


**SUBJECT: INFORMING THE ASSEMBLY OF A GRANT AMENDMENT FOR TIME EXTENSION ONLY TO BE PRESENTED TO THE BOROUGH MANAGER FOR SIGNATURE.**

**AGENDA OF: October 7, 2025**

**ASSEMBLY ACTION: Presented to the Assembly 10/07/25 - BJH**

**AGENDA ACTION REQUESTED: For information only.**

Route To	Signatures
Originator	<div>9 / 1 9 / 2 0 2 5</div> <div>X T o n y a L o y e r</div> <div>Signed by: Tonya Loyer</div>
Department Director	<div>9 / 2 2 / 2 0 2 5</div> <div>X B r i a n C D a v i s</div> <div>Signed by: Brian Davis</div>
Finance Director	<div> Recoverable Signature</div> <div>X C h e y e n n e H e i n d e l</div> <div>Signed by: Cheyenne Heindel</div>
Borough Attorney	<div>9 / 2 2 / 2 0 2 5</div> <div>X N i c h o l a s S p i r o p o u l o s</div> <div>Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div>9 / 2 2 / 2 0 2 5</div> <div>X M i c h a e l B r o w n</div> <div>Signed by: Mike Brown</div>
Borough Clerk	<div>9 / 2 5 / 2 0 2 5</div> <div>X B r e n d a J . H e n r y f o r</div> <div>Signed by: Brenda Henry</div>

**ATTACHMENT (S) :**

Amendment #3 for 2023 State Homeland Security Program (2pp)

**SUMMARY STATEMENT:** The purpose of this legislation is to inform the Assembly that the Borough Manager will be asked to sign a grant amendment for time extension only for the 2023 State Homeland Security Program, grant no. 23SHSP-GY23.



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Military and  
Veterans Affairs

Division of Homeland Security and  
Emergency Management

P.O. Box 5750  
JBER, AK 99505-0800  
Main: 907.428.7000  
Fax: 907.428.7009  
ready.alaska.gov

September 22, 2025

Michael Brown, Borough Manager  
Matanuska-Susitna Borough  
350 E Dahlia Ave  
Palmer, AK 99645

RE: 2023 State Homeland Security Program, EMW-2023-SS-00037-S01  
State Program No.: 23SHSP-GY23  
Amendment 3, Effective September 11, 2025

Mr. Brown:

Enclosed is the Award Amendment for the Matanuska-Susitna Borough's 2023 State Homeland Security Program. This amendment extends the subrecipient's grant performance period to March 31, 2026, and the final report is due May 15, 2026. All previous Grant Terms and Conditions, Grant Requirements, and Assurances and Agreements still apply.

A pre-signed Obligating Award Document (OAD) is attached. Please print the document, sign the OAD, and send a scanned copy to [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov) within 30 days of subrecipient receipt. Keep the hard copy for your records.

If you have any questions, please contact the Division Project Manager for this grant, Jennifer Bond at (907) 428-7000 or by email at [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov).



Sincerely,

A handwritten signature in blue ink, appearing to read "Tiffany D. Peltier".

Tiffany D. Peltier  
Division Operations Manager

Enclosure(s): Obligating Award Document

Cc: Casey Cook, Subrecipient Project Manager  
Cheyenne Heindel, Subrecipient Chief Financial Officer

<b>State of Alaska</b> <b>Division of Homeland Security and Emergency Management</b> Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate					Page 1 of 1 FEDERAL AWARD DATE August 24, 2023 FEDERAL GRANT PROGRAM 2023 State Homeland Security Program FEDERAL GRANT NUMBER EMW-2023-SS-00037-S01	
<b>OBLIGATING AWARD DOCUMENT</b>						
RECIPIENT NAME AND ADDRESS Matanuska-Susitna Borough 350 E Dahlia Ave Palmer, AK 99645		BUDGET/PERFORMANCE PERIOD FROM: October 1, 2023 TO: March 31, 2026		AMENDMENT AMENDMENT #: 3 EFFECTIVE DATE: September 11, 2025		CFDA: 97.067 AWARD AMOUNT \$525,000.00
UEI Number: QRK7LJ2Y3RJ1 EIN: 92-0030816		STATE PROGRAM NUMBER: 23SHSP-GY23				
METHOD OF PAYMENT: Electronic		FUNDING ALLOCATION PLANNING \$0.00 EXERCISE \$0.00 TRAINING \$0.00 EQUIPMENT \$525,000.00				
PURPOSE OF AWARD This amendment extends the subrecipient's grant performance period to March 31, 2026, and the final report is due May 15, 2026. All previous Grant Terms and Conditions, Grant Requirements, and Assurances and Agreements still apply. <b>Final Report Due: May 15, 2026</b>						
GRANT REQUIREMENTS AND PROGRAM TERMS AND CONDITIONS The acceptance of a grant from the United States government creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)] All previous Grant Requirements and Program Terms and Conditions still apply						
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details) None						
AGENCY INFORMATION ADDRESS: Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 WEBSITE: <a href="http://ready.alaska.gov">http://ready.alaska.gov</a> EMAIL: <a href="mailto:mva.grants@alaska.gov">mva.grants@alaska.gov</a> PHONE: (907) 428-7000 FAX: (907) 428-7009						
STATE PROJECT MANAGER Jennifer Bond		PHONE (907) 428-7000	FAX (907) 428-7009	EMAIL <a href="mailto:mva.grants@alaska.gov">mva.grants@alaska.gov</a>		
AGENCY APPROVAL NAME AND TITLE OF APPROVING AGENCY OFFICIAL Tiffany D. Peltier, Division Operations Mgr.				RECIPIENT ACCEPTANCE NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL Michael Brown, Borough Manager		
SIGNATURE OF APPROVING AGENCY OFFICIAL 				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 		DATE 9/18/25
FOR STATE USE ONLY GAE: 240003985 Vendor Number: MAB84586 Date Returned:						