

SUBJECT: ALLOCATING FISCAL YEAR 2026 HUMAN SERVICES COMMUNITY MATCHING GRANT PROGRAM FUNDING TO LOCAL NON-PROFIT AGENCIES FOR THE PROVISION OF CRITICALLY NEEDED ESSENTIAL HEALTH AND SOCIAL SERVICES TO THE CITIZENS OF THE MATANUSKA-SUSITNA BOROUGH.

AGENDA OF:October 21, 2025

Assembly Action:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To	Signatures
Originator	10/9/2025 X Pamela Graham Signed by: Pamela Graham
Department/Finance Director	Recoverable Signature X Cheyenne Heindel Signed by: Cheyenne Heindel
Borough Attorney	10/9/2025 X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos
Borough Manager	10/9/2025 X Michael Brown Signed by: Mike Brown
Borough Clerk	10/13/2025 X Brenda J. Henry for Signed by: Brenda Henry

ATTACHMENT (S) : Fiscal Note
 FY2026 Guidelines and scoring criteria (4 pp)
 FY2026 Application scoring matrix (1 pp)
 Resolution Serial No. 25-104 (2 pp)

SUMMARY STATEMENT: The Human Services Community Matching Grant opportunity was made available to non-profit agencies providing essential health and human services within the Borough. Application submittal began on May 12, 2025, and concluded on June 13, 2025.

The Borough program was modified, in consultation with the state grant administrator, to follow the same grant schedule as the state. FY2026 is the first year of a 4-year program. Agencies funded under the FY2026 awards will be eligible to submit a continuing application in FY2027-FY2029, just as the Borough does with the State grant program. If agencies do not comply with the terms of the grant agreement, they will not be eligible to submit a continuing application.

Agencies applying for funding under the Matanuska-Susitna Borough Human Services Community Matching Grant program are required to comply with the statutory requirements of AS 29.60.610 and goals of AS 47.75.010 by providing programs that meet the following requirements:

- achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency;
- achieving or maintaining self-sufficiency, including reduction or prevention of dependency;
- preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interests, or preserving, rehabilitating, or reuniting families;
- preventing or reducing inappropriate institutional care by providing alternative types of care including community-based care, home-based care, or other forms of less intensive care; and
- securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

The Target Population for the Matanuska-Susitna Borough Human Services Community Matching grant program are the 116,000+ residents of the Borough, and anyone in need within the service area, including those traveling to the Borough for service. The service area is the boundaries of the Matanuska-Susitna Borough. The categories of individuals served include children, teenagers, senior citizens, individuals with disabilities, homeless, low income, families, and individuals in need.

To apply for the Matanuska-Susitna Borough Human Services Community Matching Grant the agency MUST be an eligible 501(C)(3) organization in good standing based in the State of Alaska and serving residents and visitors of the Matanuska-Susitna Borough.

The FY2026 General Application Guidelines and Scoring Criteria were placed on the borough webpage, on the Amplifund Opportunity and are attached here for reference.

During the open application period, eligible entities were invited to submit applications using the Amplifund grant system. 20 applications were received before the application period closed, requesting a total of \$942,599 for allowable uses, \$485,688 more than the total available funding of \$456,910.

Grant staff reviewed all the applications to ensure compliance with the requirements and developed a schedule for the grant application scoring and funding determination discussion by the Health and Social Services Board.

On June 17, 2025, staff sent the Health and Social Services Board

Members an email providing them with links to training videos for reviewing and scoring applications and requested that they complete the scoring no later than July 15, 2025. This email also included the information on a meeting scheduled for July 17, 2025, to discuss the scores and make funding recommendations.

Several board members objected to holding a meeting that had been scheduled without their input and stated that they were unavailable to attend. Staff suggested additional meeting dates and were not able to secure a quorum. During this process, one board member logged into Amplifund and completed scoring all of the applications, one member was excused due to health issues, and the others have all failed to complete the scoring as of October 8, 2025.

The grant funding must be awarded; therefore, staff scored the applications and, using the scores of the one board member and two staff members, the funding recommendations below were determined.

AGENCY	AWARD AMOUNT
Set Free Alaska	50,000.00
Mat-Su Seniors	50,000.00
CCS Early Learning	50,000.00
Alaska Legal Services Corporation	50,000.00
MAT-SU FOOD BANK	42,818.50
United Way of Matanuska Susitna Borough	42,818.50
Northwest Resource Associates	42,818.50
Alzheimer's Disease Resource Center of Alaska	42,817.50
WASILLA AREA SENIORS INC	42,818.50
Sunshine Community Health Center, Inc.	42,818.50
TOTAL	\$456,910.00

Staff recommends awarding funding to agencies with an average score of 80 or higher, and fully funding those with an average score of 90 or higher. This distribution ensures that agencies receiving funding can provide the services outlined in their application.

RECOMMENDATION OF ADMINISTRATION: Respectfully request approval.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: **October 21, 2025**

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$456,910.00	FUNDING SOURCE SOA HSS Grant/MSB Grant Match
FROM ACCOUNT # 475.000.000 4xx.xxx	PROJECT# 20406
TO ACCOUNT:	PROJECT #
VERIFIED BY: X <u>L i e s e l Z a n t o</u> 1 0 / 9 / 2 0 2 5 Signed by: L i e s e l Z a n t o	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		456.9				
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund		137.1				
State/Federal Funds		319.8				
Other						
TOTAL		456.9				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	 Recoverable Signature X <u>C h e y e n n e H e i n d e l</u> Signed by: C h e y e n n e H e i n d e l
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**Matanuska-Susitna Borough
Mat-Su Human Services Community Matching Grant**

**FY2026 – Year 1 of 4 Year Grant Cycle
GENERAL APPLICATION GUIDELINES AND SCORING CRITERIA**

The goal of the Matanuska-Susitna Borough Human Services Community Matching Grant program is to fund programs that provide direct critically needed essential health and social services. Applications that request funding for Capital (i.e., equipment, etc.) purchases of any sort will be considered ineligible.

Agencies applying for funding under the Matanuska-Susitna Borough Human Services Community Matching Grant program will be required to comply with the statutory requirements of AS 29.60.610 and goals of AS 47.75.010 by providing programs that meet the following requirements:

- achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency;
- achieving or maintaining self-sufficiency, including reduction or prevention of dependency;
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ELIGIBILITY AND REQUIRED ITEMS

To apply for the Matanuska-Susitna Borough Human Services Community Matching Grant the agency **MUST** be an eligible 501(C)(3) organization in good standing based in the State of Alaska and serving residents and visitors of the Matanuska-Susitna Borough.

The applicant agency **MUST** track and report demographic data of participants in the program to be eligible for funding under this program. The agency can choose from the following reporting methods – Duplicated or Unduplicated. If Duplicated, the agency must track and report the number of times the service was provided; if Unduplicated, the agency must track and report the number of unique individual clients served. For the application the agency is required to choose which performance measure they will be reporting on for the full four-year grant cycle, FY2026-FY2029.

Matanuska-Susitna Borough
Mat-Su Human Services Community Matching Grant

Grant applications will be submitted online through Amplifund and will require the following components to be entered into the system in order to submit the application:

1. AGENCY INFORMATION

- a) Agency Name
- b) Agency Address
- c) Agency Signatory Authority with email address
- d) Agency Staff for required grant reporting, with email address
- e) Signed Assurances – State and Borough

2. PROGRAM INFORMATION:

- a) Program Name - Short Descriptive Title
- b) Program Scope - HOW WILL THE FUNDING BE SPENT - This must clearly be spelled out in 200 words or less, ie; funding will be spent on direct program services for the clients, including staff salaries and supplies as detailed in the budget narrative.
- c) Select one or more of the Mat-Su Human Services Matching Grant priorities your program will address:
 - ❖ Behavioral Health: Substance abuse, Mental Health, Depression, Suicide;
 - ❖ Child abuse and neglect;
 - ❖ Senior services;
 - ❖ Family support services;
 - ❖ Emergency/crisis services.
- d) Describe how the proposed program addresses the Matanuska-Susitna Borough Human Services Community Matching Grant priorities that were selected under item 2.c above. Please be specific on how this program, not the agency as a whole, addresses the priority.
- e) Affirm that your agency has policies and procedures in place to safeguard confidential client information to ensure compliance with state and federal laws. Describe these policies and procedures.
- f) Provide the physical address for all facilities where program services are being provided, and a statement of assurance that all the facilities meet health and safety standards and are OSHA compliant.

3. COMMUNITY NEED:

- a) Describe the community need that will be addressed through the proposed program, including statistics regarding the identified issue as well as a description of the existing resources and gaps in the system.
- b) Describe the impact of program services to the community.
- c) Explain how this is a critically needed essential human service that is necessary to prevent serious mental or physical hardship as required by AS 29.60.650 & AS 29.60.610(a)1.
- d) Explain how the agency is coordinating and collaborating with community partners in order to avoid duplication and to provide a continuum of care whenever possible.

**Matanuska-Susitna Borough
Mat-Su Human Services Community Matching Grant**

4. PROGRAM OBJECTIVES AND EVALUATION:

- a) Explain the administrative and financial management systems/procedures that will be used to manage this program.
- b) Provide details on how the program will be accomplished, including a timeline for service/program delivery, and project staffing.
- c) Describe the selection criteria for individuals/families to participate in the program.
- d) Describe the strategies that will be utilized, the rationale for the selected strategies, and the agency's experience delivering these strategies.
- e) Provide an evaluation plan for the program. Objectives may indicate type of change, how much change will occur, and how the change will be measured.
- f) Describe how the program will be sustained to meet long-term goals.

5. BUDGET NARRATIVE:

- a) For each line of your budget, please provide a narrative of what the funding will be used for, for example: *Salaries – Funding under this line item will cover the salary and fringe benefits of 3 counselors; Supplies – Funding under this line item will be used for the purchase of journals, pens and other supplies for individual or group counseling sessions.*

REQUIRED ATTACHMENTS

The following items **MUST BE** attached to your application – if they are not attached your application will be deemed incomplete and removed from the scoring process.

1. First two (2) pages of the most recent 990; and
2. Most recent Financial Audit, in its entirety; OR
3. Most recent Financial Statement, provided from an outside source. We understand that some agencies are not required to have an annual audit. *A full financial statement will be accepted, however, it must be the actual financial statement and not just the cover letter or summary provided to the board. Include a statement attesting that the agency is not required to have an annual audit.*

To support requests for funds, applicants may use information from the most current Community Health Needs Assessment, in addition to other relevant materials. The Community Health Needs Assessment is available online and can be found on the Mat-Su Health Foundation website at <http://www.healthymatsu.org/Learning/mshf-reports>.

**Matanuska-Susitna Borough
Mat-Su Human Services Community Matching Grant**

APPLICATION SCORING & SCORING CRITERIA

PROGRAM INFORMATION - 25 points

To receive full points in this section the applicant must include all required documents, including the three forms attached to this document. It must also include a detailed description of the program, the program scope, including details on how the grant funds will be utilized, and how the proposed program addresses one or more Matanuska-Susitna Borough Human Services Community Matching Grant priorities. Applicants should be sure to include sufficient information to provide community volunteers a clear understanding of the proposed program.

COMMUNITY NEED- 40 points

To receive full points in this section the applicant must clearly describe the agency's community function by including the agency's mission statement. In addition, the narrative must clearly provide sufficient information to provide community volunteers with a clear understanding of the community needs this program provides by addressing each of the items under this category on page 2 of this packet.

PROGRAM OBJECTIVES AND EVALUATION - 25 points

To receive full points in this section the applicant must clearly describe the agency's program objectives and evaluation methods. The narrative must clearly provide sufficient information for community volunteers to develop a clear understanding of what the applicant's program objectives and evaluation methods are by addressing each of the items under this category on page 2 of this packet.

BUDGET - 10 points

To receive full points in this section the applicant must clearly describe the program budget as described on page 2 of this packet. The budget narrative must clearly provide sufficient information for community volunteers to develop a clear understanding of the program budget

Row Labels	Average of Total	Amount Requested	Amount Unallowed	Amount Allowed	Equal Distribution	Full Funding score over 90
Set Free Alaska	95.00	50,000.00		50,000.00	45,691.1000	50,000.00
Mat-Su Seniors	94.33	50,000.00		50,000.00	45,691.1000	50,000.00
CCS Early Learning	90.67	50,000.00		50,000.00	45,691.1000	50,000.00
Alaska Legal Services Corporation (Main Branch)	90.00	50,000.00		50,000.00	45,691.1000	50,000.00
MAT-SU FOOD BANK	87.33	50,000.00		50,000.00	45,691.1000	42,818.50
United Way of Matanuska Susitna Borough	85.67	50,000.00		50,000.00	45,691.1000	42,818.50
Northwest Resource Associates	84.67	50,000.00		50,000.00	45,691.1000	42,818.50
Alzheimer's Disease Resource Center of Alaska	83.33	49,999.00		49,999.00	45,690.1000	42,817.50
WASILLA AREA SENIORS INC	81.33	50,000.00		50,000.00	45,691.1000	42,818.50
Sunshine Community Health Center, Inc.	80.33	50,000.00		50,000.00	45,691.1000	42,818.50
Boys & Girls Clubs of Southcentral Alaska	77.67	50,000.00		50,000.00		
Blood n Fire Ministry of Alaska	76.00	30,000.00		30,000.00		
Valley Charities Inc - Homeless Services	74.00	50,000.00	4,900.00	45,100.00		
Northgate Alaska	73.67	50,000.00		50,000.00		
Sunshine Transit	73.67	50,000.00		50,000.00		
My House	72.33	50,000.00	7,500.00	42,500.00		
Adult & Teen Challenge Pacific Northwest	70.33	50,000.00		50,000.00		
Family Promise Mat-Su	69.67	50,000.00		50,000.00		
Nine Star Education & Employment Services	64.33	25,000.00		25,000.00		
Valley Transit	46.67	50,000.00		50,000.00		
	78.55	954,999.00	12,400.00	942,599.00	\$ 456,910.00	\$ 456,910.00

456,910.00		456,910.00	Amount Available
(503,139.00)		(485,689.00)	Amount Requested Over Budget
		499,999.00	Requests with Score Above Average
		(43,089.00)	Requests Above Average, Amount Overbudget
		(4,308.90)	10% of Overage

Methodology: 20 applications were received. One board member completed application scoring, as did MSB grants staff. Based on the scoring distribution, MSB grants staff recommends funding agency requests scoring 80 or higher, and fully funding agency requests scoring 90 or higher. Scores between 80 and 90 were rounded to ensure that the total amount awarded equals the available funding.