

SUBJECT: REAPPROPRIATING \$150,000 FROM THE SOLID WASTE OPERATING FUND TO A SOLID WASTE PROJECT FUND TO PURCHASE AND IMPROVE SOFTWARE WITH AUTOMATED LANE SUPPORT FOR THE NEW LANDFILL ENTRANCE AND SCALE HOUSE.

AGENDA OF: April 15, 2025

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To	Signatures
Originator	<div>4 / 1 / 2 0 2 5</div> <div>X K i e r s t y n H o l l i b a u g h</div> <div>S i g n e d b y : K i e r s t y n H o l l i b a u g h</div>
Solid Waste Division Manager	<div> R e c o v e r a b l e S i g n a t u r e</div> <div>X J e f f S m i t h</div> <div>S i g n e d b y : J e f f S m i t h</div>
Public Works Director	<div> R e c o v e r a b l e S i g n a t u r e</div> <div>X T o m A d a m s , P E</div> <div>S i g n e d b y : T o m A d a m s</div>
Finance Director	<div> R e c o v e r a b l e S i g n a t u r e</div> <div>X C h e y e n n e H e i n d e l</div> <div>S i g n e d b y : C h e y e n n e H e i n d e l</div>
Borough Attorney	<div>4 / 4 / 2 0 2 5</div> <div>X N i c h o l a s S p i r o p o u l o s</div> <div>S i g n e d b y : N i c h o l a s S p i r o p o u l o s</div>
Borough Manager	<div>4 / 4 / 2 0 2 5</div> <div>X M i c h a e l B r o w n</div> <div>S i g n e d b y : M i k e B r o w n</div>
Borough Clerk	<div> R e c o v e r a b l e S i g n a t u r e</div> <div>X L o n n i e M c K e c h n i e</div> <div>S i g n e d b y : L o n n i e M c K e c h n i e</div>

ATTACHMENT (S) : Ordinance Serial No. 25-055 (2 pp)
Resolution Serial No. 25-044 (2 pp)
Fiscal Note (1 pp)

SUMMARY STATEMENT:

The Solid Waste Division (SWD) over the last several years has developed and implemented plans to improve the site entrance at Central Landfill. This design included new drive through automated lanes for residents to reduce long waits and traffic problems in

the neighborhood around the landfill. The design includes a new tipping floor and operation center to create a safer and user-friendly environment. These changes will improve operations, increase recycling opportunities and improve traffic flow in and around Central Landfill for many years to come.

In order to make this process seamless and improve the functionality of the landfill, new software programming to operate the landfill was sought. SWD recently developed a Request for Proposal (RFP) for required tracking and billing software. The primary goals for this software change are to expedite customers through multiple lines at the landfill and transfer sites with automated lanes where applicable, update its software to a user-friendly format, and to reduce staff time for training users and improve billing applications.

To fund this project, the SWD established \$150,000 in its operating budget with the goal of implementing new software by June 30, 2025. The RFP and proposed implementation timeline have taken longer than originally anticipated. To ensure funds are available for the projected timeline of 6 to 8 months, the SWD would like to reapportion the operating funds of \$150,000: \$75,000.00 from Account 510.150.401 426.600 and \$75,000.00 from account 510.150.402 10.150.402 426.600 to project fund 25007 with a projected completion date of June 30, 2026.


RECOMMENDATION OF ADMINISTRATION: Respectfully request approval of funds transfer from operating budget to project budget.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: 04/15/2025

SUBJECT: REAPPROPRIATING \$150,000 FROM THE SOLID WASTE OPERATING FUND TO A SOLID WASTE PROJECT FUND TO PURCHASE AND IMPROVE SOFTWARE WITH AUTOMATED LANE SUPPORT FOR THE NEW LANDFILL ENTRANCE AND SCALE HOUSE.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$150,000	FUNDING SOURCE Solid Waste Operating Budget
FROM ACCOUNT # 510.150.401/510.150.402 4xx.xxx	PROJECT
TO ACCOUNT: 420.000.000 3xx.xxx	PROJECT # 25007
VERIFIED BY:  Recoverable Signature X Liesel Zanto Signed by: Liesel Zanto	

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous	150.0					
TOTAL OPERATING	150.0					

CAPITAL						
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REVENUE						
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FUNDING:


(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	150.0					
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	 Recoverable Signature X Cheyenne Heindel Signed by: Cheyenne Heindel
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