

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on April 10, 2024, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Kayla Kinneen, Administrative Specialist

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2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **GILCA'S GLADE**: The request is to create four lots from Tract A, Woodland Glade, Plat No. 2016-145, to be known as **GILCA'S GLADE**, containing 6.21 acres +/- . Parcel is located west of S. Highlander Drive, east of W. Conner Court, southwest of W. Bromley Drive and directly north of W. Dora Circle (Tax ID# 7586000T00A): lying within Section 35, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Knik-Fairview Community Council and Assembly District #3. (Petitioner/Owner: GE Properties LLC, Staff: Amy Otto-Buchanan, Case #2024-036)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Kayla Kinneen provided the mailing report.

- Stated that 14 public hearing notices were mailed out on March 19, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 9 conditions. There are 6 findings of fact.

- B. **LAVANWAY HAVEN**: The request is to create three lots from Lots 1 & 2, Lavanway Subdivision, Plat No. 2016-182, to be known as **LAVANWAY HAVEN**, containing 7.22 acres +/- . The property is located south of Threemile Lake, west of W. Hazel Avenue, and directly north of Bocker Lake (Tax ID #7602000L001 / L002); within the SW ¼ Section 11, Township 16 North, Range 03 West, Seward Meridian, Alaska. In the Knik-Fairview Community Council and in Assembly District #5. (Petitioner/Owner: Linda Lavanway, Staff: Matthew Goddard, Case #2024-037)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Kayla Kinneen provided the mailing report.

- Stated that 14 public hearing notices were mailed out on March 19, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

Linda Lavanway, the petitioner, spoke and agrees with the conditions.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 7 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:36 a.m.



FRED WAGNER, PLS
Platting Officer

ATTEST:



KAYLA KINNEEN,
Platting Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on April 17, 2024, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Kayla Kinneen, Administrative Specialist

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **STONE MEADOWS:** The request is to create one lot from Lots 8 & 9, Block 9, Windsong, Plat No. 76-110, to be known as **STONE MEADOWS**, containing .918 acres +/- . The parcel is located south of Knik River, north of S. Old Glenn Highway and directly south of E. Wycoff Drive, (Tax ID#s 1169B09L008/L009); within Section 08, Township 16 North, Range 02 East, Seward Meridian, Alaska. In the Knik-Fairview Community Council and Assembly District #1. (*Petitioner/Owner: Benjamin Stone, Staff: Amy Otto-Buchanan, Case #2024-038*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Kayla Kinneen provided the mailing report.

- Stated that 42 public hearing notices were mailed out on March 28, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 5 conditions. There are 6 findings of fact.

- B. **MONTECLAIRE PH II RSB L11-12 B9:** The request is to create one lot from Lots 11 & 12, Block 9, Montclair PH II, Plat No. 85-73 to be known as **LOT 11A, BLOCK 9**, containing 1.91 acres +/- . The property is located north of W. Bonaparte Avenue, east of S. Vine Road, & south of Lucille Creek (Tax ID # 2993B09L011 / L012); within the NW ¼ Section 23, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Knik-Fairview Community Council and in Assembly District #4. (*Petitioner/Owner: John Barlow, Staff: Matthew Goddard, Case #2024-039*)

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Platting Officer, Fred Wagner read the case description into the record.

Ms. Kayla Kinneen provided the mailing report.

- Stated that 43 public hearing notices were mailed out on March 28, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 5 conditions. There are 5 findings of fact.

- C. **VIRGIL ECKERT:** The request is to create three lots from Lots 8, 9, 10, 11, 12, & 13, Virgil Eckert, Plat No. 2010-139 to be known as **VIRGIL ECKERT 2024**, containing 0.96 acres +/- . The property is located north of the Palmer Municipal Airport, south of E. Arctic Avenue, and directly east of S. Gulkana street (Tax ID # 5006000L008 – L013); within the NE ¼ Section 04, Township 17 North, Range 02 East, Seward Meridian, Alaska. In the City of Palmer and in Assembly District #2. (*Petitioner/Owner: Wade Stahle, Staff: Matthew Goddard, Case #2024-041*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Kayla Kinneen provided the mailing report.

- Stated that 22 public hearing notices were mailed out on March 28, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

- John Diument made comment

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.
 - John O'Connor, the petitioners representative, agrees with the conditions.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 11 conditions. There are 9 findings of fact.

4. **ADJOURNMENT**

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:35 a.m.



FRED WAGNER, PLS
Platting Officer

ATTEST:



KAYLA KINNEEN,
Platting Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on April 24, 2024, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Kayla Kinneen, Administrative Specialist

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **KEN LOYER FARM:** The request is to create two lots from Tax Parcel D10 (Parcel #2, MSB Waiver 80-68-PWm, recorded 80-146w) and Tax Parcel D12 (Parcel #5, MSB Waiver 96-24-PWm, recorded Book/Page 868/888), to be known as **KEN LOYER FARM**, containing 27.92 acres +/- . Parcels are located south of E. Outer Springer Loop (Tax ID#s 17N02E17D010/D012): lying within Section 17, Township 17 North, Range 02 East, Seward Meridian, Alaska. In the Greater Palmer Community Council and Assembly District #2. *(Petitioner/Owner: The Estate of Kenneth J. Loyer, Staff: Amy Otto-Buchanan, Case #2024-044)*

Platting Officer, Fred Wagner read the case description into the record.

Ms. Kayla Kinneen provided the mailing report.

- Stated that 46 public hearing notices were mailed out on April 3, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner's representative, Wayne Whaley, agrees to conditions.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 6 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:32 a.m.



FRED WAGNER, PLS
Platting Officer

ATTEST:



KAYLA KINNEEN,
Platting Administrative Specialist

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

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Chairman – LaMarr Anderson (01)	Melanie Glatt (03)	VACANT (06)	Kenneth Hoffman (10)
Vice Chair – Stephen Brown (08)	Kim Bergey (04)	Adam Janski (07)	Thomas Bergey (11)
Amanda Salmon (02)	Jozef Slowik (05)	Misty O'Connor (09)	VACANT (12)

MINUTES

**REGULAR MEETING
DSJ BUILDING
LOWER LEVEL CONFERENCE ROOM**

**March 20, 2024
4:30 P.M.**

- I. CALL TO ORDER; ROLL CALL
Mr. Anderson called the meeting to order at 4:35 p.m.
Members present and establishing a quorum were: LaMarr Anderson, Amanda Salmon, Melanie Glatt, Kim Bergey, Jozef Slowik, Misty O'Connor (via phone) and Thomas Bergey (left at 5:43 p.m.)
Members absent and excused: Stephen Brown
Members absent: Adam Janski, Kenneth Hoffman
Staff present: Joseph Metzger, Land Management Division Manager
Margie Cobb, Department Administrative Specialist

- II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE
Agenda approved as presented.

- III. AUDIENCE PARTICIPATION (Limit 3 minutes)
No audience participation.

- IV. APPROVAL OF MINUTES
The minutes from the January 17, 2024 meeting were approved as presented.

- V. ITEMS OF BUSINESS
 - A. Staff Report – Joseph Metzger
 - 1. Mr. Metzger reported that Community Development will have a new Director, Jillian Morrissey, and his appointment from Asset Manager to Land Management Division Manager.
 - 2. On February 20, 2024, the Latchem Ag Conversion was approved by the Assembly
 - 3. There is an application in process for a Title 13 property to move a lot line due to a setback violation that will be coming to this Board in the future.
 - 4. Assessments had made errors on some Title 13/Title 23 owner assessments, which Joe has resolved. Discussion followed on this matter.

- B. Work Session Follow up – Title Changes
Discussion on potential Covenant changes from previous meeting was available for all members. Additional discussion points from this meeting added and attached.

VI. MEMBER COMMENTS (Limit to 3 minutes)

Many expressed that there was good discussion and input at the meeting.

Ms. Glatt – Introduced herself. Felt it would be nice to incorporate what we are doing with other Boroughs, i.e., Denali, and include Farm Bureaus.


Ms. Bergey – Ag is building at State level; feels we are ahead of other areas of the State.

Ms. O'Connor – Would like to see an effort to hear what's stopping individuals from those in Lower 48 interested in Ag to buy and farm and see how this Board may be able to address those problems.


VII. NEXT MEETING: April 17, 2024

VIII. ADJOURNMENT

Mr. Anderson adjourned the meeting at 6:00 p.m.



LaMarr Anderson, Chairman



DATE

ATTEST:



Margie Cobb

Department Administrative Specialist

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APPEAL HEARING
JANUARY 22, 2024**MATANUSKA-SUSITNA BOROUGH
ANIMAL CARE AND REGULATION BOARD****I. CALL TO ORDER**

A special meeting was held on January 22, 2024, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The hearing was called to order at 10 a.m. by Acting Chair Patricia Hurt.

II. ROLL CALL

Board members present and establishing a quorum were:

Georgia Knazovich
Sally Pollen
Patricia Hurt

Board members absent and excused:

Terry Dennison
Daniel Bowen

Staff in attendance were:

Brenda J. Henry, MMC, Assistant Borough Clerk
Denise Michalske, Assistant Borough Attorney
Christopher Loscar, Animal Care and Regulation Director
Jamie Kennedy, Animal Care and Regulation Manager
Matthew Hardwig, Animal Care and Regulation Chief

III. APPROVAL OF AGENDA

Acting Chairperson Hurt queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Member Sally Pollen

IV. APPROVAL OF MINUTES

A. July 5, 2023

Acting Chairperson Hurt queried if there were any changes to the minutes.

GENERAL CONSENT: The minutes were approved as presented without objection.

V. AUDIENCE PARTICIPATION (Three minutes per person)

The following person suggested some amendments to Title 24: Samantha Fiero of Clear Creek Cat Rescue.

VI. ITEMS OF BUSINESS

A. Elect Chair

NOMINATION: Sally Pollen nominated Patricia Hurt as Chairperson.

The nomination was accepted.

Acting Chairperson Hurt queried if there was any objection.

There was no objection noted.

B. Elect Vice-Chair

NOMINATION: Chairperson Hurt nominated Georgia Knazovich as Vice-Chairperson.

The nomination was accepted.

Chairperson Hurt queried if there was any objection.

There was no objection noted.

C. Discussion and Possible Amendments to an Ordinance amending Portions of Title 24

Chairperson Hurt requested that Ms. Henry speak to the best way for the Board to proceed.

Ms. Henry noted that she has been involved in several code revisions. Advised that the best way to proceed would be to go through the ordinance section by section. Stated that once the Board has reviewed all sections, that they would then need to vote on the document as a whole. Stated that she would read the sections so that the public would know where the Board was at, then the Board would discuss the section, and then amend and or approve the section, and the finally, vote on the document as a whole and to send the recommendations to the Assembly.

Chairperson Hurt queried if there was any objection to moving forward as described by Ms. Henry.

There was no objection noted.

*Clerk's Note: [CAPS AND BRACKETS] is what is proposed to be removed. **Bold and Underlined** is what is being proposed as new and inserted.*

Ms. Henry noted that section 1 is the statement that the ordinance that would go before the Assembly would be a code ordinance to amend Title 24 and that it gives authority to the Revisor of Ordinances, the Borough Clerk, to change any instance of Animal Care Manager to Animal Care Director, throughout Title 24. Noted that due to position name changes, this amendment is necessary. Read Section 2 into the record.

Section 2. Amendment of section. MSB 24.05.010 is hereby amended as follows:

“Animal Care [MANAGER] **Director**” means the person appointed by the Borough Manager who has the responsibility for planning and directing animal care and regulation activities, and through the Chief Animal Care and Regulation Officer, enforcing the provisions of this title for the control of and care of animals within the Borough. **The Animal Care Director shall have all the same authority granted under this title to the Chief Animal Care and Regulation Officer.**

“Animal Shelter Manager” means the person appointed by the Animal Care Director who has the responsibility for supervising and participating in the care and management of shelter animals, administrative and customer service support, and providing oversight, direction, and mentoring to assigned staff.

“Chief Animal Care and Regulation Officer” means the person who has the responsibility for enforcing the provisions of this title governing the control of and care of animals within the Borough, and who works under the supervision of the Animal Care [MANAGER] **Director**.

Chairperson Hurt queried if there was any discussion. Queried why this change was necessary.

Ms. Henry advised that a few years ago, that what is now the director position, was titled Animal Care Manager. Stated that with the growth of the shelter and a new person in the director position, it required that this definition be updated. Also noted that there is manager, but the title is Animal Shelter Manager with different responsibilities than the Director position.

Chairperson Hurt queried if there was any additional discussion.

There was no additional discussion.

Chairperson Hurt queried if there was any objection to section 2.

There was no objection noted.

Section 3. Amendment of subsection. MSB 24.05.060(A) is hereby amended as follows:

(A) It is unlawful to tie, stake, or fasten any animal within any highway, street, alley, or public place within the Borough, or so that the animal has access to any portion of any highway, street, alley, or public place therein; provided, that the **Borough** Manager may make exceptions in the case of an organized animal activity and similar temporary sporting or festive events. Violation of this provision is an infraction.

Ms. Henry read section 3 into the record.

Chairperson Hurt queried why it would change from Manager to Borough Manager.

Ms. Henry advised that it is only the Borough Manager that has the authority to close streets or make exceptions to Title 24 for special events. Noted that he could designate that authority to the Animal Care Director, but it is the Borough Manager who has that authority.

Chairperson Hurt queried if there was any additional discussion.

There was no additional discussion.

Chairperson Hurt queried if there was any objection to section 3.

There was no objection noted.

Ms. Henry read section 4 into the record.

Section 4. Amendment of subsection. MSB 24.05.100(A) is hereby amended as follows:

(A) The Chief Animal Care and Regulation Officer may authorize taking an animal into Borough protective custody when necessary to preserve the animal's health or safety including but not limited to circumstances where the animal is:

(1) not humanely cared for by the owner;

(2) being cruelly treated by any person; [OR]

(3) Repealed by Ord. 15-002, § 2 (part), 2015

(4) abandoned by the owner; or

(5) left unattended after the death of the former owner and the successor owner is unknown and cannot be ascertained after a reasonable effort.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 4.

There was no objection noted.

Ms. Henry read section 5 into the record.

Section 5. Amendment of subsection. MSB 24.05.100(E) is hereby amended as follows:

(E) The Animal Care [MANAGER] Director may, for good cause, waive a portion of the fees, expenses, or costs and may enter into a payment schedule agreement with an owner.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to Section 6.

There was no objection noted.

Ms. Henry noted that she has a suggestion for this section that is more succinct than what is included in the draft document. Read the suggestion into the record.

Section 6. Amendment of subsection. MSB 24.05.110(B) is hereby amended as follows:

(B) A person who is issued a [BOROUGH AUTHORIZED] **Borough-Owned** live animal trap [FOR THE PURPOSES OF CAPTURE AND CONTROL OF UNRESTRAINED DOMESTIC AND DOMESTICATED ANIMALS] shall check the trap at least twice every 12 hours to determine whether an animal has been trapped.

(1) Borough-Owned live animal traps that are issued to a member of the public, shall be returned to the Borough within two weeks of issuance. Additional time may be authorized by the Animal Care Director, the Chief Animal and Control Officer, or Animal Shelter Manager. Borough-Owned live animal traps issued to a member of the public shall be returned immediately, upon request of one of the officials listed above.

Chairperson Hurt queried if there was any discussion.

There was discussion ensued regarding:

- if the Borough could or should provide safety inspections for privately owned traps;
- about any possible liability to the Borough if they do safety inspections on privately owned live animal traps;
- how often traps are not returned in a timely manner; and
- how often traps are returned in less than desirable condition.

Chairperson Hurt queried if there was any additional discussion.

There was no additional discussion.

Chairperson Hurt queried if there was any objection to section 6.

There was no objection noted.

Clerk's Note: The Board requested that the Attorney and the Director construct language about how shelter staff would or could inspect a private trap, and be prepared to speak to what kind of liability that could potentially be on the Borough, or if the Borough should even be inspecting privately owned live animal traps.

Ms. Michalske stated that they would work on language and bring it to the Board for the next meeting.

Ms. Henry read section 7 into the record.

Section 7. Amendment of subsection. MSB 24.10.010(A) is hereby amended as follows:

(A) License required. Within the Borough, no person shall own any dog or cat over the age of six months without licensing each dog or cat. A separate kennel or cattery license is required for each species type of five or more animals over the age of six months. Dogs or cats listed on an approved kennel or cattery license do not require individual licensing while the kennel or cattery license remains valid.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 7.

There was no objection noted.

Ms. Henry read section 8 into the record.

Section 8. Amendment of section. MSB 24.10.020 is hereby amended as follows:

(K) The owner of a kennel or cattery facility may appeal the denial or revocation of a kennel or cattery license or a related administrative order to the Animal Care and Regulation Board pursuant to MSB 24.30.020. Deference shall be granted to the Chief Animal Care and Regulation Officer's decision if the decision is supported by substantial evidence in the record.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 8.

There was no objection noted.

Ms. Henry noted that she has a suggestion for this section that would remove duplicative language and make it more clear to a reader. Read the suggestion into the record.

Section 9. Amendment of subsection. MSB 24.10.090(A) is hereby amended as follows:

(A) The licensing requirements for dogs and cats under this chapter do not apply to [ANY DOG OR CAT LISTED IN A LICENSED CATTERY OR KENNEL, OR] a dog or cat kept within the borough for less than 30 calendar days. All such dogs and cats are subject to all other provisions of this title. This subsection does not allow a 30-day grace period for compliance with licensing requirements for dog and cat owners within the borough. [THIS SUBSECTION IS AN EXEMPTION ONLY FOR DOGS AND CATS KEPT BY A LICENSED KENNEL OR CATTERY OR TEMPORARILY WITHIN THE BOUNDARIES OF THE BOROUGH.]

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 9.

There was no objection noted.

Ms. Henry read section 10 into the record.

Section 10. Amendment of subsection. MSB 24.15.010(C) is hereby amended as follows:

(C) If an animal is provided to the Borough by a law enforcement officer or other individual or is obtained by the Borough, and if the Borough receives information that the animal's owner is unavailable due to circumstances including fire, arrest, or hospitalization, the animal shall be impounded for a minimum of 15 business days unless reclaimed earlier by the owner. **Animals not claimed by the owner within the mandatory minimum impoundment period may be forfeited pursuant to MSB 24.40.030.**

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 10.

There was no objection noted.

Ms. Henry read section 11 into the record.

Section 11. Amendment of subsection. MSB 24.15.010(E) is hereby amended as follows:

(E) Level 5 classified animals. All animals recommended to be classified as Level 5 shall be impounded whenever possible and held at the animal care and regulation shelter. If the owner of a Level 5 classified animal is located within the holding period set forth in subsection (A) of this subsection, and chooses not to surrender the animal, a hearing [WILL BE SET BEFORE THE ANIMAL CARE AND REGULATION BOARD PURSUANT TO MSB 24.30] **will be automatically set and conducted by the Office of Administrative Hearings pursuant to MSB 2.29.090** to adjudicate the animal[. AS A LEVEL 5 CLASSIFICATION].

Chairperson Hurt queried if there was any discussion.

Ms. Henry advised that hearings for Level 5 classified animals are set automatically. Noted that adding that language clarifies code so that it is understood that a hearing is automatically set. Opined that this is helpful for a person who may be upset about the possibility of their animal being euthanized.

Chairperson Hurt queried if there was any additional discussion.

There was no additional discussion.

Chairperson Hurt queried if there was any objection to section 11.

There was no objection noted.

Ms. Henry read section 12 into the record.

Section 12. Amendment of subsection. MSB 24.15.010(F) is hereby amended as follows:
(F) Removal of animals from the animal care and regulation shelter. It is a violation of this chapter for any person to remove any impounded animal from the custody and control of the Borough without the consent of the Animal Care [MANAGER] Director.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 12.

There was no objection noted.

Ms. Henry advised that section 13 through section 15 are all the same type of amendment, changing Animal Care Manager to Animal Care Director, and that the Board could take them all up at once if they would like to.

Chairperson Hurt queried if there was any objection to taking up sections 13 through 15 together.
There was no objection noted.

Ms. Henry read section 13, 14, and 15 into the record.

Section 13. Amendment of subsection. MSB 24.15.030(D) is hereby amended as follows:
(D) The animal may not be returned to the owner unless and until fees are paid. If the fees are not paid within 120 hours of notice of impoundment to the owner, the animal shall be subject to the adoption and euthanasia provisions of this title at the Animal Care [MANAGER'S] Director's discretion.

Section 14. Amendment of subsection. MSB 24.15.030(E) is hereby amended as follows:
(E) The Animal Care [MANAGER] Director may, for good cause, waive a portion of the fees, expenses, or costs, and may enter into a payment schedule agreement with an owner.

Section 15. Amendment of subsection. MSB 24.15.050(A) is hereby amended as follows:
(A) In addition to the licensing provisions set forth in MSB 24.10, no dog or cat over the age of six months shall be adopted from the shelter unless the prospective owner agrees to have the animal spayed or neutered. The Animal Care [MANAGER] Director may deny a request to adopt an animal if any person living in the prospective adoptive household has been convicted of failure to provide humane animal care or cruelty to animals in any jurisdiction, including the Borough.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to sections 13, 14, and 15.

There was no objection noted.

Ms. Henry read section 16 into the record.

Section 16. Amendment of subsection. MSB 24.15.050(D) is hereby amended as follows:

(D) An animal may not be adopted from impoundment without full disclosure that shows symptoms of infectious or contagious disease or shows signs of aggression toward humans or other animals. Except for those animals, and animals classified as Level 5, the Animal Care [MANAGER] **Director** [SHALL] may approve the rescue of an animal or unclaimed animal that would otherwise be euthanized if the rescue group or private individual agrees to provide necessary medical care or behavior training for the animal. Specifically, shall approve without cost the rescue of those cats with upper respiratory infection.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 16.

There was no objection noted.

Ms. Henry advised that section 17 and 18 are the same type of amendment, changing Animal Care Manager to Animal Care Director, and that the Board could take them all up together if they would like to.

Chairperson Hurt queried if there was any objection to taking up sections 17 and 18 together.

There was no objection noted.

Ms. Henry read sections 17 and 18 into the record.

Section 17. Amendment of subsection. MSB 24.15.050(F) is hereby amended as follows:

(F) The Animal Care [MANAGER] **Director** may, in their discretion, establish an adoption plan and fee schedule for animals other than dogs or cats.

Section 18. Amendment of subsection. MSB 24.15.050(I) is hereby amended as follows:

(I) Adoption policies consistent with the provisions of this section may be established by the Animal Care [MANAGER] **Director** and set forth in the Matanuska-Susitna Borough's "Animal Care and Regulation Policies and Procedures" manual.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to sections 17 and 18.

There was no objection noted.

Ms. Henry noted that she has some suggested language that clarifies section 19. Stated that she is also recommending removing the language about donations as donations do not need to be codified in order to be accepted. Read the section 19 suggestion into the record.

Section 19. Amendment of section. MSB 24.15.060 is hereby amended as follows:

If possible, [A] a person voluntarily releasing ownership of an animal to the borough shall execute a **written** release of ownership in favor of the borough [AND MAY CONTRIBUTE A DONATION TO THE SHELTER].

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 19.

There was no objection noted.

Ms. Henry read section 20 into the record.

Section 20. Amendment of section. MSB 24.15.070 is hereby amended as follows:

All dogs and cats impounded and released from the animal care and regulation shelter, whether by redemption, adoption, or otherwise, shall receive a microchip implant approved by the Borough. If the animal is being released to the owner and the owner requests to be present, the owner shall be present during the insertion of the microchip. The cost of the microchip shall be paid by the owner. The Animal Care [MANAGER] **Director** shall list the fee for a microchip implant in a schedule approved by the Assembly.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 20.

There was no objection noted.

Ms. Henry read section 21 into the record and noted that the only change is the ongoing change of Animal Care Manager to Animal Care Director.

Section 21. Amendment of subsection. MSB 24.15.080(A) is hereby amended as follows:

(A) The Animal Care [MANAGER] **Director** may authorize euthanasia in the following circumstances: . . .

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 21.

There was no objection noted.

Ms. Henry read section 22 into the record.

Section 22. Amendment of paragraph. MSB 24.20.050(B)(5) is hereby amended as follows:

(5) Exceptions. If at any time the Chief Animal Care and Regulation Officer makes a determination to classify the animal as Level 3 or 4 or recommend the animal as Level 5 to [animal care and regulation board] the Office of Administrative Hearings, the animal shall be surrendered to the Animal Care And Regulation Shelter pending the outcome of the case.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 21.

There was no objection noted.

Ms. Henry read section 23 into the record.

Section 23. Amendment of paragraph. MSB 24.20.050(B)(5) is hereby amended as follows:

(B) At the discretion of the chief animal care and regulation officer, the quarantine location may be:

- (1) at the designated Borough animal shelter;
- (2) at a veterinary hospital or clinic of the owner's choosing, subject to the approval of the Chief Animal Care and Regulation Officer;
- (3) at a licensed boarding kennel or cattery of the owner's choosing, subject to the approval of the chief animal care and regulation officer;
- (4) confined on the owner's premises subject to the approval of the Chief Animal Care and Regulation Officer.

(5) Exceptions. If at any time the Chief Animal Care and Regulation Officer makes a determination to classify the animal as Level 3 or 4 or recommend the animal as Level 5 to [ANIMAL CARE AND REGULATION BOARD] the Office of Administrative Hearings, the animal shall be surrendered to the Animal Care And Regulation Shelter pending the outcome of the case.

Ms. Michalske noted that when code was revised a number of years ago, that level 5 classifications were moved to the jurisdiction of the Office of Administrative Hearings. Noted that by making this change in Title 24, it matches that revision.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 23.

There was no objection noted.

Ms. Henry read section 24 into the record.

Section 24. Amendment of section. MSB 24.20.090 is hereby amended as follows:
[AT LEAST SEMI-ANNUALLY] The Animal Care [MANAGER] **Director** may conduct low-cost clinics for dogs and cats where spaying/neutering services and rabies vaccinations are made available at cost, plus ten percent. Such clinics should be held at such times and places as to encourage the widest participation from all areas of the Borough.

Chairperson Hurt queried if there was any discussion.

Chris Loscar, Animal Care Director, opined that it would be better if code simply granted the authority to conduct low-cost clinics rather than to include a timeframe of when they should occur.

Clerk's note: the previous draft included the following language "On a semi-annual basis..." and was inserted after the language "At least Semi-annually the" This was not included above. What is included above is what the Board ultimately approved, after the statement by the Director.

Chairperson Hurt queried if there was any objection to section 24.

There was no objection noted.

Ms. Henry read section 25 into the record.

Section 25. Amendment of subsection. MSB 24.26.020(A) is hereby amended as follows:
(A) Notwithstanding MSB 24.26.010 and 24.26.030, the Chief Animal Care and Regulation Officer shall have discretionary authority to **reduce the classification of an animal or** refrain from classifying an animal even if the animal has engaged in the behaviors specified in MSB 24.26.010, if the Chief Animal Care and Regulation Officer determines that one of the following is true: . . .

Chairperson Hurt queried if there was any discussion.

Ms. Henry advised that she added the ellipsis to the end of the section to reduce the amount of language that was included in the ordinance.

Chairperson Hurt queried if there was any additional discussion.

There was no additional discussion.

Chairperson Hurt queried if there was any objection to section 25.

There was no objection noted.

Ms. Henry read section 26 into the record.

Section 26. Amendment of subsection. MSB 24.26.030(D) is hereby amended as follows:

(D) The classification of an animal as Level 1, 2, 3, 4, or a recommendation to the [ANIMAL CARE AND REGULATION BOARD] Office of Administrative Hearings as Level 5 classification, shall be completed by the Chief Animal Care and Regulation Officer within 15 Borough business days of the receipt of the bite or attack report.

Chairperson Hurt queried the reason for the change.

Ms. Henry advised that when Title 24 was previously revised, that Level 5 classification determinations and forfeiture of animals were moved to the jurisdiction of the Office of Administrative Hearings.

Chairperson Hurt queried if there was any additional discussion.

There was no additional discussion.

Chairperson Hurt queried if there was any objection to section 26.

There was no objection noted.

Ms. Henry read section 27 into the record.

Section 27. Amendment of subparagraph. MSB 24.26.040(B)(4)(a) is hereby amended as follows:

(4) Level 5 classification. Animals classified as Level 5 shall be euthanized. The Office of Administrative Hearings may issue an order suspending the animal owner's right to adopt an animal from the animal care and regulation shelter and may set conditions for regaining that right.

(a) A hearing shall be held before the Office of Administrative Hearings pursuant to MSB 2.29.080(C) and the additional procedures of MSB 24.30.040(B), when an animal is recommended as Level 5 classification by the Chief Animal Care and Regulation Officer. If the animal is [DETERMINED TO BE] adjudicated as a Level 5 classification, it shall be humanely destroyed.

(b) The animal owner may waive their right to a hearing before the Office of Administrative Hearings and surrender the animal to the chief animal care and regulation officer.

(c) Once surrendered the animal shall be humanely euthanized at the convenience of the Borough. The owner of the surrendered animal will not be responsible for any fees, costs, or expenses incurred for the impoundment for the animal beyond the date of a signed release waiver.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 27.

There was no objection noted.

Ms. Henry read section 28 and 29 into the record. Recommended that MSB 24.26.080 be repealed in its entirety to preserve legislative history and that the new portions be codified as a new section at MSB 24.26.085

Section 28. Repeal of section. MSB 24.26.080 is hereby repealed in its entirety.

Section 29. Adoption of Section. MSB 24.26.085 is hereby adopted as follows:

(A) After one year and payment of any outstanding fees, the classification of a level 1 or level 2 animal shall be automatically removed if there have been no further incidents or violations of this title.

(1) The Animal Care Director shall issue an advisement in writing if there are any outstanding fees.

(2) MSB 24.26.085(A) does not apply retroactively to animals classified prior to its adoption.

(B) Restrictions for Level 3 and Level 4 animals may be reduced, modified, or removed. An owner of an animal classified at a Level 3 or Level 4, including an animal classified under a repealed classification scheme, may apply in writing to the Chief Animal Care and Regulation Officer, to have the classification reduced, modified, or removed in accordance with this section upon payment of outstanding fees, including a review fee set by Assembly resolution, and showing that:

(1) a Level 3 or Level 4 animal has been classified for two years, or 18 months if recommended by the Animal Care and Regulation Board after a hearing on the classification, without any further incident, including any violation of this title;

(2) the owner presents evidence of having satisfactorily completed an animal obedience training course; and

(3) notwithstanding the time provision of subsection (B)(1) of this section, the Chief Animal Care and Regulation Officer must review the classification of an animal upon an application presented after 18 months if advised to do so by the Animal Care and Regulation Board. The advisement by the Board shall be included in the findings and conclusions of the final decision made after a hearing on the classification.

(4) Requests for removal, modification, or reduction of a classification may only be submitted once each year.

(C) Regardless of whether an animal's classification has been modified, reduced, or removed under subsection (A) or subsection (B) of MSB 24.26.080, the facts of any incident, supported by substantial evidence, can be considered in future classification decisions for the same animal pursuant to MSB 24.26.010.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 28 or 29.

There was no objection noted.

Ms. Henry noted that MSB 24.26.100, contains a code reference of MSB 24.26.080, which will need amended to the newly approved section, MSB 24.26.085 and that the Board will can approve that administrative change when they vote to approve sending the final resolution to send to the

Assembly.

Chairperson Hurt queried if there was any objection.

There was no objection noted.

Ms. Henry read section 30 into the record. Noted that the language is being suggested to change that reviews happen upon request rather than annually, which more accurately reflects what is currently occurring. Noted that language was added to clarify that the only budget that the Board would review would be the one prepared by the Clerk's Office for the Board and not the budget for the Shelter.

Section 30. Amendment of subsection. MSB 24.30.017(A) is hereby amended as follows:

(A) The Animal Care and Regulation Board may:

(1) Advise the Mayor, the Borough Manager, and the Assembly on matters affecting animal care and regulatory services in the Borough regarding:

(a) Borough related elements of a comprehensive, long range plan;

(b) proposed legislation and regulations;

(c) public recommendations; and

(d) program evaluation and implementation;

(2) [CONDUCT] Upon request, conduct a [YEARLY] review of the Animal Care and Regulation Operations Manual and identify areas of revision with input from the Animal Care [MANAGER] Director, [ANIMAL CARE AND REGULATION] Borough staff, and the public; and

(3) [CONDUCT] Upon request, conduct a [YEARLY] review of the Animal Care and Regulation Board budget.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 30.

There was no objection noted.

Ms. Henry read section 31 into the record.

Section 31. Amendment of subsection. MSB 24.30.040(B) is hereby amended as follows:

(B) Level 5 classification hearings. Level 5 classification hearings [INCLUDE THE FOLLOWING ADDITIONAL PROCEDURES:] shall be conducted by the Office of Administrative Hearings pursuant to MSB 2.29.080(C).

(1) [THE STANDARD OF PROOF TO BE APPLIED TO LEVEL 5 ADJUDICATIONS IS PROOF BY CLEAR AND CONVINCING EVIDENCE. CLEAR AND CONVINCING EVIDENCE INDICATES THAT THE THING TO BE PROVED IS HIGHLY PROBABLE OR REASONABLY CERTAIN.] The standard of proof to be applied to Level 5 adjudications is proof by a preponderance of the evidence pursuant to MSB 2.29.080(C).

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 31.

There was no objection noted.

Ms. Henry read section 32 into the record.

Section 32. Amendment of subsection. MSB 24.35.020(A) is hereby amended as follows:

(A) Animal Care [MANAGER] **Director**. The Animal Care [MANAGER] **Director** has all the powers of the Chief Animal Care and Regulation Officer and a Deputy Animal Care and Regulation Officer and the power to administer and enforce the provisions of this title, including, but not limited to, the following: operating animal shelters, conducting low cost rabies vaccination and spay/neuter clinics for dogs and cats, entering into settlement and payment schedule agreements, and developing and implementing animal care and regulation policies and procedures.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 32.

There was no objection noted.

Ms. Henry read section 33 into the record.

Section 33. Amendment of subsection. MSB 24.35.030(D) is hereby amended as follows:

(D) An individual may lawfully detain any animal found in violation of the Borough code, provided [THAT] they immediately notify the Animal Care and Regulation Office and surrender the animal to an Animal Care and Regulation Officer **within 24 hours**.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 33.

There was no objection noted.

Ms. Henry read section 34 into the record.

Section 34. Amendment of section. MSB 24.35.050 is hereby amended as follows:

The Animal Care [MANAGER] **Director** may, subject to the approval of the Borough Manager, establish written policies, regulations, and procedures to carry out the provisions of this title. Animal care and regulation policies and procedures adopted and administered

by the Animal Care [MANAGER] Director shall be set forth in the manual entitled “Animal Care and Regulation Policies and Procedures,” which shall be made available to the public for no more than cost or posted online. The Animal Care [MANAGER] Director may modify, amend, or rescind, in writing, in whole or in part, subject to the approval of the Borough Manager, the “Animal Care and Regulation Policies and Procedures” manual.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 34.

There was no objection noted.

Ms. Henry noted that she would suggest that the Board add “and affirmed by the Office of Administrative Hearings” to 24 to (B)(1) but advised that the Board should request that the Attorney speak to if it will work or not. Read section 35 into the record.

Section 35. Amendment of subsection. MSB 24.40.030(B) is hereby amended as follows:

(B) Any owner shall forfeit all rights of ownership in an animal under the following circumstances:
(1) the owner is convicted of violating MSB 24.05.090 and forfeiture is recommended by the Chief Animal Care and Regulation Officer.

(2) the owner is ordered by the court to forfeit the animal;

(3) the owner fails to reclaim an animal running-at-large [PURSUANT TO MSB 24.15.010(A)] within 72 or 120 hours of impoundment depending on whether the animal is with or without identification pursuant to MSB 24.15.010(A);

(4) the owner of an animal subject to supervised quarantine pursuant to MSB 24.20.050 fails to redeem the animal by paying the costs defined in MSB 24.20.050(C);

(5) the owner fails to reclaim an animal within 15 business days of impoundment pursuant to MSB 24.15.010(C);

(6) the animal is taken into Borough protective custody and the Chief Animal Care and Regulation Officer has conspicuously posted a notice at the location at which the animal was seized, for a minimum of 15 business days pursuant MSB 24.05.100(A)(5);

[(5)] **(7) the owner of a classified animal fails to redeem the animal under the conditions of a written release order; refuses to pay fees and expenses incurred during impoundment of the animal in violation of MSB 24.26.050(C) or (E); or violates any condition of a written release order and forfeiture is recommended by the chief animal care and regulation officer;**

[(6)] **(8) the owner of a classified animal fails to comply with a conditional release order and the animal is impounded pursuant to MSB 24.26.040(J);**

[(7)] **(9) an owner of an animal released from protective custody violates the conditional release order issued pursuant to MSB 24.05.100(F)(2); or**

[(8)] **(10) an animal taken into Borough protective custody is recommended for forfeiture by the Chief Animal Care and Regulation Officer, unless the animal is taken into the Borough protective custody pursuant MSB 24.05.100(A)(5).**

Chairperson Hurt requested Ms. Michalske speak to what Ms. Henry stated regarding this section.

Ms. Michalske advised that it is unnecessary in this section.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was objection approving all but what was suggested by Ms. Henry.

There was no objection noted.

Chairperson Hurt queried if there was any additional discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 35.

There was no objection noted.

Ms. Henry read section 36 into the record.

Section 36. Amendment of subsection. MSB 24.40.030(D) is hereby amended as follows:
(D) Forfeiture procedures. An animal forfeited pursuant to subsection (B)(1), (2), (3), [OR] (4), (5), or (6) of this section is immediately subject to subsection (C) of this section. The Chief Animal Care and Regulation Officer shall serve the owner of an animal subject to forfeiture pursuant to subsection (B)[(5), (6),] (7), [OR] (8), (9), or (10) of this section a written notice of intent to forfeit. The notice shall be served on the animal owner by personal service or certified mail. If the owner cannot be served, notice shall be given by publication pursuant to Rule 4 of the Alaska Rules of Civil Procedure. Forfeiture appeals are subject to the procedures as outlined in MSB 2.29.090.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson Hurt queried if there was any objection to section 36.

There was no objection noted.

Ms. Henry read section 37 into the record. Reiterated that this section gives the Borough Clerk authorization to change Animal Care Manager to Animal Care Director, throughout Title 24 if not amended by the legislation that the Board is reviewing.

Section 37. Amendment of title 24 by Revisor of Ordinances. It is the intent of this legislation to change "Animal Care Manager" to "Animal Care Director," throughout Title 24.

Chairperson Hurt queried if there was any discussion.

There was no discussion.

Chairperson queried if there was any objection to section 37.

There was no objection noted.

Ms. Henry read section 38 into the record.

Section 38. Amendment of subsection. MSB 24.40.050(A) is hereby amended to add the following to the fine schedule:

Code Section	Section Description	Amount of Fine
MSB 24.05.110(B)(1)	Failure to return live trap	\$300

Chairperson Hurt queried if there was any discussion.

Discussion ensued about how live traps are issued to the public and if the fine was too large or alternatively, too small.

MOTION: Chairperson Hurt moved to continue discussion and approval of section 38 to the next meeting.

VOTE: The motion failed with Chairperson Hurt in support.

Chairperson Hurt queried if there was any objection to section 38.

Member Pollen objected.

MOTION: Chairperson Hurt moved to approve section 38.

VOTE: The motion passed with Member Pollen opposed.

VII. BOARD COMMENTS

Member Pollen opined that this was positive experience and that she appreciated going through the steps.

Chairperson Hurt thanked staff for their input and noted that it was helpful. Thanked the audience members that provided testimony.

Clerk's Note: The sections of the resolution will not mirror the minutes due to amendments made to the draft ordinance the Board initially reviewed.

VIII. ADJOURNMENT

Clerk's Note: The chairperson called for adjournment and there was no objection. Immediately following the call to adjourn, the Animal Care Director stated he had a report for the Board if they were interested.

Ms. Henry advised that the Board could stay on the record if none of the members had no objection.

Chairperson Hurt queried if there was any objection to staying on record to take the Director report.

There was no objection noted.

Christopher Loscar, Animal Care and Regulation Director, reported on shelter statistics, adoption successes, and other activities of the shelter.


The meeting adjourned at 11:53 p.m.

MATANUSKA-SUSITNA BOROUGH
ANIMAL CARE AND REGULATION BOARD



PATRICIA HURT, Chairperson

ATTEST:



BRENDA J. HENRY, MMC
Assistant Borough Clerk
Minutes Approved:

MATANUSKA-SUSITNA BOROUGH

ANIMAL CARE AND REGULATION BOARD

RECEIVED
APR 17 2024
CLERKS OFFICE

IN RE:)	
)	
Level 3 Classification of Aska)	
)	
Shanelle Grant, Appellant)	AC&R Case No. 24-01
)	
_____)	

NOTICE OF RIGHT TO APPEAL AND FINAL DECISION

NOTICE IS HEREBY GIVEN, that the Matanuska-Susitna Borough Animal Care and Regulation Board (Board), on April 17, 2024, rendered the following decision regarding the level 3 classification in the above-captioned matter. This is a final decision and may be appealed to Superior Court within 30 days of the date of distribution pursuant to MSB 24.30.050 and 24.30.060 and the Alaska Rules of Appellate Procedure.

FINDINGS

1. This appeal was filed in a timely manner.
2. The Board has appellate jurisdiction over this matter pursuant to MSB 24.30.020(A).
3. The incident which involved Aska took place on or about February 21, 2024, and is described in the level 3 classification notice, which was issued by the Chief Animal Care and Regulation Officer on March 6, 2024.

4. On February 23, 2024, the shelter received a faxed statement from Mat Valley Regional Hospital concerning a dog bite that occurred on February 21, 2024. R. 1, 2
5. The victim, Olga Adams stated that she is a bus attendant and was assisting a preschooler who was exiting the bus at the time the bite occurred. R. 2
6. Ms. Adams further stated that a parent was waiting for the child and was accompanied by two dogs, who appeared to be off-leash. R. 2
7. Ms. Adams stated that as the child came down the steps and the child came near her, that one of the dogs bit her on the back of her leg. R. 2
8. Ms. Adams advised the parent, of what had happened. The parent/appellant expressed her concern and stated that she would keep the dogs indoors next time. R. 2
9. The appellant was interviewed by a Deputy Animal Care and Regulation Officer. The appellant relayed the same story as the victim, in how the dog bite occurred. R. 2
10. The appellant also noted that this had happened before where Aska had nipped at people coming on their property, such as delivery drivers. R. 2
11. The appellant advised that both her dogs are on boundary collars, which are also known as E-Collars. R. 2

12. A level 3 classification means that a restrained animal has inflicted an aggressive bite or caused physical injury to a human.

CONCLUSIONS

Based upon the above findings, the Animal Care and Regulation Board now makes the following conclusions:

1. Pursuant to MSB 24.05.010, restraint means:

- (1) actual physical control such as a leash, harness, chain, tether, fence, or building; or

- (2) competent voice control while actively engaged in an organized activity, which requires that an animal not be physically restrained, or in a form of recognized hunting which requires the use of an animal such as a retriever, or while actively mushing with or training sled dogs originating from a currently licensed mushing facility; or

- (3) the condition of an animal when on the property of its owner, in visual contact with the owner, and obedient to the owner's command; or

- (4) dogs harnessed and attached to a gangline in a dog team.

2. Pursuant to MSB 24.05.010, control by leash means that a person, who is physically and mentally capable of monitoring, directing, and restricting the animal, controls

the animal by means of a securely attached leash, chain, or other item, including an electronic collar.

3. The Board concludes that there is sufficient evidence in the record, that the incident does meet the requirements of MSB 24.26.010(A), as Aska was restrained with an E-Collar at the time of the incident and did inflict an aggressive bite or caused physical injury to a human.
4. Pursuant to MSB 24.26.080(A)(2), an owner of a classified animal, including an animal classified under a repealed classification scheme, may apply to the Chief Animal Care and Regulation Officer in writing to have the classification reduced, modified, or removed in accordance with this section upon payment of outstanding fees, including a review fee set by Assembly Resolution, and showing that a level 3 or 4 animal has been classified for 2 years or 18 months if recommended by the Animal Care and Regulation Board after a hearing on the classification, without any further incident, including any violation of Title 24.

ORDER

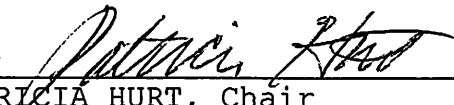
Based upon the above Findings and Conclusions, the Animal Care and Regulation Board now makes the following Order:

IT IS HEREBY ORDERED that the Animal Care and Regulation Board affirms the level 3 classifications of Aska.

It is further ordered that the appellant is eligible to request a removal, reduction, or modification of classification no sooner than October 17, 2025.


DATED at Palmer, Alaska this 17 day of April, 2024.

MATANUSKA-SUSITNA BOROUGH
ANIMAL CARE AND REGULATION BOARD



PATRICIA HURT, Chair

ATTEST:



BRENDA J. HENRY, MMC
Assistant Borough Clerk

RECEIVED

APR 17 2024

Amended: 01/22/24

Amended: 04/17/24

Adopted: 04/17/24

MATANUSKA-SUSITNA BOROUGH
ANIMAL CARE AND REGULATION BOARD
RESOLUTION SERIAL NO. 24-001

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ANIMAL CARE AND REGULATION BOARD MAKING RECOMMENDATIONS FOR AMENDING PORTIONS OF TITLE 24.

WHEREAS, the Animal Care and Regulation Board was requested to review Title 24 code changes to address outdated portions of code, clarify code intent, as well as to improve current processes.

THEREFORE, BE IT RESOLVED, that the Board recommends that the Assembly adopt an ordinance that includes the changes outlined below.

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code, excepting Section 37, which requests that the Revisor of Ordinances make additional changes to strike "Animal Care Manager" and insert "Animal Care Director" throughout Title 24 if not amended by this ordinance.

Section 2. Amendment of section. MSB 24.05.010 is hereby amended as follows:

"Animal Care [MANAGER] Director" means the person appointed by the Borough Manager who has the responsibility for planning and directing animal care

and regulation activities, and through the Chief Animal Care and Regulation Officer, enforcing the provisions of this title for the control of and care of animals within the Borough. The Animal Care Director shall have all the same authority granted under this title as the Chief Animal Care and Regulation Officer.

"Animal shelter Manager" means the person appointed by the Animal Care Director who has the responsibility for supervising and participating in the care and management of shelter animals, administrative and customer service support, and providing oversight, direction and mentoring to assigned staff.

"Chief animal care and regulation officer" means the person who has the responsibility for enforcing the provisions of this title governing the control of and care of animals within the Borough, and who works under the supervision of the Animal Care [MANAGER] Director.

Section 3. Amendment of subsection. MSB 24.05.060(A) is hereby amended as follows:

(A) It is unlawful to tie, stake, or fasten any animal within any highway, street, alley, or public place within the Borough, or so that the animal has access to any portion of any highway, street, alley, or

public place therein; provided, that the Borough Manager may make exceptions in the case of an organized animal activity and similar temporary sporting or festive events. Violation of this provision is an infraction.

Section 4. Amendment of subsection. MSB 24.05.100(A) is hereby amended as follows:

(A) The Chief Animal Care and Regulation Officer may authorize taking an animal into Borough protective custody when necessary to preserve the animal's health or safety. [INCLUDING BUT NOT LIMITED TO CIRCUMSTANCES WHERE THE ANIMAL IS:

- (1) NOT HUMANELY CARED FOR BY THE OWNER;
- (2) BEING CRUELLY TREATED BY ANY PERSON; [OR]
- (3) REPEALED BY ORD. 15-002, § 2 (PART), 2015
- (4) ABANDONED BY THE OWNER.]

Section 5. Amendment of subsection. MSB 24.05.100(E) is hereby amended as follows:

(E) The Animal Care [MANAGER] Director may, for good cause, waive a portion of the fees, expenses, or costs and may enter into a payment schedule agreement with an owner.

Section 6. Amendment of subsection. MSB 24.05.110(B) is hereby amended as follows:

(B) A person who is issued a [BOROUGH AUTHORIZED] Borough-Owned live animal trap [FOR THE PURPOSES OF CAPTURE AND CONTROL OF UNRESTRAINED DOMESTIC AND DOMESTICATED ANIMALS] shall check the trap at least twice every 12 hours to determine whether an animal has been trapped.

(1) Borough-Owned live animal traps that are issued to a member of the public, shall be returned to the Borough within two weeks of issuance. Additional time may be authorized by the Animal Care Director, the Chief Animal Care and Regulation Officer, or the Animal Shelter Manager. Borough-Owned live animal traps issued to a member of the public shall be returned immediately, upon request of one of the officials listed above.

(a) residents may use a personally owned live animal trap if it is commercially manufactured and maintained in good working order. Commercially manufactured and properly maintained traps do not require a safety inspection prior to use. Homemade live animal traps are not authorized for use,

unless the trap has been inspected and it is approved as safe by the Animal Care Director, Chief Animal Care and Regulation Officer, or Animal Shelter Manager.

(b) an appointment must be scheduled to have a personally owned, homemade live animal trap safety inspected.

(c) There is no fee for having a personally owned, homemade live animal trap safety inspected for approval of use.

Section 7. Amendment of subsection. MSB 24.10.010(A) is hereby amended as follows:

(A) License required. Within the Borough, no person shall own any dog or cat over the age of six months without licensing each dog or cat. A separate kennel or cattery license is required for each species type of five or more animals over the age of six months. Dogs or cats listed on an approved kennel or cattery license do not require individual licensing while the kennel or cattery license remains valid.

Section 8. Adoption of subsection. MSB 24.10.020(K) is hereby adopted as follows:

(K) The owner of a kennel or cattery facility may appeal the denial or revocation of a kennel or cattery license or a related administrative order to the Animal Care and Regulation Board pursuant to MSB 24.30.020. Deference shall be granted to the Chief Animal Care and Regulation Officer's decision if the decision is supported by substantial evidence in the record.

Section 9. Amendment of subsection. MSB 24.10.090(A) is hereby amended as follows:

(A) The licensing requirements for dogs and cats under this chapter do not apply to [ANY DOG OR CAT LISTED IN A LICENSED CATTERY OR KENNEL, OR] a dog or cat kept within the Borough for less than 30 calendar days. All such dogs and cats are subject to all other provisions of this title. This subsection does not allow a 30-day grace period for compliance with licensing requirements for dog and cat owners within the Borough. [THIS SUBSECTION IS AN EXEMPTION ONLY FOR DOGS AND CATS KEPT BY A LICENSED KENNEL OR CATTERY OR TEMPORARILY WITHIN THE BOUNDARIES OF THE BOROUGH].

Section 10. Amendment of subsection. MSB 24.15.010(C) is hereby amended as follows:

(C) If an animal is provided to the Borough by a law enforcement officer or other individual or is obtained by the Borough, and if the Borough receives information that the animal's owner is unavailable due to circumstances including fire, arrest, or hospitalization, the animal shall be impounded for a minimum of 15 business days unless reclaimed earlier by the owner. Animals not claimed by the owner within the mandatory minimum impoundment period may be forfeited to the Borough pursuant to MSB 24.40.030.

Section 11. Amendment of subsections. MSB 24.15.010(E) and (F) are hereby amended as follows:

(E) Level 5 classified animals. All animals recommended to be classified as Level 5 shall be impounded whenever possible and held at the Animal Care and Regulation Shelter. If the owner of a Level 5 classified animal is located within the holding period set forth in subsection (A) of this section, and chooses not to surrender the animal, a hearing [WILL BE SET BEFORE THE ANIMAL CARE AND REGULATION BOARD PURSUANT TO MSB 24.30] will be automatically set and conducted by

the Office of Administrative Hearings pursuant to MSB 2.29.090 to adjudicate the animal[. AS A LEVEL 5 CLASSIFICATION].

(F) Removal of animals from the animal care and regulation shelter. It is a violation of this chapter for any person to remove any impounded animal from the custody and control of the Borough without the consent of the Animal Care [MANAGER] Director.

Section 12. Amendment of section. MSB 24.15.030(D) is hereby amended as follows:

(D) The animal may not be returned to the owner [UNLESS AND] until all fees are paid. If the fees are not paid within 120 hours of the owner receiving the notice of impoundment [TO THE OWNER], the animal shall be subject to the adoption [AND]or euthanasia provisions of this title at the Animal Care [MANAGER'S] Director's discretion.

Section 13. Amendment of subsection. MSB 24.15.030(E) is hereby amended as follows:

(E) The Animal Care [MANAGER] Director may, for good cause, waive a portion of the fees, expenses, or costs, and may enter into a payment schedule agreement with an owner.

Section 14. Amendment of subsection. MSB 24.15.050(A) is hereby amended as follows:

(A) In addition to the licensing provisions set forth in MSB 24.10, no dog or cat over the age of six months shall be adopted from the shelter unless the prospective owner agrees to have the animal spayed or neutered. The Animal Care [MANAGER] Director may deny a request to adopt an animal if any person living in the prospective adoptive household has been convicted of failure to provide humane animal care or cruelty to animals in any jurisdiction, including the Borough.

Section 15. Amendment of subsection. MSB 24.15.050(D) is hereby amended as follows:

(D) An animal may not be adopted from impoundment [WITHOUT FULL DISCLOSURE] that shows symptoms of infectious or contagious disease or shows signs of aggression toward humans or other animals, unless full disclosure of symptoms or signs of aggression has been made to the potential adopter. Except for those animals, and animals classified as Level 5, the Animal Care [MANAGER] Director [SHALL] may approve the rescue of an animal or unclaimed animal that would otherwise be euthanized if the rescue group or private individual

agrees to provide necessary medical care or behavior training for the animal. Specifically, shall approve without cost the rescue of those cats with upper respiratory infection.

Section 16. Amendment of subsection. MSB 24.15.050(F) is hereby amended as follows:

(F) The Animal Care [MANAGER] Director may, in their discretion, establish an adoption plan and fee schedule for animals other than dogs or cats.

Section 17. Amendment of subsection. MSB 24.15.050(I) is hereby amended as follows:

(I) Adoption policies consistent with the provisions of this section may be established by the Animal Care [MANAGER] Director and set forth in the [MATANUSKA-SUSITNA] Borough's "Animal Care and Regulation Policies and Procedures" manual.

Section 18. Amendment of section. MSB 24.15.060 is hereby amended as follows:

If possible, [A] a person voluntarily releasing ownership of an animal to the Borough shall execute a written release of ownership in favor of the Borough [AND MAY CONTRIBUTE A DONATION TO THE SHELTER].

Section 19. Amendment of section. MSB 24.15.070 is hereby amended as follows:

All dogs and cats [IMPOUNDED AND] released from the animal care and regulation shelter [, WHETHER BY REDEMPTION, ADOPTION, OR OTHERWISE,] shall receive a microchip implant [APPROVED BY THE BOROUGH]. If the [ANIMAL] dog or cat is being released to the owner and the owner requests to be present, the owner shall be present during the insertion of the microchip. The cost of the microchip shall be paid by the owner. The Animal Care [MANAGER] Director shall list the fee for a microchip implant in a schedule approved by the Assembly.

Section 20. Amendment of subsection. MSB 24.15.080(A) is hereby amended as follows:

(A) The Animal Care [MANAGER] Director may authorize euthanasia in the following circumstances: . . .

Section 21. Amendment of paragraph. MSB 24.20.050(B)(5) is hereby amended as follows:

(5) Exceptions. If at any time the Chief Animal Care and Regulation Officer makes a determination to classify the animal as Level 3 or 4 or recommend the animal as Level 5 to [ANIMAL CARE AND REGULATION BOARD]

the Office of Administrative Hearings, the animal shall be surrendered to the Animal Care And Regulation Shelter pending the outcome of the case.

Section 22. Amendment of section. MSB 24.20.090 is hereby amended as follows:

[AT LEAST SEMI-ANNUALLY,] The Animal Care [MANAGER] Director may conduct low-cost clinics for dogs and cats where spaying/neutering services and rabies vaccinations are made available at cost, plus ten percent. Such clinics should be held at such times and places as to encourage the widest participation from all areas of the Borough.

Section 23. Amendment of subsection. MSB 24.26.020(A) is hereby amended as follows:

(A) Notwithstanding MSB 24.26.010 and 24.26.030, the Chief Animal Care and Regulation Officer shall have discretionary authority to reduce the classification of an animal or refrain from classifying an animal even if the animal has engaged in the behaviors specified in MSB 24.26.010, if the Chief Animal Care and Regulation Officer determines that one of the following is true: . . .

Section 24. Amendment of subsection. MSB 24.26.030(D) is hereby amended as follows:

(D) The classification of an animal as Level 1, 2, 3, 4, or a recommendation to the [ANIMAL CARE AND REGULATION BOARD] Office of Administrative Hearings as Level 5 classification, shall be completed by the Chief Animal Care and Regulation Officer within 15 Borough business days of the receipt of the bite or attack report.

Section 25. Amendment of subparagraph. MSB 24.26.040(B)(4)(a) is hereby amended as follows:

(4) Level 5 classification. Animals classified as Level 5 shall be euthanized. The Office of Administrative Hearings may issue an order suspending the animal owner's right to adopt an animal from the animal care and regulation shelter and may set conditions for regaining that right.

(a) A hearing shall be held before the Office of Administrative Hearings, pursuant to MSB 2.29.080(C) and the additional procedures of MSB 24.30.040(B), when an animal is recommended as Level 5 classification by the Chief Animal Care and Regulation Officer. If the animal is [DETERMINED]

adjudicated [TO BE] as a Level 5 classification, it shall be humanely destroyed.

(b) The animal owner may waive their right to a hearing before the Office of Administrative Hearings and surrender the animal to the chief animal care and regulation officer.

(c) Once surrendered the animal shall be humanely euthanized at the convenience of the Borough. The owner of the surrendered animal will not be responsible for any fees, costs, or expenses incurred for the impoundment for the animal beyond the date of a signed release waiver.

Section 26. Repeal of Section. MSB 24.26.080 is hereby Repealed in its entirety.

Section 27. Adoption of Section. MSB 24.26.085 is adopted as follows:

(A) After one year and payment of any outstanding fees, the classification of a level 1 or level 2 animal shall be automatically removed if there have been no further incidents or violations of this title.

(1) The Animal Care Director shall issue an advisement in writing if there are any outstanding fees.

(2) MSB 24.26.085(A) does not apply retroactively to animals classified prior to its adoption.

(B) Restrictions for Level 3 and Level 4 animals may be reduced, modified, or removed. An owner of an animal classified at a Level 3 or Level 4, including an animal classified under a repealed classification scheme, may apply in writing to the Chief Animal Care and Regulation Officer, to have the classification reduced, modified, or removed in accordance with this section upon payment of outstanding fees, including a review fee set by Assembly resolution, and showing that:

(1) a Level 3 or Level 4 that did not go before the Animal Care and Regulation Board for a classification hearing, and the animal has been classified for two years, has not had any further incidents, including any violation of this title;
or

(2) a level 3 or 4 animal that went before the Animal Care and Regulation Board for a classification hearing at which the Board recommended that the animal be classified for 18

months instead of 2 years, has not had any further incidents, including any violation of this title;

(3) the owner presents evidence of having satisfactorily completed an animal obedience training course; and

(4) notwithstanding the time provision of subsection (B)(1) of this section, the Chief Animal Care and Regulation Officer must review the classification of an animal upon an application presented after 18 months if advised to do so by the Animal Care and Regulation Board. The advisement by the Board shall be included in the findings and conclusions of the final decision made after a hearing on the classification.

(5) Requests for removal, modification, or reduction of a classification may only be submitted once each year.

(C) Regardless of whether an animal's classification has been modified, reduced, or removed under subsection (A) or subsection (B) of MSB 24.26.[080]085, the facts of any incident, supported by substantial evidence, can be considered in future

classification decisions for the same animal pursuant to MSB 24.26.010.

Section 28. Amendment of Section. MSB 24.26.100, is hereby amended as follows:

All classifications and conditional release orders or conditional release agreements issued under former law shall remain in full force and effect for the life of the animal classified, unless removed, reduced, or modified under the procedures established in MSB 24.26.[080] 085.

Section 29. Amendment of subsection. MSB 24.30.017(A) is hereby amended as follows:

(A) The Animal Care and Regulation Board may:

(1) Advise the Mayor, the Borough Manager, and the Assembly on matters affecting animal care and regulatory services in the Borough regarding:

- (a) Borough related elements of a comprehensive, long range plan;
- (b) proposed legislation and regulations;
- (c) public recommendations; and
- (d) program evaluation and implementation;

(2) [CONDUCT] Upon request, conduct a [YEARLY] review of the Animal Care and Regulation Operations

Manual and identify areas of revision with input from the Animal Care [MANAGER] Director, [ANIMAL CARE AND REGULATION] Borough staff, and the public; and

(3) [CONDUCT] Upon request, conduct a [YEARLY] review of the Animal Care and Regulation Board's budget.

Section 30. Amendment of subsection. MSB 24.30.040(B) is hereby amended as follows:

(B) Level 5 classification hearings. Level 5 classification hearings [INCLUDE THE FOLLOWING ADDITIONAL PROCEDURES:] shall be conducted by the Office of Administrative Hearings pursuant to MSB 2.29.080(C).

(1) The standard of proof to be applied to level 5 adjudications is proof by [CLEAR AND CONVINCING EVIDENCE. CLEAR AND CONVINCING EVIDENCE INDICATES THAT THE THING TO BE PROVED IS HIGHLY PROBABLE OR REASONABLY CERTAIN] a preponderance of the evidence pursuant to MSB 2.29.080(C).

Section 31. Amendment of subsection. MSB 24.35.020(A) is hereby amended as follows:

(A) Animal Care [MANAGER] Director. The Animal Care [MANAGER] Director has all the powers of the Chief Animal Care and Regulation Officer and a Deputy Animal Care and

Regulation Officer and the power to administer and enforce the provisions of this title, including, but not limited to, the following: operating animal shelters, conducting low cost rabies vaccination and spay/neuter clinics for dogs and cats, entering into settlement and payment schedule agreements, and developing and implementing animal care and regulation policies and procedures.

Section 32. Amendment of subsection. MSB 24.35.030(D) is hereby amended as follows:

(D) An individual may lawfully detain any domestic animal found in violation of the Borough code, provided that they immediately notify the Animal Care and Regulation Office and surrender the animal to an Animal Care and Regulation Officer within 24 hours.

Section 33. Amendment of section. MSB 24.35.050 is hereby amended as follows:

Subject to the approval of the Borough Manager,
[T]he Animal Care [MANAGER] Director may [, SUBJECT TO THE APPROVAL OF THE BOROUGH MANAGER,] establish written policies, regulations, and procedures to carry out the provisions of this title. Animal care and regulation policies and procedures adopted and administered by the Animal Care [MANAGER] Director shall be set forth in the manual entitled "Animal Care and Regulation Policies and

Procedures," which shall be made available to the public [FOR NO MORE THAN COST OR POSTED ONLINE]. Subject to the approval of the Borough Manager [T]the Animal Care [MANAGER] Director may modify, amend, or rescind, in writing, in whole or in part [, SUBJECT TO THE APPROVAL OF THE BOROUGH MANAGER,] the "Animal Care and Regulation Policies and Procedures" manual.

Section 34. Amendment of subsection. MSB 24.40.030(B) is hereby amended as follows:

(B) Any owner shall forfeit all rights of ownership in an animal under the following circumstances:

(1) the owner is convicted of violating MSB 24.05.090 and forfeiture is recommended by the Chief Animal Care and Regulation Officer;

(2) the owner is ordered by the court to forfeit the animal;

(3) the owner fails to reclaim an animal running-at-large [PURSUANT TO MSB 24.15.010(A)] within 72 or 120 hours of impoundment depending on whether the animal is with or without identification, pursuant to MSB 24.15.010(A);

(4) the owner of an animal subject to supervised quarantine pursuant to MSB 24.20.050

fails to redeem the animal by paying the costs defined in MSB 24.20.050(C);

(5) the owner fails to reclaim an animal within 15 business days of impoundment, pursuant to MSB 24.15.010(C);

(6) the animal is taken into Borough protective custody after being left unattended due to the death of a former owner and the successor owner is unknown and cannot be ascertained after a reasonable effort and an Animal Care and Regulation Officer has conspicuously posted a notice at the location at which the animal was seized for, a minimum of 15 business days;

[(5)] (7) the owner of a classified animal fails to redeem the animal under the conditions of a written release order; refuses to pay fees and expenses incurred during impoundment of the animal in violation of MSB 24.26.050(C) or (E); or violates any condition of a written release order and forfeiture is recommended by the Chief Animal Care and Regulation Officer;

[(6)] (8) the owner of a classified animal fails to comply with a conditional release order and the animal is impounded pursuant to MSB 24.26.040(J);

[(7)] (9) an owner of an animal released from protective custody violates the conditional release order issued pursuant to MSB 24.05.100(F)(2); or

[(8)] (10) an animal taken into Borough protective custody is recommended for forfeiture by the Chief Animal Care and Regulation Officer unless the animal is taken into the Borough protective custody as provided in (6) above.

Section 35. Amendment of subsection. MSB 24.40.030(D) is hereby amended as follows:

(D) Forfeiture procedures. An animal forfeited pursuant to subsection (B)(1), (2), (3), [OR] (4), (5), or (6) of this section is immediately subject to subsection (C) of this section. [THE CHIEF ANIMAL CARE AND REGULATION OFFICER SHALL SERVE] [t]The owner of an animal that is subject to forfeiture pursuant to subsection (B)[(5), (6),] (7), [OR] (8), (9), or (10) of this section shall be served with a written notice of intent to forfeit. The notice shall be served on the animal owner by personal service or certified mail. If the owner cannot be served, notice shall be given by publication pursuant to Rule 4 of the Alaska Rules of

Civil Procedure. Forfeiture appeals are subject to the procedures as outlined in MSB 2.29.090.

Section 36. Amendment of section. MSB 24.40.050(A) is hereby amended to insert the following to the fine schedule:

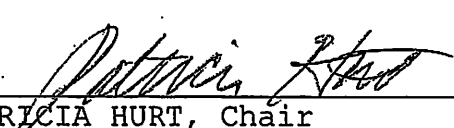
Code Section	Section Description	Amount of Fine
<u>MSB 24.05.110(B) (1)</u>	<u>Failure to return live trap</u>	<u>\$300</u>

Section 37. Amendment of title 24 by Revisor of Ordinances.

It is the intent of this legislation to change "Animal Care Manager" to "Animal Care Director," throughout Title 24.

Section 38. Effective date. This ordinance shall take effect upon adoption.

MATANUSKA-SUSITNA BOROUGH
ANIMAL CARE AND REGULATION BOARD



PATRICIA HURT, Chair

ATTEST:



BRENDA J. HENRY, MMC
Assistant Borough Clerk

- President: Jodi Riddell
- Vice President: Margaret Billinger
- Secretary: Lisa Behrens
- Treasurer: Irene Crowley
- Member at Large: Ben Tew
- Member at Large: David Haggard
- Member at Large: Lindy Moss

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PO Box 520931
 Big Lake, AK 99652-0931

BLCC By-laws Committee Meeting – February 27, 2024 – 5:00 PM

NOTES

Present: Irene Crowley, Lisa Behrens, Margaret Billinger – not ready for bylaws work at this time.
 To Consider: Committee members remain after future Board meetings for Bylaws work?

Executive Board Meeting – February 27, 2024 – 6:00 PM
Big Lake Family Restaurant

MINUTES

SIGNED COPY

1.) Call to Order/ Determination of Quorum

By: Jodi Riddell Quorum: Yes Time: 6:09pm

2.) Pledge of Allegiance

3.) Agenda Approval Motion: Irene Crowley Second: Yes

4.) Previous Meeting Minutes Approval (January 23, 2024)

Motion: Irene Crowley Second: Yes Copy signed: Jodi Riddell

5.) Presentations

6.) Treasurer's Report Checking: \$25,657.44 Savings: \$ (January 2024 Statement)

7.) Correspondence Waterfront Setback Waiver notice – email from Peggy Horton (send to BLCC mail list & Jodi sending to Dennis Garrett for website)

8.) Unfinished Business

1. Website changeover – in progress
 - a. Online forms & dues handling process? Still working on bank changeover
2. BLCC Bylaws review
 - a. Committee volunteers – Ben Tew, Lisa Behrens, Irene Crowley, Jill Parson, Lindy Moss, Margaret Billinger, Michael Dale.
 - b. Example bylaws – Meadow Lakes, Fishhook, WACO (sent to committee members)
 - c. Possible meetings: before General Membership meetings (6:00pm 2nd Tuesdays) and before BLCC Board meetings (5:00pm 4th Tuesdays) until project completed – not workable for all committee members. Group will proceed with documents review, email recommendations to be compiled by BLCC Secretary, and reconsider meeting schedule.
3. CIP committee – Ben Tew, Lindy Moss, and Margaret Billinger – scheduling?
4. Ben Tew working with Terry Gorlick re: Bob Fisher place name remembrance project – update?
5. BLCC Resolution 24-01 in support of Big Lake Lions ADA Loan assistance. (completed, sent out & acknowledged)
6. BLCC Records/information management and storage
 - a. Gmail for BLCC communications / Google Drive for digital document storage

- i. Lisa working on this.
- ii. Any anticipated complications of account ownership and transferring account access?
- b. BLCC physical documents currently in possession of BLCC secretary
 - i. Fireproof file cabinet in back room at Big Lake Lions’ – OK’d by Lions Club (Lisa will touch base with Bill Haller)
- c. BLCC Records management continuity
 - i. New board member orientation process added to BLCC bylaws? (note that there is an agreed-upon process)
 - ii. Board member orientation checklists to be developed by current officers.(same as above)
 - iii. Also need a process for changeover of bank accounts access

9.) New Business

- 1. Future speakers for General Membership meetings
 - a. March – Tandy Hogate: Common Grounds Homestead
 - b. April – Ryan Anderson: DOT (Ryan not available, Jodi working on another speaker: Nick Uphus – Code Compliance. To speak on Code Compliance in general and take community questions
- 2. BLCC 2024 Community Revenue Sharing Grants committee
 - a. Committee volunteers? Lindy Moss, Terry Gorlick, Irene Crowley, Margaret Billinger
 - b. 2024 Application received from WASI – Lisa holding for Grants Committee Chair TBD
- 3. Ways & Means for attracting more community council members
 - a. Facebook invitation on Big Lake Community group
 - b. Online payment announcement when website capability is introduced

10.) Persons to be Heard (3 Minute Maximum time per person)

11.) Announcements

12.) Board Member Closing Comments

Jodi Riddell:

Margaret Billinger:

Lisa Behrens:

Irene Crowley: Thank goodness, the banking authorizations are complete


Dave Haggard:


Ben Tew:

Lindy Moss: Hoping to resurrect the Houston High shooting team.

13.) Adjournment

Motion: Lindy Moss Second: Margaret Billinger Time: 6:54pm


SIGNATURE / BLCC PRESIDENT 3/26/24


ATTESTATION – BLCC SECRETARY 3-26-24

Butte Community Council Meeting Minutes

Butte Community Center

3881 S. Butte Rd.

7:00 PM, March 13th, 2024

Call to Order – 7:02 pm by Council President Ron Johnson

Pledge – Led by Dave Miller

Verify Quorum – Quorum verified with all 7 Board Members present.

There were 19 total people in attendance

Approval of Agenda – 1st by Earl Lackey, 2nd by Karen Lackey-Approved Unanimously

Officers Reports

Secretary's Report – 1st by Gregory Nilsson, 2nd by Dave Miller- Approved Unanimously

Treasurer's Report – Michelle Maynor reported that BCC has:

General Fund: \$751.61, Savings (Compound Cleanup): \$14,098.57, Building: \$33,055.29.
Neighborhood Watch: \$1,680.00

Correspondence – 1. MSB notified BCC of Conditional Use Permit MSB Application for Marijuana Retail Facility. Public hearing April 15, 2024, at 6:00 pm in MSB Assembly chambers.

2. MSB notified BCC of Conditional Use Permit Application for Earth Materials Extraction Activities. Public hearing May 6, 2024, 6:00 pm in MSB Assembly chambers.

President's Report – Community member D Scheutter was given permission to use the BCC bldg. for a family in need by the board by unanimous email vote.

Special Presentations - None

Committee Reports (2 minutes each)

Neighborhood Watch -

Community Patrol – Reported that patrol is still happening.

Little Angels Playground – On hold until break-up. Will try for a grant for more playground equipment.

Butte Community Sign – Taylor and Richard still working on. State not forthcoming with information as to how and where a sign may go. Suggested to go to TAB for help

Community Reports (3 minutes each)

Legislature - None

Assembly - None

School District - None

Butte Fire Department – FSA board member Gregory stated that ISO rating cannot get better without fire hydrant

Road Service – RSA board members Lucy Klebasadel and Carl Kopperud were in attendance. They announced board meeting will take place at BCC building on Tuesday March 14. Said TODS- OGH not listed on “no sign” allowed.

Old Business

By Laws (Mitzi & Janet) – Discussion about Draft by-laws. Mitzi and Taylor will be at BCC bldg. on March 30 to answer questions from community on the new by-laws. Any questions from the meeting and from the April BCC meeting will be addressed and then new by-laws will be voted on at BCC May meeting.

New Business – 1. Vote was taken to make Butte Community Council Facebook page the official FB Page. 1st by Linda Cox, 2nd by Gregory- Passed unanimously.

2. Dave Miller would like to further discuss KRPUA trash problem and a game plan for dealing with it.

3. Beth addressed Butte Cleanup and informed that she has ordered vests and will give chances on prizes. She will have maps made to be given for cleanup assignment.

Adjournment=8:44 pm -Taylor

Next Meeting 7:00 PM April 10th, 2024 Butte Community Center

Upcoming Items of Interest:

March 10th – 16th Arctic Winter Games

May 11th-12th – Butte Community Cleanup

June 22nd – 3rd Annual Butte Community Picnic

July – No CC Meeting

Respectfully submitted

Ren [Signature] 4/10/2024
Janet Johnson 4/10/2024

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
October 16th, 2023
Meeting Minutes

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I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:31 PM at Sheep Creek Lodge by Chairperson, DJ McBride.

II. ROLL CALL – DETERMINATION OF QUORUM

Board of Supervisors in attendance: DJ McBride, Sheena Fort and Tam Boeve. Roll was called, a quorum was established, and due notice was published.

Also present: Seth Hansen, MSB Road Superintendent; Stacy Johnson, Secretary. Resident(s): Marie Calzada, Mike Boll, Michelle Boll, Shawn McBride.

III. APPROVAL OF AGENDA

AMENDMENT: Delete TAB Report under Officer Reports

MOTION: Tam Boeve moved to amend the agenda. Sheena Fort seconded the motion. Agenda was approved as amended.

IV. APPROVAL OF MINUTES

Minutes of the August 7, 2023 meeting were reviewed, changes were noted.

- 1) Correction to spelling of Shawn McBride's name under Roll Call.
- 2) Correction to spelling of Mike Boll's name under Persons To Be Heard.

MOTION: Tam Boeve moved to approve the minutes as changed. Sheena Fort seconded the motion. The August 7, 2023 meeting minutes were approved.

V. TRAINING - None

VI. STAFF REPORTS

Seth Hansen, MSB Road Superintendent:

- Road crew has been patching potholes in the asphalt.
- One beaver has been successfully trapped at one of the fish passages on Hidden Hills. There are still more beavers to be trapped.
- There was minor flooding at Kashwitna Lake near Field Ave. The road is at or below swamp level. They will be keeping an eye on it.
- Grading has been challenging due to it being a wet summer which has caused inadequate maintenance.

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
October 16th, 2023
Meeting Minutes

VII. OFFICER REPORTS

Big Board Meeting Report

- Crack-sealing has been done on the one mile of asphalt on Caswell Lakes Rd.
- Don Thomas will look into the inadequacy of our road conditions.
- The Assembly had an October 10th meeting to discuss the TIP 21 Road Projects, but the outcome of the resolution is not known at this time.
- The board needs to look over the Contract and decide what level of service our RSA can afford with and without a Mill Rate increase.
- Contractor issues were discussed. There was an article in the newspaper about the issues. Apparently, the contractors decided not to pull their contracts.
- The staff at the borough is encouraging the RSA to put the Sand and Storage Area on their RIP List.

VIII. PERSONS TO BE HEARD

Resident, Mike Boll, has concerns that the graders might not go over the Anaconda Ave. bridge and have a turn-around this winter, and that the current condition of this road will make any winter maintenance difficult. Seth Hansen will discuss this later with Mike.

Resident, Marie Calzada, is concerned about the flooding on Dog Sled Dr. and wants to know what can be done. Seth Hansen has submitted a report to his supervisors and hopes to have a solution soon.

IX. OLD BUSINESS

A. Sand Storage Site

See RIP List under New Business.

B. Skyland Airpark Condominium

Nothing to report.

C. Willow Creek Airpark

A resident said that the Borough took over Arctic Cat St. for road maintenance. This is a private road. Seth Hansen said that this road has not been accepted yet and will keep in touch with Tam Boeve about this.

D. Caswell Lakes/Bendapole/Passthebait Road Project

The project bid will be going out in January 2024.

E. Hidden Hills Reconstruction Project

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
October 16th, 2023
Meeting Minutes

The permitting was supposed to be completed in September and is supposed to be going out to bid in January along with Caswell Lakes/Bendapole/Passthebait Project.

F. Susitna Landing Rd Survey

DJ McBride asked Seth Hansen to look into this.

G. Road Service Area Operating Manual

DJ asked the board members to look it over and give any comments to Tom Adams.

X. NEW BUSINESS

A. RIP List

Our RSA renumbered the priority of needed road projects. RIP List priority is as follows:

- 1) Dolly Varden
- 2) Dog Sled
- 3) Sand Pile Storage Development
- 4) Bendapole
- 5) Caswell Lakes Alternate Route Feasibility Study

MOTION: Sheena Fort motioned to accept the renumbering of priority of needed road projects. Tam Boeve seconded the motion. Motion has been approved.

B. Borough Contractor Issues

Issues have been resolved so far. But the Borough will now be cracking down on and issuing a fine to anyone pushing snow into the roadway.

C. Dolly Varden Flooding Resolution

Has not been resolved. Road Maintenance is aware and is having the issue go through the proper channels in order for a resolution.

D. Calcium Chloride vs. Permazyne Dust Control

A Permazyne test was done on Barge Rd in Talkeetna and is holding up well. Seth Hansen is waiting to see what this will look like after break-up to see if this is feasible for the RSA.

E. Road Contract Feedback

The Assembly will be redoing all the road contracts next year and are looking for feedback from all the RSAs. Our RSA will set up a Supplemental Meeting to discuss the Road Contract after the Big Board meets.

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
October 16th, 2023
Meeting Minutes

F. Fee Waiver for Driveway Permits

The Borough will be waiving the fees for driveway permits. Fee will be waived until September 2024.

G. 2024 Board Meeting Schedule Form

Our RSA will keep our meetings on the 2nd Monday at 6:30PM for the quarterly months. Our January meeting will be a TEAMS Meeting.

MOTION: DJ McBride moved to keep the meetings as scheduled. Sheena Fort seconded the motion. Motion has been approved.

XI. BOARD COMMENTS

DJ McBride will submit to the Assembly for reappointment for our RSA Board, but not for the TAB Board.

XII. NEXT MEETING

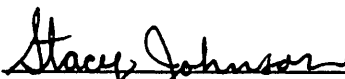
TBD

XIII. ADIJOURNMENT

Meeting was adjourned at 7:35 PM.



Chairperson, DJ McBride



Secretary, Stacy Johnson

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
December 4th, 2023
Supplemental Meeting Minutes

RECEIVED
APR 16 2024
CLERKS OFFICE

I. CALL TO ORDER

The supplemental meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:31 PM by Chairperson, DJ McBride.

II. ROLL CALL – DETERMINATION OF QUORUM

Board of Supervisors in attendance: DJ McBride, Tam Boeve and Sheena Fort. Roll was called, a quorum was established and due notice was published.

Also present: Matt Garner, MSB Operational Branch Manager-Roads; Stacy Johnson, Secretary.
Resident(s): Dawn Harris, John Harris, Hunter Leach, Shawn McBride, Justin Lawson, Frank Kelly, Marie Calzada, Marti Goff, Rich Sayers, Ruth Decker, Michael Boll, Michelle Boll, Bryan Kirby, Bob Decker, Bill Stearns, Talon Boeve, Jim Manakis, Buddy Giddens, Jesse Johnson, Melissa Johnston, Matthew Phebus, Vicki Hardy, Allen Busby and Matt Simper.

III. APPROVAL OF AGENDA

MOTION: Tam Boeve moved to approve the agenda. Sheena Fort seconded the motion. Agenda was approved.

IV. PROJECTS UPDATES

A. Snow Removal Issues

Snow removal thus far is dismal. The head of O&M, Don Thomas, came up here personally to make sure that our roads did get cleaned. We have been told that this will not happen again. If the public finds that their road hasn't been done, please report the issue to Problem Reporter or the Road Maintenance Hotline.

B. Dog Sled Flood Mitigation and Road Repair

The Borough is working on federal funding to repair Dog Sled Dr. and Dolly Varden Dr.

C. Dolly Varden Flood Mitigation and Road Repair

See Item B above.

D. Silver Salmon Fish Passage Beaver Dam Issue

There is a beaver at the Silver Salmon Dr. fish passage. If anyone in that area sees a beaver starting to build anything, please give the Borough a call to remove the debris and/or the beaver. So far, two beavers have been trapped at that area and the dam was taken apart.

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
December 4th, 2023
Supplemental Meeting Minutes

E. CAPSIS Information

DJ McBride was contacted by the Upper Susitna Community Council and Senator Mike Showers' office to put in some projects for CAPSIS. The projects we would like to propose to the Board are the Access Road Feasibility Study (\$150K), Dolly Varden (\$300K), Dog Sled/Homestead Repair (\$592K), Hidden Hills (\$5.2M), Bendapole (\$775K), Passthebait/Lostaspinner (\$540K), and Bendapole/Passthebait/Lostaspinner (\$1.315M). These projects are to be submitted by February 2024. DJ McBride will write the project descriptions and input them into the CAPSIS database by the deadline.

V. AUDIENCE PARTICIPATION

Resident, Shawn McBride: He has 30 years of experience in snow removal for Anchorage and street maintenance in Eagle River. He stated that having graders gating driveways slows down the process of snow removal and increases the cost of the contract due to the additional time it takes to do every driveway. The Borough Contract, as written, does not tell the contractor how to do its job, they tell them what the job should look like at the end. Obviously, contractors think this is more expensive, a hassle and not efficient, otherwise they would be doing this rather than the follow pickup trucks.

Resident, Bob Decker: Is not happy with the lack of snow removal. States he should not have to report it to the borough and that it should already be taken care of.

Resident, Melissa Johnston: Has a complaint about large snow berms being left on Crop Cir at Hidden Hills Rd. She is unable to exit or enter her roadway. She understands it is her responsibility to clear her road, but states that it puts her in an unsafe situation to leave her vehicle in the busy roadway. Matt Garner did call the contractor about Crop Cir and will do what he can to make it right.

Resident, Matthew Phebus: Wants to restructure the contract to eliminate all berms or reduce the size of the berms being left. Matt Garner stated that the cost to do so would increase the Mill Rate.

Resident, Frank Kelly: Stated that his property taxes increase each year without seeing a job well done. He doesn't believe the contractor should be brushing at 2ft. Matt Garner said they are looking at alternative heights for brushing.

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
December 4th, 2023
Supplemental Meeting Minutes

VI. CONTRACT ROUND TABLE

The roundtable discussion with the road board and residents ensued.

Conclusions are:

Section	Change
2.	Add cost effective
3.2	Delete 5 AM
3.3.6	Change 15 minutes to 30 minutes Add leave a message
3.5	Add Operations and Maintenance Manager
3.7	Add Problem Reporter
3.8	Add contractor to attend RSA meetings
6.1.1.6	Change to 2 hours
6.1.1.9	50 miles One Slope board for entire RSA
6.1.1.13	Delete
6.1.2.2	Remove carbide bit
6.1.2.3	Delete
7.3.2.1	Completed by June 15th
7.3.2.3	Delete
7.4.2	Delete
7.8	Delete
8.5.2	Delete

VII. BOARD COMMENTS

Residents were thanked for attending and their input on road matters.

VIII. NEXT MEETING

Next scheduled meeting is January 8th, 2024 at 6:30 PM via TEAMS.

IX. ADJOURNMENT

Meeting was adjourned at 9:15 PM.



Chairperson, DJ McBride



Secretary, Stacy Johnson

Central Mat-Su FSA Board of Supervisors Meeting

Station 61 – 101 W. Swanson Ave. Wasilla, AK

Chairman: D. Eller
Vice Chairman: J. Steele

Board Members: B. Davis
L. Szipszky
D. Tyler

RECEIVED

December 11, 2023 – 6 P.M.

APR 09 2024

REGULAR MEETING MINUTES

CLERKS OFFICE

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 6:00 p.m. at 101 W. Swanson Ave. Wasilla, AK on December 11, 2023.

II. ROLL CALL & DETERMINATION OF QUORUM

Board Members present and establishing a quorum for the Central Mat-Su FSA:

Chairman Dave Eller, Vice Chairman James Steele, Brian Davis, Dave Tyler and Luke Szipszky.

Also present were: Michael Keenan, Chief, Central Mat-Su Fire Department (CMSFD), Shari Lamz, Admin. Assistant, CMSFD, and Brian Davis, Deputy Director – Fire, Department of Emergency Services (DES)

III. PLEDGE OF ALLEGIANCE

Mr. Eller led the “Pledge of Allegiance.”

IV. APPROVAL OF AGENDA

December 11, 2023

MOTION: Mr. Tyler moved, and Mr. Steele seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

MOTION: Mr. Steele moved, and Mr. Tyler seconded, to approve the October 11, 2023 regular board meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

Chiefs Report

Current Budget: Looks good, no real concerns moving forward

Staffing: The 6 firefighters completed the academy and have been running shifts

Run Stats: YTD 2334

- **October – 217 total calls**
 - **12 - Structure fires**
 - **88 Rescue – 58 being medic assists**
- **November – 323 total calls**
 - **5 - Structure fires**
 - **121 Rescue – 94 being medic assists**

Project Updates:

- Station 51 fill site design complete, going out to bid for repairs
- Two CV awaiting installation of components at Alaska Safety, looking at other options for future trucks
- Brush Truck and Tactical Tender body is being painted
- Heavy Rescue – chassis is complete with delivery date of February
- Rescue Engine – chassis complete
- Vacuum Tender – needs one more approval (Assembly Meeting Dec.19)
- Station 53 – getting close to being completed
- Bogard/Tait – potential site for new station
- Pumper 62 damage - repairs estimated \$600,000 to \$800,000 – insurance will not cover any of the cost.
Chief Keenan will check to see what the warranty is on Pumper 62.

MOTION: Mr. Steele moved, and Mr. Szipszky seconded, to use money from the reserve fund for refurbishing Pumper Tender 62.

VOTE: The motion passed unanimously.

Budget FY25 \$7,725,000.00 CIPs

- Two Pumper-Tenders \$3,000,000.00
- Training complex build out (Tech Rescue Area) \$1,000,000.00
- New Station 52/65 – forward funding \$3,000,000.00. We do have some money in the Station 52 account.
- Multi-Purpose Tractor \$200,000.00
- Fire Prevention Trailer \$375,000.00
- Turn-Out Gear \$150,000.00

Operating Budget

- Estimated at \$10,749,885.00

- Last years was \$11,868,216.34
- Asking for a Fulltime Permit Technician
- Increase in some line items in the budget
- We still have money put aside to cover the Station 6-2 COP payments.
- The \$3.0 million in the CIP for forward funding the 52/65 station could be made available if needed for an emergency

Misc

- State Firefighter Conference Sept 30 – Oct 4

MOTION: Mr. Steele moved, and Mr. Szipszky seconded, to approve FY25 budget as presented.

VOTE: The motion passed unanimously.

Mr. Steele is concerned that some of the numbers that we get from the MSB aren't realistic numbers. If we went by the numbers from the audit, he would recommend we increase our mill rate. He does not want to see the mill rate decreased.

IX. OTHER BUSINESS (other items of discussion not listed on agenda)

X. AUDIENCE PARTICIPATION & BOARD COMMENTS


XI. ADJOURNMENT

Mr. Eller adjourned the board meeting at approximately 7:01 p.m.



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



Shari Lamz, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: 4/18/24

Minutes of the Chase Community Council
Board of Directors Meeting

RECEIVED

Date/Time: 1/17/2024 6:00PM

APR 12 2024

Location: Talkeetna Latitude 62 Lodge

CLERKS OFFICE

The meeting was called to order at ___6___PM

A quorum was established with the following Board members present (minimum 3):

Mike Woods, Johnny Murdock, Tim Cox and Sarah Hogan absent member Peg Foster

Chase Community landowners present:

Beth Pike, Claire Priebly, James and Cheryl Tunnell, Patricia Cox, R Denny, Don and Anne Fleming, Molly Woods

AGENDA

Beth Pike made a motion to approve the agenda, Johnny Murdock seconded the motion. All approved: Y

MINUTES The minutes of the October quarterly were read John Murdock made a motion to approve the minutes and James Tunnell seconded. The minutes were approved by the council at large

Correspondence : A borough representative sent an email about a cash for cleanup program but no one at the meeting showed any interest in applying for it.

Treasurer's Report

James Tunnell reported that there was about \$32,000 left over in our account after sending out checks to the grant recipients. A separate tractor maintenance fund has \$2,673. James got an email stating that there would be another round of Community Assistance Grants available but he needed to reply before March 31st. It was decided by the council at large to apply and accept these funds. Our new treasurer Sarah Hogan needs to be put on our community council check book so it was approved by the council to take Peg Foster off the Chase Community Council checkbook and put Sarah Hogan on the check book.

Announcements:

Susitna River Dam Committee - With the new legislative season starting and with all the money in the recent clean energy part of the Inflation reduction act our legislature is seriously considering looking into starting the process to revive the Susitna Watana Dam project. Chase being the first community downstream we are as you can expect are very concerned with this issue that keeps cropping up

Future RR Bridge rework committee- As of now the railroad plans for the upgrade of the Talkeetna Railroad Bridge and walkway call for a 47" wide walkway. We had requested a 50" walkway with bollards to restrict access to 47" but it was not approved by the RR. The Compact ATV community was approved so Chase is now designated as a small ATV community, the larger side by sides etc. would do damage to our fragile trail system that we as a community work

to maintain. Work is currently slated to start October 2024 and finish spring of 2025 there will be some meetings closer to and prior to starting said work.

Old Business

Some of the vehicles that have been left stored in our small Talkeetna parking lot have finally been moved which is a good start to opening up more space for the large amount of weekend recreational cabin owners who come up with their vehicles and trailers. It was suggested that we encourage property owners with recreational cabins that come on the weekends but store their snowmachines here all week consider parking their machines on the side of the trail out of the way of traffic instead of taking up parking spots in the small parking lot. Also it was discussed that we encourage folks that use the train park at the depot and ones that fly in park at the airport.

New Business

Borough employees were sent out to try to find a way to detour the Nodwell trail around the 2 parcels of private land that it now crosses, the employees were unable to find a good alternative for a reroute as they would have to go down a very steep hill and through a swamp to get around the private property so there is no plans to reroute the trail as of now.

As it stand now it looks like the future long trail that has gotten quite a bit of money to out toward construction lately is slated to by-pass the main part of our community and possible go by way of the intertie in our area. It was decided to check this out further.

A lot of discussion was made about using the upcoming grants funds plus left over funds from past grants to do a major renovation of our main trail from the 232 gravel pit to town. A lot of desire was expressed for using funds to upgrade this section of trail and plans are being made to investigate expected costs for such things as gravel, needed equipment and manpower.

The lease for the current town well is coming up and it is possible that they may move the well so no longer need the land it sets on. In the past it was used as our parking lot for residents who reside here all year but we were evicted because of possible contamination of said well. It was discussed that we keep informed of this possible future lease option and show interest in leasing said land to help alleviate our congested parking issues.

There has been talk about possibly purchasing a newer piece of equipment for maintenance of our local trails but according to some of the persons who have operated our current tractor it is felt that the tractor we have does a good job of grading our trail as long as it is maintained in working condition. It was thought that maybe just renting equipment may be a better option in the future as we don't have the manpower to maintain equipment or storage facility capacity for any new equipment.

Our annual elections of new board members have elected Jerry Boutte and Mike Woods to serve a 2 year terms. The Chairman will be Mike Woods, Vice Chairman will be Tim Cox, Secretary will be Jerry Boutte, Treasurer will be Sarah Hogan and member at large will be Peg Foster.

Persons to be Heard

Tim Cox moved to adjourn the meeting and Patricia Cox seconded. The motion approved. The

meeting adjourned at 7:03 p.m.

Minutes respectfully submitted by _____ Beth Pike (acting secretary)

Minutes Approved

Signature: Jan R. Coy, Chairperson Date: 4/27/2024

Attested: Beth Pike, Secretary Date: 4/11/2024

Mail with agenda to:

Clerks Office: Estelle Wiese
Mat-Su Borough
350 E. Dahlia Ave.
Palmer, AK 99645

Or via email: Estelle.Wiese@matsugov.us

RECEIVED
APR 17 2024
CLERKS OFFICE

GREATER PALMER CONSOLIDATED
FIRE SERVICE AREA
BOARD OF SUPERVISORS
FRIDAY, April 12, 2024
9:00 A.M.- PALMER FIRE TRNG CENTER

MINUTES

- A. CALL TO ORDER The meeting of the Greater Palmer Consolidated Fire Service Area Board of Supervisors was called to order at 9:00 A.M.
- B. ROLL CALL In attendance were GPCFSA Board of Supervisors members, Barry Mothershead, Marty Van Diest, and Ted Stuff; GPCFSA Chief Chad Cameron; and Matanuska Borough Deputy Director of Emergency Services - Fire and Rescue, Brian Davis.
- C. MINUTES FOR APPROVAL The minutes of the last GPCFSA Board of Supervisors meeting on November 21, 2023, were approved.
- D. NEW BUSINESS AND GENERAL DISCUSSION
1. INTERGOVERNMENTAL FIRE SERVICES AGREEMENT

Deputy Director Davis presented the completed Matanuska-Susitna Borough, Greater Palmer Fire Service Area, and City of Palmer Intergovernmental Fire Service Agreement to the Board of Supervisors. The contract duration is five years, beginning July 1, 2024, and ending July 30, 2029. The contract may be extended for an additional five-year period by addendum. The document covers specifics such as compensation and use of funds, service boundaries, vehicles and equipment, operating expenses, personnel, building and equipment maintenance, financial recordkeeping, insurance, and contract administration.
 2. BOROUGH EMERGENCY SERVICES-FIRE AND RESCUE BUDGET

Deputy Director Davis reported that the Borough budget will be presented to the Borough Assembly this week. There are no major changes to the amounts for capital improvements or operations. The mil rate has not been decided by the Borough Manager. The Board of Supervisors will have an opportunity to review the budget and meet with the Borough and City Managers, if requested.
 3. CALL VOLUME

Deputy Director Davis stated that call volume borough-wide is up 5% this year, and a 25% increase over a five-year period.
 4. SECURITY CAMERAS, GENERATORS

The security camera installation is nearly complete at all facilities. The generator project is not complete, but progress is being made.

5. FEMA TRAINING GRANTS

The Borough has been awarded two FEMA grants for Boroughwide training of personnel. No further details were offered at this time.

6. BOROUGH DRONE PROGRAM

Deputy Director Davis reported that drones are currently being used by Borough Emergency Services-Fire and Rescue personnel to aid in search efforts, as well as other functions. Most of the drones have thermal recognition capability. Training of operators and other personnel in the use and capabilities of the drones is ongoing.

7. STATION 39 UPDATE

Deputy Director Davis stated that the funding from the state was via a pass-through grant from the State of Alaska is being transferred to a different grant type that will make the funds more accessible for the Borough and not a legislative appropriation. We are working to meet the terms of the grant which includes better public access so the funds can be dispersed and accepted. The project will go out to bid once the review is complete and funds are approved. It is likely that building will not begin until 2025.

8. GPFSA CALL VOLUME

Chief Cameron reported that call volume is up for the year and expected to be a new record. He remarked that wildland fire activity has been low the past couple of years, but this factor will greatly increase pressure on resources and personnel when wildfire events increase.

9. PALMER FIRE AND RESCUE ANNUAL REPORT

Chief Cameron presented the 2023 Palmer Fire and Rescue Annual Report to the Board of Supervisors. The report provides the Board and community a thorough and transparent description of the vision, accomplishments, incident statistics, budget, organization, training, and awards earned by personnel in the past year.

10. STATION REPORTS

Station 33 will require a new waterline, well pump, pump controls, and modification to provide for easier access for repair. This project will also include tree removal and work to fix drainage issues at the station. The estimated cost of the project is \$300,000-\$320,000.

Station 35 will have the current asphalt pad replaced "as is". Power lines will be moved behind the building, so there will be no interference with the asphalt. An architect has been hired to look at possible options for upgrades to the facility.

11. APPARATUS

Chief Cameron reported that Tender 33 is in queue. The new Greater Palmer engine is being outfitted and used for training. It will be 100% in service on May 4, 2024. When placed in service it will be designated, Engine 36. Old Engine 36 will become Engine 33 and old Engine 33 will become Engine 34.

Brush 35 (Fishhook) is being decommissioned and will be released to the Borough. A new Command Vehicle 33 has arrived, but it is not yet in service. When the new vehicle is placed into service, the old CV 33 will be decommissioned.

12. PERSONNEL

Chief Cameron shared that acting Deputy Chief John Prevost has been promoted to Deputy Chief. Colt Graham has been hired as the full-time Fire Officer. Colten Brickel and Lane Reed have been assigned full-time firefighter positions.

13. BRUSH SEASON

Fire contracts are in place and signed for the upcoming wildfire season. Brush trucks are being made ready for the mission.

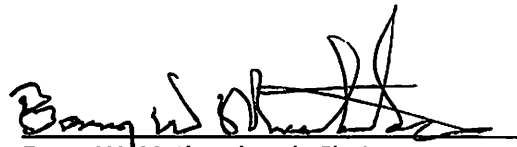
14. TRAINING

Deputy Fire Chief Prevost is currently setting up training for Firefighter II and Fire Emergency Service Instructor certification. Palmer Fire and Rescue is also working with the Borough, through Deputy Director Davis, on DES Fleet Maintenance training. In addition to these items, Chief Cameron has arranged for a "Building High Performance Team" training which will provide methods for further enhancing performance and communication on the job.

15. SUBDIVISIONS AND MEETINGS WITH UTILITY PROVIDERS

Barry Mothershead shared several new subdivision notices for continued development within the GPFSA. Exception and variant requests regarding road width and water supply hydrants, have increased. Deputy Director Davis reported that Borough Emergency Services is now having quarterly meetings with utility providers (gas and electric). This should benefit all groups in the event of utility outages during weather events, or disruption of gas or electric supply by other means.

E. ADJOURNMENT. Being no further business, a motion was made by Board Chairperson Barry Mothershead, to adjourn the meeting. There was a second to the motion and the meeting was adjourned at 9:50 A.M.



Barry W. Mothershead, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

xc: Mat-Su Borough
Mat-Su Borough Public Safety

RECEIVED

APR 12 2024

CLERKS OFFICE

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Special Meeting
March 11, 2024**

A special regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held via Zoom at 4:30 pm on March 11, 2024. The purpose of the special meeting was to discuss the preliminary bid results of Annual Road Maintenance Contract, contract 24-204B for Road Service Area 29, Greater Talkeetna, submitted by D&S Road Services ("Contractor") on March 5, 2024.

Tom Adams, Public Works Director; Matt Garner, Operational Manager for Roads; Bill Stearns and Dawn Harris, Alaska Resource Group (aka D&S Road Services); Seth Hansen, Borough Road Superintendent, John Strassenburgh, Robert Gerlach, and Billy FitzGerald of the RSA 29 Board of Supervisors; Steve Edwards of RSA 27, DJ McBride of RSA 15, and community member Ruth Wood were in attendance.

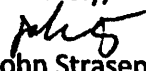
- I. There was a quorum, and the meeting was called to order at 4:33 pm.
- II. Minutes of the February 8, 2024 meeting were approved as written.
- III. The purpose of the meeting was three fold: General questions about the contract with an emphasis on Public Construction, specific discussion and decision on the question of snow berms, and a discussion on how the contract would be funded.
- IV. Tom gave a broad overview of the rationale behind and the goals of the contract. John asked several questions about Public Construction and how it worked relative to the RIP list. Discussion included how projects were selected for inclusion in the contract under Public Construction. A sound rationale was lacking, but Tom assured the Board that it would be included in the selection or reselection process going forward, and that the projects currently listed would be subject to a harder look to ensure that they warrant priority status. Tom also indicated that the Public Construction projects do not have to be completed in fiscal year 2025.

John also asked about Romano, which was included in the Public Construction list in spite of the project's high cost and relatively low benefit, and without consideration that the Board had previously determined that the project was not a wise use of taxpayer money. John also asked about Periodic Maintenance as it relates to the Parking Area plowing in the winter. Matt clarified the Purchase Order process, which would allow the plowing to occur in due course without paperwork delays.

An unresolved question has to do with 5.01.6.d of the contract, which stipulates that the "Contractor shall leave no berm at driveways, side roads, pedestrian facilities, trail crossings or in front of fire hydrants." The contract lacks a definition of trail types and standards that require clearing a berm. Trail crossings of roads are commonplace in RSA 29. It would be helpful if the Borough in some formal, written way provided guidance of what constitutes a trail that can't be left with a berm.

- V. Discussion then ensued regarding the Contractor's desire to retain the "no berm" requirement driveway berms currently written into the contract at a rate of \$500 per road mile, and to delete Deductive Alternatives 1 and 2. The Board considered the comments and rationale of any of those present who wished to speak, and discussed the pros and cons of the Contractor's proposal to adopt a "zero berm" driveway requirement when plowing snow. There was some concern about the timing of the driveway berm removal. The contract says cleared within 48 hours, but this was too long to allow for reasonable access and egress. We left it that the norm would be within a few hours and that could be stretched to within 48 hours in extenuating circumstances. The Board voted unanimously to recommend that the borough accept the Contractor's "no berm" preference.
- VI. Tom then led the discussion on finances, talking from a macro level summary of RSA 29 revenue for FY 24, and projections for FY 25, FY 26 along with corresponding expenses. Tom's recommendation is to retain the existing mill rate of 3.041 and to provide supplemental funding of the contract, including routine maintenance, periodic maintenance, and Public Construction, via a "capital" transfer. The Board came up with a similar conclusion and agrees with Tom's recommendation.
- VII. There being no further business, the meeting was adjourned at 5:50 pm

Sincerely,


John Strassenburgh
RSA 29 Primary Supervisor

*Attested to by RSA 29 Board Members
Robert Gerlach and Billy Fitzgerald at
Regular meeting 4/11/24*

MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

January 17, 2024

RECEIVED
APR 22 2024
CLERKS OFFICE

The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order by Chairwoman Cahill at 5:30 p.m.

Advisory Board members in attendance establishing a quorum were:

Frank Adams	Tom Covington	Tracey Loscar
Bea Adler	Rene' Dillow	Bill Morrow
Donna Anthony	Michael Gavarrete	Kevin Munson
Bethany Buckingham-Follett	Harry Hillman	Bill Morrow
Kara Cahill	Ken Hudson	Regg Simon
Mike Chmielewski	Candice Humphrey	

Also in attendance were: Brenda McCain and Connie Erickson, Willow CERT; Jason Bauer and Talon Boeve, MSB EOC; Kathy Shea, AK-DEC; Keena Mitchell; and Aviva Braun and Eric Reidel, National Weather Service.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There were no objections to the approval of the October 18, 2023 minutes as presented.

OLD BUSINESS

Workgroup Review

Discussion surrounded the various workgroups created in the past for the LEPC. Chairwoman Cahill suggested that the established workgroups meet in the near future to decide on a plan going forward for each group. She will reach out to the parties in each group via e-mail to begin moving forward with meetings and will report back on status at the April meeting.

NEW BUSINESS

Removal of Absent Members

Ms. Laughlin stated: The LEPC bylaws state that we can vote to remove members who are not in good standing by way of absenteeism. She suggested that if we get applications from potential new members but there isn't a vacant seat available to move their applications forward, we might want to consider reviewing our attendance and look to remove members who do not attend or communicate with the group on a regular basis.

Letter of Support of LEPC's

Chairwoman Cahill stated: The Municipality of Anchorage has written a letter to the Alaska LECPA with the intent to address funding shortfalls to LEPC's due to the discontinuation of the LEPC grant, as well as to put recommendations forward to support emergency planning throughout the State by various means. She asked if our Mat-Su District LEPC would like to submit a letter as well, to recommend expanded State support of LEPC functions throughout the State.

MOTION: Mr. Munson moved, and Mr. Cook seconded, that the Mat-Su LEPC draft a letter of support for funding transparency and the State augmenting it's funding for LEPC's and LEPD, to be submitted at the April 2024 LEPCA meeting.

All were in favor, none were opposed.

AGENCY REPORTS

Alaska Railroad - Tom Covington

The railroad is looking at an increase of LPG railcars. They are currently running about 120 statewide, and it could be as soon as next month that they will up it to 350. It is undetermined at this time how many of those cars will be running through the Mat-Su Borough. The decision is still in negotiations, so it is not a done deal at this time.

Mat-Su Public Health - Rene Dillow

They currently have their Public Health Nursing Emergency Preparedness Nurse position for the Mat-Su and Western region open. It will be posted on Workplace Alaska.

Chickaloon Tribal Police - Donna Anthony

1. They had over 80 employees that took the Incident Command 100 and they have officers scheduled to go to the 300 and 400 classes.
2. They are still working on their Mat-Su Ready.Gov.
3. They are involved in the strategic planning for security for the Arctic Winter Games:
 - a. The FBI Virtual Command team will be coming up to work in the EOC.
 - b. The bike team and possibly 9 dogs will be available for opening and closing ceremonies.
 - i. Ms. Adler shared that she designed, made, and delivered the costumes for the animal ambassadors for the opening and closing ceremonies of the Arctic Winter Games. She had a team of people working with her and they were very proud to have been able to do the costumes for the event.

National Weather Service - Aviva Braun

1. One of their forecasters will be attending the upcoming ICS 300 training.
2. They are preparing for Arctic Winter Games and will be providing weather information for the 5 game locations, and will be onsite in Palmer for all of those locations.

Matanuska Electric Association - Frank Adams

He wants to remind everyone crews will actively be working through the windstorms, and if there are any danger trees on your property, you can call those in on MEA's service line. The clearing crews will come out to your location and take care of any trees on power lines, or trees having the potential to impact power lines.

Emergency Operations Center – Jason Bauer

1. The April EM Conference registration should be up and running.
2. We are working on getting the new DES website updated.
3. We are starting to update some of our EOP's and working on credentialing.

Willow CERT – Brenda McCain

1. Willow CERT will not be volunteering as a team for the Arctic Winter Games. They will be available to be activated as a team if there is an event during the games that requires it.
2. She thanked the EOC for the CERT Basic course in November. It was a huge success with over 20 people graduating. It brought the Talkeetna, Trapper Creek, and Willow CERT teams together, and was a great class.
3. She was able to attend the end classes of the Glacier View CERT class who had 20 graduates. It was another great class. Thanks to Talon and everyone else involved in putting on these classes.
4. They are working with Red Cross on planning a Shelter Fundamentals Class.
5. The 4th Su-Valley Emergency Fair, sponsored by the CERT Teams of Willow, Talkeetna, and Trapper Creek, will be on May 18th. Let her know if you would like your agency to be a part of the fair.

Enstar – Michael Gavarette

1. He shared his screen to show photos of snow drifts on houses and reminded everyone to be sure to keep their meters clear of snow and ice so Enstar can access them.
2. He advised to think about utilities if you are in a situation where you have a roof or building collapse. Be sure to get away from the building and call 911 to have them dispatch utility companies.

Radio Free Palmer – Mike Chmielewski

1. The preparations that he went through over the summer, putting a cover over their gas meter and making sure that the generators are properly placed have worked out.
2. He has been very careful to shovel away snow that had drifted near the intake areas.
3. He is feeling much more comfortable than in the past about generators working and gas continuing to flow.

Red Cross – Bill Morrow

1. They are still installing smoke alarms. If anyone in this group wants to join them in partnering on installation, get in touch with him. With the assistance of the fire departments, they have done installs all the way from Talkeetna to the Butte.
2. They will be doing a shelter class for CERT in the near future.

Matanuska Telephone Association – Regg Simon

They tend to get a lot of calls during wind events because the internet is out. He urges patience, as MTA can't get into areas until Enstar and MEA have gone in and done what they need to do first.

AK DEC – Kathy Shea

1. Thanks to the others for the recommendations on taking care of utilities during the winter storms. She wants to remind everyone to protect your home heating oil tanks.
2. DEC has a Facebook page with tips on protecting boats. There are boats sinking due to snow load and resulting in pollution releases.
3. The Tier II reporting period began on January 1st and runs through March 1st. If anyone has issues with reporting, or any questions on Tier II, please give her a call.

Emergency Operations Center – Talon Boeve

1. They had a couple of really successful CERT classes and graduated over 20 individuals at both classes. Welcome aboard to all those who are joining those teams.
2. Continue to reach out to her if you have questions about the CERT program.
3. We completed our after-action report for last year's very successful Expo.
4. The LEPC has always been a big part of the Expo, so if there is anyone here that would like to participate in the planning efforts, we always welcome new individuals to the team.

Emergency Medical Services – Tracy Loscar

1. They are preparing for the Arctic Winter Games as far as staging resources and where they are going to put them.
2. She talked with Talon about getting additional equipment up in the Trapper Creek area. Three Bears agreed to install an AED/Stop the Bleed/Project Hope Narcan setup for the Trapper Creek CERT area.

City of Wasilla – Bethany Buckingham-Follett

They did a tabletop exercise and it was eye-opening for everyone.

Emergency Management – Casey Cook

1. They continue to work with the Cities on their planning.
2. They just finished a two-day course on supply chain disaster planning.
3. AWG still needs about 1,000 volunteers. They are working on their EOC staffing plan for day-to-day operations. He will be out of the country during AWG, so he is working to get his staff ready for the event.
4. Still working on earthquake, windstorm, and flooding recovery.
5. Still working on what the Tsunami risk looks like for the Borough.
6. Still doing CPR classes for groups within the Borough. They partner with Tracey Loscar and the EMS folks to deliver those trainings.

7. ICS300 and 400 are coming up, and we also hope to bring ICS449 training up in August. This would be the first time ICS449 would be available in the State of Alaska, so they are looking for people who qualify, or for people to get qualified to take that course.
8. There's an Incident Management Team course coming up April 15-19. It is a 5-day course, and they will bring trainers up to teach it.
9. We are working on our budget proposals and grant applications for next fiscal year.
10. If anyone would like more preparedness books, let him know.

Mat-Su Regional Medical Center – Kara Cahill

1. They are prepping for Arctic Winter Games with internal planning and mass casualty prep in case anything big happens.
2. They are supplying the medical bags for all the medical stations at each venue.
3. They are looking for more medical volunteers to help support the games.
4. They are looking at doing a trauma drill in May with EMS. They want to get law enforcement involved as well with an active shooter scenario. She reached out to Rusty at the school district to see if they can use one of the schools once school is out.
5. She doesn't think they are going to have much medical play in the Alaska X Drill which is scheduled for the first week in March.
6. They are in the midst of flu, COVID, RSV season and are watching those carefully. They saw things switch from flu back to COVID, but nothing near surge numbers.

INFORMATIONAL ITEMS

Jason Bauer stated: If you are working on FEMA task books for command general staff, one of the requirements of the task books is to take the 0305 Class. The class is being held in April.

Ms. Laughlin stated:

1. She received an application from Michael Lopez with the Wasilla Police Department for the City of Wasilla Law Enforcement seat. She hopes he will be through the assembly process and be able to attend as a voting member by the April meeting.

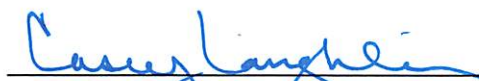
NEXT MEETING DATE

Chairwoman Cahill announced that the next meeting date would be April 17, 2024.

ADJOURNMENT


Kara Cahill, Chairwoman

ATTEST:


Casey Laughlin, Secretary

MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD

REGULAR MEETING

March 21, 2024

West Lakes Fire Station #79

7 PM

1250 Spring Drive, Wasilla AK

Conference Call Line Number: Dial 877-878-2887, then 931-838, then #

CALL TO ORDER

ROLL CALL, DETERMINATION OF QUORUM

PLEDGE

APPROVAL OF AGENDA APPROVAL OF MINUTES from Feb 15. 2024, meeting

TRAINING: None

STAFF REPORTS:

Tom – Public works asked for 4th Superintendent. Funded, July 1 we expect assembly support.

- Road Maintenance contracts, 9 & 25 chose to give up their contracts, results are on the Bonfire website. We see a modest increase to 4x as prior costs. RSA's 14, 17, 21, 27, & 28 we are negotiating with bidders. Awaiting feedback, choose to accept/cancel or rebid. We are going with the 2nd bidder on 21, due to no response from the 1st bidder.

DJ #15 – Questioned having to breakup the RSA's into zones, apx. 25 road miles in each. RSA's could then have multiple contractors. We could end up with multiple to single bids for certain areas.

Jeremy #28 – Fair amount of equipment required to be at their disposal in the contracts, the Borough dictated the amount, new contract does not dictate.

Matt G – Borough opted to remove minimum equipment requirement. Performance based: clear roads in certain amount of time, grade, road pack... ESM's are looking at finished result. Making contract more palatable to large & small players (contractors).

Tom – Ideally, we want to keep each RSA to one contractor, not zones.

Matt G – Submitted prices will be determining if zone (breakage) is required. If this becomes the case, maps will be issued (shared) with RSA's.

? #31 – Chickaloon is treated like an inconvenient stepchild. Difficult to keep roads wide enough.

Matt G – It was extremely difficult winter, Chickaloon-Sutton-Big Lake had record breaking snow levels. The Borough intends to up our level of service. We're hoping to improve upon mistakes.

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FUND BALANCE

	RSA 09	RSA 14	RSA 15	RSA 16	RSA 17	RSA 19	RSA 20	RSA 21	RSA 23	RSA 25	RSA 26	RSA 27	RSA 28	RSA 29	RSA 30	RSA 31
* Beginning Fund Balance at 6/30/2023 (PROPOSED BUDGETED FIGURES - not audited)	\$ 268,243.00	\$ 108,481.00	\$ 77,684.00	\$ 611,786.00	\$ 145,642.00	\$ 115,555.00	\$ 115,064.00	\$ 311,006.00	\$ 99,034.00	\$ 222,496.00	\$ 210,015.00	\$ 113,825.00	\$ 179,477.00	\$ 249,038.00	\$ 82,692.00	\$ 175,049.00
Plus or Minus current year Fund Balance (proposed amt in FY20) loan pymnt amt already incl.	\$ (217,814.00)	\$ (56,711.00)	\$ (26,200.00)	\$ (560,884.00)	\$ (93,591.00)	\$ (63,868.00)	\$ (62,875.00)	\$ (260,009.00)	\$ (47,483.00)	\$ (171,097.00)	\$ (159,615.00)	\$ (62,821.00)	\$ (129,535.00)	\$ (111,644.00)	\$ (30,973.00)	\$ (124,831.00)
Current Year expense (-) revenue (+) Amendments/Transfers			\$ -				\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payment	\$ 2,158.00	\$ 1,268.00	\$ -	\$ 4,652.00	\$ -	\$ 26.00	\$ -	\$ -	\$ 574.00	\$ 4,312.00	\$ 242.00	\$ -	\$ 2,600.00	\$ -	\$ -	\$ 116.00
Total Estimated Fund Balance at 6/30/2024	\$ 50,429.00	\$ 51,770.00	\$ 51,484.00	\$ 50,902.00	\$ 52,051.00	\$ 51,687.00	\$ 52,189.00	\$ 50,997.00	\$ 51,551.00	\$ 51,399.00	\$ 50,400.00	\$ 51,004.00	\$ 49,942.00	\$ 137,394.00	\$ 51,719.00	\$ 50,218.00

NOTE: The beginning fund balance figures are from the FY24 budget, audited figures available when CAFR completed

I (Matt) have been in current position for 1 year now, I've learned from past mistakes. We've met with RSA's: 29, 21, & 27 and discussed mill rates. Finance dept.

RMS, Seth Hansen is relocating to the lower 48 (RSA areas, 21, 20, 15, 29 & 30). Conrad Carr has accepted opportunity to act as the RMS for the affected areas. Conrad will be the point of contact.

OTHER STAFF REPORTS:

Matt G – New operation manual, desire that each RSA board member to have a remote log in for Borough staff. Some RSA's that are remote, we are asking/require remote attendance option. Zoom vs call in on speaker phone, this can increase public participation 'remote attendance option', availability issues are acknowledged.

Borough wants to be transparent as possible. Open to public, info shared as requested, in a timely manner. Formal public records request, legal aspect (name, e-mail, phone #), certain amount/# of pages of paper might be a charge/cost/\$ per page. We're going through proper procedures, 'formal records request'.

DJ #15 – Does this include the Borough. Caswell area internet is dicey.

Matt G – The Borough will possibly provide electronic support, we'll be connecting with IT Department.

John S #29 – Question, example of public records request, trying to figure out mill rate budget performance report. No information needing to be redacted. Ex. Number of complaints, types, private information needing to be redacted before being shared, case by case basis.

Tom – Caswell Fire Station does not have reliable internet, and this is the only Borough building in their area. They have been working on this problem for a decade. Remote call-ins are a problem.

Lucy – Jennifer shared pertinent information with RSA#26, private information was removed.

AUDIENCE PARTICIPATION – None

UNFINISHED BUSINESS: Draft of operating manual

Matt G – Jennifer sent out finalized draft copies to RSA's back in January, if any questions feel free to ask. If you don't have a copy, we'll share tomorrow.

Dan #9 – Is the manual available online? Not at this time.

Tom – We will post it to the public

Matt G – Has the Assembly met to approve Pat Daniels as out Tab Rep. for this board? Don't know what action has been taken.

Tom – Technical committee MPO is looking for a RSA member to represent the Large RSA Board, we need a volunteer from core area. What do we need to do to make Pat Daniels official?

NEW BUSINESS:

Jim S#26 – Safety issue, Butte Auto Salvage is conducting business in State ROW, parking vehicles at the white fog line on the Old Glenn Hwy. State says that the Borough has been given jurisdiction. We keep seeing vehicles parked on both sides of Hwy. They keep violating. Junk yard long time code compliance issue that needs to be enforced.

Matt/Tom – This business is currently in court system. You can contact Development Services, Jason Ortiz, div. manager or Kenda Johnson with current complaints.

PERSONS TO BE HEARD:

PAT D#21 – Had a meeting with Steve & Terry. Revenue/budget on new contracts. A thank you for their time. Tom brought up the 4x cost increase in bid on new contract. This amount is almost the whole revenue source for the whole RSA. Battleground (lowest bidder) is nonresponsive on renewal of contract. Zone mapping, every RSA is currently broken down into zones by O&M.

Tom – yes, RSA 21, lower bidder is nonresponsive, so the Borough is now talking to to 2nd lowest bidder. The Borough does not have equipment or personal to do the job, so they might end up lowering expectations/requirements in contract.

BOARD COMMENTS

Pat D#21 – performance bond reduced/eliminated, concern, shrink RSA's to more acceptable size for new contractors.

John – Conrad # 907-355-0068 work cell, M-F 8-5pm business hours.

Matt G – For emergency's 1st try/contact Problem Reporter. 2nd RMS on-call #907-795-1043

ADJOURN @ 8:24 p.m.

Next Meeting: April 18th, 7 p.m.

Approved 4/18/24

[Signature]
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MEADOW LAKES

LOCAL ROAD SERVICE AREA 27 ADVISORY BOARD
RESOLUTION 24-01

A RESOLUTION BY THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD 27 TO THE BOROUGH ASSEMBLY, MANAGER MIKE BROWN AND TOM ADAMS.

WHEREAS: The RSA 27 board has met in a public meeting, discussed and evaluated the effects of the recently submitted bid for the Maintenance Service contract for our area, and

NOW THEREFORE, BE IT RESOLVED: The RSA 27 advisory board is recommending a modest increase to the mil rate sufficient to pay for the increased contact cost without reducing the RIP list fund transfers while maintaining a positive fund balance into the future.

Adopted by majority unanimous vote on

Stephen Edwards [Signature] Dated 3-14-24
Camden Yehle, Camden Yehle Dated 3/19/24
_____ Dated _____

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MEADOW LAKES

LOCAL ROAD SERVICE AREA 27 ADVISORY BOARD
RESOLUTION 24-02

A RESOLUTION BY THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD 27 TO THE BOROUGH ASSEMBLY, MANAGER MIKE BROWN AND TOM ADAMS.

WHEREAS: The RSA 27 board has met in a public meeting, discussed and evaluated the effects of the recently submitted bid for the Maintenance Service contract for our area, and

WHEREAS: It seems likely that this bid will be awarded with the values shown, and,

WHEREAS: The Deductions proposed for each berm height shown was discussed and input from community members at a previous community council meeting evaluated ,

NOW THEREFORE, BE IT RESOLVED: The RSA 27 advisory board is recommending a berm height deduction of \$3000 (12 inch) be selected from the bid schedule for our RSA contract.

Adopted by majority unanimous vote on

Stephen Edwards

[Signature]

Dated

SLK

3-14-24

Camden Yehle

[Signature]

Dated 3/19/24

Dated

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MATANUSKA-SUSITNA BOROUGH
MSB Fish and Wildlife Commission
Regular Meeting: March 21, 2024
DSJ Building, Assembly Chambers/TEAMS
MINUTES

I. CALL TO ORDER

Chair Andy Couch called the meeting to order at 4:00 PM

II. ROLL CALL – DETERMINATION OF QUORUM

Present:

Andy Couch
Peter Probasco
Gabe Kitter
Bill Gamble
Larry Engel
Howard Delo
Jim Sykes

Absent:

Tim Hale
Kendra Zamzow

Quorum was established.

III. LAND ACKNOWLEDGEMENT

AC read the land acknowledgement:

"We acknowledge that we are meeting on traditional lands of the Dena'ina and Ahtna Dene people, and we are grateful for their continued stewardship of the land, fish, and wildlife throughout time immemorial."

I. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

LE moved to approve the agenda; seconded by HD.

Amendment: Move BOF recap ahead of ADF&G presentation.

No objection, motion approved unanimously as amended.

V. APPROVAL OF MINUTES

HD moved to approve the January 11, 2024 minutes; seconded by LE.

Amendment: change to "AK Chinook Charters" under audience participation.

No objection, motion approved unanimously as amended.

**LE moved to approve the January 30, 2024 minutes; seconded by HD.
No objection, motion approved unanimously.**

**LE moved to approve the February 5, 2024 minutes; seconded by HD.
No objection, motion approved unanimously.**

VI. AUDIENCE PARTICIPATION (*three minutes per person*)

Chennery Fife – Trout Unlimited

Manny Eicholz – ADF&G

Mac Minard – Fisheries consultant

Neil Dewitt – member of public

Stephen Braund – Northern District Setnetters

Parker Bradley – ADF&G

Paul Warta – member of public

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

Staff Report – Maija DiSalvo

Chair's Report – AC

King salmon fisheries on Susitna and Little Su are entirely closed; additionally, change to ½ in hook restriction through July 13, causing issues for local businesses selling tackle and could prohibit individuals from catching pike; potential for FWC to be involved in the future.

VIII. UNFINISHED BUSINESS

A. Board of Fisheries Meeting Recap

FWC commended Mac Minard for a well documented report of effort.

PP moved to accept BOF After Action Report as presented; seconded by LE.

**HD moved to include the following info on AAR page 8: Board adopted using Little Su king salmon and coho in management of N Dist commercial fisheries, referenced in proposal 210; seconded by LE.
No objections, amendment passed unanimously.**

AC and MM will work on order of group 2 and 3 on Red p. 21 and #5 on Red p. 25; Stephen Braund commented that king salmon commercial fisheries cap reduced to 4500, not 4000.

PP moved to strike the second sentence in 3rd bullet – “oddly... N Dist fisheries” on page 9, seconded by LE.

No objections, amendment passed unanimously.

No objections to main motion as amended, motion passed unanimously.

B. Pike in Upper Cook Inlet

Parker Bradley (ADF&G) presented on the issues with invasive Northern Pike in UCI drainages; discussion about history and future challenges.

C. State Legislative Support for Weir/Scientific Study Funding

JS and GK relayed report from trip to Juneau. Met with 25 legislators/staff March 5-7. Utilized the booklet and had an overwhelmingly positive response, good educational opportunity as many did not have any knowledge of federal management changes; could consider PR presence on future visits; DeLena Johnson has added all three requested items at this time, with updated costs from ADF&G. MSB Assembly presence simultaneously also reinforced priorities. Thanks to BG for helping with timing. Updates to CAPSIS request will be on May agenda, could consider update to economic study.

D. NOAA/NPFMC Updates

No updates, waiting on May 1 deadline for the release of final EEZ regulations.

E. ADF&G Game Season Summary Special Meeting

No discussion at this time, final approval of questions will take place at the April Meeting.

F. NOAA Fish Habitat & Recreational Fisheries Grant

Discussed various potential proposals, and decided there was insufficient time for the MSB FWC to pursue this grant at this time.

G. Susitna Basin Recreational Rivers Plan Update

Trout Unlimited feels good about the plan after review; next Rec Rivers meeting is April 10th; FWC appreciates the thorough personal comments submitted by KZ.

IX. NEW BUSINESS

A. Mat-Su Salmon Habitat Partnership

PP moved to have staff draft a letter of interest to the Mat-Su Salmon Habitat Partnership, recommending GK fill the vacant Local Government seat as a MSB FWC member, seconded by LE.

No objections, motion passed unanimously.

B. Seldon Corridor Moose Safety Lights

Manny Eicholz (ADF&G) discussed concerns with the Seldon Corridor project, as it crosses through significant moose habitat where you would expect to see crossings. More information is needed. ME, GK and MD will connect to find out more details about the project and will add as an April agenda item.

**PP moved to extend the meeting to 6:30, seconded by LE.
No objections, motion passed unanimously.**

C. Board of Fisheries Appointment Recommendations

**LE moved to send a letter to the Governor's office in support of Peter Probasco's nomination to the Board of Fisheries, seconded by HD.
No objections, motion passed unanimously.**

HD moved to send an additional letter of support for Marit Carlson-Van Dort and Gene Sandone; seconded by BG.

Discussion about setting priorities if provide two names, instead of three
HD retracted main motion.

**LE moved to support Marit Carlson-Van Dort's reappointment to the Board of Fisheries; seconded by GK.
No objections, motion passed unanimously.**

D. 2025 Board of Game

If there are proposals for consideration, submit ahead of the next meeting.

E. MSB Resolution 24-031

People in that area may want to give feedback on fish and wildlife in that area; discussion about Assembly resolution, but has already passed; will leave on next month's agenda to allow KZ to weigh in.

F. Alaska House Bill 169

Put forward by a valley legislator; something for FWC to consider.

X. MEMBER COMMENTS

BG – Bill 169 is interesting

GK – will ask PP more about MSSHP involvement

PP – thanks; think about adding time in advance for longer agendas

HD – no comment

JS – good meeting, appreciate all efforts

LE – no comment
AC – appreciate all work

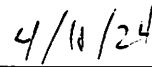
XI. NEXT MEETING DATE: Thursday, April 11, 2024 @ 4:00 pm – Assembly Chambers

XII. ADJOURNMENT
LE moved to adjourn; seconded by HD.
No objections, motion passed unanimously.

Meeting adjourned at 6:35 pm.



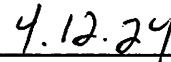
Andy Couch, FWC Chair



Date



Maija DiSalvo, Planning Division Staff



Date

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on April 1, 2024, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Koan.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establish a quorum:

- Mr. Doug Glenn, Assembly District #1
- Mr. Richard Allen, Assembly District #2*
- Ms. C. J. Koan, Assembly District #3
- Mr. Andrew Shane, Assembly District #4*
- Ms. Linn McCabe, Assembly District #5*
- Mr. Wilfred Fernandez, Assembly District #6*

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Planning Commission members absent and excused were:

- Mr. Curt Scoggin, Assembly District #7

Staff in attendance:

- Mr. Jason Ortiz, Development Services Manager
- Ms. Karol Riese, Planning Depart. Administrative Specialist/Planning Commission Clerk

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Chair Koan inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

Commissioner Glenn led the pledge of allegiance.

IV. CONSENT AGENDA

A. Minutes Regular Meeting Minutes: March 18, 2024

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

Resolution 24-03 A conditional use permit in accordance with MSB 17.60 – Conditional Uses, for the operations of a marijuana retail facility known as Northern Emerald, located at 2803 S. Old Glenn Highway, Building #2; Tax ID #53998000L002. Public Hearing: April 15, 2024 (Applicant: Keith Crocker for Northern Emerald, LLC; Staff: Rick Benedict, Current Planner)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

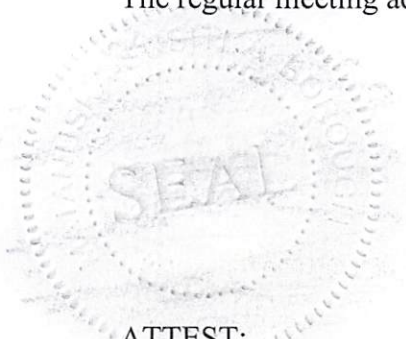
GENERAL CONSENT: The consent agenda was approved without objection.

- V. COMMITTEE REPORTS -** *(There were no committee reports.)*
- VI. AGENCY/STAFF REPORTS -** *(There were no Agency/Staff Reports.)*
- VII. LAND USE CLASSIFICATIONS -** *(There were no land use classifications.)*
- VIII. AUDIENCE PARTICIPATION (Three minutes per person.)**
(There were no persons to be heard.)
- IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS**
- X. PUBLIC HEARING LEGISLATIVE MATTERS**
- XI. CORRESPONDENCE AND INFORMATION**
(There was no correspondence and information.)
- XII. UNFINISHED BUSINESS -** *(There was no unfinished business.)*
- XIII. NEW BUSINESS**
- XIV. COMMISSION BUSINESS**
- A. Upcoming Planning Commission Agenda Items *(Staff: Jason Ortiz)*
(Commission Business was presented, and no comments were noted.)
- XV. DIRECTOR AND COMMISSIONER COMMENTS**

Commissioner Glenn: Thanks for calling in, everyone.
Commissioner McCabe: Short and sweet.
Commissioner Shane: I hope you all had a great Easter. Spring is upon us.
Commissioner Allen: Thanks for allowing us to call in.
Commissioner Koan: Thank you for your cooperation.

XVI. ADJOURNMENT

The regular meeting adjourned at 6:00 p.m.



A handwritten signature in blue ink is positioned above a horizontal line. The signature is stylized and appears to read "C J Koan".

C J KOAN
Planning Commission Chair

ATTEST:

A handwritten signature in blue ink is positioned above a horizontal line. The signature is cursive and appears to read "Karol Riese".

KAROL RIESE, Planning Commission Clerk

Minutes approved: 4.15.24

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By: Rick Benedict
Introduced: April 1, 2024
Public Hearing: April 15, 2024
Action: *Approved*

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 24-03**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA RETAIL FACILITY AT 2803 S. OLD GLENN HIGHWAY, TAX ID#39980001002.

WHEREAS, an application has been received from Keth Crocker on behalf of Northern Emerald, LLC for a conditional use permit for the operation of a marijuana retail facility at 2803 S. Old Glenn Highway, TAX ID#39980001002; and

WHEREAS, MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a marijuana retail facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana retail facilities are declared to be a public nuisance; and

WHEREAS, the subject parcel is approximately one acre in size; and

WHEREAS, according to the application material, the proposed use will be situated on the subject property approximately 24' north of the existing Git-N-Go Liquor store; and

WHEREAS, according to the application material, the Git-N-Go Liquor store will continue to operate on the subject property

within the existing commercial structure located south of and adjacent to the proposed marijuana retail store; and

WHEREAS, the borough issued the Git-N-Go Liquor store a conditional use permit to operate an alcohol package store; and

WHEREAS, the applicant has submitted an authorization form signed by the property owner, permitting Northern Emerald to operate as a marijuana retail store within building #2; and

WHEREAS, according to the application material, the proposed retail facility will be wholly contained within a new 20' x 26' commercial structure of approximately 520 square feet; and

WHEREAS, according to the application material, the building exterior is gray metal with brown log siding covering the front upper portion and will have green doors on the front and back; and

WHEREAS, according to the application material, the structure will not have any windows; and

WHEREAS, the proposed use will access South Old Glenn Highway via a state-permitted driveway; and

WHEREAS, South Old Glenn Highway is considered an arterial roadway with many uses along its frontage, including residential, vacant, commercial, and industrial; and

WHEREAS, the proposed use is approximately 247 feet northwest of the nearest residential structure; and

WHEREAS, there are multiple commercial and industrial businesses within the surrounding area, such as a vehicle towing

and recovery service, auto salvage yard, alcohol package store, market store, and pizza shop; and

WHEREAS, according to the application material, the operation will have one front-lit 4' x 6' advertisement sign made of wood and aluminum, green and white in color, and attached to the apex of the proposed building; and

WHEREAS, according to the application material, there will be no advertising signage for the proposed marijuana store installed along the South Old Glenn Highway right-of-way; and

WHEREAS, according to the application material, the proposed marijuana retail store will not generate noise or odors; and

WHEREAS, according to the application material, the proposed hours of operation are 8:00 a.m. to 12:00 a.m., seven days a week; and

WHEREAS, the proposed use is located approximately 162 feet from South Old Glenn Highway to the west, approximately 61 feet to the northern property line, approximately 62 feet to the eastern property line, and approximately 96 feet from the southern property line; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, persons under 21 are prohibited from entering the facility; and

WHEREAS, according to the application material, signs will be posted at the proposed use's entrance, prohibiting loitering, and soliciting; and

WHEREAS, according to the application material, exterior lighting will be shielded to prevent light pollution; and

WHEREAS, all the required site plans and operational information have been provided by the applicant; and

WHEREAS, according to the application materials, employees of the proposed use will immediately check the identification of all persons who enter the facility; and

WHEREAS, according to the application material, the operation will utilize an alarm and video surveillance system as part of its security plan; and

WHEREAS, according to the application material, security cameras will be installed in well-lit areas on the interior and exterior of the building facing entrances, exits, and the cashier area; and

WHEREAS, according to the application material, the operation has a security plan, which includes educating employees on all security measures; and

WHEREAS, on April 27, 2023, the Alaska Fire Marshal issued an approved Plan Review #2023ANCH0117 for the commercial structure; and

WHEREAS, the commercial structure fully complies with the State of Alaska fire code; and

WHEREAS, the applicant provided a copy of the approved Plan Review #2023ANCH0117; and

WHEREAS, the State of Alaska, Alcohol and Marijuana Control Office awarded the operation a marijuana retail store license currently in a delegated status; and

WHEREAS, the State of Alaska Marijuana Control Board meeting conducted March 8-9, 2023, voted to approve Northern Emerald retail marijuana store license #32759 with delegation; and

WHEREAS, a copy of the delegated approval for the applicant's marijuana retail facility was provided to the MSB Development Services Division; and

WHEREAS, the closest school (Butte Elementary School) is approximately 6,100 feet from the proposed use; and

WHEREAS, a marijuana retail facility with an area of 520 square feet must provide two parking spaces, one of which must be ADA-compliant; and

WHEREAS, according to the application material, four parking spaces will be provided for the proposed use; one of which will comply with ADA requirements; and

WHEREAS, the Americans with Disabilities Act of 2010 exempts businesses with small parking lots of four or fewer spaces from the requirement of posting signage for accessible spaces; and

WHEREAS, each parking space is twenty feet long and ten feet wide; and

WHEREAS, there are no vertical clearance limitations on site; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.170; and

WHEREAS, the Planning Commission conducted a public hearing on April 15, 2024, on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 24-03:

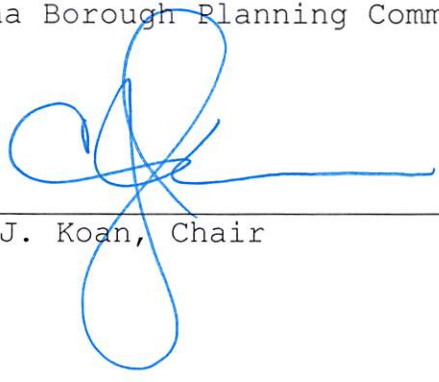
1. The proposed use, with conditions, will not detract from the value, character, and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use, with conditions, will not be harmful to the public health, safety, convenience, and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The application material meets all of the requirements of this chapter (MSB 17.60.100(B)(4)).

5. The proposed use, with conditions, will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place, with conditions, to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed use, with conditions, is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant has provided documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The applicant has provided documentation demonstrating the proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The proposed use is located on a parcel that is appropriate for commercial use (MSB 17.60.170(A)(1-3)).
12. The proposed use meets the minimum number of parking spaces for retail facilities (MSB 17.60.170(B)).
13. The proposed use complies with current ADA parking space guidelines (MSB 17.60.170(C)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the conditional use permit for the operation of a marijuana retail facility, with the following conditions:

1. The operation shall comply with all applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the conditional use permit shall be required before any expansion of the conditional use.
3. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will, at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall violate this conditional use permit.
4. On-site consumption of marijuana and marijuana products is prohibited.
5. The hours of operation shall not exceed 8:00 a.m. to 12:00 a.m., seven days a week.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 15TH day of April, 2024.



C.J. Koan, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)



YES: D. Glenn L. McLABE
R. Allen
C.J. KOAN C. Seagin
NO:

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on JANUARY 18, 2024, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Vice-Chair Johnson called the Meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Ron Johnson, District Seat #1
- Mr. Brian Goodman, District #2
- Mr. Eric Koan, District Seat #3
- Mr. Dan Bush, District Seat #4
- Ms. Michelle Traxler, District Seat #5
- Mr. Alan Leonard, District Seat #7, Chair

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Platting Board members absent and excused were:

- Mr. Sandra Kreger, District Seat #6
- Mr. Robert Hallford, Alternate B

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Amy Otto-Buchanan, Platting Specialist
- Ms. Theresa Taranto, Platting Clerk
- Mr. Matthew Goddard, Platting Technician
- Mr. Chris Curlin, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting member Koan led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Vice-Chair Johnson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved unanimously.

2. APPROVAL OF MINUTES

- January 4, 2024, Minutes were approved unanimously.

3. AUDIENCE PARTICIPATION & PRESENTATIONS

- *Gary LoRusso, Keystone Surveying, as a member of the public.*

4. UNFINISHED BUSINESS

(None)

5. RECONSIDERATIONS/APPEALS

(No Reconsiderations/Appeals)

6. PUBLIC HEARINGS

- A. **MOUNTAIN TOP ACRES:** The request is to create five lots from the NE ¼ NW ¼, Tax Parcel B2, to be known as **MOUNTAIN TOP ACRES**, containing 40.00 acres +/- . The property is located north of E. Wendt Road, east of N. Palmer-Fishhook Road and directly south of E. Hatchers Landing Avenue (Tax ID #19N01E35B002); within the NW ¼ Section 35, Township 19 North, Range 01 East, Seward Meridian, Alaska. In the Fishhook Community Council and in Assembly District #1. (*Petitioner/Owner: Craig Powell, Staff: Matthew Goddard, Case #2023-136*)

Vice-Chair Johnson read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Theresa Taranto provided the mailing report:

- Stating that 12 public hearing notices were mailed out on December 20, 2023.

Staff gave an overview of the case:

- Staff recommends approval with conditions and finding of facts.

Vice-Chair Johnson invited the petitioner/petitioner's representative to give an overview.

Owen Dicks, the petitioner's representative said they had no objections to conditions of approval.

Vice-Chair Johnson opened the public hearing for public testimony.

There being no one to be heard Vice-Chair Johnson closed the public hearing and invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner/petitioner's representative chose not to speak at this time.

MOTION: Platting Member Leonard made a motion to approve the preliminary plat of Mountain Top Acres with 7 conditions and 8 findings of fact. Platting Member Bush seconded the motion.

Discussion ensued.

VOTE: The motion passed without objection.

- B. **30' PUBLIC USE EASEMENT VACATION GOVT LOT 6:** The request is to vacate the 30' Public Use Easement on the western boundary of **Government Lot 6** (Tax ID#17N04W26B009), containing 23,940 sf (.55 acres +/-). The property is located directly west of S. About Time Street and directly north of S. West Judy Avenue; located within the NW ¼ Section 26, Township 17 North, Range 04 West, Seward Meridian, Alaska. In the Big Lake Community Council and in Assembly District #5. (*Petitioner/Owner: Samuel & Heather Dickinson, Staff: Chris Curlin, Case #2023-138*)

Vice-Chair Johnson read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

1:20 P.M. Platting member Bush recused himself as the surveyor for this case and informed board he will be leaving the meeting for the day.

Theresa Taranto provided the mailing report:

- Stating that 25 public hearing notices were mailed out on December 13, 2023.

Staff gave an overview of the case:

- Staff notes only the PUE is being vacated.
- Staff recommends approval with conditions and finding of facts.

Platting member Leonard had questions for staff.

Vice-Chair Johnson invited the petitioner/petitioner's representative to give an overview.

Scott Holmes the petitioner's representative gave a brief overview of the case.

Vice-Chair Johnson opened the public hearing for public testimony.

The following persons spoke:

- Bill Harriet
- Peter Johanhnecwk
- Gary LoRusso

Platting member Leonard had a question for Mr. Harriet.

Platting member Goodman had a question for Mr. LoRusso.

Platting member Leonard had questions for Mr. LoRusso.

Vice-Chair Johnson asked Platting Officer Fred Wagner, to clarify the boroughs process on this case.

There being no one else to be heard Vice-Chair Johnson closed the public hearing and invited the petitioner and/or the petitioner's representative to give a brief overview.

Sam Dickenson, the petitioner gave a brief overview of the case.

Platting member Leonard had questions for the petitioner.

Scott Holmes, petitioner's representative gave more information on the case.

Platting member Leonard had questions for staff.

Both staff and petitioner agreed to a continuation.

Vice-Chair Johnson closed the petitioner's comment period.

Vice-Chair Johnson reopened the public hearing.

MOTION: Platting Member Leonard made a motion to continue the Vacation of the 30' Public Use Easement for Government Lot 6, to a date uncertain, Platting Member Traxler seconded the motion.

Discussion ensued.

VOTE: The motion passed without objection.

7. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory (*if needed*)

B. Upcoming Platting Board Agenda Items

Platting Officer, Fred Wagener informed the board of upcoming items:

- Next meeting February 15. We have one case on the agenda.
 - Settler's Bay South (SLEV)
- Platting Board Training
- Elections for new Chair and Vice Chair
- This will be Platting member Leonard last meeting and appreciated you.


Platting Clerk Theresa Taranto, thanks Chair Leonard for serving on the board and said he will be missed.

BOARD COMMENTS.

- Platting member Traxler – Sorry to see Mr. Leonard leaving.
- Platting member Johnson – Enjoyed working with you Mr. Leonard, you will be missed.
- Chair Leonard – enjoyed working with the board and Platting staff.

8. ADJOURNMENT

With no further business to come before the Platting Board, ^{Vice Johnson} Chair Leonard adjourned the meeting at **2:03 PM**.



RON JOHNSON
Platting Board Vice-Chair

ATTEST:



THERESA TARANTO ^{Kayla Kinneen}
Platting Board Clerk ^{Attested.}

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 15, 2024, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Alaska. Vice-Chair Johnson called the meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Ron Johnson, District Seat #1
- Mr. Brian Goodman, District Seat # 2
- Mr. Eric Koan, District Seat #3
- Ms. Michelle Traxler, District Seat#5
- Mr. Sandra Kreger, District Seat #6 (Arrived at 1:05 p.m.)
- Mr. Sidney Bertz, District Seat #7 (sat in the audience)

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Platting Board members absent and excused were:

- Mr. Dan Bush, District Seat #4

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Amy Otto-Buchanan, Platting Specialist
- Ms. Karol Riese, Platting Board Clerk
- Mr. Matthew Goddard, Platting Technician
- Mr. Chris Curlin, Platting Technician
- Mr. John Aschenbrenner, Deputy Attorney

B. THE PLEDGE OF ALLEGIANCE

Platting member Koan led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Vice-Chair Johnson inquired if there were any changes to the Agenda.

The Agenda was amended to remove approval of the January 18, 2024 Minutes.

MOTION: Board Member Traxler made a motion to approve the Agenda; Board Member Goodman seconded the motion.

GENERAL CONSENT: The Agenda was approved unanimously.

D. Elections

(a) Chair

Board Member Koan nominated Board Member Ron Johnson as Chair; Mr. Johnson accepted; there were no other nominations, and Board Member Johnson accepted.

(b) Vice-Chair

Board Member Johnson nominated Board Member Eric Koan as Vice-Chair; Mr. Koan accepted; there were no other nominations, and Board Member Koan accepted.

2. APPROVAL OF MINUTES

3. AUDIENCE PARTICIPATION & PRESENTATIONS

(None)

4. UNFINISHED BUSINESS

(None)

5. RECONSIDERATIONS/APPEALS

(No Reconsiderations/Appeals)

6. PUBLIC HEARINGS

A. SETTLERS BAY SOUTH (SLEV): The request is to create 53 lots, two tracts from Parcel #3, created by Waiver Resolution #2000-80PWm, and vacate a 33' wide section line easement on the east boundary of the property to be known as **Settlers Bay South**, containing 76.66 acres +/- . Tract B will be a green space tract to serve as separation on the eastern boundary of the proposed subdivision. The property is located west of Cottonwood Creek, north of Settlers Bay Park, and directly south and east of S. Knik Goose Bay Road (Tax ID # 16N02W04A008) within the NE 1/4 Section 04, Township 16 North, Range 02 West, Seward Meridian, Alaska. *(Petitioner/Owner: Olympic Investments, Inc., Staff: Matthew Goddard, Case #2023-094/095)*

Chair Johnson read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Karol Riese provided the mailing report:

- Stating that 236 public hearing notices were mailed out on January 25, 2024.

Staff gave an overview of the case:

- Staff recommends approval with conditions and finding of facts.

Chair Johnson invited the petitioner/petitioner's representative to give an overview.

The petitioner/petitioner's representative gave a brief overview of the case.

Chair Johnson opened the public hearing for public testimony.

Mr. Aaron Klem spoke against the case.

There being no one else to be heard, Chair Johnson closed the public hearing and invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner/petitioner's representative gave a brief overview of the case.

MOTION: Platting Member Koan made a motion to approve the to create 53 lots, two tracts from Parcel #3, created by Waiver Resolution #2000-80PWm, and

vacate a 33' wide section line easement on the east boundary of the property to be known as **Settlers Bay South**, containing 76.66 acres +/- . Tract B will be a green space tract to serve as separation on the eastern boundary of the proposed subdivision. The property is located west of Cottonwood Creek, north of Settlers Bay Park, and directly south and east of S. Knik Goose Bay Road (Tax ID # 16N02W04A008); within the NE 1/4 Section 04, Township 16 North, Range 02 West, Seward Meridian, Alaska. Board Member Kreger seconded the motion.

Discussion ensued.

VOTE: The motion passed without objection.

The board took a five-minute recess to fix technical issues at 1:45 p.m. and reconvened at 1:51 p.m.

7. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory (*if needed*)
- B. Platting Board Training – *John Aschenbrenner, Deputy Attorney*
- C. Upcoming Platting Board Agenda Items

Platting Officer Fred Wagner informed the board of upcoming items:

- March 7, 2024, Platting Board Meeting: We have two cases on the Agenda.
 - Misty Meadows
 - Mountain View Farms

BOARD COMMENTS.

- Vice-Chair Koan: Welcomed Mr. Bertz;
- Chair Johnson:
- Chair Goodman:
- Platting member Kreger:

8. ADJOURNMENT

With no further business before the Platting Board, Chair Johnson adjourned the meeting at 2:35 p.m.



RON JOHNSON
Platting Board Chair

ATTEST:



KAROL RIESE *Karla Kinner*

Platting Board Clerk

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on MARCH 7, 2024, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Alaska. Chair Johnson called the Meeting to order at 1:05 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Acting Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Ron Johnson, District Seat #1, Chair
- Mr. Brian Goodman, District Seat # 2
- Mr. Eric Koan, District Seat #3, Vice Chair
- Mr. Dan Bush, District Seat #4
- Ms. Michelle Traxler, District Seat#5
- Mr. Sidney Bertz, District Seat #7

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Platting Board members absent and excused were:

- Ms. Amanda Salmon, Alternate A
- Mr. Robert Hallford, Alternate B
- Ms. Sandra Kreger, District Seat #6

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Amy Otto-Buchanan, Platting Specialist
- Ms. Kayla Kinneen, Acting Platting Board Clerk
- Mr. Matthew Goddard, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting member Goodman led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Johnson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved unanimously.

2. APPROVAL OF MINUTES

- January 18, 2024, and February 15, 2024, Minutes were approved unanimously.

3. AUDIENCE PARTICIPATION & PRESENTATIONS

(None)

4. UNFINISHED BUSINESS

(None)

5. RECONSIDERATIONS/APPEALS

(No Reconsiderations/Appeals)

6. PUBLIC HEARINGS

- A. **MOUNTAIN VIEW FARMS**: The request is to create five lots from Parcel 1, MSB Waiver 82-56-PWm, recorded as 82-74W, (Tax I.D. # 17N02E10B006) to be known as **MOUNTAIN VIEW FARMS**, containing 10 acres +/- . The property is located north of E. Lawalter Road, east of N. Deland Street; within the NW1/4 Section 10, Township 17 North, Range 02 East, Seward Meridian, Alaska. In Assembly District #2. (*Petitioner/Owner: Steven Dike and Linda Hotchkiss, Staff: Chris Curlin, Case #2024-005*)

Chair Johnson read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Kayla Kinneen provided the mailing report:

- Stating that 16 public hearing notices were mailed out on February 14, 2024.

Staff gave an overview of the case:

- Staff recommends approval with 10 conditions and 8 finding of facts.

Chair Johnson invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative, Craig Hanson, chose not to give a overview of the case at this time.

Chair Johnson opened the public hearing for public testimony.

- John Diument

There being no one else to be heard Chair Johnson left the public hearing open and invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative Craig Hanson gave a brief overview of the case.

MOTION: Platting Member Koan made a motion to approve the preliminary plat, Mountain View Farms. Platting Member Goodman seconded the motion.

Discussion ensued.

VOTE: The motion passed without objection.

7. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory (*if needed*)

B. Upcoming Platting Board Agenda Items

Platting Officer, Fred Wagener informed the board of upcoming items:

- No meeting on March 21, 2024.
- Next meeting is April 4, 2024.

BOARD COMMENTS.

- No Board comments

8. ADJOURNMENT

With no further business to come before the Platting Board, Chair Johnson adjourned the meeting at 1:30 PM.



RON JOHNSON
Platting Board Chair

ATTEST:



KAYLA KINNEEN
Acting Platting Board Clerk

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on APRIL 4, 2024, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Alaska. Chair Johnson called the Meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Ron Johnson, District Seat #1, Chair
Mr. Brian Goodman, District Seat # 2
Mr. Eric Koan, District Seat #3, Vice Chair
Mr. Dan Bush, District Seat #4
Ms. Michelle Traxler, District Seat#5
Ms. Sandra Kreger, District Seat #6
Mr. Robert Hallford, Alternate B

Platting Board members absent and excused were:

Mr. Sidney Bertz, District Seat #7

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Amy Otto-Buchanan, Platting Specialist
Ms. Kayla Kinneen, Platting Board Clerk
Mr. Matthew Goddard, Platting Technician
Mr. Chris Curlin, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting member Kreger led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Johnson inquired if there were any changes to the agenda.

- Amendment made on Agenda, Approval of minutes. January 18th and February 15th minutes were already approved previously.

GENERAL CONSENT: The agenda was approved unanimously.

2. APPROVAL OF MINUTES

- March 7, 2024, Minutes were approved unanimously.

3. AUDIENCE PARTICIPATION & PRESENTATIONS

(None)

4. UNFINISHED BUSINESS

(None)

5. RECONSIDERATIONS/APPEALS

(No Reconsiderations/Appeals)

6. PUBLIC HEARINGS

- A. **BOGARD COLONIAL**: The request is to create 58 lots by a four-phase master plan from Tax Parcel B20, created by Warranty Deed recorded at 2010-013191-0, to be known as **BOGARD COLONIAL MSP**, containing 33.71 acres +/- . The property is located east of N. 49th State Street, north of E. Palmer-Wasilla Highway, and directly south of W. Bogard Road; within the NW ¼ Section 36, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the Gateway Community Council and in Assembly District #2. *(Petitioner/Owner: WM Construction, LLC, Staff: Matthew Goddard, Case #2024-023)*

Chair Johnson read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Kayla Kinneen provided the mailing report:

- Stating that 33 public hearing notices were mailed out on March 11, 2024.

Staff gave an overview of the case:

- Staff recommends approval with 14 conditions and 9 finding of facts.

Chair Johnson invited the petitioner's representative to give an overview.

The petitioner's representative, Craig Hanson, gave a brief overview of the case.

Chair Johnson opened the public hearing for public testimony.

- The following persons spoke:
 - Ron Conklin
 - Amanda Adams
 - Bob Woolsey
 - Jack Lorigan
 - Erin Kittredge
 - Brent Taylor
 - Jim Rogers
 - Megan Gotski
 - Rachel Mariano
 - Steve Mariano

There being no one else to be heard Chair Johnson left the public hearing open and invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative gave a brief overview of the case.

Discussion ensued and break at 2:10pm

Back from break at 2:34pm

Mr. Wagner addressed the lack of public notices and that we will have to re-notice the public and continue the case to May 2, 2024 Platting Board Hearing.

MOTION: Platting Member Koan made a motion to continue the preliminary plat of Bogard Colonial MSP. Platting Member Hallford seconded the motion.

Discussion ensued.

VOTE: The motion passed without objection.

- B. DESHKA RIVER CAMPGROUND:** The request is to create three lots from Tract F, ASCS 19N06W101 (Plat #81-126), recorded at 1982-001786-0 (Tax ID#5887S26T00F), to be known as **DESHKA RIVER CAMPGROUND**, containing 75.17 acres +/- . The proposed lots are located directly west of the Susitna River, directly west of the Deshka River, and north of the point where both rivers meet.; located within the SW ¼ Section 26, Township 19 North, Range 06 West, Seward Meridian, Alaska. (*Petitioner/Owner: MSB Land and Resource Management, Staff: Chris Curlin, Case #2024-022*)

Chair Johnson read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Kayla Kinneen provided the mailing report:

- Stating that 9 public hearing notices were mailed out on March 11, 2024.

Staff gave an overview of the case:

- Staff recommends approval with conditions and finding of facts.

Chair Johnson invited the petitioner/petitioner's representative to give an overview.

Emerson Kruger, the petitioner's representative said they had no objections to conditions of approval.

Chair Johnson opened the public hearing for public testimony.

There being no one to be heard Chair Johnson closed the public hearing and invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner/petitioner's representative chose not to speak at this time.

MOTION: Platting Member Koan made a motion to approve the preliminary plat of Deshka River Campground with 4 conditions and 5 findings of fact. Platting Member Traxler seconded the motion.

Discussion ensued.

VOTE: The motion passed without objection.

LINGAFELT: The request is to create two lots from Lots 1 -3, Block 9, Safari Lake (Plat #82-62), recorded at 1982-001608-0 (Tax ID#2357B09L001-1), to be known as **LINGAFELT**, containing 15.0 acres +/- . The proposed lots are located approximately 7 miles north of W. Petersville Road, west of the S. Parks Highway, and south of Safari Lake; located within the SE ¼ Section 9, Township 27 North, Range 07 West, and in the SW ¼ Section 10, Township 27 North, Range 07 West, Seward Meridian, Alaska. (*Petitioner/Owner: Douglas Lingafelt, Staff: Chris Curlin, Case #2024-028*)

Chair Johnson read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Kayla Kinneen provided the mailing report:

- Stating that 57 public hearing notices were mailed out on March 11, 2024.

Staff gave an overview of the case:

- Staff recommends approval with conditions and finding of facts.

Chair Johnson invited the petitioner/petitioner's representative to give an overview.

The petitioner/petitioner's representative was not present.

Chair Johnson opened the public hearing for public testimony.

There being no one to be heard Chair Johnson closed the public hearing and invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner/petitioner's representative was not present.

Discussion ensued.

Amendment to add Recommendation #8 Plat to show section line.

MOTION: Platting Member Bush made a motion to approve preliminary plat Lingafelt with 7 conditions and 5 findings of fact. Platting Member Hallford seconded the motion.

Discussion ensued.

MOTION: Platting Member Bush made a preliminary amendment to amend and add Recommendation #8. Platting Member Kreger seconded the motion.

Discussion ensued.

VOTE: Preliminary amendment passed without objection.

MOTION: Platting Member Bush made a motion to approve the preliminary plat of Lingafelt with 8 conditions and 5 findings of fact. Platting Member Koan seconded the motion.

Discussion ensued.

VOTE: The motion passed as amended without objection.

7. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory (*if needed*)

B. Upcoming Platting Board Agenda Items

Platting Officer, Fred Wagner informed the board of upcoming items:

- Next meeting April 18, 2023. We have six cases on the agenda.
 - Two Lakes
 - Nordic Park 2
 - Colony Commercial Park
 - Powder Ridge
 - 30' PUE Vacation Govt Lot 6
 - Strubher Est

BOARD COMMENTS.

- Platting member Bush – Welcomed Kayla
- Chair Johnson – Thanked Kayla and thoughts to Theresa

8. ADJOURNMENT

With no further business to come before the Platting Board, Chair Johnson adjourned the meeting at **3:14 PM**.



RON JOHNSON
Platting Board Chair

ATTEST:



KAYLA KINNEEN
Platting Board Clerk

12:53



ON **X** HUNT



500 ft
389 ft elevation



COLSKY
VITT
TR

RISSI
MARGARET
B

WIE

TUOMI
REV TR

West Bogard Rd

RISSI
MARGARET
B

ARABIAN
ACRES
HOMEOWNER



LORRIGAN
JACK C &
GABRIELA
T



HassenBey Dr

Sat
2D

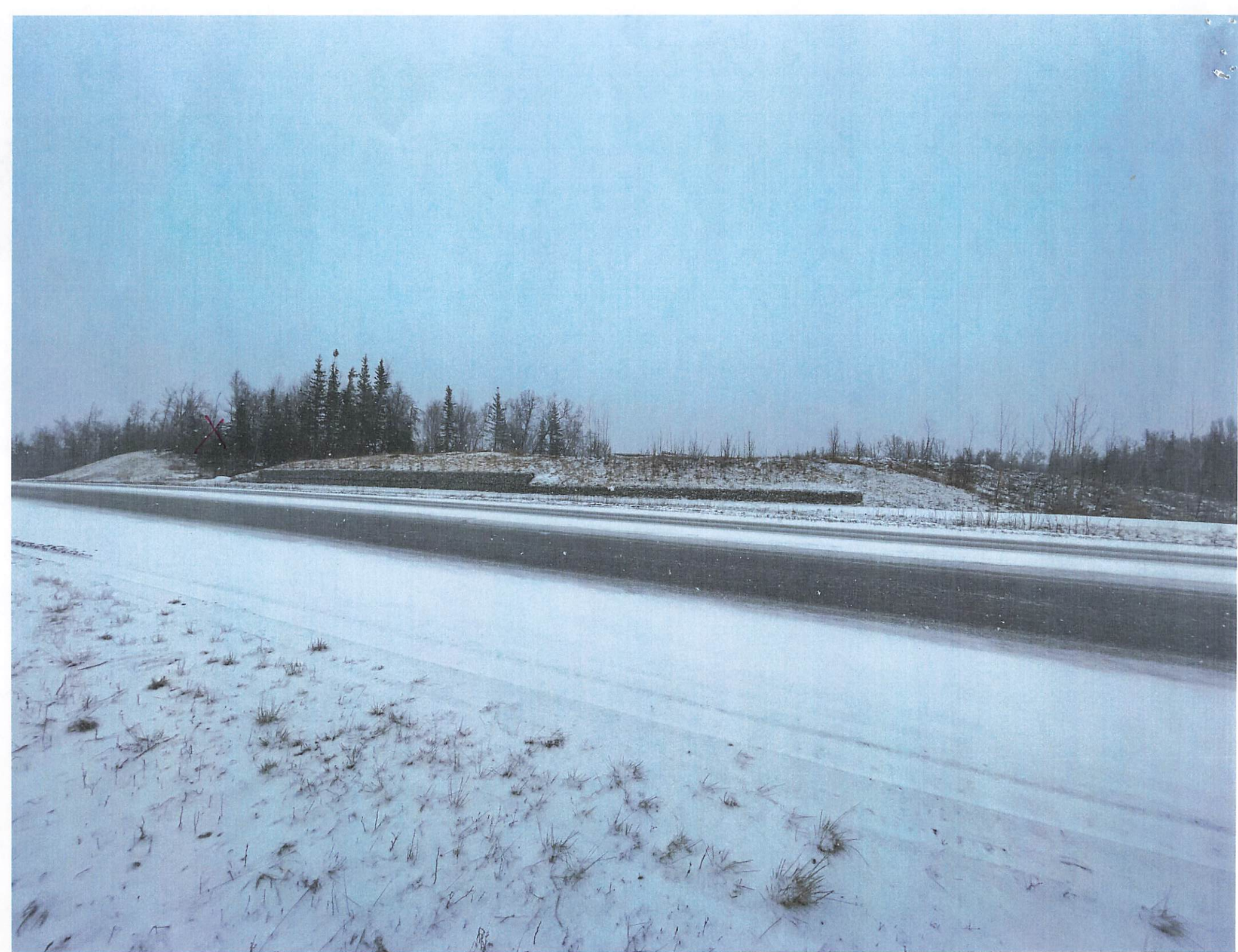


(x)
Offline Maps

My Content

Tools

Tracker







SOUTH COLONY ROAD SERVICE AREA (RSA) 16
Dorothy Swanda Borough Headquarters Building
Clerk's Office Room #203
Meeting Minutes: January 17, 2024

RECEIVED
APR 10 2024
CLERKS OFFICE

Roll Call and Quorum

Rhonda Stark, RSA 16 Board Chair
Charles Crim, RSA 16 Board Member-at-Large
Kelly Gordon, RSA 16 Board Secretary
Doug Sughroue, MSB Public Works O&M Division Road Maintenance Superintendent
Dustin Spidal, MSB Public Works Project Manager (via telephone)
Stephanie Nowers, MSB Assembly Member, District 2
Cole Branham, MSB Public Works Project Management Division Manager

Call to Order

A quorum was established, and the meeting was called to order at 2:05, followed by the Pledge of Allegiance.

Agenda Review/Revision

The agenda was reviewed and approved without change.

Approval of Minutes

A move was made to amend the October 25, 2023 meeting minutes to include the statement "RIP List draft reviewed." Kelly Gordon and Charles Crim moved and seconded the change, and Rhonda Stark and Charles Crim moved and seconded approval of the minutes with the change. The statement was hand-written on the copy submitted to the Borough.

Persons to be Heard

There were no persons to be heard in attendance.

Staff Reports

Doug Sughroue:

-Discussed the toll the excessive amount of wind is having on equipment, budgets, and snow storage. To date \$15,000 has been spent in the area of Ryder, Biscayne, and Fence Line. Home owner plowing continues to present problems resulting in a 45% increase in the time required by contract snow removal teams.

-Clarified plowing priorities and other details at ≥ 4 inches of snow as:

	Priorities	Details
1	School bus routes	Remove berms >12" from driveways
2	Main roads	Provide chase truck (NOT a requirement)

3	Secondary roads	Wing regularly
---	-----------------	----------------

-Will look in to plowing issues in area of Showers, Hot Showers, Nangle, and Crabb. Dustin Spidal mentioned the volume of problems being reported preclude timely resolutions.

Dustin Spidal:

-Gave updates status on projects in the RSA

Chanlyut Circle ~~one section still needs paving~~ *is not fully paved*

-Clarified for Stephanie Nowers that residents should inform the Borough of road issues as soon as they see them; the information will be filed and included during review when applicable.

Cole Branham:

-Provided TIP 21/22 updates

Central Landfill - access road ~~has been~~ *is not fully* paved; new entrance design is at engineering.

Hemmer Road -GeoTech this winter; 35% access based on LiDAR (access holdouts); Reassess and meet w/homeowners later; Complete w/TIP23; Connect Hemmer with France to relieve back-ups caused by school traffic.

49th State Street pathway – Failed retaining wall leaning on light pole: State owned right-of-way (ROW); Borough to purchase ROW from SOA and private owner

Tex-AL – Revised design in progress: connects roads and pathways

Engstrom to Trunk – Looking at northern route where Engstrom takes a 90 degree turn; will T at Trunk Road; Preliminary design w/LiDAR; SOA is planning a roundabout encompassing Engstrom/Bogard/Green Forest

Edgerton Parks/Mountain Trails – Working on acquisition of ROW; expect to be out for construction soon; will add to existing bridge

Unfinished Business

Flashing speed limit signs: Community Councils purchase; Ryder Road falls under the Farm Loop Community Council; Rhonda will contact them; no update from Brad Sworts on placement of temporary recording box for data collection.

Sand Storage: RSA 16 members to make pro/con list for each site before meeting with RSAs 9 and 25; Dustin recommended this happen by April meeting if possible; Charles Crim will be spokesperson/intermediary for sand/salt storage between RSAs 16, 9, and 25.

Wendt Road parking lot: Stalled due to DOT; ADF&G – pro project; DNR – con project; Borough waiting for them to coalesce.

New Business

12 inch snow berm limit – Eliminate or lower the limit; expect contract prices to increase with lowering; majority of complaints come with <12” berm; any berm left in driveway to be removed; Stephanie Nowers: Would like to know the actual call number

for berm removal, and what is the additional expense of removing them; Cole Branham: contracts go out for bid early in February; Rhonda Stark: include language instructing sanding only when/where needed.

Contractors missing areas along plowing routes: Doug explained that the residents should call the Road Hotline and leave a message. Messages are sent directly to the on-call supervisor regardless of time of day. Emergency situations should also include a call to emergency services. Charles recommended the Borough do more to encourage residents to use the Problem Reporter and the Road Hotline. Rhonda will bring this up at the next Big Board meeting.

Protocol for board members receiving calls of distress from residents: Emergency Services should be called immediately, followed by a call to the Road Hotline.

Next Meeting

The next meeting will be 2:00pm April 10, 2024.

Board Member Comments or Discussion

A question was asked regarding the responsibility for clearing trees overhanging roadways. Cole Branham stated if the tree is in the ROW, use the Problem Reporter.

Adjourn

Kelly Gordon motioned to adjourn, seconded by Charles Crim. Meeting adjourned at 2:29PM.

Approved 10 April 2024

Rhonda Stark, President

Kelly J. Gordon, Secretary

~~*Rhonda Stark*~~ *RLS ops*

Charles Crim, Member-at-Large

RECEIVED

APR 23 2024

CLERKS OFFICE

**South Knik River Community Council
Regular Meeting Minutes, Thursday, 21 Mar 2024**

Location: SKRCC Building
17958 E Knik River Rd
Palmer, AK 99645

1. SKRCC President, Craig Price, called the meeting to order at 7:00 pm. Pledge of Allegiance recited.
2. Quorum reached with 4 board members and 11 others present of whom at least 8 were residents.
3. Agenda approved
4. 15 Feb 2024 meeting minutes approved.
5. Reports:
 - a. Legislative report: No report
 - b. Assembly Report: No report
 - c. Secretary Report: No report
 - d. Treasurer Report:
 - i. Balances for accounts provided
 - ii. Expenses for past month paid and made available at meeting.
 - iii. Deposited a \$1 donation from the donation jar into the savings account.
 - e. Emergency Storage/Equip committee suggested upgrading necessary wiring and purchasing a generator to have in place by end of June 2024. Several suggestions offered for consideration.
6. Guest: Sam Dinges, Mat Su Coordinator for the Alaska Long Trail provided an overview of the project from Seward to Fairbanks. The project is working south to north and he looks forward to working with our community as the trail will cross through our area on its way north to Hatcher Pass.
7. Old Business: Amy Read volunteered to research what is involved if the SKRCC rented out the facility and grounds.

8. New Business:

a. Changes to the bylaws were presented and discussed. Voting on proposed changes will take place at the April meeting.

b. Per the bylaws, Dennis Sayer required replacing as Vice President since he stepped down from his duties. Paul Houser volunteered to fill in until May 2024 elections. Unanimously approved.

c. CAP 2024 funds received from borough.

d. SpUD request being worked through channels at a borough.

7. Announcements:

a. Nominations for board members are due next month.

b. Spring Clean Up is 17-19 May 2024.

c. Kathleen Shoop offered tickets for the Chutes and Ladders fund raiser for the Mat-Su YMCA.

d. Vlastic Merak shared that the Alaska Grand Jurors Association is a non-profit dedicated to educating citizens about the grand jury system in Alaska.

e. Chad Emswiler reiterated that the trail to Keats Lake is an ATV trail, privately owned, with no construction planned except for a small building on the far east side of the lake. He stated there is no planned expansion in helicopter operations and the lodge now has 8 helipads. They own back up helicopters and said they want to be good neighbors. The notion of being a good neighbor was challenged.

8. Meeting adjourned at 8:31 pm.

Approved.


Craig Price
SKRCC President

Date 4/18/24

Attest.


Anne Houseal
SKRCC Secretary

18 Apr '24
Date



Tanaina Community Council
PO Box 870236
Wasilla, AK 99687

tanainacommunity@gmail.com Facebook as "Tanaina Community Council"

RECEIVED

APR 09 2024

CLERKS OFFICE

GENERAL MEMBERSHIP MEETING MINUTES 2-27-24

LOCATION Sleepy Hollow golf course at 2721 E Sleepy Hollow Cir
and/or Zoom meeting ID: 898 6138 3709 or telephone 346-248-7799

CALLED TO ORDER 7:03:pm AKST

ATTENDEES Corine Hickey, Rachel Lund, Will Hastings

Guest: Shonda Erickson Legislative Assistant for Senator Mike showers, Beth Hastings, and Mary Ravetta

APPROVAL OF PREVIOUS MEETING MINUTES & AGENDA

Motion I move to approve previous meeting minutes dated January 23,2024 and today agenda as written.
Motion Will Hastings and 2nd Rachel Lund have passed unanimously.

TREASURER'S REPORT: Will Hastings

- Current balance \$44,594.0 in checking and \$25.07 in savings
- CAP have not yet been dispersed but the MOA has been signed.
 - o Shonda recommended follow up with borough for CAP
- 2023 Taxes 990N have been filed.
- IRS log in created for TCC and Will H. created username and password

GUEST SPEAKER:

- Shonda Erickson Legislative Assistant for Senator Mike:
 - o The TCC is only community council that covered by two Senators: Wilson and Shower.
 - o Shonda will follow up with the following questions/concerns:
 - follow up with Manager Mike Brown regarding upcoming meeting with councils.
 - follow up with Rep Sumner on blighted properties bill HB84
 - Follow up with Jason Ortiz regarding next community council meeting regarding MPO's
 - Follow up with PERS/TERS vs Social security and question why teachers and other public employees statewide not contributing to social security
 - Look into Case number Masteg 3PA-23-02415CI (Heather way)

OLD BUSINESS

- *Corine H.*
Will H. gave a summary of Heather way for visitors On Court View Case number Masteg 3PA-23-02415CI

NEW BUSINESS

- Junk and Trash

- As the Tanaina Community council we Text^{ed} Assemblyman Fonov and his response "It been postponed, I am not sure exactly to which day, next meeting we will have I will ask".
- Next meeting MSB group community council meeting on junk and trash not scheduled yet
- Heather Way Update (Corine H.)
 - Jason said the new owner will inherit over \$400,000 and no tear *be responsible for clean-up. MatsUB has no lien on prop.*
- Shonda Erickson - Alaska troopers text them and they will take pictures. Borough in catch 22 because relay on troopers. She suggested a neighborhood watch:
 Question – can we have a borough police force? And brief recap Shonda response -History for last 20 years if we have been a 2nd class borough. If we take from 2nd class borough to 1st class borough then borough would have health power and police power. Then take mill rate 8 to 19-21 and more than double taxes. Then assembly Meneer made resolution from trapper creek following 3 murders. Commissioner of DPT wants 1st class borough. Currently there is also Wasilla City police. Houston does not have police power.

ROUNDTABLE DISCUSSION

- None

NEXT MEETING

- Next meeting Tuesday March 26th at 7pm at Sleepy Hollow Golf. In general the TCC meetings are every 4th Tuesday in the month

Adjournment 8:20

Rachel Lund, TCC

Phil Lund TCC Treasurer



Tanaina Community Council
 PO Box 870236
 Wasilla, AK 99687

tanainacommunity@gmail.com Facebook as "Tanaina Community Council"

RECEIVED
 APR 09 2024
 CLERKS OFFICE

GENERAL MEMBERSHIP MEETING MINUTES March 26, 2024

LOCATION Sleepy Hollow golf course at 2721 E Sleepy Hollow Cir
 and/or Zoom meeting ID: 898 6138 3709 or telephone 346-248-7799

CALLED TO ORDER 7:08 pm AKST

ATTENDEES Corine Hickey, Rachel Lund

Guest: Mary Ravetta

APPROVAL OF PREVIOUS MEETING MINUTES & AGENDA

Motion to approve previous meeting minutes dated February 27, 2024 and today agenda as written.
 Motion Rachel Lund and 2nd motion passed unanimously

TREASURER'S REPORT:

-
- CAP update via POBox mail \$31,134 shipped to MSB on March 5, 2024 to be credited to Tanaina community council

GUEST SPEAKER: none

OLD BUSINESS

- Shondra Erickson updates email 2-28-24
 - *Manager Miker Brown* Upcoming MSB meeting with community councils – Manager Mike Brown said to Shonda Erickson that he was in the process of “setting something up in the upcoming summer months.”
 - *Rep Sumner* bill on blighted properties is HB84. No hearing date for bill to be heard. From Shondra: “Please contact the other representatives to co-sponsor the bill. I will contact Rep Sumner’s office to see if there is a senate companion bill filed. All bills need the minimum votes of 21 house, 11 senate and the Governor to sign to become law. If its not passed this year the bill dies and must be refiled next session. It’s a 2 year cycle
 - *Jason Ortiz* next Borough meeting including the community councils, I will update when I receive a response.Regarding the MPOs, their website is www.MVPMPO.com. There is a small portion on the map in Tanaina that falls into the MPO urbanized boundary. The public is allowed to monitor the meetings via Teams.

- Case number Masteg 3PA-23-02415CI I am looking into the property at 895 E Heather Way and case # 3PA-23-02415CI. If you would please send Senator Shower an email at sen.mike.shower@alaska.gov of the ongoing issues and solutions that you would like to see happen, it will help us be clear on our scope and know what's been done up to now. Although we know the issues as it is in every community, your experience is what we need to hear.

- PERS/TERS questions were asked as to why social security isn't contributed to in Alaska. Some research I found is below. Presently, Alaska has around 7 billion in unfunded PERS/TERS from the last round even as the State continues to pay billions with a B, into the Tier 1 system annually.

Nationwide the unfunded liabilities range still around 1.7 trillion.

The amount of money paid into the social security system per employee doesn't guarantee the employee receives a decent rate of return upon retirement. It is contingent on if the individual has another pension, a Roth or an income, so if someone has a pension or two, the social security is reduced. I am unsure of the exact formula. My apologies. We are very concerned that SB140 was passed without a true fiscal note for the real spending into the future. SB140 wasn't for just teachers and public employees but would include all municipal and borough employees statewide, adding more people to an unsustainable program. Hence, Senator Shower's no vote on the bill.

NEW BUSINESS

- Spring Clean up- cleanupmatsu.matsugov.us
 - Dates May 18th, 2024
 - Flyer (create, print ink spot, approve MSB school district)
 - Door prizes
 - Advertised (post next -door app, ? radio station, Facebook, borough, gas station, signage)
 - Location Matsu borough road ways in Tanaina community council area including memory lake and Paradise lake
 - Bags -
 - Last year originally request 100 bags (request 40 more bags) with number people in ground 20
 - Pick up bags at this address- 1201 . 49th State street Palmer Ak 99645. Central landfill open from 8 to 5 . Let the ladies in the scale house know what you're here for and they will direct you to my office.
 - Dumpster Tanaian Elementary School 2550 Lucille St Wasilla AK. Last year Approved for dates of May 8th through May 20th 2024

ROUNDTABLE DISCUSSION

- None

NEXT MEETING

- Next meeting Tuesday April 23th at 7pm at Sleepy Hollow Golf. In general, the TCC meetings are every 4th Tuesday in the month

Adjournment 7:30

Pauphel Legend, TCC
Walter G. King TCC Treasurer

RECEIVED

APR 03 2024

CLERKS OFFICE

MINUTES

Trapper Creek Community Council

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, March 16, 2023

- I. Meeting called to order: 6:30pm
- II. Determination of Quorum: Yes
- III. Board members Present: Kresge, Ritenburgh & Spotts. Members present:
Special Guest: Representative McCabe's wife, Linn McCabe
- IV. Approval of March agenda
- V. Approval of Regular February Meeting minutes, with 1 date correction
- VI. Borough Assembly, District 7 & Legislative Report, District 30 Reports: no
Borough Assembly Report/Representative not present. Legislative Report: Linn
McCabe gave an update on current House legislation. Questions for Representative
Kevin McCabe can be sent to: Representative.Kevin.McCabe@akleg.gov
- VII. Treasurer's Report:

03/16/23: Deposits: \$0. Disbursements: ck#263, \$125.00 to Josh Klauder, Ravensong
Web Mgmt. Dividends: \$.74.
Checking total: \$19,186.60 (FY2021 CAP: \$3378.74, FY2022 CAP: \$15,789.00).
Savings: \$25.47.

VIII. Community Assistance Program/CAP status: Acceptance of new CAP projects
ended March 7th. Voting on the qualified projects will be Monday, March 20- Monday,
April 3, 2023.
Council will appoint a committee to collect, tally & report on the results to Council.
Council will release via the TCCC email list, as well as post the voting results in the TC
Post Office on the TCCC's bulletin board
- IX. Committee Reports:
 - A. TCCSA Water Committee: Lon McCullough gave the report: Daily
operations are going great. Daily tallies are reviewed. To date (3/16/23), 207,400
gallons have been dispensed (corrected figure....
 - B. Volunteer Fire Department Committee/TCFVD: No report
- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously
emailed to the membership and/or posted at the TC Post Office

XI. Public Forum:


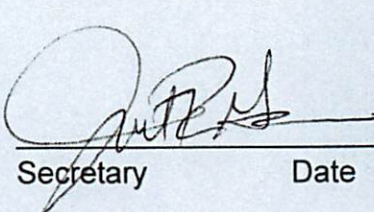
A. Discussion of the proposed gravel legislation, OR22-131 that was presented to the Borough Assembly on March 7, 2023

XII. Unfinished Business: (See CAP update above)

XIII. New Business: Announcement: the Alaska Health Fair this Saturday, at the TC Community Park Building, 8:30am -2pm

A. Date of next meeting: scheduled for **Thursday, April 20, 2023, at 6:30pm**

XV. Meeting adjourned: 7:36 pm

Approved:  3/16/23  3/16/23
Chairperson Date Secretary Date

Minutes taken by Council Secretary, Janet Grelson

MINUTES**Trapper Creek Community Council**

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, April 20, 2023

- I. Meeting called to order: 6:44 pm
- II. Determination of Quorum: Yes
- III. Board members Present: Kresge, Ritenburgh, Grelson & Spotts. Members present: Mike Volin, Amanda Garland, Sahara Brentor. Special Guest: Representative McCabe's wife, Linn McCabe
- IV. Approval of April agenda
- V. Approval of Regular March Meeting minutes
- VI. Borough Assembly, District 7 Report: No Report, no Rep. present again

Legislative Report, District 30 Report: Legislative Report: Linn McCabe gave an update on current House legislation: Budget has left the House and is headed to the Senate. Legislation for use of a Gold tender as a currency, has been submitted. Visit the Borough website for more information on these items as well as other legislation.

Any Questions for Representative Kevin McCabe is on the Ways & Means Committee. Any specific questions Rep. McCabe: Representative.Kevin.McCabe@akleg.gov

VII. Treasurer's Report: 04/20/23: Deposits: \$0. Disbursements: None. Dividends: \$.82. Checking: \$19,169.42 Savings: \$25.48. Total checking & savings: \$19,194.90 (FY2020/2021 CAP: \$3378.04, FY2022 CAP: \$15,789.00).

VIII. Community Assistance Program/CAP status: Acceptance of new CAP projects ended March 7th. Voting on the qualified projects will be Monday, March 20- Monday, April 3, 2023. Voting results: \$11,000 to TCCSA, \$4,000 to TC Volunteer Fire Department; \$789 to Upper Susitna Food Bank. MOAs have been sent out to the project managers for signatures, and then disbursements will be made

- IX. Committee Reports:
 - A. TCCSA Water Committee: Jeff Spotts gave the report: Daily operations are going great. Daily tallies are reviewed. No recent maintenance issues.
 - B. Volunteer Fire Department Committee/TCFVD: No report

X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office

XI. Public Forum: None

XII. Unfinished Business: (CAP voting results above). Discussion regarding the recent CAP voting and voting procedure going forward for any additional CAP funds.

More than one MSB Representative for our District informed Council that we are the only council putting acceptable CAP projects out for a community vote. Funds would be distributed faster to the selected projects.

Project proposals would be discussed the Council meeting; and discussion of the projects by members in attendance (in person or via teleconference) can still occur.

MOTION: Motion made by Spotts that Council do away with Community CAP fund project voting effective now, and that acceptable project proposals still be posted and available for community comments to Council via email; and discussion of projects by project applicants, TCCC members in attendance (or via teleconference) and TCCC Board members at a regular TCCC meeting will still occur. Ritenburgh Seconded. All in favor, none opposed. Motion passed.

XIII. New Business:

A. Motion: Motion made by Grelson to appoint a Youth Council Liaison that would be able to attend Council and TCCSA meetings to give insight (in person, via teleconference or via email), on Trapper Creek youth issues, interests and concerns, regarding any potential or current local issue/event.


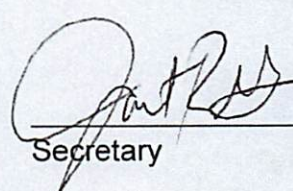
There will be a 1 one year trial period at which point any changes needed to be made will be made at that time;

and further to appoint today, Sahara Brentor, as the 1st Youth Council Liaison.

Ritenburgh Seconded. All in favor, none opposed. Motion passed.

B. Date of next meeting: scheduled for **Thursday, May 18, 2023, at 6:30pm**

XV. Meeting adjourned: 7:39 pm

Approved:  _____ Date 4/20/23
Chairperson Date
 _____ Date 4/20/23
Secretary Date

Minutes taken by Council Secretary, Janet Grelson

MINUTES**Trapper Creek Community Council**

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, May 18, 2023

- I. Meeting called to order: 6:34 pm
- II. Determination of Quorum: Yes
- III. Board members Present: Kresge, Ritenburgh, Twigg, Grelson & Spotts.
Members present: Amanda Garland, Sahara Brentor, James Morrill, Chrystal Mayer, Mike Volin, Ruth Reeder, Lon McCullough, Jason Garrett, Isaac Garner, Michelle McCullough, Shawn Stankowitz, Jennifer Stankowitz, Tom Amalfitano, Luke Fore, Paula Glenka, Levi Miller, JP Glenka
- IV. Approval of May Meeting agenda
- V. Approval of Regular April Meeting minutes
- VI. Borough Assembly, District 7 Report: No Report, no Rep. present again
- VII. Treasurer's Report 05/15/23: Deposits: FY23 CAP Funds, \$15,789.00.
Disbursements: FY21/22 CAP Funds to: TCVFD- \$4,000.00, TCCSA- \$11,000.00.
Dividends: \$.99. Checking: \$19,959.42; Savings: \$25.48 w/Interest of .01¢.
Total checking & savings: \$19,984.90
- VIII. Community Assistance Program/CAP status of FY2021/FY2022:
 - A. Trapper Creek Park & Cemetery: No official report- new treasurer
 - B. Trapper Creek Volunteer Fire Department: Fire Service area map, trucks getting ready to get back onto the road. Received a Forestry Grant and purchased tools, nozzles, and other items. 12 now on the TCVFD
 - C. Upper Susitna Food Pantry: Pantry is planning a mobile food pantry at the TC Community Park to address transportation and access challenges in our communities. The Pantry only received \$789.00 from the CAP Funds, and they provide many TC residents (majority are children) with food who would otherwise experience increased food scarcity
- IX. Committee Reports:
 - A. TCCSA Water Committee: All is good- gallon count is good. Repairs to the Watering Point door are being made
 - B. Volunteer Fire Department Committee/TCFVD: Basic Report given
 - C. Youth Council Liaison: 1st meeting was held and well attended. Discussion of opportunities to assist in the TC Community for upcoming Fireweed, etc.

X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office

XI. Public Forum: Discussion of the Motion made at the last TCCC Meeting regarding no further public voting on CAP funding.
Only 25 people voted in the last CAP project voting; comments made regarding more Community involvement.

Pros: Community members would speak with the project proposal in person (or via teleconference), a complete explanation of the proposed projects by the proposer, with questions or concerns addressed.

Historically, TCCC CAP Project Proposals sent out multiple ways (email, posting, etc.) yet small number of Community members read proposals and/or participate in voting. Process involved includes posting/e-mailing projects for a specified period of time prior to the beginning of the in-person voting by ballot; specified voting period of time for Community members to vote.

Results tallied & verified, additional time to complete and return signed Memorandum of Agreement (MOA) from the Project Proposers to Council; and finally CAP Funds then disbursed by Council.

By having in-person meeting with Project Proposers, Community members who choose to be involved (in person or via teleconference) will be better informed of the projects and can also share comments and/or concerns directly with all participants-including TCCC prior to the TCCC Board vote.

Cons: Community voting has historically been a part of our unique Community; removal of it results in loss of historical process; loss of the opportunity for Community members to vote by ballot.

Suggestions made for gaining more community involvement and interest in issues: Survey Monkey; Council now has a Facebook page for comments, suggestions; etc.; suggestion box for the Community; Temporary TCCC meeting reminder board posted adjacent to the highway a few days prior to meeting; more meeting reminders at the Post Office and Library; and KTNA involvement for reaching more potential community members to participate.

MOTION: Motion by Ritenburgh to override the TCCC Motion that was passed last month regarding removal of the CAP Project Funds voting process. Spotts seconded. All in favor, none opposed. Motion passed

XII. Unfinished Business: 5 applications were received for the Board Elections: the top two vote recipients will have two-year terms; the third will receive a one-year term

Voting will be at the Trapper Creek Library beginning on Monday, May 22nd through Monday, June 5th, 2023, during Library hours. All voters will be required to complete the Eligibility to Vote form, to ensure that all voters are within the Trapper Creek boundaries

Per Article IV, Section 2, Subsection C.: "An Election Committee appointed by the Chairperson of the Board will collect, then count and certify the results of the election." Chairperson Kresge appointed George and Kay Faerber, who have in the past served in this capacity

Election Committee will take possession of the ballot box from the TC Library, ballots counted, and results will be certified by the Election Committee


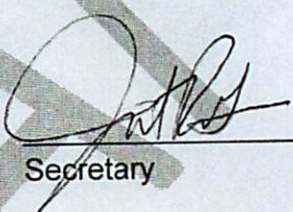
Results will be presented at the Trapper Creek Community Council's Regular June meeting being held on Thursday, June 15, 2023

XIII. New Business:

A. Need for a lowered speed limit in our community was brought up and discussion was had regarding current comments, historical discussions and past communication with the MSB regarding this same issue. Copies of previous MSB communication will be provided for those who requested it. Further comments and plan of action will hopefully occur and any update(s) will be provided at the meeting if received prior to or at the upcoming June 15, 2023, TCCC Regular Meeting

B. Date of next meeting: scheduled for **Thursday, June 15, 2023, at 6:30pm**

XV. Meeting adjourned: 8:16 pm

Approved:  5/18/23  5/18/23
Chairperson Date Secretary Date

Minutes taken by Council Secretary, Janet Grelson

MINUTES

Trapper Creek Community Council

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, June 15, 2023

- I. Meeting called to order: 6:37 pm
- II. Determination of Quorum: Yes
- III. Board Members in Attendance: Kresge, Ritenburgh, Twigg, Grelson & Spotts
Special Guests Present: Representative Kevin McCabe, Shonda Erikson of Senator Mike Shower's office
Members present: Luke Fore, Debbie Garrett, Donald Shaw, Ruth Reeder, Mike Volin, Joe Maclean, Sahara Brentor, Tom Amalfitano, Lee Sebasta, Kim Torbick, Isaac Garner, Michele McCullough, Jennifer Stankowitz, Chrystal Mayer
- IV. Approval of June Meeting agenda
- V. Approval of Regular May Meeting minutes
- VI. Borough Assembly, District 7 Report: No Report, no Rep. present again
- VII. Treasurer's Report 06/15/23: Deposits: FY24 CAP Funds, \$15,345.00. Disbursements: FY21/22 CAP Funds to: Upper Susitna Food Pantry- \$789.00. Dividends: \$1.19. Checking: \$34,516.60. Savings: \$25.48. Total checking & savings: \$34,542.08
- VIII. Community Assistance Program/CAP status of FY2021/FY2022:
 - A. Trapper Creek Park & Cemetery: No report
 - B. Trapper Creek Volunteer Fire Department: Nothing new to report
 - C. Upper Susitna Food Pantry
- IX. Committee Reports:
 - A. TCCSA Water Committee: All is going well. It has tripled since the tourist season began. Now at 229,000 gallons purchased
 - B. Volunteer Fire Department Committee/TCVFD: Waiting for October Insurance payment. TCVFD is now being dispatched through MSB Emergency Services. Dispatch will state caller is in a no fire service area, but TCVFD will get an immediate text message
 - C. Youth Council Liaison: Meeting was on Monday, June 12, and there is 1 new member. The lemonade stand was very successful at the TC Softball Game this past Saturday
- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office
- XI. Public Forum: Rep. Kevin McCabe: On the Ways & Means Committee. \$1.5 Million for Arctic Games was approved. Snow track funding not increased, but moved under the Dept of Transportation from the DOT. Call or email Rep. Kevin McCabe with

questions (Representative.Kevin.McCabe@akleg.gov). McCabe is getting off of Facebook. There is a newsletter being sent out, all are allowed to be on the mailing list Shonda Erikson from Senator Shower 's office: She is back on staff in Juneau in the Senator's office. DOT will be upgrading the guard rails on the Parks Hwy, May through November

XII. Unfinished Business:

A. TCCC Board of Directors Election results. Ballot box was secured from the TC Library by the Council Election Committee, George and Kay Faerber. Certification forms and Ballots were collected; Votes were tallied by the Faerbers and all paperwork returned to Council and voting results were announced.

The three candidates with the most votes were (in order of most votes): Grelson, Spotts and Volin. Grelson and Spotts will receive 2-year terms; Volin will have a 1-year term

XIII. New Business:

A. Seat new TCCC Board Members: Ritenburgh motion to accept the voting results and to seat the new TCCC Board Members: Janet Grelson, Jeff Spotts, and Mike Volin. Seconded by Twigg. None opposed. New members officially seated. Grelson remains as TCCC Secretary, Spotts as Vice Chair & Volin as Communications Director

B. Requests for proposed amendments to Article III & IV of the TCCC Constitution.

Per the TCCC Constitution, Article VII/Amendments: "The Board will post the request at the Post Office and the Library for a minimum of thirty days, thereafter, a General Membership Meeting will be held and the request either accepted or rejected by a simple majority vote."

Requests for proposed changes to Articles III & IV were circulated at the meeting, and read aloud by the Chair. Discussion ensued and 10+ signatures were obtained at the meeting as per Article VII/Amendments of the TCCC Constitution

The required vote will occur at the July Regular Meeting, and the proposed changes to Articles III & IV will be voted upon at the July 20, 2023 Meeting

C. TCCC Letter to Elected Officials Re: Lack of Law Enforcement: Representative McCabe, Shonda from Senator Shower's office, as well as members present, all participated in lengthy yet lively, and engaging discussion regarding the alarming crime rate upward trend and potential solutions

D. Date of Next Regular Meeting: **Thursday, July 20, 2023**

XV. Meeting adjourned: 8:16 pm

Approved: _____

Chairperson

Date

Secretary

Date

Minutes taken by Council Secretary, Janet Grelson

MINUTES

Trapper Creek Community Council

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, July 20, 2023

- I. Meeting called to order: 6:30pm
- II. Determination of Quorum: Yes
- III. Board Members in Attendance: Kresge, Grelson & Volin.
Special Guests Present: Commissioner James Cockrell, AK Dept. Public Safety;
Commander Capt. Tony Wegrzyn, AK Bureau of Investigation; B Detachment
Commander Andrew Gorn, AK State Troopers; MEA Public Relations Manager Jennifer
Castro
Members present Luke Fore, Debbie Garrett, Donald & Nang Shaw, Ruth Reeder, Mike
Volin, Sahara Brentor, Isaac Garner, Michele McCullough, Chrystal Mayer
- IV. Approval of July Meeting agenda
- V. Approval of Regular June Meeting minutes
- VI. Borough Assembly, District 7 Report: Tip 21: \$65 mil on road upgrade system.
Borough: Moose Creek bridge replacement, Oilwell Road. In September: there will be 2
weeks of free dumping at transfer stations
- VII. Treasurer's Report 07/20/23: Deposits: Youth Liaison Committee cash
proceeds: \$21.00. Disbursements: None. Dividends: \$1.42. Checking: \$34,518.02;
Savings: Interest, .01¢, Savings: \$25.49. Total checking & savings: \$34,564.51
- VIII. Community Assistance Program/CAP status of FY2021/FY2022:
 - A. Trapper Creek Park & Cemetery-moving along, ready for fireweed:
 - B. Trapper Creek Volunteer Fire Department: nothing new to report
 - C. Upper Susitna Food Pantry Louanne: have not done anything yet with the
CAP\$\$-probably next month. The mobile Food pantry will be up here on
Friday
- IX. Committee Reports:
 - A. TCCSA Water Committee: Doing well-very busy. Committee is discussing
signage
 - B. Volunteer Fire Department Committee/TCFVD: Waiting for October Insurance
payment.
 - C. Youth Council Liaison: Last meeting: Made over \$300 on the bake sale
- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously
emailed to the membership and/or posted at the TC Post Office
- XI. Public Forum

XII. Unfinished Business:

A. Status of proposed Amendments to TCCC Constitution, Articles III & IV
Proposed amendments were posted in the TC Post Office and TC Library for the required 30 days.

Motion by Volin to accept the proposed Amendment to Article III/Membership of the TCCC Constitution that was read at the June Regular TCCC meeting, wherein 10 signatures were garnered at the meeting; wherein the Amendment was posted as per the TCCC Constitution, Article VII/Amendments.
Grelson seconded.

Motion by Grelson to accept the proposed Amendment to Article IV/Council Board of Directors of the TCCC Constitution that was read at the June Regular TCCC Meeting; wherein 10 signatures were garnered at the meeting; wherein the Amendment was posted as per the TCCC Constitution, Article VII/Amendments. Volin Seconded

B. TCCC Letter to Elected Officials Re: Lack of Law Enforcement
Special LE guests introduced themselves.
Introduction made by Commissioner Cockrell, Dept. of Public Safety
Acknowledgement of State Crime problem, especially TC as we are on the road system

Currently, 60 vacancies in AK Troopers out of 325 total position=~20% of our workforce. Long way to go to fill those positions-won't happen overnight
Almost all recruits go to the Valley for 1st year, then they can go further out/outlying areas

Community Member: lived here a long time used to be the Troopers were actually living here locally. When they were here, they were embedded in the community, helped a lot. Why can't we go back to that?

Can't get Alaskans to step up and be AK Troopers

Cockrell's class had 38 and they were ALL AK residents. Not now-current class-may not even be any AK residents in this class. A lot of them come from the lower 48.

2015-lost approximately 35 trooper spots, and 40 support staff. the Current administration told to cut positions and post. Closed 12 Posts in one year, 4 were AK Wildlife Posts, 8 were Trooper Posts (TKA was one of them). Goal is to get up to 415 Troopers

Andy Dorn: moved into Position 4 months ago. live in the Valley. Grew up with the Trooper in this area. Great to see the support in this room and for all of those ideas they take more troopers. We have 44 troopers assigned from Eureka, Palmer Wasilla, and up to 160 miles on the Parks Hwy.

We used to have someone up here 24 hours a day

11 of the vacancies are in the Valley area/MSB. Makes a significant difference and would enable them to attend other things

Bureau of Hwy Patrol/Specialist team—that has been cut due to the vacancies.

Due to our staffing levels that is where we are at
Joe Pride:

Daily dispatches. Last week we had a manhunt, trooper and military helicopter, troopers—no public statement was put out. Personally saw it but a lot of people don't know if they don't have a public statements. The majority of the arrests up here don't make the dispatches-it would help if these were sent out so that others can see what is going on up here. There are a lot of burglaries, etc Historically these were done at the end of the Trooper's shift. Now not happening

Troopers: if you have a smart phone, download the AK Tips APP, take a picture of the person(s), send it in on the app, every single one is looked at each day and a Trooper will look at. It helps to identify trends in communities

A current problem— constant influx of tips from locals has helped high light the problem. It is better than Crime stoppers—you can remain anonymous AND there can be a two-way conversation as needed

Capt. Tony—Paralegals that help the troopers-their only job is to interface with community re: case #s, updates on cases. They are NOT cops, non comm./civilians—but they have the Report system ACCESS and can pass on the info you might need

Kresge to McCabe: legislators need to get their stuff in a bucket as this is a safety issue—why can't you get together on this and get funding?

McCabe's office: I didn't mean to indicate it was NOT important to us---but we need communities to stand behind us/legislators and scream together to get the attention to get the funding

Kresge- you would think you could get together on this

McCabe aid: Conservatives put safety on top, Democrats do NOT put that on top

Troopers: 3 KEYS to solving most major crimes: sexual assaults, homicides, etc:

Communication: keep communicating with each other in the community about what you saw; communication with Troopers; Organization: of thoughts, ideas, information; Persistence: you MUST keep trying-be persistent!

XIII. New Business:

A. Appointment of New TCCC Board Members

B. Date of Next Regular Meeting: **Thursday, August 17, 2023**

XV. Meeting adjourned: 9:29pm

Approved:


Chairperson

7/20/23
Date


Secretary

7/20/23
Date

Minutes taken by Council Secretary, Janet Grelson

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APR 03 2024

CLERKS OFFICE

MINUTES

Trapper Creek Community Council

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, August 17 2023

- I. Meeting called to order: 18:31 pm
- II. Determination of Quorum: Yes
- III. Board Members in Attendance: Kresge, Twigg, Spotts, Volin
Special Guests Present: Jennifer Castro and Josh Craft ~ MEA, Inc.
Members present: Thomas Amolfitano, Kim Torbick, Sahara Brentor, Isaac Furrer, James Morill, Chrystal Mayer, Jason Garrett, Elani Floyd, Shonda Erickson, Kevin McCabe, Jennifer Castro, Jeff Spotts, Mike Volin, Duronda Twigg, Jay Kresge.
- IV. Approval of July Meeting agenda
- V. *Approval of Regular July Meeting minutes: approval at August 17, 2023 regular meeting.
- VI. Borough Assembly, District 7 Report:
 - A. Kevin McCabe and Shonda: There are 3 bills that the Governor signed. SB123 removes 1 year wait to obtain a driver's license. Ethan Berkowitz bill will not allow Mr. Berkowitz to choose what businesses to keep open and close during health closures. New STIP is out for transportation funds. Apply to DOT for RPO to plan your road. Talkeetna has 12 million for a community water well.
 - a. Kresge: Could the SOA look at veteran military police for the trooper program? Answer: Kevin will take this question forward. APD offers lateral training if anyone has been an officer in the past.
 - b. Kresge: Could we consider an Auxiliary Department that handles traffic management and neighbor disputes. What would the SOA be able to contribute to this. Answer: The VPS program could possibly be tripled even if you live on the road system. (Commissioner Cochral plan)
 - B. Mike Showers called in @ approximately 1838 via teleconference. Not much happening legislatively. There is a lot of money headed to the SOA for capital infrastructure that will help build and repair roads and bridges. If there are any "needs and wants" for your community, get with Mike Showers asap. The Mat Valley is still growing
Kresge: What would the State contribute to provide a fire house to TCVFD?
Answer by M. Showers: we need the who and the where. Mike will make a few phone calls tomorrow
- VII. Treasurer's Report 08/17/23: Deposits: None
Disbursements: None
Dividends: \$1.47. Checking: \$34,540.49; Savings: \$25.49. Total checking & savings: \$34,565.98

VIII. Community Assistance Program/CAP status of

* FY2021/FY2022: \$3378.02

* FY2023: \$15789

* FY2024: \$15345

A. Trapper Creek Park & Cemetery:

B. Trapper Creek Volunteer Fire Department: Nothing new to report

C. Upper Susitna Food Pantry: Mobile Unit coming soon to TC; will be parked at the TCCSA Park building monthly.

IX. Committee Reports:

A. TCCSA Water Committee: 250K gallons out to the community to date.

B. Volunteer Fire Department Committee/TCFVD: Nothing at this time.

C. Youth Council Liaison: Movie night TBD

X. Correspondence/Current Mail: Not available

XI. Public Forum:

- TC Winter Band at TC Park

XII. Unfinished Business:

A. CAP FY23/24 voting plan: FY23 funds will be voted on at the September 21st meeting; CAP 24 will be voted on at the October 19th meeting.

XIII. New Business:

A. MEA presentation by Jennifer Castro and Josh Craft. MEA is in the process of applying for a Department of Energy grant that would provide funding for MEA to develop and install a microgrid that may incorporate the use of Solar PV, hydrokinetics, and Battery Energy Storage Systems to increase the reliability and resiliency of the power system in the Susitna area potentially including Trapper Creek, Talkeetna, Denali State Park, and the upper Susitna region. (see handout) MEA rates have not gone up. They are currently \$.20/kwh. MEA would appreciate a letter of support for the grant proposal.

B. Date of Next Regular Meeting: **Thursday, September 21, 2023**

XV. Meeting adjourned: 2000 by a motion from Jeff Spotts; Isaac seconds. Motion carries.

Approved: _____

Chairperson

8/17/23
Date

Secretary

8/17/23
Date

Minutes taken by Council Treasurer, Duronda Twigg

MINUTES**Trapper Creek Community Council**

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, September 21, 2023

- I. Meeting called to order: 6:32pm
- II. Determination of Quorum: Yes
- III. Board Members in Attendance: Kresge, Spotts, Twigg, Grelson & Volin.
Special Guests Present: Senator Mike Shower, Shonda Erickson of Senator Shower's Office
- IV. Approval of September Meeting agenda
- V. Minutes of the Regular August Meeting
- VI. Borough Assembly, District 7 Report: No one present to give report
- VII. Treasurer's Report 9/19/23: Deposits: None. Disbursements: None. Dividends: \$1.47. Checking: \$34,541.96 [\$3378.02; Dividend \$8.94; Youth Liaison Committee cash proceeds: \$21.00; FY24 CAP Funds \$15,345.00; FY23 Cap Funds \$15,789.00]. Savings: Interest accrued .00¢, Savings: \$25.49.
Total checking & savings: \$34,567.45
- VIII. Community Assistance Program/CAP status of FY2021/FY2022:
- IX. Committee Reports:
 - A. Trapper Creek Community Services/TCCSA: Youth Club Movie Night has been moved from the TC Community Center to the TC Library.
TC Jam Band will be playing 7pm-9:30pm the 1st Saturday of the month beginning 10/6/23. No alcohol is allowed; Split the Pot & Rippies sales offered by TCCSA. Potluck is permitted- but please clean up after yourself
 - B. TCCSA Water Committee: 276 gallons pumped.
 - C. Volunteer Fire Department Committee/TCFVD: No Report
 - D. Youth Council Liaison: No Report
- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office
- XI. Public Forum:
 - A. Senator Shower via T/C:
Capital Infrastructure Funding Requests: the window for requests from the community is approaching-please submit these ASAP to his office
AK Troopers: McCabe's office has been working diligently to try and return the AK Trooper Station to the upper Valley area
EMS: Working to restore EMS station manning back to this area
PFD/Dividend: Amount is ~ \$1300 and will be distributed starting next month

School Funding: Education: \$1 Billion total requested--but no accountability for where that money is going to go. The Governor vetoed a large amount of the PFD's "out of formula" funding

*Community Question:

AEDs for the local businesses? Send the requests to his office

*Community Question:

What would it take to get a solar system out in this area?

Likely a Federal Infrastructure item, he is a personal solar user-great question his office will look into that

*Community Question: What is the status of getting rid of the Dominion Voting Machines?

A lot of "entrenched interests" / resistance to returning to hand counting, and list sampling to check for errors on the Eligible Voter "Roles"/lists. Though an important interest personally, there is very little support on this issue

B. MP130/1 South Parking Area:

State does not want to maintain this area. Not maintaining the parking area will hugely impact the residents that use this parking area; CRR/Curry Ridge Riders; as well as impact the availability of the area to continue to be an option for an EMS Emergency Landing site. Brett McCabe's office will reach out to DOT tomorrow regarding this issue

C. FY23 & FY24 CAP funds:

Project proposals & voting timeline will be coming shortly. Board discussion of combining the two years

XII. Unfinished Business: None

XIII. New Business:

A. CRR/Curry Ridge Riders request for a Letter of Support from TCCC as they are applying for a new ORTAB/Recreational Trail Programs grant entitled "South Denali Trail Marking & Trail Maintenance". This grant would address clearing dead fall and overgrowth while permanently installing mileage trail markers and flexible wands strategically placed for difficult weather conditions

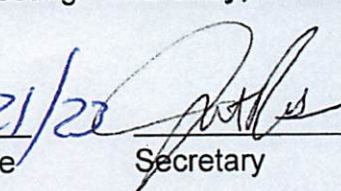
B. Date of Next Regular Meeting: **Thursday, October 19, 2023**

XV. Meeting adjourned: 7:25pm

Approved:


Chairperson

9/21/23
Date


Secretary

9/21/23
Date

Minutes taken by Council Secretary, Janet Grelson

Trapper Creek Community Council Minutes From October 19, 2023

Meeting called to order 6:36 pm

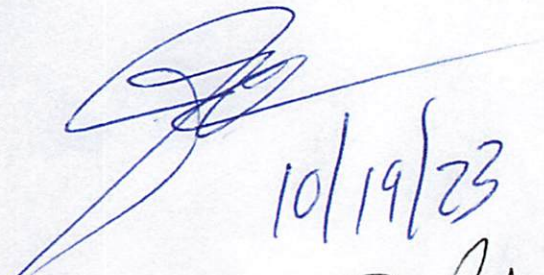
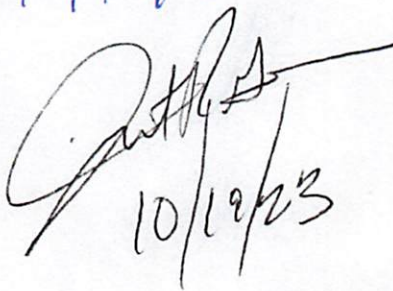
Attendance: Jason Kresge, Issac Gardner, Tom Amaltifano,
Michael Volin, Dave Rittenberg

Business: CAP fund voting to be held at the Library from
October 23 to Novmebr 4th. Parks Council and
Fire Department are the only applications
received.

Community Forum: Dave Rittenberg commented the Fire Department could
get more involved with the Community.

Discussion about AED's and placement in the
community, Tom will look into the costs.

Meeting Adjourned: 7:04 pm


10/19/23

10/19/23

Trapper Creek Community Council Minutes From December 21, 2023

Meeting called to order 6:31 pm

Attendance: Jason Kresge, Duronda Twigg, Issac Gardner,
Michael Volin, Sahara Brentor, Crystal Mayer

Previous Minutes: Minutes read by Michael Volin, Jason motioned to
approve Duronda second, unanimously approved

Treasurer Report: Duronda read the treasurer report

CAP fund voting: Ballot box opened by Michael Volin, certificate of
eligibility and signatures numbered 26 verified by Jason
and Michael, Duronda counted the votes.

TCCSA recieved the most votes, received \$22,000 for
2023& 2024. Council and Fire Department split the
remaining allocation each receiving \$2,172.50 for 2023 &
2024

Council Elections to be delayed and counted at the
February meeting. Fire Department reported everything
is "smooth".

Youth Committee, Sahara reported its slow at this time
probably due to weather

Duronda motioned to recognize Native Land and People

Isaac second, motion passed

Gift card for \$50.00 for George Ferber for his dedication
and invaluble work for Coucil approved

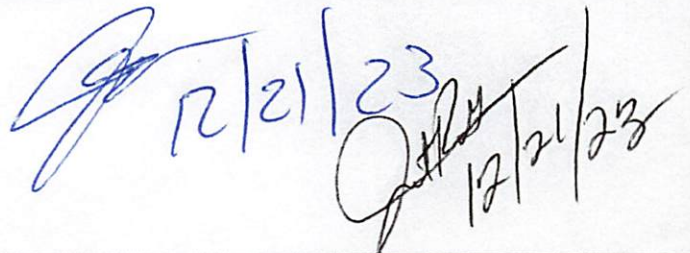
Shondra Ericson from Repräsentative Kevin McCabes

office telephoned in and reported new legislative session
starts on January 16, 2024

Michael Volin reported TCCSA board voting extended

until December 29, 2023 due to weather.

Meeting Adjourned 7:30 pm

Handwritten signatures and dates in blue ink. One signature is dated 12/21/23. Another signature is dated 12/21/23.

RECEIVED

APR 23 2024

CLERKS OFFICE

MINUTES

Trapper Creek Community Council

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, January 18, 2024

- I. Meeting called to order: 6:35pm
- II. Pledge of Allegiance
- II. Determination of Quorum: Yes
- III. Board Members in Attendance: Kresge, Spotts, Volin, Amalfitano & Grelson
- IV. Approval of January Meeting agenda
- V. Minutes of the Regular December Meeting: Corrections made as needed.
Motion: By Grelson to accept the December Regular Meeting Minutes as corrected;
Spotts: Seconded. All in favor; none opposed
- VI. Borough Assembly, District 7 Report: No one present to give report
- VII. Treasurer's Report: Deposits: None. Disbursements: None.
12/31/23 Statement: Dividends: \$1.38. MMA/Youth Liaison Committee cash proceeds: \$21.00. Checking: \$12,526.65 [CAP: \$3378.01FY20/21, \$4789FY23; \$4345FY24; Dividend YTD \$14.64;]. Savings: Interest accrued .01¢, Savings: \$25.51.
Total MMA, Checking & Savings: \$12,573.16
- VIII. Community Assistance Program/CAP status of FY2022:
 - A. Trapper Creek Park & Cemetery
 - B. Trapper Creek Community Council Emergency Fund
 - C. Trapper Creek Volunteer Fire Department
- IX. Committee Reports:
 - A. Trapper Creek Community Services/TCCSA:
 - B. TCCSA Water Committee: Things are going well. Thank yous are in order for Paula Glenka and Lon McCullough for all of the dedication and hard work to make this possible. Many people are utilizing the Trapper Creek Watering Point
 - C. Volunteer Fire Department Committee/TCFVD: No Report
 - D. Youth Council Liaison: Nothing to report
- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office
- XI. Public Forum: Mr. Sweeney. Sweeney has parked at MP127 for quite some time and parking getting tight at this parking area. Will try to talk to a legislature re: a possible solution
- XII. Unfinished Business: None

XIII. New Business:

A. Upcoming 2024 Trapper Creek Community Council Annual Election of Board of Directors. Accepting Applications announcement will be posted at the Trapper Creek Post Office, and at the Trapper Creek Library tomorrow, Friday, January 19, 2024

B. 36th Cabin Fever Reliever is coming on March 9, 2024. Tickets will be for sale at various locations in the Community

C. Date of Next Regular Meeting: **Thursday, February 15, 2024**

XV. Meeting adjourned: 6:58pm

Approved: _____

Chairperson

2/15/24

Date

Janet Grelson

Secretary

2/15/24

Date

Minutes taken by Council Secretary, Janet Grelson

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APR 23 2024

CLERKS OFFICE

MINUTES

Trapper Creek Community Council

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: 907-373-2663, Participant Code 991090.

Regular Meeting 6:30PM, Thursday, February 15, 2024

- I. Meeting called to order: 6:41pm
- II. Pledge of Allegiance
- II. Determination of Quorum: Yes
- III. Board Members in Attendance: Kresge, Spotts, Volin, Twigg, Amalfitano & Grelson
- IV. Approval of January Meeting agenda
- V. Minutes of the Regular January Meeting: no corrections needed
- VI. Borough Assembly, District 7 Report: No one present to give report.
Kresge: Reading of the email from the Borough Planning & Land Use Director Alex Strawn, following up a telephone conversation with Kresge regarding the requested TCCC boundary slight changes to include those just outside of the TCCC boundaries. Strawn clarified the procedure for the Council (TCCC to submit a resolution that includes a general description of the boundary change, as well as the rationale for the change)
- VII. Treasurer's Report: Deposits: None. Disbursements: 1/2/24: CK#271, Three Bears Alaska for a \$50 Three Bears Gift Card for Kay & George Faerber.
12/31/23 Statement: Dividends: \$1.38. MMA: Youth Liaison Committee cash proceeds: \$21.00. Checking: \$12,526.65 [CAP: \$3378.01FY20/21, \$4789FY23; \$4345FY24; Dividend YTD \$14.64]. Savings: Interest accrued .01¢, Savings: \$25.51. Total MMA, Checking & Savings: \$12,573.16
Annual Post Office TCCC box fees paid through 12/31/24, via a donation to Council by Twigg
Motion: Spotts: Motion to reimburse Duronda Twigg for the Ravensong Invoice/Josh ... for maintaining our website. Amalfitan Made
- VIII. Community Assistance Program/CAP status of FY2022:
 - A. Trapper Creek Park & Cemetery
 - B. Trapper Creek Community Council Emergency Fund
 - C. Trapper Creek Volunteer Fire Department
- IX. Committee Reports:
 - A. Trapper Creek Community Services/TCCSA:
 - B. TCCSA Water Committee: No report
 - C. Volunteer Fire Department Committee/TCFVD: No Report

D. Youth Council Liaison: Nothing to report

X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office

XI. Public Forum: None

XII. Unfinished Business:

A. 2024 Trapper Creek Community Council Annual Election of Board of Directors. Marita Crosby and Amanda Garland counted the ballots, and signed the vote tally form. In descending order: Kresge: 13 votes; Amalfitano & Twigg were tied at 12 votes each. Kresge will have a 2-year term. Twigg will take the other 2-year term, and Amalfitano will take a 1-year term (Votes for Garner were counted-6, but not considered due to the existing TCCC Boundary issue).

As the TCCC Board is still short 1 member.

Motion: Spotts made a motion to appoint Liz Guinn to the TCCC Board position of Treasurer (Twigg is stepping down from Treasurer, but is staying on the Board as a Director). Amalfitano Seconded. All in favor, none opposed

B. Cabin Fever Reliever update: 50-50 Raffle and \$2 Raffle for the prizes that have been donated (list is posted in the TC Post Office). There will be a Cabin Fever Reliever Volunteers meeting on February 24, 2024 at 11am at the Trapper Creek Community Building

XIII. New Business:

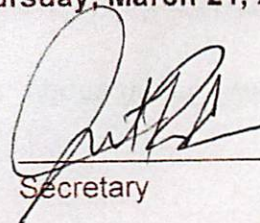
A. CERT Team Update: The Mat-Su Borough granted access to Station 16-1/the Borough-owned building (Trapper Creek Library is in one part of this building). This will be the muster location for the CERT team. Discussion of a RT97S GMRS Radio Bundle and RB26 2-pack with roughly a 10-mile radius. KTNA has granted permission to use their tower as a Repeater.

Motion: Twigg motioned that TCCC fund the RT97S GMRS Radio Bundle and RB26 2-pack out of the Council's Emergency Services Funds/ CAP FY20/21. Guinn Seconded. All in favor, none opposed. Motion passed

B. Date of Next Regular Meeting: **Thursday, March 21, 2024**

XV. Meeting adjourned: 7:29pm

Approved:  2/15/24
Chairperson Date

 2/15/24
Secretary Date

Minutes taken by Council Secretary, Janet Grelson

Minutes

Trapper Creek Community Council

Trapper Creek Community Center Mile Post 115.2 George Parks Highway

Teleconference: 907-373-2663 Participant code 991090

Regular Meeting 6:30PM, Thursday March 21, 2024

Meeting called to order 6:35

Pledge Of Allegiance

Determination of Quorum: Yes

Board members in attendance: Kresge, Spots, Volin, Amalfitano, Guinn.

Others in attendance: Lon McCullough, Issac Garner, Brad Roberts, Sahara Brentor. Via teleconference: Shondra Erickson from Sen. Mike Showers office, Jennie Earles Goetsch, Jenny Willoughby, Ruth Reeder.

Guests: Julie Spackman and Alex Strawn from Matsu Boro Planning Commission present to discuss Council's proposal to change Council's Boundary extending the current boundary line from mile 8.5 to Kroto Creek, and the current line from mile 132 (Chulitna River) to Mile 134.

Reading of March Minutes read by Michael Volin, Jeff Spots motioned to approve minutes, Tom Amalfitano seconded, motion passed unanimously.

Alex Strawn and Julie Spackman were given an overview of Council's request to make minor changes regarding Council's Boundary to accommodate several residents who live, work, and have children in Trapper Creek school, the ability to run for Council office and to vote on Council proposals. The east and west boundaries would not change since they are well defined by Petersville to the west and Susitna River to the east. The only changes proposed are Oil Well Road was to move the Boundary line from Cottonwood Creek, mile 8.5 to Kroto Creek mile 14.5 to the north from Chulitna River mile 132 to approximately mile 134. Lon had asked where the Boundary line was currently. Alex Strawn told Council how to proceed, adopt a resolution, have a public forum and submit the proposal. He went on to say nothing will change any road maintenance, tax rates, zoning etc... Treasurer's report read by Liz Guinn.

Water point report was given by Lon. Current gallons is approximately 289,000. This is a transition in progress as current members are leaving and new members are being trained.

Park and Cemetery. Lon said there are volunteers to help with cemetery clean up in May.

Trapper Creek Community Council Emergency Fund: No report

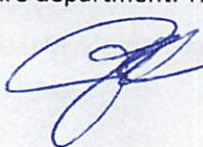
Trapper Creek Volunteer Fire Department: No report

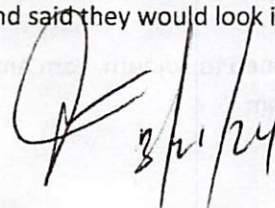
Youth Council Liaison: Sahara Brentor reported the youth committee made hot chocolate for cabin fever reliever clean up volunteers.

C.E.R.T. Michael Volin reported cert was present along with Sunshine Clinic to provide first aid for Cabin Fever Reliever, Volin reported cert treated 2 people with minor cuts on their fingers.

Correspondence/Current Mail: None

Public Forum: Paula Glenka commented on our live facebook broadcast about CAP funding announcements being made during meetings, unfortunately we did not have all the information available. Jennie Earles Goetsch made many inquiries about minutes missing from 2023. Kresge responded informing her of possible computer problems. Council also informed her the minutes are missing and are making every effort to recover them. She went on to say a letter for Curry Ridge Riders was never drafted. Council acknowledged it was not. She also mentioned last year that Sen. Mike Showers had informed council about funding being available for the fire department. The fire department was present at that meeting and said they would look in to it. Jennie

 3/21/24

 3/21/24

The regular meeting of the Matanuska-Susitna Borough Waterbody Setback Advisory Board was held on January 9, 2024 in the Matanuska-Susitna Borough Employee Breakroom, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:10 p.m. by Vice-Chair Koan.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Members present and establishing a quorum:

CJ Koan
Kendra Zamzow
Tim LaCrouix
Tim Alley
William Klebesadel
Bill Kendig*
Jeanette Perdue

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Members absent and excused were:

Carl Brent

Members unexcused were:

William Haller

Staff in attendance:

Mr. Alex Strawn, Planning and Land Use Director
Ms. Peggy Horton, Current Planner
Ms. Karol Riese, Planning Department Administrative Specialist

*Indicates that the individual attended telephonically.

II. PLEDGE OF ALLEGIENCE – Led by Kendra Zamzow

III. APPROVAL OF AGENDA

Vice-Chair inquired if there were any changes to the agenda.

- Kendra Zamzow requested a little more detail in minutes
- Matt LaCroix suggested just main points from speakers

The agenda was approved without objection.

III. APPROVAL OF MINUTES

Regular Meeting Minutes: December 14, 2023

V. AUDIENCE PARTICIPATION (Three minutes per person.)

(There were no persons to be heard.)

VI. ITEMS OF BUSINESS

1. Presentation from State of Alaska Department of Conservation

Presenters: Ashley Oleksiak, Environmental Program Specialist 3, Nonpoint Source Water Quality and Sam Kito III, P.E., Engineer 2, Storm Water/Wetlands

- Non-Point Source water pollution
 - Rain or snow melt
 - Improperly installed or maintained septic systems
 - Animal wastes (domestic and wild)
- Riparian Buffers
 - Zone 1
 - Zone 2
 - Zone 3
- Stormwater best practices
- Municipality of Anchorage code
- Additional Resource Links
 - Website links
- DEC Website link
- Water Quality Grant information

Discussion Ensued:

2. Reschedule Meeting Dates for March 12 and April 9
Send out doodle poll
Possibly start two meetings a month in May
3. Future Agenda Items
Possibly Stafford Glashan
Financial acquisition presentation
Appraiser presentation
Disclosure requirements
GIS presentation
Start digging into the actual solutions and crafting an ordinance

VII. BOARD MEMBER COMMENTS

- Bill Klebesadel: Appreciated presentation from DEC. Looking forward to hearing what Stafford has to say.
- Jeanette Perdue: Looking forward to hearing about the lending side of this and how much is really overlooked.
- Matthew LaCroix: Appreciated DEC presentation. MSB does have a Waterquality Land Owners Guide. Updating outreach and be a source of information would be great. Helping people understand the lake resource – this is where outreach materials can come into play.
- Tim Alley: Is there a possibility for the borough to write a letter that we are working on this issue for lakefront parcels.


- Kendra Zamzow: There is a balance with the view vs. habitat – it is really important to keep that habitat in mind. The land use permit may be a way to educate and keep people in compliance; when LMP are approved – make sure those setbacks are in there.
- Bill Kendig: Appreciate the people from DEC – looking forward to the meetings with the outside engineers and finance people coming. As long as it conforms to code, there shouldn't be a problem.
- Alex Strawn: Had someone request to keep their dog team on the lake. We are going to do something good here.
- CJ Koan: Ashley mentioned – Lake Association – if we can get the community to take care of their own, that may resolve some of our issues – maybe the borough could give a tax incentive/penalties.

VIII. ADJOURNMENT

The regular meeting adjourned at 8:05 p.m.


BILL KENDIG, Chair

ATTEST:



KAROL RIESE, Clerk

Minutes approved: March 26, 2024

The regular meeting of the Matanuska-Susitna Borough Waterbody Setback Advisory Board was held on February 13, 2024, at the Matanuska-Susitna Borough Employee Breakroom, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Kendig.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Members present and establishing a quorum:

CJ Koan
Kendra Zamzow (6:01 pm)
Tim LaCrouix
Tim Alley
William Klebesadel
William Haller
Carl Brent
Bill Kendig

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Members absent and excused were:
Jeanette Perdue

Staff in attendance:

Mr. Alex Strawn, Planning and Land Use Director
Ms. Karol Riese, Planning Department Administrative Specialist

*Indicates that the individual attended telephonically.

II. PLEDGE OF ALLEGIENCE

III. APPROVAL OF AGENDA

Chair inquired if there were any changes to the agenda.

The agenda was approved without objection.

III. APPROVAL OF MINUTES

Regular Meeting Minutes: January 9, 2024 – Moved to be approved at March meeting

V. AUDIENCE PARTICIPATION (Three minutes per person.)

Jean Holt – Looking forward to hearing the presentation

VI. ITEMS OF BUSINESS

1. On-Site Septic Systems Presentation – Stafford Glashan, P.E., Senior Engineer, Shannon & Wilson

Mr. Glashan presented and discussions ensued

VII. BOARD MEMBER COMMENTS

- Tim Alley: Thank you. A lot of information I haven't seen before.
- Matthew LaCroix: Thank you. Effort in 2006/2007 Frankie Barker did some draft ordinances that hit on pollution; something the board should look at.
- Bill Klebasadel: Appreciate your presentation. Learned a lot of new things.
- Kendra Zamzow: Thank you.
- CJ Koan: Thank you. I am interested in the information Matthew has worked on previously.
- Carl Brent: Thank you. Thank you staff for putting things together.
- Alex Strawn: GIS data – he will have as much as he can have done by March meeting. Next meeting: Lending institution presentation; best practice protections existing and new; ordinance rewrite;

VIII. ADJOURNMENT

The regular meeting adjourned at 7:25 p.m.


Chair Bill Bendig

ATTEST:


KAROL RIESE, Clerk

Minutes approved: March 26, 2024