

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Edna DeVries

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
Michael Brown

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Robert Yundt, District 4  
Mokie Tew, District 5  
Dmitri Fonov, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MAY 16, 2023

### **WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:**

#### IN WRITING:

\* You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

#### TELEPHONIC TESTIMONY:

\* Dial 1-855-225-2326

\* You will hear "Joining conference" when you are admitted to the meeting.

\* You will be automatically muted and able to listen to the meeting.

\* When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."

\* When it is your turn to testify you will hear "Your line has been unmuted."

\* State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

\* <https://matanuska.legistar.com/Calendar.aspx>

\* <https://www.facebook.com/MatSuBorough>

\* Matanuska-Susitna Borough - YouTube

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. APPROVAL OF AGENDA**

**IV. PLEDGE OF ALLEGIANCE**

**V. MINUTES OF PRECEDING MEETINGS**

**VI. REPORTS/CORRESPONDENCE**

**A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**
- 4. Tanaina Community Council**

[23-066](#) TCC Agency Report

**Attachments:** [05/16/23 - Report Handout](#)

**B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

**C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

**D. ATTORNEY COMMENTS**

**E. CLERK COMMENTS**

**F. CITIZEN AND OTHER CORRESPONDENCE**

[23-068](#)

1. Abbreviated Plat: 04/19/23, 05/03/23
2. Chase Community Council: 01/26/23
3. Enhanced 911 Advisory Board: 02/14/23
4. Glacier View Community Council: 02/23/23, 03/23/23
5. Local Emergency Planning Committee: 01/18/23
6. Louise/Susitna/Tyone Community Association: 01/21/23
7. Meadow Lakes Community Council: 02/08/23, 03/08/23
8. MSB Fish and Wildlife Commission: 03/16/23, Resolution Serial No. FWC 23-02, Memorandum 04/20/23
9. North Lakes Community Council: 02/23/23
10. Planning Commission: 04/17/23, Resolution Serial No's. 23-09 and 23-19
11. Platting Board: 03/16/23
12. Tanaina Community Council: 03/28/23, 04/25/23
13. Transportation Advisory Board: 11/18/22, 02/17/23

**Attachments:** [05/16/23 - Citizen and Other Correspondence](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 23-104](#)

Informing The Assembly Of The Manager Renewing Two Commercial Use Permits With QAP For The Use Of Borough-Owned Land And Improvements Within The Port Mackenzie Special Use District, For A Term Of Not More Than 18 Months.

**Attachments:** [2023-IM-104](#)

## VII. SPECIAL ORDERS

### A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

### B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 23-033](#) An Ordinance Amending MSB 17.30, Conditional Use Permit For Earth Material Extraction Activities, By Creating A Registration Process For Earth Material Extraction Of 2,001 To 10,000 Cubic Yards Annually.

**Sponsors:** Tew

**Attachments:** [2023-OR-033](#)  
[2023-IM-081](#)  
[Planning Commission Resolution 23-19](#)  
[05/16/23 - Tew ADOPTED Amendment](#)  
[06/06/23 - Hale ADOPTED Amendment No. 1](#)  
[06/06/23 - Hale NOT MOVED Amendment No. 2](#)  
[06/06/23 - Fonov ADOPTED Amendment](#)

[OR 23-036](#) An Ordinance Extending The Date Of Completion To June 30, 2024, For The Outside Lighting Upgrade Project.  
RS 23-045: A Resolution Amending The Scope Of Work For The Remaining Outside Lighting Upgrade Funds, To Be Used For The Dorothy Swanda Jones Borough Building Flooring Repair And Replacement Project.

**Attachments:** [2023-OR-036](#)  
[2023-RS-045](#)  
[2023-IM-086](#)

[OR 23-039](#) An Ordinance Accepting And Appropriating \$150,000 From The United States Bureau Of Land Management For The Fuels Reduction Program 2022 Saw Crew Project.  
RS 23-049: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into A Grant Agreement For The Fuels Reduction Program 2022 Saw Crew Project.

**Attachments:** [2023-OR-039](#)  
[2023-RS-049](#)  
[2023-IM-092](#)

[OR 23-040](#) An Ordinance Accepting And Appropriating \$17,999.74 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program And Appropriating \$1,799.97 In Matching Funds For Firefighter And Firefighting Equipment, Communications Equipment, And Clothing.

RS 23-050: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of Butte, Sutton, And Talkeetna.

**Attachments:** [2023-OR-040](#)  
[2023-RS-050](#)  
[2023-IM-093](#)

### C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

### D. CONSENT AGENDA

#### 1. RESOLUTIONS

[RS 23-055](#) A Resolution Waiving The Fee For A Conditional Use Permit Within Denali State Park Special Land Use District.

**Sponsors:** Bernier

**Attachments:** [2023-RS-055](#)  
[2023-IM-101](#)

[RS 23-056](#) A Resolution Requesting The State Of Alaska Department Of Transportation And Public Facilities Cease The Practice Of Transferring Maintenance Costs To The Matanuska-Susitna Borough As Part Of Federal Projects.

**Attachments:** [2023-RS-056](#)  
[2023-IM-103](#)

[RS 23-057](#) A Resolution Establishing A Matanuska-Susitna Borough Landfill Adopt-A-Road Program.

**Attachments:** [2023-RS-057](#)  
[2023-IM-105](#)

[RS 23-062](#) A Resolution Authorizing The Borough Mayor To Designate The Borough Manager As The Certifying Officer For The Matanuska-Susitna Borough To Act As The Responsibility Entity For Completion Of A Part 58 Environmental Review And Certification To Allow Set Free Alaska To Received Grant Funding From The United States Department Of Housing And Urban Development For The Construction Of The Set Free Alaska Therapeutic Campus.

**Attachments:** [2023-RS-062](#)  
[2023-IM-110](#)

## 2. ACTION MEMORANDUMS

[AM 23-037](#) To Vacate Approximately 12,500 Square Feet Of The East Parks Highway Right-Of-Way That Abuts Lot 1, Block 1 Chugach View Estates Located in Section 16, Township 17 North, Range 1 East.

**Attachments:** [2023-AM-037](#)

[AM 23-038](#) Authorizing The Borough Manager To Enter Into An Agreement With Tyler Technologies For Their Enterprise Tax And Appraisal Iasworld Software In The Amount Of \$2,534,822 Through June 30, 2026.

**Attachments:** [2023-AM-038](#)

[AM 23-039](#) Approval of Change Order No. One For Contract No. 22-104P(B) With DOWL, LLC. For The MSBSD Pedestrian Projects For A Total Contract Amount Of \$376,424 And Extending The Completion Date To June 30, 2024.

**Attachments:** [2023-AM-039](#)

[AM 23-040](#) Approval Of Change Order No. One For Contract No. 22-045C With Survbase LLC. In The Amount Of \$596,000 For Ongoing Geomatics In Support Of The Port Mackenzie Rail Extension Project.

**Attachments:** [2023-AM-040](#)

[AM 23-041](#) Award Of Proposal No. 23-079P To Professional And Technical Services, Inc. For The Contract Amount Of \$202,435 To Provide Construction Management Services For The Road Construction Of The Cheri Lake Drive, Karen Avenue And King Arthur Drive Project.

**Attachments:** [2023-AM-041](#)

[AM 23-042](#) Award Of Bid No. 23-083B To Northern Asphalt Construction, Inc. For The Contract Amount Of \$2,192,944 To Construct Road Improvements To Cheri Lake, Karen And King Arthur.

**Attachments:** [2023-AM-042](#)

[AM 23-043](#) Award Of Bid No. 23-084B To Dirtworks, Inc. For The Amount Of \$1,098,965.50 For Doc McKinley Avenue And Jessie Jo Place Road Improvements.

**Attachments:** [2023-AM-043](#)

[AM 23-044](#) Award Of Bid No. 23-087B To Valley General Construction LLC. For The Amount Of \$481,316 For The West Forest Lake Drive Grading, Drainage, Surfacing.

**Attachments:** [2023-AM-044](#)

[AM 23-045](#) Approval Of Utility Relocate Costs Of \$116,000 To Matanuska Electric Association For Station 3-5, Fishhook Fire Station, Emergency Landing Zone Project.

**Attachments:** [2023-AM-045](#)

[AM 23-046](#) Approval Of The Big Lake Road Service Area No. 21 Road Improvement Project List 2023.

**Attachments:** [AM 23-046](#)

## VIII. UNFINISHED BUSINESS

### IX. VETO

#### A. Motion to Override Any Possible Mayoral Veto on Fiscal Year 2024 Budget Items (Ordinance Serial No. 23-023)

### X. NEW BUSINESS

#### A. INTRODUCTIONS (For Public Hearing 06/06/23, Assembly Chambers)

[OR 23-008](#) An Ordinance Amending MSB 15.24.031, Initiating And Amending Lake Management Plans.

**Attachments:** [2023-OR-008](#)  
[2023-IM-019](#)

[OR 23-045](#) An Ordinance Approving A Reappropriation Of \$36,000 From The Fiscal Year 2023 Areawide Fleet Maintenance Operating Budget, To Purchase A Chassis And Cab.  
RS 23-059: A Resolution Approving The Scope Of Work And Budget For The Purchase Of A Chassis And Cab For The Fleet Maintenance Division.

**Attachments:** [2023-OR-045](#)  
[2023-RS-059](#)  
[2023-IM-107](#)

[OR 23-046](#) An Ordinance Amending MSB 5.25.145, Annexing Parcels On Susitna Parkway Into The West Lakes Fire Service Area No. 136.  
RS 23-060: A Resolution Finding The Annexation Of A Property Located On Susitna Parkway Into The West Lakes Fire Service Area. No. 136 Serves The Public Interest.

**Sponsors:** Tew

**Attachments:** [2023-OR-046](#)  
[2023-RS-060](#)  
[2023-IM-108](#)

[OR 23-047](#) An Ordinance Accepting And Appropriating \$20,000 From The American Library Association For Accessibility Improvements To The Big Lake Library.  
RS 23-061: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into An Agreement For Accessibility Improvements To The Big Lake Library.

**Attachments:** [2023-OR-047](#)  
[2023-RS-061](#)  
[2023-IM-109](#)

## **B. INTRODUCTIONS (For Public Hearing 06/20/23, Assembly Chambers)**

[OR 23-041](#) An Ordinance Creating South Marina Circle Road Paving Local Improvement District No. 653, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

**Attachments:** [OR 23-041](#)  
[IM 23-099](#)

## **C. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[23-069](#) Mayoral Requests for Confirmation

**Attachments:** [05/16/23 - Vacancy Report](#)

## **D. OTHER NEW BUSINESS**

### **1. Motion to Rescind Resolution Serial No. 23-041 - Assemblymember McKee**

[RS 23-041](#) A Resolution Authorizing The Borough Manager To Solicit Bids For The Long Lake Road Salvage Timber Harvest.

**Attachments:** [2023-RS-041](#)  
[2023-IM-079](#)

## **E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XI. RECONSIDERATION**

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**