

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on March 13, 2024, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

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2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **AURORA VIEW ESTATES 2024:** The request is to create two lots from Lot 6, Aurora View Estates (Plat # 2006-193), to be known as **Aurora View Estates 2024**, containing 4.42 acres +/- . The property is located directly north of S. Aurora View Circle, north of E. Walling Road, and east of S. Caudill Road (Tax ID # 5959000L006); within the NW ¼ Section 30, Township 17 North, Range 03 East, Seward Meridian, Alaska. In the Butte Community Council and Assembly District # 1. (*Petitioner/Owner: Calvin Hall, Staff: Chris Curlin, Case #2024-019*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 23 public hearing notices were mailed out on February 20, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 5 findings of fact.

- B. **KARSTEN SLOUGH:** The request is to create two lots from Tax Parcel A8 (Parcel #2, MSB Waiver 1999-18-PWm, recorded at Reception No. 2001-021221-0), to be known as **KARSTEN SLOUGH**, containing 5.2 acres +/- . Parcel is located north of W. Parks Highway, west of N. Suzanna Street and directly north of W. Karsten Drive (Tax ID# 17N02W02A008): lying within Section 02, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and Assembly District #7.

(Petitioner/Owner: Justin L. & Sunshine E. Hunsaker, Staff: Amy Otto-Buchanan, Case #2024-021)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 18 public hearing notices were mailed out on February 20, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

Craig Hanson, the petitioner's representative agrees with the conditions.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 6 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:33 a.m.

ATTEST:



THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on March 20, 2024, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

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2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **MOOSE TOE:** The request is to create two lots from Parcel 1 of MSB Waiver #2002-161-PWm, recorded as 2002-022717-0 to be known as **Moose Toe**, containing 5.39 acres +/- . The property is located south of Kalmbach Lake, north of W. Parks Highway, and directly north of N. Suzanna Street (Tax ID #17N02W02A011); within the NE ¼ Section 02, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly DistA011); within the NE ¼ Section 02, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly District #7. (*Petitioner/Owner: Feodor Kraskov, Staff: Matthew Goddard, Case #2024-027*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 69 public hearing notices were mailed out on February 27, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

Wayne Whaley, the petitioner's representative had questions regarding condition #3.

Platting Officer, Fred Wagner agreed to remove condition #3.

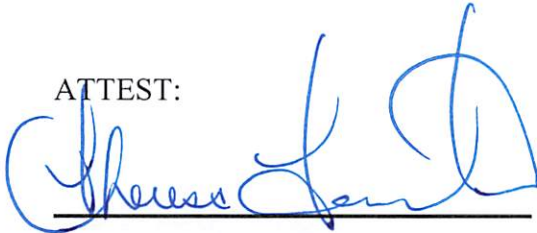
Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 8 conditions. There are 8 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:39 a.m.

ATTEST:



THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

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Chairman – LaMarr Anderson	<i>VACANT</i> (03)	<i>VACANT</i> (06)	Kenneth Hoffman (10)
Vice Chair – Stephen Brown	Kim Bergey (04)	Adam Jenski (07)	Thomas Bergey (11)
Amanda Salmon (02)	Jozef Slowik (05)	Misty O'Connor (09)	<i>VACANT</i> (12)

MINUTES

**REGULAR MEETING
DSJ BUILDING
LOWER LEVEL CONFERENCE ROOM**

**January 17, 2024
4:30 P.M.**

I. CALL TO ORDER; ROLL CALL

Mr. Brown called the meeting to order at 4:29 p.m.

Members present and establishing a quorum were: Kim Bergey (by phone), Jozef Slowik, Adam Jenski, Steven Brown, Kenneth Hoffman, and Thomas Bergey. Misty O'Connor arrived at 4:34 p.m.

Members absent and excused: LaMarr Anderson, Amanda Salmon

Staff present: Joseph Metzger, Asset Manager

Margie Cobb, Department Administrative Specialist

II. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

MOTION: Mr. Brown nominated Mr. Anderson for Chairman; Mr. Slowik seconded.

No other members were nominated. All in favor.

MOTION: Mr. Brown nominated himself for Vice Chairman. Mr. Slowik seconded. No other members were nominated. All in favor.

Mr. Brown continued to lead the meeting due to the absence of Mr. Anderson at this meeting.

III. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

Agenda approved as presented.

IV. AUDIENCE PARTICIPATION (Limit 3 minutes)

No audience participation.

V. APPROVAL OF MINUTES

The December 20, 2023 Minutes were approved as presented.

VI. ITEMS OF BUSINESS

A. Staff Report – Joseph Metzger

- He has received a few inquiries regarding ag land.
- General work has been done looking up definitions of farms.

B. Resolution 24-01: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPT ORDINANCE SERIAL NO. 24-027, CONVEYING THE BOROUGH'S DEVELOPMENT RIGHTS INTEREST TO RAYMOND AND SHANNON LATCHEM FOR FEE SIMPLE TITLE WITH AGRICULTURAL COVENANTS (MSB001123).

Staff Report: Mr. Metzger shared this Resolution is a result of the Conversion program that allows Title 13 Ag Rights holders to convert to Title 23; the Latchems meet the criteria. If approved, it will be introduced at the 2/6/24 Assembly Meeting, with the Public Hearing 2/20/24. There were 4 public comments received in opposition to this based on an assumption that this was to sell the property with the potential of a housing subdivision being built. Mr. Metzger called the person who gave a number and explained this was not the case. One of the other four rescinded his comment. He noted that it is good to see that the public wants ag land to stay ag land.

MOTION: Mr. Bergey moved to approve this Resolution; Mr. Slowik seconded. Motion passed unanimously.

C. Work Session Follow up

Discussion on potential Covenant changes from previous meeting was available for all members. Additional discussion points added and attached.

VI. MEMBER COMMENTS (Limit to 3 minutes)

All members commented there was good discussion at this meeting.
Ms. O'Connor shared a little on what SBDC does to support small businesses.

VII. NEXT MEETING: February 21, 2024

VIII. ADJOURNMENT

Mr. Brown adjourned the meeting at 5:40 p.m.


LaMarr Anderson, Chairman

3/20/24
DATE

ATTEST:



Margie Cobb

Department Administrative Specialist

☒ President: Jodi Riddell
☒ Vice President: Margaret Billinger
☒ Secretary: Lisa Behrens
Treasurer: Irene Crowley
Member at Large: Ben Tew
☒ Member at Large: David Haggard
☒ Member at Large: Lindy Moss

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PO Box 520931
Big Lake, AK 99652-0931

General Membership Meeting – January 9, 2024, 7:00 PM
Big Lake Lions Recreation Center

MINUTES

1.) Call to Order/ Determination of Quorum

By: Jodi Riddell

Time: 7:03pm

Quorum: Yes

Attendees: 21 persons signed in, 5 board members present

2.) Pledge of Allegiance

3.) Agenda Approval

Motion: Lindy Moss

Second: Margaret Billinger

4.) Previous Meeting Minutes Approval (December 12, 2023)

Motion: Dave Haggard

Second: Margaret Billinger

Copy signed: Jodi Riddell

5.) Presentation(s) n/a

6.) Treasurer's Report

Checking: \$ 25,675.26

Savings: \$ 2254.86

7.) Membership Report Jodi Riddell: 41 voting members, 3 Associate members to date

8.) Reports

1. Legislative (State House & Senate)

Senator Shower: Not available

Representative McCabe: Not a lot to report, busy with meetings before session starts on Tuesday 1/16. Some things happening with the railroad... Now there is interest in completing the rail spur. (Point Mackenzie and Northern rail extensions) Will be available after this meeting for further discussion on legislative items. Bills: Port Mackenzie, Election Integrity, Electric Utilities – will come out Friday, 1/12. HB3 (gold & silver as legal tender), Direct Primary Care bill. Again, will be available after the meeting.

2. Assembly (District 5)

Representative Gamble: I am retiring and not returning to Juneau this year. Have been on the road for MSB business and many other events. Appointments: I (Bill Gamble) have been placed on the Fish & Wildlife Commission. Bill Haller has been appointed to the Waterbody Setback Committee. Terry Gorlick will be appointed to the Wastewater and Septage Board. Terry has extensive pertinent experience for this. There have been two joint MSB Assembly / School Board meetings. I am learning the ropes, but with my past experience will be a quick study. There was an 80-acre timber harvest approved off Goldstreak (Andrew Traxler has details). Controversial items coming up for MSB Assembly: OR 24-010 Allowing political party designations for candidates on election ballots, OR 24-009 Extending term lengths for MSB Mayor and Assembly Members. Also OR 24-011 Encouraging all MSB residents to maintain firearms and supply of ammunition, to augment police availability. Public hearing and testimony on these items at the next regular Assembly meeting – January 16, 2024.

3. Fire Service (West Lakes Fire Department) No representative available
4. Road Service: (all boards reporting) No RSA member available
5. Valley Recycling: No representative available

9.) Correspondence

1. Public Notice – Jolly Creek Drainage – Meeting January 18, Big Lake Lions 5:00-7:00pm
2. Public Notice – Ag Rights Conversion – Raymond and Shannon Latchem
3. Public Hearing Notice – Platting Request – Jeffrey E. and Heather M. Byrne Living Trust
4. Public Hearing Notice – Platting Request – Samuel & Heather Dickinson
5. Notice of Utility Tariff Filing – Matanuska Electric Association – ERO Surcharge

10.) Unfinished Business

1. Committee Updates:
 - a. Bylaws – will commence after November elections.
 - b. Capital Improvements – will commence after November elections.
2. Lake Setback Ordinance & Waterbody Setback Work Group:
<https://matsugov.us/boards/waterbody-setback-advisory-board>
Meeting tonight concurrent with Waterbody Setback Advisory Board meeting. Update next month.
3. Big Lake Comprehensive Plan Updates:
4. Northshore Drive rename project: (Ben Tew and Terry Gorlick)
5. BLCC website rebuild – status update?

11.) New Business

1. Concern about odor from cannabis cultivation facilities
2. New year – membership renewals reminder

12.) Persons to be Heard (3 Minute Maximum time per person)

1. Dave Malo – “I missed my last meeting as BLCC Treasurer and want to say goodbye and thank you for the opportunity to serve. This is a great community and I was glad to serve this way.”
2. Rene Ritter: Grizzly Cache – “Thank you to BLCC and Floaters for financial support. We are feeding 89 students per week. I have many more stories I could tell, but just thank you.”
3. Brian Miller: Big Lake Trails – “Thank you to BLCC grant support for our work. We’re out there getting the snowmachine, skiing, and dogsled trails. Thank you again.”

13.) Announcements

District 30 Republican meeting at Floaters

14.) Board Member Closing Comments

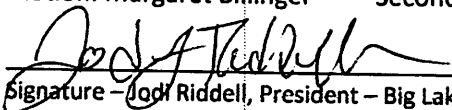
Margaret Billinger: Happy Holidays and Happy New Year

Dave Haggard: We’re out there working on trails, but watch out for broken-down equipment on trail 6... it happened a few hours ago. We’ll have it cleared as soon as possible.

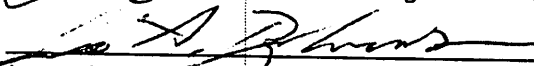
Lindy Moss: I appreciate being here on the BLCC Board

15.) Adjournment

Motion: Margaret Billinger Second: Dave Haggard Time: 7:32pm


Signature – Jodi Riddell, President – Big Lake Community Council

2-15-2024
Date


Attestation – Lisa Behrens, Secretary – Big Lake Community Council

2-15-24
Date

☒ President: Jodi Riddell
☒ Vice President: Margaret Billinger
☒ Secretary: Lisa Behrens
☒ Treasurer: Irene Crowley
☐ Member at Large: Ben Tew
☒ Member at Large: David Haggard
☐ Member at Large: Lindy Moss

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PO Box 520931
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Executive Board Meeting – January 23, 2024 – 6:00 PM
Big Lake Family Restaurant

MINUTES

1.) Call to Order/ Determination of Quorum

By: Jodi Riddell Quorum: Yes Time: 6:16 pm

2.) Pledge of Allegiance

3.) Agenda Approval

Motion: Margaret Billinger Second: Dave Haggard

4.) Previous Meeting Minutes Approval (November 28, 2023)

Motion: Irene Crowley Second: Margaret Billinger Copy signed: Jodi Riddell

5.) Presentations

None

6.) Treasurer's Report

Checking: \$25,656.35 Savings: \$ will catch up at February GM meeting.
Transition with Mat Valley FCU to 2024 authorized signers still in progress.

7.) Correspondence

Two membership renewals

8.) Unfinished Business

1. Membership process & dues handling

a. Website changeover from Wix to GoDaddy – online forms & dues handling process? Dennis still working, Jodi: Website is up and running, still working on the online membership dues process.

b. Membership forms handling – Irene: Will receive scans of forms from Secretary (Lisa) and maintain digital backup. Secretary will email receipts(renewal form scans) to members.

2. BLCC Bylaws review

a. Committee volunteers – Ben Tew, Lisa Behrens, Irene Crowley volunteers. Will schedule when Ben returns from vacation.

b. Example bylaws received from – Meadow Lakes, Fishhook, WACO (send to committee members)

c. Schedule first meeting in Fall 2023 after MSB and BLCC elections - Ben recommends scheduling after December General Membership meeting – general membership to be notified of meeting date, to encourage attendance

3. CIP committee – Ben Tew, Lindy Moss, and Margaret Billinger? Will schedule after Ben returns

4. Ben Tew working with Terry Gorlick re: Bob Fisher place name remembrance project – in progress

9.) New Business

1. Big Lake Lions – State of Alaska application for ADA Loan assistance
 - a. Request for BLCC resolution letter of support – Bill Haller present to explain the funding of the Big Lake Lions Ice Arena. Bill requests a letter of support to State of Alaska for money to settle the current loan for the completion of the building. Secretary, Lisa Behrens will draft the letter and have prepared in time for the February General Membership meeting.
2. Future speakers for General Membership meetings
 - a. February – Jodi will touch base with Cheryl Metiva – Re: Arctic Winter Games
 - b. March – Tandy Hogate: Common Grounds Homestead
 - c. April – Ryan Anderson: DOT
3. BLCC documents and data preservation – Lisa
 - a. Transition to the BLCC Gmail account – Lisa will work on establishing the Gmail account
 - b. Process for handling physical documents currently in possession of BLCC secretary
 - i. Fireproof file cabinet in back room at Big Lake Lions’ – OK’d by Lions Club
 - ii. New board member orientation process added to BLCC bylaws?
 - iii. Board member orientation checklists developed by current officers – current officers will work on this.

10.) Persons to be Heard (3 Minute Maximum time per person)

None

11.) Announcements

See Board Member closing comments below

12.) Board Member Closing Comments

Jodi Riddell: Food drive still in progress at Floaters Pub

Margaret Billinger: Time to go home, it’s cold

Lisa Behrens:

Irene Crowley: Baby it’s cold outside

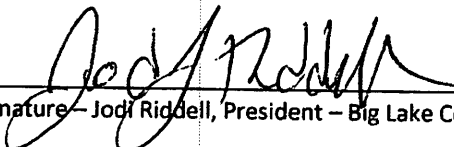
Dave Haggard: Stay warm

Ben Tew:

Lindy Moss:

13.) Adjournment


Motion: Jodi Riddell Second: Dave Haggard Time: 6:46pm



Signature – Jodi Riddell, President – Big Lake Community Council

2-27-2024

Date



Attestation – Lisa Behrens, Secretary – Big Lake Community Council

2-27-2024

Date

____ President: Jodi Riddell
____ x ____ Vice President: Margaret Billinger
____ x ____ Secretary: Lisa Behrens
____ x ____ Treasurer: Irene Crowley
____ x ____ Member at Large: Ben Tew
____ x ____ Member at Large: David Haggard
____ x ____ Member at Large: Lindy Moss



PO Box 520931
Big Lake, AK 99652-0931

General Membership Meeting – February 13, 2024 – 7:00 PM
Big Lake Lions Recreation Center

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MAR 18 2024

CLERKS OFFICE

MINUTES

1.) Call to Order/ Determination of Quorum

By: Margaret Billinger Time: 7:00pm

Quorum: Yes

Attendees: **18** persons signed in, **6** board members present

2.) Pledge of Allegiance

3.) Agenda Approval

Motion: Irene Crowley Second: Yes

4.) Previous Meeting Minutes Approval (January 9, 2024)

Motion: Ben Tew Second: Yes Copy signed: Jodi Riddell

5.) Presentation(s)

1. Arctic Winter Games update: Cheryl Metiva – Thank you to our home community of Big Lake. It's good to see our home council meeting well-attended. We're working 7 days per week, and a little less than a month from the start of the games. So far, there are 2100 participants, and 2000 volunteers from the valley, other states, and even other countries. Opening ceremonies will be at the Menard Center. This is an opportunity that won't come around again until 2034, so be sure to attend the games this year! Thanks to Grizzly Fireworks for their generous donation of fireworks. Awg2024.org is the best place to find the schedule of events. Lindy Moss: What other volunteer roles are needed? Cheryl: All types, and particularly security personnel. They don't need to be police officers, just people willing to help direct and control crowds. Also, volunteers will receive a really nice jacket! Additional sponsors are needed too, but more sponsorships are coming in every day. If more questions come up, call me any time.

6.) Treasurer's Report

Checking: \$ not available Savings: \$ not available (Still working on the changeover of financial access)

Mat Valley Federal Credit Union account access change approval:

Outgoing Board Members: Dave Malo, Bill Gamble, Terry Gorlick

Incoming Board Members: Irene Crowley, Jodi Riddell, Margaret Billinger

7.) Membership Report

Voting Members renewed for 2024: **60**

Associates (non-voting) renewed for 2024: **4**

8.) Reports

1. Legislative (State House & Senate)

Senator Shower: Staff person present. "Lots going on" SB88 has passed the senate and going to the house. Any specific questions can be sent to our office.

Representative McCabe: Linn McCabe present to speak on behalf of Representative McCabe.

"This session he has four or five subcommittee assignments, and five standing committee roles.

Transportation committee is very active this year. A bill has been introduced to develop a joint port organization by combining Anchorage and Point Mackenzie. Budget subcommittee meetings can be seen live on KTOO. HB3 is currently being heard (allowing for gold and silver to be used as legal tender.) Several US states have already passed this type of legislation. Reach out to Representative McCabe's office with questions or to be placed on the mailing list."

2. Assembly (District 5)

Assembly Representative Gamble: Have been in conversation with Representative McCabe about the joint port idea. There have been some controversial items before the Borough Assembly recently. The proposal to increase assembly terms from 3 years to 4 years is intended to improve voter participation by having all borough elections on even years, to coincide with state and federal elections. That was approved by the assembly. The proposal to allow candidates to include their political party affiliation on election ballots was determined to be too large an issue to be decided by the assembly and will go to the voters in the next election. There is a move to resurrect the crime task force work that was done a few years ago. Hugh Leslie would like to make a presentation at the BLCC March General Membership meeting, to introduce the Jay Nolfi park improvement/upgrade project. Also, would like to work on additional community funding through Mat Su Health Foundation. This coming Saturday, meeting at the Cottonwood Public Safety Building re: Mat Su Borough Strategic plan.

Irene Crowley: Is there any way for the "skunk" smell from cannabis businesses to be addressed by the crime task force? Bill Gamble: The task force is much more focused specifically on crime, drug trafficking, etc. Bill and Rep. McCabe have been in conversation re: utilizing the VPSO concept for the smaller communities in Mat Su Borough. Asking State of Alaska to assist with the \$10 million funding needed to run the task force concept for roughly 5 years, handling Mat Su Borough as a pilot program for the program. Ben Tew: Is there a consideration in the crime task force report for facilities to hold individuals who are investigated, arrested, and charged with these crimes? Bill Gamble: Not at this point.

3. Fire Service (West Lakes Fire Department)

Chief Fairchild: The Fire Department deals with many overdose emergency calls, and the VPSO program could be helpful. Have seen it work out in rural areas of Alaska. January had 72 calls (15 fire calls, 15 good intent calls and 42 rescue / medical assists.) There is a Board of Supervisors opening for West Lakes Fire board. Call Chief Fairchild or Hightower for information and assistance, if interested. Be safe, keep smoke alarm batteries up to date, get the chimneys cleaned, think about getting roofs cleared of snow. Will be busy around the lake with Iron Dog starting on Saturday, February 17. The 3-day Pond Hockey tournament is also coming up soon.

4. Road Service Area: Jill Parson – Very busy time right now, working on the Big Lake RIP list. Priority focus right now is improving RSA21 impassible roads. Jolly Creek drainage is also being considered a priority. The road bond issue that voters passed during the November 2023 election will cover roughly half of the cost. RSA21 received roughly \$180,000 in residual state funds to supplement the annual budget. Also, asking MSB Public Works for road improvement standards code, which does not currently exist.

5. Valley Recycling: No one available

9.) Correspondence None

10.) Unfinished Business

1. Committee Updates: Ben Tew – introduced the proposed schedule and requested volunteers.
Michael Dale: Would like email copies of the current BLCC, Meadow Lakes, and WACO bylaws.
 - a. Bylaws: Ben Tew, Lisa Behrens, Irene Crowley, Jill Parson
 - i. Meeting Proposal: Schedule and update 2024 meeting calendar to reflect Bylaws Committee meeting 1 hour prior to BLCC General Membership (2nd Tuesdays) and Board of Officer (4th Tuesdays) meetings, until project is completed.
 - b. Capital Improvements: Ben Tew, Lindy Moss – Ben introduced the intent of the committee, and requested volunteers and ideas for the committee.
 - i. Meeting Proposal: Will address meeting schedule at the February E-board meeting
2. Lake Setback Ordinance & Waterbody Setback Advisory Board:
<https://matsugov.us/boards/waterbody-setback-advisory-board>
 - a. Update from most recent meeting: Bill Haller – 3 of 12 meetings so far, mainly informational. This is the information gathering phase, and identifying the major challenges of the proposed changes
3. Big Lake Comprehensive Plan
 - a. Update: Not available at this time
4. Bob Fisher remembrance project: Ben Tew and Terry Gorlick – Ben and Terry will meet when Terry returns from out of state. Changing the name of Northshore Drive has turned out to be prohibitively complicated. Will have more information to share at the next meeting. Bill Haller: The Fisher Family has requested that Lions Court be renamed as Fisher Court – much less complicated than the idea of Northshore Drive.
5. BLCC website rebuild with online BLCC membership renewal:
 - a. Status update: No one available

11.) New Business

1. Concern about odor from cannabis cultivation facilities. Margaret Billinger: Not much that can be done to address this.
2. Big Lake Lions request BLCC resolution of support for facility loan payoff via State of Alaska legislative grant request
 - a. Draft resolution attached to meeting agenda
 - b. Bill Haller: This is a project that has been in the works for over 15 years. The first phase was funded by grants and public donations. The second phase required an ADA loan of roughly \$300,000. Operating this facility with that type of loan debt and minimal financial support is extremely challenging. This year we have requested a legislative grant to pay off the ADA loan. The costs of running this facility are over \$10,000 per month.
 - c. Membership vote: Vote passed by consensus of the membership

12.) Persons to be Heard (3 Minute Maximum time per person)

13.) Announcements None

14.) Board Member Closing Comments

Jodi Riddell:

Margaret Billinger: Happy upcoming Valentine's Day!

Lisa Behrens: Reminder about 2024 membership renewal

Irene Crowley: Will be glad to help out with membership renewals

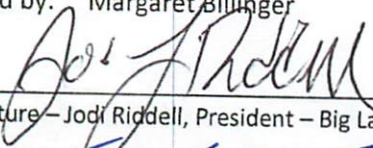
Dave Haggard: Check heat traces in summer, not winter (school of hard knocks this winter at -40 degrees)

Ben Tew: I will continue watering community beautification flowers and keeping the grounds maintained. We could use some more volunteer assistance. I'm also participating in meetings for comprehensive plan updates. There was a focus and numerous questions about public safety. Linn McCabe: can speak to the 7 priorities identified by the steering committee.

Lindy Moss: I keep hearing the need for volunteerism repeated tonight. It is important to raise kids and grandkids to understand the value of investing in our communities, and the importance of giving back by participating.

15.) Adjournment

Called by: Margaret Billinger Time: 8:07pm


Signature – Jodi Riddell, President – Big Lake Community Council

3-12-24
Date


Attestation – Lisa Behrens, Secretary – Big Lake Community Council

3-12-24
Date



PO Box 520931-0931
Big Lake, AK 99652-0931
AK Non-profit Corporation Entity #129975
501(c)(3) EIN: 81-1737114

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CLERKS OFFICE

Big Lake Community Council Resolution 24-01

Title: Big Lake Community Council Support of Big Lake Lions Club Legislative Grant Request

It is the purpose of this resolution to express support from Big Lake Community Council to Big Lake Lions Club in their effort to obtain a State of Alaska legislative grant.

Whereas the Community of Big Lake has not received capital improvement funding in over 10 years.

Whereas the purpose of the requested grant is to effect payoff of the remaining mortgage loan currently encumbering the Big Lake Lions Club as the result of the construction cost of the facility.

Whereas the un-incorporated community of Big Lake does not have a MSB funded community center, like Willow, Talkeetna, and Sutton, it is a major inconsistency that we must completely fund and operate the facility with volunteers and donations constantly struggling to cover the shortfalls in funding.

Whereas the Big Lake Lions facility and property serve as a valued "hub" for numerous Big Lake Community activities such as:

- Ice rink use for area school hockey programs, as well as community skating use in winter.
- Summer activities: mini-golf, pickle ball, and other floor games.
- Big Lake voting precinct facility.
- Host facility for Big Lake Community Council as well as other community and borough meetings.
- Gathering place for Big Lake community holiday events such as the Big Lake Christmas and Independence day parades, holiday craft bazaars and outdoor shows, "Trunk or Treat" safe fall festival event for area children, and summer mud volleyball tournament.
- Host to service organizations such as MatSar search and rescue group for rescue dog training.
- AA & NA meetings.
- Private events such as weddings, receptions, reunions, celebrations of life, tournaments, and field trips by local schools.

Therefore, be it resolved that the Big Lake Community Council hereby expresses our support for Big Lions Club and requests approval of their effort to obtain a State of Alaska legislative grant, in an amount sufficient to fulfill and release the current mortgage debt encumbering the facility.


Signature: Jodi Riddell – President, Big Lake Community Council

2-15-2024
Date


Attestation: Lisa Behrens – Secretary Big Lake Community Council

2-15-24
Date

Distribution

Mike Shower: Alaska Senate – District O, Senator.Mike.Shower@akleg.gov
State Capitol Room 419, Juneau AK, 99801

Kevin McCabe: Alaska House of Representatives – District 30, Representative.Kevin.McCabe@akleg.gov
State Capitol Room 102, Juneau AK, 99801

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MAR 19 2024

CLERKS OFFICE

Big Lake RSA #21 Meeting Minutes
Monday, January 29, 2024
Big Lake Lions Center, 6:30pm

Primary Supervisor Pat Daniels called the meeting to order at 6:32pm. Supervisors Jill Parson, Pat Daniels, Andrew Traxler, Garland Morrison, and Mark Fish were all present, representing a quorum.

Meeting notice was published timely in the Frontiersman and in the MSB calendar.

Agenda was approved with the addition of "comments on Platting Board notices". Minutes for January 22, 2024, meeting were approved as presented.

Staff and Guests: Only Dustin Spidal, Public Works, was present. Dustin updated previous discussions on maintenance for Victor Road and Muskrat, etc (Animal streets). Public Works will be requesting from all RSAs by July a complete additional maintenance list for the next 3 years.

PERSONS TO BE HEARD: None

UNFINISHED BUSINESS: RIP list discussion was held with the following motions:

- * Motion to approve adding priority #1 Jolly Creek/Cherrywood Dr at \$910,000; #2 Create new low volume road safety standard for \$75,000 and #2a perform upgrading a test location (Call of the Wild or other) for \$50,000; #3 Victor Road at \$100,000; #4 Areawide ditching for \$130,000; and #5 Dust Control application for \$50,000 (supplies in stock now) to the RIP list. Motion seconded. Approved 4-1 with Andrew dissenting.
- * Motion to approve adding priority #6 Mellozi (\$35,000); #7 Alamo (\$25,000); and #8 Arctic Tern (\$8,761) to the RIP list. Motion seconded. Approved 5-0.
- * Motion to approve adding priority #9 Papoose Twins at \$80,000; #10 Horseshoe Lake Road at \$120,000; #11 Echo Lake at \$50,000 to the RIP list. Motion seconded. Approved 5-0.
- * Motion to approve adding priority #12 Safety issues for \$50,000 to the RIP list and to increase Horseshoe Lake Road to \$220,000. Motion seconded. Approved 5-0.

NEW BUSINESS:

- * Motion to reconfirm all of the above RIP list nominations was seconded and approved, 5-0.
- * Road reconditioning and pavement maintenance was moved into Additional Maintenance.
- * Jill distributed a Platting Board notice for the Board to discuss at the next meeting and stated Platting Board notices for RSA21 will be emailed to her to hopefully allow for Board members to review and discuss within the timeframe given in the notice. Presently mailed notices are arriving too late to respond timely.

BOARD ANNOUNCEMENTS: none

BOARD COMMENTS: none

Next meeting Monday, February 12, 2024, 6:30pm, Big Lake Lions.

Meeting adjourned at 8:30pm.

Respectfully submitted, Pat Daniels, Primary

Date 02-12-24 Jill Parson, Acting Secretary

Big Lake RSA #21 Meeting Minutes
Monday, February 19, 2024
Big Lake Lions Center, 6:30pm

RECEIVED
MAR 19 2024
CLERKS OFFICE

Primary Supervisor Pat Daniels called the meeting to order at 6:32pm. Supervisors Jill Parson, Pat Daniels, Andrew Traxler, and Mark Fish were present, representing a quorum. Garland Morrison was absent.

Meeting notice was published timely in the Frontiersman and in the MSB calendar.

Agenda was approved as presented. Minutes for January 29, 2024, meeting were approved with correction from \$70,000 to \$75,000 for low volume safety standard on the Board's RIP list.

Staff and Guests: Staff and Assembly representative were not present. Michael Dale was the only guest present.

PERSONS TO BE HEARD: None

UNFINISHED BUSINESS: Assembly will meet on February 20 to approve an RSA21 RIP list. Both Public Works and the RSA21 Board have submitted lists.

NEW BUSINESS:

- * Pat and Jill met with the Mayor last week to discuss the Board's RIP proposal.
- * Spring drive around was scheduled for 10am, Tuesday, April 30, 2024. A followup ride around was scheduled for 10am, Tuesday June 4, 2024
- * RIP list nominations for 2025 will open next month
- * Pat proposed setting up two committees: low volume roads and revenue-balanced budget, to be discussed at the April meeting.

BOARD ANNOUNCEMENTS: none

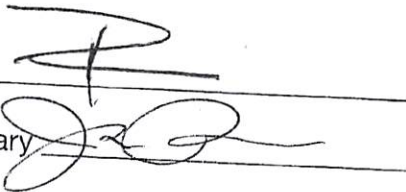
BOARD COMMENTS: none

Next meeting Monday, March 11, 2024, 6:30pm, Big Lake Lions.

Meeting adjourned at 8:17pm.

Respectfully submitted, Pat Daniels, Primary

Date 03-11-2024 Jill Parson, Acting Secretary



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MAR 19 2024

CLERKS OFFICE

Reso # RSA21 24-01

A RESOLUTION OF ROAD SERVICE AREA #21, BIG LAKE SUBMITTING
AN APPROVED 2024 ROAD SERVICE AREA IMPROVEMENT PLAN FOR ROAD
IMPROVEMENT PROJECTS TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

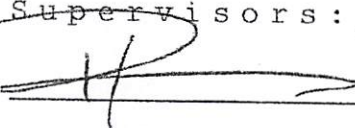
WHEREAS, the Annual Road Improvement Project List is
developed for road improvement projects in each road service
area; and

WHEREAS, the Road Improvement Project List has been
presented to area residents by this Road Service Area Board of
Supervisors; and

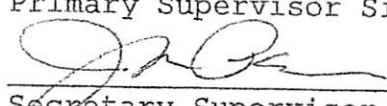
WHEREAS, the Matanuska-Susitna Borough Assembly reviews and
approves the Road Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #21,
Big Lake Supervisors concur with this Road Improvement Project
List and request the Matanuska-Susitna Borough Assembly approve
it as submitted.

ADOPTED by Road Service Area #21, Big Lake Board of
Supervisors: _____



Primary Supervisor Signature



Secretary Supervisor Signature

Date: 01-29-2024

MATANUSKA-SUSTINA BOROUGH PUBLIC WORKS DEPARTMENT
2024 ROAD SERVICE AREA ROAD IMPROVEMENT PROJECT LIST
ACCOUNT # 30043

ROAD SERVICE AREA #21
BIG LAKE

ASSEMBLY: Dist 5, Bill Gamble
ASSEMBLY: Dist 7, Ron Bernier
RSA SUPERINTENDENT: Seth Hanson
RSA ALT: Garland Morrison
RSA ALT: Andrew Traxler

RSA PRIMARY: Pat Daniels
RSA ALT: Jill Patson
RSA ALT: Mark Fish

Fiscal Year 2024 Appropriation
\$808,100

PRIORITY STATUS	ROADS / LOCATION	DESCRIPTION OF WORK	ESTIMATED COST	Target Design	Target Construction
N/A	RSA Wide (approved as R/S)	DUST CONTROL applications material in stock	\$50,000	N/A	Annually
1	Jolly Creek/Cherrywood drainage	Design / Utility Relocate / ROW Acquisition / Construct Improvements	\$910,000	In design	2025
2/2a	Create new low volume road safety standard, perform test project (Call of the Wild or Other)		\$70,000+\$50,000	2024	2024
3	N Vidler Road	ditching, add gravel and elevation, repave	\$100,000	2024	2024
4	areawide ditching	ditching, grading - may be considered 2024 maintenance	\$130,000	2024	2024
6	Meltzli	ditching, grading	\$35,000	2024	2024
7	Alamo	ditching, grading	\$25,000	2024	2024
8	Arctic Tern	ditching, grading	\$8,761	2024	2024
9	Papoose Twins Rd	ditching, grading	\$80,000	Design Complete	2024
10	S. Horse Shoe Lake Rd (0.50 mi)	elevate road, grading	\$220,000	2024	2025
11	Echo Lake Road segments	ditching, grading segments	\$50,000	2024	2024
12	Safety Issues		\$50,000	2024	2024

Approved by RSA21 Board on January 29, 2024

Butte Community Council Meeting Agenda Minutes

Butte Community Center

3881 S. Butte Rd.

7:00 PM, January 10th, 2024

Call to Order-7:04 PM

Pledge-Led by Rod Schultz

Verify Quorum-Quorum met with 4 Board Members present

Approval of Agenda-Unanimous approval

Officers Reports

Secretary's Report-None

Treasurer's Report-No change

Correspondence-None

President's Report-None

Special Presentations

None Scheduled

Committee Reports

Neighborhood Watch-None

Community Patrol-None

Little Angels Playground-None

Butte Community Sign-None

By-Laws-Janet and Mitzi will work on this and try to have something to present at Feb meeting.

Community Reports

Legislature-D25 Representative Delena Johnson. Working on resolution to update OGH- to get it on State STIP-Working to bring maintenance & updates to street lighting and roads.

Also advised that Transportation Fair would be held at Raven Hall on Thursday Jan 25. Also, there is to be a public meeting concerning the Eklutna Power Plant on the 16th.

Assembly-None

School District-None

Butte Fire Department-Chief Shipton reported they responded to 104 calls in 2023 : 11 of which were structure fires. Continuing education with 33 personnel, 27 of which are certified firefighters, other 6 to be soon. Over 6500 hours of training. 28 are EMS Certified. 9 CPR classes were held. Secured 5 acres off Maude for substation by 2027.

Road Service- None

Old Business- None

New Business

Planning 2024 Picnic in June set for June 22nd from Noon to 2pm , to be 3rd Annual Butte Community Picnic. Will contact Carol Symonds to see if she will be heading this up again.

Butte Clean-Up tentatively scheduled for May 11th -12th. Gregory will contact Solid Waste Services on Dumpster availability.

Mold problem is back in corner-could be insulation problem?

Dave Miller has text program up and running and will pass off to Board Member Linda Cox.

Adjournment-Mitzi moved and Gregory 2nd at 8:16 pm.

Next Meeting 7:00 PM February 14th, 2024 Butte Community Center

Upcoming Items of Interest:

January 16th, 2024 - Start of the 2nd Session of the 33rd Legislature

March 10th – 16th, 2024 Arctic Winter Games

Respectfully submitted February 14, 2024 by Secretary Janet Johnson

Janet L. Johnson, BCC Secretary
[Signature] BCC President

Butte Community Council Meeting Agenda Minutes

Butte Community Center

3881 S. Butte Rd.

7:00 PM, February 14th, 2024

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MAR 18 2024

CLERKS OFFICE

Call to Order: 7:06 PM

Pledge: Led by Larry Rhymer

Verify Quorum: Verified by Secretary

Approval of Agenda: Motion by Larry -2nd by Elaine-Unanimous

Officers Reports

Secretary's Report: Motion Mitzi-2nd Elaine-Unanimous

Treasurer's Report-Taylor gave in Michelle's absence.

Correspondence: None

President's Report: Talk of the Long Trail

Special Presentations: None

Committee Reports (2 minutes each)

Neighborhood Watch: One call around Christmas-suspicious "Salesman"-Caller told to call Troopers.

Community Patrol: Still have several volunteers patrolling regularly.

Little Angels Playground: Still planning to install on BCC property in Spring.

Butte Community Sign: No report

Community Reports (3 minutes each): No Community reports

Legislature

Assembly

School District

Butte Fire Department

Road Service

Old Business

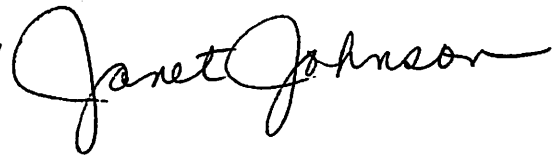
New Business

Marijuana License Application: Motion by Taylor to make resolution not supporting – 2nd by Mitzi. After discussion Motion withdrawn by Taylor.

By Laws (Mitzi & Janet): Rewritten bylaws given for review. Taylor proposed Information/Feedback open house at BCC building on March 30 from 10am-2pm. He will make the arrangements and head this up.

Adjournment: Motion by Taylor at 8:58 PM

Respectfully submitted by Janet Johnson, Secretary



Next Meeting 7:00 PM March 13th, 2024, Butte Community Center

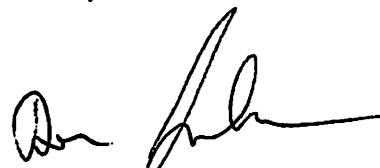
Upcoming Items of Interest:

March 10th – 16th Arctic Winter Games

May 11th-12th – Butte Community Cleanup

June 22nd – 3rd Annual Butte Community Picnic

July – No CC Meeting


President

3/13/2024

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MAR 20 2024
CLERKS OFFICE

Date of Meeting: February 14, 2024
Meeting Location: Council Building,
Zoom
Website: chickalooncc.com
Email: info@chickalooncc.com
Prepared By: Cassie Johnson

CHICKALOON COMMUNITY COUNCIL MEETING MINUTES

DATE : February 14, 2024

Officers: Kalee Bowen (acting Chair), Angye Leavitt (acting Vice-Chair) John J Vessey (Member at Large), **Janie Vessey (Treasurer) – not present**, and Cassie Johnson (Secretary)

Meeting called to order at: 7:00pm

Zoom link ID: Meeting ID: 589 406 0352 Passcode: T3v2Yv

Pledge of Allegiance: Quinn Johnson

Approval of Agenda as posted: 1st by Austin Bowen, 2nd by Wesley Daniels

1. Review Minutes from Last Meeting (1/10/24): Read by Cassie

1. Approval of Minutes: 1st by Austin Bowen, 2nd by Wesley Daniels

• Announcements and Guest Speakers:

1. Donna Anthony updated on break-in incident and suspicious vehicle that was spotted. The vehicle has history in CA, WA and Anchorage. There are drugs, weapons and burglary associated as well. Tribal police have been driving by routinely to help out, but if anything new comes up, Troopers need to be notified first.
2. Kendra spoke about information from Fish and Wildlife Commission: For anyone that wants to attend the Mat-Su Borough Fish & Wildlife Commission meetings, or read what they plan to (or have already) discussed, the link is through the Borough website. The agenda for each meeting will also have the Teams link for attending virtually. <https://matsugov.us/boards/fishcommission>
3. There is a meeting for the Cook Inlet FinFish in Anchorage on February 23rd-March 5th. If anyone needs more information on this you can contact Main DiSalvo at 907-861-7865. "It Takes Fish to Make Fish", that the Commission developed, can be accessed on the front page of the borough website: <https://matsugov.us/> Or here: <https://my.visme.co/view/6xk0ez83-bof-2024#s1>

2. Reports and Correspondence:

1. Treasurer's Report: Read by Kalee

2. Road Service Area (RSA 31): Working on rewriting contracts and changing requirements for plowing borough roads.
3. CAP: Nothing new to report. The money available comes from the state for the betterment of the community. The amount has been around \$16000 for the last 5 years and is based on the population of the community.
4. Fire Department: There were 2 recent fires, 1 was a house, 1 was a shop. Both were total losses. The fire department is limited to being on the ground and remaining outside. They are looking for volunteers. Meetings are usually the 3rd Friday of every month and trainings are on the 4th Saturday of every month. Smoke detector program is ongoing, so they will come and install smoke detectors and CO2 monitors for anyone in the community. Recently applied for a Forestry Grant, which will help with more Wildland equipment if approved.
5. Crime Watch: A Chickaloon resident/homeowner was caught on camera trying to break into another home. Police were notified. There were also unknown individuals walking Fish Lake Rd (around mile 3) and coming off of private property. They disappeared before a community member was able to approach them. There were also footprints (not from the owner or friends) found on a vacant property, meaning someone was trespassing. Keep a watchful eye out on your property and your neighbors. If you have an emergency, call 911. The Chickaloon police are also available at (907) 745-0700 and can help when needed.

3. Public Comment:

1. Kendra informed us that Chickaloon Village will not be using the \$250,000 for public water access granted to them and can be made available to us if we choose to take this project on. The money would go towards the cost of digging and placing a well, building a well house, and then maintenance as necessary.

• Old Business:

1. 1. Continued discussion on the battery backup system/automatic power system for the Community Center including prices, feasibility and future needs.
2. UPS cannot support the Toyo and there is nothing on the market that can that is affordable at this time. We have the backup generator in the connex. We need someone to check it over to make sure its still working properly and we can depend on it for long term power outages.

• New Business:

1. 1. Wesley: replacement costs of accessories for our 3 AED systems. 1 at CC building, 1 at PO, 1 on fire truck \$214.84 pads + \$198 Batteries + Misc parts = \$546.27 Total. Wesley made a motion to buy the parts, Austin seconded the motion, all in favor. 02.24.1

Attendees: Austin Bowen, Jim Ramsay, Tim Roe, Wesley Daniels, Talitha Daniels, Kendra Zamzow, Hugh Keogh, David VanCleve, Kyle Culver, Cindy Hotz, John Tallman, Chris Vancleve, Quinn Johnson

Zoom: Kim

Meeting adjourned: 7:45pm 1st by Austin, 2nd by Quinn

Status: **Approved**

President: Kalee Bowen

Secretary: Cassie Johnson

[Attached Documents](#)

NOTE: ALL MEETINGS ARE HELD AT THE CHICKALOON COMMUNITY CENTER ON THE 2ND WEDNESDAY OF THE MONTH AT 7:00 PM; LOCATED AT MILE 76 GLENN HWY, CHICKALOON, AK. 99674. ANYONE WISHING TO SPEAK OR HAVE A ITEM PUT ON THE AGENDA NEEDS TO CONTACT THE COUNCIL BY EMAIL: INFO@CHICKALOONCC.COM OR MAIL TO: PO BOX 1145, CHICKALOON, AK. 99674-1145. ALL MUST BE RECEIVED TWO WEEKS PRIOR TO THE MEETING. This deadline complies with the Mat-Su Borough Clerk's Office advertising requirements.

I. CALL TO ORDER; ROLL CALL

A meeting of the Commission on Salaries and Emoluments was called to order in Borough Assembly Chambers, 350 East Dahlia Avenue, Palmer, Alaska at 12 p.m. by Acting Chair Patricia Fisher

Commission members present and establishing a quorum were:

Patricia Fisher
Linda Conover
Jessica Viera
Terry Boyle

Commission members absent and excused:

Marcie Obremski

Staff in attendance were:

Ms. Brenda J. Henry, CMC, Assistant Borough Clerk

II. APPROVAL OF AGENDA

Acting Chair Fisher queried if there were any changes to the agenda.

The agenda was approved as presented.

III. APPROVAL OF MINUTES

There were no minutes to approve.

IV. AUDIENCE PARTICIPATION

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

V. ITEMS OF BUSINESS

A. Election of Chair

Ms. Conover nominated Ms. Fisher as Chair.

There was no objection noted

B. Election of Vice Chair

Mr. Boyle nominated Ms. Conover as Vice Chair.

There was no objection noted.

C. Discussion Regarding Purview of the Board

Ms. Henry spoke to the purview of the Board. Suggested a process by which the Commission could make recommendations. Requested that if they would like any other information, to please let her know.

Each member described their background and why they joined the Commission.

D. Discussion Regarding the salaries and emoluments of the Mayor, the Assembly, the School Board, the Planning Commission, and the Platting Board.

Chair Fisher stated that she would like comparisons for the Anchorage and Fairbanks mayoral duties.

Mr. Boyle requested mayoral duties for the Kenai Peninsula Borough.

E. Possible Amendments to Commission on Salaries and Emoluments Resolution No. 21-001

1. Resolution Serial No. 21-001: A Resolution of the Commission on Salaries and Emoluments recommending compensation for the Platting Board, the Planning Commission, the School Board, the Assembly, and the Mayor.

Chair Fisher queried if there was any objection to waiting until all members are present before any action is taken on the resolution.

There was no objection noted.

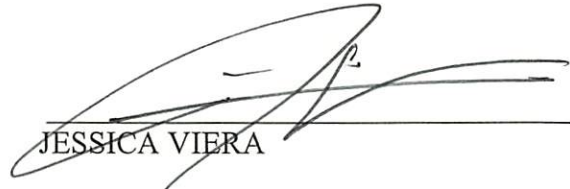
VI. BOARD COMMENTS

There were no comments noted.

VII. ADJOURNMENT

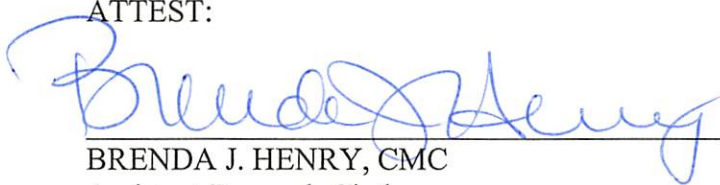
The meeting adjourned at 12:26 p.m.

MATANUSKA-SUSITNA BOROUGH
COMMISSION ON SALARIES AND
EMOLUMENTS



JESSICA VIERA

ATTEST:



BRENDA J. HENRY, CMC
Assistant Borough Clerk

Minutes Approved: 3/18/24

I. CALL TO ORDER; ROLL CALL

A meeting of the Commission on Salaries and Emoluments was called to order in Borough Assembly Chambers, 350 East Dahlia Avenue, Palmer, Alaska at 2 p.m. by Acting Chair Patricia Fisher

Commission members present and establishing a quorum were:

Patricia Fisher
Linda Conover
Jessica Viera
Terry Boyle
Marcie Obremski

Staff in attendance were:

Ms. Brenda J. Henry, CMC, Assistant Borough Clerk

II. APPROVAL OF AGENDA

Chair Fisher queried if there were any changes to the agenda.

The agenda was approved as presented.

III. APPROVAL OF MINUTES

There were no minutes to approve.

IV. AUDIENCE PARTICIPATION

There was no one present who wished to testify.

V. ITEMS OF BUSINESS

- A. Discussion Regarding the salaries and emoluments of the Mayor, the Assembly, the School Board, the Planning Commission, and the Platting Board.
- B. Possible Amendments to Commission on Salaries and Emoluments Resolution No. 21-001
 - 1. Resolution Serial No. 21-001: A Resolution of the Commission on Salaries and Emoluments recommending compensation for the Platting Board, the Planning Commission, the School Board, the Assembly, and the Mayor.

MOTION: Ms. Conover moved to adopt Resolution Serial No. 21-001.

Ms. Henry reminded members that at the last meeting, there was discussion regarding amending the title to include the Deputy Mayor. Queried if that was something the Commission still wanted to do.

There was no objection noted.

Ms. Henry advised the Commission that a member had requested for Mayor Halter to outline his duties. Stated that when she reached out to Mr. Mayor, that he requested to come speak to the Commission in person. Noted that he will attend the October 22, 2021, meeting.

MOTION: Ms. Conover moved a primary amendment to recommend an increase the Platting Board compensation to \$75 dollars per meeting.

MOTION: Ms. Obremski moved a secondary amendment to strike \$75 and insert \$100.

VOTE: The secondary amendment passed.

VOTE: The primary amendment passed as amended.

MOTION: Ms. Conover moved a primary amendment to recommend an increase the Planning Commission compensation to \$100 per meeting.

VOTE: The primary amendment passed without objection.

Chair Fisher stated that she would like to recommend an increase the School Board compensation of \$350 per month.

There was no objection noted.

MOTION: Ms. Viera moved a primary amendment to recommend an increase to the School Board President compensation to \$400 per month.

VOTE: The primary amendment passed without objection.

MOTION: Ms. Conover moved a primary amendment to recommend an increase the Assembly compensation to \$20,000 annually.

VOTE: The primary amendment passed without objection.

MOTION: Ms. Viera moved a primary amendment to recommend an increase the Deputy Mayor compensation to \$23,000 annually.

VOTE: The primary amendment passed without objection.

MOTION: Ms. Conover moved to postpone Resolution Serial No. 21-001 to a time certain of October 22, 2021.

VOTE: The motion to postpone passed without objection.

VI. BOARD COMMENTS

There were no comments noted.

VII. ADJOURNMENT

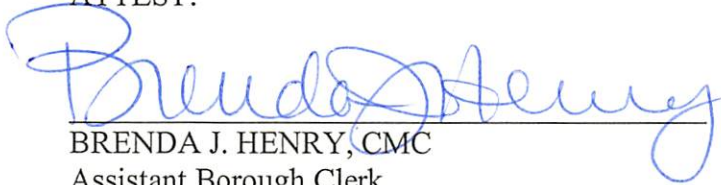
The meeting adjourned at 2:50 p.m.

MATANUSKA-SUSITNA BOROUGH
COMMISSION ON SALARIES AND
EMOLUMENTS



JESSICA VIERA

ATTEST:



BREND A J. HENRY, CMC
Assistant Borough Clerk

Minutes Approved: 3-18-24

I. CALL TO ORDER; ROLL CALL

A meeting of the Commission on Salaries and Emoluments was called to order in Borough Assembly Chambers, 350 East Dahlia Avenue, Palmer, Alaska at 2:01 p.m. by Chair Patricia Fisher

Commission members present and establishing a quorum were:

Patricia Fisher
Linda Conover
Jessica Viera
Terry Boyle
Marcie Obremski

Staff in attendance were:

Ms. Brenda J. Henry, CMC, Assistant Borough Clerk
Ms. Cheyenne Heindel, Finance Director
Ms. Lonnie R. McKechnie, CMC, Borough Clerk

II. APPROVAL OF AGENDA

Chair Fisher queried if there were any changes to the agenda.

The agenda was approved as presented.

III. APPROVAL OF MINUTES

There were no minutes to approve.

IV. AUDIENCE PARTICIPATION

There was no one present who wished to testify.

V. ITEMS OF BUSINESS

- A. Discussion Regarding the salaries and emoluments of the Mayor, the Assembly, the School Board, the Planning Commission, and the Platting Board.
- B. Possible Amendments to Commission on Salaries and Emoluments Resolution No. 21-001
 - 1. Resolution Serial No. 21-001: A Resolution of the Commission on Salaries and Emoluments recommending compensation for the Platting Board, the Planning Commission, the School Board, the Assembly, and the Mayor.

MOTION PENDING: Ms. Conover moved to adopt Resolution Serial No. 21-001.

Mayor Halter spoke to the time he spends working as Borough Mayor.

The Commission asked questions of Mayor Halter.

Ms. Henidel spoke to the budget amendment made by Assemblymember Yundt that proposed to increase the Mayor's salary to \$73,157.

The Commission asked questions of Ms. Heindel.

Ms. McKechnie advised that should a lower figure be adopted for the Mayor's salary that the difference would remain in that fund.

Mayor Halter exited the meeting.

MOTION: Ms. Viera moved a primary amendment to recommend an increase to the Mayor's salary of \$75,000.

VOTE: The motion failed unanimously.

MOTION: Ms. Viera moved a primary amendment to recommend an increase to the Mayor's salary of \$65,000.

VOTE: The motion passed with Ms. Conover in opposition.

MAIN MOTION: Passed as amended with Ms. Conover in opposition.

Ms. Henry advised that if members would like to add a personal statement to the Commission's resolution, to please email it to her no later than November 5, 2021, so she could attach it to Assembly Ordinance Serial No. 21-040.

Mr. Boyle stated that he is pleased with the recommendations the Commission voted on.

Ms. Conover noted that although she voted in opposition to the recommendation to the Mayor's salary that she is pleased with the efficiency of the Commission.

Ms. Viera spoke to her pleasure that the Commission was able to make a recommendation so efficiently.

Ms. Obremski stated that it was a pleasure to work with the body.

Chair Fisher stated that she enjoyed the work of the Commission.

Ms. Henry advised that normally, the Chairperson is on hand at the Assembly meeting to answer questions of the Commission. Advised that Assembly Ordinance Serial No. 21-040 would be on the November 16, 2021, Assembly agenda.

There was no objection noted.

Ms. Henry requested permission to cancel the October 25, 2021, 2 p.m. Commission meeting, due to the Commission having already made their recommendation.

There was no objection noted.

VI. BOARD COMMENTS

There were no comments noted.

VII. ADJOURNMENT

The meeting adjourned at 2:45 p.m.

MATANUSKA-SUSITNA BOROUGH
COMMISSION ON SALARIES AND
EMOLUMENTS



JESSICA VIERA

ATTEST:



BRENDA J. HENRY, CMC
Assistant Borough Clerk

Minutes Approved: 3-18-24

Action:
Adopted

**MATANUSKA-SUSITNA BOROUGH
COMMISSION ON SALARIES AND EMOLUMENTS
RESOLUTION SERIAL NO. 24-001**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH COMMISSION ON SALARIES AND EMOLUMENTS RECOMMENDING NO CHANGES IN COMPENSATION, SALARIES, OR EMOLUMENTS FOR THE NEXT TWO YEARS.

WHEREAS, the Commission on Salaries and Emoluments is required by code to meet no less than every two years; and

WHEREAS, the last time the Commission met was in October of 2021; and

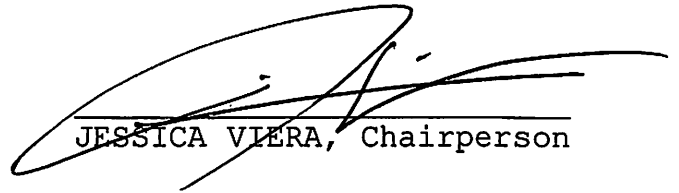
WHEREAS, in 2021, the Commission recommended increases as follows:

Body	Value of compensation prior to recommendation	Recommended Increase	Was the recommendation taken?
Platting Board	\$50	\$100	Yes
Planning Commission	\$50	\$100	Yes
School Board Members	\$275	\$300 with retention of current emoluments	Unknown. The Assembly does not have purview over District salaries. Recommendation was provided to School District Administration

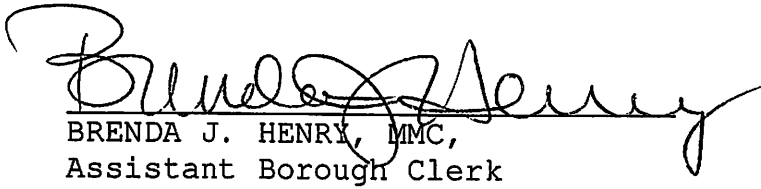
School Board President	\$300	\$400 with retention of current emoluments	Unknown. The Assembly does not have purview over District salaries. Recommendation was provided to School District Administration
Assembly Members	\$13,300	\$20,000 with retention of current emoluments	No. Assembly made no changes to their salary
Deputy Mayor	\$15,100	\$23,000 with retention of current emoluments	No. Assembly made no changes to Deputy Mayor salary.
Mayor	\$29,975	\$65,000 with retention of current emoluments	Yes, was increased by Ordinance Serial No. 21-040 to \$65,000

NOW, THEREFORE, BE IT RESOLVED, the Commission on Salaries and Emoluments recommends no changes to compensation, salaries, or emoluments for the Planning Commission, the Platting Board, the School Board, the Assembly, the Deputy Mayor, or the Mayor for the next two years.

ADOPTED by the Matanuska-Susitna Borough Assembly this 18
day of March, 2024.


JESSICA VIERA, Chairperson

ATTEST:


BRENDA J. HENRY, MMC,
Assistant Borough Clerk

Passed Unanimously by: Viera, Obremski, Silva Johnson
Page 3 of 3 Commission on Salaries and Emoluments Resolution Serial No. 24-001

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

RECEIVED
MAR 11 2024
CLERKS OFFICE

December 12, 2023

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Joel Butcher, MatCom
Casey Cook, MSB EM
Andrew Gorn, AST

Zack McRae, MSB Telecom
Whitney Daw, Palmer Dispatch
Dwayne Shelton, Palmer PD

Also in attendance were: Nick Srebernak and Ken Kleewein, MSB GIS; Lori Criqui, DPS; Aleeha Travis, MTA; Christine O'Connor, Alaska Telecom Association; and Dan Robinson and Dan Stearns, Mat-Com.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the October 10, 2023 minutes as presented.

PERSONS TO BE HEARD

REPORTS

GIS

No report.

OLD BUSINESS

Legislative Action Workgroup

1. HB55 Restructuring Retirement for First Responders to include Dispatch and 911
 - No report.

NEW BUSINESS

FY25 E-911 Budget Preparation

Expenditures: FY25 expenses that were discussed by the board:

• 411.100 - 411.400 Salaries & Wages	\$ 122,166.00
• 412.100 - 412.990 Benefits	\$ 86,010.00
• 414.100 - 414.400 Expenses Outside Borough	\$ 22,320.00*
• 421.100 - Communications	\$ 10,000.00
• 421.200 – Postage	\$ 1,300.00*
• 426.300 - Dues & Fees	\$ 2,500.00
• 426.600 - Computer Software	\$ 80,000.00
• 427.100 - 427.500 Property/Liability Insurance	\$ 1,028.00
• 429.200 - Training Reimb/Conf Fees	\$ 16,000.00
• 429.210 - Training/Instructor Fees	\$ 10,000.00
• 429.900 - Other Contractual	\$1,320,000.00*
• 433.300 - Books/Subscriptions	\$ 250.00
Total expenses	\$1,671,574.00

*414.100 - 414.400 Expenses Outside Borough – increased Expense Reimbursement and Travel Tickets for additional dispatcher training and conferences.

*421.100 – Communications – added for GIS Addressing mailings.

*429.900 - Other Contractual – increase to cover cost of FY25 dispatch contract.

All were in favor to approve the proposed FY25 E-911 budget as modified. No opposition was heard.

Chair Election (seat through December 2025)

Casey Cook was nominated and accepted the nomination for Chairperson. No other nominations were heard. All were in favor of Mr. Cook remaining as Chairperson through December 2025. None were opposed.

Vice Chair Election (seat through June 2024)

Joel Butcher was nominated for Vice Chairperson but declined the nomination. Dwayne Shelton was nominated as Vice Chairperson and accepted the nomination. No other nominations were heard. All were in favor of Mr. Shelton as Vice Chairperson until the end of the current term of June 2024.

911 Outages with Telephone Companies

Chairman Cook stated: Since November, we have had two 911 outages. My understanding of the issue is that calls would come in to 911 but they were unable to be transferred out of the Solacom server. The question in that situation is if there is a way to send those 911 calls somewhere else (a difference dispatch center). The answer has been “yes”, but it is the responsibility of the telephone companies to enable this process through their system. How do we start the conversation with the telephone companies to move this forward quickly.

Ms. Travis stated: MTA has the ability through their 24/7 operations center that can make this transition happen quickly. She will find the pertinent information and forward it to the appropriate parties.

Chairman Cook stated: He would like us to be able to have written plan on how to manage 911 outages in the Mat-Su Borough.

Ms. Criqui stated: In her experience working with this, each 911 center should have a backup plan if calls are unable to be routed. There should be a partner PSAP that calls can be routed to. There should be MOU's and SOP's in place to manage this type of situation. If you call a telephone company, you should have priority service and there should be a dedicated line to call into them. She has seen transitions take 20 – 30 minutes to enable. She is a big advocate of text to 911 which would provide a different route for calls coming into the 911 system.

Mr. Stearns asked Ms. Criqui if she has knowledge of any working plans that she could provide as a framework for us to use going forward. She said she could provide some SOP's.

Ms. O'Connor stated: She is happy to assist in coordination with the telephone companies in regard to planning and implementation of emergency call transfers.

INFORMATIONAL ITEMS

- A. FY24 Surcharge Revenue Chart
 - No questions heard.
- B. FY24 E-911 Budget Performance Report
 - No questions heard.
- C. 911 Quarterly Dispatch Call Reports (Mat-Com and Palmer)
 - No questions heard.

COMMENTS

Mr. Butcher stated: He would like to introduce Lori Criqui as the new President of the Alaska Chapter of APCO and NENA.

NEXT MEETING DATE

Chairman Cook announced the next regularly scheduled board meeting would be February 13, 2024 at 9:00 a.m.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

RECEIVED

MAR 12 2024

CLERKS OFFICE

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
February 8, 2024**

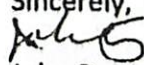
A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held via Zoom at 6:30 pm on February 8, 2024. Board members John Strassenburgh and Robert Gerlach attended, as did Seth Hansen (who left at 7:00 pm) Borough Road Superintendent. No other persons were present.

- I. There was a quorum, and the meeting was called to order at 6:33 pm.
- II. Minutes of the November 9, 2023 meeting were approved as written.
- III. Seth reported that there had been a management change in Public Works, and that hiring a 4th Road Superintendent had been approved. Seth discussed the status of this year's snowplowing, including berms, road width, snow storage, and equipment. Roads are currently in good shape.
- IV. Dustin Spidal, Borough Civil Construction Manager, had provided a written report prior to the meeting. Discussion followed on the status of the Woodpecker project with respect to the additional \$50,000 that has been added to the cost of the project. Discussion occurred also about the scope and cost of Yoder Road Reconstruction project (TIP '23). Questions remain.
- V. The next agenda item was the new Road Maintenance Contract, which is scheduled to go out for bid next week for to 7 of the 16 RSAs. The Board has not seen the contract or been offered an opportunity to comment or ask questions. Information about the contract came from a presentation that Public Works Director Tom Adams gave before the Assembly at its February 6, 2024 meeting. The Board could only speculate on specific terms.

However, the three options concerning berm policy have been communicated to the road boards: no berm, 12" berm, or no-limit to berm size. The Board resolved that the 12" berm was appropriate for RSA 29, but before finalizing this choice, the board would like to look at the cost numbers of the no berm vs 12" berm.

- VI. There being no further business, the meeting was adjourned at 8:13 pm

*Attested to by RSA 29 Board
Members Robert Gerlach and
Billy FitzGerald at March 11, 2024
Special RSA 29 Board Meeting*

Sincerely,

John Strassenburgh
RSA 29 Primary Supervisor

Meeting Minutes November 8, 2023

Meadow Lakes Community Council Inc.

Minutes of November 8, 2023

RECEIVED

♦ 3 Officers required for quorum: TOTAL = YES ♦

Pres: Camden Yehle Y; Vice Pres: Steve Edwards
Y; Treasurer: Trish Jacob Y; Sec: Patricia Fisher
Y; Council Coordinator: Tim Swezey Y

MAR 18 2024

CLERKS OFFICE

♦ 13 Members of the Meadow Lakes Community required for quorum: YES ♦

Meeting Quorum = Yes

Meeting conducted at the on Zoom and in Person at Meadow Lake Seniors
Recorded live and posted on Facebook after the meeting

Call to Order: The meeting was called to order at 7:00 pm by President Camden Yehle.

Quorum: The Membership Committee determined that a quorum was **not** achieved.

Pledge of Allegiance: Recited.

Consent Agenda: Approval of the Consent Agenda was deferred until the January 2024 meeting.

Presentation: Fred Wagner, Platting Officer, Planning Department, Mat-Su Borough. Mr. Wagner discussed the activities of the Platting Office.

Board Reports:

Treasurer's Report: Treasurer Trish Jacob gave a report of the highlights of the October financial report.

Secretary: Secretary Patti Fisher thanked Terry Boyle and Lisa Jaeger for the time spent getting the Council's two tractors serviced and repaired.

President: Camden announced that the Mat-Su Transportation Fair will be held on Thursday, November 9th at the Menard Center.

A DOT sponsored Safety Survey has been recently released. Camden put the link to the Survey into the Zoom Chat. Cam asked members to consider completing the survey.

DOT has put out a statement regarding the Parks Alternative Highway Plan. The study says that DOT will be "focusing on a regional analysis", and "future traffic patterns". DOT personnel will be available to discuss the project at the Transportation Fair.

A meeting of the Waterbody Setback Board was held in October. Secretary Fisher attended the meeting and described it as an organizing meeting. The meetings will be held monthly for the next year, and with the dates posted on the Borough calendar.

Camden reported on a meeting regarding the Eklutna River Dam Project. The project takes water from Eklutna Lake to produce power for Anchorage and the Mat-Su Borough. Operators of the project have proposed a draft mitigation plan, to meet a federal mandate, to mitigate impacts to fish. The plan is to

Meeting Minutes November 8, 2023

return water to much of the Eklutna River, leaving only about a mile of the river dry. There currently is zero water let into the Eklutna River by the Dam. There is no realistic plan to remove the dam.

The Borough Comprehensive Plan for Meadow Lakes will be discussed at a meeting held on November 29th at Houston Middle School. The meeting is in-person only. It provides an opportunity for the community to weigh in on what we want the Comprehensive plan to look like in the future.

On November 14 the Assembly will hold a second meeting with Borough Community Councils. Secretary Fisher attended the first meeting in August and reported that the primary subject of the meeting was trash, abandoned vehicles and abandoned properties. This second meeting will continue the discussion. Patti feels it is a good start to get the Borough listening to Community Councils.

Meeting business:

Camden announced that at the MLCC Quarterly Board meeting on October 18 the Board decided to recommend **not** holding the Christmas potluck and auction this year. She asked if there were any objections to cancelling the potluck. None were voiced. The next meeting of the Council will be on the second Wednesday in January 2024. The Christmas basket project will still be conducted this year. Sherri Rusher asked that people let her know of any families that might be in need of a food basket.

Correspondence:

There is one Platting action this month: the Sunset Case# 2023-123, concerning a property off N Meadow Lakes Loop near Cranberry. The request is to divide one lot into 4 lots. Camden is concerned that the plan includes what appears to be flagpole lots. Since there was no meeting quorum, no comment could be made on the requested permit. Camden suggested individuals send comments if they are so inclined.

Agency Reports:

Senator David Wilson: The Senator said that he believes that the Parks Alternative Project is dead. Sherri Rusher asked if the company conducting the Study will be given the full contract amount or a prorated amount. The Senator said that it was a good question but that he did not know the answer. He stated that the legislature is preparing to head to Juneau. Legislators are looking to do a pre-session town hall early in January.

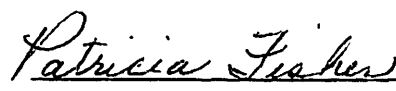
Tawyna Hightower, West Lake Fire Department: Chief Hightower reported the statistics on the department's operations for the past month. She particularly stressed the installation of smoke alarms. The Fire Fighter I class is ongoing currently.

Next Council Meeting: Wednesday, January 10th at 7 pm.

Adjournment: The meeting was adjourned at 8:17 pm.

 3/12/24

Camden Yehle, President Date

 3/13/2024

Patricia Fisher, Secretary Date

Meeting Minutes December 13

RECEIVED

Meadow Lakes Community Council Inc.

MAR 18 2024

Minutes of December 13, 2023

CLERKS OFFICE

No meeting due to Holidays.

Patricia Fisher 3/14/23
Patricia Fisher, Secretary, Date

Meeting Minutes January 10, 2024

Meadow Lakes Community Council Inc.

Minutes of January 10, 2023

♦ 3 Officers required for quorum: TOTAL = YES ♦

Pres: Camden Yehle Y; Vice Pres: Steve Edwards
Y; Treasurer: Trish Jacob Y; Sec: Patricia Fisher
Y; Council Coordinator: Tim Swezey Y

♦ 13 Members of the Meadow Lakes Community required for quorum: YES ♦

Meeting Quorum = Yes

RECEIVED

MAR 18 2024

CLERKS OFFICE

Meeting conducted at the on Zoom and in Person at Meadow Lake Seniors
Recorded live and posted on Facebook after the meeting

Call to Order: The meeting was called to order at 7:01 pm by President Camden Yehle.

Pledge of Allegiance: Recited.

President Yehle reported that the MSB Clerk's Office failed to post the notice of our meeting on the Borough calendar. As a consequence, we are not able to vote on business at this meeting. Cam related that if anyone has comments on any of the items discussed at the meeting, they need to send the comments in writing directly to the Borough.

Presentation: Discussion of the Proposed Float Plane Facility on Island Lake

Army Corp of Engineers: Estella Camponelli gave a presentation of the process that the Corp will follow with regard to ruling on the facility ("Alaska District Regulatory Overview"). Olivia Ortez and Emily Vullo of the Corp were also online.

The Corp acts under several Federal regulations: The Rivers and Harbors Act of 1899 and the Clean Water Act. This application will be evaluated as an Individual/Standard Permit.

Notice to the public must be made within 15 days of receiving a complete application.

Individual permits are required for large or controversial projects or those with more than ½ area of impact to waters; activities having **more** than minimal impact. Public notice is required. They may require EIS (Environmental Impact Statements).

The Corp's Evaluation of the Project is guided by 33 CFR 320 (Public Interest Review, 33 CFR Section 324 Appendix B (NEPA for Regulator Programs) and 404(b)(1) guidelines 40 CFR 230. NEPA (National Environmental Policy Act). "The Corp alone is responsible for reaching a decision on the merits of the application."

Charlie Center asked about the process for notifying everyone on the lake. He believes he was the only one on the lake that received notice. Several attendees spoke up to say that they have not received a notice. The Corp said that they used a distribution list (those people who asked to be put on the Corp's distribution list) plus those names provided by the applicant.

Cam Yehle asked: who was on the distribution list. The Corp relied on the applicant for a list of residents. Patti asked for the timeline of the notification. Camponelli did not have the exact dates to respond to the question. Camponelli stated that they have extended the period for comment to January 31.

Emily Vullo: by Corp regulations the applicant has to submit the addresses of adjacent property owners.

Meeting Minutes January 10, 2024

Sherri Rusher: how are people going to know that the comment period has been extended? Camponelli said that they sent notices of the extension out to the people who had called the Corp when they heard of the project.

Ariel Cannon: what does "adjacent" mean? Camponelli said that it is vague, but should include at least two neighbors on each side. The Corp is required to provide notice to two neighbors. They are not required to give notice to Community Councils.

Chad Scott commented that "there is a complete break-down in process regarding notification. Does this render the application Incomplete?" The Corp implied No.

Sterling Cooke (Applicant) Response: Cook said he plans to put in 31 slips. He saw a need for the slips. He described his search for a lake on which to place a facility.

Tim Swezey: "How many of the slips will be transitory?" Cook said they were not transitory.

Patti Fisher asked: "Will this be a repair facility?" Cook: "No."

(Conversation difficult to understand.)

Steve Edwards made the suggestion that concerned residents ask for a public comment period. He asked Mr. Cook, "when you build the docks, will you bring in gravel?" Cook responded "No." Vehicles will not drive on the dock area.

Attendee: "Are you aware that there are loon and swan nests on the lake, and that Little Meadow Creeks flows through the lake?" *(Difficult to understand the answer.)*

Sherri Rusher: "Have you already moved dirt on the wetlands?" Cook responded "No, only on the uplands."

Camden Yehle reported that she had received the following statement from Alex Strawn, Planning Director for the Mat-Su Borough: "After a thorough review of the plans, I have concluded that the project development does not require any permits from the Borough." Cam suggests that the Lake Management Plan could be reviewed.

(Conversation difficult to understand.)

Camden thanked everyone for attending.

A break in the meeting was held. The MLCC business meeting continued after the break.

Board Reports

Ariel Cannon, Gaming: Split the pot events were held in Palmer in October and November. The pots were \$500 and \$700 for those meetings. The next event is Jan 19.

Trish Jacob, Treasurer: Trish presented the Treasurer's Report.

Steve Edwards gave a report from the Road Service Area district. The upcoming projects for 2024 have been set. Meadow Lakes Loop is scheduled for repaving; Herkimer, Spring and Rainbow for upgrading ; Island Lake (Doubloon, Jolly Roger, Cove) for upgrading.. He does not think they will get to Gunflint this summer.

President Comments: The Transportation Fair will be held on January 25 from 3 to 7pm at Raven Hall on the Fair Grounds in Palmer.

Cam reported that Al Leonard's term on the Platting Board has not been renewed. There is a vacancy on

Meeting Minutes January 10, 2024

the Board.

A public comment period is open on The Susitna Basin Recreation Rivers Management Plan. Meetings are scheduled for January 31 (virtual) and February 1 (in person) in Wasilla. This is a good opportunity to make comments on the plan.

There are three significant items on the Assembly Agenda for Tuesday January 16: 1) an ordinance changing Mayoral and Assembly terms from 3 years to 4 years, 2) an ordinance allowing candidates in an election to list their political affiliation, and 3) a resolution encouraging residents to own guns. Cam asked that members make their individual comments directly to the Assembly.

Assembly Person Ron Bernier spoke about his ordinance recommending that residents own guns. He referred the audience to the Assembly Agenda for further information on the ordinances.

Patti Fisher commented that the change in terms should be placed on the ballot, and not decided by the Assembly.

Dewey Bitler suggested if guns are recommended the Borough may have liability if there is a firearms incident.

Agency Reports

Ron Bernier asked those attending the meeting for their opinion on the use of voting machines. Sherri and Cam commented that they favored the voting machines. Dewey commented that the machines were far more accurate. Ariel also commented in favor of the machine. Ron reports that there was a cost savings in 2023 because the machines were not used. Patti Fisher stated that the cost of the 2024 election would be greater than the 2023 election since it will be a federal election year and the turnout will be greater. More persons will need to be hired to count.

Senator David Wilson reported that his office has had a lot of comments about the float plane facility, and they are following the proceedings. He is headed to Juneau.

Sherri thanked those who volunteer for the Christmas basket project and the Mat-Su Health Foundation. 39 families were provided baskets, covering 216 people.

Next Council Meeting: Wednesday, February 7th at 7 pm.

The meeting was adjourned at 9:20 pm.



Camden Yehle, President Date 3/12/24

 3/13/24

Patricia Fisher, Secretary Date

Special Meeting Minutes January 30, 2024

Meadow Lakes Community Council Inc.

RECEIVED

Minutes of January 30, 2023

♦ 3 Officers required for quorum: TOTAL = YES ♦

Pres: Camden Yehle Y; Vice Pres: Steve Edwards
Y; Treasurer: Trish Jacob N; Sec: Patricia Fisher
Y; Council Coordinator: Tim Swezey Y

MAR 18 2024

CLERKS OFFICE

♦ 13 Members of the Meadow Lakes Community required for quorum: YES ♦

Meeting Quorum = Yes

Meeting conducted at the on Zoom and in Person at Meadow Lake Seniors
Recorded live and posted on Facebook after the meeting

Call to Order: The meeting was called to order at 6:01 pm by President Camden Yehle.

Pledge of Allegiance: Recited.

Quorum: The membership committee determined that a quorum was present.

President Yehle stated that there was one item on the agenda, as required by MLCC Bylaws for a Special Meeting: Discussion of the Proposed Float Plane Facility on Island Lake, for the purpose of sending comments on the project to the Army Corp of Engineers.

Discussion of the project was opened. Those attending in person and on-line were recognized to make comments.

President Yehle presented a draft of points to be included in the letter to the Corp. The points were taken from letters sent to the Corp by individual members, and comments made at the January 10 Council meeting. Camden prioritized the comments into categories of


- Impacts from the proposed facility which are not possible to mitigate.
- Protection of existing wetlands.
- Impact on fish and wildlife.

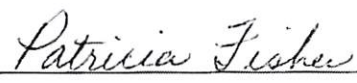
Other concerns were also listed: Design, Wildlife, Process, Safety and Recreation, Other available facilities, and other general concerns.

A motion was made by Amanda Craig, seconded by Bob Coffin, to submit the letter to the Corp.

A voice vote was taken and the letter was approved for submittal.

The meeting was adjourned at 7:40 pm.


Camden Yehle, President Date 3/12/24

 3/13/24
Patricia Fisher, Secretary Date

RECEIVED

MAR 18 2024

CLERKS OFFICE

Meeting minutes RSA 27 Meadow lakes

Held in person November 20, 2023 at Fire station 71 at 3pm

Meeting called to order at 3:15pm

Attending was Steve Edwards, Camden Yehle (phone), Mike Fulton, quorum was met. Borough staff Dustin Spidel and Alex from Public Works. No public

Minutes from earlier meeting (April) was read and approved.

Dustin reported on progress for each CIP list item worked this season. Surveying on Meadow Lakes and initial design work. Forest Lake completed including topping which should have been held to spring and now will require rework to meet final design criteria due to freezing conditions. Also ditching may need additional work which will be required before closeout. Herkimer/Spring at 65%, may have ROW encroachment issues and be held up.

Swan/rainbow should have design by July according to Dustin.

An improvement project for Bluebird was discussed.

A discussion was held regarding optional maintenance and small projects reported by Alex. Only 4 small projects were started and two need completion in the spring. Alex presented a good list of new projects to be done and expressed a commitment to getting them completed in 2024. Steve expressed dissatisfaction with the amount of work in 2023 and **Alex committed to spending most of the \$100k allocated for this type of work in 2024.**

The 2024 capital list was discussed. The board removed Charlene from the list pending any change in status regarding the ROW issues. Also removed Voss and Larry Trail paving leftover from a previous paving project fund that is now exhausted. A new list was created on the blank form and will be typed and sent back to board by Dustin. After top list items for Recondition Roads, Paving maintenance and the long requested Sand Storage design, the rest of the 5 year list is as follows:

Continue Herkimer spring if ROW allows

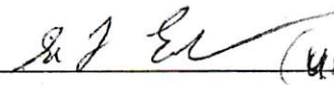
Continue Swan Rainbow

Continue Doubloon etc

Design Philips/Dean/Melton

Construct North Gunflint trlal (design is already done) Add Buttercup as last item for five year list.

A resolution 2023-01 was signed by all board members approving the new list above. Resolution will be forwarded to Dustin.

Adjourned at 4:30 pm. APPROVED  (unanimous) 3/14/2024

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson – Chris Wilson – District 2
Vice Chair – Kenni Linden – At Large 3
Pat Owens – District 1
Dan Michael – At Large 2

John Harris - District 3
Roy Wahl – District 4
James Jones – At Large 1
Sarah Gotschall – At Large 4

Vacant - District 5
Vacant – District 6
Ruth Wood - District 7

MINUTES

REGULAR MEETING
Lower Level Conference Room

January 23rd, 2023

RECEIVED

MAR 18 2024

CLERKS OFFICE

I. CALL TO ORDER

Meeting called to order by Mr. Wilson at 6:01 pm.

II. ROLL CALL – DETERMINATION OF QUORUM

Members Present: Mr. Wilson, Mr. Jones, Ms. Gotschall, Mr. Michael

Members Attending Virtually: Mr. Wahl, Ms. Wood, Ms. Owens

Members Absent: Ms. Harris, Ms. Linden

III. APPROVAL OF AGENDA

Motion: Mr. Jones moved to accept the agenda as written, Mr. Michael, 2nd. All in favor.

IV. PLEDGE OF ALLEGIANCE

Mr. Wilson led the pledge of allegiance.

V. MINUTES OF PRECEDING MEETING

A. OCTOBER 24TH, 2022

Motion: Ms. Owen moved to accept the minutes as written, Mr. Wahl, 2nd. All in favor.

VI. BOROUGH STAFF REPORT

A. Hugh Leslie, Recreation & Library Services Manager

Mr. Leslie talked about the winter snow and windstorm that happened and all the hard work the Parks and Trails staff did to clear snow.

Mr. Leslie mentioned that draft budgets are being done up and will be available to the board for February's PRTAB meeting.

Mr. Leslie stated that the new kiosks for Lazy Mountain and GPRA trailheads have been ordered.

B. 2024 Arctic Winter Games – No Report

C. Gravel Pit at the Greenbelt

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person

None.

VIII. UNFINISHED BUSINESS

A. Avigation Easement Report – No Report

B. Public Access Easement at Winnie Lake and Hay Flats

Mr. Leslie stated that he had Borough staff ground check the spot for obstructions and none are within the easement.

C. Code of Ordinances for Parks and Recreation – January 14th, 2023 at 4:00pm.

Mr. Leslie thanked Ms. Owens, Mr. Jones, Ms. Wood, Ms. Gotschall, and Ms. Kelsh for all their hard work for the past 6 months working on the Ordinances.

D. Matanuska Valley Moose Range at Jonesville PUA – No Report

E. Animals on leashes on trails

Mr. Leslie provided the Borough code for reference.

IX. NEW BUSINESS

A. Settlers Bay Expansion, Resolution 23-01

Motion: Ms. Owen moved to accept the Resolution as written, Mr. Michael, 2nd. All in favor.

B. Elections

Motion: Mr. Michael nominated Mr. Wilson as Chairperson, Mr. Jones 2nd. All in favor.

Motion: Mr. Jones made a motion to close nominations and to cast a unanimous ballot naming Mr. Wilson as Chairperson, Mr. Michael 2nd.

Motion: All in favor voting for Mr. Wilson as Chairperson.

Motion: Mr. Wilson opened the floor for nominations for Vice Chairperson, Mr. Jones 2nd.

Motion: Ms. Owens nominated Ms. Linden as Vice Chairperson, Mr. Jones 2nd. All in favor.

Motion: Mr. Michael made a motion to close nominations and to cast a unanimous ballot naming Ms. Linden as Vice Chairperson

Motion: All in favor voting for Ms. Linden as Vice Chairperson.

C. 2023 PRTAB Schedule

X. VOLUNTEER NOMINATIONS

XI. CORRESPONDENCE

XII. MEMBER COMMENTS

Mr. Wilson – No comments

Ms. Owens – No comments

Mr. Michael – Introduced himself to the board.

Mr. Wahl – The ADA GPRA Trail needs to be refreshed.

Mr. Jones – Inquired about having a viewing bench for Warren.

Ms. Gotschall – No comments

Ms. Wood – Welcomed Dan. Mentioned how great the Talkeetna Trails are.

XIII. NEXT MEETING

February 27th, 2023

XIV. ADJOURNMENT

Motion: Mr. Jones moved to adjourn the meeting, Mr. Michael 2nd. Meeting adjourned at 7:02 pm

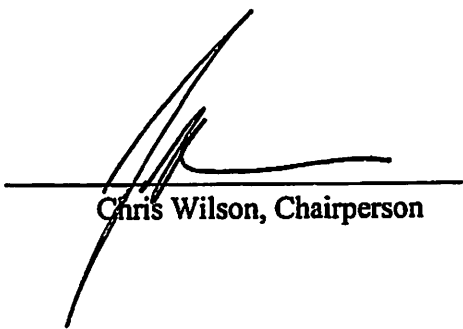
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• ATTEST:

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• Alyssia Jones, Recreation and Library Services Administrative Specialist


Chris Wilson, Chairperson

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson – Chris Wilson – District 2
Vice Chair – Kenni Linden – At Large 3
Pat Owens – District 1
Dan Michael – At Large 2

John Harris - District 3
Roy Wahl – District 4
James Jones – At Large 1
Sarah Gotschall – At Large 4

Jill Martinson - District 5
Vacant – District 6
Ruth Wood - District 7

Minutes

REGULAR MEETING Lower Level Conference Room

February 27th, 2023

RECEIVED

MAR 18 2024

CLERKS OFFICE

- I. CALL TO ORDER
Meeting called to order by Mr. Wilson at 6:02 pm.
- II. ROLL CALL – DETERMINATION OF QUORUM
Members Present: Mr. Wilson, Mr. Jones, Ms. Gotschall, Ms. Martinson
Members Attending Virtually: Mr. Wahl, Ms. Wood, Ms. Owens
Members Absent: Ms. Harris, Ms. Linden, Mr. Michael
- III. APPROVAL OF AGENDA
Motion: Mr. Jones moved to accept the agenda as written, Ms. Wood, 2nd. All in favor.
- IV. PLEDGE OF ALLEGIANCE
Mr. Wilson led the pledge of allegiance.
- V. MINUTES OF PRECEDING MEETING
A. JANUARY 23, 2023
Motion: Ms. Wood moved to accept the minutes as written, Mr. Jones, 2nd. All in favor.
- VI. BOROUGH STAFF REPORT
A. Hugh Leslie, Recreation & Library Services Manager
Mr. Leslie stated that the summer staff positions have been posted along with a fulltime position for nights and weekends.
Mr. Leslie stated that there has been vandalism at the Lazy Mountain parking lot. Staff is working with the State Troopers.
B. 2024 Arctic Winter Games
No Report
C. Gravel Pit at the Greenbelt
No Report
- VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person
None.

VIII. UNFINISHED BUSINESS

A. Avigation Easement Report

No Report

B. Matanuska Valley Moose Range at Jonesville PUA

No Report

IX. NEW BUSINESS

A. FY24 Budgets, Resolution 23-02

Motion: Ms. Owens moved to accept Resolution 23-02, Mr. Wahl 2nd. All in favor.

X. VOLUNTEER NOMINATIONS

None.

XI. CORRESPONDENCE

A. Public Use Easement (MSB007904)

Ms. Owens would like to know what trails, social or Borough are impacted.

Ms. Martinson would like to know about the new entrance location.

Mr. Jones would like to know any of the parcels affected by landfill.

XII. MEMBER COMMENTS

Mr. Wilson – No comments

Ms. Owens – Bike and Ped Planning efforts are coming to a close. All final comments out to public in a few weeks.

Mr. Wahl – No comments

Mr. Jones – No comments

Ms. Gotschall – No comments

Ms. Martisnson - No comments


Ms. Wood – No comments

XIII. NEXT MEETING

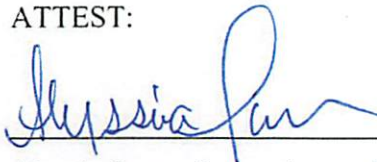
March 20th, 2023

XIV. ADJOURNMENT

XV. Motion: Mr. Jones moved to adjourn the meeting, Mr. Michael 2nd. Meeting adjourned at 7:42 pm


Chris Wilson, Chairperson

ATTEST:



Alyssia Jones, Recreation and Library Services Administrative Specialist

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson – Chris Wilson – District 2
Vice Chair – Kenni Linden – At Large 3
Pat Owens – District 1
Vacant – At Large 2

John Harris - District 3
Roy Wahl – District 4
James Jones – At Large 1
Sarah Gotschall – At Large 4

Jill Martinson - District 5
Vacant – District 6
Ruth Wood - District 7

DRAFT MINUTES

REGULAR MEETING Lower Level Conference Room

March 20th, 2023

RECEIVED

MAR 18 2024

CLERKS OFFICE

- I. CALL TO ORDER
Meeting called to order by Mr. Jones at 6:06 pm.
- II. ROLL CALL – DETERMINATION OF QUORUM
Members Present: Mr. Jones, Ms. Martinson
Members Attending Virtually: Mr. Wahl, Ms. Wood, Ms. Owens, Ms. Linden
Members Absent: Ms. Harris, Mr. Wilson, Ms. Gotschall
- III. APPROVAL OF AGENDA
Motion: Ms. Martinson moved to accept the agenda as written, Mr. Jones, 2nd. All in favor.
- IV. PLEDGE OF ALLEGIANCE
Mr. Jones led the pledge of allegiance.
- V. MINUTES OF PRECEDING MEETING
A. FEBRUARY 27, 2022
Motion: Ms. Wood moved to accept the minutes as written, Ms. Martinson, 2nd. All in favor.
- VI. BOROUGH STAFF REPORT
A. Kelsey Anderson, Mat-Su Bike and Ped Plan, Resolution 23-03
B. Hugh Leslie, Recreation & Library Services Manager
Mr. Leslie stated that the summer staff positions have been posted and interviews are being conducted.
C. 2024 Arctic Winter Games
No Report.
D. Gravel Pit at the Greenbelt
No Report.
- VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person
None.

VIII. UNFINISHED BUSINESS

A. Avigation Easement Report

No Report.

B. Matanuska Valley Moose Range at Jonesville PUA

C. Code of Ordinances for Parks and Recreation

Mr. Leslie stated that updated draft Code of Ordinances will be sent out for the April 24th meeting.

D. Public Use Easement (MSB007904)

IX. NEW BUSINESS

None.

X. VOLUNTEER NOMINATIONS

None.

XI. CORRESPONDENCE

None.

XII. MEMBER COMMENTS

Ms. Linden – Thanks fo the trail access on the MEA powerline areas.

Ms. Owens – Thanks the staff for the winter trial grooming.

Mr. Wahl – No comments

Mr. Jones – No comments

XIII. Ms. Martinson - No comments

XIV. Ms. Wood – Would like to see more signage regarding snowmachines.

XV. NEXT MEETING

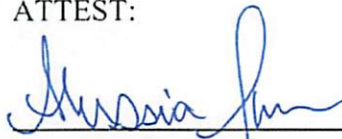
April 24th, 2023

XVI. ADJOURNMENT

Motion: Mr. Wahl moved to adjourn the meeting, Ms. Martinson 2nd. Meeting adjourned at 7:19 pm


Chris Wilson, Chairperson

ATTEST:



Alyssia Jones, Recreation and Library Services Administrative Specialist

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson – Chris Wilson – District 2
Vice Chair – Kenni Linden – At Large 3
Pat Owens – District 1
Susannah McDuffie – At Large 2

John Harris - District 3
Roy Wahl – District 4
James Jones – At Large 1
Sarah Gotschall – At Large 4

Jill Martinson - District 5
Vacant – District 6
Ruth Wood - District 7

Minutes

REGULAR MEETING Lower Level Conference Room

April 24th, 2023

I. CALL TO ORDER

Meeting called to order by Mr. Jones at 6:05 pm.

II. ROLL CALL – DETERMINATION OF QUORUM

Members Present: Mr. Jones, Ms. Gotschall, Ms. McDuffie

Members Attending Virtually: Mr. Wahl, Ms. Wood, Ms. Owens,

Members Absent: Ms. Harris, Ms. Linden, Ms. Martinson, Mr. Wilson

III. APPROVAL OF AGENDA

Motion: Ms. Gotschall moved to accept the agenda as written, Ms. Woods, 2nd. All in favor.

IV. PLEDGE OF ALLEGIANCE

Mr. Jones led the pledge of allegiance.

V. MINUTES OF PRECEDING MEETING

A. MARCH 20TH, 2023

Motion: Ms. Woods moved to accept the minutes as amended, Ms. Gotschall, 2nd. All in favor

VI. BOROUGH STAFF REPORT

A. Hugh Leslie, Recreation & Library Services Manager

Mr. Leslie stated that the Mat-River Park Campground will open 5/19/2023.

Mr. Leslie stated that the Brett Memorial Ice Rink is on tract for being the best year to date, even with the unexpected closure of the ice for a few weeks.

B. 2024 Arctic Winter Games

Mr. Leslie stated that he has received the schedule for the ice usage during the Arctic Winter Games.

C. Gravel Pit at the Greenbelt

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person

None.

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MAR 18 2024

CLERKS OFFICE

VIII. UNFINISHED BUSINESS

A. Mat-Su Bike and Ped Plan, Resolution 23-03

Mr. Jones would like the last paragraph of the resolution to be re-worded.

B. Matanuska Valley Moose Range at Jonesville PUA

Mr. Jones stated that there is an updated report on the website.

C. Code of Ordinances for Parks and Recreation

D. Public Use Easement (MSB007904)

IX. NEW BUSINESS

None.

X. VOLUNTEER NOMINATIONS

None.

XI. CORRESPONDENCE

None.

XII. MEMBER COMMENTS

Ms. Owens – No comments. Looking forward to the snow to go away.

Ms. McDuffie – None

Mr. Wahl – No comments

Mr. Jones – No comments. Looking forward to the sunny weather.

Ms. Gotschall – No comments.

Ms. Wood – Welcome Ms. McDuffie. Ski Club and Borough have done a great job!

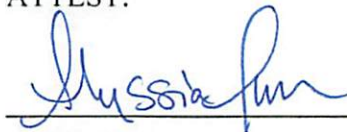
XIII. NEXT MEETING

May 22nd, 2023

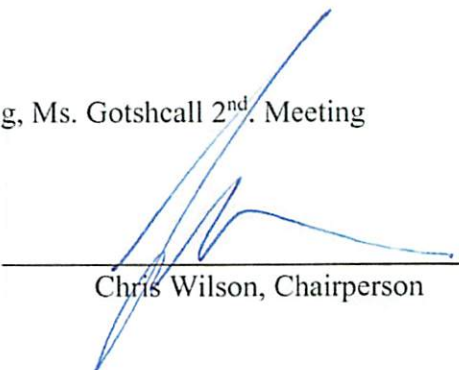
XIV. ADJOURNMENT

Motion: Ms. McDuffie moved to adjourn the meeting, Ms. Gotshcall 2nd. Meeting adjourned at 6:48 pm

ATTEST:



Alyssia Jones, Recreation and Library Services Administrative Specialist


Chris Wilson, Chairperson

**MATANUSKA-SUSITNA BOROUGH
PARKS, RECREATION, AND TRAILS ADVISORY BOARD**

RECEIVED

Chairperson – Chris Wilson – District 2
Vice Chair – Kenni Linden – At Large 3
Pat Owens – District 1
Susannah McDuffie – At Large 2

John Harris - District 3
Roy Wahl – District 4
James Jones – At Large 1
Sarah Gotschall – At Large 4

Jill Martinson - District 5
Vacant – District 6
Ruth Wood - District 7

MAR 18 2024

CLERKS OFFICE

MINUTES

**REGULAR MEETING
Lower Level Conference Room**

June 26th, 2023

I. CALL TO ORDER

Meeting called to order by Ms. Linden at 6:07 pm.

II. ROLL CALL – DETERMINATION OF QUORUM

Members Present: Ms. Linden, Mr. Jones, Ms. Gotschall, Ms. McDuffie, Ms. Martinson

Members Attending Virtually: Mr. Wahl, Ms. Wood, Ms. Owens, Mr. Harris

Members Absent: Mr. Wilson

III. APPROVAL OF AGENDA

Motion: Mr. Jones moved to accept the agenda as written, Ms. McDuffie, 2nd. All in favor.

IV. PLEDGE OF ALLEGIANCE

Ms. Linden led the pledge of allegiance.

V. MINUTES OF PRECEDING MEETING

A. APRIL 24TH, 2023

Motion: Ms. Martinson moved to accept the minutes, Ms. Wood, 2nd. All in favor

VI. BOROUGH STAFF REPORT

A. Hugh Leslie, Recreation & Library Services Manager

Mr. Leslie stated that the Mat-River Park Campground has been full and having good weeks.

Mr. Leslie stated that there have been a few parties on one of the trails in Jim Creek. Parks staff is closing off access to that area.

Mr. Leslie stated that the new GPRA parking lot is coming along and is on track.

B. 2024 Arctic Winter Games

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person

VIII. UNFINISHED BUSINESS

A. Mat-Su Bike and Ped Plan, Resolution 23-03

Motion: Ms. Owens moved to accept resolution 23-03 as amended, Ms. Gotschall, 2nd all in favor.

B. Matanuska Valley Moose Range at Jonesville PUA

No Report.

C. Code of Ordinances for Parks and Recreation

Mr. Leslie has made recommended changes and will send for review.

IX. NEW BUSINESS

A. ADA TRAILS

Mr. Wahl stated that the gravel is worn down at GPRA.

X. VOLUNTEER NOMINATIONS

None.

XI. CORRESPONDENCE

None.

XII. MEMBER COMMENTS

Ms. Linden – Been out on the trails and it has been wonderful.

Ms. Owens – No comments.

Ms. McDuffie – No comments.

Mr. Wahl – No comments

Mr. Jones – Pink Wild Rose Trail at GPRA is not listed on the maps or websites.

Ms. Gotshall – Thoughtful conversation on ADA trails. Equestrian Trail at Jim Creek has down trees.

Ms. Martinson – No comments.

Ms. Wood – Trails have been popular.

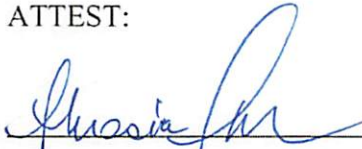
XIII. NEXT MEETING

July 24th, 2023

XIV. ADJOURNMENT

XV. Motion: Mr. Jones moved to adjourn the meeting, Ms. Gotshall 2nd. Meeting adjourned at 7:18 pm

ATTEST:



Alyssia Jones, Recreation and Library Services Administrative Specialist


Chris Wilson, Chairperson

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson – Chris Wilson – District 2
Vice Chair – Kenni Linden – At Large 3
Pat Owens – District 1
Susannah McDuffie – At Large 2

John Harris – District 3
Roy Wahl – District 4
James Jones – At Large 1
Sarah Gotschall – At Large 4

Jill Martinson – District 5
Vacant – District 6
Ruth Wood – District 7

Minutes

REGULAR MEETING Lower Level Conference Room

August 28th, 2023

RECEIVED

MAR 18 2024

CLERKS OFFICE

- I. CALL TO ORDER
Meeting called to order by Mr. Wilson at 6:01 pm.
- II. ROLL CALL – DETERMINATION OF QUORUM
Members Present: Mr. Wilson, Mr. Jones, Ms. McDuffie, Mr. Wahl,
Members Attending Virtually: Ms. Wood, Ms. Owens, Ms. Harris, Ms. Matinson
Members Absent: Ms. Linden, Ms. Gotschall
- III. APPROVAL OF AGENDA
- IV. Motion: Ms. Wood moved to accept the agenda as written, Mr. Wahl, 2nd. All in favor.
- V. PLEDGE OF ALLEGIANCE
Mr. Wilson led the pledge of allegiance.
- VI. MINUTES OF PRECEDING MEETING
A. JUNE 26TH, 2023
Motion: Mr. Jones moved to accept the minutes as amended, Ms. McDuffie, 2nd. All in favor
- VII. BOROUGH STAFF REPORT
A. Hugh Leslie, Recreation & Library Services Manager
Mr. Leslie stated that Matanuska River Park Campground will close for the season on 9/17/2023.
Mr. Leslie stated that the YMCA lessons on Sundays at the pools have been cancelled for the month of September due to limited staffing provided by YMCA.
Mr. Leslie stated that the Borough Gym floor is almost complete and expected to open the beginning of September.
Mr. Leslie stated that 2 new pay kiosks have been installed at GPRA and Lazy Mountain Trailhead.
B. 2024 Arctic Winter Games
Mr. Leslie stated that the logo has been put on the ice for the games.
Mr. Leslie stated that the Arctic Winter Games is still looking for volunteers to help.

VIII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person

None.

IX. UNFINISHED BUSINESS

A. Matanuska Valley Moose Range at Jonesville PUA

Ms. Owens stated that a draft report has being worked on.

B. Code of Ordinances for Parks and Recreation

Mr. Leslie stated that the Community Development Director has reviewed the changes.

C. ADA TRAILS

Mr. Leslie stated that the Matanuska-Susitna Borough agreed to maintain the ADA Wild Rose trail at GPRA and will look into putting more gravel down.

Mr. Jones requested a list of ADA trails and amenities that each site provides.

Ms. McDuffie requested that an updated list of ADA trials be put on the website.

X. NEW BUSINESS

None.

XI. VOLUNTEER NOMINATIONS

None.

XII. CORRESPONDENCE

None.

XIII. MEMBER COMMENTS

Mr. Wilson – apologized for his absence from the last meeting, he had his dates mixed up.

Ms. Owens – appreciates all the work that the Trails and Parks have done.

Ms. McDuffie – No comments.

Mr. Wahl – Thank you for the discussion.

Mr. Harris – Nice to hear from everyone, good season.

Mr. Jones – No comments.

Ms. Martinson – No comments.

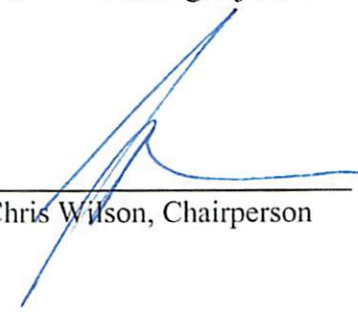
Ms. Wood – No comments.

XIV. NEXT MEETING

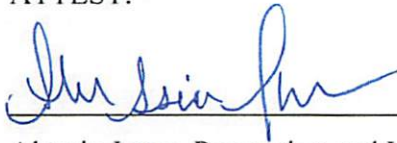
September 25th, 2023

XV. ADJOURNMENT

Motion: Ms. McDuffie moved to adjourn the meeting, Mr. Wahl 2nd. Meeting adjourned at 7:09pm


Chris Wilson, Chairperson

ATTEST:



Alyssia Jones, Recreation and Library Services Administrative Specialist

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson – Chris Wilson – District 2
Vice Chair – Kenni Linden – At Large 3
Pat Owens – District 1
Susannah McDuffie – At Large 2

John Harris - District 3
Roy Wahl – District 4
James Jones – At Large 1
Sarah Gotschall – At Large 4

Jill Martinson - District 5
Vacant – District 6
Ruth Wood - District 7

Minutes

REGULAR MEETING Lower Level Conference Room

November 27th, 2023

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MAR 18 2024

CLERKS OFFICE

I. CALL TO ORDER

Meeting called to order by Mr. Wilson at 6:17 pm.

II. ROLL CALL – DETERMINATION OF QUORUM

Members Attending: Mr. Wilson, Mr. Jones, Mr. Wahl, Ms. Wood, Ms. Harris, Ms. Matinson

Members Absent: Ms. Gotschall, Ms. Owens, Ms. McDuffie,

III. APPROVAL OF AGENDA

Ms. Matinson moved to accept the agenda as amended, Mr. Jones, 2nd. All in favor.

IV. PLEDGE OF ALLEGIANCE

Mr. Wilson led the pledge of allegiance.

V. MINUTES OF PRECEDING MEETING

A. AUGUST 28TH, 2023

Ms. Matinson requested that we change her attendance to in person.

Motion: Mr. Jones moved to accept the minutes as amended, Ms. Matinson, 2nd. All in favor

VI. BOROUGH STAFF REPORT

A. Hugh Leslie, Recreation & Library Services Manager

Mr. Leslie stated that we have been having interesting weather. Plowing prohibits grooming with limited staff. Plowing has to be completed before grooming is started due to health and safety reasons.

B. 2024 Arctic Winter Games

Mr. Leslie stated that they are still looking for volunteers for the event.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person

None.

VIII. UNFINISHED BUSINESS

A. Matanuska Valley Moose Range at Jonesville PUA

Mr. Leslie stated that there has been completed and is going out to public in 2024.

B. Code of Ordinances for Parks and Recreation

Mr. Leslie stated that it is still with the Borough Attorney for review.

C. ADA TRAILS

No comments.

IX. NEW BUSINESS

A. Elections for 2024

Motion: Mr. Wilson moved to open the floor for nominations. Mr. Jones nominated Ms. Wood for Vice Chair. Mr. Wahl moved to accept the nomination, Ms. Martinson 2nd. All in favor.

Motion: Mr. Wahl nominated Mr. Jones for Chairperson. Ms. Martinson moved to accept the nomination, Ms. Wood 2nd. All in Favor.

B. 2024 Meeting Schedule

- X. Motion: Mr. Jones moved to accept the 2024 Meeting Schedule, Ms. McDuffie, 2nd. All in favor

XI. VOLUNTEER NOMINATIONS

A. Dave Werner

- XII. Motion: Mr. Wahl moved to nominate Dave Werner, Ms. Martinson 2nd. All in favor.

XIII. CORRESPONDENCE

None.

XIV. MEMBER COMMENTS

Mr. Wilson – Expresses his appreciation to the staff for all their support.

Mr. Wahl – Thumbs up to those that cleared the Wild Rose Trail.

Mr. Harris – Great group, enjoyed serving for great department.

Mr. Jones – 2024 here we come. Post vacancy on social media.

Ms. Martinson – Merry Christmas.

Ms. Wood – Good meeting and great trails report.

XV. NEXT MEETING

January 22nd, 2023

XVI. ADJOURNMENT

Motion: Ms. Martinson moved to adjourn the meeting, Mr. Jones 2nd. Meeting adjourned at 6:50pm


Chris Wilson, Chairperson

ATTEST:


Alyssia Jones, Recreation and Library Services Administrative Specialist

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION MINUTES**

**REGULAR MEETING
March 4, 2024**

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on March 4, 2024, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Koan.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Mr. Doug Glenn, Assembly District #1
Mr. Richard Allen, Assembly District #2
Ms. C. J. Koan, Assembly District #3
Mr. Andrew Shane, Assembly District #4
Ms. Linn McCabe, Assembly District #5
Mr. Wilfred Fernandez, Assembly District #6*
Mr. Curt Scoggin, Assembly District #7

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Planning Commission members absent and excused were:

Staff in attendance:

Mr. Jason Ortiz, Development Services Manager
Ms. Karol Riese, Planning Depart. Administrative Specialist/Planning Commission Clerk

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Chair Koan inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner McCabe

IV. CONSENT AGENDA

A. Minutes Regular Meeting Minutes: January 15, 2024
Special Meeting Minutes: February 12, 2024

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

Resolution 24-02 A conditional use permit in accordance with MSB 17.60 – Conditional Uses for the Operation of a Marijuana Cultivation Facility known as, The Connoisseur, located at 3160 W. Top of the World Circle; Tax ID #8280000L001A; Public Hearing: March 18, 2024; (Applicant: Matthew Chambers for The Connoisseur, LLC; Staff: Rick Benedict, Current Planner)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

Resolution 24-05 A resolution recommending approval of an Ordinance of the Matanuska-Susitna Borough Assembly amending MSB 8.40 regarding transfers of alcoholic beverage licenses from the borough into the cities; Public Hearing: March 18, 2024; (Staff: Alex Strawn, Planning and Land Use Director)

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS - *(There were no committee reports.)*

VI. AGENCY/STAFF REPORTS - *(There were no Agency/Staff Reports.)*

VII. LAND USE CLASSIFICATIONS - *(There were no land use classifications.)*

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)
(There were no persons to be heard.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

X. PUBLIC HEARING LEGISLATIVE MATTERS

XI. CORRESPONDENCE AND INFORMATION
(There was no correspondence and information.)

XII. UNFINISHED BUSINESS - *(There was no unfinished business.)*

XIII. NEW BUSINESS

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items *(Staff: Alex Strawn)*
(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Allen: Looking forward to AWG next week. I hope everyone can come out and enjoy the festivities.

Commissioner McCabe: Plan ahead - traffic will be a nightmare. Good seeing everyone.

Commissioner Koan: I agree, get ready for the AWG – it's going to be a fun time.


XVI. ADJOURNMENT

The regular meeting adjourned at 6:07 p.m.



C J KOAN
Planning Commission Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: March 18, 2024

RECEIVED

MAR 19 2024

CLERKS OFFICE

By: Rick Benedict
Introduced: March 4, 2024
Public Hearing: March 18, 2024
Action: ADOPTED

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 24-02**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA CULTIVATION FACILITY AT 3160 W. Top of the World Circle, TAX ID#8280000L001A.

WHEREAS, an application has been received from Matthew Chambers on behalf of The Connoisseur, LLC for a conditional use permit for the operation of a marijuana cultivation facility at 3160 W. Top of the World Circle, TAX ID#8280000L001A; and

WHEREAS, MSB 17.60.030(A)(5) requires a conditional use permit for the operation of a marijuana cultivation facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana cultivation facilities are declared to be a public nuisance; and

WHEREAS, Lot 1A is approximately 7.36 acres in size; and

WHEREAS, according to the application material, the proposed use is located within a new structure totaling 6,000 square feet, with approximately 1,913 square feet under cultivation; and

WHEREAS, according to the application material, the proposed cultivation facility was constructed in 2023 and is situated on the north-central portion of the subject parcel; and

WHEREAS, according to the application material, the proposed operation's new physical address is 3160 W. Top of the World Circle; and

WHEREAS, according to the application material, the new building is divided into Units A and B; and

WHEREAS, according to the application material, the standard cultivation facility proposes to operate its flowering, vegetation, and grow room activities from Unit A; and

WHEREAS, according to the application materials, a marijuana concentrates manufacturing facility doing business as Connoisseur Crude will operate from Unit B; and

WHEREAS, according to the application materials, Unit B will house a shared office space of approximately 171 square feet for the standard cultivation facility and marijuana concentrate manufacturing operations; and

WHEREAS, Borough code does not require state-licensed marijuana concentrate manufacturers to obtain a conditional use permit; and

WHEREAS, according to the application material, all areas licensed under the state-issued standard marijuana cultivation license are outside the required setback areas according to MSB 17.60.160(E); and

WHEREAS, except for the proposed use and a private driveway along the northeast portion of the property, the remainder of the subject property is undeveloped; and

WHEREAS, according to the application material, the closest residential structure is located to the northeast and is approximately 250 feet from the proposed use; and

WHEREAS, according to Borough records, properties surrounding the subject parcel range from .92 to 14.09 acres; and

WHEREAS, according to Borough assessment records, most properties surrounding the proposed use are residential; and

WHEREAS, according to the application material, approximately three properties near the proposed use, a greenhouse facility, a storage building, and an equine boarding facility, are used commercially; and

WHEREAS, according to the application material, the proposed use is set back approximately 169 feet from an unnamed public use easement located to the northeast, approximately 105 feet from the east side lot line, approximately 124 feet from the north side lot line, approximately 162 feet from the west side lot line, and approximately 379 feet to the south side lot line; and

WHEREAS, according to the application material, no outdoor processes are associated with the proposed use that generates noise or odor; and

WHEREAS, according to the application material, the proposed operation will not have any promotional signs installed on the exterior of the subject building; and

WHEREAS, according to the application material, all exterior lighting will be directed downwards and include proper shielding to prevent light spillage off the property; and

WHEREAS, according to the application material, additional design features such as existing vegetative buffers on all sides of the proposed cultivation building and increased distances to all lot lines will prevent light spillage; and

WHEREAS, according to the application material, the proposed operating hours will not exceed 8:00 a.m. to 12:00 a.m., seven days a week; and

WHEREAS, according to the application material, the proposed use will not be open to the public; and

WHEREAS, according to the application material, the operation will employ up to approximately 7 employees, depending on the season; and

WHEREAS, according to the application material, the exterior of the proposed building is constructed of metal, wood, and natural stone and colored in earth tones; and

WHEREAS, according to the application material, access to the proposed use is provided from an unnamed public use easement

via Top of the World Circle, as delineated on the site plan and associated plat; and

WHEREAS, the applicant obtained a Borough-issued driveway permit #D21247 to access the subject property in 2018; and

WHEREAS, according to the application material, the proposed use has a security plan, which includes employee education on all security measures; and

WHEREAS, according to the security plan, a combination of surveillance video, lighting, and security doors will be used to secure the site and monitor all activities at the facility; and

WHEREAS, according to the application material, the proposed use has policies and procedures to prevent loitering; and

WHEREAS, according to the application material, persons under 21 are prohibited from entering the premises of the proposed use; and

WHEREAS, according to the application material, signs will be posted on the proposed building to indicate loitering and persons under 21 are prohibited; and

WHEREAS, the Central Mat-Su Fire Department provided an approved plan review and certificate of occupancy indicating the proposed facility fully complies with the applicable fire code; and

WHEREAS, on January 31, 2024, the Central Mat-Su Fire and Life Safety Division provided comments stating that the old

cultivation building had been deemed a public safety hazard and condemned by the local fire marshall; and

WHEREAS, according to the application material, the operation will render all products unusable by grounding them with a mulcher and mixing them with equal amounts of organic products such as soil and/or horse manure. The mixture will then be disposed of in a compost pile and dispersed around the subject property; and

WHEREAS, according to the application material, a gravel pad north of the proposed cultivation building is available for employee and guest parking and offers up to nine spaces; and

WHEREAS, according to the application material, one ADA-compliant van-accessible parking space will be provided; and

WHEREAS, according to the application material, the facility will be fitted with carbon filter air scrubbers to remove marijuana odors, and the filters will be maintained according to the manufacturer's specifications; and

WHEREAS, according to the application material, the new cultivation building is located east of and adjacent to the previously permitted facility; and

WHEREAS, according to the application material, Units A and B are connected, with dimensions of approximately 80' x 44' and 30' x 40', respectively; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, the closest school (CCS Early Learning - Fairview Center) is approximately 3,650 feet southeast of the proposed use; and

WHEREAS, AMCO originally issued The Connoisseur's standard marijuana cultivation license #13487 in 2017; and

WHEREAS, on September 29, 2023, The Connoisseur's license #13487 was reviewed for renewal by AMCO, and the director granted a temporary extension valid through February 28, 2024; and

WHEREAS, on October 30, 2023, the Borough protested The Connoisseur's license with AMCO because the operation's conditional use permit became void when the 2022 explosion destroyed the original cultivation facility; and

WHEREAS, on February 27, 2024, the director of AMCO granted another extension of The Connoisseur's temporary standard marijuana cultivation facility license, valid through April 25, 2024; and

WHEREAS, the Marijuana Control Board is scheduled to meet April 17-18, 2024, to consider renewing The Connoisseur's standard marijuana cultivation license #13487; and

WHEREAS, the MSB Planning Commission's decision to approve or deny The Connoisseur's conditional use permit will be considered

in the Marijuana Control Board's decision to approve or deny the standard cultivation facility license renewal; and

WHEREAS, on April 26, 2023, The Central Mat-Su Fire and Life Safety Division approved a Plan Review #2023-087 for The Connoisseur's commercial structure; and

WHEREAS, on November 20, 2023, The Central Mat-Su Fire and Life Safety Division issued a Non-Structural Fire & Life Safety Certificate of Occupancy for The Connoisseur's commercial structure; and

WHEREAS, the structure fully complies with the State of Alaska fire code; and

WHEREAS, according to the application material, wastewater will be stored in storage tanks on the subject property and picked up, transported, and disposed of by a third-party contractor at a DEC-approved non-domestic wastewater facility; and

WHEREAS, consumption of marijuana or marijuana products on the licensed premises or within 20 feet of the exterior of any cultivation facility is prohibited under State of Alaska regulation 3AAC 306.405(c)(2); and

WHEREAS, according to the application material, the facility will store fertilizers, pesticides, herbicides, and any other hazardous chemicals in a secured area and in accordance with all local, state, and federal laws; and

WHEREAS, according to the application material, the facility will store and dispose of fertilizers, pesticides, herbicides, and any other hazardous chemicals in accordance with each manufacturer's recommendations; and

WHEREAS, according to the application material, the operation will use chemical products approved by the DEC and the Environmental Protection Agency (EPA); and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.170; and

WHEREAS, the Planning Commission conducted a public hearing on March 18, 2024, on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 24-02:

1. The proposed use, with conditions, will not detract from the value, character, and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use, with conditions, will not be harmful to the public health, safety, convenience, and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).

4. The application material meets all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed use, with conditions, will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place, with conditions, to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed use, with conditions, is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant has provided documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The applicant has provided documentation demonstrating the proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The wastewater and waste material disposal plan demonstrates compliance with the Alaska State Department of Environmental Conservation (MSB 17.60.160(A)).

12. The odor mitigation plan demonstrates mitigation measures will prevent odors from materially impacting adjoining properties (MSB 17.60.160(B)).
13. Storage of nutrients, natural pesticides, and cleaners will comply with all local, state, and federal laws (MSB 17.60.160(C)).
14. A security plan that includes education for employees on security measures has been provided (MSB 17.60.160(D)).
15. The proposed use meets the minimum setback requirements for marijuana cultivation facilities (MSB 17.60.160(E)).

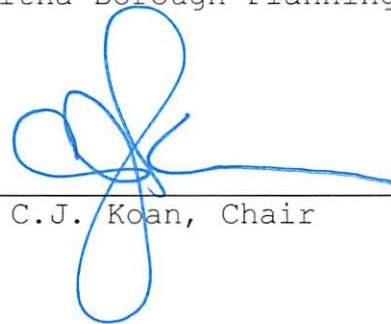
BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the conditional use permit for the operation of a marijuana cultivation facility, with the following conditions:

1. The operation shall comply with all applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the conditional use permit shall be required before any expansion of the conditional use.
3. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will, at minimum, be allowed

on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall violate this conditional use permit.

4. All applicable licenses shall be obtained through the State of Alaska Marijuana Control Board as required by 3 ACC 306.005, and a copy of the licenses shall be provided to the MSB Development Services Division.
5. The hours of operation for harvesting activities shall not exceed 8:00 a.m. to 8:00 p.m., seven days a week.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 18th day of March, 2024.


C.J. Koan, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)

YES:

7 Scoggin, Fernandez, Koan, Allen, Shane, McCabe, Glenn

NO:

0

RECEIVED

MAR 19 2024

CLERKS OFFICE

By:	A. STRAWN
Introduced:	March 4, 2024
Public Hearing:	March 18, 2024
Action:	ADOPTED

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 24-05**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING APPROVAL OF AN ORDINANCE AMENDING MSB 8.40 REGARDING TRANSFERS OF ALCOHOLIC BEVERAGE LICENSES FROM THE BOROUGH INTO THE CITIES.

WHEREAS, the State of Alaska has established complex regulations governing alcoholic beverage licenses, including population-based limitations on the number of licenses within municipalities; and

WHEREAS, the Matanuska-Susitna Borough has recognized the need to align its local code with the State's regulations to effectively manage and accommodate the transfer of alcoholic beverage licenses within its jurisdiction; and

WHEREAS, the proposed ordinance would amend borough code to reflect recent amendments in State law, which now allows for increased flexibility in the transfer of various types of alcoholic beverage licenses from the borough to the cities; and

WHEREAS, the proposed ordinance seeks to amend Borough Code to permit up to three license transfers per city per decade, thereby aligning with the updated state law and enhancing economic opportunities within the Matanuska-Susitna Borough; and

WHEREAS, the proposed ordinance also proposes to expand the types of existing licenses eligible for transfer, including package store licenses, brewery retail licenses, winery retail licenses, in addition to allowing beverage dispensary licenses to be transferred to a restaurant, eating place, hotel, motel, resort, or similar business; and

WHEREAS, the proposed ordinance aims to streamline the licensing process by extending the timeline for processing license transfer applications and taking into account public comments more thoroughly; and

WHEREAS, the proposed ordinance proposes to remove the section on "Assembly hearings of resident objections" from the Borough Code to eliminate confusion between the roles of the Borough Assembly and the Planning Commission, and to direct objections related to licenses not regulated by the Borough directly to the State's Alcoholic Beverage Control Board.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Planning Commission hereby recommends approval of the ordinance, recognizing its potential to align the Matanuska-Susitna Borough Code with State law, facilitate economic development, and enhance the regulatory framework governing alcoholic beverage licenses within the Borough.

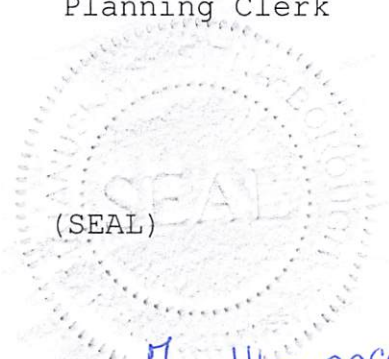
ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 18th day of March, 2024.


C J KOAN, CHAIR

ATTEST



KAROL RIESE
Planning Clerk


(SEAL)

YES: 7 Allen, McCabe, Glenn, Fernandez, Shane, Scoggin, Koan

NO: 0

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

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BOARD OF SUPERVISORS

Cathi Kramer, Chair
Cindy Michaelson, Vice Chair
Randy Newcomb
Jedediah Cox
Vacant Seat

DISTRICT CHIEF

Tawnya Hightower

Minutes

Regular Meeting

Monday, January 08, 2024, at 6:00 p.m.

Public Safety Building, West Lakes Fire, Station 7-3

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area (FSA) Board of Supervisors was called to order at 6:01 p.m. by Chair Cathi Kramer on, January 8th, 2024.

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance.

III. ROLL CALL AND DETERMINATION OF QUORUM

In Attendance

Chair: Cathi Kramer, **Vice-Chair:** Cindy Michaelson, **Members:** Randy Newcomb, Jedediah Cox.

Board members establish quorum.

Present from West Lakes Fire, Emergency Services Department

Tawnya Hightower, Chief

Mary Hauge, Administrative Assistant

Also Present:

Ken Barkley, Director Emergency Services

Brian Davis, Deputy Director, Fire, Emergency Services Department

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

IV. APPROVAL OF AGENDA

MOTION: Motion to approve agenda. Cindy Michaelson, Randy Newcomb, second motion.

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cindy Michaelson moved to approve December 11th, 2023; meeting minutes, Jedediah Cox second the motion.

VOTE: Motion passed unanimously.

VI. ANNOUCEMENTS

- A. Cindy Michaelson renewal was approved
- B. Responder Awards Banquet on January 9th, 2024
- C. Voted on 2025 Budget with a unanimous vote Jedediah 1st and Randy Newcomb 2nd the motion

VII. CHIEF'S REPORT

The following paper documents were distributed to BOS members:

- o District 2 Chief's Report – Tawnya Hightower
- o FY25 Capital Improvement Projects
- o Proposed FY Budget
- o Budget Performance Report Fiscal Year to Date 1/3/2024
- o Breakdown by Major Incident types for Date Range 1/10/23 thru 12/31/23
- o 2023-2033 Strategic Plan
- o BOS Meeting Minutes of 12/11/23

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

VIII. UNFINISHED BUSINESS

A. There is still (1) opening on the FS Board

IX. NEW BUSINESS

A. Ken Barkley indicated low bid for an appraisal of the building at Station 79 came in at roughly \$6,000.00

B. Brian Davis initiated a Responder recruitment Bonus Program \$50.00 bonus check to any current/active responder that recruits a new responder. Word of mouth has been the best and most reliable for recruiting.

X. PERSONS TO BE HEARD

A. None to be heard

XI. ADJOURNMENT MOTION: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously. Meeting adjourned at 6:45 p.m.

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

Cathi Kramer - Chair
Cathi Kramer – Chair, West Lakes FSA B.O.S.

ATTEST:

Mary Hauge
Mary Hauge – Admin Assistant WLFS

Minutes approved on March 11, 2024