

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on June 27, 2018, at the Matanuska Susitna Borough in the conference room 203. The meeting was called to order at 3:07 p.m. by Mr. David Palmer.

AAB members present and establishing a quorum were:

- Mr. Norman Chance
- Mr. David Palmer
- Mr. Michael Pannone

MSB Staff Present:

- Mr. Chris Cole, Planner II
- Hugh Leslie, Rec. & Library Manager

Audience:

- Mr. Eugene Carl Haberman
- Sarah Russell

II. APPROVAL OF AGENDA

MOTION: To approve the June 27, 2018 Agenda. (Mr. Mike Pannone, Moved; Mr. Norman Chance, Seconded.

DISCUSSION: No Discussion.

VOTE: None opposed. Agenda Approved.

III. PLEDGE OF ALLEGIANCE

Lead by Mr. Chris Cole.

IV. APPROVAL OF MINUTES

a) February 28, 2017.

MOTION: To approve the February 28, 2017 minutes (Mr. Norman Chance, Moved; Mr. Mike Pannone, Seconded.)

DISCUSSION: No Discussion.

VOTE: None opposed. Approved.

V. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

a) Airport Security

Mike Pannone and Norman briefed the group about the various activities the residents are involved in to educate and promote safe and secure activities at the Airport.

Discussion ensued. David Palmer requested this topic to carry over to the next meeting.

b) Aviation Overlay Districts

Mr. Chris Cole provided an update on Assembly actions in regards to Ordinance 18-061. The Assembly will vote on the ordinance August 21, 2018.

Discussion ensued.

MOTION: To table the discussion of the Aviation Overlay Districts (Mr. David Palmer, Moved; Mr. Mike Pannone, Seconded.)

DISCUSSION: No discussion

VOTE: None opposed, Approved.

c) Drone Racing League Application Update

Mr. Hugh Leslie presented on the Jim Creek Motorized Master Plan and particularly the drone racing league application

Discussion ensued.

d) Member Application for Vacant Seat (Land Development Community)

Mr. David Palmer requests an opinion of the Mayor and Planning Department to look at adjusting the language in the ordinance to modify the vacant position to include someone in the aviation community due to the fact that the seat has been vacant for an extended period of time.

VI. ITEMS OF BUSINESS

a) Resolution for Capital Improvement Program FY2020-2025

No Resolution was made, AAB requested more information before they could make any decision.

Chris to provide State Spending Plan and Needs List from AKDOT&PF before next meeting.

MOTION: Table discussion of the Resolution for the Capital Improvement Program FY2020-2025 (Mr. Mike Pannone, Moved; Mr. Norman Chance, Seconded.)

VII. AUDIENCE PARTICIPATION/NEW BUSINESS

a) Mr. Eugene Haberman spoke his concerns about the public process.

VIII. MEMBER COMMENTS

Mr. David Palmer: No comment

Mr. Mike Pannone: Public BBQ July 4th at my residence.

Mr. Norman Chance: No comment

IX. NEXT MEETING

a) Wednesday, July 19, 2018 @ 3:00pm

X. ADJOURNMENT

Meeting adjourned at 4:55 p.m.

APPROVED:



David Palmer, Chair

9/25/2018

Date

ATTEST:



Christopher Cole, Planner II

9-25-2018

Date

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on July 19, 2018, at the Matanuska Susitna Borough in the lower level conference room. The meeting was called to order at 3:00 p.m. by Mr. David Palmer.

AAB members present and establishing a quorum were:

- Mr. Bernie Willis
- Mr. Norman Chance
- Mr. David Palmer

MSB Staff Present:

- Mr. Chris Cole, Planner II

Audience:

- Mr. Eugene Carl Haberman

II. APPROVAL OF AGENDA

MOTION: To approve the July 19, 2018 Agenda. (Mr. Bernie Willis, moved; Mr. Norman Chance, seconded).

DISCUSSION: No discussion.

VOTE: None opposed. Agenda Approved.

III. PLEDGE OF ALLEGIANCE

Lead by Mr. David Palmer.

IV. APPROVAL OF MINUTES

- a) June 27, 2018.

MOTION: To approve the June 27, 2018 minutes (Mr. Bernie Willis, moved; Mr. Norman Chance, seconded.)

DISCUSSION: Mr. Norman Chance moved to withdraw motion to approve the minutes. (Mr. Bernie Willis seconded).

VOTE: None opposed. Motion does not carry to approve the minutes.

V. INTRODUCTIONS

- a) Eugene Haberman introduces himself as an observer.

RECEIVED
SEP 27 2018
CLERKS OFFICE

VI. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

- a) Aviation Advisory Board Vacancy Update

VII. ITEMS OF BUSINESS

- a) Airport Security - update
- b) Aviation Overlay Districts - Update
- c) MSB Knick River Drone Facility – Update
- d) Resolution for Capital Improvement Program FY2020-2025.

Motion: To extend the meeting to 5:30pm (Mr. David Palmer, moved; Mr. Bernie Willis, seconded).

Discussion: No discussion

Vote: None opposed, meeting extended to 5:30pm.

Motion: To extend the meeting to 6:00pm (Mr. Norman Chance, moved; Mr. Bernie Willis, seconded).

Discussion: No discussion

Vote: None opposed, meeting extended to 6:00pm.

VIII. NEW BUSINESS

- a) The establishment of an FAA Office of Rural Airport Support

IX. AUDIENCE PARTICIPATION

- a) Mr. Eugene Haberman spoke his concerns about the public process.

X. MEMBER COMMENTS

No member comments

XI. NEXT MEETING

- a) Wednesday, August 15, 2018 @ 3:00pm

XII. ADJOURNMENT

Meeting adjourned at 5:58 p.m.

APPROVED:



David Palmer, Chair

9/25/2018

Date

ATTEST:



Christopher Cole, Planner II

9-25-2018

Date

**MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD
RESOLUTION SERIAL NO. AA2018-02**

**RECEIVED
SEP 27 2018
CLERKS OFFICE**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AVIATION ADVISORY BOARD RECOMMENDING PRIORITY AVIATION PROJECTS TO BE INCLUDED IN THE MATANUSKA-SUSITNA BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2020 - 2025.

WHEREAS, the Aviation Advisory Board reviewed the projects nominated for inclusion in the FY 2020 - 2025 Capital Improvement Program; and

WHEREAS, the Aviation Advisory Board recognizes the importance of long range planning for development; and

WHEREAS, the aviation projects address well documented needs and are supported by the Borough's Aviation Plan; and

WHEREAS, improved aviation facilities and improvements will support diversified economic development which benefits the entire Matanuska-Susitna Borough; and

WHEREAS, staff reviewed the projects against the evaluation criteria established for all nominations to the Capital Improvement Program to create a prioritized list; and

WHEREAS, the Aviation Advisory Board reviewed the prioritized list of nominations for inclusion in the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Aviation Advisory Board respectfully recommends the prioritized list of Aviation related projects as identified in

Attachment A for inclusion in the FY 2020 - 2025 Capital Improvement Program

ADOPTED by the Matanuska-Susitna Borough Aviation Advisory Board this 25 day of SEPTEMBER, 2018.


_____, AAB Chair

ATTEST:



Christopher Cole, AAB Clerk

MATANUSKA-SUSITNA BOROUGH

AVIATION ADVISORY BOARD

RESOLUTION 18-02

ATTACHMENT A

PRIORITIZED LIST

2020 - 2025 Capital Improvement Program

I. Priority Aviation Projects

1. Big Lake Airport: Two-Bay Equipment Building and Front End Loader
2. Willow Airport: Install Automated Weather Observation System
3. Talkeetna Airport: New Helicopter Pad and Parking
4. Wasilla Airport: Extend Runway 3/21, 5000' - Phase 1
5. Willow Airport: Helicopter Pad and Parking
6. Big Lake Airport: Install New Lighting System
7. Willow Airport: Highway Crossing Improvements
8. Willow Airport: Taxiway Improvements, Construction of Access Roads, Signage, and Fencing
9. Willow Airport: Public Float Plane Dock
10. Goose Bay Airport: Security Fencing

II. Needs List (No Specific Order)

- Willow Airport: Apron Space for Tie-downs at South End
- Willow Airport: Taxiway and Apron Surface Hardening
- Willow Airport: Signage and Fencing

SEP 27 2018

CLERKS OFFICE

Minutes of Meeting of Fairview Road Service Area #14
at Snowshoe Elementary School May 16, 2018 at 6:30 pm

Quorum: Supervisors John Harris and Daniel Elliott
(Curt Anderson excused); Superintendent Scot Sanderson

Minutes of previous meeting of Feb. 13, 2018 approved.

Scot Sanderson reported that there were a lot of water problems over the last month, with Luzine needing mud mats on the dead-end portion. With the weight restrictions ending, a driveway culvert and road culvert will go in by the end of next week.

A storm drain needs addressing on Jamie Marie by Danielle off Fairview Loop.

A list of roads was provided showing the distribution of 15 bags of calcium chloride to cover 5 miles at \$50 per bag. This will be the last year using calcium chloride.

Grand Bay, Canter, Surrey are scheduled for paving, \$350,000.

Revenue is up \$124,000 from last year due to all the new home construction. There was no estimate of the increased cost due to that construction on existing roads.

Marble, Jenks and Gislason are still in design.

Next meeting is on August 15, 2018

Minutes approved at August 15, 2018 by Supervisor:

Daniel Elliott,



15 AUG 2018

RESO #10-02

RECEIVED
SEP 27 2018
CLERKS OFFICE

A RESOLUTION OF ROAD SERVICE AREA #14, FAIRVIEW SUBMITTING AN
APPROVED 2019 ROAD SERVICE AREA IMPROVEMENT PLAN FOR ROAD
IMPROVEMENT PROJECTS TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Road Improvement Project List is
developed for road improvement projects in each road service area;
and

WHEREAS, the Road Improvement Project List has been presented
to area residents by this Road Service Area Board of Supervisors;
and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and
approves the Road Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #14,
Fairview Supervisors concur with this Road Improvement Project
List and request the Matanuska-Susitna Borough Assembly approve it
as submitted.

ADOPTED by Road Service Area #14, Fairview Board of
Supervisors:



Supervisor Signature



Supervisor Signature



Supervisor Signature

Date: 8 / 15 / 18

RECEIVED

SEP 27 2018

CLERKS OFFICE

ASSEMBLY: Dist 3, George McKee

ASSEMBLY: Dist 5, Dan Mayfield

RSA SUPERINTENDENT: Scott Sanderson

RSA PRIMARY: Dan Elliot

RSA ALT: Kurt Anderson

RSA ALT: John Harris

MATANUSKA-SUSITNA BOROUGH PUBLIC WORKS DEPARTMENT
2019 ROAD SERVICE AREA ROAD IMPROVEMENT PROJECT LIST
ACCOUNT # 30037

ROAD SERVICE AREA #14

FAIRVIEW

Reso #19-02 approved 8/15/18

Approx. RSA Funding Available: \$1,507,000

PRIORITY STATUS	ROADS / LOCATION	DESCRIPTION OF WORK	TOTAL EST. COST	RSA	DUST CONTROL	GRANTS	FUNDED: YES/NO
1	RSA WIDE	ROAD RECONDITIONING	\$70,000	\$70,000			YES
2	RSA WIDE	PAVEMENT MAINTENANCE	\$10,000	\$10,000			YES
3	Grand Bay Dr. (.33) Canter Pl. Cui-desac (.10) Surrey Rd. (.84)	Term Consultant Design / Utility Relocate / ROW Acquisition / Construct Improvements / Pave	\$250,000	\$125,000	\$125,000		YES
4	Marble Wy. (.68)	Term Consultant Design / Utility Relocate / ROW Acquisition / Construct Improvements / Pave	\$275,000	\$275,000			YES
5	Jenks Dr. (.30) Gislason Dr. (.45)	Term Consultant Design / Utility Relocate / ROW Acquisition / Construct Improvements	\$350,000	\$350,000			YES
6	Clydesdale Dr. (.82)	ROW Acquisition / Construct Improvements / Pave	\$200,000	\$200,000			YES
7	Holland Ave. (.21)	Term Consultant Design / Utility Relocate / ROW Acquisition / Construct Improvements	\$100,000	\$100,000			YES
8	Snowcrest Dr. (.21) Trapline Dr. (.21)	Recondition / Construct Improvements / Pave	\$120,000	\$120,000			YES
9	English Bay (.37) Marble Wy. (.10)	Term Consultant Design / Utility Relocate / ROW Acquisition / Construct Improvements / Pave	\$250,000	\$250,000			YES
TOTAL FUNDED			\$1,625,000	\$1,500,000	\$125,000	\$0	
10	Loussac Ln. (.69)	Recondition / Pave	\$195,000	FUNDING CURRENTLY UNAVAILABLE			NO
11	Canter Cir. (.41)	Term Consultant Design / Utility Relocate / ROW Acquisition / Construct Improvements / Pave	\$350,000	FUNDING CURRENTLY UNAVAILABLE			NO
12	Resolution Bay Cir. (.05) Katmai Ct. (.06)	Term Consultant Design / Utility Relocate / ROW Acquisition / Construct Improvements / Pave	\$100,000	FUNDING CURRENTLY UNAVAILABLE			NO
13	Dan St. (.27) Lee St. (.27) Twarr Ave. (.25)	Recondition / Pave	\$175,000	FUNDING CURRENTLY UNAVAILABLE			NO
14	Well Site Rd. (.53)	Term Consultant Design / Utility Relocate / ROW Acquisition / Construct Improvements / Pave	\$200,000	FUNDING CURRENTLY UNAVAILABLE			NO
TOTAL UNFUNDED			\$1,020,000				

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
June 14, 2018**

RECEIVED
SEP 14 2018
CLERKS OFFICE

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Public Library on June 14, 2018. Board members John Strassenburgh and Billy FitzGerald were present. Borough Road Superintendent, Mike Lachelt, also attended.

- I. There was a quorum, and the meeting was called to order at 6:30 pm.
- II. Minutes of the May 10, 2018 meeting were approved.
- III. The first item of business was the bond project list. John reported that at its Special Meeting on June 12, 2018, the Assembly tentatively approved the Yoder bridge approach project for inclusion in the package, but tentatively rejected the Woodpecker paving project. Discussion ensued, with the object of clarifying and communicating our priorities. It was determined that both were worthy projects of equivalent priority for inclusion in the bond package. After a closer look at the cost of the Woodpecker project, it was also determined that the cost of the Woodpecker project should be lowered to \$350,000 from \$500,000. The Board approved sending a letter to that effect to the Mayor and Assembly.
- IV. Second, the gating off of the Old Lake Road by a private property owner was briefly discussed. This is a fairly complicated issue that is outside the purview of the RSA.
- V. The Beaver Road gravel pit was again discussed. John gave a brief account of the work required by Ahtna to close out their gravel contract with the Borough. The manner in which material was being sold from the pit was also discussed. Recent events indicate a lack of adequate monitoring and security, specifically with respect to the screened (D1) material. The Board voted to send an email to the appropriate borough staff asking for a description of the Borough's material sale procedures, to ensure that sales are made at the correct price, and that adequate monitoring and security procedures are in place.
- VI. Mike reported that the calcium chloride will be delivered to Road Maintenance Contractor by June 19th and applied shortly thereafter. Focus will be downtown, with the hope that there will be something left over for Woodpecker.
- VII. John reported that there will be another inspection of the Yoder Bridge over Montana Creek in early July.

- VIII. Mike reported that there was some disagreement this spring with a nearby property owner as to whether the snow storage at the end of Main Street was legal. Mike has researched and determined with the Public Works Director that the snow storage is legal and not on private property.
- IX. The meeting was adjourned at 7:26 pm.

Respectfully submitted,



John Strassenburgh
RSA 29 Primary



LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

MEETING

Held 6:30 pm Thursday August 16, 2018 at West Lakes Fire Station #73

RECEIVED

SEP 21 2018

CLERKS OFFICE

IN ATTENDANCE:

RSA #

RSA Members Present

09-Midway	Dan Tucker P tc		
14-Fairview	Dan Elliott P		John Harris
15-Caswell Lakes			
16-South Colony			Rhonda Stark
17-Knik		Daniel Huttunen	
19-Lazy Mountain			
20-Greater Willow	Thomas Phillips P		
21-Big Lake			
23-North Colony			
25-Bogard			
26-Greater Butte	Mike Shields P		
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails		Micah Schoming tc	
29-Greater Talkeetna	John Strassenburgh P tc		
30-Trapper Creek	Joan Medberry P tc	Donna Massay tc	
31-Alpine		John Vessey tc	

tc = by teleconference **P** = Primary

RSAs not represented: Caswell Lakes (15), Lazy Mtn (19), Big Lake (21), North Colony (23), Bogard (25).

MSB Staff: Public Works: Terry Dolan

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: None

Visitors: None

CALL TO ORDER at 6:33 pm, with Pledge of Allegiance, Chair Steve Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 11 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as presented.

APPROVAL OF MINUTES: Minutes of June 21, 2018, approved as written.

TRAINING: None

STAFF REPORTS:

A. O&M: Terry Dolan: Impact of the cyberattack on the MSB computers system has been muted by staff ability to revert to manual work-arounds, and apparently little or no data was actually lost; still will be a while before the system is fully functional. Sand & chips contract approved; striping has started; contract out to bid for replacement mud-mats.

BOARD MEMBER REPORTS:

A. TAB: Dan Elliott: Last meeting was cancelled. Rewrite of the Subdivision Construction Manual is proceeding slowly (Mike Shields noted the lack of any invite to this Board to contribute). Terry noted the pressure from the development community to stick with the 1991 version.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

UNFINISHED BUSINESS:

A. Update on the Roads Bond proposal: Terry said that 9 RSA projects were included in the initial MSB List accepted by the Assembly, but at their next meeting 4 were deleted, keeping the 5 that were lap-overs with the Capital Projects list, and requiring a 50% fund match. Discussion followed, including the current lack of State grant funding or uncommitted RSA funds for match dollars, and this Board's original position that these projects should be 100% bond funded to avoid the risk of partial completions.

B. Draft Resolution re "detached fourplex developments" and associated road maintenance costs: John Harris reported that OR 18-013 allowing such developments was enacted in 2007, and amended in 2014 to address DEC wastewater requirements but not roads. We need a Resolution to address the roads issues specifically, which John is willing to draft. Discussion followed, in which it was noted that Planning handles these issues, and the Board decided to invite Planning to the September meeting to explain their criteria and how we should best approach this.

NEW BUSINESS:

A. OR 18-080 removal of sunset clauses related to vehicle registration fee exemptions: Mike and Terry described the background, status, and purpose and need for a response to this election-year Ordinance, focused on the lack of any analysis of its actual financial impact on the RSAs. Mike presented a draft Resolution 18-02 for consideration, and **moved** to accept it; Steve Edwards **seconded**, and discussion followed. Subsequent voice vote was **unanimous** to adopt it without amendment, and Mike will deliver it to the Clerk tomorrow.

B. Meadow Lakes request for frontage roads as part of DOT Pittman-to-Big Lake re-construction project: Discussion of options under consideration by DOT; Steve Edwards will check with the Meadow Lakes Community Council about current status.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None.

OTHER BUSINESS: None

BOARD COMMENTS: Mike Shields said he will not be available for the September meeting and Jennifer will fill in.

Tom Phillips noted that Superintendent Mike Lachelt and the Contractor attended his last meeting.

Rhonda Stark spoke about the traffic problems at the Turner Road intersection, and that Superintendent Will Barickman has recommended photos and license-plate numbers to expedite a resolution. Brief discussion followed in support of Will's approach to the issue.

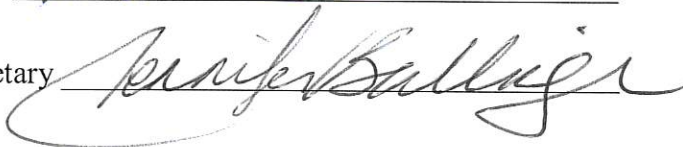
ADJOURNMENT: Tom Phillips moved, unanimous second; meeting adjourned at 7:37 pm.

NEXT MEETING: Thursday, September 20, 2018 at the West Lakes Fire Station #79, 1250 Spring Drive.

Board Chair



Board Secretary



LOCAL ROAD SERVICE AREA ADVISORY BOARD
RESOLUTION 18-03

A RESOLUTION BY THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD (LRSAAB) TO THE BOROUGH ASSEMBLY REQUESTING REINSTALLATION OF THE SUNSET CLAUSE TO **ORDINANCES 14-107** and **14-108** IN ORDER TO ACCURATELY ASSESS THE FINANCIAL IMPACTS OF THE FEE-WAIVER PROGRAM ON BOROUGH ROAD MAINTENANCE OPERATIONS

WHEREAS: The LRSAAB Resolution 18-02, requesting reconsideration of Assembly Ordinance 18-080 due to the lack of any analysis of the financial impact of the fee-waiver program on road maintenance funding, generated no Assembly response; and

WHEREAS: The LRSAAB still believes that a data-based analysis is basic and essential to making any informed judgement of the fee-waiver program's actual performance and its financial impacts on the various MSB operations affected, including road maintenance. In order for such analysis to be reliable, data needs to be considered from a sufficiently long performance period to allow for identifying financial trends and making realistic projections of those trends; and

WHEREAS: The fee-waiver program had to go through an "initial implementation" phase during which vehicle owners could only apply for the waiver during their renewal window, which is only open once in a 24-month period; and

WHEREAS: The reliable data available in 2018 covers at most 2 years, which is a performance period far too short for trustworthy trend identification or projection; and

WHEREAS: Eliminating the sunset clause per OR 18-080 removes any statutory need and opportunity for the desired analysis, the results of which would help all the RSAs in responding to taxpayers questions and concerns; now

THEREFORE BE IT RESOLVED: The LRSAAB respectfully requests that the Ordinance 18-080 sunset clause be reinstated to January 1, 2022, in order to allow for a data-based analysis of the actual revenue loss, along with a 10-year projection of identified funding trends, to be made and presented to this Board and the TAB; and

BE IT FURTHER RESOLVED: That the LRSAAB and the TAB be provided timely opportunity to review and comment to the Assembly prior to public hearings on whether or not to extend the sunset clause beyond 2022.

Approved by unanimous vote on September 20, 2018.

 Board Chair
Stephen Edwards

 Acting Board Secretary
Jennifer Ballinger

CC: Borough Manager
Public Works Director

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, May 17th, 2018 6:00pm

RECEIVED
SEP 24 2018
CLERKS OFFICE

MINUTES

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 6:02pm by Terry Nininger; Commissioners present: Larry Engel, Andy Couch, Terry Nininger, Howard Delo, Jim Sykes, Mike Wood.

II. APPROVAL OF AGENDA

MOTION: Larry Engel made a motion to approve the agenda; Howard Delo seconded the motion.

AMENDMENT: Terry Nininger amended to include an update on Resolution 18-041 that was before the Assembly before Item of Business A. Jim Sykes seconded.

AMENDMENT: Andy Couch amended to include discussion of Mat-Su CVB video project as first item of business; Howard Delo seconded the motion.

AMENDMENT: Strike project updates from Jeff Davis
Motion approved as amended by unanimous vote.

III. APPROVAL OF MINUTES

a. April 19, 2018

MOTION: Andy Couch made a motion to approve the minutes; Howard Delo seconded the motion.

Discussion: Randall Kowalke communicated with staff regarding an error in minutes and asked that his name be removed from member comments as he was not in attendance.

Motion approved as amended by unanimous vote.

IV. AUDIENCE INTRODUCTION/PARTICIPATION

John Aschenbrenner-Deputy Borough Attorney
Joanie Nininger-member of public

V. STAFF/AGENCY REPORTS & PRESENTATIONS

a. Wetland Mitigation Banking Resources & Background— John Aschenbrenner, Mat-Su Borough

Discussion: Invited to speak on agency bank in response to Jerome Ryan's request that this group engage on issue. When this bank was setup, it was setup with the intent that Su-Knik will set-up and then manage the bank. The borough committed to providing the land. Encourage the FWC to work through the Assembly to follow up on Mr. Ryan's

request. Ultimately, the assembly should make the call on how the borough weighs in and tries to be an advocate for the Corp doing a certain type of mitigation. The Commission agreed their intent is to work within their role to advise the Assembly and are in a position to continue to learn about the issue, that the concern is that the Army Corps of Engineers is not following their own rules.

MOTION: Terry Nininger made a motion to advise the assembly on position of keeping wetlands mitigation within the Borough; Howard Delo seconded.

Discussion: Larry Engel stated that it's a good subject for a work session so we can understand how the Borough can move forward. Howard Delo added that we may not be ready for recommendations, that we need more discussion.

AMENDMENT: Terry Nininger amended the motion to host a work session to better understand the wetland mitigation issue in the Mat-Su Borough. To include the FWC and subject matter representatives from the Su Knik Wetland Bank and Mat-Su Borough Legal and Program Staff; Howard Delo seconded.

Motion approved by vote of 6 (Jim Sykes abstained).

MOTION: Terry Nininger made a motion to create a subcommittee to review the letter that will go to assembly (Larry, Mike, Howard); seconded by Andy Couch.

Motional approved by unanimous vote

VI. ITEMS OF BUSINESS – 54:17

a. Mat-Su CVB Video Project

Discussion: Andy Couch informed the Commission that a representative from Mat-Su Convention and Visitors Bureau had approached him regarding a sport fishing advocacy film that KRSA was working on and was looking for financial support. No action requested at this point, but wanted to make the FWC was aware.

b. Resolution 18-041

Discussion: Terry Nininger discussed that John Moosey pulled it from the Assembly agenda with Terry's approval because the votes weren't there. Pull back and set some time aside for a works session to talk in more detail. Larry Engel brought up the importance of this topic and suggested scheduling another time to discuss. Jim Sykes agreed but offered that the topic had become confused with other political issues and that it was in the best interests of the Commission to defer to later. Howard Delo suggested that this topic goes hand-in-hand with the wetlands mitigation issues and there may be opportunity to discuss both.

MOTION: Terry Nininger made a motion to include a discussion of the resolution in the letter to the assembly requesting a work session (from previous motion); seconded by Howard Delo.

Motional approved by unanimous vote

c. Governor's Working Group

Discussion: Terry Nininger briefed the Commission on Governor's Working Group meeting last Wednesday that included facilitated group discussion with 19 stakeholders that included FWC and MSB representation. Goal to find common ground on threats to fisheries. Discussion seemed productive and the Governor is planning 4 more meetings over next 6 weeks. There was discussion of the stakeholder makeup and the relative progress made from 15 years ago. No action, will update as meetings progress.

d. NPFMC Cook Inlet Salmon Committee Membership nominations

Discussion: The NPFMC has a call for nominations by June 1st with first committee meeting held in Fall 2018.

MOTION: **Larry Engel made a motion to nominate Howard Delo, Mike Wood, and Jim Sykes to the NPFMC's Cook Inlet Salmon Committee; seconded by Andy Couch**

Motional approved by unanimous vote

e. Emergency Petition: Prince William Sound Pink Salmon Egg Take

Discussion: Terry Nininger said that the Board of Fish would not accept the Emergency Petition that was submitted by KRSA-split 3 to 3 so KRSA has resubmitted with modified language. BOF has 30 days to address. Howard identified that this is an issue that has been ongoing issue for 20 years. Larry mentioned he has a lot of background with this issue and historically the view has been that BOF has little to no authority over this broad issue and there is a lot of missing information. He would support the Commission taking a position on this.

MOTION: **Larry Engel made a motion to take the position that the FWC is opposed to increased authorization of pink salmon hatchery production in Prince William sound and Lower Cook Inlet until research has been conducted to look at potentially negative impacts; seconded by Andy Couch**

Motional approved by unanimous vote

Discussion: Commission members discussed what entity is the most relevant to communicate this position to. Most effective to find a way to work with the group that has already started the process with the Emergency Petition (KRSA). Ultimately communicating with ADF&G Commissioner, Governor, and Board of Fish.

MOTION: **Terry Nininger made a motion to establish a subcommittee made up of Howard, Larry, Terry to pursue the Pink Salmon issue as discussed; seconded by Andy.**

Motional approved by unanimous vote

f. Remaining Fish Research Project Funds

Discussion: Commission members discussed the project status and remaining funds (approximately \$34,000) in the Fish Research Project that will need to be spent by June 2019.

MOTION: Terry Nininger made a motion wait until fall to decide on additional funds;
seconded by Larry Engel
Motional approved by unanimous vote

VII. AUDIENCE PARTICIPATION

None

VIII. MEMBER COMMENTS

Howard Delo: Really appreciate in-depth information and sourcing that Brianne has sent out.

Andy Couch: I'm spinning my wheels-I've got more things that I can get done. I'm writing the newspaper column again. I'll make you all aware of the Little Su Public Use Facility-they've increased permits by 50% in effect this year. They've also decided to charge \$15/night to park an unattached trailer with no season permit option. It's only \$7 for regular parking and if there is no attendant there, there's no real way to pay or attach the receipt to your trailer.

Mike Wood: Thanks for all everybody did on the last assembly meeting. Upper Susitna AC got started last couple week. 9 members and 2 alternates and I ended up being the Chair. Meetings will be regular now. River went out on the 12th which is the second latest breakup on the Susitna in history. Every year the ice jams somewhere. Just back in Connecticut visiting family and checked in on old streams he fished as a kid. They've been doing a lot of small dam removals and was good to see fish around.

Larry Engel: Had discussions with Ruben Hanke and later Kevin DeLaney in regards to the management plan they're drafting for us. They'll be released real soon and they should be a real help moving forward for us to develop management plans before the board of fish, emphasizing targets and public input. Going fishing with Andy on Monday and will be catching big fish. Going to Seward next Thursday with Grandson.

Jim Sykes Thanks to all for their work and Brianne for all the staff work. Enjoy the summer!

Terry Nininger: Thank all of you again for all the energy and diligence you've put into the Commission this year. We get compliments and accolades from all over. And especially Brianne-so organized and good at getting information out.

MOTION: Larry Engel made motion to adjourn; Howard Delo seconded the motion.

Motion approved by unanimous vote.

IX. ADJOURNED at 6:30pm

Howard Debo for

Terry Nininger, Chair

ATTEST: Brianne Blackburn

Brianne Blackburn, Staff

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson - Stuart Leidner – At Large 1
Vice Chair — Ed Strabel – District 6
Amy O'Connor– District 1
VACANT – District 2

Kenny Barber – At Large 2
John Harris - District 3
Scott Lapiene – At Large 3
Roy Wahl – District 4

David Palmer – At Large 4
Cindy Bettine - District 5
Thomas Phillips – District 7

RECEIVED

SEP 25 2018

CLERKS OFFICE

MINUTES

REGULAR MEETING Lower Level Conference Room

April 23, 2018
6:00 P.M.

- I. CALL TO ORDER
Meeting called to order by Mr. Leidner at 6:04 P.M.
- II. ROLL CALL – DETERMINATION OF QUORUM
 - A. Members present: David Palmer, John Harris, Stuart Leidner, Ed Strabel, Kenny Barber, Cindy Bettine, Tom Phillips,
Members Absent: Scott Lapiene
Members Absent and Excused: Amy O'Connor, Roy Wahl
Staff Present: Hugh Leslie, Recreation Services Manager
Jill Irsik, Division Administrative Specialist
- III. APPROVAL OF AGENDA
MOTION: Mr. Phillips moved, Mr. Palmer 2nd. Agenda approved as written.
- IV. PLEDGE OF ALLEGIANCE
Mr. Strabel led the Pledge of Allegiance.
- V. MINUTES OF PRECEDING MEETING
 - A. March 19, 2018
MOTION: Mr. Palmer moved, Mr. Barber 2nd. Mr. Phillips pointed out typo in line 39. Minutes approved as amended.
- VI. BOROUGH STAFF REPORTS
Mr. Leslie reported: staff report was included in packet. Mr. Leslie added:
 - Jim Creek clean-up will be May 19th starting at 10:00 am. The ribbon cutting for the new Jim Creek campground and Park Shop will be at 10:15 am.
 - Jim Creek campground will be open the week of May 14th
 - Borough Parks are 90% out of their old building and the Brett Ice Arena staff are using the Gulkana location while the ice rink is being renovated.
 - Mr. Strabel asked if the Palmer Pool will be able to be kept open while the Wasilla Pool is closed.
 - o Mr. Leslie – We hope so

Trail Bond Project Updates

 - Mr. Leidner emailed Mr. Campfield and Mr. Bilafer about attending tonight's meeting. He did not get a response.
 - Mr. Strabel asked where the money from the Brasil Springs trail project is going to go.

- Mr. Leslie answered that it will be held in reserve for other projects.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION
None

VIII. UNFINISHED BUSINESS

A. Fee Enforcement:

The subcommittee was unable to meet. Will try again prior to the May 21st meeting.

B. Meeting Dates

A doodle poll was conducted of the PRTAB members and the day that had the most availability was the 3rd Monday of the month, with the 3rd Wednesday being second.

MOTION: Ms. Bettine moved to have the PRTAB meet on the 3rd Wednesday of the month. Mr. Strabel 2nd. Discussion.

- Mr. Phillips cannot make the 3rd Wednesday.
- Mr. Strabel – people signed up for this board based on the day and time the board was meeting. He would be reluctant to change the day unless it was unanimous.
- Ms. Bettine withdrew her motion
- The PRTAB will continue to meet on the 4th Monday of the month.

IX. PUBLIC NOTICES

A. MSB007376 – 40 acres' exemption subdivision w/ Agricultural Rights

No action by board

X. NEW BUSINESS
None

XI. VOLUNTEER NOMINATIONS
None

XII. CORRESPONDENCE
None

XIII. MEMBER COMMENTS

- Mr. Strabel – noted the beetle infestation is taking hold at Crevasse Moraine and GPRA. Stated that it will be a problem, and that the borough might need to look at clearing the rec areas, especially around developed areas.
- Mr. Harris – has also noticed the infestation around Fairview Loop and Nancy Lakes. Advised checking with State Forestry in regards to mitigation.
- Ms. Bettine – opined that there was a lot of people that came to town for a very short meeting. Would like to see if there was any way to prevent that from happening in the future.
- Mr. Palmer – will not be present at the May meeting. Asked about the planned development at the landfill
- Mr. Leidner – stated that he noticed a lot of beetle kill in the Denali area.
 - Will not be present at the May meeting.
 - The Greenbelt Clean-Up Day will be May 12

XIV. NEXT MEETING

- A. Next regularly scheduled meeting is May 21, 2018, WACO Building, 23625 W. Willow Community Center Cir., Willow.
Mr. Strabel asked if the Willow Trail Committee would be able to present at the meeting. Mr. Phillips stated that he would look into it.

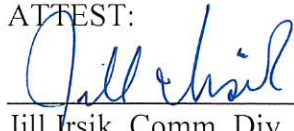
XV. ADJOURNMENT

Mr. Leidner adjourned the meeting at 6:41 p.m.



Ed Strabel, Vice-Chairperson

ATTEST:



Jill Irsik, Comm. Div. Admin. Specialist

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson - Stuart Leidner – At Large 1
Vice Chair — Ed Strabel – District 6
VACANT – District 1
VACANT – District 2

Kenny Barber – At Large 2
John Harris - District 3
Scott Lapiene – At Large 3
Roy Wahl – District 4

David Palmer – At Large 4
Cindy Bettine - District 5
Thomas Phillips – District 7

RECEIVED

SEP 24 2018

CLERKS OFFICE

MINUTES

REGULAR MEETING Willow Community Center

May 21, 2018
6:00 P.M.

I. CALL TO ORDER

Meeting called to order by Mr. Strabel at 6:05 P.M.

II. ROLL CALL – DETERMINATION OF QUORUM

A. Members present: John Harris, Ed Strabel, Kenny Barber, Cindy Bettine, Tom Phillips, Roy Wahl, Scott Lapiene, David Palmer
Members Absent:
Members Absent and Excused: Stuart Leidner
Staff Present: Hugh Leslie, Recreation Services Manager
Jill Irsik, Division Administrative Specialist

III. APPROVAL OF AGENDA

MOTION: Ms. Bettine moved to amend the agenda by moving Items D and E of New Business under Item A. Mr. Palmer 2nd. Agenda approved as amended.

IV. PLEDGE OF ALLEGIANCE

Mr. Strabel led the Pledge of Allegiance.

V. MINUTES OF PRECEDING MEETING

A. April 23, 2018

MOTION: Mr. Phillips moved, Mr. Palmer 2nd. Minutes approved as written.

VI. BOROUGH STAFF REPORTS

Mr. Leslie reported:

- Last batch of summer trail and park crew is in the process of being hired.
- Soccer starts at the Alcantra fields tonight
- Mat River Park Campground opens this coming Friday.
- Brett Ice Arena:
 - Floor is out of building
 - No measurable amount of ice was found in the ground – which is good.
 - Anticipated to be re-opened by Labor Day weekend.
- Pools
 - Wasilla Pool is closed for renovations. The Palmer Pool is open and very busy with expanded hours
- Parks Shop & Jim Creek Campground
 - Ribbon Cutting was held during the Jim Creek Cleanup on June 19th.
 - Three and a half, 40 yard dumpsters of trash were collected during the clean up

- State Troopers and State Parks are leasing space in the new building.
- Ice Rink staff have made their office in the old Parks building while their renovation is ongoing.
- Jim Creek Campground opened on May 18th.
- West Butte Trail
 - The Trail crew will be fixing social trails that people have made to bypass muddy spots. They will also be working of fortifying the steps with a retaining wall.
- Recreation Signage – the signs at Jim Creek should be going up by end of next week. The Wayfinding Signage will be done in-house.
- In need of camp hosts at MRP and Jim Creek

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION

Eugene Carl Haberman – spoke to public process, specifically to the fact that the PRTAB agenda allows only one chance for public participation.

VIII. UNFINISHED BUSINESS

A. Fee Enforcement:

- Staff handed out minutes of the Fee Enforcement Sub-Committee meeting that was held on May 16, 2018.
- Discussion by the board about possible resolution to the Assembly.
- Would need a change in code in order to have Parks and Trails staff be able to write tickets.
- Ordinance would need to go through Legal and that department would write the code change.
- A resolution for the PRTAB will be on next month's agenda.

IX. PUBLIC NOTICES

A. Recreation Development Plan – Settlers Bay Coastal Park

PRTAB received the updated plan. Will discuss more during New Business

B. MSB 007379 – Easement

- Mr. Lapiene asked if the Ayshire parking lot was affected by this easement – it is not.
- Ms. Bettine would like trail information on the public notice maps.
- No action taken by board on this public notice.

X. NEW BUSINESS

A. Willow Trail Committee presentation

Tom Phillips and Steve Charles gave a presentation to the Board regarding the Willow Trails Committee.

B. Recreation Development Plan – Settlers Bay Coastal Park

- Mr. Lapiene – attended the HOA meeting and noted that the main problem with the plan that he heard residents say is how the borough will manage traffic to the lower park.
 - Would like to see a change on the second page, forth bullet point under Goals and Improvements. The bullet point currently reads “Discharge of firearms shall not be allowed”. Mr. Lapiene would like a note about waterfowl hunting being allowed in the lower tideline.

- Mr. Palmer – noted that the area is surrounded by State land where waterfowl hunting is allowed.

C. Reso 18-02 - A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD SUPPORTING THE ADOPTION OF A RECREATION DEVELOPMENT PLAN FOR THE SETTLERS BAY COASTAL PARK.

MOTION: Ms. Bettine moved, Mr. Harris 2nd. Discussion

- Mr. Lapiene – cannot support this resolution, because of the item “the discharge of firearms is prohibited”.
 - Queried as to whether or not the board had seen the conservation easement? No, it did not come before the board.
 - What is the budget for this project? \$100,000
- Ms. Bettine noted that the conservation easement terms were the terms in which the property was given to the borough.
- Ms. Bettine called for the question.
- All in favor; Ms. Bettine, Mr. Wahl, Mr. Strabel, Mr. Harris.
- All opposed: Mr. Barber, Mr. Lapiene, Mr. Palmer, Mr. Phillips
- Resolution failed

D. Alaska Drone Racing League presentation – Steve Colligan

Mr. Colligan with the Alaska Drone Racing League gave a presentation to the board regarding the proposed Alaska Drone Racing League application for a long term management agreement with the Borough for development and use of about 50-acres for a radio controlled vehicle park.

- Mr. Palmer stated that this is an economic development issue. Fairbanks is the only other area in the state that has something like this.
- Mr. Lapiene noted that the Jim Creek Master Plan has this located at a different location.
 - Opined that this would be a deviation of the plan.
 - Would like to see all parties work together to make this work.

MOTION: Mr. Lapiene moved to extend the meeting end time to 8:15 pm. Mr. Palmer 2nd. All in favor.

E. Alaska Drone Racing League management agreement

- Mr. Lapiene would like to know what is being proposed in the management agreement.
- Further discussion is tabled until next month’s meeting.

XI. VOLUNTEER NOMINATIONS

None

XII. CORRESPONDENCE

Email from Nancy Stroup regarding the proposed management agreement between the Borough and the Alaska Drone Racing League

XIII. MEMBER COMMENTS

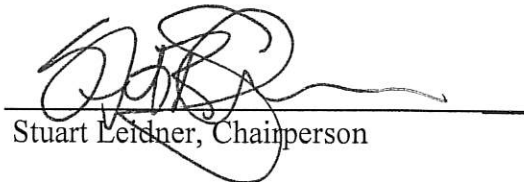
- Mr. Lapiene – thanked the board for putting up with his absences.
- Mr. Strabel – Thanks to the Willow Trails Committee for their presentation
- Ms. Bettine – opined that it was a good meeting with lots of content.
 - Interested in knowing the process to change a master plan
 - Went to Jim Creek for the first time on June 19th. Was impressed by the work done out there.
 - Is a little concerned that the deadline for public comments of the Settler's Bay Coastal Park ends on May 24th, but that it is already having its public hearing at the Planning Commission tonight.
 - Would like the public comments available for the June meeting.
 - Would like really good signage up telling people where to go.
- Mr. Palmer – asked staff to notify the school board and the school district that about the possible drone park. Noted that Mat-Su Career and Tech High School already has a drone program in place.

XIV. NEXT MEETING

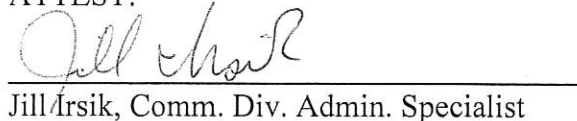
- A. Next regularly scheduled meeting is June 25th, Lower Level Conference Room, Palmer.

XV. ADJOURNMENT

Mr. Strabel adjourned the meeting at 8:18 p.m.


Stuart Leidner, Chairperson

ATTEST:


Jill Irsik, Comm. Div. Admin. Specialist

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson - Stuart Leidner – At Large 1
Vice Chair — Ed Strabel – District 6
VACANT – District 1
VACANT – District 2

Kenny Barber – At Large 2
John Harris - District 3
Scott Lapiene – At Large 3
Roy Wahl – District 4

David Palmer – At Large 4
Cindy Bettine - District 5
Thomas Phillips – District 7

RECEIVED

SEP 24 2018

CLERKS OFFICE

MINUTES

REGULAR MEETING Lower Level Conference Room

June 25, 2018
6:00 P.M.

- I. CALL TO ORDER
Meeting called to order by Mr. Leidner at 6:05 P.M.
- II. ROLL CALL – DETERMINATION OF QUORUM
 - A. Members present: Stuart Leidner, Ed Strabel, Kenny Barber, Cindy Bettine, Tom Phillips, Roy Wahl, Scott Lapiene, David Palmer.
Members Absent: John Harris
Members Absent and Excused:
Staff Present: Hugh Leslie, Recreation Services Manager
- III. APPROVAL OF AGENDA
MOTION: Mr. Phillips moved, Mr. Palmer 2nd. Agenda approved as written.
- IV. PLEDGE OF ALLEGIANCE
Mr. Leidner led the Pledge of Allegiance.
- V. MINUTES OF PRECEDING MEETING
 - A. May 21, 2018
MOTION: Mr. Strabel moved, Mr. Palmer 2nd.
Page 3, Item C, first bullet point; Mr. Lapiene asked to strike through “especially since the point of”, and have the statement read “cannot support this resolution, because of the item “Discharge of firearms shall not be allowed””.
Page 3, Item D, second bullet point, first circle; Mr. Lapiene asked to change the wording from “massive violation” to “deviation of the plan”.
All in favor of amendments.
Minutes approved as amended.
- VI. BOROUGH STAFF REPORTS
Mr. Leslie reported:
 - Mr. Leslie introduced Pat Owens, District 1 rep, who will start participating in meetings starting in July.
 - Camp hosts are needed at Mat River Park and Jim Creek campgrounds.
 - Pools:
 - Wasilla Pool in on target to open in December
 - Palmer Pool is at 35% drawing
 - Both pools will operate for about two months simultaneously, then Palmer Pool will close

- Brett Memorial Ice Arena
 - On target to be open sometime around Labor Day
 - On budget
- No bids received for the electronic pay kiosks. We are putting it out for bid again, but this time straight to the manufacturers. July 9th will be the bid opening.
- Iron rangers are getting hit hard by theft. We do have information on a vehicle at one of the trailheads.
- Have been working with CP and Fish & Game to upgrade the public use access at King's Lake and Anderson Lake.
- Mr. Phillips asked about the status of the Talkeetna and Willow Ice rinks, specifically room for spectators.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION

Steve Colligan – Alaska Drone Racing League – spoke to the management agreement between the Alaska Drone Racing League and the Borough.

VIII. UNFINISHED BUSINESS

A. Alaska Drone Racing League management agreement

- If management agreement goes forward staff sees little negative impact to neighbors of the area
- A rewrite of the Jim Creek Master Plan will not be necessary, since the plan is a flexible document meant to guide staff. If an update is needed it would have to go through the Planning Commission and Assembly for approval.
- Management Agreements are signed by the Manager, and public comments are taken into consideration.
- MOTION: Mr. Lapiene moved, Mr. Barber 2nd, to ask staff to pursue the development of a plan, including a management agreement, to host a drone park, which will include ground activities, at Jim Creek.
 - The Board would like to see more detail in the map that staff provided, items such as how many acres cleared, where and how long will the runways be, and which direction will they be oriented, how much space will be needed for the ground RC cars.
 - Board would also like to know about cost of this project as well as breakdown on how it will be funded.
- All in favor.

IX. PUBLIC NOTICES

None

X. NEW BUSINESS

A. PRTAB Reso 18-03 – A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD SUPPORTING AUTHORIZATION BY THE MANGER FOR COMMUNITY DEVELOPMENT STAFF TO ISSUE, FILE, AND SERVE CITATIONS FOR FAILURE TO PAY FEES AT VARIOUS BOROUGH RECREATION FACILITIES, PER MSB 1.45.090S.

MOTION: Mr. Strabel moved, Mr. Wahl 2nd. Discussion.

- Second page, first bullet – split into two bullet points. Have first bullet point end after levied. Have second bullet point state “The first calendar year of enforcement will include an annual day use parking pass”.

- Add a bullet point that states “The fine for non-payment of campground fees shall be \$100.00, which will require an amendment to the fee schedule approved by the Matanuska-Susitna Borough Assembly”.

MOTION: Mr. Strabel moved, Mr. Wahl 2nd, to approve amendments to Resolution 18-03. All in favor.

Resolution 18-03 unanimously passed as amended.

XI. VOLUNTEER NOMINATIONS

None

XII. CORRESPONDENCE

None

XIII. MEMBER COMMENTS

- Mr. Lapiene
 - hoped that the Settler’s Bay Park would have come back to the board with modifications based on the comments of the board. Would like to see it on the agenda for the July meeting.
- Mr. Strabel
 - Willow trail groomers would be prime candidates for volunteer nominations.
 - Still looking for the volunteer nominations that the board approved at their January 2018 meeting.
- Mr. Leidner
 - Mat Su Trails and Parks Foundation is hosting a four-mile race along the multi-use trail in Willow. Brought flyers for board members to take and post in public places.
 - Mat Su Trails and Parks Foundation also helps to sponsor the 6 Peak Challenge from Active Soles. The restroom at the trailhead at Lazy Mountain was in need of attention. It needed toilet paper and needs to be pumped.
 - Shared his disappointment that PRTAB Reso #18-02 did not pass. Opined that since it is designated as a park, that it technically has no hunting or trapping allowed on it based on the Borough’s Generally Allowed Uses on Borough Land. Feels that further discussion of hunting or discharge of firearms is a moot point, since it has already been approved by the Planning Commission and the Assembly.

XIV. NEXT MEETING


- A. Next regularly scheduled meeting is July 23rd, Lower Level Conference Room, Palmer.

XV. ADJOURNMENT
Meeting adjourned at 7:25 p.m.



Stuart Leidner, Chairperson

ATTEST:



Jill Irsik, Comm. Div. Admin. Specialist

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson - Stuart Leidner – At Large 1
Vice Chair — Ed Strabel – District 6
Pat Owens – District 1
VACANT – District 2

Kenny Barber – At Large 2
John Harris - District 3
Scott Lapiene – At Large 3
Roy Wahl – District 4

David Palmer – At Large 4
Cindy Bettine - District 5
Thomas Phillips – District 7

RECEIVED

SEP 25 2018

CLERKS OFFICE

MINUTES

REGULAR MEETING Lower Level Conference Room

July 23, 2018
6:00 P.M.

- I. CALL TO ORDER
Meeting called to order by Mr. Leidner at 6:00 P.M.
- II. ROLL CALL – DETERMINATION OF QUORUM
 - A. Members present: Stuart Leidner, Ed Strabel, Kenny Barber, Cindy Bettine, Tom Phillips, Roy Wahl, Scott Lapiene, David Palmer, Pat Owens
Members Absent:
Members Absent and Excused: John Harris
Staff Present: Hugh Leslie, Recreation Services Manager
Jill Irsik, Division Administrative Specialist
- III. APPROVAL OF AGENDA
MOTION: Mr. Phillips moved, Mr. Palmer 2nd. Agenda approved as written.
- IV. PLEDGE OF ALLEGIANCE
Mr. Leidner led the Pledge of Allegiance.
- V. MINUTES OF PRECEDING MEETING
 - A. June 25, 2018
MOTION: Mr. Palmer moved, Mr. Barber 2nd.
 - Page 2, fourth bullet point (line 72); Mr. Lapiene asked to strike through “have”, and substitute it with “ask”. All in favor of amendments. Minutes approved as amended.
- VI. BOROUGH STAFF REPORTS
Mr. Leslie reported:
 - Brett Memorial Ice Arena
 - “Pour” occurred on July 11th.
 - On schedule to open September 10th.
 - No bids received for the electronic pay kiosks. We will be negotiating directly with the manufacture.
 - Iron rangers are getting hit hard by theft. We do have information on a vehicle at one of the trailheads.
 - Vandalism has increased throughout the Borough at the parks and trailheads
 - Break-ins of cars
 - Theft of valuables
 - Theft of trail patron counters. It is assumed that the thieves thought the counters were cameras and stole them to keep from being identified.

- Security Gate at GPRA
 - Rec Services Manager has gone up to the site twice to learn how to use the gate openers.
 - The contractors couldn't get the open and close operation to work properly.
 - Mr. Strabel asked if volunteers should still open and close the lower gate. Mr. Lesley responded with "if you want to".

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION
None

VIII. UNFINISHED BUSINESS

- A. Alaska Drone Racing League management agreement
- No new information was available at time of meeting.

IX. PUBLIC NOTICES

- A. Fish Creek NRMU Commercial Timber Sale
B. Point Mackenzie Commercial Timber Sale
C. Parks Highway Salvage Timber Sale
- The Resource Manager, Ray Nix, informed staff that trails within the timber sale areas have been buffered.
 - The Board would like to see trails on the maps that are included with the public notice.
 - The Board would like to be provided with the Mat-Su Borough Trails inventory.
- MOTION: Mr. Lapiene would like a letter sent to staff on behalf of the PRTAB stating that all trails, five feet or wider, within the NRMU, including social trails, be protected during a timber sale. Protection would include buffers, and trails would be left in their current condition or better at the conclusion of the timber harvest process. Ms. Bettine 2nd. All in favor.

X. NEW BUSINESS

- A. 2020-2025 Capital Improvement Projects – Christopher Cole, Planner II
- Mr. Cole did not attend the meeting.
 - The Board would like to see the scoring matrix used the CIP scoring process.
 - There was some discussion about the board coming up with their own scoring matrix, but it was decided not to do that, since all the other CIP sections would not be scored using the PRTAB scoring matrix.
 - Completed projects need to be removed from the list
 - Maps need to accompany the list
 - Board would like to know what projects did not make the list
 - What is the estimated cost of each project?

MOTION: Mr. Lapiene moved to extend the meeting end time to 8:15 pm. Mr. Palmer 2nd. All in favor.

MOTION: Mr. Lapiene moved to have work session on at 6:00 pm on August 20th to discuss the CIP list. Ms. Bettine 2nd. Mr. Leidner abstained from voting, remaining board members were all in favor. A work session will be scheduled on August 20th to continue discussing the CIP list.

MOTION: Mr. Lapiene moved to extend the meeting end time to 8:30 pm. Mr. Wahl 2nd. All in favor.

B. Settler's Bay Coastal Park Discussion

- Mr. Lapiene plans on bringing to the board a resolution in support of encouraging the Borough to allow water fowl hunting in the wetlands delineated by the 2477 trail.
- Would like a copy of the Conservation Easement.

XI. VOLUNTEER NOMINATIONS

None

XII. CORRESPONDENCE

None

XIII. MEMBER COMMENTS

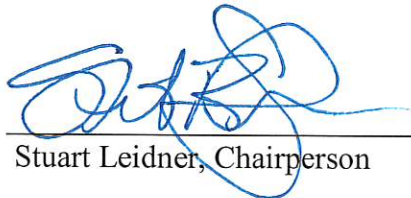
- Mr. Lapiene
 - Would like to see strongly worded feedback given to management about staff not attending this meeting. Their absence shows a lack of respect and responsibility
 - He appreciates the support of the board on the forestry piece
- Mr. Phillips
 - CIP was a waste of time – there wasn't enough information to make decisions.
- Mr. Wahl
 - Would like to thanks Mr. Krueger and Mr. Hoden for their help with preparing his packet for submission to the CIP list.
- Mr. Strabel
 - Mat-Su Ski Club completed and seeded the new ski loop
 - Blueberry Knoll and Government Peak was brushed
 - Members of the Student Conservation Association, working with VMBaH, hauled gravel to low spots on the bike trails.
- Mr. Leidner
 - Concurs with Mr. Phillips and Mr. Lapiene about the CIP process

XIV. NEXT MEETING


- A. Next regularly scheduled meeting is August 27th, Lower Level Conference Room, Palmer.

XV. ADJOURNMENT

Meeting adjourned at 8:29 p.m.


Stuart Leidner, Chairperson

ATTEST:


Jill Irsik, Comm. Div. Admin. Specialist

**MATANUSKA-SUSITNA BOROUGH
PARKS, RECREATION AND TRAILS ADVISORY BOARD
RESOLUTION NO. 18-03**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD SUPPORTING AUTHORIZATION BY THE MANGER FOR COMMUNITY DEVELOPMENT STAFF TO ISSUE, FILE, AND SERVE CITATIONS FOR FAILURE TO PAY FEES AT VARIOUS BOROUGH RECREATION FACILITIES, PER MSB 1.45.090.

WHEREAS, the Parks, Recreation, and Trails Advisory Board recognizes the concern of non-payment at Borough campgrounds and trailheads; and

WHEREAS, in 1988, campground fees were officially approved by the Matanuska-Susitna Borough Assembly via RS 88-079 and AM 88-207; and

WHEREAS, in 2005, both day use and seasonal parking fees at improved trailheads were officially placed on the fee schedule, and approved by the Assembly via RS 05-107 and IM 05-220; and

WHEREAS, in 2017 a trailhead parking violation fine was placed on the fee schedule, and approved by the Assemble via RS 17-031 and IM 17-084; and

WHEREAS, in May 2018, a sub-committee of the Parks, Recreation, and Trails Advisory Board met with staff, to go over the details of how to enforce payment of campground and trailhead parking fees; and

WHEREAS, the sub-committee came to decision that:

- Enforcement will occur at all Borough maintained

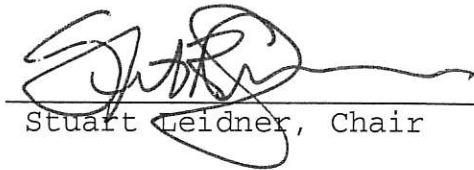
trailheads and campgrounds where fees are currently being collected.

- Per the approved fee scheduled a \$40.00 fine for unpaid trailhead use will be levied.
- The first calendar year of enforcement will include an annual day use parking pass.
- The fine for non-payment of campground fees shall be \$100.00, which will require an amendment to the fee schedule approved by the Matanuska-Susitna Borough Assembly.
- Community Development staff will be authorized by the manager to issue, file, and serve citations for failure to pay trailhead parking and camping fees per MSB 1.45.090.
- Community Development staff will be required to have annual training.
- Public outreach and education will commence prior to fines being levied.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Parks, Recreation, and Trails Advisory Board does hereby support the Borough Manager authorizing Community Development staff to issue, file, and serve citations for failure to pay fees

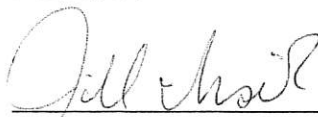
at various Borough Recreation Facilities, per MSB 1.45.090

Adopted by the Matanuska-Susitna Parks, Recreation, and
Trails Advisory Board this 25th day of June, 2018.



Stuart Leidner, Chair

ATTEST:



Jill Irsik, Admin. Secretary

RECEIVED
SEP 25 2018
CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
PARKS, RECREATION AND TRAILS ADVISORY BOARD
RESOLUTION SERIAL NO. 18-04**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD RECOMMENDING PRIORITY PROJECTS FOR PARKS, TRAILS, AND RECREATIONAL FACILITIES TO BE INCLUDED IN THE MATANUSKA-SUSITNA BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2020 - 2025.

WHEREAS, the Parks, Recreation, and Trails Advisory Board reviewed the nominations proposed for inclusion in the FY 2020 - 2025 Capital Improvement Program; and

WHEREAS, the Parks, Recreation, and Trails Advisory Board recognizes the importance of long range planning for development; and

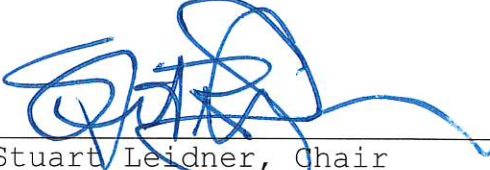
WHEREAS, the projects nominated in the Parks, Recreation, and Trails sections address recreational development which enhances quality of life for residents and attracts visitors to the borough; and

WHEREAS, the Parks, Recreation, and Trails Advisory Board prioritized the list of nominations for inclusion in the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Parks, Recreation, and Trails Advisory Board respectfully recommends the prioritized list of Parks, Recreation, and Trails related projects as identified in Attachment A for inclusion in the FY 2020 - 2025 Capital

Improvement Program.

ADOPTED by the Matanuska-Susitna Borough Parks, Recreation, and Trails Advisory Board on this 24th day of September, 2018.



Stuart Leidner, Chair

ATTEST:



Jill Irsik, Secretary

MATANUSKA-SUSITNA BOROUGH
PARKS, RECREATION, AND TRAILS ADVISORY BOARD
RESOLUTION 18-04

ATTACHMENT A
PRIORITIZED LIST

2020 - 2025 Capital Improvement Program

Priority Highway Separated Trails Projects

1. Bogard-49th Trail Extension (CIP #303)
2. Vine Road Separated Trail (CIP #247)
3. Bogard Road - Trunk Road to Seldon/Bogard Intersection (CIP #65)
4. Church Road Highway Separated Trail (CIP #67)
5. Pittman Road Highway Separated Trail (CIP #78)
6. Schrock Road Highway Separated Trail (CIP #80)
7. Meadow Lakes Community Center to Parks Highway Separated Trail (CIP #245)
8. Long Lake Road Highway Separated Trailhead (CIP #71)
9. East Seldon Road Highway Separated Trail (CIP #81)
10. West Seldon Highway Separated Trail (CIP #89)

Priority Recreational Facility Projects

1. Big Lake Boat Bilge Water Disposal Site (CIP #90)
2. Point MacKenzie Multi-Use Recreation Area (CIP #3)
3. Government Peak Recreation Area Amphitheater (CIP #315)
4. Wasilla Middle School Outdoor Rink Cover (CIP #108)
5. Meadow Lakes Off Leash Dog Park (CIP #96)
6. Alcantra Sports Complex - Concession/Restroom Building (CIP #98)

7. Big Lake Multi-Use Pathway Extension Across Fish Creek (CIP #66)
8. Little Susitna Park at Olson Bridge (CIP #93)
9. Meadow Lakes Equestrian Park (CIP #95)
10. Jordan Lake Community Park Enhancements (CIP #92)

Priority Recreational Trails Projects

1. Government Peak Recreation Area ADA Trail Loop (CIP #337)
2. Austin Helmers/Pioneer Ridge Trail (CIP #305)
3. Eska Falls Trail (CIP #69)
4. Lucille Creek Multi-Use Trail (CIP #72)
5. Meadow Lakes Multi-Use Trails (CIP #74)
6. Little Su Trail Bridge to Bench Lake (CIP #88)
7. Bald Mountain Motorized Use Parking Area and Trailhead Development (CIP #63)
8. Crooked Lake Trailhead (CIP #68)
9. Lucille Creek Trail Collector (CIP #73)
10. Paved Non-Motorized Trail Kenlar Road to Hawk Lane (CIP #77)

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on July 16, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Vice Chair Mary Anderson.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1, Vice Chair
Ms. Eileen Patterson, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3
Mr. Stafford Glashan, Assembly District #6,
Mr. Sassan Mossanen, Assembly District #7 (*arrived at 6:01 p.m.*)

**RECEIVED
SEP 20 2018
CLERKS OFFICE**

Planning Commission members absent and excused were:

Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5

Staff in attendance:

Ms. Jessica Smith, Planning Services Manager
Ms. Trina Sears, Assistant Borough Attorney
Mr. Adam Bradway, Planner I
Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Eugene Carl Haberman, a member of the audience.

IV. CONSENT AGENDA

A. MINUTES

1. June 4, 2018, regular meeting minutes.
2. June 18, 2018, regular meeting minutes.

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution 18-24**, a Conditional Use Permit in accordance with MSB 17.60 – Conditional Uses; for the operation of a marijuana cultivation facility; located at 37331 E. Talkeetna Spur (Tax ID# 24N04W21B018); within Township 24 North, Range 4 West, Section 21, Seward Meridian. (*Applicant: Andrea Gunter on behalf of GBD-AK, LLC, dba Alaska Skunkworks, Staff: Joseph Metzger*)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

(There were no introductions for legislative matters.)

Vice Chair Anderson read the consent agenda into the record.

Vice Chair Anderson inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no committee reports.)

VIII. AUDIENCE PARTICIPATION *(three minutes per person, for items not scheduled for public hearing)*

The following person spoke regarding concerns with the public process: Mr. Eugene Carl Haberman.

(The meeting recessed at 6:08 p.m., and reconvened at 6:15 p.m.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings are not to begin before 6:15 p.m.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other interested parties in the application, or members of the public concerning the application or issues presented in the application.

(There were no quasi-judicial public hearings.)

X. PUBLIC HEARING: LEGISLATIVE MATTERS

- A. **Resolution 18-22**, recommending Assembly incorporation of the AKDOT&PF Big Lake Pedestrian Improvement Study recommendations into the Borough's CIP. *(Staff: Van Le, R&M Consultants, Inc. on behalf of AKDOT&PF)*

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

Commissioner Patterson:

- stated that at the June 4th meeting she had expressed her concerns that the commission was sending the message that public commentary is pointless;
- requested that Ms. Sears clarify the evidentiary value of public hearing comments with regards to evidence; and
- questioned whether a decision of the commission would hold up to an appeal if they chose not to approve an application based on public comments when the application met all of the requirements of code.

Ms. Trina Sears, Assistant Borough Attorney:

- noted that the commission acts as judges and jurors during quasi-judicial matters;
- stated that each commissioner can give public testimony the weight that they think is appropriate;
- in general, the commission will want to be consistent with prior decisions;
- decisions should be based on facts and whether or not code requirements are met;
- stated that a decision of the commission could hold up to an appeal if the commission provided appropriate findings based on facts such as maps, the staff report, and public testimony;
- public testimony regarding compatibility can be relevant;
- opined that each commissioner has a different comfort level with compatibility and a different opinion of whether they are being consistent with prior decisions; and
- stated that this what the commission should discuss and debate.

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items *(Staff: Alex Strawn)*

(Commission Business was presented and no comments were noted.)

Mr. Adam Bradway, Planner I, introduced himself to the commission.

XV. DIRECTOR AND COMMISSIONER COMMENTS

Ms. Smith thanked the commission for their thoughtful discussion.

Commissioner Chesbro:

- stated that she cares how much projects cost;
- opined that the borough has grown so fast and infrastructure has been underfunded; and
- we need to move forward and dream big.

Commissioner Mossanen:

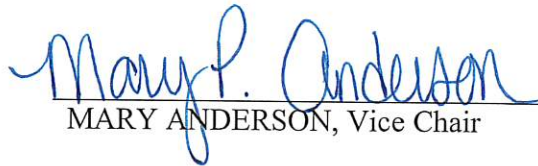
- thanked staff and his fellow commissioners for their patience; and
- stated that he was stuck in construction and apologized for being late.

Vice Chair Anderson:

- thanked everyone for coming out tonight;
- acknowledged that she enjoys the discussions;
- stated that sometimes it feels a little contentious and uncomfortable, but the commission always learns a lot;
- opined that the commission brings out the best in each other; and
- welcomed Mr. Bradway wishing him many happy hikes.

XVI. ADJOURNMENT

The regular meeting adjourned at 7:23 p.m.


MARY ANDERSON, Vice Chair

ATTEST:


MARY BRODIGAN, Planning Clerk

Minutes approved: August 6, 2018

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on July 19, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by the Vice Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. LaMarr Anderson, District #2
Mr. Gregory Pugh, District #3
Mr. Jordan Rausa, District #4 (Vice Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. George Thompson, District #7

**RECEIVED
SEP 25 2018
CLERKS OFFICE**

Platting Board member excused or absent:

Mr. Jay Van Diest, District #1 (Chair)
Mr. John Shadrach, Alternate #2

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Administrative Specialist
Ms. Peggy Horton, Platting Technician
Ms. Cheryl Scott, Platting Technician
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Dennis Vau Dell.

C. APPROVAL OF THE AGENDA

Vice Chair Jordan Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Vice Chair Jordan Rausa inquired if there were any changes to the amended minutes for April 19, 2018.

GENERAL CONSENT: The amended minutes for April 19, 2018 were approved without objection.

Vice Chair Jordan Rausa inquired if there were any changes to the minutes for June 7, 2018.

GENERAL CONSENT: The minutes for June 7, 2018 were approved without objection.

3. UNFINISHED BUSINESS

- None

4. PUBLIC HEARINGS

A. AK SALMON

Vice Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 58 public hearing notices were mailed out on May 16, 2018 from the May 16, 2018 platting hearing.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-043.
- The Petitioner is requesting a continuance for 6 months to January 17, 2019.

Vice Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

The Petitioner and the Petitioner's Representative was not present at the meeting.

MOTION:

- Pugh moved to continue the preliminary plat for AK Salmon for 6 months to January 17, 2019. The motion was seconded by Johnson.

VOTE:

- The motion passed with all in favor.

TIME: 1:06 P.M.

CD: 0:06:17

B. CALLISON HOMESTEAD

Vice Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 19 public hearing notices were mailed out on June 27, 2018.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-070.

Vice Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Agrees with all the conditions.

MAIN MOTION:

- Johnson moved to approve the preliminary plat for Callison Homestead, with 7 Recommendations. The motion was seconded by Thompson.

MOTION to AMEND:

- Vau Dell moves to add a finding on fire apparatus, and the pole portion width. The motion to amend was seconded by Johnson.

DISCUSSION:

- Talked about if the fire departments comments should be added to the findings.

FINDING:

- Add #12: Fire Code notes access to Lot 1 looks severely restricted, but putting a sharp turn in a narrow access makes it extremely difficult, if not impossible to get emergency vehicles to a building on the property. The pole portion is 60' wide.

VOTE on AMENDMENT:

- The amendment to the motion failed with 3 against (Rausa, Thompson, and Pugh) and 3 in favor. (Johnson, Anderson, and Vau Dell)

VOTE on MAIN MOTION:

- The main motion passed with all in favor. There are 10 Findings

TIME: 1:29 P.M.

CD: 0:27:38

Vice Chair Jordan Rausa excused himself from Snowview Manor.

C. SNOWVIEW MANOR

Patrick Johnson read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 61 public hearing notices were mailed out on June 27, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-070.

Patrick Johnson

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Rick Wentworth (Petitioner's Representative)

- Went over the trail information that was researched.
- Have given the trail information to DNR for their files.
- There is no blockage issue in regards to the fence.
- Working on the section lines for the plat.
- Answered the platting board's questions.

MOTION:

- Anderson moved to approve the preliminary plat for Snowview Manor, with 9 recommendations. Modify recommendation #3. The motion was seconded by Thompson.

DISCUSSION:

- The board asked for recommendation #3 to be read into the record.

RECOMMENDATIONS:

- Modify #3: Remove the blockage (5' wire fence) of the lower alignment of RST-1710 unless determined by DNR the fence does not block the trail. Provide surveyor's statement that blockage has been removed, if necessary.

VOTE:

- The motion passed with all in favor. There are 11 findings.

TIME: 1:57 P.M.

CD: 0:54:58

BREAK

TIME: 1:58 P.M.

CD: 0:55:06

Vice Chair, Jordan Rausa returned to his seat.

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

The following person spoke regarding concerns with the public process: Mr. Eugene Carl Haberman.

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

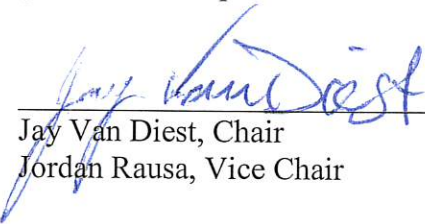
- There are 2 cases to be heard at the next Platting Board Meeting.
- The platting board will be receiving their laptops at the next platting board meeting and a presentation by Alex Strawn will be given regarding the computer & the programs.
- The Platting Officer gave an update on the construction manual.

8. BOARD COMMENTS

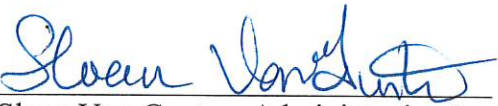
- Johnson will not be at the August 2, 2018 meeting.
- Rausa thanked the board for their support in chairing the meeting.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Vice Chair Jordan Rausa adjourned the meeting at 2:09 p.m. (CD: 0:55:06) [The second part of the meeting (after the break) was not recorded as we forgot to undo the pause button on the recorder]


Jay Van Diest, Chair
Jordan Rausa, Vice Chair

Attest:


Sloan Von Gunten, Administrative Specialist

RECEIVED
OCT 03 2018
CLERKS OFFICE

South Colony RSA 16 Minutes

MSB O&M Building

August 8, 2018

Meeting called to order at – 5:03 pm

Pledge of Allegiance

Roll call – quorum as all members present – Marty VanDeist, Phillip Cobb, Rhonda Stark

Agenda – Rhonda Stark moved to approve the agenda. Approved

Approval of minutes –

Changes made to minutes from February 7 meeting Phil moved to approve - approved.

Special meeting minutes reviewed, Phil Cobb moved to approve. Approved.

Persons to be heard –

RSA 16 resident Liz Jackson attended to address Turner Rd. traffic problems – congestion, speed, maintenance needs, safety issues, etc. Input was requested regarding what to do. Road is 2/10ths of a mile long and is fed by small subdivision, B&B, Turner Store and fire station. Discussion commenced with a few Ideas – possible speed bumps, law enforcement, or additional signage. Will gave a scenario of another road in the valley where speeding vehicles were recorded by video and license plate numbers written down and then presented to troopers to show need to spend a bit of time monitoring. Was effective. Liz is going to approach state troopers and see about options.

Staff Report –

Will Barickman – provided copies of totals for budget & additional maintenance –

Due to situation with MSB computers notes were handwritten but a copy is attached. An overview of this season's maintenance and costs was given.

Additional maintenance –

Highland Circle did ditch cutting for drainage and snow storage. Cruthers Rd – repaired a pavement failure. Lots of pavement repairs and ditch work this year.

New Hope - \$24,095 pavement repair - Marty will send me a copy of Will's notes to interject.

Will is pleased with the work being done by the contractors.

Alex Senta - project manager for RSA Improvements - A list is made every fall and then is approved over the first of year. Alex works through approved improvement list for roads and oversees the projects. List gets prioritized by advisory board and approved by assembly. Plans go out to bid, utility locates get done, etc. Must deal with all of this. Currently working on roads from paving list. – TexAl, Britchenstrap, Center – off Farm Rd. --- all good candidates for paving and moving forward. Yentna Rd.

also being paved, but after normal upgrade process from last year it is now being paved this summer – has good drainage and good gravel.

A lot of developments are going in that have no adequate roads leading to them and then the borough must deal with it after. Chalet, Penny, Rush and Hemmer also are in the plan – Penny and Rush are on list to be done next year but Chalet and Hemmer have been moved into a bond package that will go before voters in October. Numerous roads on the list for next year or year after as funding comes through. Showers also on the list to eventually connect to a road in Soapstone and will connect with about 500 feet. Not yet designed nor is there funding but is on the list.

RSA board can begin thinking about roads needing attention for upcoming year – list will be compiled this Fall. Review current list for any changes.

Unfinished business – none

New Business –

Liz Jackson had already spoken under persons to be heard regarding Turner Rd. issues

Response to a property owner on Caulkins Rd regarding pavement.

Property owner had been questioning why Caulkins Rd. is not paved when it is a feeder road with much traffic. Caulkins is on the list to be paved but will need also construction and ditches. Caulkin connects to Jess Hall subdivision with the funky drainage. Also had questioned the lack of a street light and kids waiting for the bus on the corner. Will find out from school district which corner is a bus pick-up and determine if need for a light. Bring info back to future meeting.

Confirm meeting dates –

Next meeting is October 3rd 5:00 pm. Meeting after that tentatively on January 9, 2019, 5:00 pm

Phil made motion to adjourn meeting –

Meeting adjourned - 6:24 pm

Rhonda Roth	Oct. 3, 2018
Therese VanDout	10/3/18
Philip Cath	10/3/18

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Transportation Advisory Board was called to order at 2:09pm on Thursday, May 24, 2018, in the Matanuska-Susitna Borough Lower Level Conference Room, 350 E. Dahlia Avenue, Palmer, Alaska.

Transportation Advisory Board members present and establishing a quorum were:

Ms. Jennifer Tew
Mr. Joshua Cross
Ms. Cindy Bettine
Mr. Dan Elliott
Mr. Scott Adams

RECEIVED
SEP 28 2018
CLERKS OFFICE

Staff and Agency Representatives in attendance were:

Mr. Ben Coleman, MSB Transportation Planner
Ms. Cheyenne Heindel, MSB Director of Finance

II. APPROVAL OF TODAY'S AGENDA

MOTION: Dan Elliott made a motion to approve the Agenda;

Discussion: Cindy Bettine amended the Agenda to have Cheyenne Heindel speak first during Staff/Agency Report.

Motion approved unanimously.

MOTION: Dan Elliott made a motion to approve the Minutes of March 8th with the correction of the spelling of his name; Scott Adams seconded.

Motion approved unanimously.

MOTION: Dan Elliott made a motion to approve the Minutes of March 15th; Scott Adams seconded.

Motion approved unanimously.

MOTION: Dan Elliott made a motion to approve the Minutes of April 26th; Scott Adams seconded.

Motion approved unanimously.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jennifer Tew.

IV. AUDIENCE INTRODUCTION/PARTICIPATION (*3 minutes per person*)

Mr. Marc Frutiger, R&M

Ms. Van Le, R&M
Ms. Debbie Passmore, MSB Capital Projects PM&E Specialist
Mr. Brad Sworts, MSB Capital Projects Manager
Mr. Dan Mayfield, MSB Assembly
Ms. Melanie Nichols, AKDOT

V. STAFF/AGENCY REPORT

- A. Cheyenne Heindel, Director of Finance, provided an understanding of bonds for transportation and the process to include general obligation (GO) bond, COP bonds, RSA bonds, FSA bonds, Local Improvement Districts, special tax district and matches along with the costs associated with these bond packages.
- B. Big Lake Bike Pedestrian Improvement Study – Presented by R & M
Provided a presentation on the Big Lake Bike Pedestrian Improvement Study. Recommendations address crossings, signage, lighting, pathway extensions, intersections, design & maintenance, area circulation, land use & development policy, education & enforcement, and amenities.

VI. ITEMS OF BUSINESS

A. Road Bond Package

MOTION: Dan Elliott made a motion to write a letter to the Assembly supporting the Road Bond Package. Scott Adams seconded.

The body of the letter is as follows:

The Matanuska-Susitna Borough Transportation Advisory Board supports the efforts of the Borough Assembly to issue a 2018 general obligation bond to finance the construction of public roads in the Borough. The TAB supports exploring all funding options, including contributions and/or matching requirements from entities such as local RSAs, State and Federal. The TAB supports the Borough Assembly prioritizing projects based on criteria including but not limited to connectivity, congestion relief, safety, and project readiness. The TAB supports inclusion of the road bond package on the ballot on October 2, 2018.

Motion approved unanimously.

VII. Member Comments:

Jennifer Tew: No Comment

Joshua Cross: No Comment

Dan Elliott: Anchorage doesn't have an ATV problem. We are setting ourselves up for worse problems in the future.

Scott Adams: Agrees with Dan.

Cindy Bettine: PRT Board was trying to get some regulations to work together with the TAB but it's a big battle. In Big Lake there are no signs that say no ATVs on bike path – the Borough has them on all the new roads. In the future, if someone would like to bring that up with the PRT board that there are some regulations. On the State funding thing and what is coming is maybe we should make sure our planner, Allen Kemplen comes.

VIII. ADJOURNMENT


Meeting adjourned at 4:02 PM


Cindy Betting, Chair


Date

ATTEST:


Ben Coleman, MSB, Planner II


Date

**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY
RESOLUTION SERIAL NO. TA 2018-03**

**RECEIVED
SEP 28 2018
CLERKS OFFICE**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD IN SUPPORT OF THE 2018-2022 COORDINATED HUMAN SERVICES TRANSPORTATION PLAN

WHEREAS, access to effective transportation services fulfills basic needs for many Mat-Su Borough residents, including access to healthcare, employment, and basic nutrition for those who would otherwise have no way of accessing critical services; and

WHEREAS, the need for sufficient access to effective transportation services remains unmet for many Borough residents, especially older adults, individuals with disabilities, and low-income households; and

WHEREAS, the Borough must create a locally developed, coordinated plan updated at least every five years addressing mobility for senior citizens and individuals with disabilities in order for organizations serving these demographic groups to be eligible for Federal Transit Administration (FTA 5310) funds and Alaska Mental Health Trust funds (AMHT); and

WHEREAS, FTA 5310 and AMHT funds substantially support transit operations in the Borough; and

WHEREAS, the 2018-2022 Coordinated Human Services Transportation Plan (CHSTP) was developed with significant public and stakeholder participation throughout plan development; and

WHEREAS, the CHSTP outlines strategies to (1) improve coordination among public transit and human service transportation

providers and (2) improve both access to transportation and transportation service quality for Borough residents; and

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board supports Assembly adoption of the 2018-2022 Coordinated Human Services Transportation Plan.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 27 day of Sept., 2018.

Cindy L. Fottini, Chair

ATTEST:

[Signature]

Transportation Advisory Board Clerk

**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY
RESOLUTION SERIAL NO. TA2018-04**

**RECEIVED
SEP 28 2018
CLERKS OFFICE**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING PRIORITY PROJECTS FOR THE NATIONAL HIGHWAY SYSTEM, TRANSPORTATION PLANNING, ALASKA HIGHWAY SYSTEM, COMMUNITY TRANSPORTATION, BRIDGES AND TRANSIT IN THE BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2020 - 2025.

WHEREAS, the Transportation Advisory Board ("TAB") reviewed the projects nominated for inclusion in the FY 2020 - 2025 Capital Improvement Program; and

WHEREAS, the TAB recognizes the importance of long range planning for development in the Matanuska-Susitna Borough ("Borough"); and

WHEREAS, the projects nominated in the National Highway System, Transportation Planning, Alaska Highway System, Community Transportation Program, Bridges and Transit sections address transportation requirements of the Borough to meet the needs of a growing populace and business community; and

WHEREAS, staff reviewed the projects against the evaluation criteria established for all nominations to the Capital Improvement Program to create a prioritized list; and

WHEREAS, the TAB reviewed the prioritized list of nominations for inclusion in the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board respectfully recommends the prioritized list of transportation-related projects as identified in Attachment A for inclusion in the FY 2020 - 2025 Capital Improvement Program.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board on this 27 day of September, 2018.


Cindy Bettine, CHAIR

ATTEST:


Ben Coleman, Transportation Planner
Staff Support

MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD
RESOLUTION TA2018-04

ATTACHMENT A
PRIORITIZED LIST

2020 - 2025 Capital Improvement Program

Alaska Highway System

1. Parks Highway MP 127 to MP 148 (Milepost 163 - Milepost 183) (CIP #330)
2. Point MacKenzie Road Upgrade: KGB to Burma (CIP #33)
3. Big Lake Airport access solution (CIP #346)
4. Big Lake Intersection Improvements (CIP #23)
5. Parks Highway Mile Point 147-157 (Milepost 183-192) (CIP #331)

Bridges

1. Parks Highway Bridge Replacement Montana Creek, Sheep Creek and Goose Creek Bridges (CIP #334)
2. Bridge 1936: Bradley Road at Trapper Creek (CIP #132)
3. Bridge 1209: Lewis Loop at Fish Creek (CIP #129)
4. Parks Highway Mile Point 147 - 157 (Milepost 183-192) (CIP #331)

Community Transportation Program

1. Seward Meridian Extension - Phase II (Palmer-Wasilla Highway to Seldon) (CIP #51)
2. Bogard/Engstrom Intersection Improvement (Replaces old 282) (CIP #300)
3. Seldon Road Upgrade from Wasilla-Fishhook to Lucille Street (CIP #263)
4. Tex-Al Drive Upgrade and Extension to Palmer-Fishhook Road (CIP #257)
5. Knik River Road: Three Fish Passage Culverts (CIP #31)
6. Smith Road Reconstruction and Pedestrian Pathway (CIP #61)
7. Trunk Road Connector/Katherine Drive (CIP #284)
8. Fern Street Upgrade and Pathway: KGB to Fairview Loop (CIP #280)
9. Hemmer North Extension to Bogard East Extension (CIP #327)
10. Hermon Road Reconstruction and Extension: Parks Highway to Palmer-Wasilla Highway (CIP #321)

National Highway System

1. Knik-Goose Bay Road: 4-Lane Reconstruction - MP .03-6.8 Centaur to Vine (CIP #54)
2. Parks Highway Wasilla Alternative Corridor - Advance ROW Acquisition (CIP #8)
3. Parks Highway: Lucus Road to Big Lake Improvements - MP 43.5-52.3 (CIP #55)
4. Glenn Highway Rehabilitation: Kings River Bridge to Cascade - MP 66.5-92 (CIP #14)
5. Glenn Highway Rehabilitation: King River to Cascade - MP 66.5-92 (CIP #12)
6. Glenn Highway - Moose Creek Canyon Reconstruction - MP 53-56 (CIP #13)

Transportation Planning Projects

1. Mat-Su Arterial Roads and Bridge Improvements (State Roads) (CIP #20)
2. Parks Highway: Willow Bypass Study (CIP #9)
3. Inter-Governmental Comprehensive Inter-Modal Transportation Plan (CIP #156)
4. Big Lake Community Council Impact Assessment: Port to Parks Route, Phase II Implementation (CIP #160)
5. Port to Parks Highway at Houston (CIP #253)

Transit Projects

1. Fleet Refresh Program (CIP #347)
2. Regional Transit Dispatch & Scheduling Center (CIP #274)
3. Wasilla Transit Center Commuter Rail Dock and Staging Facility Upgrade (CIP #256)
4. Replacement Share-A-Ride Vans for Mat-Su (CIP #311)
5. Regional Transit Maintenance Center (CIP #273)
6. Meadow Lakes Community Transit Stops (CIP #124)

JOINT CENTRAL & WEST LAKES BOARD OF SUPERVISORS MEETING

Central Mat-Su PSB – Station 61
101 W. Swanson Avenue
Wasilla, AK 99645

RECEIVED
SEP 17 2018
CLERKS OFFICE

District 1:
Chair: D. Eller
Vice Chair: K. Slauson

District 2:
Chair: W. Browne
Vice Chair: Vacant

August 13, 2018 – 7:00 p.m.

JOINT MEETING MINUTES

I. CALL TO ORDER

The meeting of the Central Mat-Su and West Lakes Fire Service Area Joint Board of Supervisors was called to order at 7:00 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska by Chairman Dave Eller on Monday, August 13, 2018.

II. ROLL CALL & DETERMINATION OF QUORUM

Board members present and establishing a quorum for the Central Mat-Su FSA:

Dave Eller, Chairman, Ken Slauson, Vice Chairman, Brain Davis, Dan Tucker, and Jim Jameson.

Board members present and establishing a quorum for the West Lakes FSA:

William Browne, Chairman, Cathi Kramer, Steve Simpson, and Corwin Matthews.

Also present were: James Steele, Chief, Central Mat-Su Fire Department (CMSFD), Amy Bohmbach, Admin. Assistant, CMSFD, John Fairchild, Chief, West Lakes Fire Department (WLFD), Ken Barkley, Deputy Fire Director, Department of Emergency Services (DES), Tawnya Hightower, Captain, CMSFD, Oran Woolley, Engineer, CMSFD, Barb Doty, Assembly Member, District 6, Tam Boeve, Chair, Willow Fire Service Area Board of Supervisors, Cicely Boeve, Firefighter, Willow Fire Department, Talon Boeve, Emergency Operations Center Specialist, DES.

III. PLEDGE OF ALLEGIANCE

Chairman Eller led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

August 13, 2018

MOTION: Ms. Kramer moved, and Mr. Slauson seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

Central Mat-Su FSA

MOTION: Mr. Tucker moved, and Mr. Jameson seconded, to approve the June 11, 2018 Regular meeting minutes as amended.

VOTE: The motion passed unanimously.

West Lakes FSA

MOTION: Ms. Kramer moved, and Mr. Simpson seconded, to approve the July 9, 2018 Regular meeting minutes as presented.

VOTE: The motion passed unanimously.

MOTION: Ms. Kramer moved, and Mr. Simpson seconded, to approve the July 15, 2018 Special meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

Deputy Director Barkley, wanted to thank Barb Doty, Assembly Member, District 6, and Tam Boeve, Chair, Willow Fire Service Area Board of Supervisors for attending the meeting.

VII. UNFINISHED BUSINESS

There was no Unfinished Business presented at the meeting.

VIII. AGENDA TRACKING REPORT

Central Mat-Su FSA

Station 52

There have been no changes.

Most of the concrete has been poured, the only area that has not been poured is the warehouse footprint (warehouse and part of the training area), the concrete/masonry walls are up in the crew quarters, walls are being constructed in the classroom area. Foundation for the training tower was approved and poured. The tower was moved next to the foundation on Friday and over the weekend it was moved and put on the foundation. We have run into a glitch with the training tower. We were hoping to get the training tower back in service by September because we have Basic Firefighter and Firefighter 1 Academies scheduled. We are working with the contractor to expedite the process, but as of right now we do not have a projected date. We might have to look into having alternative places to put these trainings on. Not having the use of the training tower could also impact the hire process for the Basic Firefighters. Utilizing the tower and the area around the tower for setting up the 11 components of the Physical Ability Test (PAT) was part of the certification for the PAT. We have to be able to set up for the PAT the exact way that it was certified. If the PAT is not set up the way we have been certified for, it will be invalid. If we have to get the training tower re-certified it will be approximately \$13,000. Jeff Walden, MSB Capital Projects, Project Manager, is talking with the contractor to get the panels installed and see what we can do for September. Today, they have started erecting the steel, columns are going up and girding, and rafters are being placed. This part has been moving very well.

Mr. Eller asked Chief Steele if he knew the date when the panels will be a known answer, if we have to cancel or delay? The contractors are working with Fire Facilities. About a year and a half ago, we had a separate project for the training tower but incorporated it to get some savings on the cost of the main project for Station 62. We got an estimate to get the panels and installation from Fire Facilities to have them come up and do that as a turnkey project. We were very clear about what we wanted and that we needed it to be fully functional. We are working with the contractor to see if we can figure something out so we can use it for our Physical Ability Tests, so we can at least hire for our Basic Firefighter Academy. We will work with our neighboring departments to see if they have space for a couple of live burns. Hopefully, we will get an answer by mid-week next week, as to when the panels would be available.

Mr. Slauson asked Chief Steele, if there was any impact to the schedule from the Borough's computer outage? Chief Steele stated that there was no impact.

Responses

We have seen over the last month an increase in CO calls and gas line rupture calls. Chief Fairchild stated that, of his two 2-inch cuts, one was 22 feet off the locate and the other was almost 31 feet off the locate.

Chief Steele stated that one of our CO calls was a very close call for not only the home residents but also for our crew members.

Specialty Training

The house that we have to burn was a donated structure. The land is being sold. We have been using it for water drills for the last couple weeks. We have invited all the Borough Fire Departments, Chugiak Volunteer Fire Department, Anchorage Fire Department, and JBER to come out and participate in some live fire training the first two weekends of September.

The recent NFPA 1403 Live Fire Class was a great opportunity to get eight of our responders certified to put on live fire training.

We had a couple projects that were completed:

- 18-20 additional parking spots at station 51
- Fencing completed at station 64. We put six feet of chain-link fencing around three sides; west, north, and east side with a couple of moose gates. The front sections are split rail.
- Rescue Engine 61 – Pierce is covering the costs for the repairs, the engine will be going back into service Wednesday. We are waiting on the sensor.
- New Truck 61 is here in the bay and will be stationed here at station 61. It will take about a month and a half to get it fully in service. We have equipment that needed to be added. The old Truck 61 will be moving to station 62.

One of our Explorers died in a unique accident up in Sky Scrapper, area of Hatcher Pass. He was a victim of a fall and died at the scene. The Department assisted with the services.

The SCBA project is moving forward. The purchase order got entered on Friday. We are doing a collective order and working with Alaska Safety, the MSA Representative for this area. This is a roughly \$1.5 million purchase and the overall total projected is \$1.8 million.

Mr. Slauson asked about the life span of the SCBA. Chief Steele stated 15 years for the bottles and for the packs we have used our current ones for about 25 years.

We are working with Tim Hanna from MSA, who is identifying a vendor that will buy our existing packs.

Deputy Director Barkley stated that Alaska Safety has agreed to stock parts. Where before everything had to go down to the lower 48 with a lot of down time, now there will be a very small amount of down time.

Mr. Tucker asked a clarifying question, Alaska has a level one repair facility. Mr. Barkley stated there is not one in Alaska, there was one years ago. There will soon be one in Anchorage. Each department can do their own level one.

Mr. Slauson asked if the air fill cascade systems that are on the rescue trucks are going to be capable of filling these bottles? Chief Steele said, "yes." There is a separate project to upgrade the air compressor unit. Fill stations will be upgraded but three already are capable of filling the bottles. Mr. Slauson said that he was worried that with all the departments having the same bottles that some will go missing to other departments. Mr. Barkley stated that nothing has changed from the last 20 years. There will be different markings like we have now. We will be able to rehab on scene for the other departments. We also have a mobile unit as well that has traveled all the way to Talkeetna and has already been retrofitted.



The whole Borough will be on the same units, 4500 PSI bottles. West Lakes is about one year behind Central to be totally changed over.

West Lakes FSA

Central Mat-Su Fire Department put on a NFPA 1403 Live Fire Certification Class. Our training tower was used. We had five people get certified. Thanks for Central and Chief Beebe for putting the class on and getting our people certified. It was a very good test of our tower.

Training has been mostly VEIS and fire attack.

We do have some live fire training coming up that we have been invited to attend with CMSFD. It will take place the first two weekends of September.

There will be two people going to Ester Fire Department to do the First Responder Fire Investigation and Protection of Evidence class. These two will be bringing it back and will help teach the rest of the responder's better preservation of evidence and who to report to.

One of our Fire Investigators will be attending a Fire Investigation and test burns that Central will be putting on. This will give some hands on practice. During this training there will be different fires set and looking at the origin of the fire.

We had several CO and smoke detectors installed.

We had 65 kids to learn not to burn at the Bright Minds Learning Center.

We were teaching some hands on fire extinguisher training for the Willow and Caswell CERT team.

We had two attend the Youth Fire Setter Intervention class.

Fleet

Been working on the aerial apparatus to get them ready for the annual inspections. There some systems that the mechanics had to rebuild. There were miscellaneous repairs throughout.

Engine 71 is out of the body shop and will be getting put in service tonight.

Pumper Tender 71 will be going in to the body shop for its repairs.

Repurpose of SCBAs

The meeting that we had for the repurpose of the funds for the SCBA, it is on Casey Laughlin's desk. It will be presented for re-scoping the funds for the SCBAs in the next couple months. This is moving forward.



Station 73

The extractor drain system is not working correctly and there are some upgrades coming in and we are retrofitting a better drain system to stop the flooding issue.

The fire pump is next on the schedule to lower our sprinkler pump down into where it belongs.

There are two roof leaks and they are getting fixed as we speak.

They are cutting the concrete out in front of the four bay doors, where the dowling was hung and it creaked out and getting ready to put in the two-inch fill in there and cutting the dowling loose between the snow melt apron and the facility apron.

Our two week out pumper tender has a ship date of August 26, 2018.

West Lakes has ISO next year.

The new command rig is ordered to preplace the old yellow Support 72. The command rig did make the 2018 bid list and it should be in September/October time frame.

IX. NEW BUISNESS

ISO Update

We had our five-year review with a new Representative, Amanda Brown, on August 2, 2018. The other visits in this area she had to do were: Valdez, Cordova, Kotzebue, Houston, and Talkeetna. Chief Steele called her and left a message, telling her that we do not know about what we will have for her because most of our documentation, stats, and other information was either on hard drives, thumb drives, or on the S Drive, affected by the Cyber Attack. We started putting together groups, had meetings, and gathered any information that we could. During one of our meetings, we realized that the thumb drive Amy was saving everything to was corrupted, everything turned white. We lost a lot of the information. We met with Ms. Brown for three hours and gave her a binder with all the forms that we completed. We were able to provide Amanda with most of information that she needed. The meeting was one of the smoothest and informative that Chief Steele has had with ISO, she was asking good questions pulling information. ISO has a different system and approach. We will have some supporting documentation that we need to get: hydrant systems and training. One area of change, is the communication section. The change from 9GBase to MATCOM, it is a new communication center the year. ISOs standard is 12 months worth of data but she will allow us to provide 11 months. MATCOM came in and gave us 12 months worth of stats and pulled together some good information for us. ISO focuses on three categories: communication center, water supply, and the fire department. All the departments use the same dispatch center but in the past received different scores, Chief Steele asked her this time around. We are hoping to get at least a three for our score this year.

Mr. Slauson asked Chief Steele what is the time frame for ISO to get back to us. Chief Steele stated that they have 4-6 months but we have until December to provide more information.

Mat-Su Borough Update

When the virus/cyber-attack hit, we lost all of our computer access and telephone access. A couple days later we were notified that any thumb drives that we have used need to get cleared. We have most of our computers back and cleaned. Our computers have either a green dot or a red dot. Green indicating that it is clean and red dot indicating that it is dirty. The Borough did do an Emergency Declaration which gave the Borough the ability to utilize the Emergency Funds line item. This line has \$1.5 million but the Borough right now has spent about \$800,000 and expect other expenses. Assembly Member Doty stated that IT is about 80% done. Our email is still down.

We have not heard a concrete date for full access again.

Our responses have not been affected.

X. OTHER BUSINESS (other items of discussion not listed on agenda)

Deputy Director Barkley, stated there will be railroad training Friday and Saturday. Friday's class is going to be in Willow and Saturday the class will be at station 61.

XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

Mr. Slauson stated that it is nice to see someone from the other fire service area boards. Mr. Slauson stated that she should be sitting at the table. The whole point of this group is to have some overall coordination with what we are doing in the fire services. The forum is where we are doing more administrative and fiscal coordination and long term strategy. Please come join us. Chairman, Browne stated to bring your whole board.

Tam Boeve, Chair, Willow Fire Service Area Board, stated that she is running for the District 7 Borough Assembly Seat.

Barb Doty, Assembly Member, District 6, stated that as we get bigger and bigger to consolidate and collaborate so there could be some cost savings. She asked if we could get a working group started to figure out a way to start that. The roads, service area, equipment, and the station capabilities have changed.

Mr. Eller thanked West Lakes for coming and asked when the next joint meeting will be, **February 11, 2019 at 7:00 p.m. at Station 73.**

Mr. Slauson stated that this will be his last joint board meeting. He will be attending the rest of the board meetings as his board term is through December.

XII. ADJORNMENT

MOTION: Mr. Browne moved, and Mr. Jameson seconded to adjourn the board meeting.

VOTE: The motion passed unanimously.

The meeting adjourned at approximately 8:04 p.m.

William A. Browne

WILLIAM BROWNE, Chairman, West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott 9/10/2018

THERESA ELLIOTT, Admin. Assistant, West Lakes FSA B.O.S.

Meeting Minutes May 9, 2018

Meadow Lakes Community Council Inc.

❖ 3 Officers required for quorum: TOTAL = 3 YES ❖ <input checked="" type="checkbox"/> Pres: Patricia Fisher ❖ <input type="checkbox"/> Vice Pres: Rae Arno <input type="checkbox"/> Treasurer: Cindy Michaelson ❖ <input checked="" type="checkbox"/> Sec: Janet Henkel <input checked="" type="checkbox"/> Council Coordinator: Tim Swezey	❖ 3 Committee Chairs required for quorum: TOTAL = 5 YES ❖ <input checked="" type="checkbox"/> Education: Cally Leader ❖ <input checked="" type="checkbox"/> CIP: Terry Boyle <input checked="" type="checkbox"/> Bylaw: Linda Conover ❖ <input checked="" type="checkbox"/> Mem: Lacy Harris <input type="checkbox"/> Trail: Lori Benner-Hanson ❖ <input type="checkbox"/> Safety: Larry Michaelson <input checked="" type="checkbox"/> Gaming: Ariel Cannon
❖ 10 Members of the Meadow Lakes Community required for quorum: TOTAL = 18 YES ❖ Meeting Quorum = YES	

1. **Call to Order:** The meeting was called to order at 7:03 pm by President Patti Fisher. It was determined that a quorum was present.
1. **Pledge of Allegiance:** Recited.
2. **Approval of:**
 - a. **Agenda** – Patti Fisher added Todd Smith from DOT as an additional speaker. Dawn Houston motioned to approve the agenda, with a second from Lacey Harris. There was no discussion and the vote was unanimous in favor.
 - b. **Minutes** – Lacey Harris motioned to approve the April minutes, and was seconded by Cally Leader. There was no discussion and the vote was unanimous in favor.
 - c. **Treasurers Report** – None
3. **Reports:**

President – Patti Fisher gave the presidents report. Patti asked that everyone please take a moment to look at the artwork and posters displayed by students from the different area schools related to recycling and pollution.

Cleanup is underway and Patti hopes everyone will get out and clean up around their neighborhood. The dumpster will be at the fire station beginning Monday evening. Next Sunday will be our big cleanup party at the sports field. Please add this event to your calendar and plan to show up! Saturday, May 19 we will be doing our Adopt a Mile cleanup. Our mile is located right before Pittman Road, and we will be meeting at the mall at 10:00 am on the morning of May 19th.

Patti said that she has been pushing for a coalition of community councils, and our troopers have recently asked that the community councils get together and form a safety coalition. This group will be meeting on the third Wednesday of the month for the coming months.

\$50,000 has been set aside by the borough for Neighborhood Watch and Civil Aerial Patrol. This money will be divided by all community councils, which will result in approximately \$2,000 per community council. These funds will be used to help with safety projects here in Meadow Lakes.

The Meadow Lakes Garden Club will be having its annual plant sale at the Meadow Lakes Mall on Friday and Saturday of Memorial Day weekend.

Gaming – Ariel Cannon presented the gaming report. There was \$514.00 sold in Split the Pot ticket sales during the last AK Tuesday night fights event.

Parks & Rec – None

CIP – Terry Boyle had nothing to report.

Education – Cally Leader reported that \$500 was presented to each of our schools, and \$1000 was donated to the Dolly Parton Imagination library. Funds have been set aside for a community patrol in the future.

Meeting Minutes May 9, 2018

Membership – None

Bylaws – None

Council Coordinator – Tim Swezey reported that there have been several groups which have reserved the sports field during the upcoming spring and summer months.

4. **Presentation:** Todd Smith, from State of Alaska DOT, gave a presentation about the progress and ongoing work on the Parks Highway upgrade. Work is again underway on the highway between Church Road and Pittman Road. Todd expects restrictions to start coming off during the next week, at which time paving will begin again, with another 2" of asphalt being placed over the existing roadway. There is a section of road by Rappe Excavating that will be removed and replaced as the construction crew ran out of time last fall to get this done. June will most likely be the busiest month on this project, as striping will begin just as soon as the paving is completed. The striping will be inlaid, and should last for quite some time. There is a little work left on some of the signals, as well as some touch up work, including final seeding, etc. Todd feels that this section of the project will be wrapped up by the end of July. The transition just past the Holiday station is being addressed, and some additional funding has been requested in order to smooth this out and improve it. We hope to extend this transition lane through the curve, as well as adding some additional lighting, etc. The Meadow Lakes signalized intersection will be coming into play further down the road. The next phase will probably be a fall of 2019 startup with utility relocation, and construction beginning in 2020.

Roy Roistacher and Cathy Kramer gave a presentation on Firewise. Roy lives in Meadow Lakes and works out of Station 71. Cathy is a volunteer who lost her home in a wildfire. In the last 36 hours alone the fire station has responded to 3 escaped fires from burn barrels, and all firefighters are currently carrying both structural and wildfire gear due to the high fire danger at this time. Wildfire in our community is more frequent than in many other areas because of all of the black spruce and beetle killed spruce. Roy and Cathy will be leaving their contact information with everyone today for further questions and information.

The main thing that you can do to protect your home from fire is to remove fuel loads that are within 0-6 feet from your home and create a defensible space. Defensible space is the area that you can defend until the fire department is able to show up and help you. Remove fuels such as firewood, flammables, etc. from your decks and patios. Covering your woodpile with a welders blanket is another option. Rake back the dead leaves and pine needles in these areas as well, and consider using rock instead of bark when landscaping within 5' of your home. A plant that is green and has leaves is a fire wise plant; if it has needles you should dig it up and move it further away. Annuals and perennials are also good landscaping choices. Limb your spruce trees up to approximately eye level, as it reduces the fuel load underneath the trees, and place compost piles in open areas, not in the woods.

All of the ideas listed above will greatly reduce the risk of losing your home to a wildfire. Embers and radiant heat are the principle dangers in a wildfire situation and by interrupting the continuity of the fuel that the fire feeds upon, you reduce the risk of the fire spreading. Spruce beetles are back and are very active in this area. If you have black spruce on your property that you would like to keep, Cathy suggested calling Gage Tree Service and having the trees treated. Trees can either be injected or sprayed. The injections are good for two years, and the spray will need to be reapplied annually.

Population density in the "wildlands" is increasing, as more people are moving into these areas. By being proactive in creating a defensible space around your home, engaging in safe burning practices, and having an evacuation plan and evacuation bag packed, you will be able to leave and be safe, knowing you have taken all of the necessary precautions to protect your property should there be a wild fire in your area.

There are a lot of little things that we can do for not a lot of money and just a little initiative to protect ourselves and our neighbors. Why would we not do that?

Roy and Cathy also mentioned that house numbering is very important, and Cathy can provide numbered signs for a small charge, with the proceeds being used to print more signs. Please see her after the meeting for more information. Roy also mentioned that the fire department would come out to your home and do a home inspection fire survey, please see him after the meeting for more information on this as well.

Meeting Minutes May 9, 2018

Patti thanked Roy and Cathy for their presentation.

Julie Esty of Matanuska Electric Company, and her coworker John, gave a brief presentation on projects that will be going on in the Meadow Lakes area this season. There will be some clearing going on during the summer season, but no capital projects. There is however, a project planned for 2019 in the Blodgett Lakes area, which will replace the existing lake cable with new cable. This cable would be very difficult to repair, especially during the winter months which why the new cable will be transitioned to overland cable. Julie said that many of our lakes have underwater cable, which usually doesn't last near as long as overland cable. They are beginning to replace the underwater cable based on the areas which have the largest number of outages. MEA is also hoping to expand their facilities in this area to keep up with growth as there are so many people moving here, although any future expansion will most likely not occur for another 4 – 5 years.

Julie stated that MEA is only allowed to clear within the easement area, although they will be working within the different communities as the beetle killed spruce begin to age to keep them from falling into the electric lines.

Patti thanked Julie and John for their presentation.

6. **Correspondence:** Correspondence links were listed on the agenda.

7. **Old Business:** None

8. **New Business:** The community council was asked by the borough to put together a resolution approving a parking area and trailhead at Baldy. Funding would be from the Pittman/Robinson fund, which comes from ammunition sales. The borough will be applying for this funding and will then match it. When the borough was asked who would be attending our meeting to speak on this, they advised that they had decided to cancel their request, as the funding would in part require a 20 year commitment for trail maintenance, as well as easement acquisition, which may be extremely hard to come by. This trail is currently listed as a trespass trail by the mental health trust. We are currently going to hold off on this resolution until we have had time to review all of the details and can provide you with more information.

Election results are as follows:

Vice President – Linda Conover
Treasurer – Cindy Michaelson
Council Coordinator – Camden Yehle
Chair, Parks & Recreation – Lori Benner-Hanson
Chair, Bylaws Committee – Terry Boyle
Chair, Membership – Lacey Harris

All parties nominated were elected for a two year period.

9. **Agency Reports:** Fire Chief John Fairchild gave a report on behalf of the fire department. Station 73 is up and running and things there are going well. Several new firefighters are coming into the program; several of them are part-time, on call personnel, who are basically volunteers. Burn permits are required, please be aware of the weather, etc. and don't forget to call in when you are burning, as well as making sure that you have water and the necessary equipment on site. Things are very dry and we can't get there fast enough. Burn permits are also required for burn barrels. Please make sure that your burn barrels are sitting on bare ground or gravel with no flammables within the defensible space. Please get your house numbers up – we can't help you if we can't find you! The fire department is currently recruiting and in need of volunteers in both West Lakes and Susitna areas.

10. **Persons to be heard:** Carol Rice, Wasilla Area Seniors, Inc. spoke briefly about the senior luncheon that will be held one week from today. The cost is \$6 for seniors and \$9 for non-seniors. Please join them; the topic will be "Keeping Seniors Busy". The annual Miles for Meals event will be held on June 9, 2018. Race time will be from 10:00 am until 1:00 pm, with a BBQ to follow. Sign up is \$20 before the day of the race, and \$30 the day of the race.

Stacie Windsor of Forest Lakes Subdivision spoke about the growing drug problems in her neighborhood. She

Meeting Minutes May 9, 2018

said calls to troopers are not being responded to, as there are so many. She asked what they could do to help stop crime in their neighborhood. Patti Fisher responded that setting up a neighborhood watch program would be a good start, as well as community and civil patrols. Patti stated that part of a secondary road in and out of the subdivision will soon be blocked off, which will help, although this is a temporary solution. Patti advised staying on to the borough officials and attending borough meetings.

Jasmine Martin, representative from Senator Wilson's office, spoke briefly. She advised that the capital budget passed yesterday with \$75K in it for community watch programs. Hopefully this funding will stay in place, however until it is signed into law, anything can happen. Earlier in the year, a couple of persons from Senator Wilson's office were allowed to go on a ride along with troopers. One of the things that took up a large amount of the trooper's time was serving warrants. There is currently some work being done on how we can fund troopers, and retain troopers, including allowing them to become more efficient and reduce the attitude of hopelessness within their ranks. There was a bill discussed in the senate on reinstating trooper pensions, however Jasmine does not believe it passed. Talk with your Senators and voice your opinion in keeping and expanding our trooper program. Representative Neumann has been working overtime on this issue. Ariel Cannon suggested using bounty hunters to serve warrants, and Patti Fisher suggested recruiting new troopers at the high school level.

11. Approve Meeting Location:

Birch Creek Villas Senior Housing
1210 N. Kim Drive
Meadow Lakes

Wednesday, June 13, 2018
Sign In: 6PM to 7PM
Meeting: 7PM – 9PM

Jan Henkel moved to approve the June meeting location and was seconded by Lacey Harris. There was no discussion and the vote was unanimous in favor.

12. Adjournment: The meeting was adjourned at 8:52 pm by President Patti Fisher.



Patricia Fisher, President

Date



Janet Henkel, Secretary

Date

Meadow Lakes Community Council, Inc.

Minutes – June 13, 2018 - Meeting – Birch Creek Villas (Senior Housing) 1210 N. Kim Drive
Board ~ Quorum= 3: ☒ Pres: Patricia Fisher ♦ ☒ Vice Pres: Linda Conover ♦ ☒ Treasurer: Cindy Michaelson
☐ Sec: Janet Henkel ♦ ☒ Cou. Coordinator: Camden Yehle (4 = Yes)
Committee Chairs ~ Quorum = 3: ☒ Education: Calley Leader ♦ ☐ CIP: vacant
☒ Bylaw: Terry Boyle ♦ ☐ Membership: Lacey Harris ♦ ☒ Trail: Lori Benner-Hanson
☐ Safety: Larry Michaelson ♦ ☐ Gaming: Ariel Cannon (3 = Yes)
10 Members of the Meadow Lakes Community: ☒ (10 = Yes)

RECEIVED
SEP 19 2018
CLERKS OFFICE

- **Call to Order:** The meeting was called to order at 7:09 pm by President Patti Fisher.
- **Pledge of Allegiance:** Recited.
- **Approval of:**
 - a. **Agenda** – Jullie Ftarr moved to approve. Cindy Michaelson seconded. Motion passed unanimously.
 - b. **Secretary** – Janet absent, no minutes to approve.
 - c. **Treasurers Report** – Cindy Michaelson presented the Treasurers report for April and May. Attached. Cindy Michaelson moved to remove Rae Arno and add Linda Conover as a signer to Mat-Valley FCU accounts. Cally Leader seconded the motion. Motion passed unanimously.
- **Reports:**
 - **Gaming** – nothing to report
 - **Community Safety** – nothing to report
 - **Education** – Cally Leader reported Dorothy Adler classes for first aide and wilderness training are on the calendar.
 - **Bylaws** – nothing to report
 - **Membership** – nothing to report
 - **Parks & Recreation** – Lori Benner-Hanson reported meeting with the Trails Committee to receive landowner input on new driveway being installed which would accommodate existing trail. Committee is working with the Borough on trail easements from Visnaw Lake to Little Su to Baldy. Seymour Lake access need repair – talking to the Borough about repairs. Committee is also talking to DNR about land trespass issues.
 - **CIP** – nothing to report
 - **Council Coordinator** – Our new Council Coordinator Camden Yehle was introduced.
 - **President**
 - Patti announced that the Seldon Extension is now on the road's short list.
 - The state capital budget signed by the governor includes \$75,000 for statewide Neighborhood Watch programs. The Mat-Su Borough will receive some of the money to offer grants to communities wishing funds for Neighborhood Watch projects.
 - Cleanup – 6.8 tons of garbage, 3 dumpsters full, AK Car Crushers removed 6 cars, Denali Refuse removed scrap metal including a pickup carcass.
 - Block party was a success with good weather, food, music, prizes, bake off contest and games for kids.
 - There were 10 park reservations through April, and 21 park reservations from April through June. No vandalism was reported.
- **Presentation:** Mark Neuman, Representative, House District 8
Mark Neuman was invited to discuss the Parks Highway Phase 3 problems between DOT and business owners.
 - A long line at the railroad overpass was noted and a concern to motorists.
 - Fireplace Man – Property line in question. The borough for years has allowed 132' easement from Parks center line for tax purposes. The state has now changed this to 150' for phase 3. When the Fireplace Man questioned this, the state said accept the 150' or we won't build you a driveway off the parks and customers will have to use the back road to access your business.
 - Roadside Inn – The Parks Phase 3 road will be 4' from front door which will decrease business and does not even allow enough room for a handicap ramp.
 - Fisher Fuel – Phase 3 road will make it impossible of large trucks to turn around. It was pointed out that big trucks like this will have to go to the Glenn Highway if they want to turn around now that the Trunk

Road has the tight turn-around.

- Steve Childs with the Meadow Lakes Post Office expressed concerns over the Post Office entrance off the Parks Phase 3 Highway. The entrance now is not safe and will be impossible when phase 3 is finished. With 1100+ post office boxes, many being shared by two families generates lots of traffic each day. Steve has a petition with 300 signatures already asking DOT to allow Parks access to post office. Steve wants a turn lane, frontage road, or some way to safely access the post office. Turn lane and frontage road both were denied. Commissioner wants to extend W Swan Drive (gravel road) to N Meadow Lakes by Holiday gas station for post office customers to use to access via the back roads.
- Owen Dicks asked "What can we do for businesses on Parks Highway Phase 3?". Call the governor. Call DOT. Support MLCC. Call Dave Wilson's office (Jody Simpson – aide). Jullie Ftarr made a **MOTION** that the Meadow Lakes Community Council send a resolution to DOT to allow Parks Highway access to the post office. Chad Scott seconded the motion. Linda Conover amended the motion to include concerns of all business along the Parks Highway Phase 3 construction. Jullie Ftarr seconded the amendment. Amendment passed unanimously. Motion, as amended, passed unanimously.
- Knik Arm Crossing funding removed from the capital budget by Governor Walker. Crossing put on hold. The projection is that 34,000 drive to Anchorage each day.
- KGB project is delayed one year.

- **Presentation:** Amy O'Conner and Louisa Branchflower, Skeetawk Ski Area

In 2015 the non-profit Hatcher Alpine Experience was formed. Skeetawk, the name for ski area, was voted on by the members. MSHF gave them a grant to cover Amy O'Conner's Executive Director salary. All other positions are volunteer. They are just starting their big capital campaign. The Hatcher Alpine Experience strives to make the ski area affordable (modeled after the Arctic Valley ski area), multi-generational, and a healthy choice for families. Before the opening there will be an access road for skiers, but no lift. The first ski lift is 50% complete. The ski area will be open for the 2019-2020 ski season. Current sledding areas will not be affected by the ski area. The non-profit meets the last Monday of each month in Palmer.

- **Correspondence:**

- **SMG LLC**
Limited Marijuana Cultivation Facility
<https://goo.gl/suD9aC>
- Goodwin Acres, MSB Case #2018-064
Rolling Acres Addition #1 divide into two lots containing 4.33 acres more or less
Public hearing June 13
<https://goo.gl/w8twmW>

- **Old Business:** no old business

- **New Business:** Per Patti Fisher's request, Camden Yehle made a **MOTION** appoint Tim Sweezy to the position of Capital Improvement Projects Chair (CIP). Jullie Ftarr seconded the motion. Passed unanimously.

- **Agency Reports:**

- Randall Kowalke**

- Randall Kowalke reported that DOT and Su-Valley Community are in disagreement as to who pays the maintenance cost for the underpass by Su-Valley High School.
- Willow Elementary School flashing light was moved to a position between the two school horseshoe entrances. Randall is trying to get this changed.
- Randall will request a borough hearing on the Parks Phase 3 problems.
- July 17 there will be a meeting for road bonding discussion. Taxes will be affected. Seldon Extension effected.
- Randall discussed the borough China trip. APU is bringing a group to train for the Olympics. Biggest interest was in tourism. They are also interested in supporting the port operational cost for 1 year when that gets built, so the spruce beetle killed trees in the valley can be shipped to China.

- John Fairchild**

- **Borough Meeting to Discuss Crime in Our Neighborhoods**

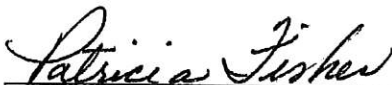
Mon. June 18, 2018, 6:30 p.m., at Willow Community Center, Mile 69 Parks Highway, Willow
Wed. June 20, 2018, 6 p.m., at Assembly Chambers, 350 E. Dahlia Avenue, Palmer
Mon. June 25, 2018, 6 p.m., at Curtis D. Menard Sports Center, 1001 S. Clapp Street, Wasilla


- John suggested we include Big Lake Community Council in Parks Highway Phase 3 resolution.
 - Our fire department received a \$7500 grant for gear from the state.
 - Remember to thank our volunteers
 - Brush fire worry – be careful with burn barrels, use permits
 - Paving improvements are being made to fire stations
 - ISO trainings will be held on local lakes in an effort to reduce our ISO rating from a 4 to a 3 grade for homeowner's insurance rates.
- **Persons to be heard:** Jennifer Wimmer thanked the community council for the park, stating "The park is a hidden gem." It is a safe place for children and well maintained with no signs of vandalism.
 - **Meeting for Parks Highway Phase 3 resolution,** July 8, 2018 6pm at the Senior Housing, center of building.
 - **Approve Meeting Location:** Motion to meet July 11, 2018 made by Linda Conover, seconded by Sherri Rusher. Motion passed unanimously.

Birch Creek Villas (Senior Housing – center of building)
 1210 N. Kim Drive
 Meadow Lakes

Wednesday, July 11, 2018
 Sign In: 6PM to 7PM
 Meeting: 7PM – 9PM

- **Adjournment:** The meeting was adjourned by President Patti Fisher at 8:55 pm.


 Patricia Fisher, President Date

 7/11/2018
 Jan Henkel, Secretary Date

Meeting Minutes July 11, 2018

Meadow Lakes Community Council Inc.

❖ 3 Officers required for quorum: TOTAL = 3 YES ❖ <input checked="" type="checkbox"/> Pres: Patricia Fisher ❖ <input checked="" type="checkbox"/> Vice Pres: Linda Conover <input checked="" type="checkbox"/> Treasurer: Cindy Michaelson ❖ <input checked="" type="checkbox"/> Sec: Janet Henkel <input checked="" type="checkbox"/> Council Coordinator: Camden Yehle	❖ 3 Committee Chairs required for quorum: TOTAL = 4 YES ❖ <input type="checkbox"/> Education: Cally Leader ❖ <input checked="" type="checkbox"/> CIP: Tim Swezey <input type="checkbox"/> Bylaw: Terry Boyle ❖ <input checked="" type="checkbox"/> Mem: Lacy Harris <input checked="" type="checkbox"/> Trail: Lori Benner-Hanson ❖ <input type="checkbox"/> Safety: Larry Michaelson <input checked="" type="checkbox"/> Gaming: Ariel Cannon
❖ 10 Members of the Meadow Lakes Community required for quorum: TOTAL = 18 YES ❖ Meeting Quorum = YES	

1. **Call to Order:** The meeting was called to order at 7:05 pm by President Patti Fisher. It was determined that a quorum was present.

1a. **Pledge of Allegiance:** Recited.

2. **Approval of:**

- Agenda** – Jan Henkel motioned to approve the agenda and was seconded by Lacey Harris. There was no discussion and the vote was unanimous in favor.
- Minutes** – Julie Starr motioned to approve the May minutes, and was seconded by Richard Nevins. There was no discussion and the vote was unanimous in favor. Linda Conover motioned to approve the June minutes, and was seconded by Lacey Harris. There was no discussion and the vote was unanimous in favor.
- Treasurers Report** – Patti Fisher presented the treasurers report.

3. **Reports:**

President – Patti Fisher spoke briefly about the Stand for Salmon initiative, which will be on our upcoming ballot. She will pass on the dates for some of the upcoming forums as soon as she is made aware of them. There is also a road bond ordinance which will come before the borough on August 17th, with a vote on August 31st. Patti is hoping that Beverly Lakes Road will be on this ordinance.

Gaming – Nothing to report.

Parks & Rec – Nothing to report.

CIP – Nothing to report.

Education – Nothing to report.

Membership – Nothing to report.

Bylaws – Nothing to report.

Council Coordinator – Nothing to report.

4. **Presentation:** Captain Anthony April, Palmer Detachment Commander of the Alaska State Troopers, gave a presentation about the shortage of troopers in our area. He began his presentation by asking members if they knew how many troopers we had staffing the Meadow Lakes area. There were no correct replies to his question. Capt. April said that there are four shifts, and each full shift constitutes 9 troopers plus a Sargent. These troopers police an area roughly the size of West Virginia, and the shift runs from 6:00 am to 6:00 pm. Capt. April stressed that troopers do care about adequate response times, however calls are prioritized and they are understaffed. He stated that the trooper involved in the shooting in Copper Center was on the ground by himself for over an hour, waiting for other troopers to respond from Tok, Palmer, etc. Whenever there is a death investigation multiple troopers are required to be sent to the scene, not just one. Calls don't stop coming in during these times, and as a result additional troopers must be called in who are trying to have a day off. Troopers are currently working 12 hours per day, 7 days a week, which is one of the reasons we have a hard time retaining troopers.

Meeting Minutes July 11, 2018

Captain April knows that we are frustrated, and wants us to know that he is also frustrated, as are all of the other troopers. In the last 7 days alone they have had 60+ thefts, including cars. He encouraged members to talk to their communities, their legislators, and start a neighborhood watch program. Troopers need our help, as they cannot possibly do everything on their own.

Andy Murr asked how many of the 38 trooper positions that have been funded but not hired, would go to the valley. Capt. April said we currently have 36 – 40+ vacancies statewide; however the answer to that question lies with the state. 80% of the troopers currently hired have less than 5 years with the AST.

Another member asked if troopers had the authority to partner with citizens to assist, and secondly, the authority to hire help with phones, administrative tasks, etc. Capt. April said that there is currently a vacancy for an administrative assistant, and there is a citizen academy with citizen alumni and troopers do try and partner with these individuals. He feels that civil area patrols become a challenge, as patrols sometimes decide to take matters into their own hands if troopers are slow or unable to respond, creating a civil liability.

When asked what one single thing would be most beneficial in filling the vacant positions, Capt. April replied that benefits are the number one item needed. While recruiting is the troopers main focus right now, retention is equally, if not more important.

Chad Scott asked about new troopers who have just completed the Juneau academy, and was told that 3 new troopers started on July 10th and the next class will begin in August. Hopefully we will see some of them come here when they have completed the academy.

Representative Mark Neumann stated that the legislature has been trying to address this issue for year. He said that the Governor did ask for an increase in the trooper's budget this year; however it was for additional troopers, not benefits. Troopers here still don't have the retirement and benefits that are available to troopers in other states. Alaska State Troopers are a special breed, and the job that they do encompasses a huge territory, with and without roads, and they still get to people – whether it's on a dogsled, a snow machine, car, etc.

Kelly Langford asked if the Mat-Su Borough, and in particular, the Meadow Lakes area, is the meth capital of the state. She asked for suggestions to reduce the use of addictive drugs, which in turn, causes crime. Capt. April said that we are all aware of the epidemic of opioids and meth, which is a nationwide problem. Law enforcement alone cannot fix this problem, we need everyone to come together to deal with this.

Patti Fisher asked how a call reporting a suspected drug house was investigated, as Capt. April spends a considerable amount of time with the drug unit as well as his own unit. He replied that drug offenses have to be federal offenses. These individuals must be tied to ATF and DEA, so that they are able to identify them and get them off of the streets. The drug unit is also extremely understaffed. When asked if troopers had the authority to arrest these individuals, he replied that the best way to get them put back into jail is to arrest them on a probation violation. If their probation is revoked they will be sent back to jail to serve the remainder of their term. In order to arrest them, a search warrant must be obtained, using all of the information available. One member asked why property couldn't be seized when it is being used as a drug house, to which Capt. April replied that government officials have a tendency to target assets which then turn up at auction, even though they may not be directly tied to drug activity.

MSB Mayor, Vern Halter, asked roughly how much it cost to train, hire and outfit a trooper. Capt. April replied that by the time they are hired, background checked, and outfitted with uniforms, a car, etc., the investment into each trooper is roughly \$160,000. When asked if there were any metrics breaking down the \$160,000 investment to show that retainage would actually save money, Capt. April stated that they are currently trying to implement a ride along program to vetted individuals. This would provide them the opportunity to experience the job before actually hiring them and continuing to invest in them. Mayor Halter also expressed concern about the troopers and the brown shirts being centralized, to which Capt. April replied that the Wildlife troopers have their own command.

Patti thanked Capt. April for his time and presentation, and he was given a standing ovation by members.

6. Correspondence: Correspondence links were listed on the agenda.

Meeting Minutes July 11, 2018

The marijuana control board has set up the renewals to all be held on the 30th of August. The state is the only agency that has the authority to rescind a license at this time. You may submit comments, but control ultimately rests with the control board.

7. **Old Business:** The MLCC asked the board to draw up a resolution to be passed on to the DOT regarding Phase III of the Parks Highway Project. Please review the enclosed draft and let us know what changes you would like to see made. One of the main things that came up for discussion was the hope for more frontage roads. Representative Neumann stated that he has been working on this for several years, and while DOT's design of breaking the highway every half mile or so may work in the lower 48, it doesn't work well here. DOT has not spoken with any of the local business people who are being affected by the highway upgrade. This is usually the case, as these people are forced to work with a real estate appraiser who acts as go between for DOT and the individual or business involved in the property take. Contracts are coming in at approximately 20% under budget, so there is money available to take care of these people. Any Murr asked Representative Neumann what type of influence, if any, he had over these projects, as he feels this is not the first project that has been poorly regulated. Representative Neumann replied that the legislature funds the project and the administration then takes over and drives the bus. Chad Scott pointed out that the accountability of the Governor and the appointed commissioner can make a difference.

Neil Ainsworth, an attorney representing 9 different individuals involved in this project, stated that the DOT will tell you that if you don't like their offer that is too bad – they will condemn your property. This is a serious problem and needs to be dealt with. This area is only going to keep growing, as Anchorage is land locked and more people and businesses are moving out here from Anchorage. The money for this project is there and it's available.

Julie Starr motioned to accept the resolution as it is written, with a second from Sherri Rusher. There was no further discussion. A vote was held with 3 opposed and the remainder in favor. The resolution passes as written.

8. **New Business:** None

9. **Reports:** Fire Chief John Fairchild expressed concern about not having adequate frontage roads, as it makes it difficult to gain access to many properties without them. There have been quite a lot of small issues over the past month; however experience has shown that small issues often turn into larger issues. Please be careful with the small stuff – we don't want any large issues. Be careful out there and watch out for each other. Big Lake was a full house over the 4th of July. All of our units have Opticom on them, which are supposed to change the stoplights to green, allowing us to go through when we are on a call. The Opticom is not working at the Parks/Pittman intersection at this time. Thank you volunteers, and feel free to find me at Station 73 during the day.
10. **Persons to be heard:** Assemblyman Randall Kowalke said that he ranted last month about DOT; however nothing much has changed there. The road bond package does have Beverly Lakes Road on it and it will be introduced. The challenge will be to get enough support to get it on the ballot. He is expecting it to move forward, but is not sure exactly what will be on the final bond. Items such as this which are moving forward for voter approval will be above and beyond your tax cap. They are currently looking for more funding to match this with. Patti Fisher said that an email with reminder dates will be sent out on this matter.

MSB Mayor Vern Halter said that we need to get the salmon through a corridor back to the Mat-Su Borough. The borough is currently trying to move the LNG deal to Pt. McKenzie, rather than to Nikiski. This would create 15,000 jobs to create the gas line, and 2,000 permanent jobs. If this moves to Pt. McKenzie, this will change our tax structure immensely, as 85 – 90% of our borough budget is currently made up of property taxes. The assembly did a wonderful job on the property tax cap. Thank you to Representative Mark Neumann for his letter on the fish and game officers – it was a great letter. Mayor Halter is definitely in support of obtaining and retaining more troopers. He also feels that we need more trooper stations so that troopers are much more visible and able to respond to their calls much quicker. Phase III of the Parks Highway project definitely needs a continuous frontage road, and he will send a letter out to the borough and see if we can lobby to get these frontage roads put in.

Dan the Fireplace Man is upset about the plat that the state used for the take on his property for the Parks Highway Phase III project. The plats were completed by three different surveyors with three different results. The loss of his property to the project will affect the ability of trucks to turn around, etc. and he will be unable to grow his business with the loss of 10% of his property. There has been no offer by the state for his loss of property.

Meeting Minutes July 11, 2018

Any Murr is a retired principal and teacher who will be running against Representative Mark Neumann in the upcoming primary. A meet and greet will be held at Floaters in Big Lake on Friday from 3 – 6 pm.

Candy Murr has a petition that she would like to pass around which allows persons to come in to vote for state and local issues at the same time. This would increase voter turnout as well as save money and time. 2000 signatures are needed; however they would like to gather 3000 signatures to account for those signatures that will be thrown out. If you signed up for a dividend this year, you were automatically registered to vote, so please sign the petition. She also expressed concern about with small children and other persons crossing the roads without a crosswalk to help them, especially in the area of roundabouts.

Jasmine Martin works for Senator David Wilson, who wishes he were able to be here. If you wish to speak with the Senator, please take a business card from her, call her, and she make sure that you are able to set up a meeting with him. Next month Senator Wilson will be here for the meeting. Jasmine and Jodi Simpson drove the Parks Highway project to try and see the issues that people are concerned about, as this is on their list of interests. Not every small community has the problems that the Meadow Lakes area does. Crime has hit the Meadow Lakes area hard, and they are aware of this. Please come up and get a card after the meeting so that we can set up a personal meeting with the Senator.

Representative Mark Neumann introduced Senator Mike Shower, who replaced Mike Dunleavy. At a previous meeting we had several representatives of government agencies when we discussed SB91. At one of these meeting Trooper Doug Massie was here. All of these troopers are scheduled to be transferred out of their current posts and moved to a centralized location in Palmer. Wildlife is located outside of the cities, especially north Wasilla. It makes no sense to move these Wildlife troopers into Palmer, and this will make their response times much greater.

11. Approve Meeting Location:

Birch Creek Villas Senior Housing
1210 N. Kim Drive
Meadow Lakes

Wednesday, August 8, 2018
Sign In: 6PM to 7PM
Meeting: 7PM – 9PM


Julie Starr moved to approve the August meeting location and was seconded by Lacey Harris. There was no discussion and the vote was unanimous in favor.

12. Adjournment: The meeting was adjourned at 8:56 pm by President Patti Fisher.



Patricia Fisher, President

Date



Janet Henkel, Secretary

Date

Meadow Lakes Community Council, Inc.

Minutes – August 8, 2018 - Meeting – Birch Creek Villas (Senior Housing) 1210 N. Kim Drive
Board ~ Quorum= 3: ☒ Pres: Patricia Fisher ♦ ☒ Vice Pres: Linda Conover♦ ☒ Treasurer: Cindy Michaelson
☐ Sec: Janet Henkel ♦ ☒ Cou. Coordinator: Camden Yehle (4 = Yes)
Committee Chairs ~ Quorum = 3: ☒ Education: Calley Leader ♦ ☒ CIP: Tim Swezey;
☐ Bylaw: Terry Boyle ♦ ☒ Membership: Lacey Harris ♦ ☒ Trail: Lori Benner-Hanson
☐ Safety: Larry Michaelson ♦ ☐ Gaming: Ariel Cannon (3 = Yes)
10 Members of the Meadow Lakes Community: ☒ (10+ = Yes)

RECEIVED

SEP 20 2018

CLERKS OFFICE

- **Call to Order:** The meeting was called to order at 7:03 pm by President Patti Fisher.
- **Pledge of Allegiance:** Recited.
- **Approval of:**
 - a. **Agenda** – President Fisher asked that the Agenda be amended to remove the "Approval of a draft list of possible public safety expenditures. Sherri Rusher moved to amend the agenda, with a second by Camden Yehle. The motion passed unanimously
 - b. **Secretary** – Secretary Janet Henkel was absent. The minutes of the last meeting were in the packet, and were approved by the membership.
 - c. **Treasurers Report** – Cindy Michaelson presented the Treasurers report for July.
- **Reports:**
 - **Gaming** – Absent
 - **Community Safety** – nothing to report
 - **Education** – Nothing to report
 - **Bylaws** – Nothing to report
 - **Membership** – Nothing to report
 - **Parks & Recreation** – Lori Benner-Hanson reported receiving a call from the resident on Armstrong regarding illegal access to Bench Lakes at Standstill.
 - **CIP** – Nothing to report
 - **Council Coordinator** – Nothing to report
 - **President**
 - Patti reported a call from Dianne Cornelison regarding the traffic light at the Parks and Pittman. Dianne was concerned with drivers not properly observing the right away at the intersection. Patti reported speaking to the highway engineer regarding the sequencing of the light. He reported that State Highway policy does not allow a yellow flashing turn light to be shown (for a cautionary turn) in zones with a speed limit of over 45 miles per hour. The turn can only be made on a solid green light.
 - Patti referred members to Department of Transportation Lukin's response, in the package, regarding the concerns of businesses in Miles 49 to 52 of the Parks Highway. Mr. Lukin reports that DOT will pave Rainbow Rd. behind the ML Postal Zone. No other direct changes are being made to the plans for that section of the Highway at this time.
- **Presentation:** A discussion of the Pros and Cons of State Ballot Measure No. 1, **Salmon Habitat Protections and Permits.**
Emily Anderson of Stand for Salmon presented the case in favor of the Ballot Measure.
Marleanna Hall of Stand for Alaska presented the case in opposition to the Ballot Measure.
Question and Answer sessions followed each side of the case.

Correspondence:

- Link to Google Drive Folder: <https://goo.gl/zkf93h>
- Renewal-CC Notice-Retail Marijuana Store-Rosebuds Shatter House license #12023
- Renewal-CC Notice-Rosebuds Cultivation license #12022

- **Old Business:** no old business
- **New Business:**
 - President Fisher reported that Larry Michelson had resigned as Board Safety Chair. Patti had sent out a request for volunteers, and received responses from Scott Chad, and Al Leonard. She appointed both to the Safety Committee, with Scott to act as Chair.
 - Patti reported on two measures which will be on the Borough's ballot in the October 2nd election: The Assembly approved the Road Bond ordinance (Fifty Percent Match Borough Transportation System Bonds) to be place on the ballot. It includes \$47.7 in road construction and repair, with a requirement that the Bonds must be match with 50% funding from Other Sources . The ordinance passed by a vote of 5 to 2. The second measure provides for an Advisory Vote to allow the Borough to pursue the issue of Police Powers within the Borough.
- **Agency Reports:**


John Fairchild
Senator David Wilson
- **Persons to be heard:**


Suzanne Yehle gave a report on a program which observes and reports rain quantities.
 Tam Boeve, candidate for Assembly District Seat 7, introduced herself and gave a brief overview of her position on various issues.
 Deborah McGann of the Alaska Avalanche Center, reported that September is Nation Awareness Preparedness Month. In conjunction, the Borough will host the Mat-Su Emergency Preparedness Expo on Saturday, September 29th from 10am to 3pm at the Menard Sports Center, Wasilla.
 Andy Muir, candidate for State House District 8, introduced himself and gave a brief overview of his position on various issues.
- **Meeting Location:** The September meeting information as follows:

Birch Creek Villas (Senior Housing – center of building)
 1210 N. Kim Drive
 Meadow Lakes

Wednesday, September 12, 2018
 Sign In: 6PM to 7PM
 Meeting: 7PM – 9PM
- **Adjournment:** The meeting was adjourned by President Patti Fisher at 9:00 pm.

Attested:


 Patricia Fisher, President


 Linda Conover, Vice President

Meeting Minutes

August 2, 2018 7:00pm

Upper Susitna Senior & Community Center

- I. Establish Quorum – Trevor Walter, Donna Dearman, Buddy Giddens, Ned Sparks, Dona Malhiot-Laubhan, Kelly Thomas, Sheena Fort & Bill ~~Sterns~~. *STARNIS*
- II. Call Meeting to Order – 7:00pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Donna Dearman
 - b. 2nd by: Ned Sparks
 - c. Unanimous
- V. Approval of June 7, 2018 Meeting Minutes
 - a. Motion by: Herman Thompson
 - b. 2nd by: Donna Dearman
 - c. Unanimous
- VI. Treasurer's Report
 - a. Checking Account – \$7,819.82
 - b. Savings Account – \$225.19
- VII. Persons to be Heard (suggested 3 minutes each)
 - a. Kurt Rein/ Charles Thomas-Access issues
 - b. Dona Malhiot-Laubhan – Voiced concerns from residents about having a welcome sign for the Upper Susitna Community.
 - c. Kelly Thomas- Excess signage Concern
 - d. Tam Boeve- Running for Assembly and wanted to introduce herself to the board.
- VIII. Correspondence –
 - a. Budmasters / Talkeetna Herb Company- Marijuana Cultivation Application
 - b. Patrick Cooper- Request to create one lot out of lots 53 & 54.
 - c. Matanuska Valley habitat restoration & protection cost share program

IX. Committee and Governmental Reports

- a. Road Service Areas (15 & 29) – Fall grading on RSA 29
- b. Borough Assembly Update – N/A
- c. Grant Expenditure Committee – Kerry Walter is working on report filing for CAP Reports for 2016 & 2017.
- d. Bylaws Committee – N/A
- e. Ways & Means Committee – Tabled until fall
- f. Election Committee- Need to form a committee
 - i. Board Members up for re-election are Herman Thompson, Donna Dearman and Randale Ned Sparks.
 - ii. Alternate Board Members up for re-election are Kelly Thomas and Bill

~~sterns.~~
STERN

X. Old Business

- a.
- b.

XI. New Business

- a.
- b.
- c.

XII. Adjournment – 8:04pm

Tony W. [Signature] 8/16th/2018
Herman J. Thompson 9/6/2018

MINUTES

RECEIVED

SEP 11 2018

CLERKS OFFICE

Talkeetna Community Council, Inc.

Regular Meeting of the Talkeetna Community Council, Inc
Monday, August 6, 2018 at 7:00 pm @ the Talkeetna Public Library

MINUTES

The order of business will be as follows:

1. Call to Order: 7:06pm
2. Quorum Established: Jeff Lebeque, Paul Button, Peg Vos, Christy Seay, Ed O'Connor, and Ali Lee. Karl Swanson, Absent
3. Ali Lee will take the minutes.
4. Approval of Agenda. Peg Vos moved to approve Paul Button seconded. All in favor.
5. Approval of minutes / July 2 Paul Button moved to approve the agenda, Christie Seay seconded. All in favor.
6. Treasurer's Report. The chair read a report submitted by the treasurer
7. Out-of-town guest(s). None
8. Correspondence. Peg Vos gave update an update on this months correspondence
9. Announcements (Email the Council Secretary to get your announcements on the agenda: contact@talkeetnacouncil.org or call 355-3259)
 - A. Wild Salmon Day Saturday, August 11 @ noon @ Village Park
 - B. Election Workers needed for Mat-Su Borough October election
 - C. Transportation Fair/Thursday September 13, 3-7pm @ Menard Sports Center
 - D. STIP comments due by August 12
 - E. 3rd Annual Health Life Color Run/ SVHS Wednesday August 29, 3pm
 - F. Public Notice for draft Timber Sale Periodic Implementation Schedule
10. Persons to be heard.
 - A. Tamara Boeve - Running for district 7 seat / platform announcement
 - B: Walter Kloepfer- Running for district 7 seat / Platform announcement
 - C: Brian Okonek- Bear garbage can receipts passed off to Jeff
11. Assembly Update. Randal Kowalke absent, no report.
12. Committee/Board Reports.
 - A. TPAC: no report
 - B. Recycling: Christie Seay gave report
 - C. Community Assistance Program: no report
 - D. Skatepark: no report
 - E. Playground: no report
 - F. Policy and Procedure: Committee is discharged
 - G. Community Garden: no report / Ali volunteers to write committee for status.
 - H. RSA: no report
 - G. TSWB: Paul Button gave report
13. Unfinished Business
14. New Business
 - A. Cannabis license renewal: TKA Herb Company: No motions

B. Nominating Committee for October TCCI Election: Kathleen Flemming, Jeff Lebeque and Peg Vos Volunteer.

C. MSB repeal of Timber Transport permit and related code: Paul Button moves and is willing to write a letter to the Matsu Borough expressing strong opposition to the repeal to the sections 28.60.070 Timber safety plan, 28.60.080 Timber Transport Permit 28.60.090 Traffic Safety Signs and 28.60.100 Road Maintenance and requesting that the assembly vote NO on ordinance 18-081. Ed seconded. The motion passes.

15. Adjourn Paul motions Peg seconded 7:52pm.

Attested to : Jeff Lebeque 9/4/18

Approved by : Peg Vos 9/4/18



RECEIVED
OCT 05 2018
CLERKS OFFICE

Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: September 5, 2018
Occasion: General Meeting
Called to Order: 7:05 PM

Quorum: Board Quorum present. No Community Quorum.

Agenda: Approved as amended.

Minutes: August 1, 2018 minutes approved as written. July 25, 2018 minutes approved as written.

Borough Assembly Report: No report.

Officer Reports:

1. **Secretary:** Updated Carnival, Youth Forum & Borough links webpages. Started a website for the Winter Carnival with a filterable and searchable events agenda and mobile app. Would like WACO to think about spending money for web-based promotion of the carnival.
2. **Treasurer:** No report.
3. **Vice Chair:** Septic line was repaired by the Mat-Su Borough (MSB). A hole in the line was repaired and tree roots removed.
4. **Chair:** Working on Newman Park Grand Opening this Saturday.

At-Large Representative Reports:

1. **Bill Mailer:** Rasmussen Foundation didn't feel Willow Library Association had financial status to request a ½ million-dollar donation. They prefer the MSB request funds instead. Bill worked with MSB to re-word letter of request and scheduled a site visit with Rasmussen for Sept. 12th, 2018 at 10:00 AM.

Old Business

1. **Audit report by Carrie Smoldon:** Attached. Additional discussion was held about requiring two signatures on transactions and increasing electronic transactions to simplify bookkeeping.

New Business

1. Matt Clayton, My House Outreach Coordinator reviewed case management and accountability services that My House offers and answered questions.
2. Discussed sharing profits of 2nd pull tab site with Library/WCC improvements project.
MOTION: WACO donate ½ the earnings on the Trading Post pull tab sales location to the Library and Community Center upgrade.
MOTION TO TABLE: Table this motion to time certain until October 3rd.
3. Discussed Gold Pan awards for carnival 2019, participation and need for new volunteers to manage it.
4. Carrie Smoldon resigned as area representative. WACO is looking for a new volunteer for this position.

Committee Reports:

1. **Carnival:** First meeting was Aug 27th. Lots of volunteer needs with Sue, Carrie and Brenda stepping back.
2. **Trails:** Received funds from State Grooming Pool to fund winter maintenance. Funds come from snowmobile and recreation vehicle registrations. Through bond funding Hassler Norris trails will have new trail head on Tuxedo Rd., signage, kiosk and trail mulching for earlier grooming. Working with City of Huston to improve trails at their end. There is a Saturday group hike before Newman Park grand opening.
3. **Youth Forum:** Volunteers worked in downpour with 492 volunteer hours getting park ready for the grand opening and dog park fenced. Art in the park event this Saturday 9/8/18 in conjunction with the Grand Opening.
MOTION: WACO reimburse Dana Hills \$70 for art supplies given to teachers for Art in the Park event.
VOTE: Approved.

4. **CERT:** Two CERT members attended HAZMAT workshop and three members participated in Sunshine Clinic picnic. CERT will participate in the Mat-Su Emergency Preparedness Expo Sept. 29th at the Menard Center in Wasilla.
5. **Fire Service:** No report.
6. **Recycling:** VCRS are known for a quality product – clean, dry, empty containers. This clean, sorted and quality material helped establish a sustainable recycling model while other mixed recycling efforts are struggling. Recycle at the Willow transfer station on the 2nd Saturday and last Tuesday each month. Contact Jane Newman about volunteering.

Community Groups/Clubs

1. **Chamber of Commerce:** They are taking hunting season off. Next meeting is October 3rd.
2. **Community Enrichment:** No report
3. **Willow Dog Musers Association:** No report.
4. **Library:** Still working through MSB computer issues. Storytime begins Friday Sept 7th. 11:00 am – 3:00 PM. September 12th, 7:00 pm - Cierra Cox, Ukulele concert. September 19th, 11am- 1pm - Fiber Arts group. September 26th, 11:30 am - Read what you want book group. October 2nd, 6:30 pm - Mystery Book Club
5. **Lion's Club:** This weekend is a Lions Club garage sale to raise money for a scholarship. Medical loan closet is active. Had to order 4 new wheelchairs. Sept. 21st is the first skate night at Willow school. 5th grade class is working with Van Wilson on aircraft modelers program again this year.
6. **PTA:** No report.
7. **Willow Health Organization:** September events include: Conway Seavey on the 7th and Lulu Small the 14th with Back Country Bikes providing info on bike maintenance and tips.
8. **Willow Historical Wildlife Foundation:** Jim distributed pictures of past community centers for members to view and highlighted various dates in history significant to Willow. Next meeting is Wednesday, Sept. 12th.
9. **Garden Club:** Watch for notices about a Harvest Dinner on Sept. 20th.
10. **Dog Musher Assn:** No report.

Persons to be Heard/Announcements:

1. Tom Phillips – Waldron's Pond Community Cemetery burial area was grass seeded and cemetery is ready to go live very soon.
2. Christina Dowling Soka - Willow Food Pantry will have an open house ceremony and celebration of their new walk in freezer/refrigerator on Saturday, Sept. 15th from 1:00 – 3:00 PM.
3. Doyle Holmes – Announced he is running for State House of Representatives.
4. Talon Boeve – Looking for members to join WACO Bylaws committee. Also encouraged Willow residents to attend the Mat-Su Emergency Preparedness Expo. They will have free preparedness kits for first 100 people through door.

Adjourned 8:55 PM. Next meeting scheduled for October 3rd, 2018.

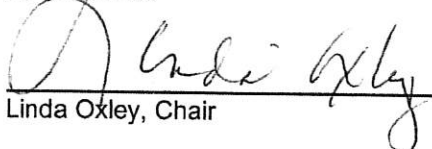
SUBMITTED:



Teri Petram, Secretary

10/3/18
Date

APPROVED:



Linda Oxley, Chair

10/3/18
Date



RECEIVED
OCT 05 2018
CLERKS OFFICE

Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: September 25, 2018
Occasion: Board Meeting
Called to Order: 6:13 pm

Quorum: Board Quorum present.

Agenda: Approved as written.

Minutes: Previous minutes were approved at September 5th Board/Community meeting.

Old Business


1. Members discussed documents in board manuals. Linda will send links to helpful webpage about Board member responsibilities. There is a board training class with Foraker group in Talkeetna Nov. 1 and 3.

New Business

1. Ways and Means committee discussion – Vince outlined reporting requirements: State of Alaska Biennial Report and IRS Form 990. Discussed expense claim form and methods to improve usage. Committee was formed.
2. WACO Area Reps – Two area representatives resigned. WACO needs replacements as well as recruiting for elections in April.
3. Bylaws Committee – Talon, Madeline and Lisa will work on this committee and recruit additional members.
4. License requirements for vendors were discussed.

Adjourned 8:17 PM.

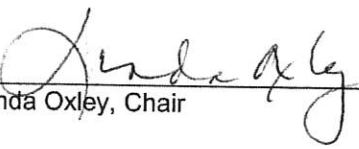
SUBMITTED:



Secretary

10/3/18
Date

APPROVED:



Linda Oxley, Chair

10/3/18
Date