

**SUBJECT:** Award of Proposal No. 20-011P, Information Technology Database System Administrator Consulting Services for Govern to Resource Data, Inc., for the contract amount of \$120,000.00.

**AGENDA OF:** August 20, 2019

**ASSEMBLY ACTION:**

*Adopted without objection  
8-20-19 [Signature]*

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Purchasing Officer	<i>[Signature]</i>	
	Information Technology Director	<i>[Signature]</i> DM FIA FW	
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	

**ATTACHMENT (S):** Fiscal Note: Yes ☒ No ☐

**SUMMARY STATEMENT:** On July 1, 2019, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting Proposals from qualified firms to provide Database System Administrator services for the Borough's Govern enterprise system. Govern is used to appraise, assess and tax property, collect property and other self-assessed taxes, and manage lands including permitting, platting, compliance and land management. As OpenForms is brought on-line, the Borough will need a qualified database administrator (DBA) / Systems Administrator to assist Borough staff with the implementation and migration of the current database to the new OpenForms database structure and implementation of the new applications server.

In response to the advertisement, one proposal was received. The

Information Technology Director evaluated the proposal and determined that Resource Data, Inc. would be most advantageous for the Borough.

The contract period of performance begins on August 22, 2019 and ends on June 30, 2020. The Information Technology Department, Operations Division will be administering the contract.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 30 days for unforeseen circumstances.


**RECOMMENDATION OF ADMINISTRATION:** Award of **PROPOSAL NO. 20-011P, INFORMATION TECHNOLOGY DATABASE SYSTEM ADMINISTRATOR CONSULTING SERVICES FOR GOVERN** to **RESOURCE DATA, INC.** for the contract amount of **ONE HUNDRED TWENTY THOUSAND AND 00/100 DOLLARS (\$120,000.00) .**

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 20, 2019

SUBJECT: Award of Proposal No. 20-011P, Information Technology Database System Administrator Consulting Services for Govern to Resource Data, Inc., for the contract amount of \$120,000.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <u>120,000.00</u>	FUNDING SOURCE <u>Areawide Budget Approp.</u>
FROM ACCOUNT # <u>480.000.000 429.900</u>	PROJECT # <u>20316</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: 	CERTIFIED BY:
DATE: <u>8-7-19</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>120</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund	<u>120</u>					
State/Federal Funds						
Other						
TOTAL	<u>120</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: Brenda P. Bell acting DATE: 8/8/19