

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

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AUG 21 2025

CLERKS OFFICE

Chairman – LaMarr Anderson (01)	Tony West (03)	Dylan Blankenship (06)	Kenneth Hoffman (10)
Vice Chair – Misty O'Connor (09)	Alexandria Hoffman (04)	Adam Jensi (07)	Thomas Bergey (11)
VACANT (02)	Jozef Slowik (05)	Craig Hanson (08)	Abby Raisanen (12)

MINUTES

**REGULAR MEETING
DSJ BUILDING
LOWER LEVEL CONFERENCE ROOM**

**May 21, 2025
4:30 P.M.**

I. CALL TO ORDER; ROLL CALL

Mr. Anderson called the meeting to order at 4:32 p.m.

Members present and establishing a quorum were: LaMarr Anderson, Tony West, Alexandria Hoffman, Jozef Slowik, Craig Hanson, Kenneth Hoffman, Thomas Bergey (by phone, left @ 5:45 p.m.), and Abby Raisanen

Members absent: Misty O'Connor, Dylan Blankenship, and Adam Jensi

Staff present: Suzanne Reilly, Asset Manager

Margie Cobb, Department Administrative Specialist

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

The following changes were made to the Agenda:

- Add and Item B: Issue re Term Limits referred by the Assembly to this Board
- Items B & C on Agenda changed to Items C & D.

Mr. Hoffman motioned to approve the Agenda as amended; Mr. Slowik seconded.

Agenda approved as amended.

III. AUDIENCE PARTICIPATION (Limit 3 minutes)

No audience participation.

IV. APPROVAL OF MINUTES

The April 16, 2025 Minutes were amended, removing a statement by Assessments staff; Ms. Reilly will follow up with Assessments staff to confirm what was said. Mr. Slowik moved to approve the minutes as amended; Mr. Hanson seconded. Minutes approved as amended.

V. ITEMS OF BUSINESS

A. Staff Report –

Ms. Reilly passed around the updated Mat-Su Farms list. Discussion on how research for this list is being achieved; the purpose of the list is informational only.

*Cwr
oce*

- B. Request from Assembly for input on Ag Board Term Limits – Resolution 25-03 was drafted to respond to this request from the Assembly. Motion was made by Ms. Hoffman to approve the Resolution; Mr. Hanson seconded. Motion passed unanimously. A copy is attached.
- C. Survey Questions – Ms. Reilly shared the purpose for the survey. The Board reviewed the questions and proposed changes. Mr. Hanson moved to approve Survey with changes made; Mr. Slowik seconded. Motion passed unanimously.
- D. Work Session – Develop Draft Legislation
Due to other meeting, there was no Work Session at this meeting.

VI. MEMBER COMMENTS

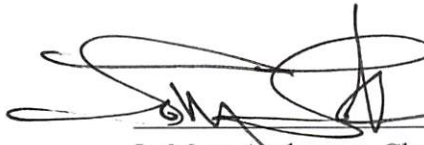
Mr. Anderson stressed how vital consistency with attendance at these Board meetings are at this time, and grateful the Board agreed to meet over the summer.

Many members expressed that tonight's meeting had good discussion.

VII. NEXT MEETING: June 18, 2025

VIII. ADJOURNMENT

Mr. Anderson adjourned the meeting at 5:55 p.m.


LaMarr Anderson, Chairman


DATE

ATTEST:


Margie Cobb
Department Administrative Specialist

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MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD
RESOLUTION NO. 25-03

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPT ORDINANCE SERIAL NO. 25-059, AMENDING MSB 4.80 TO REMOVE TERM LIMITS FOR THE AGRICULTURE ADVISORY BOARD.

WHEREAS, the Assembly referred Ordinance Serial No 25-059 to the Borough Agriculture Advisory Board at the May 20, 2025 Assembly Meeting to provide response to the Assembly; and

WHEREAS, the Mayor is responsible for confirming Board Members; and

WHEREAS, the Agriculture Advisory Board requests the Mayor confer with the Board for members who apply for reappointment.

NOW, THEREFORE, the Agriculture Advisory Board agrees with Ordinance Serial No 25-059 and recommends approval.

ADOPTED by the Matanuska-Susitna Borough Agriculture Advisory Board this 21st day of May, 2025.


LaMarr Anderson, Chairman

ATTEST:


Margie Cobb
Dept Administrative Specialist

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MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

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June 10, 2025

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Earl Almdale, MSB IT
Casey Cook, MSB EM
Lori Criqui, MatCom

Whitney Daw, Palmer Dispatch
Andrew Gorn, AST
Aleeha Travis, MTA

Also in attendance were: Joel Butcher and Ethan Overland, MatCom; Nick Srebernak and Kenny Kleewein, MSB GIS; Zack McRae, MSB Telecom; Tracey Woelfel, MSB EOC; Daron Cooper, AST; Donny Lane, DPS; Luke Szipszky, Palmer Police; and Melissa Sonnek, City of Houston.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the amended April 8, 2025, minutes.

PERSONS TO BE HEARD

None

REPORTS

GIS

Mr. Srebernak stated: The assembly approved their funding request for the imagery project. He appreciates the advisory board's support on funding the project.

OLD BUSINESS

Interior Digital Mapping of School Buildings

Chairman Cook stated: He spoke with the school district on this and advised them what they needed to do. He hasn't heard back from them, so we can remove this item from the agenda.

*Cm
elp*

Telecommunication Service Priority Program (TSP)

Mr. Almdale stated: He needs to meet with Whitney on this. He is leaving the borough for another job opportunity on Friday so he will try and get this wrapped up in the next couple of days.

MatCom and Palmer VESTA Reimbursement Update

Ms. Laughlin stated: The MatCom VESTA request for reimbursement has been approved by the assembly. Palmer's request is on the assembly agenda for approval on June 17, but there has been a revision to their proposal. Ms. Daw stated: After discussions with the borough, they have opted to move forward with a remote site system, rather than a standalone system. The revised cost is lower, coming in at \$448,174.

NEW BUSINESS

Telecom Training Reimbursement – APCO \$3,441

Mr. McRae stated: This will be his first time attending an APCO training conference and feels it would be beneficial for his position as Telecommunications Supervisor to learn what the new technologies are, with a specific focus on learning what is out there for Next Gen911. There were no objections heard from the board regarding a reimbursement for Mr. McRae to attend APCO.

Technical Working Group

Ms. Laughlin stated: The feedback we received from the borough attorney is that this workgroup would need to be advertised to the public and managed much the same as this board. Considering the majority of the people on the workgroup are also members of this board and would report all their discussions to this board at a regularly advertised board meeting, the thought is to dissolve the workgroup and roll the discussions into the regular board meeting.

After group discussion, it was decided to dissolve the workgroup and add "Technology Projects" to the regular board meeting agenda. If a project is brought up at a meeting and rises to the level of needing further focused discussion, a special E-911 Advisory Board meeting will be held to discuss the project.

ACS Circuits

Ms. Travis stated: They received notice of the discontinuance of the ACS East Wire Center. In going through their billing section, they came up with three circuits that were being provided to the 911 services. She provided the ID's of those circuits. Mr. Butcher stated: He reached out to Intrado on those circuit numbers, and they are working on it. This is basically AT&T wireless VoIP or SIP calling through Intrado. Ms. Travis stated: If we need to keep those circuits in place, they need to put in a change order to get it put under either the North Wire Center or the Central Wire Center billing so that MTA can continue those circuits. Mr. Butcher stated: This is on the carriers to figure out another way to deliver those calls to us if their existing route is not going to be in place any longer. The notice that Aleeha received also went to all the carriers advising them. July 31st is the deadline.

Mr. Lane asked Mr. Butcher if Intrado has looked at their VoIP routing boundary. He is working on a project with Intrado and noticed that the piece that is consistently overlooked by PSAP's and Intrado is the VoIP boundary. Mr. Butcher stated that he isn't 100% certain that Intrado has their boundary, but he believes that all carriers should have MatCom's PSAP boundaries. He has sent them shapefiles. Mr. Lane said he would follow up with Intrado on it and if he sees anything concerning, he will let Mr. Butcher know.

INFORMATIONAL ITEMS

- A. FY25 Surcharge Revenue Chart – No questions heard.
- B. FY25 E-911 Budget Performance Report – No questions heard.
- C. 911 Quarterly Dispatch Call Reports (Mat-Com and Palmer). – No questions heard.

COMMENTS

Mr. McRae asked if the funding for the two new positions at MatCom for the borough's contract was approved. Ms. Laughlin stated that the funding was approved in the FY26 budget, but she has not seen a contract change order come through to make those changes.

Ms. Laughlin stated: Earl Almdale, Jared Eison, and Dwayne Shelton have resigned from their positions going forward. Mr. Shelton was our Vice Chair, so she will put the Vice Chair election on the agenda for the August meeting. Melissa Sonnek has applied to take Mr. Eison's seat for Houston, and she is here in the room with us today.

NEXT MEETING DATE

Chairman Cook announced the next regularly scheduled board meeting would be August 12, 2025, at 9:00 a.m.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

Gold Trail

Mat-Su Borough - RSA 28 BOARD Meeting Note

25 JUNE 2025 7PM Fire Station 7-1

Members present: Jeremy Hongslo, Harry Zola,
Andy George

Absent: Max Zagorodny, William Swenson

From O&M: Dustin Spidal, Alex Forkner

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- Said Pledge of Allegiance

Reports: A. Forkner reported current Maintenance work
by contractor - Northern Asphalt
Dustin Spidal discussed funding shortage for
RIP list
Dust control for Paradise & Wildwood - only

Discussions: Spidal explained that Memory Lake 1 roads
are in poor condition preventing dust control,
MSB does not have standard drainage planning
program, or inspection of construction,
Proposed Borough gas tax and road budget

Election of

Primary member: Andy nominated Jeremy H. for
primary board position, they voted
affirmative and J. Hongslo was elected,
Harry Zola is Secretary and Alternate

Next Meeting: August 20, 2025 - Teeland Mid School

Adjourned: 8:10 pm

Report by Harry Zola Sec. RSA 28

One
copy

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**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
July 10, 2025**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held via Zoom at 6:30 pm on July 10, 2025. Board members John Strassenburgh, Robert Gerlach, and Billy FitzGerald attended. Dustin Spidal, Operational Branch Manager for Roads also attended. Wade Lyndaker, Borough Road Superintendent joined by phone,

- I. There was a quorum, and the meeting was called to order at 6:34 pm.
- II. Minutes of the June 12, 2025 RSA 29 meeting were approved as written.
- III. Dustin provided updates on the following:
 - Damage to Yoder Bridge by an excavator that was improperly secured to a trailer, as it was towed across the bridge. The excavator failed to clear the lower beams of the bridge structure and ended up damaging several support members. ADOT was present at the site a day or two after the accident and was able to inspect the bridge, and declare it safe for travel pending repair. The Borough and other authorities have identified the owner of the excavator and are working through insurance and liability issues.


This damage to the bridge must be funded and repaired before proceeding with the repainting of the bridge. As we wait for insurance and liability issues to play out, funds set aside for repainting the bridge will be repurposed to repair the bridge, with the cautious expectation that replacement funds will be forthcoming.

- Talkeetna Chamber of Commerce's "Main St. Walk-Only Saturdays Initiative." Dustin reported that the Borough had rescinded its permission for the Talkeetna Chamber of Commerce to proceed with a "test trial" of shutting down Main Street to vehicular traffic each Saturday from 10:00 AM to 8:00 PM for the remainder of the 2025 season. Dustin read an email from George Hayes describing the Borough's current position and its openness to considering a thoroughly developed and community supported proposal for 2026. The Public Works staff noted several considerations that must be addressed. The authority over this rests with the Borough. Points and questions discussed included the following:

- Because the Spur Road, south of the STOP sign, is a State road that would be part of the proposed modified traffic flow, it appears that the proponents must obtain permits from the State.
- The effective application of Calcium Chloride (CC) on the North and South Alleys is potentially problematic. To be effective, the CC must be applied at a certain road depth, moisture level, and consistency. The alleys are constricted, too narrow to allow normal equipment (i.e., grader) to properly prepare the surface for CC application.
- The alleys have extended low spots, and work to import and compact additional material has recently been completed. There is some question as to whether the repair work will hold up under additional traffic generated by the Chamber's proposal. Accordingly, there is a question as to whether the additional traffic resulting from the proposal would require additional maintenance expense.
- Determine whether a water truck would be suitable for dust control over the alleys and whether it might be less expensive.
- Requirement for a professionally developed Traffic Control Plan to guide the process.
- Define signage and barriers requirements and availability.
- Logistics of putting up and taking down the signage and barriers.
- Sources of funding for all of this, other than the RSA, which already has compelling priorities.

- IV. Wade reported several projects were in the works: a 100' dig-out and replacement of material on Lichtenwalner near Forest; Recondition about 685 feet of Hoss at the cul-de-sac end; and repair road failure, clean ditches, cut back banks where appropriate on Lower Barge/Riven.
- V. John reported that he had received a complaint about excessive dust on Birch Creek Blvd, likely due to a large subdivision going in near Mastodon and commercial activity in the area. Wade noted that the road is in poor condition and it may not be feasible to apply calcium.
- VI. There being no other business, the meeting was adjourned at 8:10 pm.

*Attested to by Boardmember
Robert Gerlach at the regular
meeting of RSA 29 Board of
Supervisors held via Zoom
August 14, 2025*

Sincerely,

John Strassenburgh
RSA 29 Primary Supervisor

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Georgia Knazovich - Wasilla
Vice Chair – Kathy Kysar - Sutton
Secretary – Chad Scott – At Large 1

Karen Crandall – Big Lake
Mary Fischer - Talkeetna
Mark Spohn - Willow

Sally Pollen - Palmer
Virginia Robson – Trapper Creek
Martha Kincaid – At Large 2

Meeting Minutes

**REGULAR MEETING
Trapper Creek Public Library and Teams**

**May 13th, 2025
1:00 PM**

- I. CALL TO ORDER
 - A. The Meeting on May 13th, 2025 was called to order at 1:00 PM by Chairperson Georgia Knazovich at the Trapper Creek Public Library.
- II. ROLL CALL – DETERMINATION OF QUORUM
 - A. Present were Georgia Knazovich, Kathy Kysar, Karen Crandall, Mary Fischer, Chad Scott, Virginia Robson, Mark Spohn, Sally Pollen and Marty Kincaid. A quorum was present.
- III. AGENDA APPROVAL
 - A. Chad Scott moved to amend the agenda to include a discussion on drafting a letter to the Assembly commending them and staff for work with the LCAC book reviews and upcoming Library Board book previews, and it was passed. Chad Scott moved to accept the amended agenda; seconded by Kathy Kysar. The amended agenda was approved.
- IV. PLEDGE OF ALLEGIANCE
 - A. The Pledge of Allegiance was made.
- V. MINUTES OF THE PRECEDING MEETING
 - A. Mary Fischer moved to correct the Librarian's report line F to be corrected to reflect recent staff changes: one new hire (Christina) and one volunteer position (Jaren); seconded by Virginia Robson and passed. Mary Fischer moved to accept the corrected minutes, seconded by Virginia Robson. The corrected minutes were accepted unanimously.
- VI. BOROUGH STAFF REPORTS
 - A. Jillian Morrissey — Community Development Director: Addressed opportunities to improve Mat-Su Library's through recent and upcoming changes based on
LIBRARY BOARD
Regular Meeting

May 13th, 2025

CW
BCR

community input and engagement. Shared the results of recent surveys conducted through in-person and social media engagement (92 respondents). Introduced an initial phase of the creation of a new process for the procurement of Library materials: Starting in the new fiscal year, the Library Board will begin Batch Reviews of the proposed Library procurement material. Many questions were asked and will be addressed through ongoing discussions between Staff and Librarians as well as input garnered from the public as the process unfolds.

Hugh Leslie – Recreation & Library Services Manager: Addressed Director Morrissey's comments and the process of coordinating relevant questions to be answered in time. Mentioned concerns with comments made of a personal nature, not germane to the subjects at hand and encouraged discussions and comments not to become a "he said/she said" debate.

- B. Zane Treesh - Wasilla: Discussed progress and process for library expansion and RFID funding. Gave updates on events: concerts, fundraisers, and a summer reading program.
- C. Geri Denkwalter - Talkeetna: Talkeetna has two new hires, Christina and Geron. They are continuing the summer reading program, volunteers tutoring, refurbishing the community herb garden, rock painting, fairy rocks and doors, a Wild Bird Rehab event, Fire Fighter Olympics, and the 10th Anniversary of the Library.
- D. Juli Buzby - Sutton: Gave updates on end-of-school-year ice cream celebration. Summer reading and teen programs weekly. They have a community movie night and community garden programs, as well as home school events.
- E. Julie Mitchell - Willow: Discussed the Willow Trails Challenge program and the 9th annual 5K run.
- F. Cassidy Drake - Big Lake Library: Discussed story time programs, crafting, Literature and Lattes, and a silent auction raising money for kids, Susitna Rotary working on flower beds, and Kids Don't Float and Firewise programs.
- G. Marita Crosby - Trapper Creek: Gave updates on Summer reading and lunch programs, Sunshine Transit providing transportation assistance, Friends of the Library planting plants and flowers.

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION – 3 minutes per person

- A. Jackie Goforth: Expressed concerns with the American Library Association and School Libraries promoting explicit content for minors under 16, as well as library systems promoting LGBTQ and DEI initiatives.

Sandra Eldridge: Talked about the importance of the Library and great memories made there.

- B. Karen Lewis: Praised the Library for the wonderful things that they do. Then expressed concerns with obscene content still on the shelves, and shared excerpts from the book *Identical* by Ellen Hopkins, pleading to Librarians to do something.
- C. Corinne Smith: Came to tell the board how much she loves the Libraries and trusts the Librarians to choose materials based on their education, training, and career choice. She went on to emphasize the importance of Libraries as a crucial meeting place that provides important resources to those who otherwise would go without.
- D. Sue Deyoe: Spoke in support of Librarians and all they do.
- E. Kathleen Trump: Spoke about her excitement for library programs and the passion of the Librarians. Questioned the Library Board's inclusion in material procurement as undermining the Librarian's expertise.
- F. Sandra Porter: Spoke about how proud she is of the Libraries, the work they do and the special place they hold in the community.
- G. Kathy Ernst: Talked about early days in support for Trapper Creeks Library, loves what is happening with the Libraries and the healthy community they create.

VIII. UNFINISHED BUSINESS

- A. Borough Presentation – report: The report was well received and plans are to have another report on the Schedule for September.
- B. Positive comments on libraries
- C. Budget Comments: Hugh Leslie mentioned February would be appropriate if the Board had any concerns they would like to address. Went over the FY26 budget that was handed out.

IX. NEW BUSINESS

- A. Board member attendance: Chairperson Knazovich discussed the importance of getting the participation of the members to maintain a quorum.
- B. Discussion on LCAC score cards
- C. Letter to the Assembly: Chad Scott made a motion to write a letter to the Assembly expressing support for the LCAC, thanking them for their efforts to enhance the Library collection, making it a safer and more welcoming place for children and families. Seconded by Mark Spohn. The Motion passed 5-4.

Mary Fischer made a motion asking Chad Scott to draft a letter for consideration a

the August meeting, seconded by Kathy Kysar. Motioned passed.

- D. Master calendar for libraries: Kathy Kysar discussed with staff about the process of improving updates and creating a master calendar. Marty Kincaid suggested providing the calendar or newsletter to the People's Paper and other outlets. Hugh Leslie commented that it was a good idea but had to be fleshed out suggesting to pick it back up in August. The Chairperson agreed to table discussion.
- E. Public welcome in libraries: No discussion was made. Kathy Kysar and Mary Fischer commented that according to the survey it was not a concern.

X. ADVOCACY

- A. None

XI. CORRESPONDENCE

- A. None

XII. MEMBER COMMENTS

- A. Karen Crandall: Commented that if we were to write an article or newsletter update in the Peoples Paper that maybe a drop off could be made to provide copies to the libraries or key central locations for the public.
- B. Mary Fischer: Expressed concerns put on the Library Board by the Assembly and Staff to take on the Herculean task of reviewing 400-600 books a month, without adequate time to read them. She said it is dishonest to have the Library Board review books that instead should be reviewed by a team of five experts, educated and trained to implement state policy.
- C. Kathy Kysar: Stated none of our libraries have pornography in them. She claimed that there are members of the LCAC who do not have library cards, and that there are no agendas in the libraries to promote LGBTQ materials; instead, there is a trend creating more demand for those kinds of books. And that there is no research that shows reading disturbing books causes disturbing behaviors.
- D. Chad Scott: Corrected the false statement earlier in the meeting that Meadow Lakes does not represent District 7 when in fact the vast majority of the community is in District 7. Stated that opposition to inappropriate books is not an attack on libraries, but rather an effort to restore support to libraries. And in referencing the Library Boards Batch Review of proposed Library procurement

material he said, its strange to imagine hundreds of books being deemed innapropriate when, at best, a very small percentage of books may even garner a discussion on their merits and will be dispatched very quickly.

- E. Marty Kincaid: Made comments in support of further promotion of the Libraries and expressed concerns about the dangers of AI and sexually explicit materials for minors.
- F. Mark Spohn: Commented in support of the representation in his district as a member of District 7 on the LCAC board.

XIII. NEXT MEETING

- A. August 12, 2025 Big Lake Library

XIV. ADJOURNMENT

- A. Meeting adjourned at 3:01PM

x Georgia Kincaid
Georgia Kincaid - Chair

x 8/11/2025
Date

ATTEST:

x Sarah Thomas
Sarah Thomas - Staff Support

x 8/12/2025
Date

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**MATANUSKA-SUSITNA BOROUGH
LIBRARY CITIZENS' ADVISORY COMMITTEE**

Chairman—Chad Scott (MBR 7)

Vice Chair—Michelle Dempsey (MBR 2)

MBR1—Nancy Bertels

MBR3—Vacant

MBR4—Vacant

MBR5—Erik Palin

MBR6—Susan Hillman

ALT1—Camilla (Nan) Potts

ALT2—Aaron Malone



MEETING MINUTES
ASSEMBLY CHAMBERS AND LIVE STREAMED
<https://www.youtube.com/user/matsuboroughvideo>
350 EAST DAHLIA AVE, PALMER

REGULAR MEETING

5:00 PM

May 12, 2025

I. CALL TO ORDER

A. Called to order at 5:01 pm

II. ROLL CALL

A. Present – Chad Scott, Michelle Dempsey, Nancy Bertels, Aaron Malone, Susan Hillman, Camilla Potts

B. Absent – Erik Palin

III. AGENDA APPROVAL

A. Agenda approved unanimously

IV. PLEDGE OF ALLEGIANCE

A. Pledge of Allegiance conducted

V. MINUTES OF PRECEDING MEETING

A. April 14, 2025 – Minutes approved unanimously

VI. STAFF REPORTS

A. Hugh Leslie – Recreation & Library Services Manager – Mr. Leslie reminded the committee that the staff report for Maybe Now is in their packet and we're here to help with any questions.

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over

VII. AUDIENCE PARTICIPATION – (2 Minutes Per Person)

- A. Linda Spohn – Ms. Spohn spoke about her opinion on how tax dollars shouldn't be spent.
- B. Mary Robinson – Ms. Robinson spoke about committee attendance and her opinion on community representation.
- C. Kathy Kysar – Ms. Kysar spoke about her opinion on the committee reviewing adult materials.
- D. Jackie Goforth – Ms. Goforth spoke about her opinion on what materials are available in the libraries.
- E. Jeanne Troshynski – Ms. Troshynski spoke about her opinion on citizen's rights.
- F. Karen Lewis – Ms. Lewis spoke about her opinion on the content of the challenged books.

VIII. UNFINISHED BUSINESS

A. Materials Submitted for Reconsideration

- 1. Maybe Now; Colleen Hoover ISBN 1093389052
 - 1 vote for Remove the book from the library (Scott)
 - 3 votes for Leave the book where it is (Dempsey, Bertels, Hillman)
 - 2 votes for Reshelve the book to the adult section (Malone, Potts)
- 2. Verity; Colleen Hoover ISBN 1791392792
- 3. Normal People; Sally Rooney ISBN 1984822179
- 4. The Bluest Eye; Toni Morrison ISBN 0307278441
- 5. What Girls Are Made Of; Elana K. Arnold ISBN 0823445674
- 6. Water for Elephants; Sara Gruen ISBN 1565125606

IX. NEW BUSINESS

A. Materials Submitted for Reconsideration

- 1. Fun Home: A Family Tragicomic; Alison Bechdel ISBN 0618871713
- 2. This Book Is Gay; Juno Dawson ISBN 1492617830
 - Both books will be added to the review list

X. NEXT MEETING

- A. June 9, 2025

XI. MEMBERS, STAFF COMMENTS

- A. Nancy Bertels – Ms. Bertels spoke about the diversity of communities and her opinion on subject materials that should be made available.
- B. Chad Scott – Mr. Scott spoke about his visitation to Wasilla Library and his opinion on keeping adult material away from minors.
- C. Michelle Dempsey – Ms. Dempsey agreed with Mr. Scott and spoke about her opinion on collection procurement with taxpayer money.
- D. Camilla Potts – Ms. Potts spoke about her opinion on responsibilities of the patrons and the librarians.

XII. ADJOURNMENT

- A. Adjourned at 5:41 pm

x Chad Scott
Chad Scott - chair

x 8-11-25
date

Attest:

x Sarah Thomas
Sarah Thomas
Staff Support

x 8/11/25
date

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MATANUSKA-SUSITNA BOROUGH

Edna DeVries, Mayor

PLANNING COMMISSION

Doug Glenn, District 1 – Vice Chair
Richard Allen, District 2
Brendan Carpenter, District 3
Michael Collins, District 4
Linn McCabe, District 5
VACANT, District 6
Curt Scoggin, District 7



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT

Alex Strawn, Planning & Land Use Director
Jason Ortiz, Planning & Land Use Deputy Director
Wade Long, Development Services Manager
Fred Wagner, Platting Officer
Lacie Olivieri, Planning Clerk

*Assembly Chambers of the
Dorothy Swanda Jones Building
350 E. Dahlia Avenue, Palmer*

PLANNING COMMISSION MEETING MINUTES August 4, 2025

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

The Matanuska-Susitna Borough Planning Commission's regular meeting was held on August 4, 2025, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. Vice-Chair Doug Glenn called the meeting to order at 6:00 p.m.

Present: – Commissioner Doug Glenn
Commissioner Curt Scoggin
Commissioner Linn McCabe
Commissioner Michael Collins
Commissioner Brendan Carpenter

Absent/Excused: Commissioner Richard Allen

Staff Present: 4 – Mr. Alex Strawn, Planning and Land Use Department Director
Mr. Wade Long, Development Services Manager
Ms. Lacie Olivieri, Planning Department Admin
Ms. Erin Ashmore, Assistant Borough Attorney

II. APPROVAL OF AGENDA

Vice-Chair Glenn inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner McCabe.

IV. CONSENT AGENDA

A. MINUTES: Regular Meeting Minutes – July 21, 2025

B. INTRODUCTION FOR PUBLIC HEARING QUASI-JUDICIAL MATTERS
(There were no introductions for public hearing quasi-judicial matters.)

C. INTRODUCTION FOR PUBLIC HEARING LEGISLATIVE MATTERS
Resolution 25-14 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Amending MSB 17.23 Port Mackenzie Special Use District To Repeal MSB 17.23.150 Development Permit Required And Associated Standards. Public Hearing: August 18, 2025; (Staff: Alex Strawn, Planning And Land Use Director)

Vice-Chair Glenn read the Consent Agenda into the record.

GENERAL CONSENT: The Consent Agenda was approved without objection.

V. **COMMITTEE REPORTS**
(There were no committee reports.)

VI. **AGENCY/STAFF REPORTS**
(There were no Agency/Staff Reports)

VII. **LAND USE CLASSIFICATIONS**
(There were no land use classifications.)

VIII. **AUDIENCE PARTICIPATION** (Three minutes per person.)

David Palmer - Cash Creek Subdivision

There being no persons to be heard, Audience Participation was closed without objection.

IX. **PUBLIC HEARING QUASI-JUDICIAL MATTERS**

X. **PUBLIC HEARING LEGISLATIVE MATTERS**

Resolution 25-10 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Amending MSB 17.02 – Mandatory Land Use Permits, MSB 17.55 – Setback And Screening Easements, MSB 17.65 – Variances, and MSB 17.125 – Definitions (Staff: Alex Strawn, Planning And Land Use Director)

Vice-Chair Glenn read the resolution title into the record.

Staff, Mr. Alex Strawn, presented his staff report.

Vice-Chair Glenn inquired if commissioners had any questions for staff.

Discussion ensued.

Vice-Chair Glenn opened the public hearing.

The following persons spoke regarding Resolution 25-10:

Esther Huddleston – Opposed.

Jessica Speed – In support.

Margret Stern – In support.

Rod Hanson – On behalf of North Lakes Community Council.

Karel LaWalter – Opposed.

Jean Holt – In support of some parts of the ordinance.

Patti Fisher – Opposed to allowing new construction closer than 75 feet.

Steven Edwards – On behalf of Meadow Lakes Community Council, as well as personal comments.

Colleen Vauge - In support of some parts of the ordinance.

There being no other persons to be heard, Vice-Chair Glenn closed the public hearing, and the discussion moved to the Planning Commission.

MOTION: Commissioner McCabe moved Planning Commission Resolution 25-10.
The motion was seconded by Commissioner Scoggin.

Discussion ensued.

Commissioner McCabe called the question.

Vice-Chair Glenn inquired if there was any objection to calling the question.

VOTE: The main motion failed unanimously.

MOTION: Commissioner McCabe moved to write a resolution to tell the Assembly that there are a lot of things in the ordinance that they agree with, but there are also parts of it that need more consideration and revisions.

Commissioner McCabe moved an amendment to ask the assembly to establish a new task force to review the ordinance and make necessary changes.

The motion was seconded by Commissioner Scoggin

VOTE: The motion passed unanimously as amended.

XI. CORRESPONDENCE AND INFORMATION

(Correspondence and information were presented, and no comments were noted)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

XIV. COMMISSION BUSINESS

A. Elections

Vice-Chair Doug Glenn nominated Commissioner Allen for Chair.
The nomination was seconded by Commissioner Carpenter.

VOTE: The nomination passed unanimously

B. Upcoming Planning Commission Agenda Items (*Staff: Alex Strawn*) (*Commission Business was presented, and no comments were noted.*)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Scoggin: That was a little bit messy, but it's better than pushing it forward. I think we got hung up there a little bit but I would rather stop then just push something forward to get it off of our plate. I think we did the right thing on the Waterbody Setback

Commissioner McCabe: I agree with Commissioner Scoggin that it was messy, and it was necessary. And I thank you Mr. Strawn for all of your effort in that Waterbody Setback committee and I hope that if there is another group assembled you will help them jump over all of the hurdles that they encounter.

Commissioner Carpenter: I would agree. I am kinda glad that we had the audience participation that we did. They gave a lot of good feedback I think. And helped us through it. As messy as it was, I think it is like walking through a swamp, sometimes you gotta do it. And we made it through on the other side and I think it will be okay. I am kinda happy with what happened tonight.

Commissioner Collins: Thank you. I agree, You know sometimes we've got to get our hands a little dirty and not just read through things and pass things along. You know the public participation, the comments, the letters being submitted, the borough committees coming together and putting time and effort into this. Mr. Strawn thank you for everything you have done for this as well as guiding us through this process here. I think theres a lot of things that were uncovered and more detail is needed. I greatly appreciate everyones efforts with this and the transparency of looking for guidance because we definantly don't want to put something forward that is going to cause duress later or issues later that we can't undo so lets be as transparent and as efficient as possible as this board. I am proud to be a part of this. More work is needed.

Wade Long: Thank you, I just want to commend the Waterbody Setback advisory Board and Director Strawn and Ms. Olivieri for their volunteer efforts of professionals and community engagement. They dedicated lots of time for many months. It's commendable. It's inspiring. At the same time, with these legislative matters I would just remind the community and the Commission members here that it's an open door of communication throughout the whole process, so the community

members are never restricted with contacting commissioners about their ideas or their concerns so that there is this ongoing dialog. So that it can come to the Commission and be some sort of hashed out discussion, which is really important in a democracy for sure. But maybe a lot of questions and Ideas can already be answered along the way. Just like for the Resolution that is about to be prepared for the Assembly there is going to be this open communication with the director and his staff to get it lined out to present to the Assembly. Even for the next Commission meeting when we have a public hearing on 25-14. Hopefully, along the way, the community and commissioners have this open dialogue so that it can be more streamlined and there's no surprises. There will probably always be an opportunity to hash things out, which is very meaningful, but it should be welcome. It is very different than Quasi-Judicial matters where you are determining a permit and don't want to show bias or anything but Legislative affairs are really like a telephone conversation that should go on until there is a meeting of the minds. I would just welcome that. It has been inspiring to be a part of the process and witness this and especially for the Waterbody Setback work.

Commissioner Glenn: I appreciate all of your work Alex. This is a ton of work, I know that. And just getting this thing together is mind boggling. We have been on this for two years at least now, since I have been here. We will get it, and it is important that we get all of the sharp edges taken off of this thing and make it look right and make it work for the people because that's what this needs to do. There is definitely some stuff missing in this paper and we will get this squared away. I'd like to thank Lacie for keeping keeping me squared away here. Which is difficult, as my wife would tell you. I appreciate all of the staff.

XVI. ADJOURNMENT

The regular meeting adjourned at 7:43 p.m.



RICHARD ALLEN
Planning Commission Chair

ATTEST:



LACIE OLIVIERI
Planning Commission Clerk

Minutes approved:

8/18/25

**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD MINUTES**

**REGULAR MEETING
July 17, 2025**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on July 17, 2025, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Chair Traxler called the Meeting to order at 1:01 p.m.

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AUG 11 2025

CLERKS OFFICE

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Chris Chiavetta, District Seat #1
Mr. Michael Liebing, District Seat #2
Mr. Michael Gillson, District Seat #3
Ms. Amanda Salmon, District Seat #4
Ms. Michelle Traxler, District Seat #5
Ms. Sandra Kreger, District Seat #6
Mr. Sidney Bertz, District Seat #7

Platting Board members absent and excused were:

Ms. Karla McBride, Alternate A
Mr. Robert Hallford, Alternate B

Platting Board members absent were:

Staff in attendance:

Mr. Alex Strawn, Planning Director
Ms. Kayla Smith, Platting Board Clerk
Mr. Matthew Goddard, Platting Technician
Mr. Chris Curlin, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting Member Bertz led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Traxler inquired if there were any changes to the agenda.

MOTION: Platting Member Liebing made motion to approve the Agenda. Platting Member Kreger seconded.

VOTE: The Agenda was approved unanimously.

2. APPROVAL OF MINUTES

- July 3, 2025.

MOTION: Platting Member Kreger made motion to approve July 3, 2025 Minutes. Platting Member Liebing seconded.

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VOTE: The Minutes were approved unanimously.

3. AUDIENCE PARTICIPATION & PRESENTATIONS

PERSONS TO BE HEARD (Three minutes per person for items not scheduled for public hearing)

(None)

4. UNFINISHED BUSINESS

A. **COOPER WOODS PHASE II LOT 16B BLOCK 1:** The request is to vacate a portion (2.23' by 32.44') of R.O.W, on Lot 16A, Cooper Woods PH II Lots 16A, Block 1 & 8A, Block 2, (Plat #2022-134), (Tax ID 8334B01L016A), to be known as Cooper Woods PH.II Lot 16B, Block 1. The property is located directly south of E. Gemini Lane and directly west of N. Cavanaugh Circle; within the NE ¼ Section 09, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the North Lakes Community Council and in Assembly District #6. **This case was continued from the June 5, 2025 meeting.** (Petitioner/Owner: Marylu Lavine, Staff: Chris Curlin, Case #2025-051)

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 102 public hearing notices were mailed out on May 13, 2025.

Staff gave an overview of the case:

- Staff recommends denial or approval based on Platting Board determination.

Platting Members Chiavetta, Salmon, and Kreger had questions for staff.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative Craig Hanson chose not to speak.

Chair Traxler opened the public hearing for public testimony.

There being no one else to be heard Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative spoke.

Platting Member Chiavetta and Liebing had questions for the petitioner's representative.

Discussion ensued.

Petitioner Marylu Lavine spoke.

Discussion ensued.

Deputy Borough Attorney John Aschenbrenner spoke.

MOTION: Platting Member Liebinger made a motion to approve the preliminary plat of Cooper Woods Phase II Lot 16B Block 1. Platting Member Salmon seconded the motion.

Discussion ensued.

VOTE: The motion passed with Platting Members Chiavetta, Traxler, and Kreger in opposition.

5. RECONSIDERATIONS/APPEALS

(None)

6. PUBLIC HEARINGS

B. DAVIDSON PUE VAC: The request is to eliminate the 50-foot Public Use Easement on the southern boundary of Tax Parcel B3 (Tax ID#18N01E15B003). The property is located south of E. Tex-al Drive, east of N. Engstrom Road, north of E. Wolf Creek Road and directly north of N. Crested Butte Drive.; within the NW & NE ¼ Section 15, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the Fishhook Community Council and in Assembly District #1. *(Petitioner/Owner: Harry Davidson, Staff: Chris Curlin, Case #2025-072)*

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Kayla Smith provided the mailing report:

- Stating that 123 public hearing notices were mailed out on June 25, 2025.

Staff gave an overview of the case:

- Staff recommends approval or denial based on Boards determination.

Platting Members Chiavetta and Salmon had questions for staff.

Deputy Borough Attorney John Aschenbrenner spoke.

Discussion ensued.

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative, Tim Carmen spoke.

Discussion ensued.

Deputy Borough Attorney John Aschenbrenner spoke.

Chair Traxler opened the public hearing for public testimony.

There being no one to be heard Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative spoke.

The petitioner John Davidson spoke.

Deputy Borough Attorney John Aschenbrenner spoke.

The petitioner Harry Davidson spoke.

MOTION: Platting Member Liebing made a motion to approve the preliminary plat and vacation of Davidson PUE VAC. Platting Member Salmon seconded the motion.

Discussion ensued.

MOTION: Platting Member Salmon made motion to table indefinitely, there was not a second.

VOTE: The Motion fails.

Platting Member Liebing called to question.

VOTE: The Main Motion fails with Platting Members Salmon and Bertz in favor.

7. ITEMS OF BUSINESS & MISCELLANEOUS
(None)

8. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory *(if needed)*

B. Upcoming Platting Board Agenda Items

Planning Director, Alex Strawn informed the board that the presentation is still being worked on. Platting Clerk Kayla Smith informed the board of upcoming items:

- There are 7 cases scheduled for August 7, 2025 Platting Board.

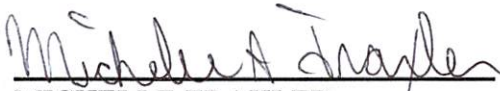
- Terra Fina MSP
- Utopia View II
- Smith
- Hatcher Creek Estates
- The Arches
- Steam ROW
- Lunker Estates

9. BOARD COMMENTS.

- Platting Member Liebing – No comment
- Platting Member Bertz – No comment
- Platting Member Kreger – No comment
- Platting Member Traxler – No comment
- Platting Member Gillson – No comment
- Platting Member Chiavetta – No comment
- Platting Member Salmon – No comment

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Traxler adjourned the meeting at 2:37 PM.


MICHELLE TRAXLER
Platting Board Chair

ATTEST:


KAYLA SMITH
Platting Board Clerk

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AUG 14 2025

CLERKS OFFICE

South Lakes Community Council (SLCC)

Member Meeting Minutes

Meeting 08/04/2025

Location: 7550 E Palmer Wasilla Hwy Palmer, AK 99645

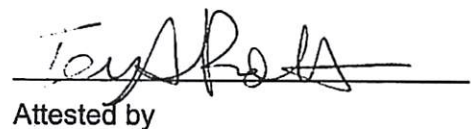
Time: 7pm

- A. Call to Order at 7:00 pm
- B. Roll Call
 - a. Chair - Susanna Biederman - present
 - b. Vice-Chair - Dan Kennedy - present
 - c. Secretary - Terry Roth - not present, excused
 - d. Member-At-Large - Lance Nielsen - present
 - e. Member-At-Large - Lynn Hallford - not present, excused
- C. Approval of Minutes from June 2, 2025 Meeting
 - a. Vice-Chair Dan Kennedy made a motion to approve
 - b. Member Nancy Schramm seconded the motion to approve
 - c. Motion approved
- D. Treasurer's Report
- E. Open Board Positions
 - a. Treasurer
 - b. Two volunteers presented themselves for the treasurer position. A vote will take place at the September meeting.
- F. Community Non-Profit Spotlight - Beacon Hill - Dawn Paulsen
- G. Borough Spotlight - Waterbody Setback Information
- H. Community Needs or Community Projects
- I. Public Comments
- J. Adjournment at 7:44pm


Signed by

Susanna Biederman, Chair

8-12-25
Date


Attested by

Terry Roth, Secretary

8-13-25
Date

CONTACT: Email - southlakescc@gmail.com
Council

Facebook Group - South Lakes Community



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AUG 19 2025

CLERKS OFFICE



Meeting Minutes

May 1, 2025 7:00pm

Upper Susitna Senior & Community Center

Establish Quorum – Ned Sparks, Bryan Kirby, Jessi Leach & Sheena Fort.

- I. Call Meeting to Order – 7:07pm
- II. Pledge of Allegiance
- III. Approval of Meeting Agenda
 - a. Motion by: Jessi Leach
 - b. 2nd by: Sheena Fort
- IV. Approval of Meeting Minutes
 - a. Motion by: Bryan Kirby
 - b. 2nd by: Jessi Leach
- V. Treasurer's Report
 - a. Checking Account – \$20,056.34
 - b. Savings Account – \$4,208.012
- VI. Persons to be Heard (suggested 3 minutes each)
 - a. N/A
- VII. Correspondence-
 - a. N/A

Chell. An h
0807-2025
R. Sparks
Aug 7/25

VIII. Committee and Governmental Reports

a. Road Service Area (15 & 29) RSA15 Chairman, Dj McBride gave a road update: The next RSA15 meeting will be held at Sheep Creek Lodge June 9th @ 630pm. Construction on Hidden Hills road will start at the end of May. Hidden Hills road will be closed for about five days starting the 29th to install the new fish passage pipe.

b. Borough, Assembly- N/A

c. State- N/A

d. Fire District- Talkeetna Fire chief Eric Chappel update : The Fire Department is looking for volunteers. They were donated a '90s model tender tanker and a recently bought a new F50 brush truck.



Susitna

Community Council

IX. Old Business-

- a. Food Committee- N/A
- b. Trooper Station- N/A

X. New Business-

- a.

Board Comment: N/A

XII. Adjournment- 7:21pm

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AUG 20 2025

CLERKS OFFICE

Matanuska Susitna Borough
Trapper Creek RSA #30
November 6, 2024

Call to Order The meeting was called to order at 5:38 pm by Donna Massay. A board quorum was present with Donna Massay, and Dave Ritenburgh. Borough Staff present included Chad Fry, Dustin Spidal, Sky Ledoux, and Wade Lyndaker. Public attendees were Steve Strong, Rick Blackwell, and Gerald Soares.

Agenda The agenda was approved.

Minutes The minutes from November 29, 2023 and July 17, 2024 were approved as written.

Staff Reports New RMS Wade Lyndaker was introduced. Wade will be responsible for the four northern RSA's: Willow, Caswell, Talkeetna, and Trapper Creek. RMS Sky Ledoux gave an end of season report on Bradley, and Oilwell. The Bradley lift is complete. Oilwell will be completed in the spring with additional grading. The bridge approaches and Bradley transition area will be done in the spring, funds allowing.

Old Business

Bradley Bridge. Dustin updated on the money allocated from PD&E funds. The allocation is over \$1 million for the new bridge. This is not RSA tax money.

Signage. Wade will be checking on the Adventure and Jewel Hillstrom street signs.

Pull out signs and parking info. Dustin reported on the new in house sign shop coming online soon. Wade and Conrad coordinate on necessary signs.

Brushing: Donna pointed the need for brushing around signs, intersections, guardrails, bridges, and other areas requiring hand brushing. The entire RSA should be brushed by the end of the current contract year.

Dirtworks: Dirtworks did not complete their project. Dustin reported they will be back in the early summer to restore road width that was spread during the removal of the failed topping application. Proper culvert depth will also be addressed.

Bradley Road Improvement: The project is complete. Sky reported the RSA got 325 feet of road lift for under \$15,000. Donna thanked Steve Strong for his participation in identifying and assisting in this project.

Persons To Be Heard

Steve Strong gave a brief history of the rating on the Bradley Bridge and questioned the problem with plowing across the bridge. Dustin will check to see if the RSA improvements of the bridge a few years ago increased the weight rating by the State inspectors.

New Business

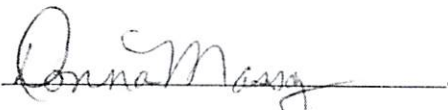
Oilwell Mile 11.68 to Kroto Creek. The Borough road crew replaced the damaged 1/2 of the culvert at Mile 12.1.

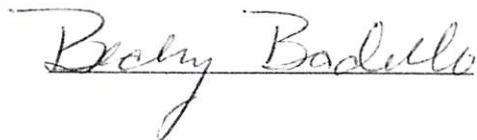
RIP List. Dustin reported the RSA had \$00 funds for the 2025 RIP allocation. The board asked that the lift at Mile 3 Oilwell be the top priority on the RIP. This project would complete the goal of repairing all known soft spot on school bus routes.

Chad Fry gave a brief update on upcoming changes with the implementation of the new contract. The contract will go out to bid in late winter. The cost is unknown. Donna expressed budget concerns and asked for clarification about the Davis Bacon monetary trigger point for Public Construction. Chad stated that the \$25,000 trigger point is cumulative.

Correspondence and Information
None

Adjournment at 7:40 pm.


Donna Massay, Acting Secretary



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AUG 20 2025

CLERKS OFFICE

Matanuska Susitna Borough
Trapper Creek RSA #30
Trapper Creek Community Center or Teams
February 26, 2025

Call to Order The meeting was called to order at 5:30 pm by Donna Massay. A board quorum was present with Donna Massay, and Becky Badillo. Borough Staff present: Chad Fry, Dustin Spidal, and Wade Lyndaker. Public attendees: Gerald Soares, Ricky Blackwell, Ryan Berry, Victor Badillo.

Donna Massay introduced and welcomed new board member Becky Badillo.

Agenda The agenda was approved as written

Minutes The minutes from November 6, 2024 were approved as written.

Staff Reports

Chad Fry reviewed the highlights of the proposed new contract and gave an outline of the RSA financial position. Audit money will be used to restore the RSA Fund balance that has been reduced to cover fixed expenses in the current fiscal year. The need for the mil rate to cover the RSA operating budget was discussed. The cost of the upcoming maintenance contract is a cause for concern. More will be known when the bids are opened.

Dustin Spidal updated on the Bradley Bridge replacement, reviewing funds allocated from Borough wide PD&E funds.

Wade Lyndaker reported on current road conditions and the ongoing recovery from the snow/ice storm. Hopefully the transition on Bradley and additional material added to the bridge approaches on Oilwell can be done in the spring from year end funds.

Persons To Be Heard

Gerald Soares presented an handout outlining the work completed on Shulin Lake Trail by local property owners. He requested that the RSA consider allocating \$10,000 per year for gravel to be used for maintenance and improving Shulin Lake Trail. Donna mentioned the current RSA lack of funds in addition to other problems specific to Shulin Lake Trail. Dustin reiterated the road responsibilities of the Homeowners Association. Donna referred to the July 27, 2023, email from Eric Phillips, Community Development Director, to Mr. Soares, stating MSB records show that Shulin Lake Trail is not a MSB ROW. Also, areas of the existing access is significantly outside the ROW. Donna gave a brief history of contact from a property owner to the MSB strongly objecting to any access improvements on his property.

Old Business

Bradley Bridge. Dustin updated on the money allocated from PD&E funds. The allocation is over \$1 million for the new bridge. This is not RSA tax money.

Signage. The new MSB in house sign shop should be operating in the near future. Wade will coordinate on replacement signs Jewel Hillstrom and Adventure.

Dirtworks: Dustin updated. Dirtworks was paid \$6500 for additional work. They will be back in the early summer to add topping and restore road width that was spread during the removal of the failed topping application. Proper culvert depth will also be addressed.

Brushing. The entire RSA should be done in the spring. Donna again pointed out previous lack of brushing around signs, mile post markers and bridge approaches.

Board elections. Primary: Donna Massay. Secretary: Becky Badillo. Becky will also be the secondary representative to the LRSAB.

Meeting dates. May 14, August 13, November 12, 2025, and February 11, 2026

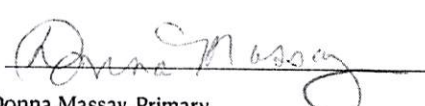
RSA Mandatory 5 member board ordinance. The board voted to oppose this ordinance.

Correspondence and Information

Donna asked Chad to review his research on the RSA plowing the Mile 118 and 120 parking lots associated with the Trapper Glenn Subdivision. Trapper Glenn voted themselves into the RSA based on a commitment That the MSB would maintain the two parking lots. Donna mentioned this was a piece of RSA 30 history she was unaware of.

Adjournment at 7:29 pm.


Becky Badillo, Secretary


Donna Massay, Primary

Matanuska Susitna Borough
Trapper Creek RSA #30
Trapper Creek Community Center or Teams
July 2, 2025

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AUG 21 2025
CLERKS OFFICE

Call to Order The meeting was called to order at 5:17 pm by Donna Massay. A board quorum was present with Donna Massay, and Becky Badillo. Borough Staff present: Dustin Spidal, Operations Branch Manager. Also present were Bill Stearns and Dawn Harris from D&S Road Services, Brad Roberts, Patty Gallegos, Dan Gallegos, and Gerald Soares.

Agenda The agenda was approved as written

Minutes The minutes from February 26, 2025 were approved as written.

Staff Reports

Dustin Spidal updated on the Bradley Bridge replacement. Field Survey should occur soon. Donna asked that the crew be aware of the winter glaciating caused by a spring on the far end of the bridge and the successful drainage work currently in place. This work is being done with MSB area wide funds, not RSA funds. Dirtworks should finish the Oilwell/Devonshire project by July 30, 2025. Dustin also reported the MSB sign shop was up and running. Donna and Wade should work on the parking area signs.

Contractor Reports

Donna introduced Bill Stearns and Dawn Harris Of D&S Road Services, the new contractor for RSA 30, effective July 1, 2025. Bill reported the equipment will be staged at his location on Petersville Road. Dawn reported that brushing should begin shortly after July 15.

Board Member Reports

Donna reported on an interaction regarding the unmaintained portion of Trail Ridge. Dustin Spidal assisted in answering the concern.

Persons to be Heard

Patricia Gallego had questions about how the budget worked, and where she could access minutes. Dustin discussed both questions.

Gerald Soares reported a meeting had been held with the Borough Mayor regarding Peter's Creek Subdivision withdrawing from the RSA. Mayor DeVries outlined the process. Discussion followed. Patricia Gallegos outlined a financial agreement that had worked on the upper hillside in Anchorage. Dustin explained that Anchorage, as a first class municipality, had different powers, than the second class Mat Su Borough. Donna again mentioned that Shulin Lake Trail is State of Alaska ROW.

Old Business

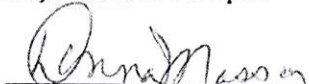
Refer to Dustin Spidal's staff report above.

New Business

The RSA maintenance contract with Spain ended June 30, 2025. D&S Road Services assumed the contract on July 1, 2025. This will be the first year for RSA 30 using the new contract format.

Thought needs to be given to the upcoming RIP draft for input at the August meeting.

Adjournment 6:54 pm.


Donna Massay, Primary & Acting Secretary

Date: 8-20-25


Jason Kresge

Date: 8/20/25

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

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AUG 18 2025
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BOARD OF SUPERVISORS

Cindy Michaelson, Chair
Randy Newcomb, Vice Chair
Cathi Kramer
Dennis Vau Dell

DISTRICT CHIEF

Tawyna Hightower

Minutes

Joint Fire Service Board Meeting: West Lakes/Central
Monday, May 12, 2025 at 6:00 p.m.
Public Safety Building, West Lakes Fire Station 7-3

I. CALL TO ORDER.

The meeting of the West Lakes Fire Service and Central Mat-Su Fire Service Area Board of Supervisors was called to order at 6:00 pm by Cindy Michaelson on May 12, 2025 at West Lakes Fire, 10073 West Parks Hwy, Wasilla.

II. PLEDGE OF ALLEGIANCE

"Pledge of Allegiance" led by Cindy Michaelson

III. ROLL CALL AND DETERMINATION OF QUORUM

Board members establish quorum:

a. *West Lakes Fire Service Area Board of Supervisors*

Chair: Cindy Michaelson present, **Vice-Chair:** Randy Newcomb present, **Members:** Cathi Kramer and Dennis Vau Dell

Present from West Lakes Fire Department

Tawnya Hightower, Chief

Mary Hauge, Admin Assistant

Cm
ocr

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

b. ***Central Mat-Su Fire Department Board of Supervisors***

Craig Robinson, Luke Szipsky and James Steele by video call

Present from Central Mat-Su Fire Department

Michael Keenan, Chief

Also Present: Ken Barkley, Director of Emergency Services and Brain Davis, Deputy Director of Fire

IV. **APPROVAL OF AGENDA**

MOTION: Cathi Kramer moved to approve the agenda

Randy Newcomb – 2nd the motion

VOTE: Motion passed unanimously

V. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**

a. West Lakes (April 14, 2025)

MOTION: Cathi Kramer moved to approve the minutes as corrected

Randy Newcomb – 2nd the motion

VOTE: Motion passed unanimously

APPROVAL OF MINUTES FROM PREVIOUS MEETING

b. Central (April 14, 2025)

MOTION: Lucas Szipsky moved to approve the minutes

Craig Robinson – 2nd the motion

VOTE: Motion passed unanimously

VI. **CHIEF'S REPORT**

A. West Lakes Chief's Report - Tawnya Hightower

a. Call Report for April

APRIL 60 Calls

	MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires		28	46.67%
Rescue & Emergency Medical Service		13	21.67%
Hazardous Condition (No Fire)		3	5%
Service Call		5	8.33%
Good Intent Call		7	11.67%
False Alarm & False Call		4	6.67%
	TOTAL	60	100%

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

- YTD calls 337
- 7 Structure Fires (9 including motorhomes used as a fixed residence)
3 WLFD and 2 CMSFD, 1 Palmer and 1 Houston auto-aid responses.
- b. Budget Update/Mill Rate Reduction**
 - On the agenda is the Budget and Mill Rate Reduction
 - The Manager's Proposed MILL Rate is 1.946 for WLFSA
- c. Status Report on Equipment**
 - Pumper Tender Final Inspection is June 8th -13th. This Pumper replaces Pumper Tender-81
 - Pumper Tender-81 will go to Station 8-2 as a secondary tender and a training tender.
- d. Status of Station 7-9**
 - The purchase of Station 79 update is in the CIP for areawide. The assessed value was \$590,000 and that would be paid over two years. FY26 \$300,000 and FY27 \$290,000. The budget has not been approved yet.
- e. May 3rd Wildfire Preparedness Event/May 10th Chipping Event**
 - May 3rd Wildfire Preparedness Day event we had less than 300 people which was half of what we had last year. The gun show was going on and a few other things were happening.
 - This is our 4th year doing this. Next year we are planning to add a few more classes to get more participation.
 - Forestry was here, CERT, Hand-only-CPR (EMS), Meadow Lakes Community Council, Alaska Safety and Barbecue Babes food truck.

TRAINING:

- Rescue class finished
- FF2 class is going on
- Rescue Class: West Lakes, Willow and Central personnel with Butte joining in the Rope Rescue portion
- Fire Chief class continues for May, West Lakes, Talkeetna, and Willow personnel.
- Fire Attack and Forcible Entry
- Natural Gas Emergencies
- Forestry Pack Test & Shelter Deployment
- May is the Sitz Burn which we posted on our Facebook page. That was a prescribed burn and a partnership with Forestry. CMSF took advantage of that training, and it was a good de-fueling in that area

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

RECRUITMENT

- We have been actively recruiting for the last month
- We went to Houston High School
- Meadow Lakes Elementary Career Night and talked to parents
- Spring Home Show
- We rely heavily on social media
- Flyers

CHIEFS REPORT

B. Central Chief's Report – Michael Keenan

a. Call Report for April

- 196 Calls
- Total Structure Fires – 9
- Mobile Home – 1
- RV – 1
- Vehicle Fires -3
- Wildland Fires – 7
- Rescue – 85 with 70 being medic assists
- Several of our structure fires started outside the building and burned in
- Several close calls with occupants being able to escape
- We have focused our fire prevention messaging on these types of fires

b. Budget Update/Mill Reduction

- The current budget is looking good
- Still watching OT till the end of June
- Next fiscal year's operating budget is still before the assembly
- BC positions are still in the proposed budget
- No changes to the CIP
- Waiting to see the operating budget once approved

c. Status Report on Equipment

- Both Spartan Engines are in service and operate well. Both trucks have operated on multiple fires.
- Tactical Tender delivery has been delayed for two more months

d. Upcoming Events

CMSF Wildland Fire Preparedness Day is Saturday, May 17 from 12-3pm

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

COMMUNITY RISK REDUCTION

- Meeting with local group that supports Veterans
- Station 65 tour - 80 people
- Youth Fire Setter Meeting with local Partners (Troopers, WPD, DJJ, Forestry, Butte Fire, Pamer, Fire, Lakes Fire and Central Fire)
- Shoots and Ladder Basketball game - 300 people
- Station 61 Tour - 7 people
- Justin Hansen's Birthday would have been 5/16, stopped in to see his nieces and sister-in-law at Iditarod Elementary
- Northern Lights Adventure Club - 30 people
- Williwaw Subdivision Easter event was attended with Forestry - 80 people
- Creekside Plaza Easter/Spring Event - 800 people
- Station 61 Tour Good Shepard Lutheran - 35 people
- The Home Show was for two full days - 400 plus people
- Two walk-in station tours at 51- 5 people
- Installed 6 smoke alarms
- Made 10 address signs

Staffing update

- New Firefighter – Cody Conway was a Willow Firefighter, he is assigned to B-shift and started last week
- Administrative Assistant – Maria Worrel starts May 19th
- A new group of 9 Basic Firefighters start this week, we had 4 return Firefighters that went through the training.

New Station 5-2 Property

- Working with project management on starting the design phase
- We have enough funding for design, land survey and clearing, well development, and other site preparations.

Training Campus Projects

- The hydrant and ditch line repair bid has been awarded. The Contractor is awaiting road weight limit restrictions to be lifted to mobilize equipment.
- Design of the technical rescue area continues. We may have to wait till the next building season for construction.

Annex Roof Project

- This project is being advertised for permanent repairs

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

Training

- Wildland prep training from April into May. Sitz road field burns with West Lakes and Forestry. We appreciated the invite to that.
- Live annual fire training (structural) all of May

VII. UNFINISHED BUSINESS

A. Mill Rate Reduction for discussion

- Cindy Michaelson mentioned some are concerned because they keep raising our property values and keep reducing our Mill rate.
- It was suggested that the BOS get together with other Fire Departments and write a letter to the borough to be sure our Fire Departments are properly funded.
- Director Barkley stated that the calls he receives for the budget are to lower the Mill rate.
- James Steel suggested putting it on a fall meeting schedule and starting some discussion regarding what we need to project into our budget. We need to get together and look at how we budget our future. The fall meeting would be a good time to review it. Setting it up separately and involving some of the other borough fire service areas also. This is something that will impact all of us. Definitely need to have Director Barkley and Deputy Director Davis there to give us any updates from administration. We need to come up with a long-term fix.
- James Steel would like a copy of the individual budgets. FY26 proposed budget doesn't break it down by department, it combines amounts but not individual departments.
- Director Barkley said he will look into that

A. Annexation to Fire Service area

- Annex in these properties to the West Lakes Fire Service Area:
 - Daniel Hall owns 1 property
 - Ficklin Properties owns 5 properties
 - They are going through the borough clerk when they get there signatures, and the petition it goes back to the clerk. And they will contact us, and I'll give it to the board.
 - It does extend some contiguous property that are in the fire service area, down W. Susitna Parkway.
 - Not a housing development
 - There are structures on the 3 small properties

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

VIII. NEW BUSINESS

- Chief Hightower stated that CMSFD has an engine that their board has offered to different fire service areas. WLFS is an interested party. It is a 2009, 4WD, 750-gallon, 1500 GPM, CAFS Pierce engine that was formally known as Engine 66. It is fully stocked, generator on board, light tower, ladders, compartmentalized so you could make it a rescue, there is a Hertz tool on it, a nice truck.
- This is a good opportunity for us to get a reliable engine in our area. The proposed place would be here at Station 7-3. Truck 7-3 is run as an engine and a ladder truck, this truck would be lighter and in the future we could place the truck closer to target hazards. New apparatus costs 1.2 million dollars at least and purchasing one would be 3 years out.
- This is something I wanted to bring up to the boards. I also wanted to thank Chief Keenan and Central BOS for making those type of purchases available to other fire service areas. Other departments sent in their interest and Deputy Director Davis thought it would be a good match for us.
- Board members had concerns about the cost. Whether it would be used for Wildlands or multiple attacks. Also, if we have a truck we could replace this with.
- Chief Hightower stated that this truck is not a replacement but an addition. This is a good truck and reliable. It would be more of a rescue vehicle for us. We don't have an engine here at 7-3.
- Chief Keenan stated that it would stand up to Wildland fires. It has 2 pumps on it, a main pump and roll pump, it is set up for Wildland. It is ready for pickup now. Just to clarify this is an in-service engine right now, it's in great shape and should be used. It's not getting used right now, it has 15,000 miles on it. Price is \$200,000

MOTION TO PURCHASE THE TRUCK FROM CMSFD

Randy Newcomb moves that West Lakes purchase this truck

Cathi Kramer 2nd the motion

VOTE: Motion passed unanimously

IX. PERSONS TO BE HEARD

- Vau Dell: On the incident report, has the Fire Marshal determined the cause of those fires?
- Chief Hightower:
 - One was a burn barrel that burned the outside of the building.
 - One was improper heating use.

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

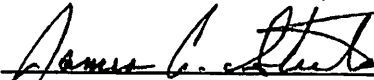
- One was possible smoking material.
- We investigate every fire. Our Fire Officers are trained to investigate the fires. If we need help we call on Central they have a Fire Marshal or the State of Alaska.

X. ADJOURNMENT MOTION

Cathi Kramer 1st motion to adjourn

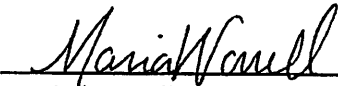
Randy Newcomb 2nd the motion to adjourn

VOTE: Motion passed unanimously. Meeting adjourned at 6:45 pm



~~Dave Eller, Chair, Central Mat-Su FSA B.O.S.~~

ATTEST:



Maria Worrell – Administrative Assistant

Minutes approved on 08-11-2025

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

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BOARD OF SUPERVISORS

Cindy Michaelson, Chair
Randy Newcomb, Vice Chair
Cathi Kramer
Dennis Vau Dell

DISTRICT CHIEF

Tawnya Hightower

Minutes

Regular Meeting
Monday, July 14, 2025 at 6:00 p.m.
Public Safety Building, West Lakes Fire, Station 7-3

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at 6:00 PM by Cindy Michaelson on June 14, 2025

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance

III. ROLL CALL AND DETERMINATION OF QUORUM

Board members establish quorum:

West Lakes Fire Service Area Board of Supervisors

Chair: Cindy Michaelson present, **Vice-Chair:** Randy Newcomb present, **Members:** Dennis Vau Dell present and Cathi Kramer absent

Present from West Lakes Fire Department

Tawnya Hightower, Fire Chief
Mary Hauge, Administrative Assistant

Also Present: Ken Barkley, Director of Emergency Services

CW
over

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

IV. APPROVAL OF AGENDA

MOTION: Randy Newcomb moved to approve the agenda

Dennis Vau Dell 2nd the motion

VOTE: Motion passed unanimously

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Randy Newcomb moved to approve the minutes as corrected

VOTE: Motion passed unanimously

VI. ANNOUNCEMENTS

None

VII. CHIEF'S REPORT

Chief's Report – Tawnya Hightower – WLFSA

JUNE Calls 57

Public					Good Intent	Total
FIRE	Rescue	Service	Alarms	Haz-Mat		
16	16	5	16	2	2	57
28%	28%	8%	28%	4%	4%	

- YTD calls 469.
- One structure fire, non-residential structure.
- We are tracking Burn Permit guidelines, out of 11 calls, only 2 were legal burns.
- Burn Suspension in place since 6/22/25.
- The domestic water leak repair at Station 73 has been completed. They are working on getting the water softeners back online. The check valve was replaced and along with reprogramming the pump controller from a 3 second delay to a 9 second delay.

TRAINING:

- Mobile Water Supply

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

- Fire Attack
- Vehicle Extrication
- Continued Boat Operation Refreshers
- Horseshoe Lake Fire Hut locations and portable pump training for the Fire Department
- Dump Site FOL-DA-TANKs
- Big Lake Lions Club Mud Volleyball is used for a large mobile water supply drill. Usually, we fill 40,000 gallons in 2.5 hours, this year the way the pits were dug, we filled 100,000 gallons in 3 hours. This was a good multi-department drill and mutual aid training for us. Fire Departments from Central Mat-Su, Houston, Willow/Caswell, Talkeetna, and West Lakes Fire participated.

COMMUNITY RISK REDUCTION:

- 9 Smoke Alarms, 2 CO Alarms and 3 Address Signs were installed.
- Education:
 - Horseshoe Lake Firewise “Band Together” event
 - We worked with the community on fire extinguisher training, pump training at the fire huts, and recruitment for Station 82, which is near Horseshoe Lake.
 - Big Lake Community Council Meeting: Smoke and CO detector installation program
 - Big Lake Library Summer Reading Program: Camp Read-A-Lot
 - Presbyterian Hospitality group at Big Lake North Campground
 - Bright Minds Preschool
 - We provided resources in the Mat-Su Borough Task force that was sent to the Bear Creek fire near Healy, AK. Chief Gibbs was there for two weeks as the Task Force Leader and Brush 81 with three personnel were sent. Brush 81 was there for one week. Today the fire is at 31,000 acres with 28% containment.
 - The Task force was comprised of trucks from Sutton, Central, Willow/Caswell, Butte, and West Lakes.
 - Our crew worked on structural protection, overhauling and extinguishing embers, laying line, and setting up sprinkler kits.
 - Under the Operational Agreement with Forestry, the rental of our Brush Truck was just over \$16,000 and just under \$10,000 for the CV.

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

APPARATUS UPDATES:

- Pumper Tender 73 is in fleet for a mechanical seal replacement; it should be back in service this week.
- Brush 81 is having its pump diagnosed.
- New Pumper Tender 81: Rosenbauer is working through the list after the inspection and getting those things corrected before it goes to General Fire and then on to Seattle for shipment.

VIII. UNFINISHED BUSINESS

None

IX. NEW BUSINESS

None

X. PERSONS TO BE HEARD

- Ken Barkley, Director of Emergency Services
 - Palmer is hiring a new Fire Chief this week.
 - Willow/Caswell Fire Chief will retire in December.
 - 1st Payment for Station 79 will transfer to West Lakes Fire budget.
 - Station 79 is getting painted; it is not coming out of WLFSA budget.
 - Bear Creek to Ninilchik fire asked for Brush Trucks.
 - Sutton Fire Department was the first to go to the Bear Creek Fire.

XI. ADJOURNMENT

Cindy Michaelson adjourned the meeting at 6:35 PM



Randy Newcomb, Vice Chair, West Lakes FSA B.O.S.

ATTEST:



Mary Hauge, Administrative Assistant

Minutes approved on 8/12/25