

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

RECEIVED

NOV 20 2025

CLERKS OFFICE

Chairman – LaMarr Anderson (01)	Tony West (03)	Dylan Blankenship (06)	Kenneth Hoffman (10)
Vice Chair – Misty O'Connor (09)	Alexandria Hoffman (04)	Adam Jensi (07)	Thomas Bergey (11)
VACANT (02)	Jozef Slowik (05)	Craig Hanson (08)	Abby Raisanen (12)

MINUTES

**REGULAR MEETING
DSJ BUILDING
LOWER LEVEL CONFERENCE ROOM**

**October 15, 2025
4:30 P.M.**

I. CALL TO ORDER; ROLL CALL

Mr. Anderson called the meeting to order at 4:35 p.m.

Members present and establishing a quorum were: LaMarr Anderson, Misty O'Connor (4:38 p.m. via phone), Tony West, Alexandria Hoffman, Jozef Slowik (4:39 p.m.), Dylan Blankenship (4:40 p.m. via phone), Adam Jensi, Kenneth Hoffman, and Abby Raisanen

Members absent and excused: Thomas Bergey

Members absent: Craig Hanson

Staff present: Suzanne Reilly, Asset Manager

Joseph Metzger, Land Management Division Manager

Margie Cobb, Department Administrative Specialist

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

Agenda approved as presented.

III. AUDIENCE PARTICIPATION (Limit 3 minutes)

No audience participation.

IV. APPROVAL OF MINUTES

The September 17, 2025 Minutes were approved as presented.

V. ITEMS OF BUSINESS

A. Staff Report – Mr. Metzger noted that there are a couple Board Members who can be reappointed for another term and encouraged them to complete the form sent by the Clerks and return it to their office by November 7. It was also noted there is one empty seat on the Board, representing the Wasilla Soil & Water Conservation District.

B. Guest Speaker – Margaret Adsit, Lands Coordinator, Alaska Farmland Trust
Ms. Adsit presented on the Alaska Farmland Trust programs, how they monitor & steward the properties, and answered questions from the Board.

Due to the time, all other business on the Agenda was postponed until the 11/19/2025 meeting.

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VI. MEMBER COMMENTS (Limit to 3 minutes)

Board all mentioned that the presentation by Ms. Adsit was excellent and informative. Board mentioned the need for more farmers, and options for farmers. Board also mentioned it is time to take steps forward to work on specifics.

Mr. Hoffman: Serves on the Farm Link Board, and recently appointed to State Director of the Alaska Farm Bureau; will share info to this Board that is pertinent. Alaska Agriculture Conference & Grazing Lands Symposium being held in Anchorage in November.

Mr. Jensi: Important to ensure smaller farms are being farmed the right away; small farms can be more difficult than larger farms.

Ms. O'Connor: Suggested smaller group may help with moving forward on drafting legislation.

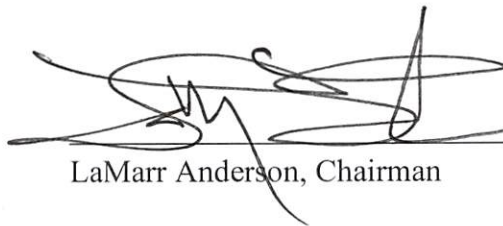
Ms. Cobb: Reminded everyone that mileage reimbursement is available to them.

Mr. Anderson: Waiting to hear from Clerks on the process for subcommittee to bring to the Board at next meeting.

VII. NEXT MEETING: November 19, 2025

VIII. ADJOURNMENT

Mr. Anderson adjourned the meeting at 6:31 p.m.


LaMarr Anderson, Chairman

DATE

11/19/2025

ATTEST:



Margie Cobb

Department Administrative Specialist

☒ President: Jodi Riddell
☒ Vice President: Dave Haggard
☒ Secretary: Lisa Behrens
☐ Treasurer: Irene Crowley (notified absence)
☒ Director at Large: Lindy Moss
☒ Director at Large: Michael Dale
☐ Director at Large: Vacant

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PO Box 520931
Big Lake, AK 99652-0931

General Membership Meeting – October 14, 2025 – 7:00 PM
Big Lake Lions Recreation Center

MINUTES

1.) Call to Order/ Determination of Quorum

By: Jodi Riddell Time: 7:03pm
Quorum: Yes Attendees: 29 audience members + 5 board members

2.) Pledge of Allegiance

3.) Agenda Approval

Motion to amend and add item to New Business: Dave Haggard Second: Yes
Motion to approve amended agenda: Lindy Moss Second: Yes

4.) Previous Meeting Minutes Approval (August 12 and September 9, 2025)

August 12 – Motion to approve: Lindy Moss Second: Yes Copy signed: Jodi Riddell
September 9 – Motion to approve: Michael Dale Second: Yes Copy signed: Jodi Riddell

5.) Treasurer's Report

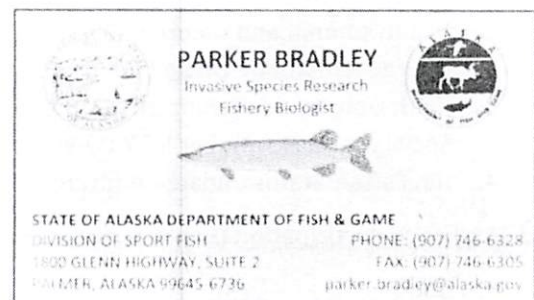
Checking #1 (Community Revenue Sharing funds): \$11,881.03
Savings #1 (Membership Dues): \$3,713.42
Money Market #1 (Jordan Lake Park project): \$59,256.02

6.) Membership Report

Voting Members renewed for 2025: **93** Associates (non-voting) renewed for 2025: **9**

7.) Presentation(s) (15 Minutes per presentation)

1. Michael Mazzacavatto – ADF & G Habitat Biologist
Video presentation: Salmon habitat restoration and population support
2. Parker Bradley – ADF & G Invasive Species Biologist
Video presentation: Pike and other invasive species threats to local sport fish populations.



8.) Reports

1. Legislative (State House & Senate)

Senator Shower: Update on road and infrastructure projects. Big Lake Road and other projects are funded, with work to occur in phases over the coming construction seasons.

Representative McCabe: not available

2. Assembly (District 5) Representative Gamble: in another meeting, sent reminder to community members to provide public comment on the fuel excise tax.

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Reports – cont'd

3. Fire Service (West Lakes Fire Department) **Chief Hightower**: Reminder, October is Fire Safety month. Emphasis on volatility of lithium-ion batteries, particularly when left charging and unattended. Two structure fires occurred recently due to overcharged batteries exploding. Be sure to recycle batteries vs putting in trash. Announcement – WLFD will host trunk or treat this month, and the department is always looking for members. Also, WLFD Board of Supervisors has two openings, and applications are being accepted.
4. Road Service Area (RSA 21): **Michael Dale**: RIP (Road Improvement Project) list is in progress. Please contact Andrew Traxler to submit requests.

9.) Correspondence

1. Notice of Public Hearing – Stryken Subdivision
2. Community Announcement – Firewise Thank You Flier
3. Marijuana Product Manufacturing Facility License Renewal – Herbal Dreams, LLC
4. Retail Marijuana Store License Renewal – Stash Cannabis Company, LLC

10.) Unfinished Business

1. Lake Setback Ordinance & Waterbody Setback Advisory Board – Update: Tabled
2. 2025 BLCC CIP (Community Improvement Projects) Committee – Update: No new info available

11.) New Business

1. 2025 Bylaws update draft discussion – Summary of changes provided by Jodi Riddell. General Membership will vote on bylaw amendments during the November 12 meeting.
2. BLCC Letter of Support for Big Lake Trails – Summary of need by Dave Haggard. Unanimous support from the membership, Dave Haggard will draft the letter and submit to Jodi Riddell for signature.

12.) Persons to be Heard (3 Minutes per person)

1. Larry McKinstry – Jordan Lake Park project update. Soccer field and pickleball courts in progress. Water well to be drilled later this month. 40 landscaping trees have been planted, with funds remaining to add more next year. Jordan Lake Park committee attended Mat Su Health Foundation health summit and secured \$25,000 grant money for future work on the Jordan Lake Park project.
2. George Rauscher – District 29 introduction and “Hello” to the council
3. Keith Dobson – Announcement: Big Lake Chamber of Commerce, After Hours Business Networking Social event: November 5th 7:00-9:00pm at Susitna Brewing Company Café.
4. Jim Faiks – Status update on future construction project to reroute Jolly Creek drainage.

13.) Audience Participation (3 Minutes per person)

1. none

14.) Announcements

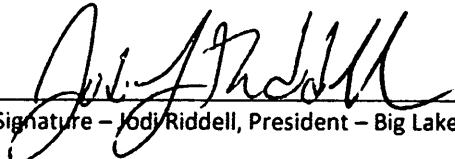
1. Trunk or Treat is coming up; there are various candy drops at businesses around the community.

15.) Board Member Closing Comments

1. Jodi Riddell:
2. Dave Haggard:
3. Irene Crowley:
4. Lindy Moss:
5. Michael Dale: Winter is coming, remember to check heating stoves, chimneys, vehicle lights, etc.
6. Lisa Behrens:

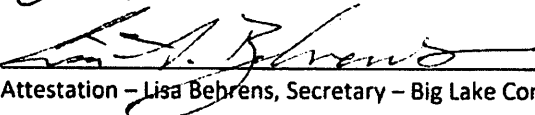
16.) Adjournment

By: Michael Dale Second: Yes Time: 8:08pm



Signature – Jodi Riddell, President – Big Lake Community Council

Date 11/11/2025



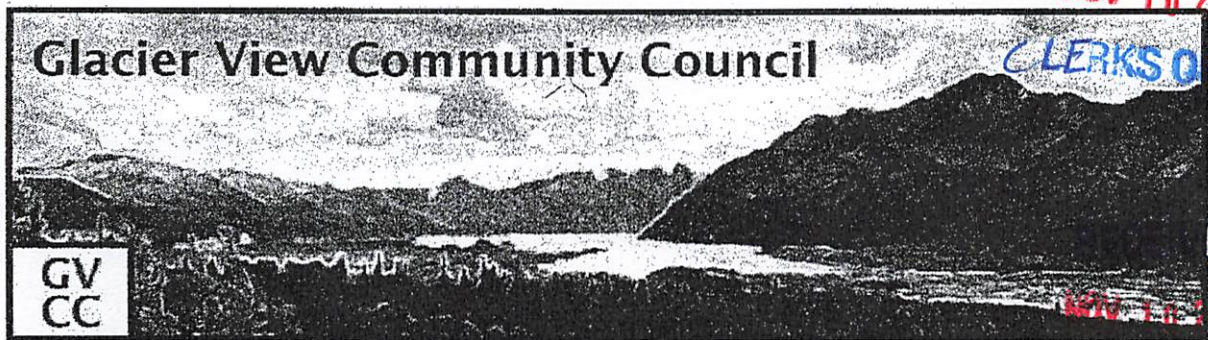
Attestation – Lisa Behrens, Secretary – Big Lake Community Council

Date Nov 11, 2025

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CLERKS OFFICE



Big Cabbage Radio 88.3 FM

Glacier View Community Council September 2025 Mtg Minutes

Meeting Date Thursday 9/25/2025

GVCC Meeting 6:00 pm-7:45 pm at the school. -Meeting begins 6:04pm September, 25 2025

Zoom link: ID passcode 592241 Should be able to just [click here](#) or call 309 205 3325

Call to Order and invitation to the Pledge

Roll Call -sign in sheet and zoom attendees

Review Minutes May 2025 Minutes -Motion to approve the minutes of last meeting made by Jamie Schroeder, seconded by Sarah Barton, Discussion, Minutes approved

Review Treasurer's report-Jamie Schroeder -Motion to review and accept Treasurer's report made by Joseph Davis, seconded by Fred Hirschmann Discussion, Minutes approved

Community Archives Update- Robert Horn passed away in Wasilla Summer 2025, Naomi Cote had a baby boy, Fred broke his leg. Jesse and Mikie Lee had a baby girl,

Emergency & Cert Committee Update- Joseph Davis - did not meet this summer, meeting 9/25 about a survey regarding information about hazards in the community- Sarah Barton encouraged mentioning Long lake so that the DOT can see this. CPR course late October/Early November. 5 Medical Bags along the highway. Set out at the meeting. AED - 5 throughout the community looking for a volunteer to make sure they are on date. - Joseph Davis will check this

Water Committee Update- Jamie Schroeder, spoke with a lawyer on land rights issues. Hard to follow up. Looking for surveyors to get the parcel surveyed. Hoping to get the survey done this fall, lease done this winter, dirt work first thing in the spring. 1.5 years into 5 year grant

Trails Committee Update-Lorraine/Karl Karl put up new signs DNR working on coordinates from where the trail is supposed to be

Activities Committee Update - Jamie Schroeder makes a motion to disband activities committee. Discussion follows.

Guest speakers - Dena Mcchargue (Facebook, Instagram) - denamcchargue7@gmail.com - running for the school board teach at UAA in culinary arts, points of focus- rural representation, (as a rural resident) channel parent and teacher voice. Manage fiscal stability though a competitive business model. Nov 4th election day. Early voting Oct. 20 Discussion to follow

Old Business

Topic: Spring Cleanup- update Fred Hirschmann- all the miles cleaned! - looking for new leadership for next year

New Business

Topic: Resolution contacting DOT putting us back on the STIP for Long Lake Road, Discussion to follow. (Joseph Davis- would not just want to limit to STIP) - write up a sample of a resolution for next meeting - Tessa Wynthein will make up a resolution for next meeting

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Glacier View Community Council

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CC

Topic: Graffiti abatement program - Garth Morgan covered recent graffiti - it's happening less and less, discussion

Topic: School District will not provide bus transportation next year Lexi Althens

Topic: Request for your support: Mat-Su Regional Medical Center behavioral health hospital
<https://www.lookforwardmat-su.com/>

Call for the good of the order: 3 Minutes max per person

Debbie Hauge- would like helicopter story to bring issues to the FFA

Mike Dreiske- DEC public water source at Victory

Joseph Davis- Helga Larson is not doing well- now at Magnolia Manor - Farm Loop Road would love visitors

Beth Wolske- November 14th Holiday Bazaar

Jamie Schroeder- PTO needs

2025-2026 Renewal Notice #375 Eureka Lodge

Future Meeting Dates 2025 Amended Bylaws Emergency Phone List Membership

Please contact 5 days prior to the meeting for suggestions to the agenda.

Meeting adjourned at 7:05pm - Joseph Davis

Attendees-

Alexis Althens
Tessa Wynthein
Sandy Lee
Dan Lee
Joseph Davis
Sarah Barton

Fred Hirschmann
Randi Hirschmann
Garth Morgan
Susan Saltmarsh
Mike Dreiske
Peter Loewen
Jamie Schroerer

Dena Mcchargue
Beth Wolske
Garry Wolske
Iwona Pasielko
Debbie Haag
ZOOM

Tessa Wynthein

Alexis Althens

MATANUSKA-SUITNA BOROUGH
Knik RSA No.
~~LOCAL ROAD SERVICE AREA 17 BOARD~~

REGULAR MEETING by TEAMS and IN PERSON

**November 4, 2025, 7:00 PM, at Point Mackenzie Community Council
Building 20810 W. Point Mackenzie Road**

Teams Meeting ID: 272 369 070 627 8 Passcode: c95Pf3vT

CALL TO ORDER

ROLL CALL – *Dustin Spidal, Austin Larson, Tyler Blazejewski, Seth Hansen, Jim Mills, John Jobe, John Szymik*

APPROVAL OF AGENDA – *John Jobe motioned, Jim Mills seconded*

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES FROM: *NA, this was the first meeting for RSA 17*

UNFINISHED BUSINESS: *NA, this was the first meeting for RSA 17*

NEW BUSINESS

A. Appoint Positions for RSA 17 Board

- a. **Chairman** – *John Jobe motioned for John Szymik for Chairman, Jim Mills seconded. Motion passes*
- b. **Secretary** – *John Szymik motioned for John Jobe for Secretary, Jim Mills seconded. Motion passes*
- c. **Co-Chair** – *John Szymik motioned for Joe Cizek for Co-Chair, Jim Mills seconded. Motion passes*

B. Borough Officials Updates

- a. *Austin Larson presented the Settler's Bay Dr Pavement Preservation Project – see attached documents*
- b. *Dustin Spidal presented the Road Improvement Project List, Budget Performance Report.*

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- c. *Seth Hansen presented current M&O reports. Pot hole filling is slowed because of equipment breakdowns and labor shortages, but they are working on filling pot holes asap. New contracts will be used based on zones 1, 2&3, and 4. There will be 3 separate contractor contracts for maintenance.*

C. Maintenance Contractor Updates

- a. *Tyler Blazejewski didn't have much of an update based on now snow removal needs yet, but they are ready for when the snow does come.*

D. Member Reports - None

PUBLIC COMMENTS – *Jim Mills Mentioned concern for the striping on the 1st phase of the project, Port Mackenzie Rd project 1- 3 miles, Striping is misplaced and unsafe e.g. Road at an around the mail boxes from the intersection of KGB to the top of the st hill is striped for passing on the inbound lane , and the only longest straightest part of the road is striped a no passing zone. Also, no further striping has been conducted form approximately the fire station to the T at the port access road.*

OTHER BUSINESS - None

BOARD COMMENTS –

- *General communications on projects , how they are funded and the order in which they will be built, for RSA 17. 1st project appears to be the Settlers Bay Dr Pavement Preservation.*
- *A draft proposal of other projects was passed out and discussed . Borough PWD would like input form RSA Board on prioritizing this list. Or comments on proposed list.*
- *Budget Performance Report developed by MSB public works was passed out with defined funding limits for RSA 17 FY 25 to date.*
- *Funding through the FY ending in 26, and 27 and 28 was discussed for general purposes only*
- *Sign in sheet passed out*

ADJOURNMENT – *JS motioned, JJ seconded*

Next Meeting Dec 2, 2025

Attached are the following Docs

- Sign In Sheet
- Draft MSB -PWD 2025 RSA road improvement project list
- Presentation paper on Settler's bay Dr. Pavement Preservation project
- Budget Performance Report Knik RSA #17
- RSA 17 Road Maintenance Report

Chair Signature: _____

John Szymik
John Szymik

Digitally signed by John Szymik
DN: C=US, E=jszymik@hamil.com,
O=Hamilton Construction
Company, CN=John Szymik
Date: 2025.11.07 11:58:47-09'00'

Secretary Signature: _____

John Jobe

11-6-25

MATANUSKA-SUSITNA BOROUGH PUBLIC WORKS DEPARTMENT
2025 ROAD SERVICE AREA ROAD IMPROVEMENT PROJECT LIST
ACCOUNT # 30040

DRAFT
11/04/2025 4:31:04 PM

ROAD SERVICE AREA #17
KNIK

ASSEMBLY: Dist 3, Dee McKee
ASSEMBLY: Dist 4, Maxell Sumner
ASSEMBLY: Dist 5, Bill Gamble

RSA SUPERINTENDENT: Seth Hanson

RSA ALT: John Jobe

RSA PRIMARY: Vacant

RSA ALT: John Szymik

RSA ALT: Joe Cizek

PRIORITY STATUS	ROADS / LOCATION	DESCRIPTION OF WORK	ESTIMATED COST	Target Design	Target Construction
±	Sand Pile Storage Development	Develop Sand Storage Area Split with RSA #14	\$75,000	TBD	TBD
N/A	RSA WIDE	PAVEMENT PRESERVATION PROJECTS (example: S. Twilight Dr., Sunset, Bennical, Horizen, ect..)	\$500,000	N/A	Bi-Annually / Tri-Annually
1	Settlers Bay Drive Geotechnical Exploration	Slope evaluation on Settlers Bay Drive to be completed with TIP '24 project.	\$1,029,000	2027	N/A
2	Birch Cove Dr (0.40 mi) Cook Inlet Cir (0.13 mi) Tradewinds Cir (0.15 mi) Goose Bay Dr (0.63 mi)	Design / Utility Relocate / ROW Acquisition / Construct Improvements / Paving	\$810,000	In Design	2028
3	Birch Harbor (0.47 mi)	Design / Utility Relocate / ROW Acquisition / Construct Improvements / Paving	\$1,220,450	In Design	2029
4	This Wy (0.25 mi) That Wy (0.13 mi) Finally Here (0.13 mi)	Design / Utility Relocate / ROW Acquisition / Construct Improvements	\$810,000	In Design	2030
5	Royal Ln (0.52 mi) O'Brien Creek Dr (0.50 mi) O'Brien Creek Ct (0.05 mi) Mcquire Lane (0.13 mi) Ira Dr (0.16 mi) John Rd (.20 mi)	Design / Utility Relocate / ROW Acquisition / Construct Improvements / Paving	\$467,000	In Design	2031
6	Snowgoose Cir (0.10 mi)	Design / Utility Relocate / ROW Acquisition / Construct Improvements / Paving	\$945,000	2027	2032
7	Hallie Dr (0.98 mi) Waxwing Ct (0.57 mi) Alan's Dr (0.57 mi)	Design / Utility Relocate / ROW Acquisition / Construct Improvements / Paving	\$1,455,000	2027	2033
8	Pt. MacKenzie Rd (17.0 mi)	Right Of Way Survey and Clearing	\$715,000	2028	2034
9	4th (0.38 mi) 5th (0.41 mi) 6th (0.44 mi) 7th (0.47 mi)	Design / Utility Relocate / ROW Acquisition / Construct Improvements / Paving	\$663,000	2028	2035

ATTACHMENT 1 p2 of 2

RSA 17 - KNIK		Fund No. 30040								
Project Name	Project No.	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	Total FY26-31	Estimate	Difference
O'Brien Creek Estates Road Improvements	30040-6698	\$	757,000	\$	900,000	\$	570,000	\$ 2,227,000	\$ 2,227,000	\$ -
Birch Harbor Drive	30040-6720	\$	572,000	\$	143,000			\$ 715,000	\$ 715,000	\$ -
Birch Harbor Estates Road Improvements	30040-6721				\$	330,000	\$ 900,000	\$ 370,000	\$ 1,600,000	\$ -
This Way, That Way, & Finally Here Road	30040-6719						\$ 530,000	\$ 530,000	\$ 580,000	\$ 50,000
Total		\$	572,000	\$	900,000	\$	900,000	\$ 900,000		
							Total	\$ 5,072,000	\$ 5,122,000	\$ 50,000

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ATTACHMENT 4
PS1 of 3

Budget Performance Report

274 - KNIK RSA #17

Account	Account Description	Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	Prior Year Actuals
Fund 274 - KNIK RSA #17						
	REVENUE					
311.100	Real Property	3,486,300.00	.00	1,800,219.14	1,686,080.86	3,274,223.57
311.102	Real Property-Delinquent	55,000.00	.00	23,187.50	31,812.50	44,874.48
311.200	Business Inventory	6,600.00	.00	3,462.82	3,137.18	6,786.59
311.400	Penalty & Interest	25,000.00	.00	7,993.02	17,006.98	26,105.67
311.500	Vehicle Tax State Collec	247,300.00	.00	247,300.00	.00	272,390.00
361.100	Interest On Investments	800.00	.00	.00	800.00	2,075.00
367.400	Capital Projects	370,000.00	.00	.00	370,000.00	370,000.00
	REVENUE TOTALS	\$4,191,000.00	\$0.00	\$2,082,162.48	\$2,108,837.52	\$3,996,455.31
	EXPENSE					
411 & 412	Wages & Benefits	31,861.00	.00	1,246.15	30,614.85	34,806.60
424.100	Electricity	17,500.00	12,066.79	4,814.21	619.00	14,575.66
424.500	Garbage Pickups	100.00	.00	.00	100.00	.00
426.900	Other Professional Chgs	40,000.00	.00	10,258.25	29,741.75	.00
427.500	Liability Insurance	200.00	.00	185.91	14.09	168.69
428.600	Annual Road Maintenance Contract	3,395,342.00	2,259,223.69	685,308.10	450,810.21	2,715,599.10
	Contract Amount	\$1,469,888.38				
	Change Order / COLA Amount	(\$1,925,453.62)				
429.710	Testing	500.00	500.00	.00	.00	.00
429.900	Other Contractual	5,000.00	2,000.00	.00	3,000.00	25,957.35
433.900	Other Supplies	338,125.00	131,443.24	164,918.61	41,763.15	162,349.87
434.100	Other Equip under \$25,000	5,500.00	.00	.00	5,500.00	.00
443.130	Admin. & Audit RSA (265)	369,647.00	.00	369,647.00	.00	332,066.32
446.400	Transfer to Annual Capital Budget	.00	.00	.00	.00	310,612.00
	EXPENSE TOTALS	\$4,203,775.00	\$2,405,233.72	\$1,236,378.23	\$562,163.05	\$3,596,135.59
Fund 274 - KNIK RSA #17 Totals						
	REVENUE TOTALS	4,191,000.00	.00	2,082,162.48	2,108,837.52	3,996,455.31
	EXPENSE TOTALS	4,203,775.00	2,405,233.72	1,236,378.23	562,163.05	3,596,135.59
	Fund 274 - KNIK RSA #17 Totals	(\$12,775.00)	(\$2,405,233.72)	\$845,784.25	\$1,546,674.47	\$400,319.72
Grand Totals						
	REVENUE TOTALS	4,191,000.00	.00	2,082,162.48	2,108,837.52	3,996,455.31
	EXPENSE TOTALS	4,203,775.00	2,405,233.72	1,236,378.23	562,163.05	3,596,135.59
	Grand Totals	(\$12,775.00)	(\$2,405,233.72)	\$845,784.25	\$1,546,674.47	\$400,319.72



RSA Project Performance Report - Active Projects

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pg 2 of 5

Project Number	Description	Status	Budget	Expenses	Encumbrances	Balance	% Used
Project: 30040	KNIK RSA #17	Active					
Funding Source: 2100	FUND BALANCE APPROP. - F. 274	Active					
Sub Project: 2100	FUND BALANCE APPROP. - F. 274	Active					
			334,529.13	.00	.00	334,529.13	0%
	Funding Source: 2100 Totals		334,529.13	.00	.00	334,529.13	0%
Funding Source: 6600	SERVICE AREA BUDGET APPROP. - F. 274	Active					
Sub Project: 6600	SERVICE AREA BUDGET APPROP. - F. 274	Active					
Sub Project: 6698	2018 ROYAL LANE, O'BRIEN DRIVE, MCQUIRE LANE, IRA DRIVE	Active	2,043,785.41	370,000.00	.00	1,673,785.41	18%
Sub Project: 6709	2020 SNOWCREST DR., TRAPLINE DR.	Active	.00	73,907.15	32,962.75	(106,869.90)	+++
Sub Project: 6715	2020 KNICK KNACK MUD SHACK RD	Active	.00	61,680.50	4,755.50	(66,436.00)	+++
Sub Project: 6719	2021 THIS WAY, THAT WAY & FINALLY HERE IMPROVEMENTS	Active	.00	437,616.59	16,647.07	(454,263.66)	+++
Sub Project: 6720	2021 BIRCH HARBOR DR IMPROVEMENTS	Active	.00	61,232.63	10,973.80	(72,206.43)	+++
Sub Project: 6721	2022 BIRCH HARBOR ESTATES	Active	.00	42,158.40	2,356.60	(44,515.00)	+++
Sub Project: 6726	2023 SETTLERS BAY DRIVE SLOPE EROSION REPAIRS	Active	.00	127,602.00	141,806.53	(269,408.53)	+++
Sub Project: 6730	2024 CROCKER CREEK AT SETTLER'S BAY RD FISH PASSAGE	Active	.00	172,172.57	12,392.55	(184,565.12)	+++
			.00	190,133.51	1,730.00	(191,863.51)	+++
	Funding Source: 6600 Totals		2,043,785.41	1,536,503.35	223,624.80	283,657.26	86%
	Project: 30040 Totals		2,378,314.54	1,536,503.35	223,624.80	618,186.39	74%
	Grand Totals		\$2,378,314.54	\$1,536,503.35	\$223,624.80	\$618,186.39	74%

RSA 17 - KNIK - ZONES 1 & 3
CONTRACTOR - BIG DIPPER #52
FY26
Periodic Maintenance (Schedule B)
Public Construction (Schedule C)

	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
BEGINNING BALANCES												
BUDGET AMOUNT (428,600)	\$ 1,697,266.75											
Midway Schedule A (PO)	\$ 1,094,162.50	\$ 1,111,669.10										
Periodic Maintenance (Sch B)	\$ 242,792.50	\$ 162,542.50	\$ 162,542.50	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70
Public Construction (Sch C)	\$ 183,985.00	\$ 174,775.00	\$ 172,173.85	\$ 172,173.85	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25
RESERVE FOR COLA/NEW ROADS/CHANGE ORDERS	\$ 176,326.75	\$ 176,326.75	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15
TRANSFERS IN SCH B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN SCH C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Periodic Maintenance EXPENSES (Sch B)	\$ 80,250.00	\$ -	\$ 382.80		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Construction EXPENSES (Sch C)	\$ 59,710.00	\$ 2,601.15	\$ -	\$ 27,357.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHANGE ORDER(S)	\$ -	\$ 17,506.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CURRENT MONTHLY EXPENSES	\$ 139,460.00	\$ 2,601.15	\$ 382.80	\$ 27,357.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Schedule A PO Amount Remaining												\$ 473,941.40
Periodic Maintenance AVAILABLE (Sch B)	\$ 162,542.50	\$ 162,542.50	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70
Public Construction AVAILABLE (Sch C)	\$ 174,775.00	\$ 172,173.85	\$ 172,173.85	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25
TOTAL AVAILABLE FOR SCH B&C	\$ 287,317.50	\$ 284,716.35	\$ 284,333.55	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95

7/1/2025 7/21 Binnacle \$23,500 Sch C
DETAILS 7-25 SCH B TRAFFIC MARKING-STRIPING \$7,800
7-25 SCH B CRACK SEALING \$72,450
7-25 SCH C DAWN LAKE \$35,710

8/1/2025 8-6-25 CHANGE ORDER #4 \$17,506.60
DETAILS 8-14-25 ADD FUNDS TO DAWN LAKE DR SCH C due to work addendum \$2050
8-22-25 ADD FUNDS TO DAWN LAKE DR SCH C DUE TO COLA \$446.20
8-26-25 ADDING TO BINNACLE PO (JULY) SCH C DUE TO COLA \$104.95

9/1/2025 9-2-25 ADD FUNDS TO Traffic Markings SCH B DUE TO COLA \$124.80
DETAILS 9-7-25 ADD FUNDS TO Crack sealing SCH B DUE TO COLA \$254

10-1/2025 10/13 DAYDY CULVERT AND DITCH CLEARING \$6,149.60
DETAILS 10/23 RIDGELINE - CORRECT SLOPE DEFICIENCY \$8,080
10/24 RIGGS - DRAINAGE \$13,128

11/1/2025
DETAILS

12/1/2025
DETAILS

1/1/2026
DETAILS

2/1/2026
DETAILS

3/1/2026
DETAILS

4/1/2026
DETAILS

5/1/2026
DETAILS

6/1/2026
DETAILS

pg 3 of 5

RSA 17 - KNIK - ZONES 1 & 3
CONTRACTOR - BIG DIPPER #52
FY26
 Periodic Maintenance (Schedule B)
 Public Construction (Schedule C)

	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
BEGINNING BALANCES												
BUDGET AMOUNT (428.600)	\$ 1,697,366.75											
Midway Schedule A (PO)	\$ 1,094,162.50	\$ 1,111,669.10										
Periodic Maintenance (Sch B)	\$ 242,792.50	\$ 162,542.50	\$ 162,542.50	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70
Public Construction (Sch C)	\$ 183,985.00	\$ 124,775.00	\$ 122,173.85	\$ 122,173.85	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25
RESERVED FOR COLA/NEW ROADS/CHANGE ORDERS	\$ 176,326.75	\$ 176,326.75	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15	\$ 158,820.15
TRANSFERS IN SCH B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN SCH C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Periodic Maintenance EXPENSES (Sch B)	\$ 80,250.00	\$ -	\$ 382.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Construction EXPENSES (Sch C)	\$ 59,210.00	\$ 7,601.15	\$ -	\$ 27,357.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHANGE ORDER(S)	\$ -	\$ 17,306.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CURRENT MONTHLY EXPENSES	\$ 139,460.00	\$ 2,601.15	\$ 382.80	\$ 27,357.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Schedule A PO Amount Remaining												\$ 133,881.10
Periodic Maintenance AVAILABLE (Sch B)	\$ 162,542.50	\$ 162,542.50	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70	\$ 162,159.70
Public Construction AVAILABLE (Sch C)	\$ 124,775.00	\$ 122,173.85	\$ 122,173.85	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25	\$ 94,816.25
TOTAL AVAILABLE FOR SCH B&C	\$ 287,317.50	\$ 284,716.35	\$ 284,333.55	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95	\$ 256,975.95

7/1/2025 DETAILS	7/21 Binnacle \$23,500 Sch C 7-25 SCH B TRAFFIC MARKING-STRIPING \$7,800 7-25 SCH B CRACK SEALING \$72,450 7-25 SCH C DAWN LAKE \$25,710
8/1/2025 DETAILS	8-4-25 CHANGE ORDER #4 \$17,306.60 8-14-25 ADD FUNDS TO DAWN LAKE DR SCH C due to work addendum \$2050 8-22-25 ADD FUNDS TO DAWN LAKE DR SCH C DUE TO COLA \$448.20 8-26-25 ADDING TO BINNACLE PO (JULY) SCH C DUE TO COLA \$104.95
9/1/2025 DETAILS	9-2-25 ADD FUNDS TO traffic Markings SCH B DUE TO COLA \$124.80 9-2-25 ADD FUNDS TO Crack sealing SCH B DUE TO COLA \$258
10-1/2025 DETAILS	10/13 DAYDY CULVERT AND DITCH CLEANING \$6,149.60 10/23 RIDGELINE - CORRECT SLOPE OFFICINCY \$8,080 10/24 RIGGS - DRAINAGE \$13,128
11/1/2025 DETAILS	
12/1/2025 DETAILS	
1/1/2026 DETAILS	
2/1/2026 DETAILS	
3/1/2026 DETAILS	
4/1/2026 DETAILS	
5/1/2026 DETAILS	
6/1/2026 DETAILS	

pg 2 of 5

pg 5 of 5

FUND BALANCE

	RSA 09	RSA 14	RSA 15	RSA 16	RSA 17	RSA 19	RSA 20	RSA 21	RSA 23	RSA 25	RSA 26	RSA 27	RSA 28	RSA 29	RSA 30	RSA 31
* Beginning Fund Balance at 6/30/2025-unaudited	\$51,151.00	\$50,932.00	\$51,211.00	\$52,350.00	\$52,455.00	\$50,987.00	\$49,443.00	\$51,689.00	\$51,949.00	\$52,565.00	\$52,033.00	\$50,249.00	\$51,857.00	\$101,851.00	\$19,162.00	\$11,080.00
Plus or Minus current year Fund Balance (proposed amt in FY25) loan pymnt amt already incl	\$925.00	-\$1,299.00	-\$2,759.00	\$2,145.00	-\$12,775.00	\$3,207.00	\$4,569.00	\$3,926.00	-\$445.00	-\$364.00	-\$6,905.00	-\$1,636.00	\$2,025.00	-\$21,998.00	\$33,447.00	\$43,189.00
Current Year expense (-) revenue (+) Amendments/transfers			\$ -				\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payment	\$2,223.00	\$1,306.00	\$0.00	\$4,793.00	\$ -	\$27.00	\$ -	\$ -	\$592.00	\$4,443.00	\$250.00	\$0.00	\$2,678.00	\$ -	\$ -	\$120.00
Total Estimated Fund Balance at 6/30/2026	\$52,076.00	\$49,633.00	\$48,452.00	\$54,495.00	\$39,680.00	\$54,194.00	\$54,012.00	\$55,615.00	\$51,504.00	\$52,201.00	\$45,128.00	\$48,613.00	\$53,882.00	\$79,853.00	\$52,609.00	\$54,269.00

NOTE: The beginning fund balance figures are AUDIT figures through June 30, 2024. The ending fund balance is estimated based on budgeted FY26 activity

RSA 17 Road Maintenance Report
MSB Road Maintenance Superintendent: Seth Hansen
Acting Superintendent: Conrad Carr

General update on RSA 17:

MSB purchasing will solicit quotes from contractors for RSA 17 road maintenance contracts in the month of January 2026. MSB intends to award three contracts for RSA 17 road maintenance starting FY27.

The MSB road crew is currently filling potholes throughout the MSB RSAs. They are backlogged with requests and are working through their priorities. With the road crew's seasonal winter positions cut, equipment OOS waiting repairs and local asphalt hot plants shut down, their efficiency has been limited.

The MSB has contracted with Fugro to survey the MSB's roads to help manage our paved road assets. RSA 17 anticipates feedback from the MSB PD&E's team on this evaluation to give recommendations on future proactive maintenance projects to extend the lifespan of our roads. Wheeler Nevels (MSB civil engineer) is overseeing this task.

Directives 17-071125.1_striping and 17-071125.2 have an active PO but have not been initiated due to availability of the sub-contractor Big Dipper has selected to conduct this work. Big Dipper plans to complete these directives spring of 2026 before FY27.

- Zone 1/3:

Contractor: Big Dipper Construction

Road Maintenance update:

Fall grading has been completed through zone 1/3. Contractor has continued to provide brushing operations throughout this RSA. Big Dipper has received their requested salted sand and traction chip material to their staging sites.

Public Construction (PC)/ Periodic Maintenance (PM) update:

- FY 25

-Captains CIR	Directive 17.1.3-050125.1	Completed: 5/2025
1' road lift – 130LF (Road was failing from excessive water saturation due to inadequate road elevation.)		
\$20,780.00 PC		

-Cardiff Ln	Directive 1713007	Completed 6/2025
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RSA 17 Road Maintenance Report
MSB Road Maintenance Superintendent: Seth Hansen
Acting Superintendent: Conrad Carr

7' dig out 25' wide and 30' in length. Installation of perforated culvert bedded in drain rock. Brush clearing with unclassified excavation to open East ditch. Cut out failed asphalt and repave. (This area had an attempt to repair this failed road in 2024 but ultimately failed

when water continued to penetrate the substrate after the project resulting in continued subsidence of the road. This directive addressed the issue by way of a deeper excavation and installation of a French mattress drain with a perforated cross culvert and installation of a larger ditch profile.)

\$60,012.00 PC

-Pinnacle Peak Directive 17.1.3-042925.2 Completed 6/2025

Cut out 134 SY of asphalt, place subgrade D1 aggregate, repave section of Pinnacle Peak. (This directive addressed a chronic subsidence of Pinnacle Peak. After removing the asphalt affected by this issue, D1 was placed to correct the belly in the road surface profile and then the road was repaved.)

\$14,012.00 PC

-Sylvan Directive 17.1.3-042925.1 Completed 6/2025

Cut out 690 SY of failed asphalt, 1' excavation up to 60 CY, place D1 subgrade aggregate and repave. (This directive addressed chronic asphalt failures along Sylvan Ln.)

\$43,410.00 PC

- **FY 26**

-Binnacle Directive 17.1.3-071025.1 Completed 7/2025

Installation of a Cul-De-Sac for a proper turn-around and extend pavement to end of road. (cleared and grubbed with excavation for turn-around, removed failed asphalt, placed subgrade material and repaved road including new turn-around)

\$23,500.00 PC

-Dawn Lake Directive 17.1.3-072425.3 Completed 7/2025

RSA 17 Road Maintenance Report

MSB Road Maintenance Superintendent: Seth Hansen

Acting Superintendent: Conrad Carr

Ditching along south loop of Dawn Lake, installation of driveway culverts and repair of cross culvert at Johnson Rd. (This directive addressed chronic drainage issues along Dawn Lake.)

\$37,760.00 PC

-Dandy

Directive 17.1.3-100125.1

Completed 10/2025

Vac truck hours to clean a cross culvert and 1 STA of ditching. (The cross culvert on Dandy at Vine road was 100% full of sediment from drainage washout from the west ditch line south of Dandy. This directive addressed this drainage issue to prevent erosion of Vine or dandy.

\$6,149.00 PC

-Ridge Line

Directive 17.1.3-102325.1

Completed 10/2025

Placing 100 tons of E1 surface course on 500 LF of the north lane of Ridge Line. (This directive addressed excessive cross slope of the North Lane of Ridge Line in excess of 10%, well over the 3% metric of the MSB standard. This cross-slope deficiency was found to be not from poor grading operations but from deficient road installation.

\$8,080.00

-Riggs CIR

Directive 17.1.3-102425.1

Completed 10/2025

10 stations of ditch linear grading. (This directive ultimately is in conjunction with the Cardiff directive to improve drainage in this area. Riggs CIR has had chronic flooding along the North ditch line of the road for the last at least 7 years. Sedge vegetation had taken root in the ditch line which was constricting flow to the drainage culverts at Cardiff. This directive improved the drainage but a phase 2 is planned for next season to increase drainage capacity with an installation of a 18" cross culvert at the inflow of water and to R&R the Riggs/Cardiff culvert.)

\$13,128.00

** an addendum is in process to include additional labor for water control operations to facilitate ditch linear grading operations. 3 EE 8 hours@ 101.60/hr (\$2,438.40).

Other updates:

- Foothills guardrail north of Ridge Line sustained damage at the south terminal end extending 35' including damage to 5 posts.

A RFQ will be submitted to up to 3 guard rail contractors to supply post installation services in the days to come. MSB road crew will then install the required components on these posts thereafter.

- A White Birch resident requested a streetlight at the intersection of White Birch and Hollywood.

An inquiry was made to MSD to verify active bus stops at this location. MSD provided verification of Elementary, Middle, and High School pupils bus stops at White Birch and Hollywood. An RFQ was submitted to MEA for installation costs for the requested streetlight, MSB remitted \$7,429.25 on 10/22/2025 to MEA after estimate was provided on 10/09/2025. MEA is expecting the street light installation to be completed by the 19th of this month.

- **Zone 2/4:**

Contractor: Big Dipper Construction

Road Maintenance update:

Contractor has completed fall grading in zones 2/4. Contractor has continued to provide brushing operations throughout this RSA. Big Dipper has received their requested salted sand and traction chip material to their staging sites.

Public Construction (PC)/ Periodic Maintenance (PM) update:

- **FY 25**

Horizon

Directive 17.2.4-042925.1

Completed 6/2025

RSA 17 Road Maintenance Report

MSB Road Maintenance Superintendent: Seth Hansen

Acting Superintendent: Conrad Carr

Remove and replace 220 SY of asphalt including a 30 CY excavation. (This directive addressed failed asphalt as a result of poor drainage. After removal of the failed road surface, an excavation of the road substrate was completed with ditch linear grading. Horizon was then repaved and shouldered with D1.)

\$21,301.25

Sunset

Directive 17.2.4-051225.1

Completed 6/2025

Remove and replace 340 SY of failed asphalt, 50 CY of excavation. (This directive addressed chronic failed sections of asphalt along Sunset Road. Failed asphalt areas were outlined with marking paint to ensure no overruns on quantities. Subsided sections of these areas were excavated and borrow IIA material placed. Cut out sections were repaved and shouldered.)

\$30,370.00

- FY 26

Gone Fishin

Directive 17.2.4-072425.1

Completed 08/2025

15 STA of ditch linear grading, installation of 60 LF of 12" CMP driveway culverts, 450 tons of E1 surface course material. (This directive addressed poor drainage along the east ditch line of Gon Fishing from Sunset extending 15 STA to the north. Driveway culverts were added to residential approaches as needed. Gon Fishing Road was topped with E-1 surface course mixed with 1.3 tons of Calcium Chloride from Sunset to Born Lazy Wy.)

\$52,839.00

Snow Goose

Directive 17.2.4-072525.2

Completed 08/2025

Place 140 tons of E1 surface course. (This directive was a phase 2 project from a FY25 road lift project, directive 17.2.4-072525.2 topped the lifted section of Snow goose with E1 surface course material.

\$10,700.00

RSA 17 Road Maintenance Report
MSB Road Maintenance Superintendent: Seth Hansen
Acting Superintendent: Conrad Carr

-Lewis Lp Directive 17.1.3-100125.2 Completed 10/2025

Loader hours to assist in demobilizing plate steel from the Fish Creek bridge on Lewis Lp. (The plate steel placed on this bridge after bridge damage was noted in July of this year. The MSB road crew replaced the plate steel with mud mats to prepare for winter maintenance. Big Dipper Construction assisted in loading the plate steel as MSB does not have equipment with a working capacity to load the plate steel)

\$1,320.00 PM

-Pine Dr Directive 17.2.4-100825.1 Completed 10/2025

650 CY of unclassified excavation, 21 STA of ditch linear grading, 180 tons of Borrow type IIA material, 120 LF of 12" CMP culvert. (This directive addressed the section of Pine Dr between Carmel and Hemlock that was measured at 14.5' in width with no ditches posing a hazard for passing traffic. This road is currently on an active school bus route. When planning for this project it was estimated that the MSB ROW to be cleared and ditched held sufficient quantities of clean gravel to rebuild half of Pine Dr to a 20' width residential subdivision road standard within the scope of work.)

\$73,038.80 ** an addendum is in process to include 10 tons of D1 material for the driveways where we installed 12" CMP culverts and an overrun on Borrow Type IIA material for road construction due to substandard unclassified excavation material from site that was calculated into the directive quantities. Waiting on quantities from contractor to determine extra costs incurred.

- Other updates:

MSB road crew completed a pavement preservation project on Mainsail at KGB where the ATV traffic has eroded the south shoulder of the road presenting a hazard for both vehicular and ATV traffic alike. 90 tons of Borrow IIA material was placed and 25 SY of pavement was restored. This project under the current Public Construction prices was estimated to be 9,600.00 (FY25). The MSB road crew completed this project at nominal \$2,000.00, saving the RSA over \$6,000.00.

ATTACHMENT 5
PD 7 of 7
RSA 17 Road Maintenance Report
MSB Road Maintenance Superintendent: Seth Hansen
Acting Superintendent: Conrad Carr

The Fish Creek bridge on Lewis Lp was reported damaged by a local resident. A site visit was conducted on 7/1/2025 and the alleged damage was verified. Two holes were observed on both the north and south ends of the bridge decking, the largest on the north side measured approximately 2' x 6" between two bridge girders. Traffic control devices were placed to divert traffic around these holes at the time of inspection. Plate steel was placed with assistance from AHTNA over these holes on 7/9/25 to prevent further damage to the bridge and mitigate the risk of vehicle incidents. On 10/09/2025 the MSB road crew installed sign blanks over the holes on the bridge then overlaid mud mats fastened to the bridge decking to facilitate winter weather hazards. Big Dipper assisted in providing heavy equipment in loading the plate steel onto a MSB equipment trailer.

A directive to pave Hallie Dr was initiated from KGB to just past S Lark CIR for a total of 1,000LF including ditch linear grading and reconditioning Hallie to meet applicable subgrade degradation standards. Big Dipper supplied a competitive quote for HMA pricing per ton and D1 reject since the Public Construction items were not listed in the current contract. MSB officials denied the directive due to the concern of a possible violation of bidding procedures as we were soliciting the current contractor for unknown pricing.

A large Aspen tree was removed on Cameo that was observed to have grader strike scars and showed signs of decay. The MSB road crew removed the tree and ground the stump down to grade.

Aurora heights Lp road off of This Way was added to the RSA 17's list of maintained roads on 11/1/25.

Twilight road condition may be past routine maintenance and may be a candidate for milling or an overlay. This road is a RAM road that has deteriorated due to surface raveling and HMA repairs.

Carmel cross culvert at KGB in SOA ROW inlet was packed off from erosion from ATV traffic. The inlet was located, and the end was exposed to drain the flooded water. A T-post was placed marking the hole to warn ATV trail users.

RECEIVED

NOV 20 2025

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Mary Fischer - Talkeetna
Vice Chair – Kathy Kysar - Sutton
Chad Scott – At Large 1

Karen Crandall – Big Lake
Georgia Knazovich - Wasilla
Mark Spohn - Willow

Sally Pollen - Palmer
Virginia Robson – Trapper Creek
Martha Kincaid – At Large 2



MEETING MINUTES
Sutton Public Library and Teams
Meeting ID: 289 421 144 590 Passcode: Zw9Cj63Y

REGULAR MEETING

1:00 PM

OCTOBER 14, 2025

I. CALL TO ORDER

A. Called to order at 1:00

II. ROLL CALL

A. Present: Kathy Kysar, Mary Fischer, Mark Spohn, Virginia Robson, Sally Pollen,
Karen Crandall, Marty Kincaid, Chad Scott @ 1:02pm
B. Absent: Georgia Knazovich

III. AGENDA APPROVAL

A. Agenda approved unanimously

IV. PLEDGE OF ALLEGIANCE

A. Pledge of Allegiance was conducted

V. MINUTES OF PRECEDING MEETING

A. September 9, 2025 - Minutes approved with one change: IX. NEW BUSINESS, B.
September Library Book List, item 2 should be "Motion passes" instead of "Motion
fails."
B. Kathy Kysar moved to accept minutes as amended, Virginia Robson seconded.
Motion passed.

VI. STAFF REPORTS

A. Hugh Leslie – Recreation & Library Services Manager - Community Development
Director Jillian Morrissey filled in for Mr. Leslie in his absence. She discussed the
upcoming FY27 budget calendar and updates on parental notifications.

Handwritten signature

B. Librarians

1. Marita Crosby - Trapper Creek - Programming numbers and new attendees.
2. Cassidy Drake – Big Lake Library – After school programs and STEAM activities.
3. Juli Buzby – Sutton Library – Community garden potluck and fiber arts group.
4. Joy Bailey – Palmer Library – Summer reading program and contractor bids.
5. Zane Treesh – Wasilla Library – Expansion project updates and job openings.
6. Geri Denkwalter – Talkeetna Library – Summer reading stats and fall programs.

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION – (3 Minutes Per Person)

- A. Heidi Johnson – Spoke about the Sutton Public Library, librarians, and using the interlibrary loan program.
- B. Jackie Goforth – Spoke about Title 18 U.S. Code.
- C. Libby Clayton – Spoke about librarians and family library use.
- D. Jeanne Troshynski – Spoke about Lesley vs. Campbell County court case and book challenges.
- E. Kendra Zamzow – Spoke about library use and librarians.
- F. Cindy Gilder – Spoke about the Strong Women program and librarians.
- G. Gerry Bates – Spoke about lifetime library use and local library experiences.
- H. Robert Black – Spoke about democracy and parents' rights.
- I. Joanna Russell – Spoke about working with the homeless, moving to Sutton, censorship, and mental health.

VIII. UNFINISHED BUSINESS

- A. Secretary officer nomination – Kathy Kysar to take over the responsibilities temporarily until January as there were no nominations for Secretary.
- B. Book challenge procedure
 1. Kathy Kysar made a motion to ask the assembly to amend the Book Challenge policy to the following: 1. Any cardholding patron can challenge one book at a time at their home library. 2. The patron will fill out a form and take it to their library. 3. If the borough feels that there should be an appeal process, the patron could be heard by a designated committee.
 2. Marty Kincaid made a subsidiary motion to amend the wording of part 2 to: The patron will fill out a form and take it to their home library.
 3. Mary Fischer seconded the motion.
 4. Community Development Director Jillian Morrissey informed the board that the Book Challenge Policy is created by borough administration, not the assembly.
 5. Kathy Kysar amended her motion to ask the borough administration to make the change.
 6. Discussion ensued, 2 votes for yes, 3 votes for no, 3 abstain. Motion failed.

IX. NEW BUSINESS

- A. October library materials list
 1. Marty Kincaid flagged one book
 - a. *Immortal Consequences* by I.V. Marie for the YA Fiction collection in Talkeetna.

2. Chad Scott flagged 4 materials
 - a. "White Lotus Seasons 1-3" for the Adult DVD collection in Talkeetna
 - b. *Heart the Lover* by Lily King for the Adult Fiction collection in Big Lake
 - c. *The Most Unusual Haunting of Edgar Lovejoy* by Roan Parrish for the Adult Fiction collection in Big Lake
 - d. *Mate* by Ali Hazelwood for the Adult Fiction collection in Big Lake

B. Board Report to the Assembly

1. Kathy Kysar presented "Community Connections: The Impact of Our Borough Libraries" that will be presented to the assembly at their regular meeting on December 2.
2. Discussion ensued, 5 votes yes, 1 vote no, 2 abstain. Motion passes to have the presentation given by Kathy Kysar on December 2, 2025.

C. Budget calendar

1. Jillian Morrissey stated that Hugh Leslie expects to have a draft budget for the November meeting.

D. AI in the libraries

1. Jillian Morrissey reported that all libraries will hold public classes on safe and ethical use of AI. She also explained the security measures in place at the borough through the use of Microsoft Copilot.

E. Addressing AI-generated materials in the library collection – Let's have a conversation

1. Marty Kincaid suggested using AI to review the monthly library materials list. She also expressed concern over AI materials appearing on library shelves.
2. Jillian Morrissey explained that the current Collection Development Policy in place provides sufficient safeguards.
3. No motion was made.

X. ADVOCACY

- A. None

XI. CORRESPONDENCE

- A. Informational articles in packet

XII. MEMBER COMMENTS

- A. Sally Pollen – Spoke about free speech
B. Mark Spohn – Spoke about book challenge procedure
C. Kathy Kysar – Spoke about anti-book ban legislation and 1st Amendment
D. Karen Crandall – Spoke about available genres in libraries
E. Chad Scott – Spoke about flagged books
F. Marty Kincaid – Spoke about flagged books and Charlie Kirk

XIII. NEXT MEETING

- A. November 18, 2025 – Wasilla Library

XIV. ADJOURNMENT

- A. Meeting adjourned at 3:10 pm

ATTEST:

X Mary Fischer X 11/19/2025
Mary Fischer Chair Date

X Sarah Thomas
Sarah Thomas - Staff Support

X 11/19/2025
Date

MATANUSKA-SUSITNA BOROUGH

Edna DeVries, Mayor

PLANNING COMMISSION
Doug Glenn, District 1 – Vice Chair
Richard Allen, District 2
Brendan Carpenter, District 3
Michael Collins, District 4
Linn McCabe, District 5
Maksim Zagorodniy, District 6
Curt Scoggin, District 7



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Jason Ortiz, Planning & Land Use Deputy Director
Wade Long, Development Services Manager
Fred Wagner, Platting Officer
Lacie Olivieri, Planning Clerk

*Animal Care Facility Conference Room,
9470 E. Chanlyut Circle
Palmer, Alaska*

PLANNING COMMISSION
MEETING MINUTES
November 3, 2025

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

The Matanuska-Susitna Borough Planning Commission's regular meeting was held on November 3, 2025, at the Animal Care Facility Conference Room, 9470 E. Chanlyut Circle, Palmer, Alaska. Chair Allen called the meeting to order at 6:00 p.m.

Present: – Commissioner Linn McCabe
Commissioner Richard Allen
Commissioner Michael Collins
Commissioner Brendan Carpenter
Commissioner Maksim Zagorodniy @ 6:01

Absent/Excused: Commissioner Doug Glenn
Commissioner Curt Scoggin

Staff Present: 3 – Mr. Alex Strawn, Planning and Land Use Department Director
Mr. Wade Long, Development Services Manager
Ms. Lacie Olivieri, Planning Department Admin

II. APPROVAL OF AGENDA

Chair Allen inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner McCabe.

IV. CONSENT AGENDA

A. MINUTES: Regular Meeting Minutes – October 20, 2025

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B. INTRODUCTION FOR PUBLIC HEARING QUASI-JUDICIAL MATTERS
(There were no introductions for public hearing quasi-judicial matters.)

C. INTRODUCTION FOR PUBLIC HEARING LEGISLATIVE MATTERS

Chair Allen read the Consent Agenda into the record.

GENERAL CONSENT: The Consent Agenda was approved without objection.

V. COMMITTEE REPORTS
(There were no committee reports.)

VI. AGENCY/STAFF REPORTS
(There were no Agency/Staff Reports)

VII. LAND USE CLASSIFICATIONS
(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION *(Three minutes per person.)*

There being no persons to be heard, Audience Participation was closed without objection.

IX. PUBLIC HEARING QUASI-JUDICIAL MATTERS

X. PUBLIC HEARING LEGISLATIVE MATTERS

Resolution 25-18 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Amending Chapter 43.20 – Subdivision Development Standards, To Allow Lots To Be Reduced To 30,000 Square Feet Within Single-Family Residential Land Use Districts.
Staff: Alex Strawn, Planning and Land Use Director

Chair Allen read the resolution title into the record.

Staff, Mr. Alex Strawn, presented her staff report.

Chair Allen inquired if commissioners had any questions for staff.

Commissioner Collins asked questions of Mr. Strawn.

Commissioner Carpenter asked questions of Mr. Strawn.

Commissioner McCabe asked questions of Mr. Strawn.

Chair Allen opened the public hearing.

There being no persons to be heard, Chair Allen closed the public hearing, and the discussion moved to the Planning Commission.

MOTION: Commissioner McCabe moved to approve Planning Commission Resolution 25-18. The motion was seconded by Commissioner Collins.

Discussion ensued.

VOTE: The main motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

(Correspondence and information were presented, and no comments were noted)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

XIV. COMMISSION BUSINESS

- A. Upcoming Planning Commission Agenda Items (Staff: Alex Strawn)
(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner McCabe: Get out and vote

Commissioner Carpenter: none, great night

Commissioner Collins: Appreciate all of the discussion

Commissioner Zagorodniy: Not really, flipping through the resolution, excited for it to be more affordable.

Director Strawn: I'm hoping this will be the last time we need to use this conference room. At the next meeting we have the 2026 meeting schedule on the agenda and we will plan on not having a meeting the first week of November due to elections.

Commissioner Allen: Spared you all the dog-pound dad jokes

XVI. ADJOURNMENT

The regular meeting adjourned at 6:26 p.m.



RICK ALLEN
Planning Commission Chair

ATTEST:



LACIE OLIVIERI

Planning Commission Clerk

Minutes approved:

11/17/25

**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD MINUTES**

CLERKS OFFICE

REGULAR MEETING**October 16, 2025**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on October 16, 2025, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Chair Traxler called the meeting to order at 1:00 p.m.

1. CALL TO ORDER**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

Mr. Michael Liebing, District Seat #2
Mr. Michael Gillson, District Seat #3
Ms. Michelle Traxler, District Seat #5
Mr. Sidney Bertz, District Seat #7
Ms. Sandra Kreger, District Seat #6

Platting Board members absent and excused were:

Ms. Karla McBride, Alternate A
Mr. Robert Hallford, Alternate B
Ms. Amanda Salmon, District Seat #4

Platting Board members absent were:

Mr. Chris Chiavetta, District Seat #1

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Lacie Olivieri, Platting Board Clerk
Mr. Matthew Goddard, Platting Technician
Mr. Chris Curlin, Platting Technician
Mr. Cayman Reynolds, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting Traxler led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Traxler inquired if there were any changes or additions to the agenda.

MOTION: Platting Member Kreger moved to approve the Agenda. The motion was seconded by Platting Member Liebing.

VOTE: The Agenda was approved without objection.

2. APPROVAL OF MINUTES

- October 2, 2025.

MOTION: Platting Member Kreger moved to approve the Agenda. The motion was seconded by Platting Member Liebing.

VOTE: The minutes were approved without objection.

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3. AUDIENCE PARTICIPATION & PRESENTATIONS

PERSONS TO BE HEARD (Three minutes per person for items not scheduled for public hearing)

(None)

4. UNFINISHED BUSINESS

5. RECONSIDERATIONS/APPEALS

(None)

6. PUBLIC HEARINGS

- A. **WET BEAVER ESTATES:** The request is to create 2 lots from Tax Parcel A13 (Tax ID# 17N03W08A013) and dedicate turn-around easements for S. Rogers Road and W. Wilma Street, to be known as WET BEAVER ESTATES, containing 37.5 acres +/- . The property is directly south of West Beaver Lake, north and west of S. Boundary Avenue, and east of S. Rogers Road; within the NE ¼ Section 8, Township 17 North, Range 03 West, Seward Meridian, Alaska. In the Big Lake Community Council and in Assembly District #5. *(Petitioner/Owner: William Stryken, Staff: Chris Curlin, Case # 2025-121)*

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Lacie Olivieri provided the mailing report:

- Stating that 85 public hearing notices were mailed out on September 24, 2025.

Staff gave an overview of the case:

- Staff recommended approval with six findings of fact and seven conditions of approval.

Platting Members had no questions for staff

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative chose not to speak.

Chair Traxler opened the public hearing for public testimony.

Daniel Poirot – asking for language to be added with regulations for the plat.

There being no one else to be heard, Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative, Dayna, spoke.

Platting Members had no questions for the petitioner's representative.

MOTION: Platting Member Liebing made a motion to approve contingent on staff recommendations one through eight. The motion was seconded by Platting Member Gillson

MOTION: Platting Member Liebing moved an amendment to add a condition for a driveway permit. The motion was seconded by Platting member Gillson.

VOTE: The amendment passed without objection.

VOTE: The main motion passed without objection.

7. ITEMS OF BUSINESS & MISCELLANEOUS
(None)

8. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory (*if needed*)

B. Upcoming Platting Board Agenda Items

Platting Officer, Fred Wagner informed the board of upcoming items:

- There are 2 cases scheduled for November 6, 2025 Platting Board Meeting.
 - Hammerhead 2025
 - Vanda Valley

9. BOARD COMMENTS.

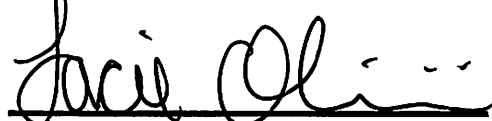
- Platting Member Liebing – Appreciate everyone scheduling a short meeting on my birthday
- Platting Member Kreger – No comment
- Platting Member Bertz – None
- Platting Member Traxler – No Comment
- Platting Member Gillson – No comment

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Traxler adjourned the meeting at 1:16 PM.


MICHELLE TRAXLER
Platting Board Chair

ATTEST:



LACIE OLIVIERI

Temporary Platting Board Clerk

South Lakes Community Council (SLCC)

SLCC Meeting Minutes

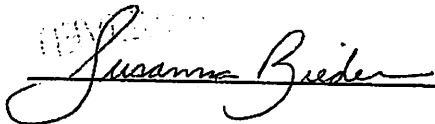
Date: November 3, 2025

Location: Matsu Midwifery & Family Health, 5000 Shennum Dr.

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- A. Call to Order at 7:03 pm by Chair Biederman
- B. Roll Call
 - a. Chair - Susanna Biederman - present
 - b. Vice-Chair - Dan Kennedy - excused absence
 - c. Treasurer - Kelley Tedd - present
 - d. Secretary - Terry Roth - present
 - e. Member-At-Large - Lance Nielsen - present
 - f. Member-At-Large - Lynn Hallford - present
- C. Approval of Minutes from October 6, 2025 Meeting
 - a. Motion to approve minutes by Member-at-Large Hallford
 - b. 2nd by member Cindy Thornburg
 - c. Motion passed
- D. Treasurer's Report - no action needed
 - a. Member Dues - Invitation to Become a Member - no action
- E. Community Non-Profit Spotlight - MatSu Special Santa - Misti Schiewe - agency volunteer
- F. Borough Spotlight - Planning Dept - not available
- G. Board Positions
 - a. Vote for Positions
 - b. Motion made to retain current board members by member Emily Forstner
 - c. 2nd by member Nancy Schramm
 - d. Motion passed
 - e. Current board remains
- H. Community Needs or Community Projects - no action
- I. Public Comments - no action
- J. Adjournment at 7:51 pm by Chair Biederman

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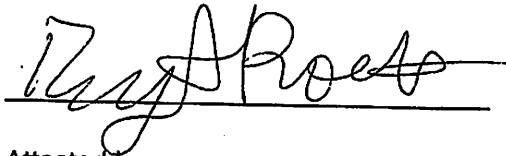


Signed by

Susanna Biederman, Chair

11-10-25

Date



Attested by

Terry Roth, Secretary

11-10-25

Date



Susitna

Community Council

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Meeting Minutes

October 2, 2025 7:00pm

Upper Susitna Senior & Community Center

Establish Quorum – Ned Sparks, Bryan Kirby, Jessi Leach, Clark Smith & Sheena Fort.

I. Call Meeting to Order – 7:01pm

II. Pledge of Allegiance

III. Approval of Meeting Agenda

a. Motion by: Clark Smith

b. 2nd by: Jessi Leach

IV. Approval of Meeting Minutes

a. Motion by: Sheena Fort

b. 2nd by: Jessi Leach

V. Treasurer's Report

a. Checking Account – \$4,884.26

b. Savings Account – \$4,235.25

VI. Persons to be Heard (suggested 3 minutes each)

a. Dena McCharque- Is running for School Board & wanted to introduce herself to the Community Council.

VII. Correspondence-

a. N/A

VIII. Committee and Governmental Reports

a. Road Service Area (15 & 29) RSA15 Chairman, Dj McBride road update:

The next RSA15 meeting will be held at Sheep Creek Lodge October 13th @ 630pm. Material site meeting went great. The next big step for the material site is getting electric. In the spring more work will be finished on the Construction on Hidden Hills & Caswell Lakes road.

b. Borough, Assembly- N/A

c. State- N/A

d. Fire District- Talkeetna Fire chief Eric Chappel update : The Fire Department had 175 calls for the year with 14 last month. Fire week starts on October

1 of 2

Susitna Community Council
Serving the Upper Susitna Valley
HC 89 Box 8575, Talkeetna, AK 99676
<http://susitnacc.org>

Sheena Fort
Clark Smith

11/06/25

one out

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CLERKS OFFICE



Susitna

Community Council

5th with focus being placed on charging battery safety. Charging phones and devices with lithium batteries should be on hard surfaces not on couches or beds due to batteries getting hot when charging.

IX. Old Business-

- a. Food Committee- N/A

X. New Business-

- a. Response requested from Long Trail opposition -requesting more information.
- b. Response to KTNA's request for funding- Tabled until next meeting.

Announcements-

- a. Public Service Announcement regarding water safety- Shallow wells and local springs are at risk for arsenic levels being high and should be tested regularly. High rain periods and break up are most common times for high levels.
- b. Harry Goslin has expressed an interest in joining the board. Sheenas Fort motioned to seat Harry Goslin in seat D1. 2nd Clark Smith.

Board Comment: We want to thank Richard Sayers for his time and dedication to this Board. We would also like to thank Harry Goslin for joining.

XII. Adjournment- 8:08pm



Susitna

Community Council

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November 9, 2025

Re: Garret Davidson/Applying for the position of Fire Chief

Dear Hiring Committee:

The USCC Board members would like to submit this letter of support on behalf of Garret Davidson for the position of Fire District Chief for the Willow/Caswell Creek Fire District.

Mr. Davidson is well known in the Upper Susitna area due to his many years serving the community as a volunteer for the fire department. He has worked his way up and is presently serving as Assistant Fire District Chief. Mr. Davidson's dedication to the service of the fire department and community is well recognized by those living in the area.

Mr. Davidson is always the first one to show up when there is a fire or any emergency and is the last one to leave. He is always careful to follow up with those experiencing tragedy until he is satisfied, they are being well taken care of.

Mr. Davidson is well qualified for the position of Fire District Chief, his accumulated knowledge of many years of working in our area is an asset that is not easily replaced, we all have benefitted from Garret's service and labor.

The board members of the USCC are pleased to support and heartily recommend Mr. Davidson for the upcoming position of Fire District Chief for the Willow/Caswell Creek Fire District.

If anyone has questions or would like further comment, please feel free to contact me at (907) 268-9033 or randalesparks@gmail.com.

Sincerely,

Randale N. Sparks
President
Susitna Community Council

RNS/bms