

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MAY 2, 2023

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. SPECIAL ORDERS OF THE DAY

- A. Mayoral Proclamation Recognizing Valley Thunder National Hockey Championship**
- B. Mayoral Proclamation Supporting The Hidden Heroes Resolution**
- C. Mayoral Proclamation in Recognition of National Day of Prayer**

VI. MINUTES OF PRECEDING MEETINGS

[23-060](#)

- A. Regular Assembly Meeting: 03/21/23
- B. Regular Assembly Meeting: 04/04/23
- C. Special Assembly Meeting: 04/11/23

Attachments: [032123 - SIGNED - Assembly Regular Meeting Minutes](#)
[040423 - SIGNED - Assembly Regular Meeting Minutes](#)
[041123 - SIGNED - Assembly Special Meeting Minutes](#)

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[23-061](#)

1. Agriculture Advisory Board: 02/15/23, Resolution No. 23-01
2. Big Lake Community Council: 03/14/23
3. Big Lake RSA Board of Supervisors: 03/08/23, Resolution No. 23-04
4. Butte FSA Board of Directors: 01/05/23
5. Caswell FSA Board of Supervisors: 02/15/23
6. Caswell Lakes RSA Board of Supervisors: 01/09/23, 01/30/23, 02/22/23, Resolution Nos. 01-23, 02-23, 03-23, 04-23, 05-23
7. Greater Butte RSA Board of Supervisors: 10/13/22, 01/12/23
8. Greater Palmer FSA Board of Supervisors: 04/13/23
9. Greater Talkeetna RSA Board of Supervisors: 03/09/23
10. Knik-Fairview Community Council: 01/18/23, 02/01/23, 02/15/23, 03/15/23
11. Knik RSA Board of Supervisors: Resolution No. 23-02-04-04
12. Meadow Lakes RSA Board of Supervisors: 11/17/22
13. Port Commission: 01/16/23, Resolution Nos. 23-003, 23-004
14. Planning Commission: 04/03/23
15. South Colony RSA Board of Supervisors: 01/11/23
16. Susitna Community Council: 03/02/23
17. West Lakes FSA Board of Supervisors: 03/13/23

Attachments: [05/02/23 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 23-094](#)

Informing The Assembly Of The Submittal Of The Healthy And Equitable Communities Program Application To The Alaska State Department Of Health.

Attachments: [2023-IM-094](#)

VIII SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 23-034](#) An Ordinance Providing Consent And Approval For An Access Easement And Waiver Of Liability For Agricultural Rights Properties Sold Under Former Title 13, Located Within Lots 1 And 2, Roy/Crawford Subdivision.

Attachments: [2023-OR-034](#)
[2023-IM-084](#)

[OR 23-035](#) An Ordinance Conveying And Merging The Borough's Development Rights Interest With The Agricultural Rights Title For Fee Simple Title With Agricultural Covenants To James And Amber McDonough.

Attachments: [2023-OR-035](#)
[2023-IM-085](#)

[OR 23-037](#) An Ordinance Naming Station 6-1 The Benny Cottle Public Safety Building.

Sponsors: Yundt

Attachments: [2023-OR-037](#)
[2023-IM-087](#)

[OR 23-038](#) An Ordinance Amending MSB 1.51, Naming Of Borough Buildings, Other Fixed Facilities And Public Places; To Clarify That The Borough Assembly Retains Final Authority To Name Public Facilities.

Attachments: [2023-OR-038](#)
[2023-IM-088](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 23-047](#) A Resolution Approving The Hidden Heroes Designation From The Elizabeth Dole Foundation And Pledging To Support Military And Veteran Caregivers In The Borough.

Sponsors: DeVries

Attachments: [2023-RS-047](#)
[2023-IM-090](#)

[RS 23-048](#) A Resolution Waiving Borough Landfill Fees For The Alaska State Adopt-A-Highway Program For Fiscal Year 2024.

Attachments: [2023-RS-048](#)
[2023-IM-091](#)

[RS 23-051](#) A Resolution Approving Unincorporated Communities For Participation In The Fiscal Year 2024 Community Assistance Program.

Attachments: [2023-RS-051](#)
[2023-IM-095](#)

[RS 23-052](#) A Resolution Approving The Scope Of Work And Budget For Kepler Drive Bridge, Tuxedo Avenue Bridge, And The Wade Drive Bridge Replacement Projects; And Approving The Amended Budgets For Bradley Road Bridge Over Trapper Creek Replacement Project And Kashwitna Trail Grade Crossing Panel Upgrade Project.

Attachments: [2023-RS-052](#)
[2023-IM-096](#)

[RS 23-053](#) A Resolution Supporting State Legislation Prohibiting Municipal Taxation Of The Transfer Of Real Property.

Sponsors: Yundt

Attachments: [2023-RS-053](#)
[2023-IM-097](#)

[RS 23-054](#) A Resolution Supporting House Bill 133, That Amends The Open Meetings Act Pertaining To Municipal Service Area Boards.

Sponsors: Tew

Attachments: [2023-RS-054](#)
[2023-IM-098](#)

2. ACTION MEMORANDUMS

[AM 23-029](#) Approval of Change Order No. 2 For Contract No. 22-078P(B) With The Boutet Company, Inc. In the Amount of \$133,610 For Construction Management Services For The Lakes Boulevard Upgrade Project.

Attachments: [2023-AM-029](#)

[AM 23-030](#) Award Of Bid No. 23-080B To K&H Civil Constructors, LLC. In The Contract Amount Of \$229,956 To Replace The South Big Lake Road Guardrail.

Attachments: [2023-AM-030](#)

[AM 23-031](#) Award Of Bid No. 23-009B To Meier Excavation LLC. In The Amount Of \$119,800 For The Renovation Of Alcantra Sports Complex Field No. 4.

Attachments: [2023-AM-031](#)

[AM 23-032](#) Award Of Bid No. 23-073B To Western Construction And Equipment In The Amount Of \$1,339,915 For The Central Landfill Access Road Improvements.

Attachments: [2023-AM-032](#)

[AM 23-033](#) Award Of Bid No. 23-078B To OT Enterprises In The Amount Of \$492,082.02 For English Bay Drive, Resolution Bay Circle, And South Katmai Court Improvements.

Attachments: [2023-AM-033](#)

[AM 23-034](#) Approval Of Amendment No. 1 To Contract No. 23-040B With Recon, LLC. In The Amount Of \$89,800 To Modify The Scope Of Work For A Project Under Contract For Services Pursuant To MSB 3.08.170 (B) (2), To Include Geotechnical Evaluation Of Material Sites.

Attachments: [2023-AM-034](#)

[AM 23-035](#) Approval Of Change Order No. 4 For Contract No. 22-078P(A) With Lounsbury And Associates, Inc. In The Amount Of \$151,301 For The Hidden Hills Road Reconstruction Project.

Attachments: [2023-AM-035](#)

[AM 23-036](#) Authorization To Enter Into An Agreement With Streamlink Software In The Amount Of \$103,750 For Grants Management Solution For Service Through June 30, 2025.

Attachments: [2023-AM-036](#)

IX. UNFINISHED BUSINESS

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 05/16/23, Assembly Chambers)

[OR 23-033](#) An Ordinance Amending MSB 17.30, Conditional Use Permit For Earth Material Extraction Activities, By Creating A Registration Process For Earth Material Extraction Of 2,001 To 10,000 Cubic Yards Annually.

Sponsors: Tew

Attachments: [OR 23-033](#)
[IM 23-081](#)
[Planning Commission Resolution 23-19](#)
[05/16/23 - Tew Possible Amendment](#)

[OR 23-036](#) An Ordinance Extending The Date Of Completion To June 30, 2024, For The Outside Lighting Upgrade Project.
RS 23-045: A Resolution Amending The Scope Of Work For The Remaining Outside Lighting Upgrade Funds, To Be Used For The Dorothy Swanda Jones Borough Building Flooring Repair And Replacement Project.

Attachments: [OR 23-036](#)
[RS 23-045](#)
[IM 23-086](#)

[OR 23-039](#) An Ordinance Accepting And Appropriating \$150,000 From The United States Bureau Of Land Management For The Fuels Reduction Program 2022 Saw Crew Project.
RS 23-049: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into A Grant Agreement For The Fuels Reduction Program 2022 Saw Crew Project.

Attachments: [OR 23-039](#)
[RS 23-049](#)
[IM 23-092](#)

[OR 23-040](#) An Ordinance Accepting And Appropriating \$17,999.74 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program And Appropriating \$1,799.97 In Matching Funds For Firefighter And Firefighting Equipment, Communications Equipment, And Clothing.
RS 23-050: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of Butte, Sutton, And Talkeetna.

Attachments: [OR 23-040](#)
[RS 23-050](#)
[IM 23-093](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[23-062](#) Mayoral Requests For Confirmation

Attachments: [05/02/23 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.