
GRANT REQUIREMENTS AND PROGRAM TERMS AND CONDITIONS							
The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)]. See attached for continued Grant Requirements and Program Terms and Conditions.							
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details.)							
None							
AGENCY INFORMATION							
ADDRESS Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750		WEBSITE		http://ready.alaska.gov			
		EMAIL		mva.grants@alaska.gov			
		PHONE		(907) 428-7000			
		FAX		(907) 428-7009			
STATE PROJECT MANAGER		PHONE		FAX		EMAIL	
David Reilly		(907) 428-7000		(907) 428-7009		dave.reilly@alaska.gov and mva.grants@alaska.gov	
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Tiffany D. Peltier, Deputy Director.				Michael Brown, Borough Manager			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
		DATE				DATE	
		3/5/2026					
FOR STATE USE ONLY							
Vendor Number:		KPB88172		Date Returned			
Fund		Unit		AR Unit		PPC	
1004		2001		CBJ84496		GYEMPG	
Object		Activity		Function		Program	
7001		2012		25EMPGMSB		2EMPG2025	



Project Budget Details 2025 Emergency Management Performance Grant Matanuska-Susitna Borough Reported Revision 0 of 0

PBD #	Expense Category	Solution Area	Discipline	Budgeted Cost	PBD Amount Spent	PBD Balance
1	Plan.Org	Prog: Dev,Coord,Imp,Eval	Emergency Management	\$0.00	\$0.00	\$0.00
<input type="checkbox"/>	EHP	<input type="checkbox"/> Canceled	<input type="checkbox"/> BABAA	\$175,000.00	\$0.00	\$175,000.00
Item: Salary and Benefits Description: Salary and benefits for emergency management personnel. Investment:						

Adjusted Grant Total	Total PBD Allocations	Total Expenses	Summary Balance
State: \$0.00	\$0.00	\$0.00	\$0.00
Federal: \$175,000.00	\$175,000.00	\$0.00	\$175,000.00
Grand Total: \$175,000.00	\$175,000.00	\$0.00	\$175,000.00

Program Requirements

- (A)** Monies may not be obligated outside of the performance period as stated on the obligating award document. An obligation occurs when funds are encumbered, as with a purchase order and/or commitment of salaries and benefits. All obligated and encumbered funds must be liquidated within 45 days of the end of the performance period (unless otherwise specified in the Program Terms and Conditions) when the *Final Performance Progress Reports* are due.
- (B)** The signature of the signatory officials on this award certifies that all financial expenditures, including all supporting documentation submitted for reimbursement, have been incurred by the subrecipient, and are eligible and allowable expenditures consistent with the grant guidelines for this project. The subrecipient shall follow the financial management requirements imposed on them by the Division of Homeland Security and Emergency Management (DHS&EM).
- (C)** The signature of the signatory officials on this award attests to the subrecipient's understanding, acceptance, and compliance with acknowledgment of Federal Funding; Lobbying; Debarment, Suspension, and other responsibility matters; Drug-free Workplace; Conflict of Interest, and Non-Supplanting certifications. Federal funds will not be used to supplant state or local funds. Federal funds may be used to supplement existing funds to augment program activities and not replace those funds that have been appropriated in the budget for the same purpose. Potential supplanting may be the subject of application and pre-award, post-award monitoring, and audit. Any cost allocable to a particular Federal award or cost objectives under the principles provided in 2 CFR Part 200, subpart E, may not be charged to other Federal awards to overcome fund deficiencies.
- (D)** The subrecipient shall ensure the accounting system used allows for separation of fund sources. These grant funds cannot be commingled with funds from other federal, state or local agencies, and each award is accounted for separately.
- (E)** The subrecipient shall comply with the requirements under 2 CFR 25.110, to maintain and keep subrecipient information current within the System of Award Management (SAM). Also, the subrecipient has the requirement to be non-delinquent to the Federal government as required in OMB Circular A-129. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments.
- (F)** The subrecipient shall comply with Federal Laws and Regulations: *Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975, Americans with Disabilities Act of 1990. Per Executive Order 13166*, the subrecipient will take reasonable steps to ensure Limited English Proficient (LEP) persons have meaningful access to its programs and activities. The subrecipient is required to comply with any applicable provisions of the Buy American Act (41 U.S.C. Sections 8301 – 8305). *Executive Order 13347 Individuals with Disabilities in Emergency Preparedness* requires government to support safety and security for individuals with disabilities in situations involving disasters, including earthquakes, tornadoes, fires, floods, hurricanes, and acts of terrorism. *Executive Order 13224* prohibits transactions with and support to organizations associated with terrorism. Energy Policy and Conservation Act, National Environmental Policy Act (NEPA) of 1969 and the Coastal Wetlands Planning, Protection, and Restoration Act of 1990 (as applicable.) The USA PATRIOT Act of 2001, Trafficking Victims Protection Act of 2000, Hotel and Motel Fire Safety Act of 1990, and the Fly America Act of 1974. Subrecipients who collect Personally Identifiable Information (PII) are required to have a publicly available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate. All recipients must comply with statutory requirement for whistleblower protections (if applicable) at 10 U.S.C 2409, 41 U.S.C 4712, and 10 U.S.C 2324, 41 U.S.S 4304 and 4310. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R Part 19 and other applicable statues, regulations, and guidance governing the participants of faith-based organizations in individual DHS programs. Whistleblower protections found in 2 C.F.R §200.217 and the statutory requirements for whistleblower protections in 10 U.S.C § 470141 U.S.C. § 4712.
- (G)** The subrecipient certifies that it has an *Affirmative Action Plan/Equal Employment Opportunity Plan*. An *EEOP* is not required for subrecipients under \$25,000.00 or fewer than 50 employees.
- (H)** The subrecipient certifies that its employees are eligible to work in the U.S. as verified by Form I-9, Immigration & Naturalization Service Employment Eligibility.
- (I)** It is the responsibility of the subrecipient as the subrecipient of these federal funds to fully understand and comply with the requirements of:
1. Administrative requirements
2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*
<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>
 2. Cost Principles
2 CFR Part 200 Subpart E Cost Principles
<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>
 3. Audit Requirements
2 CFR Part 200 Subpart F Audit Requirements
<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F>
 - a. Federal: The applicant agrees that, as a condition of receiving any federal financial assistance, a Single audit of those federal funds will be performed, if required by law, and further agrees it will comply with all applicable audit requirements.

- b. State: If the applicant is an entity that received state financial assistance the applicant shall submit to the State Coordinating Agency, within one year after the end of the audit period, an annual audit report covering the audit period as required by 2 AAC 45.010.
- c. Subrecipients identified as “non-compliant” by the Alaska Dept. of Administration, Division of Finance, Single Audit Coordinator shall be subject to the following grant payment restrictions:
 - 1) The Division of Homeland Security & Emergency Management (DHS&EM) will not process grant payments of any nature directly to the subrecipient.
 - 2) Subrecipients will be required to fully comply with the Single Audit requirements as specified by the Alaska Dept. of Administration, Division of Finance, Single Audit Coordinator.
 - 3) Subrecipients will provide compliance evidence to DHS&EM from the State Audit Coordinator before any payment will be processed.
 - 4) DHS&EM may process on-behalf-of (OBO) payments to vendors for costs directly associated to the scope of work on approved awards.
 - 5) Performance periods will not be extended due to a subrecipient’s failure to comply with Single Audit requirement.
 - 6) Payments made in error to subrecipients that are “non-compliant” must be repaid to the State of Alaska within 90 days of receipt of notice from DHS&EM.
4. Procurement and Contracts. Contracts must be of a reasonable cost, generally be competitively bid, and must comply with Federal, State, and local procurement standards. Detailed requirements for eligible procurement methods and contract types can be found in 2 CFR Part 200 Subpart D. The applicant agrees to review and follow procurement and contract requirements necessary for compliance with the grant program. Further, the applicant understands that failure to comply with these requirements may result of loss of funding for the entire project.
 - a. Debarred/Suspended Vendors. As required by Executive Orders 12549 and 12689, Debarment and Suspension, and implemented at 2 CFR Part 180, the applicant certifies that it and its principals:
 - 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.
 - 2) Have not within a three-year period preceding this award been convicted of a or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public a public (Federal ,State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - 3) Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification.
 - 4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.
 - 5) Domestic Preferences for Procurement. As appropriate and to the greatest extent consistent with law, state and non-state entities should, to the greatest extent practicable under its FEMA award, provide a preference for the purchase of goods, products or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. 2 C.F.R. § 200.322 also provides specific definitions for “Produced in the United States” and “manufactured products” that states should review.
5. Conflict of Interest
2 CFR Part 200.112 – the subrecipient must disclose in writing to DHS&EM any potential conflict of interest per the applicable Federal awarding agency policy in the award’s performance period.
6. False Claims Act, Program Fraud Civil Remedies, and Mandatory Disclosures
 - A. 31 U.S.C. §3729, no recipient of federal payments shall submit a false claim for payment.
 - B. 38 U.S.C. §3801-3812, details the administrative remedies for false claims and statements made.
 - C. 2 CFR Part 200.113 – the subrecipient must disclose, in a timely manner and in writing to DHS&EM, all violations of Federal criminal law involving fraud, bribery, or gratuity potentially affecting the award.
7. Technology Requirements
28 FR Part 23, Criminal Intelligence System Operating Policies
8. Research and Development (R&D) Requirements
Grants awarded to DHS&EM are not R&D
9. Duplication of Benefits
2 CFR Part 200, Subpart E, Cost Principles
10. Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. §5121-5206, and Related Authorities, where applicable.

11. Reducing Text Messaging while Driving.
All recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
12. Reporting of Matters Related to Recipient Integrity and Performance
If the total value recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R Part 200, Appendix XII.
13. Reporting Subawards and Executive Compensation
For federal awards that total or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide federal award term and condition on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.
14. SAFECOM
All recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.
15. All recipients must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
16. John S. McCain National Defense Authorization Act of Fiscal Year 2019. Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors– prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.
17. Recipients, subrecipients, and their contractors and subcontractors are subject to the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and EO 14005, Ensuring the Future is Made in All of America by All of America's Workers. See OMB Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.
18. The subrecipient acknowledges and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. §200.337.
19. The subrecipient must establish, document, and maintain effective internal control over the Federal award that provides reasonable assurance that the subrecipient is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should align with the guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control-Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
 - (a) Comply with the U.S. Constitution, Federal statutes, regulations, and the terms and conditions of the Federal award.
 - (b) Evaluate and monitor the recipient's or subrecipient's compliance with statutes, regulations, and the terms and conditions of Federal awards.
 - (c) Take prompt action when instances of noncompliance are identified.
 - (d) Take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information. This also includes information the Federal agency or pass-through entity designates as sensitive or other information the recipient or subrecipient considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality (2 C.F.R. §25.110.)
20. Presidential Executive Orders
Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference.

EMPG Program Terms and Conditions

The total allocation of the 2025 Emergency Management Performance Grant awarded to the State of Alaska Division of Homeland Security and Emergency Management (DHS&EM) is \$2,811,645.00 under *Federal Grant EMS-2025-EP-05004, Federal Award Identification Number/Catalog of Federal Domestic Assistance (FAIN/CFDA) 97.042*. The Matanuska-Susitna Borough has been awarded \$175,000.00, which shall be used to support organization activities essential to emergency management and community preparedness. The performance period of this grant award is October 1, 2025, through September 30, 2026. All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) and Preparedness Grants Manual for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO and State program guidance. The Matanuska-Susitna Borough cannot sub-grant any part of this award to any other entity or organization. All awards require confirmation within the first reporting quarter that expenditures supporting the organization's staffing work plan will be made, or a request for de-obligation of funds must be submitted.

(A) Monies may not be obligated outside of the performance period as stated on the obligating award document. An obligation occurs when funds are encumbered, as with a purchase order and/or commitment of salaries and benefits. All obligated and encumbered funds must be liquidated within 45 days of the end of the performance period (unless otherwise specified in the Program Terms and Conditions) when the *Final Performance Progress Reports* are due.

(B) The Matanuska-Susitna Borough shall be familiar with the requirements and restrictions of the 2025 Emergency Management Performance Grant Guidance and State Grant Guidelines. By signing the Obligating Award Document, the Matanuska-Susitna Borough certifies it has read, understood, and accepted these documents as binding.

(C) Changes to Award: All change requests must be submitted in writing or electronically to the DHS&EM Project Manager, accompanied by a narrative justification and budget/spending plan, for review and approval. Changes must be consistent with the organization category and federal grant guidelines. Requests for changes will be considered only if the reporting requirements are current and terms and conditions have been met at the time the request for the change is made. Changes in the staffing work plan, changes in key persons specified on the grant award, contractual services for activities central to the purposes of the award, requests for additional funding, changes in the project manager/director, or release of special conditions may result in an amendment to this award. No category allocations are authorized, only de-obligation of funds.

(D) Reporting Requirements: The Matanuska-Susitna Borough shall submit timely quarterly *Performance and Financial Progress Reports*. Quarterly *Performance and Financial Progress Report* forms are located electronically at <http://ready.alaska.gov/grants> and may be reproduced. Use of outdated forms will not be accepted and may delay timely reimbursements. The quarterly reports are due:

Number of Scheduled Reports Due	Subrecipient Performance Period	Performance and Financial Progress Report Due Dates
1	10/1/2025 - 12/31/2025	WAIVED
2	1/1/2026 - 3/31/2026	WAIVED
3	4/1/2026 - 6/30/2026	07/20/2026
4	7/1/2026 - 9/30/2026	10/20/2026
5	FINAL	11/15/2026

Invoices with progress reports will be submitted to DHS&EM by the due date as specified in the above schedule. Should the grant period be extended for any reason, a modified report schedule will accompany the award amendment.

Quarterly Performance Progress Reports shall describe the status of the organization category expenditures, compare actual accomplishments to the objectives established for the reporting period in the organization timeline, report reasons for deviation, and justification for timeline adjustment requests. *Performance Progress Reports* must support the *Financial Progress Report*. Include any significant events or activities. Progress must be reported relative to identified organization activities and milestones stated in the subrecipient's application. The *Financial Progress Reports* shall describe the status of the funds, show encumbrances, and receipts of program income and cash or in-kind contributions to the project. The *Final Performance Progress Report* is a summary report evaluating organization expenditures, staffing work plan activities, and measuring performance against emergency management goals and objectives for the entire performance period, and is required in addition to the last quarterly report. *After-Action Report/Improvement Plans* (AAR/IP) are required within 30 days of the conduct of an exercise.

(E) Signatory Requirements: The primary Signatory Official, Project Manager, and Financial Officer are the only ones allowed to sign the original obligating award document and any amendments as listed on the *Signatory Authorization Form*. Delegates may sign the quarterly and final reports. However, the signatures of the Signatory Official, Project Manager, and the Financial Officer must be three different signatures.

(F) Reimbursements: Submit on the *Financial Progress Report* form. Reimbursement shall be based upon authorized and allowable salary expenditures consistent with narrative and grant guidelines and timely quarterly *Performance and Financial Progress Reports* submission.

Payments may be withheld pending correction of deficiencies. Reimbursement of expenditures may be requested at any time within the performance period. Expenditures must be supported with source documentation (e.g., copies of certified payroll or time sheets, etc.) and proof of payment (account ledgers or voided checks showing proof of payment cleared)

Personnel Costs: Payroll reports or timesheets signed and certified that capture the employee's name, position, payroll time period, breakdown of all hours charged to each allocation to total 100% of the employee's worked time, the amount paid, and copies of the corresponding pay warrants, are acceptable. Completion of the *Optional Financial Work Sheet for Identifying & Certifying Program Costs* Worksheet available at <http://ready.alaska.gov/grants> may be submitted in lieu of the above documentation for reimbursement of personnel costs. Staff may not self-certify their own time and wages. The Matanuska-Susitna Borough shall retain all supporting payroll records, including time and attendance records signed by the employee and supervisor and copies of warrants as per the Recordkeeping Requirements in Section G, and ensure they comply with 2 CFR 200.430 and 2 CFR 200.431.

(G) Record-Keeping Requirements: Grant financial and administrative records shall be maintained for a period of three (3) years following the date of the closure of the grant award or audit if required. Time, effort, personnel, and payroll records must be maintained for all individuals reimbursed under the award.

(H) DHS Access: The subrecipient shall keep all records, accounts, documents, information, facilities, and staff available for DHS access as required per DHS Specific Acknowledgements and Assurances.

(I) Performance Measures: Quarterly *Performance Progress Reports* shall demonstrate performance and progress relative to all-hazards, emergency management operations staffing, and other tasks in support of emergency management. Staffing activities must be linked to achieving goals outlined in the Emergency Management Performance Grant (EMPG) Work Plan.

(J) Subrecipient Monitoring Policy: DHS&EM reserves the right to periodically monitor, review, and conduct analysis of the Matanuska-Susitna Borough's financial, programmatic, and administrative policies and procedures, such as accounting for receipts and expenditures, cash management, maintaining adequate financial records, means of allocating and tracking costs, contracting and procurement policies and records, payroll records and means of allocating staff costs, property/equipment management system(s), progress of project activities, etc. Periodic monitoring is required to ensure that program goals, objectives, timelines, budgets, and other related program criteria are being met. This may include desk and field audits. Technical assistance is available from DHS&EM staff. The *Subrecipient Monitoring Policy* is available at <http://ready.alaska.gov/grants>

(K) Penalty for Non-Compliance: For the reasons listed below, special conditions may be imposed, reimbursements may be partially or wholly withheld, the award may be wholly or partly suspended or terminated, or future awards, reimbursements, and award modifications may be withheld. DHS&EM may institute the following, but is not limited to, withholding authority to proceed to the next phase of a reimbursement, requiring additional or more detailed financial reports, additional project monitoring, and/or establish additional prior approvals. DHS&EM shall notify the Matanuska-Susitna Borough of its decision in writing, stating the nature and the reason for imposing the conditions/restrictions, the corrective action required, the timeline to remove them, and the method of requesting reconsideration of the imposed conditions/restrictions. The Matanuska-Susitna Borough must respond within five (5) days of receipt of notification.

1. Unwillingness or inability to attain program goals
2. Unwillingness or inability to adhere to Special Conditions
3. Failure or inability to adhere to grant guidelines and federal compliance requirements
4. Improper procedures regarding contracts and procurements
5. Inability to submit reliable and/or timely reports
6. Management systems that do not meet federally required management standards

(L) Termination for Cause: If performance is not occurring as agreed, the award may be reduced or terminated without compensation for reduction or termination costs. DHS&EM will provide five (5) days' notice to the Matanuska-Susitna Borough stating the reasons for the action, steps taken to correct the problems, and the commencement date of the reduction or termination. DHS&EM will reimburse the Matanuska-Susitna Borough only for acceptable work or deliverables, necessary and allowable costs incurred through the date of reduction or termination. Final payment may be withheld at the discretion of DHS&EM until completion of a final DHS&EM review.

(M) Termination for Convenience: Any program may be terminated upon convenience, in whole or in part, for the convenience of the government. The Department of Homeland Security FEMA and DHS&EM, by written notice, may terminate this grant, in whole or in part, when it is in the government's interest. Allowable costs obligated and/or incurred through the date of termination shall be reimbursed.

(N) Termination of a Federal Award:

1. By DHS&EM/DHS. DHS&EM or DHS may terminate a federal award, in whole or in part, for the following reasons:
 - (a) If the recipient fails to comply with the terms and conditions of the federal award;
 - (b) With the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated; or
 - (c) Pursuant to the terms and conditions of the federal award, including, to the extent authorized by law, if the federal award no longer effectuates the program goals or agency priorities.
 - (d) If performance is not occurring as agreed, the award may be reduced or terminated without compensation for reduction or termination costs. DHS&EM will provide notice to Alaska State Fair stating the reasons for the action, steps taken to correct the problems (if applicable), and the commencement date of the reduction or termination. DHS&EM may reimburse Alaska State Fair only for acceptable work or deliverables, necessary and allowable costs incurred through the date of reduction or termination.
 - (e) Final payment may be withheld at the discretion of DHS&EM until completion of a final DHS&EM review. Any equipment purchased under a terminated grant may revert to DHS&EM at the option of DHS&EM.
2. By the Subrecipient. The recipient may terminate the federal award, in whole or in part, by sending written notification to DHS&EM and DHS stating the reasons for such termination, the effective date, and in the case of partial termination, the portion to be

terminated. However, if DHS determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, DHS&EM and DHS may terminate the federal award in its entirety.

3. Notice. Either party will provide written notice of intent to terminate for any reason to the other party no less than 30 calendar days prior to the effective date of the termination.
4. Compliance with Closeout Requirements for Terminated Awards. The recipient must continue to comply with closeout requirements in 2 C.F.R. §§ 200.344200.345 after an award is terminated.

(O) Communication and Cooperation with the Department of Homeland Security and Immigration Officials:

1. All recipients and other recipients of funds under this award must agree that they will comply with the following requirements related to coordination and cooperation with the Department of Homeland Security and immigration officials.
 - (a) They must comply with the requirements of 8 U.S.C. §§ 1373 and 1644. These statutes prohibit restrictions on information sharing by state and local government entities with DHS regarding the citizenship or immigration status, lawful or unlawful, of any individual. Additionally, 8 U.S.C. § 1373 prohibits any person or agency from prohibiting, or in any way restricting, a Federal, State, or local government entity from doing any of the following with respect to information regarding the immigration status of any individual: 1) sending such information to, or requesting or receiving such information from, Federal immigration officials; 2) maintaining such information; or 3) exchanging such information with any other Federal, State, or local government entity;
 - (b) They must comply with other relevant laws related to immigration, including prohibitions on encouraging or inducing an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv), prohibitions on transporting or moving illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(ii), prohibitions on harboring, concealing, or shielding from detection illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(iii), and any applicable conspiracy, aiding or abetting, or attempt liability regarding these statutes;
 - (c) That they will provide access to detainees, such as when an immigration officer seeks to interview a person who might be a removable alien; and
 - (d) That they will not leak or otherwise publicize the existence of an immigration enforcement operation.
2. The recipient must certify under penalty of perjury pursuant to 28 U.S.C. § 1746 and using a form that is acceptable to DHS, that it will comply with the requirements of this term. Additionally, the recipient agrees that it will require any subrecipients or contractors to certify in the same manner that they will comply with this term prior to providing them with any funding under this award.
3. and that the Department of Homeland Security may terminate this grant, or take any other allowable enforcement action, if the recipient fails to comply with this term.

(P) Anti-Discrimination: All recipients must comply with all applicable Federal anti-discrimination laws material to the government's payment decisions for purposes of 31 U.S.C. § 372(b)(4).

1. Definitions. As used in this clause –
 - (a) DEI means “diversity, equity, and inclusion.”
 - (b) DEIA means “diversity, equity, inclusion, and accessibility.”
 - (c) Discriminatory equity ideology has the meaning set forth in Section 2(b) of Executive Order 14190 of January 29, 2025.
 - (d) Federal anti-discrimination laws mean Federal civil rights law that protect individual Americans from discrimination on the basis of race, color, sex, religion, and national origin.
 - (e) Illegal immigrant means any alien, as defined in 8 U.S.C. § 1101(a)(3), who has no lawful immigration status in the United States.
2. By accepting the grant award, recipients are certifying that:
 - (i) They do not, and will not during the term of this financial assistance award, operate any programs that advance or promote DEI, DEIA, or discriminatory equity ideology in violation of Federal anti-discrimination laws; and
 - (ii) They do not engage in and will not during the term of this award engage in, a discriminatory prohibited boycott.

(Q) The Matanuska-Susitna Borough understands FEMA reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use and authorize others to use, for federal government purposes: (a) the copyright in any work developed under this award; and (b) any rights of copyright to which Matanuska-Susitna Borough purchases ownership with federal support. The Matanuska-Susitna Borough agrees to consult with DHS&EM and FEMA regarding any patent rights that arise from or are purchased with this funding. The subrecipient also agrees to obtain DHS's approval through DHS&EM for any DHS seal (s), logos, crests, or flags used in association with federal grants.

(R) As a condition of receiving FY 2025 EMPG funding, the Matanuska-Susitna Borough must achieve, or be actively working to achieve all of the NIMS Implementation Objectives, found at <https://www.fema.gov/emergency-managers/nims/implementation-training>. Completion of the DHS&EM NIMS Implementation Questionnaire assists with this requirement.

(S) The Matanuska-Susitna Borough must complete the annual THIRA/SPR Survey.

(T) The Matanuska-Susitna Borough must complete the annual Local Staging Area (LSA) and Commodity Point of Distribution (CPOD) surveys.

(U) The Matanuska-Susitna Borough must develop a local jurisdiction multi-year Integrated Preparedness Plan (IPP) to be submitted to DHS&EM no later than July 20, 2026 and if possible, by March 30, 2026 for integration into the State's IPP Workshop, being held on April 2, 2026 in Anchorage.

(W) EMPG-funded personnel should participate in exercises (discussion-based or operations-based) during the performance period. DHSE&EM-sponsored opportunities may be available during the performance period. Real-world events may not always count as exercise participation. Exercises claimed on quarterly reports to meet this requirement must include an After-Action Report & Improvement Plan (AAR-IP) completed within 30 days of conduct.

(X) The Matanuska-Susitna Borough staff previously funded by EMPG funds must have already completed the FEMA Independent Study (IS) Program Professional Development Series or the National Emergency Management Basic Academy. Reimbursement may be withheld until this is completed.

(Y) The new staff of the Matanuska-Susitna Borough funded by the 2025 EMPG must complete the FEMA Independent Study (IS) Program Professional Development Series by June 30, 2026. Additionally, IS0100, IS0200, IS0700, and IS0800 or the National Emergency Management Basic Academy are required to be completed by September 30, 2026 and documentation retained. Reimbursement may be withheld until this is completed.

(Z) Matanuska-Susitna Borough fiscal and programmatic representatives must attend an EMPG subrecipient meeting to be held electronically in third quarter; attendance is required. Activity toward grant acceptance and projects may take place prior to this meeting.

We certify we have read, understood, and accept the Grant Terms and Conditions, the Grant Requirements, and Assurances and Agreements, and Special Conditions in accordance with this Award.

Project Manager's Signature

Chief Financial Officer's Signature

Signatory Official's Signature

NONCODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-042**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY EXTENDING THE DATE OF COMPLETION FOR THE PALMER HIGH SCHOOL ELEVATOR PROJECT FUNDING TO JUNE 30, 2028.

WHEREAS, the intent and rational of this ordinance are in accompanying Information Memorandum No. 26-028 and Resolution Serial No. 26-029; and

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode ordinance.

Section 2. Extension of Time. The Assembly hereby approves the extension of time for the Palmer High School Elevator, project no. 40207-1800-1804, fund 400 to June 30, 2028.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this day of , 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 26-029**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE BUDGETS FOR THE PALMER HIGH SCHOOL ELEVATOR REPLACEMENT, FINGER LAKE ELEMENTARY SCHOOL BOILER REPLACEMENT, AND SNOWSHOE ELEMENTARY SCHOOL BOILER REPLACEMENT PROJECTS AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT DEFERRED MAINTENANCE - FISCAL YEAR 2026.

WHEREAS, the intent and rational of this resolution are in accompanying Information Memorandum No. 26-028 and Ordinance Serial No. 26-042; and

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the amended title, budgets, and scope of work for Matanuska-Susitna Borough School District Deferred Maintenance - Fiscal Year 2026, fund 400, project no. 40207.

TITLE

Matanuska-Susitna Borough School District Deferred Maintenance - Fiscal Year 2026

SCOPE OF WORK

This project provides deferred maintenance funding to assess, plan, design, repair, rehabilitate, and replace aging or failing building systems and infrastructure within Matanuska-Susitna Borough School District facilities. Work may include evaluation and improvement of mechanical, electrical, plumbing, structural, envelope, and other building systems approaching the end of their service life or experiencing operational deficiencies. Services may include engineering assessments, preparation of design and construction documents, cost estimating, and support during procurement and construction, as well as the repair, replacement, or upgrade of deteriorated or obsolete systems necessary to maintain safe, reliable, and efficient facility

operations.

AMENDED BUDGETS

Project/Account No.	Budget	Amended Budget
Palmer High School Elevator Replacement FY25 - 40207-1800-1804	\$425,000.00	\$299,000.00
Finger Lake Elementary Full Boiler Replacement FY26 - 40207-1800-1809	\$600,000.00	\$230,000.00
Snowshoe Elementary Boiler Replacement FY26 - 40207-1800-1811	\$350,000.00	\$160,000.00
Matanuska-Susitna Borough School District Deferred Maintenance FY26 - 40207-1800-18##	<u>\$0.00</u>	<u>\$686,000.00</u>
Total	\$1,375,000.00	\$1,375,000.00

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY EXTENDING THE DATE OF COMPLETION ON THE PALMER HIGH SCHOOL ELEVATOR REPLACEMENT PROJECT THROUGH JUNE 30, 2028; AND A RESOLUTION AMENDING THE BUDGETS OF THE PALMER HIGH SCHOOL ELEVATOR REPLACEMENT, FINGER LAKE ELEMENTARY SCHOOL BOILER REPLACEMENT, AND SNOWSHOE ELEMENTARY SCHOOL BOILER REPLACEMENT PROJECTS, AND APPROVING THE SCOPE OF WORK AND BUDGER FOR THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT DEFERRED MAINTENANCE - FISCAL YEAR 2026 PROJECT.

AGENDA OF: April 7, 2026

Assembly Action:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To	Signatures
Division Manager	X Cole Branham <small>Signed by: Cole Branham 3/24/2026</small>
Department Director	X Tom Adams, PE <small>Signed by: Tom Adams 3/24/2026</small>
Purchasing Director	X R Krafft <small>Signed by: Russ Krafft 3/24/2026</small>
Finance Director	X Cheyenne Heindel <small>Recoverable Signature Signed by: Cheyenne Heindel 3/26/2026</small>
Borough Attorney	X Nicholas Spiropoulos <small>Signed by: Nicholas Spiropoulos 3/26/2026</small>
Borough Manager	X Michael Brown <small>Signed by: Mike Brown 3/26/2026</small>
Borough Clerk	X Brenda J. Henry for <small>Signed by: Brenda Henry 3/26/2026</small>

ATTACHMENT (S): Resolution Serial No. 26-029 (2 pp)
 Ordinance Serial No. 26-042 (2 pp)
 Fiscal Note

SUMMARY STATEMENT: Several previously appropriated School District capital projects currently have available funding that is no longer required for their originally intended scope. This legislation will

reallocate the remaining funds to address high priority deferred maintenance needs across multiple Matanuska-Susitna Borough School District facilities, under a new project titled "Matanuska-Susitna Borough School District Deferred Maintenance - Fiscal Year 2026."

This action will provide \$686,000 in funding for priority deferred maintenance projects across School District facilities. While several projects have been identified, the available funding may not be sufficient to fully complete all items listed, and funds will be prioritized based on urgency, readiness, and operational need. Other needs may also be addressed as they arise if determined to be urgent.

Projects currently identified as requiring additional funding include:

- Sutton Elementary Boiler and Hot Water Repairs - Existing funding is insufficient to advertise and award the work. An additional \$100,000 is required to complete boiler and domestic hot water repairs and upgrade pneumatic controls to Direct Digital Control (DDC).
- Big Lake Elementary Elevator Replacement - Based on bids received for similar elevator replacements, the project is underfunded by approximately \$70,000.
- MSBSD Administration Building Boiler Replacement - The project is currently under design. Construction cost estimates are approximately \$540,000, which exceeds available funding by roughly \$150,000.
- MSBSD Nutritional Services Boiler and Steam System Repairs - The project includes replacing deteriorated steam lines and repairing or replacing the existing steam boiler serving food service equipment that is currently inoperable. The current estimate is approximately \$450,000, requiring approximately \$150,000 in additional funding.
- Cottonwood Elementary School Potable Water System Repairs - The school relies on an aging air-over-water system with a mercury switch control that has experienced repeated failures resulting in loss of water pressure and flooding risk. Work is required to replace the system with a modern water pressure system.
- Cottonwood Elementary School Fire Sprinkler System Repairs - The aging sprinkler piping system has developed numerous leaks and is no longer functioning reliably.
- Goose Bay Elementary School Water System Repairs - The existing pressure tank has failed due to damage to the internal bladder and requires replacement of the tank system.
- Tanaina Elementary School Water System Filtration and DEC

Repairs - Improvements are needed to address filtration and regulatory compliance requirements.

- Palmer High School Boiler - One of three boilers was previously replaced and another repaired by School District staff; the third boiler requires installation along with associated electrical and controls work to ensure full system functionality.

Creating a deferred maintenance project will allow the Borough to efficiently address facility issues associated with major rehabilitation and repair of school buildings in accordance with AS 14.14.060(f), and prioritize improvements needed to keep School District facilities operational and supporting school operations.

RECOMMENDATION OF ADMINISTRATION: Respectfully request approval.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 7, 2026

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY EXTENDING THE DATE OF COMPLETION ON THE PALMER HIGH SCHOOL ELEVATOR REPLACEMENT PROJECT THROUGH JUNE 30, 2028; AND A RESOLUTION AMENDING THE BUDGETS OF THE PALMER HIGH SCHOOL ELEVATOR REPLACEMENT, FINGER LAKE ELEMENTARY SCHOOL BOILER REPLACEMENT, AND SNOWSHOE ELEMENTARY SCHOOL BOILER REPLACEMENT PROJECTS, AND APPROVING THE SCOPE OF WORK AND BUDGER FOR THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT DEFERRED MAINTENANCE - FISCAL YEAR 2026 PROJECT.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$686,000	FUNDING SOURCE School Capital Projects
FROM ACCOUNT # 400.000.000 4xx.xxx	PROJECT# 40207-1800-1804/1809/1811
TO ACCOUNT: 400.000.000 4xx.xxx	PROJECT # 40207-1800-18xx
VERIFIED BY: X _____ 3 / 2 5 / 2 0 2 6 L i e s e l Z a n t o C I A R K E B Y : L I E S E L Z A N T O	

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	686.0					
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	686.0					
TOTAL	686.0					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:



Recoverable Signature

X

C h e y e n n e H e i n d e l

Signed by: Cheyenne Heindel

NONCODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-043**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO ACCEPT AND APPROPRIATE 2026 SERIES B TAXABLE GENERAL OBLIGATION TRANSPORTATION SYSTEM BONDS PROCEEDS INCLUDING ISSUANCE COSTS AND ADDITIONAL PREMIUM TO DEBT SERVICE

WHEREAS, the intent and rationale of this ordinance are in the accompanying Informational Memorandum No. 26-070.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode ordinance.

Section 2. Acceptance and Appropriation Source. There is hereby appropriated by the Assembly, to the projects and in the amounts as listed in Informational Memorandum No. 26-070, the total amount of \$40,086,500 for Transportation Projects; as well as issuance costs of \$402,838.53 and \$661.47 for additional proceeds for Transportation on a pro-rata basis applied to the projects.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this day of , 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: ACCEPT AND APPROPRIATE 2026 SERIES B TAXABLE GENERAL OBLIGATION TRANSPORTATION SYSTEM BONDS PROCEEDS INCLUDING ISSUANCE COSTS AND ADDITIONAL PREMIUM TO DEBT SERVICE

AGENDA OF: April 21, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> <hr/> X A n g e l i n a B l a n c h a r d <hr/> <small>Signed by: Angelina Blanchard</small>
Finance Director	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> <hr/> X C h e y e n n e H e i n d e l <hr/> <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> <hr/> X N i c h o l a s S p i r o p o u l o s <hr/> <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> <hr/> X M i c h a e l B r o w n <hr/> <small>Signed by: Mike Brown</small>
Borough Clerk	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> <hr/> X B r e n d a J . H e n r y f o r <hr/> <small>Signed by: Brenda Henry</small>

ATTACHMENT (S): Ordinance Serial No. 26-043 (1 pp)
Fiscal Note

SUMMARY STATEMENT: Before you is an ordinance authorizing the appropriation of general obligation bonds in one or more series for transportation projects in the principal amount not to exceed \$40,490,000. The Transportation Bonds will provide funds to finance the construction, additions, improvements, betterment, repair, reconstruction, or acquisition of public roads and facilities related thereto in the Borough, together with all necessary equipment and transportation facilities, and acquisition of lands or rights in lands in connection therewith. This includes costs for design, site investigation, etc. that may have been incurred since the assembly approved the sale of the bonds in January. Additionally, it will appropriate the related issuance costs.

As a reminder on November 2, 2021, November 7, 2023, and November 5, 2024 the voters approved Bond Proposition No B-1 in the amount of \$61,135,000 and Bond Proposition No B-1 in the amount of \$65,085,710 and Bond Proposition No B-4 in the amount of \$36,390,000 which include the cost of issuance via premium of such bonds. On February 17, 2026, the assembly adopted Ordinance Serial No. 26-018 which authorized the issuance of these bonds. The pricing of the bonds was completed on March 17, 2026 and the closing on these bonds occurred on April 2, 2026.

The attached ordinance accepts and appropriates the full estimated costs and the bonds have been issued. For the following projects:

<u>Project Description</u>	<u>Cost</u>
Engstrom North Extension to Tex-Al	4,535,000
Johnsons Road Upgrade	2,005,000
Green Forest Drive Reconstruction	4,720,000
School Site Traffic & Safety Improvements: Shaw Elementary	9,350,000
Jolly Creek Drainage	976,500
Hemmer Road Extension South	6,500,000
Fern Street Reconstruction	4,000,000
Lucille Street Reconstruction	4,000,000
Tex Al Drive Extension	<u>4,000,000</u>
Total	<u>\$40,086,500</u>

In addition to the above, this ordinance will appropriate \$402,838.53 for issuance costs and \$661.47 for additional proceeds for the taxable Transportation Bonds. The issuance costs include amounts estimated to be paid for the printing of the preliminary and official offering statements, paying agent fees, fees to obtain our bond ratings, underwriter's discount, bond counsel, financial advisor fees, auditor's fees, borough travel for pricing and closing and other miscellaneous costs. Any funds in excess of the actual issuance costs will be transferred to the Transportation Debt Service Fund for future debt service payments.

RECOMMENDATION OF ADMINISTRATION: Administration recommends approval of the acceptance and appropriation of the 2026 Series B taxable general obligation transportation systems bonds proceeds for the construction, additions, improvements, betterment, repair, reconstruction or acquisition of public roads and facilities related thereto in the Borough together with all necessary equipment and transportation facilities, and acquisition of lands or rights in lands in connection therewith, including costs that may have been incurred for design, site investigation, etc prior to the adoption of this legislation.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 21, 2026

SUBJECT: ACCEPT AND APPROPRIATE 2026 SERIES B TAXABLE GENERAL OBLIGATION TRANSPORTATION SYSTEM BONDS PROCEEDS INCLUDING ISSUANCE COSTS AND ADDITIONAL PREMIUM TO DEBT SERVICE

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$40,086,500 bonds/\$403,500 issuance costs	FUNDING SOURCE Bonds
FROM ACCOUNT #	PROJECT
TO ACCOUNT: 430.000.000 3xx.xxx	PROJECT # Various
VERIFIED BY: _____ X <u>Liesel Zanto</u> Signed by: Liesel Zanto 3 / 2 5 / 2 0 2 6	

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--


FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	40 490.0					
TOTAL	40 490.0					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	 Recoverable Signature _____ X <u>Cheyenne Heindel</u> Signed by: Cheyenne Heindel
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NONCODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-044**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY
APPROPRIATING THE 2026 SERIES A GENERAL OBLIGATION SCHOOL
REFUNDING PROCEEDS FOR ISSUANCE COSTS.

WHEREAS, the intent and rationale of this ordinance are in
the accompanying Informational Memorandum No. 26-071

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode
ordinance.

Section 2. Acceptance and Appropriation Source. There is
hereby appropriated by the Assembly, \$116,024.92 of estimated
issuance costs and \$4,329.86 of additional proceeds to the project
for School Bonds.

Section 3. Effective Date. This ordinance shall take effect
upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this day of
, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: APPROPRIATION OF THE 2026 SERIES A GENERAL OBLIGATION SCHOOL REFUNDING BONDS PROCEEDS FOR ISSUANCE COSTS.

AGENDA OF: April 21, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	<div style="text-align: right; font-size: small;">3 / 2 6 / 2 0 2 6</div> X A n g e l i n a B l a n c h a r d <hr/> <div style="font-size: x-small; color: gray;">Signed by: Angelina Blanchard</div>
Finance Director	<div style="text-align: center; font-size: x-small; color: red;">RECOVERABLE SIGNATURE</div> X C h e y e n n e H e i n d e l <hr/> <div style="font-size: x-small; color: gray;">Signed by: Cheyenne Heindel</div>
Borough Attorney	<div style="text-align: right; font-size: small;">3 / 2 6 / 2 0 2 6</div> X N i c h o l a s S p i r o p o u l o s <hr/> <div style="font-size: x-small; color: gray;">Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div style="text-align: right; font-size: small;">3 / 2 6 / 2 0 2 6</div> X M i c h a e l B r o w n <hr/> <div style="font-size: x-small; color: gray;">Signed by: Mike Brown</div>
Borough Clerk	<div style="text-align: right; font-size: small;">3 / 2 6 / 2 0 2 6</div> X B r e n d a J . H e n r y f o r <hr/> <div style="font-size: x-small; color: gray;">Signed by: Brenda Henry</div>

ATTACHMENT (S): Ordinance Serial No. 26-044 (2 pp)
Fiscal Note

SUMMARY STATEMENT: Before you is an ordinance of the Matanuska-Susitna Borough assembly to appropriate funds from the bonds proceeds of the 2026 Series A General Obligation School Refunding bond for issuance costs.

On February 17, 2026, the Assembly adopted Ordinance Serial 26-018 authorizing the 2026 A bonds to be issued to refund approximately \$16,330,000 aggregate principal amount of the Borough's G.O. 2016 A School Bonds.

The refunding bonds were issued April 2, 2026. This resulted in savings to the taxpayers and the State of Alaska of just under \$482,000, which is a 3.63% savings of the refunded bonds.

It is now necessary to appropriate the issuance costs for the 2026 bonds which came from the premium on the bonds.

The attached ordinance will appropriate \$116,024.92 of estimated issuance costs for the School Refunding Bonds and \$4,329.86 of additional proceeds. These issuance costs include amounts estimated to be paid for the printing of the preliminary and official offering statements, paying agent fees, fees to obtain our bond ratings, underwriter's discount, bond counsel, financial advisor fees, auditor's fees, borough travel for pricing and closing and other miscellaneous costs. Any funds in excess of the actual issuance costs will be transferred to the School Debt Service Fund for future debt service payments.

RECOMMENDATION OF ADMINISTRATION: Administration recommends approval of appropriation of the 2026 General Obligation School Refunding Bonds, proceeds for issuance costs. Additionally, administration recommends the approval of the transfer of any funds in excess of the actual issuance costs for the refunding bonds to the School Debt Service Fund for future debt service payments.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 21, 2026

SUBJECT: APPROPRIATION OF THE 2026 SERIES A GENERAL OBLIGATION SCHOOL REFUNDING BONDS PROCEEDS FOR ISSUANCE COSTS

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$120,354.78	FUNDING SOURCE 2026 Series A GO Bonds
FROM ACCOUNT #	PROJECT
TO ACCOUNT: 400.000.000 xxx.xxx	PROJECT # 65001-1000-1026
VERIFIED BY: _____ X <u>Liesel Zanto</u> 3 / 2 6 / 2 0 2 6 Signed by: Liesel Zanto	

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	120.4					
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REVENUE						
---------	--	--	--	--	--	--


FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	120.4					
TOTAL	120.4					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	 Recoverable Signature _____ X <u>Cheyenne Heindel</u> Signed by: Cheyenne Heindel
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**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-045**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CHANGING THE EXEMPTION TO WEIGHT RESTRICTIONS ON BOROUGH ROADS FOR ESSENTIAL PURPOSES ONLY.

BE IT ENACTED:

Section 1. Classification. Section 4 is non-code, Sections 2 and 3 of this ordinance are of a general and permanent nature and shall become part of the Borough code.

Section 2. Amendment of section. MSB 11.08.010 is hereby amended as follows:

(A) The Manager is authorized to restrict use of or close any road, street or other public way maintained by the borough, including those maintained through service areas, whenever the manager considers such closures or restriction of use necessary for the protection of the public, or for the protection of the road or street from damage during storms, floods, thawing conditions or during construction or maintenance operations.

(B) When the Manager has restricted the use of public rights-of-way, the Manager may authorize a vehicle operator to exceed weight limit restrictions one round trip per day upon payment of a fee. The fee for the exemption shall be set by the Assembly.

(C) The manager may issue an exemption only upon finding that, due to existing conditions affecting an occupied residence, business, or public facility, strict application of weight restrictions would render the property unsafe, unsanitary, or uninhabitable. Exemptions may not be issued for new construction, unoccupied structures, or for reasons of economic convenience.

(D) Exemptions shall only be valid from 6:00 a.m. to 12:00 p.m., with a recommendation that travel be completed by 10:00 a.m.

(E) The borough may deny, suspend, or revoke an exemption under this chapter if:

- (1) roadway conditions deteriorate;
- (2) conditions are violated; or
- (3) issuance of an exemption under this chapter would pose a risk to public infrastructure.

(F) Any damages to a public right-of-way, dedication, easement or borough land which are caused by the transportation of a non-divisible vehicle, load, or equipment, are subject to immediate repair by the borough, at the owner's expense. The borough may require the owner to repair the damage if notice is given to the owner. Notice shall consist of a written letter sent by

certified mail, return receipt requested, or personally delivered, explaining the damages and stating the time to repair the damages. If the owner does not repair the damages after being given proper notice, the borough may repair the damages and the owner shall be liable to the borough for all costs incurred by the borough from the repair, including overhead costs.

Section 3. Amendment of section. MSB 11.08.025 is hereby amended as follows:

11.08.025 Road Weight Restrictions

(A) This section establishes a process to allow limited exemptions from road weight restrictions for the transportation of non-divisible equipment.

(B) An application for exemption from the road weight restrictions shall be filed on a form provided by the Borough. The application shall include:

(1) appropriate filing fee as established by the assembly;

(2) date of travel, primary route, and alternate route, if applicable [STARTING POINT AND POINT WHERE TRAVELING TO.];

(3) information identifying the subject vehicle, including the make, model, color, and license plate number; [AND]

(4) information identifying the vehicle, load,
or equipment which is non-divisible;

(5) the specific address or parcel involved;

and

(6) the reasons for, and circumstances of, the
essential travel.

Section 4. Implementation. At a minimum, the Manager shall provide notice to the Local Road Service Area Advisory Board (LRSAAB) and the Chair of the affected Road Service Area Board when an exemption is granted. In addition, the Manager may direct staff to conduct road condition inspections before and after an approved exemption is exercised.

Section 5. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CHANGING THE EXEMPTION TO WEIGHT RESTRICTIONS ON BOROUGH ROADS FOR ESSENTIAL PURPOSES ONLY.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> X A l e x S t r a w n <hr/> S i g n e d b y : A l e x
Planning Director	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> X A l e x S t r a w n <hr/> S i g n e d b y : A l e x
Public Works Director	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> X T o m A d a m s , P E <hr/> S i g n e d b y : T o m A d a m s
Finance Director	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div>  A c c o u n t a b l e S i g n a t u r e X C h e y e n n e H e i n d e l <hr/> S i g n e d b y : C h e y e n n e H e i n d e l
Borough Attorney	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> X N i c h o l a s S p i r o p o u l o s <hr/> S i g n e d b y : N i c h o l a s S p i r o p o u l o s
Borough Manager	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> X M i c h a e l B r o w n <hr/> S i g n e d b y : M i k e B r o w n
Borough Clerk	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> X B r e n d a J . H e n r y f o r <hr/> S i g n e d b y : B r e n d a H e n r y

ATTACHMENT (S): Ordinance Serial No. 26-045 (4 pp)
 Local Road Service Area Advisory Board
 Resolution No. 26-01 (2 pp)

SUMMARY STATEMENT: This ordinance is at the request of Assembly members Sumner and Bowles.

This ordinance addresses the concerns mentioned in Local Road Service Area Advisory Board Resolution 26-01. More specifically, it narrows the existing exemption framework by limiting its application to essential purposes only. The new language establishes clear eligibility criteria, requiring a finding that, absent the exemption, an occupied residence, business, or public

facility would become unsafe, unsanitary, or uninhabitable. This change ensures that exemptions are reserved for health and safety needs, rather than convenience or economic considerations. Additional provisions establish reasonable operating constraints, including restricting hours of operation to morning periods when roadway conditions are more stable, and affirming the Borough's authority to deny, suspend, or revoke exemptions if roadway conditions deteriorate.

The ordinance also strengthens accountability by clarifying that any damage to Borough roads caused by subject movements is the responsibility of the operator or owner, including full cost recovery by the Borough if repairs are required. Section 4 further supports implementation by requiring notice to affected Road Service Area leadership and allowing for pre- and post-movement inspections to document roadway conditions.

RECOMMENDATION OF ADMINISTRATION: Introduce and set for public hearing.

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD RESOLUTION 26-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD RECOMMENDING CHANGES TO ORDINANCE 26-020 ESTABLISHING AN EXEMPTION TO THE WEIGHT RESTRCITIONS ON BOROUGH ROADS.

WHEREAS, the Matanuska-Susitna Borough Local Road Service Area Advisory Board (LRSAAB) advises the Mayor, the Assembly, and the Administration on local road policies; and

WHEREAS, OR 26-020 - as written - does not contain enough safeguards to prevent road damage.

NOW, THEREFORE, BE IT RESOLVED, the Local Road Service Area Advisory Board recommends Borough Code be amended to include:

1. A primary and alternate (if applicable) route to and from destination be forwarded to Road Maintenance Superintendent (RMS).

2. Permits are to be issued on a limited basis, and only if emergency conditions exist. They shall not be issued for convenience or expedience.

3. RMS and Roads Branch Manager to inspect condition of subject road prior to approval and issue of permit, and following completion of the move.

4. RMS to provide both the LRSAAB Chair and the Board Chair of affected RSA via email when permit is approved or denied.

5. Include requirement for permit holders to pay for repairs to damaged roads.

ADOPTED by the Matanuska-Susitna Borough Local Road Service Area Advisory Board this 19th day of March 2026.


Andrew Traxler, Board Chair


Kelly Gordon, Board Secretary

CODE ORDINANCE

Sponsored by: Assemblymember Bowles
and Sumner
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-046**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 3.28 TO INCREASE THE PROPERTY OWNER BALLOT THRESHOLD FOR CONTIGUOUS LOCAL IMPROVEMENT DISTRICTS FROM 54 PERCENT TO 67.

WHEREAS the intent and rationale of this ordinance is found in the accompanying Information Memorandum No. 26-074.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 3.28.050(B)(2)(d) is hereby amended to read as follows:

(d) a ballot with a return envelope addressed to the borough finance department. The ballot shall request the property owner to indicate approval or disapproval of the local improvement district by marking a vote of "yes" or "no" on the ballot, and shall state that the assembly will not proceed with the improvement unless, within 30 days after mailing notice of the public hearing, the borough receives ballots marked "yes" from owners of property bearing more than [54] 67 percent of the estimated cost of a natural gas distribution line improvement; or more than [54] 67 percent of the estimated cost of any other improvement, except

that for noncontiguous improvement districts, the borough must receive ballots marked "yes" from 100 percent of property owners bearing 100 percent of the estimated cost of the improvement. For contiguous local improvement district proposals, the percentage calculation will be calculated based upon the total number of ballots returned. Unreturned ballots will not affect the calculation.

Section 3. Amendment of section. MSB 3.28.062(B) is hereby amended to read as follows:

(B) The assembly may not proceed with the improvement unless ballots approving a contiguous local improvement district are timely filed by owners of property bearing more than [54] 67 percent of the estimated cost of a natural gas distribution line improvement; or more than [54] 67 percent of the estimated cost of any other improvement; or for a noncontiguous local improvement district, by owners of property bearing 100 percent of the estimated cost of the improvement. If sufficient ballots are not timely filed, the assembly may not proceed with the improvement unless it revises the plan, and a new balloting of owners of property in the local improvement district results in the timely filing of ballots approving the local improvement district by owners of property bearing more than [54] 67 percent of the estimated cost of a natural gas distribution line improvement; or more than [54] 67 percent of the estimated cost of any other

improvement; or for a noncontiguous local improvement district, of owners of property bearing 100 percent of the estimated cost of the improvement. A revised plan shall be approved and adopted as an original plan as provided in MSB 3.28.050. For contiguous local improvement district proposals, the percentage calculation will be calculated based upon the total number of ballots returned. Unreturned ballots will not affect the calculation.

Section 4. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 3.28 TO INCREASE THE PROPERTY OWNER BALLOT THRESHOLD FOR CONTIGUOUS LOCAL IMPROVEMENT DISTRICTS FROM 54 PERCENT TO 67 PERCENT.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	<div style="text-align: right;">3 / 2 6 / 2 0 2 6</div> <hr/> X N S for Assm Bowles and Su... <hr/> <small>Signed by: Nicholas Spiropoulos</small>
Finance Director	<div style="text-align: center; color: red;">Recoverable Signature</div> <hr/> X Cheyenne Heindel <hr/> <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	<div style="text-align: right;">3 / 2 7 / 2 0 2 6</div> <hr/> X Nicholas Spiropoulos <hr/> <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	<div style="text-align: right;">3 / 2 7 / 2 0 2 6</div> <hr/> X G W H a y s <hr/> <small>Signed by: George Hays</small>
Borough Clerk	<div style="text-align: right;">3 / 2 7 / 2 0 2 6</div> <hr/> X Brenda J. Henry for <hr/> <small>Signed by: Brenda Henry</small>

ATTACHMENT (S): Ordinance Serial No. 26-046 (3 pp)
MSB 3.28 (10 pp)

SUMMARY STATEMENT: This legislation is sponsored by Assemblymembers Bowles and Sumner to change the property owner ballot threshold percentage required for the creation of contiguous local improvement districts ("LIDs") to a supermajority of 67%.

RECOMMENDATION OF ADMINISTRATION: Introduce and set for public hearing.

CHAPTER 3.28: SPECIAL ASSESSMENTS

Section

3.28.010 Creation of improvement districts

3.28.020 Initiation by petition

3.28.030 Assembly initiation

3.28.040 Administrative report

3.28.050 Decision and notice

3.28.060 Objections and revisions [Repealed]

3.28.062 Ballots and revisions

3.28.070 Assembly resolution; filed of record

3.28.080 Assessment roll

3.28.090 Hearing and settlement

3.28.100 Payment

3.28.110 Objection and appeal

3.28.120 Special assessment bonds

3.28.130 Local improvement district maps

3.28.140 Allocation of costs in road special assessment districts

3.28.180 Negotiations

3.28.010 CREATION OF IMPROVEMENT DISTRICTS.

(A) Local improvement districts may be created as provided in this chapter for the purpose of acquiring, installing or constructing capital improvements, all or a portion of the costs of which may be paid by assessments against the property benefited. The assembly may assess against the property of a governmental unit and private real property benefited by a capital

improvement all or a portion of the cost of acquiring, installing or constructing the capital improvement. The real property that is benefited by an improvement may be abutting, adjoining, adjacent, contiguous, or noncontiguous to the improvement. The state shall pay an assessment levied except as otherwise provided by law.

(B) For purposes of this section a “contiguous” improvement district is defined to mean and be comprised of properties that are touching at a point or along a boundary.

“Noncontiguous” improvement district is defined as referring to an improvement district comprised of a parcel or parcels of real property that do not connect or touch at a point or along a boundary.

(C) A proposal for a contiguous improvement district may be initiated by:

(1) petition to the assembly by the owners of:

(a) fifty percent in value of the property to be benefited, and property that will bear more than 50 percent of the estimated cost of a natural gas distribution line improvement; or

(b) fifty percent in value of the property to be benefited, and property that will bear more than 50 percent of the estimated cost of any other improvement; or

(2) the assembly.

(D) A proposal for a noncontiguous improvement district may be initiated by:

(1) petition to the assembly by the owners of 100 percent in value of the property that will bear 100 percent of the estimated cost of the capital improvement; or

(2) the assembly.

(Ord. 21-091, § 2, 2021; Ord. 16-015, § 2, 2016; Ord. 10-105, § 2, 2010; Ord. 03-122, § 2, 2003; Ord. 01-083, § 2, 2001; Ord. 89-259, § 2, 1989; Ord. 84-34, § 24 (part), 1984)

3.28.020 INITIATION BY PETITION.

(A) A local improvement district may be initiated by filing a petition with the finance director. On receipt of a petition proposing formation of a local improvement district, the finance director shall submit the petition to the clerk for certification.

(B) Petitions must contain:

(1) the signature of the property owner;

- (2) the mailing address of the property owner;
 - (3) the legal description of the property or the property's borough tax identification number;
 - (4) the date the property owner signed the petition;
 - (5) the name, mailing address and daytime telephone number of the person initiating the local improvement district;
 - (6) a statement of the improvements proposed, which may include the estimated cost of the improvements to be assessed against the properties in the proposed area; and
 - (7) a vicinity map indicating the location of the proposed boundary of the LID.
- (C) The clerk shall certify a petition to form a local improvement district only if the petition contains:
- (1) signatures, dated within 90 calendar days preceding submission of the petition to the finance director, of record owners, according to the borough's tax assessment records.
 - (a) For contiguous improvement projects:
 - (i) not less than 50 percent of the appraised value of all property in any other proposed local improvement district; and
 - (ii) property that will bear more than 50 percent of the estimated cost of the improvement; or
 - (iii) not less than 50 percent of the appraised value of all property in a proposed natural gas distribution line local improvement district, and property that will bear more than 50 percent of the estimated cost of the improvement.
 - (b) For noncontiguous improvement projects, 100 percent in value of the property that will bear 100 percent of the estimated cost of the capital improvement.
 - (2) All of the information required in subsection (B) of this section.
- (D) Upon certification, the clerk shall forward the petition to the finance director for further action.
- (E) Petitions found insufficient by the clerk shall be immediately returned to their sponsors by the finance director.

(Ord. 21-091, § 3, 2021; Ord. 16-015, § 3, 2016; Ord. 10-105, § 3, 2010; Ord. 03-122, § 3, 2003; Ord. 01-083, § 3, 2001; Ord. 96-178, § 2, 1996; Ord. 89-259, § 2, 1989; Ord. 85-69, § 2, 1985; Ord. 84-34, § 24 (part), 1984)

3.28.030 ASSEMBLY INITIATION.

The assembly may direct the manager to prepare a proposal for an improvement district. The assembly may initiate a local improvement district by making the finding that there is sufficient evidence of the necessity for the improvement to justify the holding of a public hearing.

(Ord. 94-001AM, § 4 (part), 1994; Ord. 89-259, § 2, 1989; Ord. 84-34, § 24 (part), 1984)

3.28.040 ADMINISTRATIVE REPORT.

(A) When an improvement district is initiated, the manager shall compile and develop an improvement plan including the following information:

- (1) a description of all properties benefited by the improvement;
- (2) a proposed allocation of assessments based upon the benefits received;
- (3) a report evaluating the need for and benefit of the improvement; and
- (4) the estimated cost of the improvement, and the percentage of the improvement cost to be assessed against the properties benefited.

(B) The manager shall present this information to the assembly within 60 calendar days of the date of receipt of all information required by this section.

(Ord. 95-027, § 2, 1995; Ord. 89-259, § 2, 1989; Ord. 89-126, § 2, 1989; Ord. 84-34, § 24 (part), 1984)

3.28.050 DECISION AND NOTICE.

(A) The manager shall forward the report on a proposed local improvement district to the assembly in the form of an ordinance creating the district. When the assembly introduces the ordinance it shall set a date for the public hearing on the ordinance, which shall be not less than 30 calendar days after the date on which notices will be mailed under subsection (B) of this section.

(B) After the assembly sets the time for the public hearing the finance director shall:

- (1) publish a notice of the public hearing at least once a week for four consecutive weeks in a newspaper of general circulation distributed within the borough; and
- (2) mail, certified return receipt requested, a notice of the public hearing to every current record owner of property within the local improvement district. The notice shall include the following:

- (a) the time and place of the public hearing;
- (b) the estimated cost of the improvement to each property;
- (c) proposed boundary area map; and
- (d) a ballot with a return envelope addressed to the borough finance department. The ballot shall request the property owner to indicate approval or disapproval of the local improvement district by marking a vote of "yes" or "no" on the ballot, and shall state that the assembly will not proceed with the improvement unless, within 30 days after mailing notice of the public hearing, the borough receives ballots marked "yes" from owners of property bearing more than 54 percent of the estimated cost of a natural gas distribution line improvement; or more than 54 percent of the estimated cost of any other improvement, except that for noncontiguous improvement districts, the borough must receive ballots marked "yes" from 100 percent of property owners bearing 100 percent of the estimated cost of the improvement. For contiguous local improvement district proposals, the percentage calculation will be calculated based upon the total number of ballots returned. Unreturned ballots will not affect the calculation.

(C) After holding a public hearing on the improvement plan, the assembly shall act upon an ordinance to approve the plan, create a local improvement district, and proceed with the improvements. The assembly shall find by ordinance whether:

- (1) the improvement request is necessary and should be made; and
- (2) the request has sufficient and proper petitioners.

(D) Where a proposed improvement is to be acquired, installed, or constructed under a power exercised through a service area, the assembly shall consider any recommendations of the supervisors of the service area.

(Ord. 23-057, § 2, 2023; Ord. 21-091, § 4, 2021; Ord. 16-015, § 4, 2016; Ord. 10-105, § 4, 2010; Ord. 03-122, § 4, 2003; Ord. 98-011, § 2, 1998; Ord. 96-178, § 3, 1996; Ord. 89-259, § 2, 1989; Ord. 85-69, § 3, 1985; Ord. 84-34, § 24 (part), 1984)

3.28.060 Objections and revisions. [Repealed by Ord. 98-011, § 3, 1997]

3.28.062 BALLOTS AND REVISIONS.

(A) Ballots approving or disapproving a local improvement district may be filed for a period of 30 calendar days after mailing of notice of the public hearing.

(B) The assembly may not proceed with the improvement unless ballots approving a contiguous local improvement district are timely filed by owners of property bearing more than 54 percent of the estimated cost of a natural gas distribution line improvement; or more than 54 percent of the estimated cost of any other improvement; or for a noncontiguous local improvement district, by owners of property bearing 100 percent of the estimated cost of the improvement. If sufficient ballots are not timely filed, the assembly may not proceed with the improvement unless it revises the plan, and a new balloting of owners of property in the local improvement district results in the timely filing of ballots approving the local improvement district by owners of property bearing more than 54 percent of the estimated cost of a natural gas distribution line improvement; or more than 54 percent of the estimated cost of any other improvement; or for a noncontiguous local improvement district, of owners of property bearing 100 percent of the estimated cost of the improvement. A revised plan shall be approved and adopted as an original plan as provided in MSB 3.28.050. For contiguous local improvement district proposals, the percentage calculation will be calculated based upon the total number of ballots returned. Unreturned ballots will not affect the calculation.

(Ord. 23-057, § 3, 2023; Ord. 21-091, § 5, 2021; Ord. 16-015, § 5, 2016; Ord. 10-105, § 5, 2010; Ord. 03-122, § 5, 2003; Ord. 98-011, § 4, 1998)

3.28.070 ASSEMBLY RESOLUTION; FILED OF RECORD.

(A) The administration shall file on record with the district recorder all resolutions creating local improvement districts.

(B) Failure to file a resolution or ordinance as required by subsection (A) of this section shall not operate to impair any right or interest the borough has in any property within a local improvement district under applicable borough ordinances, code or state law.

(Ord. 94-001AM, § 4 (part), 1994; Assembly Memo. 90-028, 1990; Ord. 89-259, § 2, 1989; Ord. 84-34, § 24 (part), 1984)

3.28.080 ASSESSMENT ROLL.

- (A) At any time after approval of an improvement plan, the assembly shall assess the authorized percentage of the cost against property in the local improvement district in proportion to benefit received by means of a method approved by the assembly.
- (B) The total amount of assessments for an improvement may not exceed the allowable cost of the improvement under A.S. 29.46.110. An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed.
- (C) The special assessment roll contains property descriptions, names of owners of record and assessment amounts. The special assessment roll shall be prepared by the finance director in conjunction with the borough assessor.
- (D) The assembly shall fix a time to hear objections to the roll. The finance director shall send an assessment and hearing notice by mail to each record owner of an assessed property not less than 15 calendar days before the hearing.

(Ord. 95-027, § 4, 1995; Ord. 94-001AM, § 4 (part), 1994; Assembly Memo. 90-028, 1990; Ord. 89-259, § 2, 1989; Ord. 84-34, § 24 (part), 1984)

3.28.090 HEARING AND SETTLEMENT.

After the public hearing, the assembly shall correct errors and any inequalities in the roll. When the roll is corrected it shall be confirmed by resolution.

(Ord. 89-259, § 2, 1989; Ord. 84-34, § 24 (part), 1984)

3.28.100 PAYMENT.

- (A) The assembly shall fix times of payment and the rate of interest on unpaid installments. Payment may not be required sooner than 60 calendar days after mailing of the assessment statement. Payment may be made in one sum or by installment. The penalty for delinquent installments and assessment payments is the same as the penalty for delinquent second-half real property taxes that is in effect on the date of delinquency.
- (B) Within 30 calendar days after fixing the time of payment, the finance director shall mail a statement to the owner of record of each property assessed. The statement designates the property, the assessment amount, the time of delinquency and penalties.

(C) Within five calendar days after the statements are mailed, the finance director shall publish notice that the statements have been mailed.

(D) Assessments are liens upon the property assessed and are prior and paramount to all liens except municipal tax liens. They may be enforced as provided in A.S. 29.45.300 through 29.45.490 for enforcement of property tax liens.

(Ord. 95-027, § 5, 1995; Assembly Memo. 90-028, 1990; Ord 89-259, § 2, 1989; Ord. 84-34, § 24 (part), 1984)

3.28.110 OBJECTION AND APPEAL.

(A) The validity of an assessment may not be contested by a person who did not file with the clerk a written objection to the assessment roll before its confirmation.

(B) The decision of the assembly upon an objection may be appealed to the superior court within 30 calendar days of the date of confirmation of the assessment roll.

(C) If no objection is filed or an appeal taken within the time provided in this section, the assessment procedure shall be considered valid in all respects.

(Ord. 95-027, § 6, 1995; Assembly Memo. 90-028, 1990; Ord. 89-259, § 2, 1989; Ord. 84-34, § 24 (part), 1984)

3.28.120 SPECIAL ASSESSMENT BONDS.

(A) The assembly may by ordinance authorize the issuance and sale of special assessment bonds to pay all or part of the cost of an improvement in a special assessment district. The principal and interest of bonds issued shall be payable solely from the levy of special assessments against the property to be benefited. The assessments shall constitute a sinking fund for the payment of principal and interest on the bonds. The property benefited may be pledged by the assembly to secure general obligation bonds, and this section is not a limitation upon use of general obligation by bonds.

(B) Upon default in a payment due on a special assessment bond, a bondholder may enforce payment of principal and interest and costs of collection in a civil action in the same manner and with the same effect as actions for the foreclosure of mortgages on real property. Foreclosures shall be against all property on which assessments are in default. The period of redemption shall be the same as in the case of a mortgage foreclosure on real property.

(C) Before the assembly may issue special assessment bonds, it shall establish a guarantee fund and appropriate to the fund annually a sum adequate to cover any deficiency in meeting

payments of principal and interest of bonds issued by reason of nonpayment of assessments when due. Money received from actions taken against property for nonpayment of assessments shall be credited to the guarantee fund. Interest on the guarantee fund shall be a cost of the improvement district.

(Assembly Memo. 90-028, 1990; Ord. 84-34, § 24 (part), 1984)

3.28.130 LOCAL IMPROVEMENT DISTRICT MAPS.

(A) The clerk shall maintain official local improvement district maps showing the geographic boundaries of local improvement districts.

(B) In the event of conflict between description of local improvement district boundaries in resolutions or ordinances relating to local improvement districts and official local improvement district area maps maintained by the clerk, descriptions found in resolutions or ordinances of the assembly shall govern.

(Assembly Memo. 90-028, 1990; Ord. 84-34, § 24 (part), 1984)

3.28.140 ALLOCATION OF COSTS IN ROAD SPECIAL ASSESSMENT DISTRICTS.

(A) Assessments for costs of road and drainage construction and improvements shall be allocated among the parcels within the road special assessment district as follows:

(1) *Areas not zoned residential or restricted to residential use.* For areas which are not zoned residential or for subdivisions where a majority of the lots are not restricted to residential uses under recorded conditions, covenants and restrictions, the allocation of costs shall be according to the number of square feet within each parcel located between the front property line and the rear property line, or a line drawn 150 feet back from the front property line, whichever line yields the fewer square feet. For a lot of less than 60,000 square feet applied to residential use which has frontage on more than one street, the assessment shall be based on frontage along the street on which the lot has longer frontage only.

(2) *Areas zoned residential or restricted to residential use.* For areas zoned residential or within subdivisions where a majority of the lots within the subdivision are restricted to residential uses under recorded conditions, covenants and restrictions, the allocation of costs shall be assessed on a per lot basis so that each lot is assessed the same amount.

(Ord. 94-001AM, § 4 (part), 1994; Assembly Memo. 90-028, 1990; Ord. 85-3, § 2, 1985; Ord. 84-57, § 2, 1984)

3.28.180 NEGOTIATIONS.

Notwithstanding provisions of MSB 3.08 governing competitive bidding, the manager may negotiate with a utility for the design and construction of the installation of utility facilities and may, in addition, enter other agreements with a utility facility and to protect the public interest as are necessary to clarify ownership, operation, and responsibility of the utility.

(Ord. 94-001AM, § 4 (part), 1994; Ord. 90-54, § 2, 1990)

NONCODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-041**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CREATING REPUBLICAN WAY NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 672, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

WHEREAS, a petition has been filed by the owners of at least 50 percent in value of the property within Republican Way Natural Gas Local Improvement District for the installation of natural gas distribution lines; and

WHEREAS, the borough clerk has certified the petition; and

WHEREAS, the manager's administrative report, including the improvement plan is incorporated in IM No. 26-065; and

WHEREAS, notice of the public hearing was published for four consecutive weeks in a newspaper of general circulation distributed within the borough; and

WHEREAS, notice was mailed certified return receipt requested to each record owner of property within the local improvement district; and

WHEREAS, a public hearing on the creation of the local improvement district and the improvement plan has been held; and

WHERAS, ballots approving or disapproving the local improvement district were permitted to be filed in writing for 30 calendar days after mailing notice of the public hearing; and

WHERAS, ballots marked "yes" from more than fifty-four percent (54%) of the ballots received from the owners of property bearing the total estimated cost of the improvement were received; and

WHERAS, the proposed improvement is not a power exercised through a service area and there is not a board of supervisors.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a noncode ordinance.

Section 2. The Republican Way Natural Gas Local Improvement Plan will increase safety, improve health, increase property values, is necessary, is in the public interest and the improvement should be made.

Section 3. The petition has sufficient and proper petitioners.

Section 4. Ballots approving the local improvement district were filed timely by the record owners of property within the natural gas local improvement district bearing the total estimated cost of the improvement and the Assembly can proceed with the improvement.

Section 5. Notwithstanding MSB 3.28.080(B) there is one property that does not conform that will be assessed for the improvement.

Section 6. There is hereby created the Republican Way Natural Gas Local Improvement District No. 672 as described in the attached legal description marked Exhibit A and as shown on the map referenced in IM 26-065.

Section 7. The manager is hereby authorized to proceed with the improvement, arrange for a revolving loan through the local improvement district internal service fund, and such other necessary and proper work as appropriate to accomplish the purpose of the improvement plan upon financing approval by the assembly.

Section 8. Upon completion of the work the total cost of the improvement shall be assessed equally against each property within the natural gas local improvement district. The Finance Director shall prepare a special assessment roll assessing to each property within the natural gas local improvement district an amount equal to the actual total improvement cost divided by the number of properties within the local improvement district. The proposed special assessment roll shall be prepared and presented in accordance with the provisions of the Matanuska-Susitna Borough Code in effect at the time the special assessment roll is prepared.

Section 9. The special assessments against the properties described in Section 6 above are liens upon the property and are

prior and paramount to all liens except municipal tax liens and may be enforced as provided for the enforcement of real property tax liens.

Section 10. Special assessments may be paid in 20 semi-annual installments with due dates established by the assembly upon approval of the natural gas local improvement district special assessment roll, provided, the assembly may authorize payment terms greater than or less than a ten-year period of time. If no time for payment is established, semi-annual installments are due and payable when property taxes are due and payable. Special assessment installments not paid when due shall have a penalty added equal to the penalty for delinquent second-half real property taxes in effect at the time of the special assessment installment delinquency. Upon full payment of the special assessment, the manager shall issue a release of the lien to the record owner of the property.

Section 11. Notwithstanding the approval of the natural gas local improvement district based upon the financing of the cost through a revolving loan from the local improvement district internal service fund, if the assembly determines that this loan is not feasible or is not available, the assembly may provide for other means of financing the project cost at its sole discretion.

Section 12. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this day of
, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Administrative report relating to the creation of and improvements to Republican Way Natural Gas Local Improvement District No. 672; and consideration of said creation.

AGENDA OF: April 7, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing on May 19, 2026.

Route To	Signatures
Originator	<div style="text-align: right;">3 / 1 9 / 2 0 2 6</div> <hr/> X M a r c i a v o n E h r <small>Signed by: Marcia von Ehr</small>
Finance Director	<div style="text-align: right;">3 / 2 3 / 2 0 2 6</div> <hr/> X C h e y e n n e H e i n d e l <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	<div style="text-align: right;">3 / 2 3 / 2 0 2 6</div> <hr/> X N i c h o l a s S p i r o p o u l o s <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	<div style="text-align: right;">3 / 2 3 / 2 0 2 6</div> <hr/> X M i c h a e l B r o w n <small>Signed by: Mike Brown</small>
Borough Clerk	<div style="text-align: right;">3 / 2 4 / 2 0 2 6</div> <hr/> X B r e n d a J . H e n r y f o r <small>Signed by: Brenda Henry</small>

ATTACHMENT (S) : Ordinance Serial No. 26-041 (5 pp)
 Exhibit A (1 p)
 Map (1 p)
 Ballot Tally (1 p) to be presented at Public Hearing

SUMMARY STATEMENT:

A petition has been filed by the record owners of 84.2 percent in value of the property and signatures of 78 percent of property owners within the proposed Republican Way Natural Gas Local Improvement District. The petition has been certified by the borough clerk. The proposed Republican Way Natural Gas Local Improvement District is located in Assembly District #1.

As addressed in Section 8 of the manager's administrative report, (listed below) there is 1 property that does not conform to MSB 3.28.080 (B).

MANAGER'S ADMINISTRATIVE REPORT

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:
SEE ORDINANCE SERIAL NO. 26-041

2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:

The installation of natural gas distribution lines, per the highlighted portion of the attached map, makes available to the property owners within the Republican Way natural gas local improvement district a clean energy source that is substantially lower in cost than any other source available. Properties, including vacant properties, served by natural gas have a tendency to sell more rapidly when placed on the market than similar properties in areas not served by natural gas. It is believed that the benefits will accrue about equally to each property in the local improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.

3. Estimated total cost of improvement:

The estimated cost of the installation by ENSTAR is \$45,923 if done during the 2026 construction season. It is estimated that administrative costs will amount to approximately \$3,265 and the delinquency reserve will be \$2,588.85. The estimated total cost of the improvement as of this date is \$51,776.85. It is recommended that the project be financed by a revolving loan from the local improvement district internal service fund, which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.

4. Current mill rate: The Fiscal Year 2026 mill rate for the improvement district is 14.453 mills consisting of 8.485 mills (areawide) plus 0.371 mills (non-areawide) plus 2.830 mills (FSA#2) plus 2.767 mills (RSA#26).

Taxable Property Values for Real Property: \$2,980,300.00

5. Ownership of distribution lines: Enstar Natural Gas Co. is a division of Semco Energy Inc. It will own and be wholly responsible for the service and maintenance of the natural gas lines.

6. Profile of proposed properties in local improvement district:

Total Number of Lots: 9

Ownership type of properties: Private: 9
Bank: 0
Public: 0
MSB: 0

"Tax" status of properties: Number Current: 9
Number Delinquent: 0
Number in Foreclosure: 0
Number in Bankruptcy: 0
Population Estimate: 17
Estimated Area (Acres): 100.30

* This estimate is based on information collected during the 2020 census and current assessment records.

7. Other special assessments effecting this local improvement district: NONE.

8. Properties not conforming to MSB 3.28.080(B) "...An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed": 1

9. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

IMPROVEMENT PLAN (MSB 3.28.050B)

The improvement is the installation of approximately 1,570 linear feet of natural gas distribution lines by ENSTAR to serve and benefit 9 properties within the Republican Way Natural Gas Local Improvement District as described in Ordinance Serial No. 26-041. The current ENSTAR tariff sets the cost of gas lines at \$29.25 per foot for a cost of \$45,923.

The improvement will be funded by a revolving loan from the local improvement district internal service fund. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten-year period.

ENSTAR will engineer, own, install, and maintain the line under an agreement with the borough.

The estimated total cost is \$51,776.85. The estimated cost elements are installation costs of \$45,923, delinquency reserve of \$2,588.85, and administrative costs of \$3,265.00.

The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting the MSB 3.28.080(B) criteria.

The estimated special assessment against the 9 lots is \$5,752.98 per lot.

LEGAL DESCRIPTION FOR
REPUBLICAN WAY LID672

8353

Lot One (1), CHIPMAN AC, according to Recorded Plat 2023-6; and

8553

Lot Two (2), 125, according to Recorded Plat 2025-63; and

16N02E03A011

TOWNSHIP 16N RANGE 2E SECTION 3 LOT A11 Seward Meridian; and

16N02E03A012

TOWNSHIP 16N RANGE 2E SECTION 3 LOT A12 Seward Meridian; and

16N02E03A013

TOWNSHIP 16N RANGE 2E SECTION 3 LOT A13 Seward Meridian; and

16N02E03A014

TOWNSHIP 16N RANGE 2E SECTION 3 LOT A14 Seward Meridian; and

16N02E03A015

TOWNSHIP 16N RANGE 2E SECTION 3 LOT A15 Seward Meridian; and

16N02E03A016

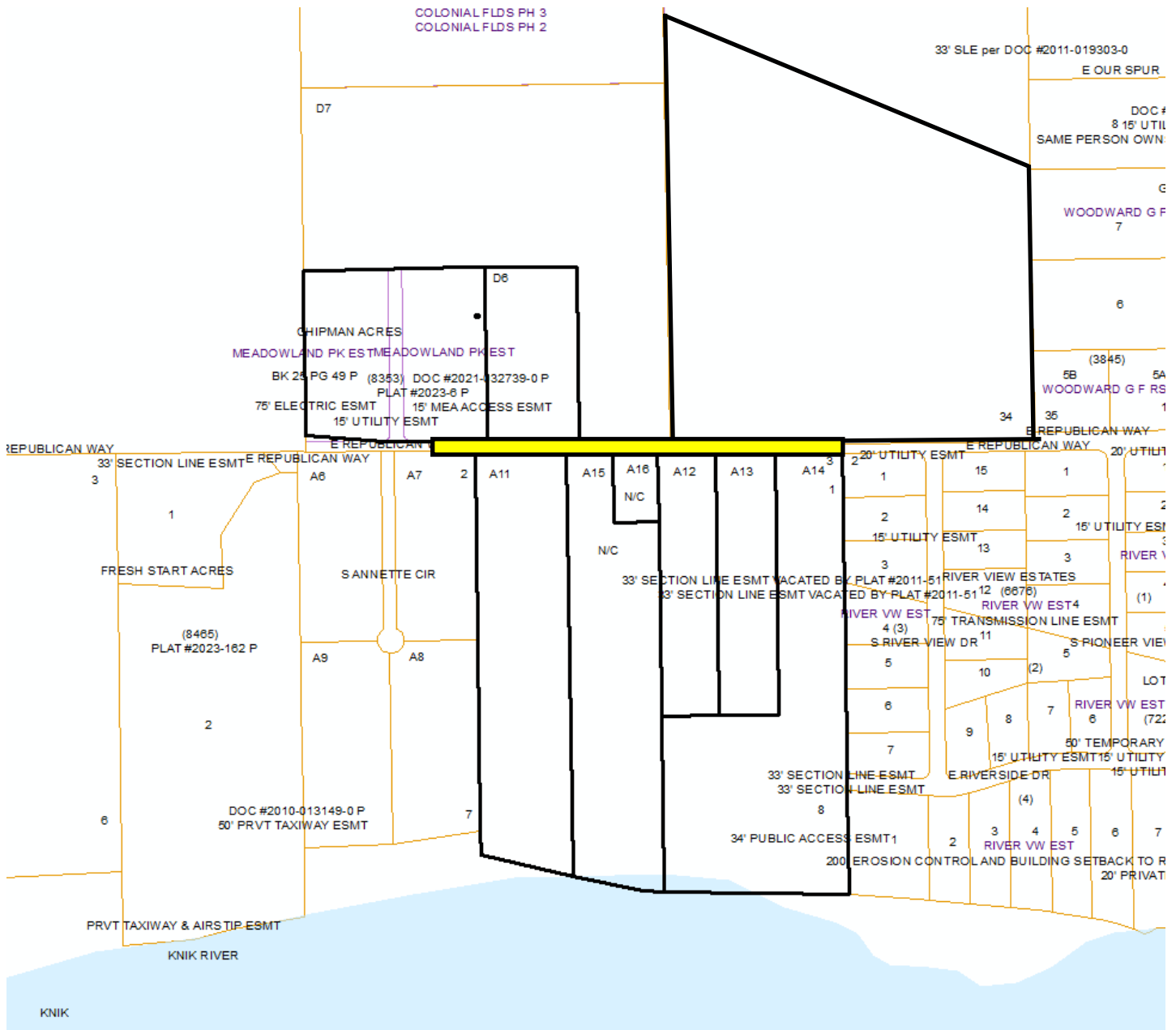
TOWNSHIP 16N RANGE 2E SECTION 3 LOT A16 Seward Meridian; and

17N02E34D006

TOWNSHIP 17N RANGE 2E SECTION 34 LOT D6 Seward Meridian.

THE ABOVE IS RECORDED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL
DISTRICT, STATE OF ALASKA.

LID672 REPUBLICAN WAY



Matanuska-Susitna Borough
Real Property Selection List by Account Number

October 9, 2025

LID672 REPUBLICAN WAY

<u>Tax Account/Owner Name and Address</u>	<u>Zone</u>	<u>Map #</u>	<u>Subdivision</u>	<u>Land Appraisal</u>	<u>Bldg. Appraisal</u>	<u>Total Appraisal</u>	<u>Acre</u>
116N02E03A011 VINCENT MARK & AMY RENE 926 GULOVIN CT FAIRBANKS AK 99701	0001	1		\$90,400.00	\$299,500.00	\$389,900.00	11.82
116N02E03A012 THRONSON RHONDA M & RAYMOND C III 15368 E REPUBLICAN WAY PALMER AK 99645	0001	1		\$53,200.00	\$249,700.00	\$302,900.00	4.84
116N02E03A013 GIRMSCHEID TERRI LYNN GIRMSCHEID MARK 15418 E REPUBLICAN WAY PALMER AK 99645	0001	1		\$53,200.00	\$76,600.00	\$129,800.00	4.84
116N02E03A014 SHEPHERD PATRICK L CLAPPER MEGAN 15436 E REPUBLICAN WAY PALMER AK 99654	0001	1		\$95,200.00	\$386,500.00	\$481,700.00	14.00

Matanuska-Susitna Borough
Real Property Selection List by Account Number

October 9, 2025

LID672 REPUBLICAN WAY

116N02E03A015	0001	1		\$98,500.00	\$108,000.00	\$206,500.00	10.94
KLEE MARTIN D							
PO BOX 2354							
PALMER, AK 99645-2354							
116N02E03A016	0001	1		\$34,000.00	\$177,300.00	\$211,300.00	0.88
KLEE THOMAS J							
PO BOX 3732							
PALMER, AK 99645-3732							
117N02E34D006	0001	14		\$55,000.00	\$376,100.00	\$431,100.00	5.00
MOSHER CHRISTIAN							
GIBBS BAILEY R							
1307 SW 160TH ST							
BURIEN WA 98166							
58353000L001	0001	14		\$61,200.00	\$506,000.00	\$567,200.00	9.41
CHIPMAN LAURIE			CHIPMAN AC				
15171 E REPUBLICAN WAY							
PALMER AK 99645							

Matanuska-Susitna Borough
Real Property Selection List by Account Number

October 9, 2025

LID672 REPUBLICAN WAY

58553000L002	0001	14		\$19,500.00	\$0.00	\$19,500.00	39.09
DNS LLC		125					
14545 E DOC MCKINLEY AVE							
PALMER AK 99645							
Total Parcels in LID672: 9				\$560,200.00	\$2,179,700.00	\$2,739,900.00	100.82

BOARD AND COMMISSION VACANCY REPORT Apr 7, 2026

N = New Application R = Reappointment

	Applications Received	Mayor's Appointments for Assembly Confirmation
Animal Care and Regulation Board <i>5 members/1 alt—1 vacancy</i> ACRB Licensed Vet		
Board of Adjustment and Appeals <i>5 members/3 alt—2 vacancies</i> Alternate 2 Member 4.....	Bruce Webb—N Andrea Larson—N	
Board of Equalization <i>15 members—8 vacancies</i> Member 6 Member 8 Member 9 Member 10 Member 11 Member 13 Member 14 Member 15		
Board of Ethics <i>5 members—1 vacancy</i> Member 5.....	Skyler DeBoer—N	
Commission on Salaries and Emoluments <i>5 members—1 vacancy</i> Member 4—Labor Organization		
Enhanced 911 Advisory Board <i>7 members/ 7 alt—1 vacancy</i> AK State Troopers Alternate		
Health and Social Services Board <i>7 members/1 alt—2 vacancies</i> Member 1 Member 6.....	Scott Lindbloom—N	
Labor Relations Board <i>5 members—1 vacancy</i> Member 2.....	Danielle Kerfeld—N	
Library Board <i>9 members—1 vacancy</i> Trapper Creek.....	Jennie Goetsch—N	

BOARD AND COMMISSION VACANCY REPORT Apr 7, 2026

N = New Application **R = Reappointment**

	Applications Received	Mayor's Appointments for Assembly Confirmation
Local Emergency Planning Committee <i>33 members—10 vacancies</i> Alaska Railroad Borough Government Env/Bus/Tech 1 Env/Bus/Tech 5 Env/Bus/Tech 7 Law Enforcement—AK State Troopers Public Utility—Electric Public Utility—Telecommunications Tribal Government Trucking or Transportation		
MSB Fish and Wildlife Commission <i>9 members—1 vacancy</i> Member 3—Hunting Rep.....	Crosby Morrow—N Mark Johnson—N	Terry Gorlick—N
Office of Administrative Hearings <i>5 members—4 vacancies</i> Seat B Seat C Seat D Seat E		
Parks, Recreation, and Trails Advisory Board <i>11 members—2 vacancies</i> District 4 District 5.....	Dennis Vau Dell—N	
Platting Board <i>7 members/2 alt—1 vacancy</i> District 7	Jared Prewett—N Reginald Carney Jr—N	
Transportation Advisory Board <i>7 members—1 vacancy</i> Public Transportation Industry		

BOARD AND COMMISSION VACANCY REPORT Apr 7, 2026

N = New Application R = Reappointment

	Applications Received	Mayor's Appointments for Assembly Confirmation
Butte FSA #2 <i>3 members—1 vacancy</i> Member 3		
Sutton FSA #4 <i>3 members—3 vacancies</i> Member 1 Member 2 Member 3		
Talkeetna FSA #24 <i>3 members—1 vacancy</i> Member 1		
West Lakes FSA #136 <i>5 members—2 vacancies</i> Member 2..... Member 3	Jessica Warner—N	
Willow-Caswell FSA #140 <i>5 members—2 vacancies</i> Member 3..... Member 5	Tamara Boeve—R	
Greater Willow RSA #20 <i>3 members—1 vacancy</i> Member 1		
Meadow Lakes RSA #27 <i>5 members—1 vacancy</i> Member 1.....	Stephen Edwards—R	
Midway RSA #9 <i>3 members—1 vacancy</i> Member 2.....	Lisa Harrison—R	
Chase Trail SSA #134 <i>3 members—1 vacancy</i> Member 1		
Circle View & Stampede Estates Flood & Water Erosion Control SSA #131 <i>5 members—5 vacancies</i> Member 1 Member 2 Member 3 Member 4 Member 5		

BOARD AND COMMISSION VACANCY REPORT Apr 7, 2026

N = New Application **R = Reappointment**

	Applications Received	Mayor's Appointments for Assembly Confirmation
Talkeetna Flood Control SSA #7 <i>3 members—3 vacancies</i> Member 1 Member 2 Member 3		
Talkeetna Sewer & Water SSA #36 <i>5 members—1 vacancy</i> Member 5—SSA		

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

DATE RECEIVED: **RECEIVED**
FEB 10 2026
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information in this document is a public record.

Board and position for which I am applying: Member 4, Board of Adjustments and Appeals
(For example, Board of Equalization, Member 3)

Applicant Name: Bruce D. Webb
Residence Address: 1625 W. Tillicum Ave., Wasilla, AK 99654
Mailing Address: same
Home/Cell phone: 907-229-8398 Work phone: _____ Email: webbpetro@gmail.com
Name and Address of Employer: retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: since 2016. Owned property since the 1980's

Briefly explain why you are interested in serving on the board in which you are applying:
I have extensive experience with land laws, subdividing, platting and zoning.
--- former President of the Alaska Association of Professional Landmen ("AAPL")

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
Please see attached resume

Applicant Name: Bruce D. Webb

List three professional or personal references:


Name: Glenda Ledford Phone: 907-355-0562
 Name: Bill VanDyke Phone: 907-982-2019
 Name: Nancy Dahlstrom Phone: 907-465-3520

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature:  Date: 2/10/26

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>27-425</u>	Assembly District: <u>4</u>	Service Area: <u>n/a</u>
Position on Board: <u>BOAA, Member 4</u>		Term Ends: <u>12/31/26</u>
Residence Checked: YES <input checked="" type="checkbox"/>	Map Checked: YES <input checked="" type="checkbox"/>	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Bruce D. Webb
1625 Tillicum Avenue
Wasilla, AK 99654
(907) 229-8398 cellular

4/01/2024

Oil and Gas Industry, Environmental, Regulatory

2019 – Present **Rattlesnake Oil and Gas Company, LLC, LLC**
RAW Energy Investment Company, LLC
President, Manager

Oil and gas lease/field holdings in Texas and Louisiana, USA. All aspects of oil and gas exploration and production.

2019 – Present **Black Gold Operating Company, LLC**
Rattlesnake Oil Company, LLC
Jalapeno Operating Company, LLC
President, Manager

Oil and gas operations and management in Texas and Louisiana, USA. All aspects of oil and gas exploration and production.

2005 – Present **Webb Exploration and Production, LLC**
Webb Petroleum Services
President

Oil and gas consultation, project permitting, environmental compliance, governmental coordination and regulatory affairs.

2018 – 2022 **Deutsche Oel and Gas, S.A. (Luxemburg)**
Chief Operating Officer

International oil and gas investment company.
Owner of Furie Operating Alaska, LLC and Cornucopia Oil and Gas Co.

2018 – 2022 **Furie Petroleum Company, LLC**
President

All aspects of oil and gas exploration and production.

2011 – 2018 **Furie Operating Alaska, LLC**
Senior/Executive Vice President

Manage Alaska Office. Company liaison to Alaska Legislature and U.S. Congressional Delegation. Oversee all land and regulatory transactions, including acquisitions and Joint Ventures, assignments, Unit Agreements, Plans of Exploration and Development, bonding, seismic and well data submittals, lease bidding, project permitting and regulatory compliance. Incident Commander for possible oil spills, and Chairman of BMP Plan Committee. Extensive interaction with federal, state and regional governments.

2016 – 2022 Helena Energy, LLC
President

Natural gas transportation and marketing. Purchasing and selling natural gas.

2006 – 2011 Aurora Power, Inc.
Aurora Gas, LLC
Manager, Land and Regulatory Affairs

Responsible for land and regulatory transactions, including acquisitions, assignments, farm-in/farm-out agreements, Confidentiality Agreements, Unit Agreements, Plans of Exploration and Development, Participating Agreements, AOGCC, bonding, seismic and well data submittals, lease bidding, project permitting and regulatory compliance. Extensive interaction with federal, state, regional and local native governments.

2005 – 2008 Alaskan Crude Corporation
Vice President of Regulatory Affairs

Media and public relations, well site and rig equipment acquisition, permitting, responsible for all land transactions and negotiations (acquisitions, assignments, farm-in and farm-out agreements), Unitization Agreements, Plans of Exploration and Development, Participating Agreements, AOGCC spacing exemptions and sundry applications, seismic and well data submittals, lease bidding, payments, interaction with federal, state and regional governments, regulatory compliance assurance.

2005 – 2006 Olgoonik Native Corporation,
Olgoonik Environmental Services, Inc.
Project Manager

Environmental investigation and sampling; industrial health and safety auditing; regulatory permitting; Hazwoper/Hazmat instruction; RFP preparation and bidding; project coordination and management, client/regulatory and permitting coordination; oil and gas project consultation; on-site QA/QC documentation, HSE compliance and evaluations; OSRO capability and preparedness audits; site remediation, closure plans and management; hazardous spill response; hazardous waste characterization, manifesting and logistics; waste management planning; field inspections and evaluation; 40 hr. HAZWOPER, 8 hr. HAZMAT, 10 hr. OSHA, RCRA, NEPA, CIRCLA, NSTC, CPR/Adult First Aid.

1992 – 2005 State of Alaska, Department of Natural Resources
Division of Lands / Division of Oil and Gas
Natural Resource Specialist III, Natural Resource Officer
State Title / Lease Administration / Permitting and Compliance

13 years in regulatory permitting and HSE compliance. Field inspections, evaluations and recommendations; governmental oversight of remediation activities and site closures; construction document review and evaluation with RCRA, OSHA, API, and other state and federal regulations; multi-agency project coordination (ACMP, DNR, OPMP, OHMP, DEC, EPA, NMFS, MMS, ADF&G, COE, USCG, CIRI, NSB). Air and water quality, archeological site clearance, COE 404 permit, and polar bear interaction / hazing plan evaluations, indigenous issues, private-surface ownership interaction.

Hazardous spill response evaluation and incident command training; NPDES review; revisions to, and proposed oil and gas regulations; mitigating measure negotiations; DNR lead on oil and gas NEPA processes (EIS/EA); oil and gas leasing and assignments; statewide and performance bonding review; arctic survival trained, HAZWOPER, NSTC, H2S, CPR, Adult First Aid.

1985 – 1990 **State of Alaska, Dept. of Community and Regional Affairs**
Municipal and Regional Assistance Division
Local Government Specialist, ACMP / ANCSA / Native Issues

Comprehensive understanding of 43 U.S.C. sections 1601-1642 (ANCSA) and Public Law 96-487 (ANILCA). Specialization in ANCSA 14(c)(3) land negotiating; community planning, design, subdivision and development; remote sensing and surveying; aerial photography interpretation; and village training. Technical assistance for village councils and native elders on native allotment adjudications and trust land reconveyances. Conflict resolution assistance between Regional Corporations, Village Corporations and native allottees. Assistance to incorporated communities with regional and comprehensive land-use planning. Coordination with BLM, BIA, IHS, AFN and ANF on land-related issues.

1980 – 1985 **Nabors Alaska Drilling**
Brinkerhoff-Signal
Roughneck, Derrick man, Driller

Remote exploratory wells on North Slope and Kenai Peninsula. Production drilling in Milne Point and Kuparuk. Blow-out prevention, safety, H2S and environmental training. Well logs; flow tests; coring; work-overs; plugging and abandonment, cross country rig moves, remote camp installation.

1977 – 1978 **Alaska Constructors - ANS-BP (Brown & Root)**
Engineering Assistant, Construction Inspection QC/QA

Prudhoe Bay GC-3 Construction. Review construction as-builts and perform quality control and assurance tests on electrical instrumentation, positive pressure air purge systems, and high-pressure systems.

Non-Oil and Gas / Regulatory Related

2005 – 2017 **The Ridge Development Company, LLC**
Property Acquisition and Development
Chairman, Managing Member

Real estate holding company, land subdivision and development, marketing, zoning and code compliance assurance, contracting, assessment and tax negotiations. Homeowner association creation and management. Borough and municipal assembly resolution drafting and Alaska legislative lobbying.

1989 – present **Executive Realty, Real Estate Sales and Investing**
Real Estate Broker

Residential and commercial real estate sales and leasing, negotiating, investing, financing, advertising and valuations. Preliminary title searches; rural site evaluations, social/economical/environmental analysis; contract consulting; regulatory review. Member of National Association and Alaska Association of Realtors. Thorough understanding of the Alaska Native Allotment Subdivision Act of 2003, especially its impact on "restricted" lands.

1990 – 2006 **ACCENTS Inc. dba: Accents of Alaska**
Vice President, Construction Manager

Residential and Commercial Contracting. Project evaluation and bidding, permitting, financing, supervision and inspecting.

1978 – 1980 **State of Alaska, Department of Fish and Game**
Architectural Assistant

Fish hatchery design: civil, structural, mechanical and electrical. Contractor supervision and quality assurance.

1976 – 1978 **Architectural Services Incorporated**
President and Owner

Residential and light commercial building design. Project evaluation and bidding, permitting, financing, supervision and inspecting.

Boards and Commissions

1995 – 2007 Municipality of Anchorage
 Board of Adjustments
 Transportation Commission
 Housing and Neighborhood Development Commission
Commissioner

Quasi-judicial board responsible for making rulings on Municipal Planning and Zoning appeals and other Title 21 issues. Administrative process advisement to Mayor.
Regulatory commission responsible for vehicles for hire and public convenience and necessity. Advisory Commission to the Mayor on housing issues and urban impacts.

Education

1977 - 1980 University of Alaska, Architectural Engineering Technology

Additional Training / Education

Administrative Law, U.S. Dept. of Interior
ANCSA / ANILCA, U.S. Dept. of Interior
Hazardous Waste Operations and Emergency Response (HAZWOPER), UAA
Win – Win Negotiating, Career Track Learning Seminars
Technical Writing and Communications, Oregon Vocational Seminars
Energy Efficient Home Building in Alaska, Alaska Craftsman Home Program
Industrial Radiation and NORMS in the Oil and Gas Industry, IOGCC
Certified Professional Landman Course, American Assoc. of Professional Landmen
Opportunities in Alaska for Coal Bed Methane, Industry workshop
Alaska Coastal Management Program Regulations Training Workshop, DGC
ASSET Team Management Course, BP Exploration (Alaska), Inc.

Licenses and Certificates

Reg. Professional Building Designer, American Institute of Building Design, 1979
Licensed Private Pilot, United States of America, 1979
Aircraft Instrument Rating, United States of America, 1998
Licensed Commercial Pilot, United States of America, 2001
Licensed General Contractor, State of Alaska, 1980
Licensed Real Estate Agent, State of Alaska, 1989
Licensed Investment and Securities Agent, State of Alaska, 1990
Certified Youth Sports Coach, Boys and Girls Clubs, 1990
Licensed Real Estate Broker, State of Alaska, 1993
Superior Accomplishment Award, DNR -State of Alaska, 1993
Residential Contractor Endorsement, State of Alaska, 1996
Mayor's Award for Public Service, Municipality of Anchorage, 1998
Certificate of Appreciation, 20 years of Service, State of Alaska, 2005
Mayor's Award for Public Service, Municipality of Anchorage, 2005
National Incident Management System (NIMS), Intermediate Incident Command, 2009

Organizational Affiliations

American Association of Professional Landmen (AAPL)

Alaska Association of Professional Landmen

- President, 2008/2009

- Board of Directors, 2009-2011

- National Legislative Committee, 2010-2014

Petroleum Club of Alaska

National Association of Realtors

DATE RECEIVED: **RECEIVED**
FEB 09 2026
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675.

Board and position for which I am applying: BOAA, Member 4
(For example, Board of Equalization, Member 3)

Applicant Name: Andrea Larson
Residence Address: 3400 N. Sams Drive
Mailing Address: 3400 N. Sams Drive
Home/Cell phone: (907) 227-3784 Work phone: (907) 227-3784 Email: Andrea@skybluerent.com
Name and Address of Employer: Self-Employed

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 25 years

Briefly explain why you are interested in serving on the board in which you are applying:
I value a fair process and consistency in land-use decisions assuring that Title 17 is interpreted as written and evaluated with consideration for long-term community and neighborhood impacts.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
Please see attached Resume.

Applicant Name: Andrea Larson

List three professional or personal references:


Name: John Popecki Phone: (907) 354-4851
Name: Katherine Gilligan Phone: 1 (907) 232-5472
Name: Steven Bryce Burkhart Phone: 1 (907) 315-6661

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? X NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 X NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature:  Date: 2/9/26

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>24-520</u>	Assembly District: <u>6</u>	Service Area: <u>na</u>
Position on Board: <u>BOAA, Member 4</u>	Term Ends: <u>12/31/26</u>	
Residence Checked: YES <input checked="" type="checkbox"/>	Map Checked: YES <input checked="" type="checkbox"/>	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Andrea S. Larson

Wasilla, Alaska | (907) 227-3784 | Andrea@skybluerent.com

February 09, 2026

Matanuska-Susitna Borough Assembly

Re: Matsu Borough Planning Commission

Dear Mayor DeVries and Matsu Assembly,

I am writing to express my interest in serving on the Matanuska-Susitna Borough Planning Commission. While I understand there are not currently vacant positions, I would sincerely appreciate consideration should a seat become available in the future.

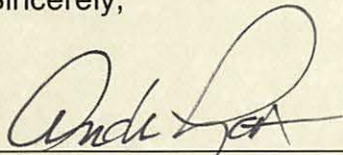
As a long-term business owner, property developer, and borough resident, I bring practical experience in land use, permitting, contract negotiation, regulatory compliance, and responsible development.

For thirty years, I owned TransNorthern Aviation from the Anchorage International Airport with bases in Kotzebue, Kenai, and Talkeetna, Alaska, in addition to South American survey operations, overseeing commercial flight operations, managing up to thirty employees, negotiating leases and land acquisitions, and securing permits for hangar construction on a five-acre airport parcel.

Within the Matanuska-Susitna Borough, I own five properties and have developed three residential rental properties from raw land through construction, working directly with borough permitting and inspection processes.

I am committed to balanced judgment, respect for community input, and thoughtful long-term planning to support both economic vitality and community character. Thank you for your consideration.

Sincerely,



Andrea S. Larson

Andrea S. Larson

Wasilla, Alaska | (907) 227-3784 | Andrea@skybluerent.com

Executive Profile

Aviation executive and property developer with 30 years of leadership experience in commercial operations, regulatory compliance, land acquisition, contract negotiation, and facility development. Extensive practical experience with permitting processes and land-use considerations within the Matanuska-Susitna Borough. Recognized for balanced judgment, operational oversight, and long-term planning perspective.

Professional Leadership Experience

Owner & General Manager, TransNorthern Aviation | 30 Years

- Directed commercial flight operations and supervised up to 30 employees.
- Negotiated contracts, leases, and land acquisitions.
- Secured permits and oversaw development of commercial hangar facilities.
- Maintained regulatory compliance and operational safety oversight.

Additional Aviation Experience | 1985 – 1995

Commuter Pilot, PenAir; Talkeetna Mountain Pilot, Doug Geeting Aviation; CFII Flight Instructor, Take Flight (Merrill Field, Anchorage); Customer Service Agent, Wilbur's Flight Services; Kenai Fish Packing – Processing Line.

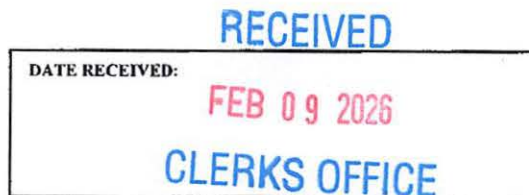
Property Development & Land Use Experience | 1995 – Present

Owner of five properties within the Matanuska-Susitna Borough; developed three residential rental properties from raw land through construction and occupancy. Direct experience with borough permitting, inspections, development standards, and leasehold airport property management.

Education & Professional Credentials

Commercial / Instrument CFI Multiengine Pilot Ratings; Bachelor of Science in Psychology, University of Oregon; Aviation Technology, University of Anchorage; Vocal Major, American Conservatory of Music (Chicago, Illinois).

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information in this document is a public record.

Board and position for which I am applying: Board of Ethics, Member 5
(For example, Board of Equalization, Member 3)

Applicant Name: Skyler DeBoer
Residence Address: 2340 E Lynx Cir Wasilla AK 99654
Mailing Address: 2340 E Lynx Cir Wasilla AK 99654
Home/Cell phone: 8505325033 Work phone: _____ Email: Skydeboer@msn.com
Name and Address of Employer: USAF/ JBER

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 2 Years

Briefly explain why you are interested in serving on the board in which you are applying:
I am interested in serving on the Board of Ethics because I value integrity, fairness, and accountability in decision-making.
My experience in high-responsibility environments has reinforced the importance of ethical standards, transparency, and impartial judgment.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
Served in senior non-commissioned leadership roles where ethical decision-making directly impacted human safety.
Chaired emergency and safety teams responsible for identifying, assessing, and mitigating risks for large-scale operations.
View things at all viewpoints, assess competing interests, and reach thoughtful conclusions grounded in ethics rather than emotion or convenience.

RECEIVED

Applicant Name: Skyler DeBoer

List three professional or personal references:

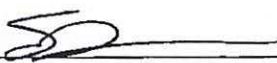
Name: <u>Greg Oswald</u>	Phone: <u>17193303684</u>
Name: <u>Patrick Schoonover</u>	Phone: <u>19076929</u>
Name: <u>Jeb Richie</u>	Phone: <u>13026709742</u>

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature: Skyler R. DeBoer  Date: 2/9/2026

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>28-465</u> Assembly District: <u>6</u> Service Area: <u>na</u>
Position on Board: <u>Board of Ethics, Member 5</u> Term Ends: <u>12/31/28</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

DATE RECEIVED: **RECEIVED**
DEC 03 2025
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly which board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information provided in this document is a public record.

Board and position for which I am applying: Health And social services
(For example, Board of Equalization, Member 3)

Applicant Name: Scott Lindbloom
Residence Address: 925 S. Chugach St. Apt 9 99645 Adc
Mailing Address: _____
Home/Cell phone: 928-242-7014 Work phone: _____ Email: slmlbloom223@gmail.com
Name and Address of Employer: _____

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: N/A
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: one year

Briefly explain why you are interested in serving on the board in which you are applying:
It is good for Health and social services

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
Hi HAVE Lots of Experiences with Health and social services

Applicant Name: Scott Lindbloom

List three professional or personal references:

Name: PATINAT Phone: 907-727-6610
Name: Jennifer Phone: 907-263-2011
Name: Rachel Whitz Phone: 817-707-7582

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

Applicant Signature: Scott Lindbloom Date: 12/3/2023

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>25-320</u> Assembly District: <u>2</u> Service Area: <u>n/a</u>
Position on Board: <u>Health + Social Services, Member 6</u> Term Ends: <u>12/31/27</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Resume

Scott Lindbloom
525 W. 16th St., Apt. 12
Salida, CO 81201
Phone: 928-242-7014

Education

Bear Creek High School, Diploma	1991
Red Rocks Community College, Custodian Certificate	April 4, 1994
National American University, AAS Management	May 4, 2001

Work

Scottsbluff Middle School
2601 Broadway
Scottsbluff, NE 69361

Volunteer City of Show Low parks and Recreation Department 180 N. 9 th St. Show Low, AZ 85901 Contact: Mike Mariscal	2014-2018 928-369-6465
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Volunteer City of Show Low Chamber of Commerce 81 E. Deuce of Clubs AZ 85901 Contact: Jimmy 928-551-0505	2014- 2018
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Volunteer Nebraska Department of Health and Human Services Advisory Committee Development Disabilities Board Position: Board Member P.O. Box 94982 Lincoln, NE 68509-4982 402-471-6038	July 2012 to July 2014
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Supervisor: Tyla Watson AZ Developmental Disabilities planning Council Board member Contact: Mike 602-542-8975	2019-2022
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Volunteer

Arizona State Vocational Rehabilitation Advisory Council 2018 to 2022
Board Member
Contact: Lindy Power 480-640-3208

Volunteer Behavioral Health Planning Council 602-417-4706 2018-2022

Arizona Disability law Council 2014-2022
Board Member
Contact: A. J. J. 520-394-4757

Volunteer City of Show Low ADA Committee Quarterly Meeting
Contact: Jay 928-542-4014

Volunteer Developmental Disability Advisory Committee, District One
Contact: Keith 928-358-6843 or Tom O'Halleran, U. S. House of Representatives

Arizona Statewide independent living Council 2014 to 2021
5025 E. Washington St., Ste 214
Phoenix, AZ 85034
Contact: Melissa 602-262-2900, ext. 2

Department of Economic Security

Developmental Disabilities Advisory Council 2019-2022
2500 E. Cooley St., Ste 410
Show Low, AZ 85901
Contact: Nicolina
480-261-8528

Denver International Airport 2024 - present
Denver Accessibility Advisor's Committee
Shawn Smith, Senior Vice President
303-342-2393

National Independent Living Council 2014- present
Sub-committee highway transportation

ADA Federal Regulation

Peter Joshike Peter@vcil.org

802-224-1815

Colorado Parks and Wildlife

current volunteer

District Wildlife Manager

7405 W. Hwy 50

Salida, CO 81201

719- 530-5520

Tyler Kersey@state.co.us

Colorado Department of Human Services

2024

Rule Making Meeting State Board - public member

Kyle Ainth

720-602-6807

kylezinth@state.co.us

Colorado Statewide Independent Living Council

2024

Term 10/01/2022 - 09/30/2025

Peter Pike

720-697-4794

peter.pike@state.co.us

University of Iowa

2024

Term 09/17/2024 - Current

Therapeutic Recreation & Disability Studies

Guest Speaker

Kristina Gordon, MA, CTRS

319-467-1841

uiowa.edu

May 10, 2019

City of Show Low ADA Committee Quarterly Meeting Minutes

1. Welcome

a. Roll Call

In attendance:

Scott Lindbloom

Lisa Robertson

Justen Johnson

Jay Brimhall

Absent:

Bill Johnson

2. Projects/Grants

- Mr. Tregaskes reported that Culvers submitted plans for construction that included an ADA access route from the sidewalk along White Mountain Road to their entrance.
- The 8th and McNeil sidewalk project was completed since the group's last meeting in November 2018.
- Arizona State Parks awarded the City of Show Low a grant to construct 2000 linear feet of trail in the Meadow along Show Low Creek. Part of the project includes the construction of ADA fishing nodes into Show Low Creek.
- The project from 11th to White Mountain Road will include an ADA compliant sidewalk
- The Arizona Department of Housing monitoring visit in April 2018 showed 100% compliance with respect to the ADA

3. Transit

- Ms. Robertson discussed new buses for the Four Seasons Connection that will be procured soon. Per the City's Agreement with the Arizona Department of Transportation, the buses will be outfitted with all standard ADA accessible features.

4. Other Discussion

- Snow removal discussion
- Mr. Lindbloom discussed with the others what he had seen in a recent trip to Trinidad, Colorado, including a trolley and other transit related items.
- Staff to present to the City Council at a future council meeting
- Next meeting will be on August 8, at 3pm in the Heritage Conference room at Show Low City Hall, 180 N. 9th St. Show Low, AZ 85901

5. Adjournment

COLORADO PARKS & WILDLIFE



ADA Accommodation Permits for Hunters with Disabilities

Colorado Parks and Wildlife offers reasonable hunting accommodation permits to customers with disabilities, as defined by the Americans with Disabilities Act (ADA). These accommodations are granted to individuals who have significant impairments to their daily major life functions, not on their ability to participate in specialized activities such as hunting.

Important facts about ADA Accommodation Permits:

- Colorado Parks and Wildlife does not honor accommodation permits or applications from other states and/or countries. Customers wishing to utilize an accommodation in Colorado must be approved through our application process to be granted an accommodation.
- Accommodation permits are not licenses; permit holders must still purchase hunting and fishing licenses to participate in these activities.
- Possession of an accommodation permit does not exempt the permit holder from obeying all hunting, fishing, and property-use laws.
- Accommodations may be granted on either a temporary or lifetime basis, depending on the information provided by the applicant's medical provider.

How to request an Accommodation Permit:

Hunters who wish to request an accommodation permit(s) should complete the ADA Accommodation Permit Application. Please note that applications may take up to 30 days to be processed.

Completed applications may be submitted by:

Mail SHALAMA	Email: 720-602-6422
Colorado Parks and Wildlife Attn: ADA Accommodation Permits 6060 Broadway Denver, CO 80216	disability.apps@state.co.us 720-602-6422

Commonly Requested Accommodations

Note: this list is not all-inclusive and other accommodations may be requested for specific disabilities.

- Crossbow or Draw-Loc during archery season.
 - Conditions that typically qualify include: inability to reach above head, limited range of motion in arms and/or shoulders, decreased grip strength, decreased finger/hand coordination, inability to push

or pull, etc.

- **Shoot from motor vehicle/OHV**
 - Conditions that typically qualify you to shoot from a vehicle include: use of a prescribed mobility device such as a wheelchair, crutches, braces, etc., documented severe difficulty getting in/out of a vehicle, problems with standing or balancing, and/or a medically valid need for controlled temperature and environment. CPW does not grant accommodations to shoot from a public road.
- **Assistant to track and dispatch wounded game**
 - If you cannot track and retrieve wounded game, this accommodation allows an assistant to do it for you. CPW does not grant accommodations allowing off road OHV access for the purposes of game retrieval.
- **Scopes with magnification greater than 1X on crossbow**
 - Requires documentation of a visual disability in Section 2 as defined by the Americans with Disabilities Act (ADA). Hyperopia, myopia, and presbyopia are not considered disabilities under the ADA and will not qualify for an accommodation. Age-related visual impairments will not qualify. NOTE: CPW allows the use of non-magnifying scopes and red dot sights that magnify 1X or less with a Crossbow/Draw-Loc permit. This accommodation does NOT allow laser or battery operated/electronically powered devices that are attached to or incorporated into the crossbow which aid in range finding and/or aiming or a sighting device that emits light from a crossbow to the animal. The intent of these seasons is to provide a “primitive” style recreational opportunity for hunters.
- **Scopes on Muzzleloader**
 - Requires documentation of a visual disability in Section 2 as defined by the Americans with Disabilities Act (ADA). Hyperopia, myopia, and presbyopia are not considered disabilities under the ADA and will not qualify for an accommodation. Age-related visual impairments will not qualify. For example, this accommodation may be appropriate if you have a visual disability that does not allow you to focus on the front sight, rear sight, and animal at the same time.

Frequently Asked Questions

1. **How do I check on the status of an application I submitted?**
 - A. Applications submitted less than 30 days ago will not receive status updates due to the volume of applications we receive. If an application was submitted more than 30 days ago and the applicant has not received any notice, please reach out to us via email (disability.apps@state.co.us) or by phone (303-291-7235) for assistance.
2. **When should requests for temporary accommodation permits be submitted?**
 - A. 30-60 days before the start of the desired hunting season.
3. **Can previously submitted paperwork that was approved for a temporary accommodation permit be used to re-submit a temporary permit for this year’s hunting seasons?**
 - A. No. Temporary accommodation permits must be resubmitted each year with an updated application and information from the applicant’s doctor.
4. **Can CPW accommodate other disabilities with needs that may not be met by one of the above-mentioned permits?**
 - A. Colorado Parks and Wildlife may provide such accommodations if they are reasonably required to allow the customer to participate in wildlife recreation and do not significantly alter the purpose of the Division property or program for which the accommodation is requested, jeopardize the safety of the applicant or any other person, or pose undue hardship to the Division.
5. **Can a customer utilize their crossbow accommodation permit from another state while hunting in Colorado during archery season?**
 - A. No. Colorado does not honor crossbow, or any other accommodation permits, issued from other states or countries. The customer must be approved through the CPW application process to utilize a crossbow during archery season in Colorado.

6. **Can customers with a Shoot from Vehicle/OHV permit use their vehicle/OHV on any roads while in the field?**
 - A. Vehicle access and use is regulated by the specific land management agency or landowner of properties you wish to hunt. CPW cannot grant vehicle access, off-road access, or off-trail use on property not managed by CPW. Contact the appropriate land management agency (i.e. US Forest Service, BLM, etc) to obtain information on travel use and restrictions within their jurisdiction.
7. **When utilizing the Aid to Track/Dispatch accommodation permit, does the permit holder's assistant have to use the same method of take as the permit holder?**
 - A. Yes. The assistant must use the same method of take as the issued license and/or permit. For example, if the permit holder is utilizing a crossbow permit, the assistant must use either a crossbow or standard compound bow to dispatch the animal.



United States
of America

Congressional Record

PROCEEDINGS AND DEBATES OF THE 115th CONGRESS, SECOND SESSION

House of Representatives

HONORING SCOTT LINDBLOOM

HON. TOM O'HALLERAN
of Arizona
in the House of Representatives

Tuesday, July 10, 2018

Mr. Speaker, I rise today to acknowledge Mr. Scott Lindbloom of Show Low, Arizona. Scott dedicates a significant part of his life to improving the lives of people like himself who have an intellectual or developmental disability. This week, the National Association of Councils on Developmental Disabilities is honoring Scott for his work to empower people with intellectual and developmental disabilities. I would like to offer my congratulations to him.

I met Scott at the Arizona Developmental Disabilities Planning Council booth at "Show Low Days" in June 2017. We spoke about Scott's work to advocate for critical legislation to meet the needs of people with developmental disabilities in my district. Scott believes, as I do, that every person, regardless of ability, should be able to participate fully in their community.

Our initial meeting helped kickstart the Disability Advisory Council in my district, the aim of which is gathering information from my constituents about whether federal programs and proposed legislation meets the needs of rural Northern Arizona residents with disabilities. The group now meets quarterly in the Arizona White Mountains.

In addition to his participation in the Disability Advisory Council, Scott also volunteers at the Show Low Chamber of Commerce, where he has helped to create internships for high school students with developmental disabilities so that they can gain workplace skills and experience.

I wholeheartedly congratulate Scott for receiving the Champion of Equal Opportunity Start Your Journey award and thank him for his work to improve the lives of people with intellectual and developmental disabilities.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

RECEIVED
DATE RECEIVED:
FEB 18 2026
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information in this document is a public record.

Board and position for which I am applying: Labor Relations Board, Member 2
(For example, Board of Equalization, Member 3)

Applicant Name: Danielle Kerfeld
Residence Address: 5061 W Clarion Ave, Wasilla AK 99623
Mailing Address: 5061 W Clarion Ave, Wasilla AK 99623
Home/Cell phone: (507) 404-0075 Work phone: (507) 404-0075 Email: danielle.kerfeld@gmail.com
Name and Address of Employer: State of Alaska, DCCED; 550 W 7th Ave, Ste 1500, Anchorage AK 99501

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 6 years, 4 months

Briefly explain why you are interested in serving on the board in which you are applying:
I am interested in serving on the Board because I am committed to promoting fair labor relations that balance employee rights with effective public service.
My background in civilian law enforcement, federal investigations, the armed services, and legal studies equips me to contribute thoughtful, principled oversight under MSB 2.55.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
Air Force and law enforcement veteran with experience in interpreting policy/statutes/regulations, and ensuring fair, consistent application of standards.
Master's-level Legal Studies education focused on statutory interpretation, administrative procedures, and adherence to due process.
State investigator conducting regulatory investigations, preparing cases for administrative hearings, and applying statutory standards to ensure fair, evidence-based findings consistent with due process.

2/18 emailed **305**

Applicant Name: Danielle Kerfeld

List three professional or personal references:

Name: Elizabeth Richardson Phone: (443) 987-2022
 Name: Jenny Johnson Phone: (907) 414-4824
 Name: Emme Peavy Phone: (907) 759-5806

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? X NO _____ YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

n/a

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? X NO _____ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

n/a

Applicant Signature: *Danielle Kerfeld*

Date: 02/17/2026

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>26-370</u>	Assembly District: <u>5</u>	Service Area: <u>n/a</u>
Position on Board: <u>Labor Relations, Member 2</u>	Term Ends: <u>12/31/28</u>	
Residence Checked: YES <input checked="" type="checkbox"/>	Map Checked: YES <input checked="" type="checkbox"/>	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

PROFESSIONAL SUMMARY

State of Alaska Investigator, former U.S. Air Force Investigator, and former municipal police officer with experience conducting investigations, interpreting and applying statutory standards to ensure fair, evidence-based determinations. Graduate education in Legal Studies with emphasis on legal interpretation, due process, and ethical decision-making.

PROFESSIONAL EXPERIENCE

Investigator II, State of Alaska, Anchorage, AK	June 2025 – present
United States Department of the Air Force (various locations)	Mar 2019 – July 2025
Criminal Investigator, JBER, Anchorage, AK	Feb 2024 – July 2025
Operations Support Manager, JBER, Anchorage, AK	Nov 2022 – Feb 2024
Police Services Manager, JBER, Anchorage, AK	Aug 2020 – Nov 2022
Law Enforcement Desk Sergeant, JBER, Anchorage, AK	May 2020 – Aug 2020
Patrol Officer, JBER, Anchorage, AK	Oct 2019 – May 2020
Police Officer, Floodwood Police Department, Floodwood, MN	Jan 2017 – Oct 2017
Police Officer, Duluth Police Department, Duluth, MN	Jun 2015 – Nov 2015
Police Officer, Springfield Police Department, Springfield, MN	Nov 2014 – Jun 2015

EDUCATION AND TRAINING

American Public University System, Charles Town, WV Master of Arts in Legal Studies	In progress
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33 of 36 semester hours completed

Minnesota State University, Mankato, MN 2012-2014
Bachelor of Science in Law Enforcement
2.95 GPA

Hibbing Community College, Hibbing, MN 2014
Professional Peace Officer Education and Training Certification

Professional Development

- Peace Officer License, Minnesota Peace Officer Standards and Training Dec 2014/Jan 2026
- Certified in Open Source Intelligence, McAfee Institute Dec 2024/Dec 2026
- Regional Crisis Negotiation, Federal Bureau of Investigation 2024
- Principle of Instruction, Air Education and Training 2023
- Basic Elements of Evidence Management, Evidence Management Institute 2022
- Rescue Task Force Instructor, Threat Suppression Inc. 2021
- TASER Energy Weapons Instructor, Axon Academy Mar 2021/Mar 2023
- Leadership and Supervision Course, Professional Military Education 2020, 2022

AWARDS

Earned multiple achievement commendations for performance and dedication

- Air and Space Commendation Medal for Meritorious Service 2024
- ASYMCA Alaska Service Person of the Year 2023
- Staff Support Airman of the Year 2022
- Airman Leadership School Distinguished Graduate 2022
- Air Force Achievement Medal for Outstanding Achievement 2022
- Arctic Warrior of the Week 2020
- Security Forces Academy Distinguished Graduate 2019
- Basic Military Training Distinguished Graduate 2019

CIVIC & VOLUNTEER EXPERIENCE

Red Ribbon Week, Drug Demand Reduction Outreach, Anchorage, AK 2022 – 2023
Military Law Enforcement Coordinator

Twin Cities Pride, Minneapolis, MN 2011 - 2016
Security & Surveillance

New Ulm Police Department, New Ulm, MN 2013 – 2015
Police Reserve Sergeant

Community Emergency Response Team (CERT), Mankato, MN 2013 – 2015
CERT Team Member

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

RECEIVED
DATE RECEIVED: SEP 11 2025
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675.

Board and position for which I am applying: Library Board - Trapper Creek
(For example, Board of Equalization, Member 3)

Applicant Name: Jennie Goetsch

Residence Address: 23935 S. Ronsam Dr. Trapper Creek, Ak 99683

Mailing Address: PO Box 13297 Trapper Creek, Ak 99683

Home/Cell phone: 907-232-1845 Work phone: N/A Email: jennie.earles@yahoo.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 29 years

Briefly explain why you are interested in serving on the board in which you are applying:
Libraries are essential services for our communities. I want to help ensure they continue to meet the needs of the people of the Borough.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications: Lifelong Library Patron.

1996-2000 Volunteer & Board member Trapper Creek Library Association

2000-2003 Librarian - Trapper Creek Library - Trapper Creek Library Association

2003-2022 Librarian/Director - Trapper Creek Library - Matanuska Susitna Borough

2022 - Present - Volunteer Trapper Creek Library

2025 - Board member Trapper Creek Library Association

9/11 emailed 309

Applicant Name: Jennie Goetsch

List three professional or personal references:

Name: Virginia Robson Phone: 907-354-1393
Name: Marita Crosby Phone: 907-355-1578
Name: Marie Berry Phone: 907-952-7992

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? X NO ___ YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
X NO ___ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature: Jennie Goetsch Date: 9/10/25

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>30-590</u> Assembly District: <u>7</u> Service Area: <u>n/a</u>
Position on Board: <u>LIB, Trapper Creek</u> Term Ends: <u>12/31/28</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

DATE RECEIVED: **RECEIVED**
MAR 23 2026
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly which board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information provided in this document is a public record.

Board and position for which I am applying: MSB Fish & Wildlife Commission
(For example, Board of Equalization, Member 3)

Applicant Name: Terry Gorlick
Residence Address: 16662 West MacGregor Circle Big Lake AK 99652
Mailing Address: P.O. Box 52-1818 Big Lake AK 99652
Home/Cell phone: 907-244-4304 Work phone: 907-244-4304 Email: terry.gorlick@gmail.com
Name and Address of Employer: retired.

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from more than three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest:
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
 Yes No If yes, list positions or interest: SELF-RSA, WWAB, TAB
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 10 years

Briefly explain why you are interested in serving on the board in which you are applying:
Join a Collaborative team who's common interest is Preserving and Managing through advising the Assembly on Fish and Hunting Structure & Management

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:

60+ years hunting & fishing, Assisting AK State Troopers and Fish and Game currently within the borough. Collaborative individual, task oriented and do not mind Work assignments, business owner, land Management experience.

Applicant Name: Terry Gorlick

List three professional or personal references: Fish & Game At Parker Bradley 270-839-1924

Name: Dr Jason Harmon Phone: 907-310-8801

Name: General Scott Wenke Phone: 907-978-6198

Name: Senator M. Ke Szymanski Phone: 907-250-4280
SGT Matt Kessler 907-310-9687
(AK State Trooper)

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

In the last 10 years a few traffic violations dismissed or paid
One hunting violation - self reported - Paid Fine dismissed
(few inches off on Moose Horn size - first time hunting moose.

Applicant Signature: Terry Gorlick Date: 03/17/26
PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>20-555</u> Assembly District: <u>5</u> Service Area: <u>n/a</u>
Position on Board: <u>MSB Fish + Wildlife Commission, Member 3</u> Term Ends: <u>12/31/27</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Transmittal Sheet- page1, Pages 1-3

Reference: pages 2-3 Board, Commission Application Form attached

Subject MSB Fish and Wildlife Commission

SPT Member 3 - Hunting Representative

TO: MSB Clerks office

Attn: Jamie Jokhy

350 E Dahlia Ave

Palmer Ak,99645

Jamie.jokhy@matsugov.us Edna.DeVries@matsugov.us

From:

Terry Gorlick

16662 west MacGregor Circle, Big Lake Ak 99652

Mail:

Terry Gorlick

PO Box 52-1818 Big Lake, Ak 99652


Thank you for the opportunity to apply for what I consider a very important Mat-Su Borough commission. The actions and recommendations of this commission directly and indirectly affect the quality of life that draws so many of us to the Borough—whether it is observing fish and wildlife, participating in hunting to help put food on the table, or capturing once-in-a-lifetime fish and wildlife photographs.

The opportunity this board has to support both citizens and the sustainability of wildlife and habitat through the Assembly is very important to me, and I value the collaborative, balanced working environment that many of the Borough boards have demonstrated.

I look forward to the opportunity to serve as the hunting representative. I bring experience as an outdoorsman, along with past support to the Alaska State Troopers related to poaching observations and wildlife reporting. References are available upon request.

Sincerely,

Terry Gorlick

 03-21-26

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

DATE RECEIVED: **RECEIVED**
NOV 21 2025
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information in this document is a public record.

Board and position for which I am applying: MSB Fish & Wildlife Commission, Member 3
(For example, Board of Equalization, Member 3)

Applicant Name: Crosby Morrow
Residence Address: 851 N Upstream Pl. Palmer, AK 99645
Mailing Address: 851 N Upstream Pl. Palmer, AK 99645
Home/Cell phone: 905-775-5244 Work phone: 905-775-5244 Email: crosby.morrow@gmail.com
Name and Address of Employer: Prism Design & Construction 7620 W. Marigold Wasilla, AK

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 34 Years

Briefly explain why you are interested in serving on the board in which you are applying:
I would like to be more involved to help safeguard hunting, fishing, trapping, and overall wildlife management.
I am very passionate about the outdoors and would love to be afforded the opportunity to be able to do my part.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:

I am a lifelong Alaskan, and resident of the Mat-Su Borough. I work very well as a team player, but am also comfortable in a leadership role. I have been employed by the same company for nearly 15 years, and hope to continue my career growth as the company itself grows. I spend as much time as I possibly can hunting and trapping in Alaska. I have always taken pride in having a strict moral compass and feel that you should always do the right thing, even when it is a hard choice.

My job and my passion for hunting both require me to be aware of and strictly follow rules and regulations and I feel confident in my ability to understand and abide by them.

Applicant Name: Crosby Morrow

List three professional or personal references:

Name: Tim Gossett Phone: 907-841-2338

Name: Gabe Kitter Phone: 907-232-5870

Name: Shaun Campbell Phone: 907-203-6434

- Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

(1) 3AN-16-06310CI (2) Automobile Tort (but not wrongful death) (3) 05/19/2017

(4) I had worked a long shift and was almost stopped at a red light and accidentally fell asleep and rear ended a pickup truck. No one seemed to be hurt at the time but later there was a civil suit filed against me and the company I work for. There was a judgment against us for the sum of \$120,000 paid by the insurance company.

- Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature: Crosby Morrow

Date: 11/21/2025

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>28-475</u>	Assembly District: <u>3</u>	Service Area: _____
Position on Board: <u>MSB Fish+Wildlife, Member 3-Hunting Rep.</u>	Term Ends: <u>12/31/27</u>	
Residence Checked: YES <input checked="" type="checkbox"/>	Map Checked: YES <input checked="" type="checkbox"/>	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

DATE RECEIVED: **RECEIVED**
NOV 18 2025
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675.

Board and position for which I am applying: Fish and Game Advisory
(For example, Board of Equalization, Member 3) Member 3, Hunting Rep

Applicant Name: Mark Johnson

Residence Address: 22022 East Tempest Circle, Palmer

Mailing Address: 22022 East Tempest Circle, Palmer, AK 99645

Home/Cell phone: 907 745 7425 Work phone: 907 354 0786 Email: mr.j@mtnonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
 Yes No If yes, list positions or interest: Mike Bowles, Assembly, SIK
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 43 years

Briefly explain why you are interested in serving on the board in which you are applying:
I am an active hunter, trapper and fisherman.
I am very interested in responsible fish and game management

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
I am a lifelong Alaskan, 43 year Mat-Su resident.
I understand hunting, fishing and trapping and the interaction between various land user groups.

11/18 emailed ¹316

Applicant Name: Mark Johnson

List three professional or personal references:


Name: Wynne Wene Fee Phone: 907 841 1058
Name: Karin Barker Phone: 907 795 5712
Name: Michael Bowles Phone: 907 355 1355

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature:  Date: 11/18/25a

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>25-305</u> Assembly District: <u>1</u> Service Area: <u>n/a</u>
Position on Board: <u>MSB Fish & Wildlife Commission, Member 3</u> Term Ends: <u>12/31/27</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

RECEIVED
DATE RECEIVED:
JAN 26 2026
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information in this document is a public record.

Board and position for which I am applying: Parks and Recreation and Trails, District 5
(For example, Board of Equalization, Member 3)

Applicant Name: Dennis Vau Dell
Residence Address: 2025 S Kyrsten Cir
Mailing Address: 2025 S Kyrsten Cir. Wasilla, 99623
Home/Cell phone: 9076314011 Work phone: _____ Email: vaudell@gmail.com
Name and Address of Employer: retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030). "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 14 years

Briefly explain why you are interested in serving on the board in which you are applying:
I enjoy the use of trails and the outdoors

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
I have no experience other than camping, riding and hiking.

1/27 email 318

Applicant Name: Dennis Yau Dell

List three professional or personal references:

Name: Mike Corbin Phone: 9072297076
Name: Bonnie crosby Phone: 9077958188
Name: Lee Gage Phone: 9073506353

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature: 

Date: 1/25/26

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>26-360</u> Assembly District: <u>5</u> Service Area: <u>n/a</u>
Position on Board: <u>PR+TAB, District 5</u> Term Ends: <u>12/31/28</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

DATE RECEIVED: **RECEIVED**
DEC 16 2025
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information in this document is a public record.

Board and position for which I am applying: Platting Board, ^{District} Member 7
(For example, Board of Equalization, Member 3)

Applicant Name: Jared Prewett
Residence Address: 13403 North Willow Lake Dr. Willow AK, 99688
Mailing Address: P.O Box 940345 Houston AK, 99694
Home/Cell phone: (907)203-5754 Work phone: _____ Email: jared.prewett@alumni.ou.edu
Name and Address of Employer: Arrowhead Land Company

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 8 months

Briefly explain why you are interested in serving on the board in which you are applying:
I want to serve on the platting board to be a direct steward of my community's future, ensuring its growth and true to our shared vision. It's where I can help turn land into thriving, well-planned neighborhoods.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
Real Estate or Land Development: Direct involvement in property transactions, site planning, zoning processes, or subdivision development.

12/16 emailed 320/

Applicant Name: Jared Prewett

List three professional or personal references:

Name: Rich Boothby Phone: (907)354-3246

Name: Sidney Bertz Phone: (907)854-1570

Name: Wayne Phillips Phone: (580)399-3922

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature: JARED PREWETT

Date: 12-16-2025

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>30-605</u> Assembly District: <u>7</u> Service Area: <u>W/a</u>
Position on Board: <u>Planning Board, District 7</u> Term Ends: <u>12/31/26</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

RECEIVED
DATE RECEIVED: **JAN 15 2026**
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675. The information in this document is a public record.

Board and position for which I am applying: Platting Board, District 7
(For example, Board of Equalization, Member 3)

Applicant Name: Reginald E Carney Jr
Residence Address: 1370 S Jewel St in Palmer, Ak 99645
Mailing Address: Same as above.
Home/Cell phone: NA Work phone: 907-355-8226 Email: reginalcarneyjr@gmail.com
Name and Address of Employer: Owner of Ark Realty and Ark Home Builders

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: I have lived in the Borough for 28yrs.

Briefly explain why you are interested in serving on the board in which you are applying:
I am interested in serving because I care about the Mat-Su Borough and want to support responsible development. My background in real estate, homebuilding, and land development combined with a reputation for integrity, would allow me to contribute effectively and work well with the current board.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
Attached Resume :).

Applicant Name: Reginald E Carney Jr

List three professional or personal references:

Name: Gary Larouso Phone: 907-355-6780
Name: Kayla Kinnean Phone: 907-521-9193
Name: Kerri Stevens (Stevens Glass) Phone: 907-232-8002

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES


If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NA

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NA

Applicant Signature:  Date: 1-15-2026

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>25-320</u>	Assembly District: <u>2</u>	Service Area: <u>na</u>
Position on Board: <u>Planning Board, District 7</u>	Term Ends: <u>12/31/26</u>	
Residence Checked: YES <input checked="" type="checkbox"/>	Map Checked: YES <input checked="" type="checkbox"/>	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Reginald Eugene Carney Jr

Palmer/Wasilla, Alaska | Phone: 907-355-8226 | Email: reginaldcarneyjr@gmail.com

PROFESSIONAL SUMMARY

Real estate broker/owner, homebuilder (Owner of Ark Home Builders, LLC) with land development experience in the Matanuska-Susitna Borough. Proven record of ethical leadership, community involvement, and practical knowledge of platting-related considerations including access, utilities, drainage, and long-term neighborhood impact.

RELEVANT EXPERIENCE

Broker/Owner — Carney Real Estate Group, DBA Ark Realty | Mat-Su Borough, AK | (2012–Present)

- Leads real estate operations with a focus on responsible development and long-term community value
- Works with buyers, sellers, and property owners through complex land and subdivision-related transactions
- Coordinates with lenders, title, surveyors, and professionals involved in land use and development process

Owner/Builder — Ark Home Builders | Mat-Su Borough, AK | (2022–Present)

- Oversees residential construction projects from planning through completion
- Experienced with permitting workflows, site considerations, and coordination with trades and inspectors
- Focused on quality, compliance, and practical decision-making that supports safe, functional growth

Land Development Experience | Mat-Su Borough, AK | 2022–Present)

- Experience evaluating land potential and development feasibility
- Familiar with common platting issues such as access, easements, drainage, utilities, and lot layout
- Works with survey, engineering, and related professionals as needed

COMMUNITY & PUBLIC SERVICE

- Strong interest in local planning, growth, and community standards within the Mat-Su Borough
- Committed to fair, transparent decision-making and respectful collaboration

CORE STRENGTHS

- Ethical leadership and accountability
- Extensive understanding of real estate + building + land development
- Sound judgment and detail-oriented review

- Professional collaboration and communication
- Community-minded approach to growth

REFERENCES

Available upon request

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

DATE RECEIVED: **RECEIVED**
JAN 13 2026
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **jamie.jokhy@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675.

Board and position for which I am applying: Board of Supervisors - FSA
(For example, Board of Equalization, Member 3) West Lakes 1361
Member 2

Applicant Name: Jessica Deanice Warner
Residence Address: 1331 Brass Ring Dr. Wasilla, Alaska 99623
Mailing Address: PO Box 871037 Wasilla, Alaska 99687
Home/Cell phone: 907-715-4423 Work phone: N/A Email: jessie7688@gmail.com
Name and Address of Employer: N/A

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
 Yes No If yes, list positions or interest: Thomas Warner (Emergency Responder)
(For example: employee, emergency responder, board member, contractor, etc.)
Sarah Warner (Emergency Responder)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
 Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 11 years

Briefly explain why you are interested in serving on the board in which you are applying:
I am currently the president of the West Lakes Auxiliary and would love to volunteer my time in the emergency services more. To help support the emergency Responder of my community.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
2024- Current - President of West Lakes Auxiliary
2023-2024- Administrative Assistant (Fleet)
1998-2003- Business Owner

1/13 emailed **3261**

DATE RECEIVED: **RECEIVED**
OCT 08 2025
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675.

Board and position for which I am applying: Willow-Caswell FSA Board No. 140, Member 3
(For example, Board of Equalization, Member 3)

Applicant Name: Tamara Boeve
Residence Address: 25957 W. Phido St, Willow AK 99688
Mailing Address: HC 89 Box 124, Willow AK 99688
Home/Cell phone: 907-354-6744 Work phone: 907-745-5544 Email: gntboeve@hotmail.com
Name and Address of Employer: VCRS, 9465 E. Charlyut Circle, Palmer AK 99645

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
 Yes No If yes, list positions or interest: 2 daughters are Emergency responders
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 28 years

Briefly explain why you are interested in serving on the board in which you are applying:
My property burned in the Sockeye wildfire. I value emergency services and want to support the work they do in our community.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:
Willow FSA No. 35A auxiliary 2015-16. Willow FSA Board 2016-18, 2023-current.
Matsig Borough Assembly District 7 Representative 2018-2021
McKinley Wildfire Recovery Team 2019-2020

R

10/8 emailed ³²⁸

Applicant Name: Tamara Boeve

List three professional or personal references:

Name: Dan Tucker Phone: 907-863-1313
Name: Vern Halter Phone: 907-495-6868
Name: Mike Klawitter Phone: 907-903-0211

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature: Tamara Boeve **Date:** 10-4-25

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>30-605</u> Assembly District: <u>7</u> Service Area: <u>FSA 140</u>
Position on Board: <u>FSA Willow-Caswell No. 140, Member 3</u> Term Ends: <u>12/31/28</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845

RECEIVED
DATE RECEIVED: OCT 16 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675.

Board and position for which I am applying: Meadow Lakes RSA²⁷ primary, Member 1
(For example, Board of Equalization, Member 3)

Applicant Name: Stephen Edwards
Residence Address: 3847 N Gunflint trl Wasilla, Alaska 99623
Mailing Address: 7362 W Parks hwy PMB 528 Wasilla, Alaska 99623
Home/Cell phone: 907 521 0178 Work phone: _____ Email: Sledwards 4959@gmail.com
Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 23 years

Briefly explain why you are interested in serving on the board in which you are applying:
Continue serving RSA residents and help them with maintenance concerns.
Also keep moving forward with road upgrades as funding allows. Everyone
benefits from better roads.

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:

Approx 18 yrs on RSA board. Several years LRSAB chair.
Development experience with creating a subdivision including construction of
borough road - Heavy equipment operator - grader, dozer, excavator, plowing equipment
Experience working with borough staff - RMS - supervisors - directors.
Community Council President

10/16 emailed 330

Applicant Name: Stephen Edwards

List three professional or personal references:

Name: Martin Hinkew Phone: 907 947 4052

Name: Robert Cassel Phone: 907 354 4611

Name: Chris Daniels Phone: ~~907~~
623-451-6373

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Applicant Signature:  **Date:** 10-10-2025

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>27-415</u> Assembly District: <u>7</u> Service Area: <u>RSA 27</u>
Position on Board: <u>RSA Meadowlakes No 27, Member 1</u> Term Ends: <u>12/31/28</u>
Residence Checked: YES <input checked="" type="checkbox"/> Map Checked: YES <input checked="" type="checkbox"/> Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 907-861-8683 Fax: 907-861-7845



RECEIVED
DATE RECEIVED: JAN 19 2011
CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to jamie.jokhy@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 907-861-7845. If you have questions, please call 907-861-8675.

RSA #9

Board and position for which I am applying: _____
(For example, Board of Equalization, Member 3)

Applicant Name: Dr Lisa L Harrison

Residence Address: 1001 S Serrano Drive

Mailing Address: same

Home/Cell phone: 907-354-3694 Work phone: 907-373-9453 Email: lisah_ak@hotmail.com

Name and Address of Employer: Wild Iris LLC

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or a family member, immediate or extended, have a personal or financial interest with the Borough?
Yes No If yes, list positions or interest: _____
(For example: employee, emergency responder, board member, contractor, etc.)

Do you have a family member, immediate or extended, currently serving on a Borough Board?
Yes No If yes, list positions or interest: _____
(For example: RSA or FSA supervisor, board member, etc.)

How long have you lived in the Borough: 21 years

Briefly explain why you are interested in serving on the board in which you are applying:
keep my neighborhood safe for those who live here, prevent misuse of tax monies

List professional or personal experiences that qualify you for membership on the board. You may attach a brief resume to highlight your qualifications:



1/19 emailed 332

Applicant Name: Dr Lisa L Harrison

List three professional or personal references:

Name: Bruck Clift MD Phone: 907-887-9340
 Name: Alyssa Kay Phone: 907-7950208
 Name: Andrea McGuire Phone: 907-727-5794

1. Do you have any civil judgments against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or mater? NO YES

If yes, please provide on a separate page with the following: (1) case name, (2) nature of actions, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Lisa L Harrison MD

Applicant Signature: _____

Date: 1/18/2026, 4:17:02 PM

PLEASE SIGN APPLICATION

Office Use Only: Precinct: <u>28-470</u>	Assembly District: <u>3</u>	Service Area: <u>RSA 9</u>
Position on Board: <u>RSA Midway No. 9, Member 2</u>		Term Ends: <u>12/31/28</u>
Residence Checked: YES <input checked="" type="checkbox"/>	Map Checked: YES <input checked="" type="checkbox"/>	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

R

CODE ORDINANCE Sponsored by: Assemblymembers Nowers and Mckee
 Pulled from introduction
 at agenda approval: 03/17/26
Reconsideration of removal
 From Agenda: 03/17/26
Introduced and set for Public
 Hearing on 07/21/26: 03/17/26
Reconsideration of Public
 hearing date filed: 03/18/26
 Public Hearing:
 Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 26-036**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CHANGING
THE EXEMPTION TO WEIGHT RESTRICTIONS ON BOROUGH ROADS FOR
EMERGENCIES SITUATIONS ONLY.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and
permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 11.08.010 is hereby
amended as follows:

(A) The Manager is authorized to restrict use of or
close any road, street or other public way maintained by
the borough, including those maintained through service
areas, whenever the manager considers such closures or
restriction of use necessary for the protection of the
public, or for the protection of the road or street from
damage during storms, floods, thawing conditions or
during construction or maintenance operations.

(B) When the Manager has restricted the use of

public rights-of-way, the Manager may authorize a vehicle operator to exceed weight limit restrictions one round trip per day upon payment of a fee. The fee for the exemption shall be set by the Assembly.

(C) Exemptions shall be issued only where a specific property, household, business, or public facility is experiencing emergency life, health or safety conditions that cannot reasonably be addressed by a vehicle within posted weight limits, or addressed at a later time when weight restrictions are no longer in place. Permits shall not be issued for economic convenience.

(D) Exemptions must be made in writing by the Manager or their designee, in consultation with the operation and maintenance division, and the road service area chair for the affected area shall be notified of any granted exemptions.

Section 3. Amendment of section. MSB 11.08.025 is hereby amended as follows:

11.08.025 Road Weight Restrictions

(A) This section establishes a process to allow limited exemptions from road weight restrictions for the

transportation of non-divisible equipment.

(B) An application for exemption from the road weight restrictions shall be filed on a form provided by the Borough. The application shall include:

(1) appropriate filing fee as established by the assembly;

(2) date of travel, route, and starting point and ending point [WHERE TRAVELING TO].

(3) information identifying the subject vehicle, including the make, model, color, and license plate number; [AND]

(4) information identifying the vehicle, load, or equipment which is non-divisible; and

(5) identify the specific address or parcel involved; and

(6) state the nature of the emergency and reason(s) why no other option to address the situation is available.

Section 4. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this 17 day of February, 2026.

EDNA DeVRIES, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk



(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CHANGING THE EXEMPTION TO WEIGHT RESTRICTIONS ON BOROUGH ROADS FOR EMERGENCIES ONLY.

AGENDA OF: March 17, 2026

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	 Recoverable Signature X Lonnie M cKeechie Signed by: Lonnie M cKeechie 3/9/2026
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos 3/9/2026
Borough Manager	X Michael Brown Signed by: Mike Brown 3/9/2026
Borough Clerk	 Recoverable Signature X Lonnie M cKeechie Signed by: Lonnie M cKeechie

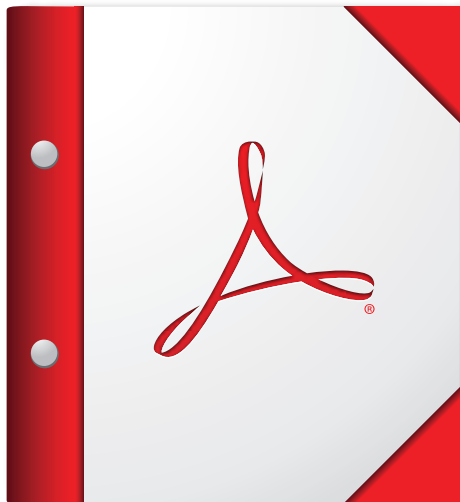
ATTACHMENT (S): Ordinance Serial No. 26-036 (3 pp)

SUMMARY STATEMENT:

This legislation is coming forward at the request of Assemblymembers Nowers and McKee.

The Assembly recently adopted legislation that allowed the manager to issue a one-time per day exemption to allow vehicle operators to exceed applicable weight limits during periods of weight restrictions on Borough roads.

This legislation further expands on the exemption by requiring that exemption occur only due to an emergency situation that is explained during the exemption process. The fee for processing the request and the fine for exceeding the weight restrictions without an exemption remain the same.



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