

MATANUSKA-SUSITNA BOROUGH ACTION MEMORANDUM

AM 18-083

SUBJECT: Award of Proposal No. 19-005P, Management of Mitigation Acquisition Program to Electric Power Systems, Inc. for the contract amount of \$656,100.00.

AGENDA OF: September 4, 2018

ASSEMBLY ACTION:

*Approved under the Consent Agenda
9-4-18 [Signature]*

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

[Signature]

Route to:	Department/Individual	Initials	Remarks
	Purchasing Officer	<i>[Signature]</i>	
	Planning Director	<i>EP</i>	
	^{ACTING} Finance Director	<i>BB 8/22/18</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>Ynm</i>	<i>8/27/18 [Signature]</i>

ATTACHMENTS: Fiscal Note (1p)
Advertisement (1p)
Analysis Sheet (1p)

SUMMARY STATEMENT: On June 19, 2018, the Matanuska-Susitna Borough issued a solicitation requesting proposals from qualified firms to provide management services for the Hazard Mitigation Program Grant (HMGP) awards. The Borough has received a HMGP award for the acquisition, demolition and removal of up to ten homes and associated infrastructure located on nine parcels in the Butte Area. In addition, the Borough has received a second HMGP award for the acquisition, demolition and removal of up to five homes located on five parcels in the Sutton Area. The project will remediate and preserve roughly 80 Acres of privately-owned land. Such land will be preserved as a riparian habitat corridor, with an open space in perpetuity restriction upon the deeds of the applicable properties.

In response to the advertisement, three (3) proposals were received. A proposal evaluation team made up of Borough Staff evaluated the proposals and selected Electric Power Systems, Inc. as the most advantageous firm for the Borough.

The term length for this agreement will begin upon execution of the agreement and will end on September 15, 2019.

The Planning Department, Development Services Division will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Award of Proposal No. 19-005P, Management of Mitigation Acquisition Program to Electric Power Systems, Inc. for the contract amount of SIX HUNDRED FIFTY-SIX THOUSAND ONE HUNDRED AND 00/100 DOLLARS (\$656,100.00).

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: Award of Proposal No. 19-005P, Management of Mitigation Acquisition Program to Electric Power Systems, Inc. for the contract amount of \$656,100.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$ 656,100</u>	FUNDING SOURCE <u>Dept Homeland Sec. Grant</u>
FROM ACCOUNT # <u>445.000.000.4xx,xx</u>	PROJECT # <u>20395</u>
TO ACCOUNT:	PROJECT #
VERIFIED BY: <u>Barbara Baumgart</u>	CERTIFIED BY:
DATE: <u>8/21/18</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>656</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Grant Funds						
State/Federal Funds	<u>656</u>					
Other						
TOTAL	<u>656</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: Barbara Baumgart DATE: 8/21/18

Acting Finance Director

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia
Palmer, Alaska 99645

A D V E R T I S E M E N T

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Alaska Daily News		MATA 0070	6/19/18
Frontiersman		CONTRACT	6/20/18
TYPE OF AD:	() Display	(X) Classified	() Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH
#19-005P
MANAGEMENT OF MITIGATION ACQUISITION PROGRAM

The Matanuska-Susitna Borough (MSB) is requesting proposals from qualified firms for project management services for the Hazard Mitigation Program Grant (HMGP) awards. The Borough has received a HMGP award for the acquisition, demolition and removal of up to ten homes and associated infrastructure located on nine parcels in the Butte Area. In addition, the Borough has received a second HMGP award for the acquisition, demolition and removal of up to five homes located on five parcels in the Sutton Area. The project will remediate and preserve roughly 80 Acres if of privately-owned land. Such land will be preserved as a riparian habitat corridor, with an open space in perpetuity restriction upon the deeds of the applicable properties.

Proposal documents are available online beginning **June 19, 2018**. This proposal is available for free at the MSB Purchasing Website: www.matsugov.us/contractopportunities

For additional info, contact MSB Purchasing at (907) 861-8601, or e-mail purchasing@matsugov.us.

Proposal closing: July 10, 2018 @ 4:00 PM in the Purchasing Section

Proposals must be received in the Purchasing Division prior to the time fixed for closing of the RFP to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all proposals, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Approved by: Signature on File
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DEPARTMENT ACCOUNT NO.: 100.180.183.422.00

Am 18-083

19-005P: Management of Mitigation Acquisition Program

RATER #1

Criteria #	Criteria Description	Weight	Electric Power Systems, Inc.		The Boutet Company, Inc.		JW Industries Group	
1	Registration	2	1	2	1	2	1	2
2	Objectives and Services	22	0.8	17.6	0.8	17.6	0.5	11
3	Relevant Project Experience	21	0.7	14.7	0.8	16.8	0.3	6.3
4	Proposed Project Staff	15	0.8	12	0.8	12	0.5	7.5
5	Methods	10	0.8	8	0.8	8	0.3	3
6	Management	10	0.80	8.00	0.80	8.00	0.50	5.00
7	Cost	20	130.00	16.15	105.00	20.00	133.00	15.79
TOTALS				78.45		84.40		50.59

RATER #2

Criteria #	Criteria Description	Weight	Electric Power Systems, Inc.		The Boutet Company, Inc.		JW Industries Group	
1	Registration	2	1.00	2.00	1.00	2.00	1.00	2.00
2	Objectives and Services	22	0.80	17.60	0.70	15.40	0.30	6.60
3	Relevant Project Experience	21	0.80	16.80	0.50	10.50	0.20	4.20
4	Proposed Project Staff	15	0.80	12.00	0.50	7.50	0.20	3.00
5	Methods	10	0.70	7.00	0.50	5.00	0.20	2.00
6	Management	10	0.70	7.00	0.50	5.00	0.20	2.00
7	Cost	20	130.00	16.15	105.00	20.00	133.00	15.79
TOTALS				78.45		65.40		35.59

RATER #3

Criteria #	Criteria Description	Weight	Electric Power Systems, Inc.		The Boutet Company, Inc.		JW Industries Group	
1	Registration	2	1.00	2.00	1.00	2.00	1.00	2.00
2	Objectives and Services	22	1.00	22.00	0.70	15.40	0.20	4.40
3	Relevant Project Experience	21	0.70	14.70	0.80	16.80	0.00	0.00
4	Proposed Project Staff	15	0.70	10.50	0.80	12.00	0.20	3.00
5	Methods	10	0.80	8.00	0.70	7.00	0.00	0.00
6	Management	10	0.50	5.00	0.50	5.00	0.00	0.00
7	Cost	20	130.00	16.15	105.00	20.00	133.00	15.79
TOTALS				78.35		78.20		25.19

		Electric Power Systems, Inc.		The Boutet Company, Inc.		JW Industries Group	
TOTAL		235.36		228.00		111.37	
AVERAGE		78.45		76.00		37.12	
Final Score		78.45		76.00		37.12	

Am 18-083