

Butte Community Council Meeting Minutes

January 12, 2022

Meeting called to order @ 7:01pm by President Ron Johnson.
Mr. Shultz led the Pledge of Allegiance.

President Ron Johnson gave a brief overview that this was more of a yearly planning meeting, than a general meeting.

Reports:

Treasurer, Michelle Lackey-Maynor gave detail of finances and the balances are attached to this email.

Roads, Mike Shields covered the issues and his report is enclosed as well. He also told us of the RSA meeting on 1-13-22, held at the Butte Community Council building.

Both were motioned and accepted with the quorum.

Projects:

Penny Griffin asked about the new law about ATVs on roads. We had a discussion and stated that if they see someone without a license plate or headlights, that they should contact the nonemergency line for the State Troopers. Mrs. Griffin also asked about the status of the Butte Salvage Yard and we had a discussion. Board member Taylor York stated that prices of metal are going up and his intentions are to sell. Taylor stated he had sat and watched for a few hours on a few occasions and saw notable issues. It was mentioned by numerous citizens that they are concerned of the potential hazard of an auto accident. Ron stated he had spoken to the troopers and DOT and that DOT, seems, to not want to be involved and the Troopers have not witnessed a violation. The membership was also advised to contact the Troopers on the non-emergency number along with picture or video evidence. A suggestion was made that they have plenty of room on their property to have the trucks pull into the lot and not block the road when backing in. Steve Paine made a suggestion to get our speed limit reduced from 55 to 45, as our area is much more populated now and there have been deaths in 2 of our intersections over the past decade. President Johnson stated he has tried with no prevail at this point with DOT. Discussion concluded with examples of Moose Pass, Sutton and other places in Alaska that the speed limit was reduced.

Discussion on the sign project from Taylor York. Michelle Lackey-Maynor and Richard Heller are going to meet and get options and quotes to present to the membership. David Miller suggested a type of metal sign and wood signs were also discussed. Richard Heller suggested a potential shaped metal with the Butte and or Pioneer shaped.

The signs would state:

Welcome to Butte, Alaska

A Safe Community

These signs would be placed near Smith Road to the North and the Knik River bridge to the south and will be put through the Borough to be approved.

Mike Morrow and Taylor York briefed u on the trouble areas that are known, at this point by the Safety Patrol. We have 12 or 13 volunteers that take at least one lap of the Butte area. Takes about 90 minutes to properly look and drive the area. During the summer we observe more at the river areas.

Ron Johnson opened discussion about usage of our building for future events. Mike Morrow brought up that CIRT, Cathy Copeland, wanted to bring us gear designated for the Butte, in the event of a disaster. The gear would be shared with the room that was promised to the Red Cross mission as well. We spoke of future plans to finish our bathrooms and then the kitchen area with future grants or funds. Building can be utilized for rent and community usage.

25 attendees, including board.

Meeting adjourned @ 8:44 pm and next meeting is scheduled on Feb 9, 2022.

End of report.

A handwritten signature in black ink, appearing to read 'Ron Johnson', with a long horizontal line extending to the right.

Ron Johnson
President
Butte Community Council

Greater Butte RSA ROADS REPORT
For Butte Community Council on 1/12/22

Regarding the recent sub-zero cold with snow and winds to 90 mph, many of us are thankful we live where the Knik valley has more wind influence than the Matanuska! I lost power 4 times for a total of about 6 hours, but it was mostly dead calm – no roofs, windows or siding flying around.

However, Steppers response was inadequate, and I believe earned them at least one Deficiency Notice. They had enough equipment but not enough operators, and while they responded well on bus routes started skipping every second or third non-bus road until after the 24-hour "fully maintained" contract limit. This is a common risk with "low-bid-prevails" contracts where the low bid is well below the Engineer's Estimate, and can result in a contract termination and re-bid. I'll keep you posted.

Regarding Borough policy/politics I'll note 3 standout items:

- (1). The abrupt cut-off of after-hours and weekend phone/email contact with the Road Superintendents remains in place, with no evidence of a serious effort to resolve the issue.
- (2). Assemblyman Tew's legislation mandating a one-year "test" Time & Materials maintenance contract in the Big Lake RSA was on the Consent Agenda last month, but he withdrew it since that RSA Board was given no opportunity to review and comment on it. It comes up again on the Consent Agenda January 18, shortly after the Big Lake RSA Board meeting but conveniently *before* the RSA "Big Board" (LRSAAB) or the Transportation Advisory Board (TAB) have had the opportunity to do so. I'm sure Mr. Tew will argue that this legislation only affects Big Lake, but that's not true – per the initial Tew-sponsored legislation allowing for such a "test", it's purpose is to inform the Assembly about the "best" (ie., cheapest) contract type to use for Borough-wide road maintenance, so public hearing and Board review should be a routine part of the process. There's also the issue of abruptly cutting off the current contractor partway into a 5-year contract, in which they've already up-fronted \$2 million in new equipment *under the terms of that contract*, which the Assembly seems willing to ignore so far. ***Update: As of this morning this item has been withdrawn from the 1/18 Consent Agenda, apparently rescheduled for early February; I believe we can thank Tim Hale for encouraging that move.***
- (3). Mr. Tew is now on a crusade, largely through rumor-mill, to get the Big Lake RSA Primary Supervisor (Bill Haller) removed from that Board. The basis for removal apparently is a Tew-made "List" of failures to comply with "Code" relating to RSA Board functions, which no one (including Bill) other than Tew and the Mayor has seen, and per the rumor-mill appear to be either inaccurate or frivolous. The Mayor seems unimpressed so far, and you might want to thank her for that. Reminds me of when a previous Mayor dumped Marty Quaas off our Board at Mr. Tew's request; that's a dangerous level of Assembly involvement in the makeup of an all-volunteer-residents advisory Board.

Mike Shields, RSA 26 primary Supervisor

January 12, 2022

Treasurer's Report: Butte Community Council

Accounts:	General Fund:	\$871.93
	Savings:	\$5,874.98
	Building:	\$4,376.39
	Neighborhood Watch:	\$1,205.00

Chase CC

Board of Directors Meeting

Date/Time: 10/20/2021 6:00PM

Location: Gravel Pit RR 232

RECEIVED

FEB 17 2022

CLERKS OFFICE

The meeting was called to order at ___6___ PM

A quorum was established with the following Board members present (minimum 3):

Jerry Boutte, Orville James, Donnie Billington, James Tennel,
Patricia Cox

Chase Community Members present:

Beth Pike, Johnny Murdock, Mike Woods, Molly Woods, Cheryl Tennel,
Tim Cox, Dylan Cox, Kip Boer

AGENDA

James Tennel made a motion to approve the agenda, Donnie Billington seconded the motion.

All approved: Y

MINUTES

The minutes of the July 21, 2021 meeting were read by Beth Pike
Donnie Billington made a motion to approve the Minutes, Jerry Boutte seconded the motion.

All approved: Y

Correspondence :

No correspondence to report.

Treasurer's Report:

James Tennel updated on the funding for the Clear Creek trail, money spent on the Freeman trail and Knodwell trail. The amount of \$16, 578 will be used for tractor repair and continued maintenance on trail. Update on grant applications received. Discussion on amounts to be sent for each as follows:

Continued trail maintenance for Knodwell trail - \$2500
Trail maintenance for trail to Snow Flake Lake - \$5000
Talkeetna Library - \$750
KTNA freelance reporter - \$1500

Announcements:

Kevin Foster resigned as tractor maintenance organizer.

Committee Reports

By-Law Committee

The new official by-laws are posted to our web site.

Susitna River Dam Committee

No new committee information to report.

Old Business

Continued trail maintenance still planned for summer 2022 and tractor repair.

New Business

Community assistance grant money, and elections for two open seats. Johnny Murdock and Mike Woods nominated to be on ballot for Febuary meeting, replacing Jerry Boutte and Orville James.

Persons to be Heard

Chris Beck, spokes person for the Alaska Long Trail development attended. He explained what their future intentions may possibly be for the Talkeetna and Chase area.

Adjourn

Donnie Billington moved to adjourn the meeting and Johnny Murdock seconded. The motion passed unanimously. The meeting adjourned at 7 p.m.

Minutes respectfully submitted by _____ Patricia Cox (acting secretary)

Minutes Approved

Signature: Jerry Benth, Chairperson Date: 2-2-2002

Attested: Patricia Cox, Secretary Date: 11

Mail with agenda to:

Clerks Office: Deb Wetherhorn
Mat-Su Borough
350 E. Dahlia Ave.
Palmer, AK 99645

Or via email: debra.wetherhorn@matsugov.us

CHICKALOON COMMUNITY COUNCIL MEETING MINUTES

DATE : October 13 th, 2021

RECEIVED

FEB 08 2022

CLERKS OFFICE

Officers Present: Jim Ramsey (Chairman), Jeff Myers (Vice) John J Vessey (Member at Large), Janie Vessey (Treasurer), and Kalee Bowen (Secretary) Officers Absent: none

General Members Present: 7 community members present (see sign in sheet for reference), 2 guest(one via zoom), and 4 attendees on Zoom (see log for reference)

Meeting called to order at: 7:00 PM

Pledge by: Fred

Approval of Agenda by: 1st- Skip 2nd- Marcia

Minutes from Last Meeting: Read by Kalee Bowen

Approved by: 1st- Fred 2nd- Skip

Announcements:

- Donna Anthony spoke about certifying the Chickaloon Police, and having agreements with Palmer, Troopers, and Sutton. Funding is an issue, no cost to us, and they want to work on getting a K-9. They want to work on drugs, communicating with schools, fish and game code compliance, and building up response/resources. Nothing will happen till April.
- Lori Barrigan gave a background on her education experience and beliefs. She discussed current issues with kids; such as absenteeism, the effects of Covid (no social time and addiction to computers) and how to engage students.

CHAIRMAN *[Signature]* SECRETARY Kalee Bowen

DATE 1/12/2022 DATE 1/12/22

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

RECEIVED
FEB 17 2022
CLERKS OFFICE

December 7, 2021

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Jacob Butcher, Mat-Com;	Dwayne Shelton, Palmer Police;
Casey Cook, MSB DES;	Zack McRae, MSB Telecom; and
Joel Butcher, Mat-Com.	

Also in attendance were: Eric Wyatt, Ken Kleewein, Ben Cohen, and Nick Srebernak, MSB IT/GIS; Aleeha Travis, MTA; Chris Fox, ESRI; and Sasha Vargas and Deron Lord, RAVE.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the October 12, 2021 minutes as presented.

PERSONS TO BE HEARD

Chris Fox – ESRI

Mr. Fox presented a power point showing the solution he worked with Leah Jones on for borough Address Data Management – with the goal of it to provide us a streamlined way to manage our authoritative road centerlines and site address information. It is included in the package we have purchased with ESRI, so we have access to this solution and the functionality in it now. It allows us to automate the editing workflows so that we can add new addresses and update and manage addresses. With the goal being to continually improve the accuracy and quality of our address information. This is beneficial not only for 911, but also many other areas within the borough.

REPORTS

GIS

GEO-COMM – Addressing Inaccuracies

Mr. Srebernak stated: They are up and running with GEO-COMM. They can submit the data as often as they want and he has fixed all of the topology errors in their ESN layers.

Sub Addressing Demo and Workshop

This is an old agenda item and there is no report. It can be removed from the agenda for future meetings.

Addressing Campaign

Chairman Cook stated: They have gone to a couple of meetings with the fire departments and they are opening up their addressing campaign. They have bought signs and numbers and the fire departments are going to have the capability of making address signs for folks in the borough. Once his people get through their current projects they should be able to assist more with this campaign. We should have a better report after the first of the year (2022).

Smart 911 / Community Connect

Mr. Jacob Butcher stated: He invited Sasha Vargas and Deron Lord from RAVE to be here today. Sasha is the marketing director for Smart 911, and as we partnered with Community Connect, he thought Sasha might be able to go over the resources that are available through RAVE for marketing and community outreach so we can get as widespread of an audience and subscriber base as possible.

Ms. Vargas stated: She is happy to connect with anyone on our team that is working on the marketing side of things. She suggested putting out a press release for safety information at the first of the year and including information specifically targeted to functional needs populations. Social media is also an amazing way of getting the word out and they have a lot of templates and resources ready to roll. There are campaigns (February is National Heart Month), and this could be rolled in with something like that. She has a playbook that she will be happy to send out. She has brochures, flyers, and door hangers that she can send out for us to use.

Mr. Jacob Butcher suggested connecting with the Borough PIO to do some sort of TV commercial or radio add to push the Addressing Campaign, Smart 911, and Community Connect all together. Chairman Cook stated that he would get together with them when he gets back to town and work on it.

Mr. Lord stated: There is a program called Smart Save and when the program is used in a positive way where a life is saved or a potential bad situation is diverted, they provide a certificate and a small gift card to dispatchers to reinforce the behavior to help them understand how it works. They also offer PR support in these instances. So if you have good successes, share them with him or Sasha.

OLD BUSINESS

Legislative Action Workgroup

1. VoIP Multiline Systems (HB215)
2. E-911 Surcharge Legislation Amendments (HB160A)

Mr. Jacob Butcher stated: He was working with Senator Shower and Senator Wilson's office on trying to track these down. Senator Shower's office was able to find HB160A that was

introduced by Representative Tilden in 2017. It was sent to two separate committees for review and there are no other updates attached to it. They are fairly certain this died in the review process. They were unable to find any record of HB215 and he wasn't able to find a copy of the draft anywhere.

Chairman Cook stated: Leave these on the agenda for one more meeting. He will try another avenue to try and get HB160 revived, and find the HB215 draft.

Mr. Joel Butcher stated: Related to the Multi-line Telephone (HB215), it was passed, he believes, in 2018. It gives municipal governments the option to adopt it for their jurisdiction. Title 29, Chapter 35, Article 1, Section 29.35.134 Multi-line Telephone Systems. He will research to see if that's actually in Statute, but he believes it was adopted.

NEW BUSINESS

Chair Election

Ms. Laughlin stated: The Chairperson seat is up for election now. There are no current nominations so she asked for nominations from the floor. Casey Cook was nominated by Jacob Butcher and Zack McRae, and he accepted the nomination. There were no further nominations heard. A vote of the voting members present were all in favor of electing Casey Cook as the continued Chairperson, none were opposed.

FY23 Proposed Budget Approval

Ms. Laughlin stated:

Revenue: The estimated FY23 revenue is \$1,799,370.15 based on the final receipts for FY21.

Expenditures: FY23 expenses that were presented:

• 411.100 - 411.300 Salaries & Wages	\$ 156,057.00
• 412.100 - 412.990 Benefits	\$ 90,205.00
• 413.100 - 413.400 Mileage Expense w/in Borough	\$ 200.00
• 414.100 - 414.900 Expenses Outside Borough	\$ 12,670.00
• 421.100 - Communications	\$ 10,000.00
• 421.200 - Postage	\$ 15,000.00
• 422.000 - Advertising	\$ 27,000.00
• 423.000 - Printing	\$ 6,000.00
• 426.300 - Dues & Fees	\$ 2,500.00
• 426.600 - Computer Software	\$ 64,500.00*
• 427.100 - 427.500 Property/Liability Insurance	\$ 812.00
• 429.200 - Training Reimb/Conf Fees	\$ 14,400.00
• 429.210 - Training/Instructor Fees	\$ 10,000.00
• 429.900 - Other Contractual	\$1,280,000.00
• 433.300 - Books/Subscriptions	<u>\$ 250.00</u>
Total expenses	\$1,689,594.00

*426.600 Computer Software – Increased this line item from FY22 by \$35,000 for the possibility of paying for RAVE/Smart 911 Software renewal in November 2022.

MOTION: Mr. Shelton moved, and Mr. McRae seconded, to approve the proposed FY23 E-911 budget as presented. All were in favor, no opposition was heard.

INFORMATIONAL ITEMS

- FY22 Surcharge Revenue Chart - No questions were heard.
 - 1) Carrier Response to Reimbursements – No report.
- FY22 E-911 Budget Performance Report
 - No questions heard.
- 911 Quarterly Dispatch Call Report
 - The report will be e-mailed to all members for review.

COMMENTS

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be February 8, 2022.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

Minutes of Nov. 16, 2021 of Fairview RSA #14 Board of Supervisors at 3:30 P.M. at Fire Station 66

Quorum: Present all three supervisors: Dan Elliot, Craig Stewart, and John Harris; also, Superintendent Matt Jacob and visitor Brian Swanson.

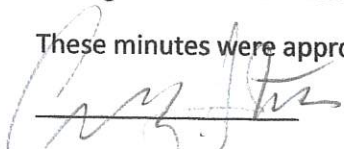
Minutes of previous meeting of Aug. 12, 2021 were approved by all three supervisors.

Dates for 2022 meetings were discussed and approved to be: Feb 8, May 10, Aug. 9, and Nov. 8/2022 at Fire Station 66 at 3:30 P.M.

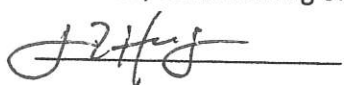
Resolution 21-02: 2022 Road Service Area Improvement Project list as presented by Superintendent Matt Jacob was approved.

Discussion: There was no interest in using salt on unpaved roads. Superintendent Jacob explained the discretionary spending to \$25,000.00 limit has been reduced. With the new subdivisions our RSA mileage is now 59.9 miles.

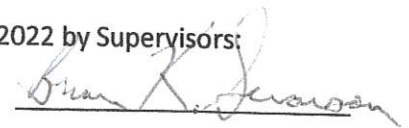
These minutes were approved at the also, next meeting of February 8, 2022 by Supervisors:



Craig Stewart



John Harris



Brian Swanson

MINUTES

- A. CALL TO ORDER. The meeting of the Greater Palmer Consolidated Fire Service Area Board of Supervisors was called to order at 9:30 a.m.
- B. ROLL CALL. In attendance were GPCFSA Board of Supervisors members, Barry Mothershead, Ted Stuff, and Marty Van Diest; Chief Chad Cameron and Matanuska-Borough Deputy Chief of Fire and Rescue Brian Davis.
- C. MINUTES FOR APPROVAL. The minutes of the regular meeting of March 23, 2021, were approved as presented.
- D. NEW BUSINESS.

1. City of Palmer Fire & Rescue Proposed 2022 Budget Presentation

Chief Cameron presented the proposed 2022 Palmer Fire & Rescue budget to the GPCFSA Board. The discussion began with the organization's mission statement, vision for the future, current services, current concerns, possible solutions for problem areas, and a description of current paid and volunteer personnel.

Currently, Palmer Fire & Rescue has three full-time salaried positions (Chief, Training Coordinator and Fire Prevention Officer); one part-time position (shared Radio Operator with Palmer Police); forty (40) Paid On-Call positions and nine Explorer volunteers. Areas of concern noted by Chief Cameron include recruitment and retention; fire prevention and mitigation outreach; aging stations and apparatus; and an increase in population/calls (5.4% average increase in calls each year). The plan of action to solve these issues includes the creation of new staff training opportunities; public involvement through community events and family fire prevention/mitigation training; improvements to stations and updates to apparatus; staff uniforms and badges; and renewed Fire Prevention Officer/Staff presentations in the local schools.

Chief Cameron next shared the proposed budget line items that will increase as well as the associated rationale for each increase. The 2022 proposed budget shows increased funding for the following: regular salaries, regular benefits, part-time salaries, regular overtime, subscriptions and dues, training, telephone, power, heat, office supplies, uniform expenditures, operating supplies, and rescue equipment. These items account for an increase of approximately \$183,000 when compared to the 2021 proposed budget. The new Fire Prevention Officer position, wage increases for part-time personnel, overtime pay, training, uniforms and supply needs are the main areas requiring additional funds for 2022. The total City of Palmer Fire and Rescue budget proposal for 2022 is \$1,200,205. Of this amount, the GPCFSA Board will need to approve a contribution of \$551,552.50. This is approximately \$90,000 more than the 2021 GPCFSA contribution. No Board action was taken at the meeting pending a presentation of the proposed budget to the assembly by Chief Cameron.

1. Mat-Su Borough Fire & Rescue Proposed 2022 Budget

Deputy Chief Davis stated the proposed Borough Fire & Rescue budget for 2022 will be presented at the next GPCFSA Board meeting. This meeting will likely be scheduled during the third week of December 2021.

2. Capital Improvement Project Requests

Chief Cameron and Deputy Chief Davis presented current and projected future Capital Improvement Projects (FY22-FY24) to the Board. The Fiscal Year 22 total is \$975,000 which includes apparatus and equipment replacement, gear lockers for all stations, living quarter and office refurbishing at all stations, vehicle exhaust systems at Stations 33 and 35, recoat and striping of bay floors at all stations, and a plow/sanding unit for Brush Truck 32. The FY22 CIP's have previously been approved by the Board.

The FY23 request is for \$1,367,000. CIP's included in this amount are the following: repair and seal asphalt pad at Station 32, replace asphalt pad at Station 35, emergency landing zone at Fishhook Station, property acquisition costs for new stations, new command vehicle, Phase I repairs and modernization at all stations, and security fencing at Station 32.

For FY24 the request is for \$700,000 to be used exclusively for Phase II repairs and modernization at all stations.

Motion made by Chairperson Mothershead; seconded by Board Member Ted Stuff to accept the FY23/FY24 CIP's as presented. The Board voted and the proposed FY23/FY24 CIP's were approved with no opposition.

3. New Station 39 Update

Deputy Chief Davis stated the Station 39 bid for design has been granted to Architect Alaska. No further funding requests from the GPCFSA are expected for this project.

4. Certificate of Appreciation for Outgoing Mayor Vern Halter

Barry Mothershead offered a recommendation that the GPCFSA send a Certificate of Appreciation to outgoing Borough Mayor Vern Halter for his support of the Fire and Rescue community during his tenure as Mayor. All present at the meeting were in favor of the recommendation. Chief Cameron will ask Joan Patterson to print and send a certificate to Mr. Halter.

E. OLD BUSINESS. None

F. STAFF REPORT/COMMENTS.

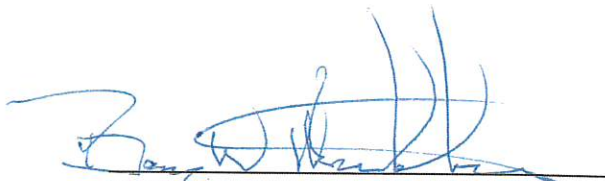
Chief Cameron shared that the City of Palmer Fire & Rescue has received a grant for electronic locks and RFD readers to be purchased and installed at all GPCFSA

stations. Deputy Chief Davis stated that future improvements will include video and temperature monitoring, as well as wifi, at all stations.

Barry Mothershead reported that new subdivisions being planned near Trunk Road may cause issues for access and response time. This will likely be discussed at future meetings as development occurs.

Chief Cameron gave meeting participants a handout showing a comparison of mill levies, budget, population, residences/buildings, and areas in square miles between all fire service areas in the Borough. This was for general information purposes. Discussion was limited to comments regarding population and mill levy figures for each fire service area.

- G. ADJOURNMENT. Being no further business, a motion was made by Board Chairperson Barry Mothershead, to adjourn the meeting. There was a second to the motion and the meeting was adjourned at 10:50 A.M.



Barry W. Mothershead, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

xc: Mat-Su Borough
Mat-Su Borough Public Safety

RECEIVED

FEB 08 2022

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna	Big Lake – Paige Moore	Willow – Carol Goltz
Vice Chair – Georgia Knazovich – Wasilla	Palmer– Susan Pougher	At Large 1 – Kathleen Shoop
Secretary – Ann Yadon – Trapper Creek	Sutton – Marci Hawkins	At Large 2 – Vacant

Minutes

REGULAR MEETING

Zoom – host Sutton Library

November 20, 2021

10: 00 am

EXECUTIVE SUMMARY

- A. Discussion of content and timing for the 2022 Library Board report to the Assembly. Importance of report for new Assembly members and Mayor was noted.
- B. Late fees affect some families with young children and thus preclude them from continuing to use the library. Benefits other libraries have seen in lifting fines or using amnesty weeks/months include the return of many materials, and lifting the inability to continue to check out items. The Board asked the librarians to determine what plan they would like to follow, and the Board will then advocate for that plan.

I. CALL TO ORDER

Meeting was called to order at 10:05

II. ROLL CALL – DETERMINATION OF QUORUM

Members present and establishing a quorum were: Diane Holl-Rambo, Ann Yadon, Paige Moore, Susan Pougher, Marci Hawkins, Carol Goltz, Kathleen Shoop.

Staff Present: Hugh Leslie, Juli Buzby, Geraldine Denkwalter, Beth Skow

Guest Present: Mary Sanford, candidate for Willow seat

III. APPROVAL OF AGENDA –

Motion: Approve agenda: Ms. Pougher moved, Ms. Moore second, motion carried.

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETING

A. October 16, 2021

Motion: Approve minutes as amended: Ms. Moore moved, Ms. Shoop second, motion carried.

VI. BOROUGH AND LIBRARY STAFF REPORT

A. Hugh Leslie – Willow held their ribbon-cutting, was well-attended. Budgets have been forwarded to the librarians. The CIP list is due by 10 December, and Pre-Development Study for the Big Lake Library will be on that submission. It was submitted last year, but was an item that was removed from the final list. Operating

Mat-Su Borough Library Board, November 20, 2021

budgets will be due either the 1st or 2nd week of February. The draft may be available for the Board's January meeting. The Board may need to plan for a special February meeting to review the budgets. More information will be available by next month. Operating budget process is as follows: Librarians put together a budget, and then go over it with Hugh before it's forwarded to the Manager and Finance, and then on to the Assembly. Hugh is available for any questions.

B. Juli Buzby – Sutton Librarian – Carol McNamara, Sutton's Assistant Librarian, is retiring after working at the library for 33 years. Her last day will be 31 December, and the staff will have a special lunch for her that day. The Christmas Bazaar will not take place this year because of Covid. Instead, for Christmas, there will be ornament kits to take home and then bring back to hang on the library's tree. Those who return an ornament will receive ice cream. In addition, the library will host a Special Santa program. Storytime continues as both in-person and online, as does other programs such as book club, Common Threads, Strong People, and regular community meetings. STEAM kits continue to be a big hit. The Borough librarians discussed fines at their last meeting.

C. Beth Skow – Palmer Librarian – The library is hosting class visits to the library, 15 kids at a time. Each set of kids is read a story and then they learn how to use the library. Take-home craft kits and STEAM kits are available, and 60-100 of each go out per week. Storytime remains on-line. The library received Covid antigen test kits to give out from the Mat-Su Health Foundation. The library received 700 kits, and all were given out in 4 hours. People were excited and thankful for the kits and were gracious and happy that they were available.

D. Geraldine Denkwalter – Talkeetna Librarian – Storytime is now in-person. Book Club is both in person and via zoom. Several AA groups are meeting at the library. Grab 'n Go bags for Thanksgiving crafts will be available as the library will be closed for the holiday. The library received an ARPA grant for programs, materials, PPE for Covid, and an additional sum for books. Also received a grant for Leap into Science for two science programs in February and a Science Fair in March, with both the school and the library involved. Staff is taking classes regarding Preservation of Alaska's Cultural Organizations. Included has been information on how to provide essential services including computer use, notarizations, etc. Parking passes for trailheads will be available at the library on December 1st. The COVID Antigen test kits are about ½ gone, but people are very pleased they are available.

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION
None.

VIII. UNFINISHED BUSINESS

A. Strategic planning will be taken up again in January. An email has been sent with background on what strategic planning is and some homework and possible questions the Board may wish to address regarding strategic planning.

IX. NEW BUSINESS

A. Assembly Report –Discussion centered on what to focus on for the 2022 report. Since there are several new faces including the Mayor and some of the Assembly, consensus was that the report should be informative and educational about the benefits libraries bring to the Borough and to their communities.

The 2020 report was never given as it was scheduled for March, 2020, and meetings at that time were cancelled because of the pandemic. It focused on the E's of Borough Libraries, and of the many E's, the report used 3 – Engagement, Empowerment, and Everyone. The script and PowerPoint for that report is still available. It might be possible to adapt it somewhat to the changes in library services because of the pandemic; however, COVID has changed a good deal of how programs have been delivered. A copy of the script will go to all board members for information and for possible suggestions to adapt. The PowerPoint is very large and difficult to email, but Ms. Yadon will look at either Dropbox, Google Drive, or some other easy-to-use mechanism so that it can be shared with the Board who can then suggest how to change it..

For timing, the report should be done before the budget process, and therefore should be planned sometime between late February and the first Assembly meeting in April.

X. ADVOCACY

A. FINES – Discussion – At a recent meeting of the librarians, the subject of fees for overdue items, especially for children, was brought forward. (This is for late fines only – not for damaged or lost items.) Fines are reportedly not effective in promoting the return of items, or enforcing return of items on time. Instead, it prohibits many community members who need the library access the most from checking out items. Revenue from fines probably is much less than the cost of items not returned because they carry late fees. Alaska's bigger city libraries – Fairbanks, Anchorage – have gone fine free. Juneau has gone fine free for children, and their Friends group has said they would pay the fines. Reasons for doing this are multiple and includes taking services away from those who need it the most as well as losing materials.

In libraries in other states that have gone fine-free, the data indicates that late fines are not effective in promoting the return of books or increasing the number of residents in compliance.

Even amnesty periods during which users can eliminate outstanding fines by simply returning overdue books have recovered a large number of items, and permitted the families who most need the library to resume using the resources available. Working off fines by shelving or some similar task might add more work for staff rather than alleviating the problems noted.

In the past, Borough libraries have held fine reducing activities such as canned food drives, or in the case of children, reading to cover fines.

While some of the Borough Friends/Library Advocates/Library Associations may have funds to cover children's late fees, others do not. Even those who do have adequate

funds, would have to weigh whether providing funds for the late fees would detract from the programming funds these groups provide.

Another possibility might be that items could be checked out if the fines are under a certain dollar amount. Flexibility for the library staff to determine the use of this option would be important.

Resolution – The Board asked that the librarians determine what they would like to pursue in reference to fines, and the Board would take up advocacy for what is needed to make that decision happen.

B. Continue to make sure that the new Mayor and members of the Assembly know how important libraries are to your communities.

XI. CORRESPONDENCE
None

XII. MEMBER COMMENTS

A. Sutton Library – Marci Hawkins – The ALC mobile app is great – allows you to search for items, put items on hold, see what you have checked out, renew some items, etc. Nothing else to add to librarian’s report.

B. Trapper Creek Library – Ann Yadon – The Saturday Craft Day was a great success, and will now be a monthly program. Other programming is continuing. Doing some rearranging to meet some safety concerns. The Trapper Creek Library does have a Facebook page, and you can see some of the happy faces of the kids and adults if you follow that page.

C. Willow Library – Carol Goltz – Lots of Thank You expressions are due for the ribbon cutting which was handled very nicely by the Borough. Attendees were gracious and happy. Still a few loose ends to tie up with the building. Also thank you to all who were helpful along the way. Would invite everyone to come and see the building. Author Francis Marshall from Willow has published Alfred and JK’s Unexpected Adventure, and it mentions Willow a lot. Libraries may want to get a copy. Welcome to the new Board Member for Willow – Mary Sanford.

D. At Large 1 – Kathleen Shoop – Will be in Hawaii in January and will try to attend from there.

E. Big Lake Library – Paige Moore – Lots of patrons are coming in to use the library computers. Craft and STEAM kits are available, and very popular. The on-call employee who was out for surgery is back at work. The COVID test kits are about half gone, and they’ve been very popular.

F. Palmer Library – Susan Pougher – Attended the Willow ribbon-cutting – it was beautiful and the library is wonderful. The Palmer Friends of the Library participated in

the city's Halloween Trick or Treat, and had over 1500 kids. Books were part of the treats, and when books for the older children ran out, the older kids chose books they loved when they were young for their younger siblings. For Colony Christmas, the bagpipe concert at the library is going to happen this year. Attendance will be limited to 40, and masks will be required. It's the noisiest you've ever seen a library!

G. Talkeetna Library – Diane Holl-Rambo – Programs are continuing, but with modifications for COVID as needed.

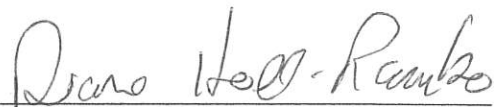
Thanks to Carol Goltz for all her service on the board!

XIII. NEXT MEETING --

January 15, 2022, via ZOOM, hosted by Big Lake Library.

XIV. ADJOURNMENT –

Motion to adjourn: Ms. Yadon moved, Ms. Hawkins second, motion passed. Meeting adjourned at 11:33 am.


Diane Holl-Rambo, Chairperson

Attest:


Ann Yadon, Secretary

NORTH LAKES COMMUNITY COUNCIL MINUTES

Zoom Meeting

Meeting ID: 878 6370 0877

Passcode: 283765

Regular Meeting December 16, 2021

RECEIVED
FEB 10 2022
CLERKS OFFICE

I. CALL TO ORDER/DETERMINATION OF QUORUM | 7:08 P.M.

- a. Determination of a Quorum – Quorum was established.
- b. Pledge of Allegiance

II. AGENDA APPROVAL

Sam Hanson requested to add "Correspondence" as Section IV after Minutes Approval. Treasurer Rachel Sayen-Lambert would like to add "2022 Draft Budget" under Section VIII New Business- Subsection C as well as "MSB Planning Commission" under Section IX Audience Participation- Subsection A. Sam Hanson then also requested to add "Communication/Correspondence Issues" under Section VII Audience Participation- Subsection B. Brittany Rhodes made a motion to approve agenda with proposed additions. Alice Smith seconded. All were in favor, none opposed.

III. MINUTES APPROVAL- November 18, 2021

No proposed changes, Minutes approved as stands.

IV. CORRESPONDENCE

Sam Hanson stated this section is supposed to be for information received from the Mat-Su Borough and that she received a notification about a Limited Cultivation License Application in the area that she said should have been on the Agenda as well as emailed out to NLCC Members. NLCC Board was not aware of this Application and will investigate if further. Sam Hanson made a motion to continue adding "Correspondence" to the agenda. Abraham Sayen seconded. All were in favor, none opposed.

V. OFFICERS/COMMITTEE REPORTS

- a. President's Report- Nothing new to report.
- b. Treasurer's Report- Profit and Loss report for November and 2022 Draft Budget provided. Received remainder of 2021 CAP from MSB, nothing left to disperse.
- c. Mat-Su Community Council for Public Safety Report- Still no meetings due to Covid, nothing new to report.
- d. Finance Committee- Had meeting 12/09/2021, discussed grant reports. Received reports on the Williwaw Pavilion, Cottonwood Shores Gate, and Valley Transit. Still awaiting reports from Skeetawk and from Ron Farnsworth on his Radar Signs Project. Also worked up Draft Budget presented today.
- e. By-Laws Committee- Nothing new to report.
- f. Marketing Committee- Sam Hanson offers to help with Mailers, will contact MSB for Mailing List.
- g. Nominating Committee- Nothing new to report

VI. PRESENTATIONS

No presentations at this meeting.

VII. OLD BUSINESS

- a. Upcoming Meeting Dates for 2022- MSB needs advance notice of Meeting Dates. Discussion made to increase summer meetings to hopefully increase marketing and membership. Dates of January 27, February 24, March 24, April 28, May 26, Jun 30, August 25, September 29, October 27, November 17, and December 15 were proposed. Brittany Rhodes made a motion to approve the proposed 2022 Meeting Dates. Sam Hanson seconded. All were in favor, none opposed.

VIII. NEW BUSINESS

- a. Election- Nominees: Abraham Sayen and Rachel Sayen-Lambert. No addition input provided by Members. Brittany Rhodes made a motion to approve Nominees for second Terms. Alice Smith seconded. All were in favor, none opposed.
- b. Borough Planning Commission Meetings- December 20, 2021 meeting has been canceled.
- c. 2022 Draft Budget- Discussion made about needing a Marketing allotment, "Travel and Meetings" will be renamed "Marketing". Sam Hanson will look into an estimate on the cost of Mailers, will address next meeting. Also discussed increasing Community Outreach Events to \$2500.

7:58 PM- Sam Hanson made a motion to extend Meeting an additional 30 minutes. Abraham Sayen seconded. All were in favor, none opposed.

IX. AUDIENCE PARTICIPATION

- a. MSB Planning Commission- Rachel Sayen-Lambert received a notification for the MSB Planning Commission that one of their representatives would like to attend an NLCC Meeting within the next 90 days. MSB will be provided with newly approved Meeting Dates and will inform NLCC which meeting they plan to attend.
- b. Communication/Correspondence Issues- Sam Hanson believed information pertaining to the North Lakes Community is not reaching enough residents of the area. Email lists need to be expanded, will contact MSB for Resident information. Discussion also made about reaching out to Subdivision and HOA Groups through Social Media. Pat Purcell did find an updated email list and will provide this information to the Board. Rachel Sayen-Lambert is still trying to obtain a copy of the IRS Non-Profit Determination Letter for NLCC to get Google Suite. Theron Bair offered to investigate further tech fixes to improve communication. Rachel Sayen-Lambert made a motion to allow Theron to move forward with this, Alice Smith seconded. All were in favor, none opposed.

X. ADJOURN | 8:25 PM

Signed by:

President, Theron Bair

27 JAN 2022

Date Signed

Attested by:

Secretary, Brittany Rhodes

1/27/22

Date Signed

NEXT MTG: January 27, 2022 - AT 7:00 P.M. AT THE BOYS AND GIRLS CLUB, WASILLA, AK & Via Zoom



RECEIVED
FEB 15 2022
CLERKS OFFICE

Meeting Minutes
January 6, 2022 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Joe Pride, Brian Kirby, Clark Smith & Sheena Fort.
- II. Call Meeting to Order – 7:00pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Brian Kirby
 - b. 2nd by: Joe Pride
 - c.
- V. Approval of Meeting Minutes
 - a. Motion by: Brian Kirby
 - b. 2nd by: Joe Pride
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$9737.83
 - b. Savings Account – \$225.91
- VII. Persons to be Heard (suggested 3 minutes each)
 - a.
- VIII. Correspondence –
 - a.
 - b.
- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – N/A
 - b. Borough Assembly Update – N/A
 - c. Neighborhood Watch / Community Safety Update— Have been doing patrols around local areas. Troopers are in the area making traffic stops.
 - d. Fire District Update – 16 calls last month, most were medical assist. Fire Dept. ran false alarm drills and practiced down telephone poles.
- X. Old Business
 - a. Fundraising Committee- Tabled until Spring.
 - b. Park Properties- Next meeting a committee will be formed for the operation plan.
 - c. Trooper Station- Other local community councils in agreement.
 - i. Joe Pride motioned for council to approve a letter to be forwarded to legislature.
- XI. New Business
 - a. Deadline for Grant applications is February 3, 2022. Applications will be reviewed in March.
 - b.
 - c.
- XII. Adjournment – 8:03pm

Sheena Fort
2/3/22
R.A. Spall

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

RECEIVED
FEB 16 2022
CLERKS OFFICE

West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
January 10th, 2022

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at 6:02 PM by Chairman Cathi Kramer on January 10th, 2022

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members establishing quorums:

West Lakes Fire Service Area Board of Supervisors:

Cathi Kramer – Chair, Cindy Michaelson – Vice Chair, Steve Simpson, Randy Newcomb and Larry Fetchenhier,

Present from West Lakes:

Chief Tawnya Hightower, and Admin Assistant Theresa Elliott

Also Present:

Director of DES, Ken Barkley

III. PLEDGE OF ALLEGIANCE

Cathi Kramer led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

MOTION: Cindy Michaelson moved to approve the agenda.

Randy Newcomb second the motion.

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cindy Michaelson moved to approve December 13th, 2021 meeting minutes as written,

Steve Simpson second the motion.

VOTE: Motion passed unanimously.

VI. ANNOUNCEMENTS

A. None

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

VII. CHIEF'S REPORT

District Chief's Report – Tawnya Hightower

Chief Hightower: The Omicron virus is spreading fast, because of this, we will be adjusting back. If we are close together during training, we will be wearing masks. There will be more single station training. We have at home tests if needed for our responders and our Board.

- **Emergency Calls**

- December – 64 Emergency Calls.
- Attached is the 2021 summary of calls.

- **Prevention and Education**

- 11 Installed Smoke Alarms
- 7 Installed CO Detectors
- 1 Driveway address sign

- **Training**

- Fire Investigation
 - Team Building
 - Strategy & Tactics
-

- **Highlights**

- New Pumper Tender 50% meeting coming up this week or early next week.
- 12 hour daily shifts (9:00 AM – 9:00 PM)
- Rising costs, limited quantities, slow shipping times.

- **Project Updates**

- **FY 2023 CIP**

- Training Complex Station 82 - Paving and grounds improvement.
- 21417 W. Susitna Parkway Purinton Parkway BLK 1 LOT 1 – Land, well and utility development.

APPROVAL OF THE FY2023 CIP

MOTION: Randy Newcomb moved to approve the FY2023 CIP

Cindy Michaelson second the motion.

VOTE: Motion passed unanimously.

- **Budget**

- **Proposed FY 2023** - No changes from Last meeting.

APPROVAL OF THE PROPOSED FY2023 BUDGET

MOTION: Randy Newcomb moved to approve the Proposed FY2023 Budget

Steve Simpson second the motion.

VOTE: Motion passed unanimously.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

VIII. **UNFINISHED BUSINESS**

A. **None to be heard**

IX. **NEW BUSINESS**

A. **Mechanic Position**

Ken Barkley: Announced to the West Lakes Board of Supervisors that in FY23 the West Lakes mechanic position which is currently held by Bill Henderson would move to an Emergency Service position that would be 100% funded by Emergency Services, currently this position is 70% funded by West Lakes and 30% by Emergency Services. Some of the West Lakes Board of Supervisors expressed their concerns and were not in favor of this move.

X. **PERSONS TO BE HEARD**

A. **Cathi Kramer** – Will be calling into the next meeting. The Next meeting will be on held on February 7th.

B. **Director Barkley** – Discussed how quickly the new Covid variant (Omicron) is spreading. Asking responders to be more cautious of their environment. Home test kits are available.

XI. **ADJOURNMENT MOTION**: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously. Meeting adjourned at **7:48 pm**.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Cindy Michaelson

Cindy Michaelson, Vice-Chairman West Lakes FSA B.O.S.

ATTEST:

T. Hightower

Tawnya Hightower – District Chief, West Lakes Fire Department

Minutes approved on 2/17/22 (West Lakes FSA B.O.S.)

West Lakes Fire Department

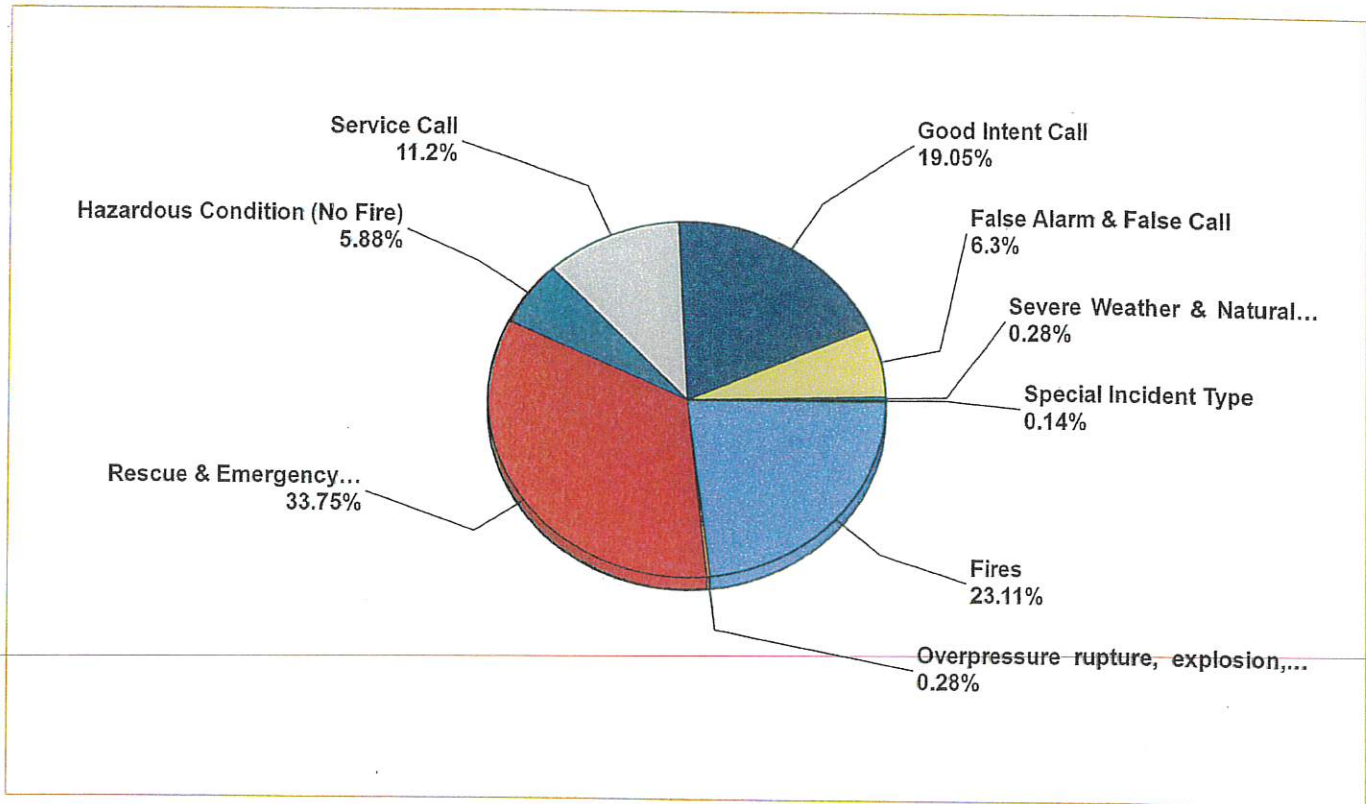
Big Lake, AK

This report was generated on 1/4/2022 9:59:07 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	165	23.11%
Overpressure rupture, explosion, overhear - no fire	2	0.28%
Rescue & Emergency Medical Service	241	33.75%
Hazardous Condition (No Fire)	42	5.88%
Service Call	80	11.2%
Good Intent Call	136	19.05%
False Alarm & False Call	45	6.3%
Severe Weather & Natural Disaster	2	0.28%
Special Incident Type	1	0.14%
TOTAL	714	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	52	7.28%
113 - Cooking fire, confined to container	3	0.42%
114 - Chimney or flue fire, confined to chimney or flue	6	0.84%
116 - Fuel burner/boiler malfunction, fire confined	2	0.28%
118 - Trash or rubbish fire, contained	11	1.54%
120 - Fire in mobile prop. used as a fixed struc., other	2	0.28%
121 - Fire in mobile home used as fixed residence	3	0.42%
122 - Fire in motor home, camper, recreational vehicle	4	0.56%
123 - Fire in portable building, fixed location	2	0.28%
130 - Mobile property (vehicle) fire, other	2	0.28%
131 - Passenger vehicle fire	22	3.08%
132 - Road freight or transport vehicle fire	1	0.14%
133 - Rail vehicle fire	1	0.14%
134 - Water vehicle fire	1	0.14%
138 - Off-road vehicle or heavy equipment fire	1	0.14%
141 - Forest, woods or wildland fire	7	0.98%
142 - Brush or brush-and-grass mixture fire	4	0.56%
143 - Grass fire	6	0.84%
151 - Outside rubbish, trash or waste fire	35	4.9%
251 - Excessive heat, scorch burns with no ignition	2	0.28%
300 - Rescue, EMS incident, other	1	0.14%
311 - Medical assist, assist EMS crew	176	24.65%
322 - Motor vehicle accident with injuries	30	4.2%
324 - Motor vehicle accident with no injuries.	22	3.08%
331 - Lock-in (if lock out , use 511)	1	0.14%
340 - Search for lost person, other	1	0.14%
341 - Search for person on land	3	0.42%
342 - Search for person in water	1	0.14%
350 - Extrication, rescue, other	1	0.14%
352 - Extrication of victim(s) from vehicle	2	0.28%
357 - Extrication of victim(s) from machinery	1	0.14%
381 - Rescue or EMS standby	2	0.28%
411 - Gasoline or other flammable liquid spill	1	0.14%
412 - Gas leak (natural gas or LPG)	8	1.12%
424 - Carbon monoxide incident	17	2.38%
440 - Electrical wiring/equipment problem, other	1	0.14%
441 - Heat from short circuit (wiring), defective/worn	1	0.14%
444 - Power line down	11	1.54%
445 - Arcing, shorted electrical equipment	2	0.28%
463 - Vehicle accident, general cleanup	1	0.14%
510 - Person in distress, other	1	0.14%
520 - Water problem, other	1	0.14%
542 - Animal rescue	2	0.28%
550 - Public service assistance, other	1	0.14%
552 - Police matter	1	0.14%
553 - Public service	52	7.28%
554 - Assist invalid	1	0.14%
561 - Unauthorized burning	5	0.7%
571 - Cover assignment, standby, moveup	16	2.24%
600 - Good intent call, other	1	0.14%
611 - Dispatched & cancelled en route	78	10.92%
622 - No incident found on arrival at dispatch address	12	1.68%
631 - Authorized controlled burning	21	2.94%
650 - Steam, other gas mistaken for smoke, other	1	0.14%
651 - Smoke scare, odor of smoke	15	2.1%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
652 - Steam, vapor, fog or dust thought to be smoke	4	0.56%
653 - Smoke from barbecue, tar kettle	1	0.14%
671 - HazMat release investigation w/no HazMat	3	0.42%
732 - Extinguishing system activation due to malfunction	1	0.14%
733 - Smoke detector activation due to malfunction	11	1.54%
735 - Alarm system sounded due to malfunction	2	0.28%
736 - CO detector activation due to malfunction	7	0.98%
740 - Unintentional transmission of alarm, other	1	0.14%
743 - Smoke detector activation, no fire - unintentional	12	1.68%
744 - Detector activation, no fire - unintentional	2	0.28%
745 - Alarm system activation, no fire - unintentional	4	0.56%
746 - Carbon monoxide detector activation, no CO	5	0.7%
812 - Flood assessment	2	0.28%
911 - Citizen complaint	1	0.14%
TOTAL INCIDENTS:	714	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

